



**CITY COMMISSION
MEETING
August 4, 2014**



COMMISSION AGENDA

**AGENDA
ADRIAN CITY COMMISSION
AUGUST 4, 2014
7:00PM**

- I. PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG
- II. ROLL CALL
- III. APPROVAL OF THE MINUTES OF THE JULY 21, 2014 REGULAR MEETING OF THE ADRIAN CITY COMMISSION.
- IV. PRESENTATION OF ACCOUNTS
- V. CONSENT AGENDA
 - 1. **CR14-064. Administration.** Resolution to authorize the re-election of trustees to the MML Worker's Compensation Board of Trustees.
 - 2. **CR14-065. Administration.** Resolution to appoint delegates to attend the annual Municipal Employees Retirement System (MERS) meeting.
 - 3. **CR14-066. City Commission.** Resolution to reschedule the September 1st 2014 meeting of the City Commission to Tuesday, September 2nd, 2014 in observance of Labor Day.
 - 4. **CR14-067. Police.** Resolution to award a bid for the purchase of Reserve Unit equipment.
 - 5. **CR14-068. Transportation.** Resolution to approve a RTAP Third Party Contract between the City of Adrian Dial-A-Ride and the Michigan Public Transit Association for grant funds for eligible training activities and equipment and/or technical assistance and research activities that promote or benefit rural public transportation.
 - 6. **CR14-069. City Commission.** Resolution to approve/deny a request for the closure of the Toledo Street parking lot for Zonta of Lenawee's fundraiser event on September 6th, 2014 from 1pm-12am.
 - 7. **CR14-070. City Commission.** Resolution to approve/deny a request for the closure of the sidewalk alley way behind Mandy's Uptown Bar & Grill for a "Welcome Back College Students" event from 9:00am on Saturday, August 23, 2014 to 4:00am on Sunday, August 24, 2014.
- VI. REGULAR AGENDA
 - RESOLUTIONS
 - 1. **R14-093. Engineering.** Resolution to grant the Mayor authorization to enter into an agreement with Walters-Dimmick regarding the presence or potential presence of environmental contamination in the West Beecher Street right-of-way.

2. **R14-094. Engineering.** Resolution to waive the bid process and accept the sole source price from GUSCO Energy of Toledo, Ohio to complete the work for the DPW LED Lighting Project.
3. **R14-095. Administration.** Resolution to submit a charter amendment to the electors of the City of Adrian at the regularly scheduled City election to be held on the fourth day of November, 2014 regarding Section 9.1 of the City Charter of the City of Adrian to increase the permitted ad valorem tax levy limitation to provide funds to pay for the cost of public improvements, including local street improvements.
4. **R14-096. Utilities.** Resolution to award a bid for the purchase of a new generator and automatic transfer switch to be used at the Maumee Street Lift Station.
5. **R14-097. Utilities.** Resolution to award a bid for the purchase of a washer/compactor to be used at the Broad Street Lift Station.
6. **R14-098. Fire Department.** Resolution to award a bid for the purchase of a new HVAC system to be used at the Fire Station.

VII. PUBLIC COMMENT

VIII. COMMISSIONER COMMENTS



MINUTES

**MINUTES
ADRIAN CITY COMMISSION
JULY 21, 2014
7:00 P.M.**

Official proceedings of the July 21, 2014 regular meeting of the City Commission, Adrian, Michigan.

The regular meeting was opened with a prayer by Adrian College Professor Don Kleinsmith and the Pledge of Allegiance to the Flag.

PRESENT: Mayor Berryman and Commissioners Dudas, Faulhaber, Rising, Munson, Gallatin and Berryman Adams.

Mayor Berryman in the Chair.

Commissioner Berryman Adams motioned to approve the minutes from the regular meeting on July 7, 2014, this was seconded by Commissioner Rising, and the minutes were adopted by a unanimous vote.

Commissioner Dudas motioned to approve the minutes from the special meeting on July 14, 2014, seconded by Commissioner Faulhaber, and the minutes were adopted by a unanimous vote.

PRESENTATION OF ACCOUNTS

Utility Department Receiving Fund Voucher #3977 through #3982	\$8,119.89
General Fund Vouchers #21007 through #21016	\$22,448.52
Clearing Account Vouchers amounting to	<u>\$162,026.15</u>
TOTAL EXPENDITURES	<u>\$192,594.56</u>

On motion by Commissioner Munson, seconded by Commissioner Berryman Adams, this resolution was adopted by a unanimous vote.

PRESENTATION

Swearing in and welcoming of new Adrian Police Officer Adam Turbeville.

