



**CITY COMMISSION  
MEETING  
June 3, 2013**



# PRE-MEETING AGENDA

**ADRIAN CITY COMMISSION  
AGENDA  
PRE-MEETING STUDY SESSION  
MONDAY,  
JUNE 3, 2013**

The City Commission will meet for a pre-meeting study session on Monday, June 3, 2013 at 5:30 p.m. at the City Chambers at 159 East Maumee Street, Adrian, Michigan.

1. Discussion of collaboration with YMCA progress.
2. Discussion of the Commercial Rehabilitation Act.
3. Other items as time permits.



# COMMISSION AGENDA

**AGENDA**  
**ADRIAN CITY COMMISSION**  
**JUNE 3, 2013**  
**7:00PM**

- I. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE TO THE FLAG
- II. ROLL CALL
- III. APPROVAL OF THE MINUTES OF THE MAY 20, 2013 REGULAR MEETING OF THE ADRIAN CITY COMMISSION.
- IV. PRESENTATION OF ACCOUNTS
- V. PUBLIC COMMENT ON AGENDA ITEMS
- VI. REGULAR AGENDA
  - A. SPECIAL ORDERS
    - 1. **SO-1.** Public hearing to hear and consider comments regarding an S2 grant from the Michigan department of Environmental Quality for planning work associated with the Rehabilitation/Repair of the Brick Arch Sewers.
  - B. RESOLUTIONS
    - 1. **R13-050. Utilities.** Resolution to approve entering into a contract for the installation of dust collection equipment at the Water Plant.
    - 2. **R13-051. Engineering.** Resolution to authorize the acceptance of a bid to provide asphalt paving for (Part A) Paving Crowell St. from Bristol St. to dead end and Martinez St. from Crowell St. to dead end, and (Part B) Milling and resurfacing of Metcalf, Dawes, Caton Ave. from Baker to South and Beecher to Summit, Erie St. from Locust to Center, Scott St. from College to Maumee, Springbrook Ave. from River to Maple, Glendale and (Part C) paving and grading of one (1) alley, and (Part D) Parking Lot south of 131 S. Winter St.
    - 3. **R13-052. Engineering.** Resolution to authorize the acceptance of a bid to provide pavement maintenance for (Part A) Micro-Surfacing of Beecher St. from Center St. to Treat St. and (Alt. Part A) Micro-Surfacing of Beecher St. from Center St. to Division St. and (Part B) Ultra-Thin Overlay of McKenzie St. from Michigan to Maumee, Scottdale Dr. & Ct., Frazier Dr., Oram Dr. and (Part C) Overband Crack Sealing of various streets.
    - 4. **R13-053. Engineering.** Resolution to authorize the acceptance of a bid for annual concrete flatwork and curb and gutter for (Part A) Curb & Gutter for Crowell St. from Bristol St. to dead end and Martinez St. from Crowell St. to dead end, and (Part B) Annual Miscellaneous Concrete Flatwork including curb repair work and sidewalk on the milling and resurfacing streets, the City's sidewalk rehabilitation program, new ADA

ramps, new sidewalk on Caton Ave. from Baker to South St. and other miscellaneous projects.

VII. PUBLIC COMMENTS

VIII. COMMISSIONER COMMENTS



# MINUTES

**MINUTES  
ADRIAN CITY COMMISSION  
MAY 20, 2013  
7:00 P.M.**

Official proceedings of the May 20, 2013 regular meeting of the City Commission, Adrian, Michigan.

The regular meeting was opened with a moment of silence and the Pledge of Allegiance to the Flag.

PRESENT: Mayor DuMars and Commissioners Gallatin, Jacobson, Faulhaber, Carrico, Warren and Berryman Adams.

Mayor DuMars in the Chair.

Commissioner Berryman Adams motioned to approve the minutes from the May 6, 2013 Commission meeting; seconded by Commissioner Jacobson, and the motion was carried by a unanimous vote.

**PRESENTATION OF ACCOUNTS**

Utility Department Receiving Fund Voucher # 3787 through # 3788	\$61,063.69
General Fund Vouchers # 21420 through # 21443	\$258,077.94
Clearing Account Vouchers amounting to	<u>\$505,834.40</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$824,976.03</b></u>

On motion by Commissioner Faulhaber, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

**PUBLIC COMMENT**

1. Kevin Wright – 235 Pearl St. – thanked the Commission for looking into the changes needed to the proposed Sign Ordinance; feels that the ordinance is very close with just a few things that need to be tweaked.
2. Al Wilkerson – member of the DDA – read a letter from the DDA Board, addressing the need for a vacant building ordinance. He encouraged the Commission to adopt such an ordinance.
3. Garry Clift – Clift Buick GMC – appreciated the excellent job that was done to prepare the proposed Sign Ordinance, but felt there were a few changes to be made and encouraged the Commission to look at the recommendations presented.
4. Frank Hribar – Adrian College – also appreciated the work done on the Sign Ordinance but asked that the Commission look at the reasonable recommendations that have been presented by the College and various business owners.

5. Chip Moore – Adrian Insurance Agency – also feels that the proposed Sign Ordinance is very close but hopes that the Commission will look at the process with which the ordinance changes were made.
6. Mark Murray – business owner – thanked the Commission for all of the work that they do and asked them to please look at the recommendations made to tweak the proposed Sign Ordinance. Also encouraged the Commission to adopt a vacant building ordinance that would have some money attached to it so that the City could afford to follow through with the clean up or demolition.
7. Chris Miller – DDA Director – gave a brief explanation of what a Commercial Rehabilitation District is and how tax abatements can be applied for once the district is set.

### **COMMUNICATIONS**

**C-1. Community Development.** DDA Memo to City Commission regarding proposed vacant building ordinance.

### **REGULAR AGENDA**

### **SPECIAL ORDERS**

**SO-1** Public hearing to hear and consider comments to the proposed establishment of Commercial Rehabilitation District # 3 at 506 W Maumee Street.

Mayor DuMars opened the public hearing and no public comments were made. The Mayor declared the hearing closed.

### **ORDINANCES**

**Ord. 13-009.** – Second reading and adoption of an ordinance to amend Article XXX of the Zoning Ordinance (Revised Sign Ordinance).

Commissioner Faulhaber motioned to adopt the ordinance with a list of 8 amendments. The motion died for lack of a second.

Commissioner Berryman Adams motioned to send the ordinance back to the Planning Commission with a list of amendments, including those by Commissioner Faulhaber and it was seconded by Commissioner Carrico.

**The Commission then discussed the purpose of sending the ordinance back to the Planning Commission and there was mention of dealing with any changes at the City Commission level and to just take more time to decide on the amendments.**

Commissioner Berryman Adams then requested to amend her motion to send the ordinance back to the City Commission for more discussion on amendments and Commissioner Carrico amended his second as well. This motion was denied with a 2-5-0 vote.

Ayes: Commissioners Berryman Adams and Carrico

Nays: Mayor DuMars and Commissioners Gallatin, Warren, Jacobson and Faulhaber

Abstained: None

Commissioner Jacobson then motioned to adopt the ordinance as presented and this was seconded by Commissioner Gallatin and this motion was denied with a 2-5-0 vote.

Ayes: Mayor DuMars and Commissioner Jacobson

Nays: Commissioners Gallatin, Warren, Faulhaber, Berryman Adams and Carrico

Abstained: None

## RESOLUTIONS

### R13-047

**RE: COMMUNITY DEVELOPMENT – Create Commercial Rehabilitation District # 3 – 506 W. Maumee**

WHEREAS, a Public Hearing has been held to hear and consider objections to the establishment of Commercial Rehabilitation District # 3 within the City of Adrian, pursuant to the provisions of Act 210 of the Public Acts of Michigan, 2005, as well as PA 81 and PA 82 of 2011; and

WHEREAS, it appears that the establishment of such a district is consistent with the objective of encouraging commercial redevelopment and economic expansion leading to increased employment opportunities for the citizens of Adrian; and

WHEREAS, the Adrian City Clerk, pursuant to PA 210 of 2005 did provide the county of Lenawee and the owners of all real property within the proposed Commercial Rehabilitation District written notice by certified mail, and on behalf of the City Commission did provide public notice of a hearing on the establishment of the Commercial Rehabilitation District, and that the establishment of a Commercial Rehabilitation District would be considered at a meeting of the Adrian City Commission on Monday, May 20, 2013; and

WHEREAS, the City of Adrian held a Public Hearing at which those owners and other residents or taxpayers had the right to appear and be heard regarding the establishment of a Commercial Rehabilitation District encompassing the property located at 506 W. Maumee; and

WHEREAS, objections to the establishment of said District have been heard and duly considered.

NOW, THEREFORE, BE IT RESOLVED that the City Commission hereby declares established Commercial Rehabilitation District # 3 pursuant to said Act 210 of the Public Acts of Michigan, 2005, as well as PA 81 and PA 82 of 2011, which District shall consist of that portion of the land hereinafter described which lies within the corporate limits of the City of Adrian:

BEG NW COR W MAUMEE & GREENLY STS TH N 125 FT TH W 135 FT TH S 29.68 FT TH E 19.46 FT TH S 94.85 FT TH E 129.3 FT TO BEG

On motion by Commissioner Warren, seconded by Commissioner Carrico, this resolution was adopted was by a unanimous vote.

**R13-048**

**RE: COMMUNITY DEVELOPMENT - Establish Commercial Rehabilitation District # 4 at 964 Caton Avenue**

WHEREAS, the State of Michigan has adopted the Commercial Rehabilitation Act, Public Act 210 of 2005, as amended; and

WHEREAS, Act 210 as amended provides for creation of Commercial Rehabilitation Districts, and for review and approval of exemption request certificates; and

WHEREAS, the City of Adrian has certain properties that could utilize the economic development tools in PA210 to spur investment and development of projects; and

WHEREAS, city staff have identified 964 Caton Avenue as a likely development site; and

WHEREAS, the property number of 964 Caton Avenue is as follows:

XAO – 340 – 0063 - 00 ; and

WHEREAS, Act 210 requires the legislative body shall give written notice by certified mail to the county in which the property is located, and to the owners of real property within the proposed rehabilitation district and shall afford an opportunity for a hearing on the establishment of the commercial rehabilitation district at which any of those owners or any other resident or taxpayer of the qualified local governmental unit may appear and be heard.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission hereby authorizes the scheduling of a public hearing on Monday, June at 7:00p.m. in the City Chambers Building, 159 E. Maumee Street, Adrian, MI to receive comments on this matter, and directs the City Clerk to provide notice to the appropriate real property owners and the public as required by Act 210.

On motion by Commissioner Carrico, seconded by Commissioner Warren, this resolution was adopted by a 6-0-1 vote.

Ayes: Mayor DuMars and Commissioners Gallatin, Warren, Faulhaber, Berryman Adams, and Carrico

Nays: None

Abstained: Commissioner Jacobson

**R13-049**

**RE: ADMINISTRATION – Resolution to name the City Park located on Erie Street the “Bob and Harriett Parish Park”**

WHEREAS, the City has previously developed a neighborhood park on Erie Street, which has never been formally named and which has been commonly named as the Erie Street Park; and

WHEREAS, Bob and Harriett Parish were instrumental in the development and maintenance of this park during their lifetimes; and

WHEREAS, the park area continues to be a valuable neighborhood asset and a place for all to enjoy; and

WHEREAS, it is only fitting and appropriate to name the park for Bob and Harriett Parish to forever commemorate their contributions to the East side of Adrian and in particular to this park area.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City park located on Erie Street and commonly known as the Erie Street Park be hereafter named and known as “Bob and Harriett Parish Park”.

**Commissioner Faulhaber had great respect for the work that the Parish’s did but felt that it should be named after Thomas Edison, who lived just down the street from Erie Street Park.**

On motion by Commissioner Warren, seconded by Commissioner Jacobson, this resolution was adopted by a 6-1-0 vote.

Ayes: Mayor DuMars and Commissioners Gallatin, Warren, Jacobson, Berryman Adams and Carrico

Nays: Commissioner Faulhaber.

**MISCELLANEOUS**

1. Departmental Report.
2. Adrian Fire Department Report.
3. D.A.R.T. Passenger Ridership Report.
4. Planning Commission Meeting Minutes.
5. Zoning Board of Appeals Meeting Minutes.

**PUBLIC COMMENTS**

1. Frank Hribar – Adrian College – expressed his displeasure that the amendments to the proposed sign ordinance and then the sign ordinance itself was not adopted.
2. Chip Moore – 667 Stonecrest – was also very upset that the proposed sign ordinance and its amendments were not adopted.

3. John Bancroft – still feels that oil is a very dangerous business and recommended the City introduce an ordinance that would not allow hydraulic fracking in the City.
4. Victoria Powell – addressed an article that was presented in the Toledo Blade regarding public concern about oil wells in Heritage Park.

#### **COMMISSIONER COMMENTS**

1. Commissioner Carrico offered to put together a comprehensive list of amendments and bring the proposed sign ordinance back at a future City Commission meeting to vote on.
2. Commissioner Berryman Adams thanked the Police Department for the moving ceremony to honor fallen officers and for all the work that they do each day. Commissioner Warren echoed her comments.
3. Mayor DuMars mentioned the damage done by the tornado in Oklahoma and asked everyone to keep them in their prayers.

The next regular meeting of the Adrian City Commission will be held on Monday, June 3, 2013 at 7:00 p.m. in the City Chambers Building, 159 E. Maumee St, Adrian, MI 49221.

Greg DuMars  
Mayor

Pat Baker  
City Clerk



# CHECK REGISTER

June 3, 2013

I have examined the attached vouchers and recommend approval of them for payment.



Dane C. Nelson  
City Administrator

DCN:mlld

RESOLVED, that disbursements be and they are hereby authorized for warrants directed to be drawn on the City Treasurer for the following:

Utility Department Vouchers	
Vouchers # 3789 through # 3797 .....	\$272,625.34
General Fund	
Vouchers # 21444 through # 21464 .....	\$251,990.93
Clearing Account Vouchers	
amounting to.....	<u>\$187,156.45</u>
TOTAL EXPENDITURES .....	<u>\$711,772.72</u>

On motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was \_\_\_\_\_  
by a \_\_\_\_\_ vote.