CONSENT AGENDA

CR14-059

RE: DEPARTMENT OF FINANCE – Biannual Elevator Maintenance

WHEREAS, the City of Adrian Purchasing Office, in collaboration with the Engineering Department, has solicited and received bids on Tuesday, July 15, 2014 for the biannual Elevator Maintenance Contract, with the following results:

BIDDERS	CITY HALL	LIBRARY	POLICE STATION
Otis Elevator Co. Jackson, MI	\$ 390.00/quarter \$1,560.00/year(w/load test)	\$ 390.00/quarter \$1,560.00/year(w/load test)	\$ 390.00/quarter \$1,560.00/year(w/load test)
Central Elevator Co Portage, MI	\$ 175.00/quarter \$1,750.00/year(w/load test)	\$ 175.00/quarter \$1,750.00/year(w/load test)	\$ 175.00/quarter \$1,750.00/year(w/load test)

WHEREAS, the Parks & Engineering Services Director and City Administrator recommend the acceptance of Otis Elevator Co. bid, at a cost not to exceed \$1,560.00 per elevator, per year; and

WHEREAS, the Finance Director indicates that sufficient funds are available for this purpose in the FY2014-15 Annual Operating Budget

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission by this resolution, hereby authorizes the acceptance of the bid of Otis Elevator Co., Jackson, Michigan, and engagement in the City's Standard Professional Services Contract for execution of the biannual elevator maintenance contract, at a cost not to exceed \$1,560.00 per elevator, per year.

CR14-060

RE: ASSESSOR'S OFFICE – Appoint Member to the Board of Review

WHEREAS, Jeff Pardee has resigned to serve on the Board of Review, which has created a vacancy; and

WHEREAS, this vacancy must be filled in accordance with the Adrian City Charter; and

WHEREAS, Mr. Don Taylor, 475 Meadowbrook Dr, is an alternate on the Board of Review and has expressed a willingness to serve on the Board of Review full time if appointed; and

WHEREAS, the Adrian City Commission has given careful consideration to the appointment of Mr. Taylor to the Board of Review.

NOW THEREFORE BE IT RESOLVED, that the Adrian City Commission does hereby approve the appointment of Mr. Don Taylor to the Board of Review for a 3-year term to expire in 2016.

****correction of address, which was listed 580 Meadowbrook Dr instead of 475 Meadowbrook Dr in the original resolution.**

CR14-061

RE: UTILITIES DEPARTMENT –Water Treatment Plant – Authorization to Purchase Lawnmower

WHEREAS the FY2014-15 Budget includes \$15,000 (Account No. 496-548.00-977.580) to purchase a replacement lawnmower for the Water Treatment Plant; and

WHEREAS on Tuesday, July 15, 2014, the Purchasing Office received three (3) bids for the aforementioned lawnmower with the following results:

<u>Vendor</u>	<u>Location</u>	<u>Amount</u>
Archbold Equipment	Adrian, MI	\$12,325.00
Wolverine Rental and Supply	Ann Arbor, MI	\$12,625.00
Bader & Sons	Tecumseh, MI	\$15,195.95; and

WHEREAS the Utilities Director and City Administrator recommend selection of the lowest bidder, Archbold Equipment, Adrian, MI, for purposes of acquiring one replacement lawnmower for the Water Treatment Plant at a total cost not to exceed \$12,325.00; and

WHEREAS the Finance Director indicates that funds are available for this purpose as follows:

(496-548.00-977.580) Lawnmower Replacement \$15,000.00; and

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the purchase of one replacement lawn mower from the lowest bidder, Archbold Equipment, Adrian, MI at a cost not to exceed \$12,325.00.

CR14-062

RE: CITY COMMISSION – Resolution to approve or deny an application for the closure of a street or public parking area.

WHEREAS, the Brick Wall Pub & Grill has applied for the closure of part of the parking area directly behind the Pub on Saturday, August 23, 2014 from 10:00am until Sunday, August 24, 2014 at 4:00am for an outdoor party; and

WHEREAS, the City Commission has considered said request including all requested waivers from standard requirements.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the application of the Brick Wall Pub & Grill is hereby (approved/denied).

IT IS FURTHER RESOLVED that requested waivers of standard conditions are (approved/denied).no conditions

IT IS FURTHER RESOLVED that the fee for use of City barricades shall be .00 for this event.

CR14-063

RE: CITY COMMISSION – Resolution to approve or deny an application for the closure of a street or public parking area.

WHEREAS, the Brick Wall Pub & Grill has applied for the closure of part of the parking area directly behind the Pub on Saturday, October 11, 2014 from 10:00am until Sunday, October 12, 2014 at 4:00am for an outdoor party; and

WHEREAS, the City Commission has considered said request including all requested waivers from standard requirements.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the application of the Brick Wall Pub & Grill is hereby (**approved**/denied).

IT IS FURTHER RESOLVED that requested waivers of standard conditions are (approved/denied). No conditions

IT IS FURTHER RESOLVED that the fee for use of City barricades shall be .00 for this event.

On motion by Commissioner Faulhaber, seconded by Commissioner Dudas, Consent Agenda resolutions Cr14-059 thru CR14-063; **with the address correction on CR14-060 and motions to approve CR14-062 and CR14-063** were adopted by a unanimous vote.

REGULAR AGENDA

SPECIAL ORDERS

SO-1. Public Hearing to hear and consider comments on the establishment of a Special Assessment District (SAD #388) for improvements to Ballenberger Rd between Riverside Ave and Sawmill Court.