June 3, 2013

UTILITIES FUND  
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
3789	\$ 48,620.36	Consumers Energy	May 2013 Electric
3790	\$ 3,317.86	Citizens Gas	April 2013 Gas
3791	\$ 186.14	City of Adrian Utilities	March 2013 Water
3792	\$ 59,301.33	City of Adrian Clearing	AP 5/20 Check Register
3793	\$ 111,623.56	City of Adrian	March/April Month End
3794	\$ 45,942.01	Siemens Financial Services	Digester Lease Payment
3795	\$ 75.37	Frontier Communications	May 2013 Telephone
3796	\$ 62,600.04	City of Adrian Payroll	Payroll w/e 5/24/13
3797	\$ 260.00	City of Adrian - Rec Trust	NSF Charges - Feb, Mar, Apr
	\$ 331,926.67		
	\$ (59,301.33)	Less: Check 3792	
	\$ 272,625.34	TOTAL	

June 3, 2013

June 3, 2013

GENERAL FUND  
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
21444	\$ 79.20	Gilbert Perez	Duplicate payment/Trash
21445	\$ 49.50	City of Adrian Utilities	May 2013 EFT State of Mich
21446	\$ 306.37	City of Adrian Utilities	May 2013 EFT State of Mich
21447	\$ 15,861.00	Consumers Energy	April 2013 Electric
21448	\$ 2,428.19	Citizens Gas	April 2013 Gas
21449	\$ 2,416.81	City of Adrian Utilities	March 2013 Water
21450	\$ 20.00	Lenawee Co. Circuit Court	Quiet Title Action
21451	\$ 403,911.22	City of Adrian Clearing	5/20 AP Check Register
21452	\$ 26.40	John Blumhardt	Duplicate payment/Trash
21453	\$ 1,043.60	Frontier Communications	May 2013 Telephone
21454	\$ 655.72	City of Adrian Utilities	May 2013 EFT State of Mich
21455	\$ 1,041.00	City of Adrian OMNI	May 2013 EFT State of Mich
21456	\$ 187.84	City of Adrian Utilities	May 2013 EFT State of Mich
21457	\$ 204,234.86	City of Adrian Payroll	Payroll w/e 5/24/13
21458	\$ 15,102.41	First Federal Bank	Soc Sec w/e 5/24/13
21459	\$ 466.45	City of Adrian Utilities	May 2013 EFT State of Mich
21460	\$ 611.81	Lenawee Fuels	Oakwood Cem. Gas
21461	\$ 25.00	Teresa Lindsey	Rec Refund
21462	\$ 50.00	Nikki Lane	Rec Refund
21463	\$ 7,364.77	Nola's Transportation	Payroll w/e 5/26/13
21464	\$ 20.00	Lenawee Co. Circuit Court	Quiet Title Action
	\$ 655,902.15		
	\$ (403,911.22)	Less : Check 21451	
	\$ 251,990.93		

June 3, 2013

User: SHOLTZ

DB: Adrian

EXP CHECK RUN DATES 10/01/2012 - 05/31/2013  
 BOTH JOURNALIZED AND UNJOURNALIZED  
 OPEN

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ADRIAN FABRICARE CENTER INC.	670.00		
2. ADRIAN HIGH SCHOOL	65.00		
3. ADRIAN LOCKSMITH & CYCLERY	655.00		
4. ADRIAN MECHANICAL SERVICES CO	376.00		
5. ADRIAN NAPA	14.02		
6. ADVANCE AUTO PARTS COMMERCIAL CHRG	29.99		
7. AIRGAS USA, LLC	155.95		
8. KRISTY ALLEN	30.74		
9. ALLIED WASTE SERVICES #259	1,396.92		
10. AMERICAN MEDICAL ASSOCIATION	60.00		
11. AMVETS	302.40		
12. APPLE MAT RENTAL	231.60		
13. ARCH WIRELESS	34.66		
14. ARCHBOLD EQUIPMENT CO	103.98		
15. ELIZABETH ARNOLD	115.08		
16. AUTO ZONE COMMERCIAL	252.68		
17. BADER & SONS CO	191.46		
18. BAKER & TAYLOR BOOKS	368.13		
19. BATTERY WHOLESALE	56.10		
20. GREG BELL CHEVROLET CADILLAC INC	40.82		
21. BELL EQUIPMENT CO	14.36		
22. BEST AIRE COMPRESSOR SERVICES, INC.	4,595.28		
23. BLACK SWAMP EQUIPMENT	71.50		
24. BOOK OF THE MONTH CLUB	82.82		
25. BRAKES-N-MORE	3,100.09		
26. BSN SPORTS	21.76		
27. BUCK & KNOBBY EQUIP CO INC	35.66		
28. CALIFORNIA CONTRACTORS SUPPLIES INC	851.30		
29. CANON SOLUTIONS AMERICA	528.25		
30. CENGAGE LEARNING	130.90		
31. CHAMBERS CONTROL COMPANY	1,731.00		
32. CLIFT BUICK-GMC	11.68		
33. COCA-COLA BTLG CO OF MICHIGAN	568.55		
34. COIN-OP SPECIALISTS INC.	143.77		
35. COLLECTIVE DATA	1,236.25		
36. COMPUTER CARE COMPANY, INC.	49.95		
37. CORROSION FLUID PRODUCTS CORP.	3,247.78		
38. CUTLER DICKERSON CO	1,160.58		
39. D C FARM INC	50.00		
40. DOAN COMPANIES	578.00		
41. JACK DOHENY SUPPLIES INC	4,439.47		
42. E & B SALVAGE LLC	67.55		
43. EJ	1,586.10		
44. ETNA SUPPLY COMPANY	63,103.78		
45. FASTENAL COMPANY	85.18		
46. FEDERAL EXPRESS	83.85		
47. FISHER SCIENTIFIC COMPANY LLC	64.87		
48. GALLANT & SON	120.50		
49. J.O. GALLOUP COMPANY	15.60		

EXP CHECK RUN DATES 10/01/2012 - 05/31/2013  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. GALL'S INC	177.97		
51. GEN POWER PRODUCTS INC.	2,950.00		
52. GENCO BOOT SHOP	261.00		
53. GENERAL CHEMICAL PRODUCTS LLC	5,868.93		
54. GFS CHEMICALS INC.	634.46		
55. GORDON FOOD SERVICE	1,162.33		
56. GRANT MANAGEMENT USA	595.00		
57. GRAPHICS UNLIMITED	255.00		
58. HACH COMPANY	163.90		
59. HUBBARD'S AUTO CENTER INC	1,102.16		
60. IN-DEPTH EDITIONS	63.08		
61. J T OVERHEAD DOORS	2,275.00		
62. RITA JENKINS	125.00		
63. JONES & BARTLETT LEARNING LLC	639.50		
64. JONES & HENRY ENGINEERS, LTD.	3,950.15		
65. K B OFFSET PRINTING	2,075.03		
66. KELLOGG COMMUNITY COLLEGE	30.00		
67. KEMIRA WATER SOLUTIONS INC	3,492.67		
68. KIMBALL MIDWEST	667.59		
69. DAVE KNAPP FORD LINCOLN	67.20		
70. KELLY KRETZER	250.00		
71. KRIS SCHMIDT STUDIO	179.00		
72. BRENT KUBALEK	135.24		
73. LAURA LANGLEY	150.00		
74. LANSING SANITARY SUPPLY INC	3,072.81		
75. LENAWEE COUNTY TREASURER	64.50		
76. LENAWEE DISTRICT LIBRARY	13.00		
77. LENAWEE TIRE & SUPPLY CO, INC.	1,095.63		
78. LENAWEE'S HEART AND SOUL, LLC	300.00		
79. LIFELOC TECHNOLOGIES INC	387.00		
80. MANPOWER OF LANSING MI INC.	1,228.50		
81. MAPLE CITY GLASS INC.	844.12		
82. MC SPORTS	619.46		
83. MCGOWAN ELECTRIC SUPPLY INC	365.89		
84. MERRICK, RICK	121.78		
85. MICHIGAN CHAPTER I.A.E.I.	210.00		
86. MICHIGAN METER TECHNOLOGY GROUP INC	16,806.12		
87. STATE OF MICHIGAN	4,768.35		
88. MICROMARKETING LLC	476.02		
89. MIDWEST COLLABORATIVE FOR	257.09		
90. MIDWEST GANG INVESTIGATORS ASSN.	330.67		
91. MIDWEST GAS INSTRUMENT SERVICE	200.43		
92. MIDWEST GOLF & TURF	264.21		
93. MIDWEST TAPE	57.87		
94. MT BUSINESS TECHNOLOGIES, INC	76.41		
95. MUGS N' MORE IMAGING	176.75		
96. MULCH WHOLESALERS INC	960.00		
97. MUNICIPAL WEB SERVICES	517.50		

EXP CHECK RUN DATES 10/01/2012 - 05/31/2013  
BOTH JOURNALIZED AND UNJOURNALIZED  
OPEN

Claimant	Amount Claimed	Amount Owed	Amount Rejected
98. NOLA'S TRANSPORTATION	300.52		
99. NORTH EASTERN UNIFORMS & EQUIPMENT	112.98		
100. OAKLAND COMMUNITY COLLEGE	250.00		
101. OFFICIAL PAYMENTS CORPORATION	82.02		
102. PALEOJOE	35.00		
103. PALEOSHOWS LLC	400.00		
104. PARAGON LABORATORIES INC	753.00		
105. PEERLESS SUPPLY INC	664.38		
106. PETE'S RADIATOR SERVICE INC	117.95		
107. PINNACLE IRRIGATION INC.	4,475.00		
108. PITNEY BOWES INC	3,000.00		
109. PLATINUM PLUS	2,195.42		
110. PROMEDICA CORP OF MICHIGAN	1,080.00		
111. QUILL CORPORATION	1,609.84		
112. RECORDED BOOKS LLC.	181.20		
113. CHARLES SCHMENK	80.00		
114. SEBCO BOOKS	368.63		
115. SENTINEL	30.64		
116. SERVICE MASTER OF LENAWEE	52.50		
117. SHERWIN-WILLIAMS CO	332.15		
118. SIRCHIE FINGER PRINT LABORATORIES	115.50		
119. SPECTRUM PRINTERS INC	558.00		
120. STAPLES CREDIT PLAN	502.88		
121. STATE INDUSTRIAL PRODUCTS	408.45		
122. STEVENS DISPOSAL	746.50		
123. STEVENSON LUMBER, INC.	275.12		
124. SUNSHINE MEDICAL SUPPLY, INC	331.50		
125. SUPERIOR UNIFORM SALES INC.	253.99		
126. TOLEDO MUD HENS	2,700.00		
127. TOLEDO PHYSICAL EDUCATION SUPPLY	44.90		
128. TRAINED UP	450.00		
129. UNIQUE PAVING MATERIALS CORP	5,402.80		
130. UNITED PARCEL SERVICE	26.80		
131. WATER ENVIRONMENT FED.	107.00		
132. WEISKOPF INDUSTRIES CORP	319.23		
133. WEPHOTO LLC	100.00		
134. WESTERN LIME CORPORATION	5,281.32		
***TOTAL ALL CLAIMS***	187,156.45		



# REGULAR AGENDA

**SPECIAL ORDER**

The Mayor called for the hearing and consideration of comments regarding an S2 grant from the Michigan department of Environmental Quality for planning work associated with the Rehabilitation/Repair of the Brick Arch Sewers.

Discussion

When the Mayor call for final objections\_\_\_\_\_

\_\_\_\_\_ and he declared the hearing closed.



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## MEMORANDUM – UTILITIES DEPARTMENT

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DATE: May 28, 2013

TO: Dane C. Nelson, City Administrator

FROM: Shane A. Horn, Utilities Director

SUBJECT: Installation of Dust Collection System at the Water Treatment Plant

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I concur with the recommendation of the Utilities Director to award bid for the installation of a dust collection system at the Water Treatment Plant to Wendling Sheet Metal of Saginaw, Michigan.

Wendling Sheet Metal of Saginaw, Michigan was the only bidder for this project. They have visited the Water Plant to look over the project, and are familiar with the manufacture of the dust collection equipment.

Funds have been budgeted for this project in the Water Plant Capital budget (496-548.00977.513).

A handwritten signature in black ink, appearing to read 'Dane C. Nelson'.

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Dane C. Nelson  
City Administrator

DCN:mld

Sealed bids were received by the purchasing department on Tuesday May 21, 2013 at 2:00 pm for the installation of a dust collection system at the Water Treatment Plant.

This project involves the installation of a new dust collection system that was purchased in March 2013. This new equipment will replace original equipment that dates back to 1949. We had five companies purchase specifications for this project, but we received only one bid. The lone bidder, Wendling Sheet Metal of Saginaw, MI visited the water plant to look over the project. They are familiar with the manufacturer of the dust collection equipment having installed their equipment in other locations. While we would have preferred to receive multiple bids for this project we feel we have a responsible bidder whose bid is within our budget for this installation. I respectfully recommend that we proceed with the installation of this dust collection equipment and award the bid to Wendling Sheet Metal, Inc. of Saginaw, MI for

\$30,775.00. After the initial purchase of this dust collection equipment we have \$36,910.00 remaining for this project (496-548.00977.513) in the Water Plant capital budget.

cc: Cindy Prue, Finance Director  
Tim Ritchie, Water Plant Superintendent

**RE: UTILITIES DEPARTMENT –Water Treatment Plant – Installation of Dust Collection Equipment**

**RESOLUTION**

WHEREAS the FY2012-13 Amended Budget includes \$60,000 (Account No. 496-548.00-977.513) to purchase a replacement dust collection system to be used at the Water Treatment Plant; and

WHEREAS at the September 17, 2012 commission meeting, the purchase of dust collection equipment to the low bidder, Beckert & Hiester of Saginaw, MI for \$23,090.00 was approved (CR12-050); and

WHEREAS this dust collection equipment will replace the original 1949 equipment that is used to collect and ventilate dust during the off loading of bulk pebble lime used in the softening process; and

WHEREAS on Tuesday, May 21, 2013 the Purchasing Department received one (1) bid for the installation of said dust collection equipment. The lone bidder, Wendling Sheet Metal Inc., of Saginaw, MI visited the water plant and is familiar with the manufacturer of the equipment having installed this equipment in other locations; and

WHEREAS the Utilities Director and City Administrator recommend selection of the lowest qualified bidder, Wendling Sheet Metal Inc., of Saginaw, MI, for purposes of installing previously purchased dust collection equipment to be used at the Water Treatment Plant for a cost not to exceed \$30,775.00. Funds for the installation of the dust collection equipment have been budgeted in the Water Plant Capital Budget (496-548.00-977.513).

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby approves entering into a contract with Wendling Sheet Metal Inc., of Saginaw, MI for the installation of dust collection equipment at the Water Plant at a cost not to exceed \$30,775.00.

On motion by Commissioner \_\_\_\_\_,

Seconded by Commissioner \_\_\_\_\_, this

Resolution was adopted by a \_\_\_\_\_ vote.

May 28, 2013

## MEMORANDUM

TO: Dane Nelson, City Administrator

FROM: Kristin Bauer, City Engineer

SUBJECT: Paving Bids – P-1-2013

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I concur with the recommendation of the City Engineer to award the annual bid for pavement maintenance as follows:

Part A to Michigan Paving and Materials of Jackson, MI. Funds for this project are available in the Local Street fund, as approved in the Capitol Outlay Budget for FY2012-2013: 203-451.12-801.000 and 203-451.13-801.000.

Part B to Gerken Paving of Napoleon, OH. Funds for these projects are available in the Major and Local Street funds, as approved in the Capitol Outlay Budgets for FY2012-2013 and FY2013-14: 202-451.10-801.000 - \$148,297.00 and 203-451.10-801.000 - \$155,929.00.

Part C to Quality Asphalt of Homer, MI. Funds for these alleys are available in the Local Street fund, as approved in the Capitol Outlay for FY2012-2013: 203-451.80-801.203.

Part D to Quality Asphalt of Homer, MI. Funds for this project are available in the Auto Parking Fund as approved in the Capitol Outlay Budget for FY2013-2014: 585-546.00-975.000.

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Dane C. Nelson  
City Administrator

DCN:mld

We received 9 bids on May 23, 2013 for paving within the City of Adrian, the parts to this contract are as follows:

Part A: Paving of Reconstruction Streets:

- Croswell St. (Bristol St. to dead-end)
- Martinez St. (Croswell to dead-end)

Part B: Milling and Resurfacing:

- Metcalf (full extents)
- Dawes (full extents)
- Caton Ave. (Baker to South and Beecher to Summit)
- Erie St. (Locust to Center)
- Scott St. (College to Maumee)
- Springbrook Ave. (River to Maple)
- Glendale Ave. (Auborne to Oregon)

Part C: Paving and Grading of 1 Alley:

- Between Main St. and Broad St. bounded by Maple Ave. and Butler St.

Part D: Parking Lot:

- Lot south of 131 S. Winter St.

Attached are the tabulations for the bids received for this contract.

**PART A:** It is recommended that Part A of this contract be awarded to Michigan Paving and Materials of Jackson, MI in the amount of \$27,906.20. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for this project is available in the Local Street fund, as approved in the Capitol Outlay Budget for FY2012-2013: 203-451.12-801.000 and 203-451.13-801.000

**PART B:** It is recommended that Part B of this contract be awarded to Gerken Paving of Napoleon, OH in the amount of \$304,226.00. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for these projects are available in the Major and Local Street funds, as approved in the Capitol Outlay Budgets for FY2012-2013 and FY2013-14: 202-451.10-801.000 - \$148,297.00 and 203-451.10-801.000 - \$155,929.00

**PART C:** It is recommended that Part C of this contract be awarded to Quality Asphalt of Homer, MI in the amount of \$9,395.60. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for these alleys are available in the Local Street fund, as approved in the Capitol Outlay for FY2012-2013: 203-451.80-801.203

**PART D:** It is recommended that Part D of this contract be awarded to Quality Asphalt of Homer, MI in the amount of \$17,949.00. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for this project is available in the Auto Parking Fund as approved in the Capitol Outlay Budget for FY2013-2014: 585-546.00-975.000

CITY OF ADRIAN, MICHIGAN  
 ASPHALT PAVING P-1-2013  
 DUE DATE: MAY 23, 2013

<b>TOTAL BID</b>										
		Belson Asphalt Paving Reading, MI	Bryant Asphalt Paving LaSalle, MI	K & B Asphalt Clayton, MI	Slusarski Excavating Adrian, MI	Michigan Paving & Mat Jackson, MI	American Asphalt, Inc Lansing, MI	Quality Asphalt Homer, MI	Barrett Paving Mat. Ypsilanti, MI	Gerken Paving, Inc Napoleon, OH
<b>PART A</b>	HMA, 3C	15,739.00	20,411.60	No Bid	14,212.00	12,309.00	16,500.00	16,390.00	18,601.00	16,720.00
	HMA, 4C	15,739.00	22,572.00	No Bid	16,104.00	13,147.20	16,500.00	16,390.00	19,976.00	18,320.00
	Dr Structure Cover, Adj	1,200.00	3,169.92	No Bid	1,360.00	1,400.00	1,600.00	800.00	2,000.00	1,140.00
	Gate Box, Adjust	1,200.00	2,377.44	No Bid	540.00	1,050.00	600.00	300.00	1,350.00	795.00
	<b>TOTAL</b>	<b>33,878.00</b>	<b>48,530.96</b>	<b>-</b>	<b>32,216.00</b>	<b>27,906.20</b>	<b>35,200.00</b>	<b>33,880.00</b>	<b>41,927.00</b>	<b>37,575.00</b>
<b>PART B</b>	HMA, 3C	No Bid	No Bid	No Bid	121,770.00	112,602.60	124,740.00	138,006.00	143,847.00	108,900.00
	HMA, 4C	No Bid	No Bid	No Bid	137,016.00	117,612.00	128,700.00	138,006.00	157,410.00	126,720.00
	Dr Structure Temp Lower.	No Bid	No Bid	No Bid	4,320.00	4,050.00	4,050.00	2,700.00	7,290.00	5,400.00
	Dr Structure Cover, Adj	No Bid	No Bid	No Bid	9,180.00	8,100.00	9,450.00	2,700.00	14,850.00	7,695.00
	Gate Box, Adjust	No Bid	No Bid	No Bid	2,160.00	4,800.00	2,400.00	1,200.00	5,400.00	3,180.00
	Cold Milling HMA Surface	No Bid	No Bid	No Bid	37,200.00	42,000.00	36,000.00	24,000.00	48,000.00	36,000.00
	SCHOOL Markings	No Bid	No Bid	No Bid	920.00	900.00	900.00	900.00	900.00	900.00
	24" Pave Mark, Stop Bar	No Bid	No Bid	No Bid	1,131.00	1,105.00	1,105.00	1,105.00	1,105.00	1,105.00
	12" White, Crosswalk	No Bid	No Bid	No Bid	2,214.00	2,160.00	2,160.00	2,160.00	2,160.00	2,160.00
	24" White Euro Style X-Walk	No Bid	No Bid	No Bid	11,484.00	11,220.00	11,220.00	11,220.00	11,220.00	11,220.00
	4" Pave Mark Yellow (Skip)	No Bid	No Bid	No Bid	272.65	266.00	266.00	266.00	266.00	266.00
	4" Pave Mark Yellow (Dbl)	No Bid	No Bid	No Bid	697.00	680.00	680.00	680.00	680.00	680.00
	<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>328,364.65</b>	<b>305,495.60</b>	<b>321,671.00</b>	<b>322,943.00</b>	<b>393,128.00</b>	<b>304,226.00</b>
<b>PART C</b>	HMA, 3C	5,375.00	8,726.99	5,609.45	3,982.00	5,484.05	4,950.00	4,097.50	7,425.00	5,445.00
	HMA, 4C	5,375.00	9,158.05	5,609.45	4,273.50	5,623.20	4,950.00	4,097.50	8,250.00	5,995.00
	Cold Milling HMA Surface	2,234.00	8,037.35	2,161.08	3,321.66	5,302.65	3,335.00	1,200.60	5,336.00	2,334.50
	<b>TOTAL</b>	<b>12,984.00</b>	<b>25,922.39</b>	<b>13,379.98</b>	<b>11,577.16</b>	<b>16,409.90</b>	<b>13,235.00</b>	<b>9,395.60</b>	<b>21,011.00</b>	<b>13,774.50</b>
<b>PART D</b>	HMA, 3C	8,838.00	12,357.45	8,925.00	7,617.75	8,010.45	7,875.00	7,822.50	12,600.00	9,030.00
	HMA, 4C	8,838.00	13,180.65	8,925.00	8,258.25	8,276.10	7,875.00	7,822.50	13,650.00	10,080.00
	Cold Milling HMA Surface	3,661.00	9,587.20	2,496.00	5,196.80	7,616.00	5,120.00	2,304.00	15,360.00	2,240.00
	<b>TOTAL</b>	<b>21,337.00</b>	<b>35,125.30</b>	<b>20,346.00</b>	<b>21,072.80</b>	<b>23,902.55</b>	<b>20,870.00</b>	<b>17,949.00</b>	<b>41,610.00</b>	<b>21,350.00</b>

**R13-051****RE: DEPARTMENT OF PUBLIC WORKS – ASPHALT PAVING PROGRAM FOR 2013****RESOLUTION**

WHEREAS, on behalf of the Department of Public Works, the City of Adrian Purchasing Office has solicited and received bids on Thursday, May 23 for the 2013 construction season for (Part A) Paving Crowell St. from Bristol St. to dead end and Martinez St. from Crowell St. to dead end, and (Part B) Milling and resurfacing of Metcalf, Dawes, Caton Ave. from Baker to South and Beecher to Summit, Erie St. from Locust to Center, Scott St. from College to Maumee, Springbrook Ave. from River to Maple, Glendale and (Part C) paving and grading of one (1) alley, and (Part D) Parking Lot south of 131 S. Winter St.; and

WHEREAS, in response to a Request-for-Proposal, a total of nine (9) bids were received from the following vendors (specific details are provided in the attached cover memo):

<u>Vendor</u>	<u>Location</u>
Bryant Paving	LaSalle, MI
Slusarski Excavating and Paving	Adrian, MI
Belson Asphalt	Reading, MI
Gerken Paving	Napoleon, OH
American Asphalt	Lansing, MI
Quality Paving	Homer, MI
Michigan Paving	Jackson, MI
Barrett Paving	Ypsilanti, MI
K&B Asphalt	Clayton, MI; and

WHEREAS the City Engineer and City Administrator recommend distribution of the work among the following three (3) vendors for the reasons specified, cost and account distribution:

Part A – Michigan Paving	Jackson, MI Low Bid
Cost: \$ 19,834.44	(Account 203-451.12-801.000) Local Street Fund
<u>\$ 8,071.76</u>	(Account 203-451.13-801.000) Local Street Fund
Total: \$ 27,906.20	
Part B – Gerken Paving	Napoleon, OH Low Bid
Cost: \$ 148,297.00	(Account 202-451.10-801.000) Major St. Fund
<u>\$ 155,929.00</u>	(Account 203-451.10-801.000) Local St. Fund
Total: \$ 304,226.00	
Part C - Quality Asphalt	Homer, MI Low Bid
Cost: \$ 9,395.60	(Account 203-451.80-801.23) Local Street Fund
Part D - Quality Asphalt	Homer, MI Low Bid
Cost: \$ 17,949.00	(Account 585-546.00-975.000) Auto Parking

; and

WHEREAS the Finance Director indicates that sufficient funds are available for this purpose , as detailed above, for a total cost estimated at \$359,476.80.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance of the low bids and engagement of Michigan Paving, Jackson, MI (Part A - \$27,906.20), Gerken Paving, Napoleon, OH (Part B - \$304,226.00), and Quality Asphalt, Homer, MI (Parts C & D - \$27,344.60) in the City's Standard Professional Services Contract to provide asphalt paving for the aforementioned streets, alley, and parking lot, at a cost estimated at \$359,476.80.

On motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, this resolution was adopted by a \_\_\_\_\_ vote.

May 28, 2013

## MEMORANDUM

TO: Dane Nelson, City Administrator

FROM: Kristin Bauer, City Engineer

SUBJECT: Paving Bids – PM-1-2013

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I concur with the recommendation of the City Engineer to award the annual bid for pavement maintenance as follows:

Part A to Gerken Paving of Napoleon, OH. Funds for this project is available in the Local Street fund, as approved in the Capitol Outlay Budget for FY2012-2013: 202-451.00-801.000 - \$40,000 and Major Street Fund Balance - \$19,797.30.

Part B to Michigan Paving of Jackson, MI. Funds for these projects are available in the Major and Local Street funds, as approved in the Capitol Outlay Budgets for FY2012-2013: Major Street Fund Balance - \$25,608.30 and 203-451.00-801.000 – \$25,015.34.

Part C to Asphalt Sealcoating of Clayton, MI. Funds for Overband Crack Sealing are available in the Local Street fund, as approved in the Capitol Outlay for FY2012-2013: 202-463.00-801.103 - \$4,567.50 and 203-463.00-801.103 - \$3,800.00.

There were no bidders for any part of this contract that met the requirements of the City's local preference policy.

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Dane C. Nelson  
City Administrator

DCN:mld

We received 7 bids on May 23, 2013 for pavement maintenance within the City of Adrian, the parts to this contract are as follows:

Part A: Micro-surfacing

- Beecher St. (Treat St. to Center St.)

Part A (Additional Work): Micro-surfacing

- Beecher St. (Center St. to Division St.)

Part B: Ultra-Thin Overlay

- McKenzie St. (Michigan to Maumee)
- Scottdale Dr. and Ct. (full extents)
- Frazier Dr. (Scottdale to Oram)
- Oram Dr. (Frazier to S. Scott St.)

Part C: Overband Crack Sealing

- Various Streets

Attached are the tabulations for the bids received for this contract.

**PART A:** It is recommended that Part A and Part A (Alt.) of this contract be awarded to Gerken Paving of Napoleon, OH in the amount of \$59,797.30. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for this project is available in the Local Street fund, as approved in the Capitol Outlay Budget for FY2012-2013: 202-451.00-801.000 - \$40,000 and Major Street Fund Balance - \$19,797.30.

**PART B:** It is recommended that Part B of this contract be awarded to Michigan Paving of Jackson, MI in the amount of \$50,623.64. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for these projects are available in the Major and Local Street funds, as approved in the Capitol Outlay Budgets for FY2012-2013: Major Street Fund Balance - \$25,608.30 and 203-451.00-801.000 – \$25,015.34

**PART C:** It is recommended that Part C of this contract be awarded to K&B Asphalt Sealcoating of Clayton, MI in the amount of \$8,367.00. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for Overband Crack Sealing are available in the Local Street fund, as approved in the Capitol Outlay for FY2012-2013: 202-463.00-801.103 - \$4,567.50 and 203-463.00-801.103 - \$3,800.00.

CITY OF ADRIAN, MICHIGAN  
PAVEMENT MAINTENANCE PM-1-2013  
DUE DATE: MAY 23, 2013

		Strawser Construction Columbus, OH	K & B Asphalt Clayton, MI	Michigan Paving & Mat. Jackson, MI	Gerken Paving, Inc Napoleon, OH	American Asphalt, Inc Lansing, MI	Barrett Paving Mat., Inc. Ypsilanti, MI	Scodeller Construction Wixom, MI
PART A	Overband Crack Seal	5,871.84	No Bid	No Bid	2,992.38	No Bid	No Bid	No Bid
	Double Pass Micro-Surface	48,384.00	No Bid	No Bid	35,700.00	No Bid	No Bid	No Bid
	Rut Filling/Hand Patch	-	No Bid	No Bid	-	No Bid	No Bid	No Bid
	Temp. Pavement Marking	1,765.00	No Bid	No Bid	1,500.00	No Bid	No Bid	No Bid
	24" Pavement Mark, Stop Bar	1,200.00	No Bid	No Bid	1,040.00	No Bid	No Bid	No Bid
	Railroad Symbol	350.00	No Bid	No Bid	300.00	No Bid	No Bid	No Bid
	Left Turn Arrows	250.00	No Bid	No Bid	210.00	No Bid	No Bid	No Bid
	"Only" Symbols	310.00	No Bid	No Bid	262.00	No Bid	No Bid	No Bid
	Left Turn Arrows	250.00	No Bid	No Bid	210.00	No Bid	No Bid	No Bid
	4" Pavement Mark, White	1,960.20	No Bid	No Bid	1,675.08	No Bid	No Bid	No Bid
	4" Pavement Mark, Yellow	2,137.30	No Bid	No Bid	1,826.42	No Bid	No Bid	No Bid
<b>TOTAL</b>	<b>62,478.34</b>	-	-	<b>45,715.88</b>	-	-	-	
PART A	Overband Crack Seal	4,187.04	No Bid	No Bid	2,133.78	No Bid	No Bid	No Bid
	Double Pass Micro-Surface	30,813.20	No Bid	No Bid	5,703.50	No Bid	No Bid	No Bid
	Rut Filling/Hand Patch	-	No Bid	No Bid	-	No Bid	No Bid	No Bid
	Temp. Pavement Marking	1,765.00	No Bid	No Bid	1,500.00	No Bid	No Bid	No Bid
	24" Pavement Mark, Stop Bar	1,650.00	No Bid	No Bid	1,430.00	No Bid	No Bid	No Bid
	Railroad Symbol	350.00	No Bid	No Bid	300.00	No Bid	No Bid	No Bid
	Left Turn Arrows	250.00	No Bid	No Bid	210.00	No Bid	No Bid	No Bid
	"Only" Symbols	310.00	No Bid	No Bid	262.00	No Bid	No Bid	No Bid
	Left Turn Arrows	250.00	No Bid	No Bid	210.00	No Bid	No Bid	No Bid
	4" Pavement Mark, White	1,249.60	No Bid	No Bid	1,067.84	No Bid	No Bid	No Bid
	4" Pavement Mark, Yellow	1,479.50	No Bid	No Bid	1,264.30	No Bid	No Bid	No Bid
<b>TOTAL</b>	<b>42,304.34</b>	-	-	<b>14,081.42</b>	-	-	-	
PART B	HMA, Ultra-Thin, Low Volume	No Bid	No Bid	21,971.34	28,041.50	26,932.00	30,350.80	No Bid
	HMA, Ultra-Thin, High Volume	No Bid	No Bid	22,214.30	26,195.25	26,473.00	28,199.50	No Bid
	Temp Pave Marking McKenzie	No Bid	No Bid	350.00	1,500.00	400.00	1,500.00	No Bid
	Edge Milling, HMA Surface	No Bid	No Bid	6,088.00	4,094.18	6,088.00	11,719.40	No Bid
	<b>TOTAL</b>	-	-	50,623.64	59,820.93	59,893.00	71,769.70	-
PART C	Overbank Crack Seal, Major	No Bid	4,567.50	No Bid	7,856.10	No Bid	No Bid	10,139.85
	Overbank Crack Seal, Local	No Bid	3,800.00	No Bid	9,500.00	No Bid	No Bid	7,980.00
	<b>TOTAL</b>	-	<b>8,367.50</b>	-	<b>17,356.10</b>	-	-	<b>18,119.85</b>

**R13-052****RE: DEPARTMENT OF PUBLIC WORKS – PAVEMENT MAINTENANCE FOR 2013****RESOLUTION**

WHEREAS, on behalf of the Department of Public Works, the City of Adrian Purchasing Office has solicited and received bids on Thursday, May 23 for the 2013 pavement maintenance season for (Part A) Micro-Surfacing of Beecher St. from Center St. to Treat St. and (Alt. Part A) Micro-Surfacing of Beecher St. from Center St. to Division St. and (Part B) Ultra-Thin Overlay of McKenzie St. from Michigan to Maumee, Scottdale Dr. & Ct., Frazier Dr., Oram Dr. and (Part C) Overband Crack Sealing of various streets; and

WHEREAS, in response to a Request-for-Proposal, a total of seven (7) bids were received from the following vendors (specific details are provided in the attached cover memo):

<u>Vendor</u>	<u>Location</u>
Strawser Construction	Columbus, OH
Gerken Paving	Napoleon, OH
American Asphalt	Lansing, MI
SCodeller Construction	Wixom, MI
Michigan Paving	Jackson, MI
Barrett Paving	Ypsilanti, MI
K&B Asphalt	Clayton, MI; and

WHEREAS the City Engineer and City Administrator recommend distribution of the work among the following three (3) vendors for the reasons specified, cost and account distribution:

Part A – Gerken Paving	Napoleon, OH Low Bid
Cost: \$ 40,000.00	(Account 202-451.00-801.000) Major St. Fund
<u>Cost: \$ 5,715.88</u>	(Account Major Street Fund Balance)
Total: \$ 45,715.88	
Part Alt. A – Gerken Paving	Napoleon, OH Low Bid
Cost: \$ 14,081.42	(Account: Major Street Fund Balance)
Part B – Michigan Paving	Jackson, MI Low Bid
Cost: \$ 25,608.30	(Account: Major Street Fund Balance)
<u>Cost: \$ 25,015.34</u>	(Account: 203-451.00-801.00) Local Street Fund
Total: \$ 50,623.64	
Part C – K&B Asphalt	Clayton, MI Low Bid
Cost: \$ 4,567.50	(Account 202-463.00-801.103) Major St. Fund
Cost: \$ 3,800.00	(Account 203-463.00-801.103) Local St. Fund
<u>Total: \$ 8,367.50</u>	
; and	

WHEREAS the Finance Director indicates that sufficient funds are available for this purpose, as detailed above, for a total cost estimated at \$118,788.44.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance of the low bids and engagement of Gerken Paving, Napoleon, OH (Part A & Alt. Part A - \$59,797.30), Michigan Paving, Jackson, MI (Part B - \$50,623.64), and K&B Asphalt, Clayton, MI (Parts C - \$8,367.00) in the City's Standard Professional Services Contract to provide pavement maintenance for the aforementioned streets at a cost estimated at \$118,788.44.

On motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, this resolution was adopted by a \_\_\_\_\_ vote.

May 28, 2012

## MEMORANDUM

TO: Dane Nelson, City Administrator

FROM: Kristin Bauer, City Engineer

SUBJECT: Curb & Gutter Bids – AC -1-2013

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I concur with the recommendation of the City Engineer to award the annual bid for annual concrete flatwork and curb and gutter to GM & Sons of Whitmore Lake, Michigan.

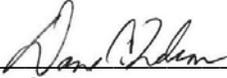
Two firms responded to Part A of the contract, with GM & Sons of Whitmore Lake, MI being the low bidder. There were no bidders in this part of the contract that met the requirements of the City's local preference policy.

Funds for this project have been budgeted in the Local Street fund, as approved in the Capitol Outlay Budget for FY2012-2013: 203-451.12-801.000 (\$27,640.30) and 203-451.13-801.000 (\$11,287.70)

Three firms responded to Part B of the contract, with GM & Sons of Whitmore Lake, MI being the low bidder. There were no bidders in this part of the contract that met the requirements of the City's local preference policy.

Funds for these projects have been budgeted in the Major and Local Street funds, as approved in the Capitol Outlay Budgets for FY2012-2013 and FY2013-14:

202-451.10-801.000 - \$24,000.00 (Major Street Paving)  
202-480.00-801.000 - \$54,247.00 (Major Street Non-Motorized)  
203-451.10-801.000 - \$68,247.00 (Local Street Paving)  
203-444.00-801.000 - \$10,000.00 (Local Street Sidewalks)

  
\_\_\_\_\_  
Dane C. Nelson  
City Administrator

DCN:mld

We received bids on May 23, 2013 for annual concrete flatwork and curb & gutter. The parts to this contract are as follows:

Part A: Curb and Gutter for Street Reconstruction:

- Croswell St. from Bristol to dead-end
- Martinez St. from Croswell to dead-end

Part B: Miscellaneous Concrete Flatwork

- Curb & Gutter on Milling and Resurfacing streets
- City's sidewalk rehabilitation program
- New ADA ramps as required by Federal Accessibility Board on Construction projects.
- New Sidewalk on Caton St. from Baker to South St.
- Other miscellaneous concrete projects as needed throughout the City.

Attached are the tabulations for the bids received for this contract.

**PART A:** It is recommended that Part A of this contract be awarded to GM & Sons of Whitmore Lake, MI in the amount of \$38,930. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for this project is available in the Local Street fund, as approved in the Capitol Outlay Budget for FY2012-2013: 203-451.12-801.000 (\$27,640.30) and 203-451.13-801.000 (\$11,287.70)

**PART B:** It is recommended that Part B of this contract be awarded to GM & Sons of Whitmore Lake, MI in the amount of \$156,494.00. There were no bidders in this part of the contract that met the requirements of the City's Local Preference Policy.

Funds for these projects are available in the Major and Local Street funds, as approved in the Capitol Outlay Budgets for FY2012-2013 and FY2013-14:

202-451.10-801.000 - \$24,000.00 (Major Street Paving)  
202-480.00-801.000 - \$54,247.00 (Major Street Non-Motorized)  
203-451.10-801.000 - \$68,247.00 (Local Street Paving)  
203-444.00-801.000 - \$10,000.00 (Local Street Sidewalks)

CITY OF ADRIAN, MICHIGAN  
AC-1-2013  
DUE DATE: MAY 23, 2013

		Schug Construction Adrian, MI	GM & Sons Whitmore Lake, MI	Doan Construction Co, Inc Ypsilanti, MI
<b>PART A</b>	Curb and Gutter, Conc, Det C4	No Bid	23,625.00	20,125.00
	Curb and Gutter, Rem	No Bid	2,100.00	2,250.00
	Driveway, Nonreinf Conc, 6-inch	No Bid	5,180.00	9,472.00
	Sidewalk, Rem	No Bid	781.00	479.25
	Pavt, Rem (Asphalt & Concrete Drive Rem.)	No Bid	3,700.00	2,220.00
	Sidewalk, Conc, 4-inch	No Bid	1,464.00	1,866.60
	Sidewalk, Conc, 6-inch	No Bid	810.00	1,440.00
	Sidewalk Ramp, Conc, 6-inch	No Bid	570.00	760.00
	Detectable Warning Surface	No Bid	700.00	600.00
<b>TOTAL</b>			<b>38,930.00</b>	<b>39,212.85</b>

<b>PART B</b>	Curb and Gutter, Conc, Misc	67,480.00	45,790.00	65,070.00
	Curb and Gutter, Rem	5,832.20	26,510.00	18,075.00
	Driveway, Nonreinf Conc, 6-inch	-	-	-
	Sidewalk, Rem	15,884.96	17,472.00	9,828.00
	Pavt, Rem (Asphalt & Concrete Drive Rem.)	-	-	-
	Sidewalk, Conc, 4-inch	41,990.00	33,592.00	42,829.80
	Sidewalk, Conc, 6-inch	12,702.00	9,855.00	17,520.00
	Sidewalk Ramp, Conc, 6-inch	14,616.00	12,600.00	20,160.00
	Detectable Warning Surface	14,030.00	10,675.00	9,150.00
<b>TOTAL</b>		<b>172,535.16</b>	<b>156,494.00</b>	<b>182,632.80</b>

R13-053

RE: DEPARTMENT OF PUBLIC WORKS – ANNUAL CONCRETE FLATWORK AND CURB & GUTTER FOR 2013

RESOLUTION

WHEREAS, on behalf of the Department of Public Works, the City of Adrian Purchasing Office has solicited and received bids on Thursday, May 23 for the 2013 construction season for (Part A) Curb & Gutter for Croswell St. from Bristol St. to dead end and Martinez St. from Croswell St. to dead end, and (Part B) Annual Miscellaneous Concrete Flatwork including curb repair work and sidewalk on the milling and resurfacing streets, the City’s sidewalk rehabilitation program, new ADA ramps, new sidewalk on Caton Ave. from Baker to South St. and other miscellaneous projects; and

WHEREAS, in response to a Request-for-Proposal, a total of three (3) bids were received from the following vendors (specific details are provided in the attached cover memo):

<u>Vendor</u>	<u>Location</u>
Schug Construction	Adrian, MI
GM & Sons	Whitmore Lake, MI
Doan Construction Co, Inc.	Ypsilanti, MI; and

WHEREAS the City Engineer and City Administrator recommend distribution of the work to the following vendor for the reasons specified, cost and account distribution:

Part A – GM & Sons	Whitmore Lake, MI	Low Bid
Cost: \$ 27,640.30	(Account 203-451.12-801.000)	Local Street Fund
<u>\$ 11,287.70</u>	(Account 203-451.13-801.000)	Local Street Fund
Total: \$ 38,930.00		
Part B – GM & Sons	Whitmore Lake, MI	Low Bid
Cost: \$ 24,000.00	(Account 202-451.10-801.000)	Major St. Fund
\$ 68,247.00	(Account 203-451.10-801.000)	Local St. Fund
\$ 54,247.00	(Account 202-480.00-801.000)	Major St. Fund
<u>\$ 10,000.00</u>	(Account 203-444.00-801.000)	Local St. Fund
Total: \$156,494.00		

; and

WHEREAS the Finance Director indicates that sufficient funds are available for this purpose , as detailed above, for a total cost estimated at \$195,424.00.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance of the low bids and engagement of GM & Sons of Whitmore Lake, MI, (Parts A & B - \$195,424.00) in the City’s Standard Professional Services Contract to provide annual concrete flatwork and curb & gutter for the aforementioned projects.

On motion by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, this resolution was adopted by a \_\_\_\_\_ vote.