The Mayor called for the hearing and consideration of comments regarding the establishment of SAD #388 for improvements to Ballenberger Rd. between Riverside Ave. and Sawmill Court.

Phil Joannis – Ballenberger Rd – asked if there would be any tree removal when Ballenberger Rd is redone. Administrator Horn said that there would probably be no removal but there would be some trimming of trees. Also mentioned his concern about the level of Lake Adrian.

Deb Foster – Ballenberger Rd – asked if Ballenberger would become a one-way street; Administrator Horn said yes, it would as it is too narrow a street to with the curb and gutter to be a two-way street. It will be one-way going from Riverside to Kimole Lane.

There were no further comments and the Mayor declared the public hearing closed.

RESOLUTIONS

R14-084

RE: **ENGINEERING DEPARTMENT – Approve Establishment of Special Assessment District for Improvements to Ballenberger Road from Riverside Avenue to Sawmill Court**

WHEREAS, the Adrian City Commission, by resolution CR14-058 duly adopted at its July 7, 2014 regular meeting, deemed it necessary and declared its intention to construct improvements, including curb and gutter and other appurtenances on Ballenberger Rd. from Riverside Ave. to Sawmill Ct. and did provide a public hearing as provided by Chapter 70, Section 70-6 of the Adrian City Code; and

WHEREAS, said notice has been given and hearing held.

NOW, THEREFORE BE IT RESOLVED:

1. That said public improvements be made and the City Administrator be directed to proceed with the same.
2. That the plans, specifications and detailed estimates relating to said improvements, as filed with the City Clerk, be and hereby approved and adopted and the City Administrator is directed to take action necessary to accomplish the said improvements.
3. That the estimated total cost of said improvements is determined to be \$180,000.
4. That \$30,000 of the said estimated cost shall be defrayed by special assessment and \$150,000 shall be paid by local street funds.
5. That the said special assessment may be paid in ten (10) installments. The first installment shall be due and payable on or before sixty days from the date said special assessment is confirmed, and one installment shall be due annually thereafter. Interest shall be charged at a rate of six (6%) percent per annum on all unpaid installments.
6. That the premiums upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #388, are described as follows:

Special Assessment Properties
Ballenberger Rd. from Riverside Ave. to Sawmill Ct.

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution

On motion by Commissioner Rising, seconded by Commissioner Dudas, this resolution was adopted by a unanimous vote.

R14-085

RE: **UTILITIES DEPARTMENT –Water Treatment Plant – Authorization for Lake Adrian Dam Improvements and Maintenance**

WHEREAS, the Lake Adrian Dam was constructed in 1941 to provide a surface water source of water for the City of Adrian; and

WHEREAS, the dam was constructed with two floodgates on the bottom of the structure to help control the lake level in Lake Adrian. During a storm event in June 2013 we discovered our North floodgate was lodged open approximately one foot and was left inoperable; and

WHEREAS, the Adrian City Commission, by Resolution #R13-191 dated September 3, 2013, authorized Spicer Group of St. Johns, MI to provide services associated with preliminary engineering, MDEQ permitting, final design and bidding for the Lake Adrian Dam repair project for a total fee of \$34,000.00; and

WHEREAS, the Adrian City Commission, by Resolution #R14-051 dated May 19, 2014, authorized Hydro Gate of Denver, CO to provide (2) new gate valves at a total price of \$35,956.00; and

WHEREAS, the Adrian City Commission, by Resolution #R14-064 dated June 16, 2014, authorized Gerace Construction of Midland, MI to provide and install (2) bulkheads to seal the upstream side of the spillway to prevent continued drawdown of the lake at a total cost of \$27,500.00; and

WHEREAS, sealed bids were received on July 1, 2014 at 2:00pm at the Purchasing Office for the Lake Adrian Dam Improvements and Maintenance with the following results:

<u>Name</u>	<u>Location</u>	<u>Total Bid Price</u>
Schaedler Enterprises, Inc	Toledo, OH	\$319,900.00
Gerace Construction	Midland, MI	\$499,800.00; and

WHEREAS, upon recommendation of the project engineer, Spicer Group, the Utilities Director and City Administrator recommend approval of this resolution to award the Lake Adrian Dam Improvements and Maintenance to the low bidder, Schaedler Enterprises, Inc. of Toledo, OH.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the engagement of Schaedler Enterprises, Inc. of Toledo, OH for Lake Adrian Dam Improvement and Maintenance for the total cost of \$319,900.00

BE IT FURTHER RESOLVED that the FY2014-2015 Budget be amended as follows:

Water Capital Projects Fund:

496-000.00-676.591	Transfer In-Water	\$319,000.00
496-549.00-975.139	Lake Adrian Dam Improvements	\$319,000.00

Water Fund:

591-000.00-697.000	Prior Years Revenue	\$319,000.00
591-965.00-969.496	Transfer Out-Capital Projects	\$319,000.00

Dennis Fox – Lake Adrian Resident – asked for regular information to be supplied to the Lake Adrian residents so that they are kept in the loop as to what is going on when there are issues with the lake.

On motion by Commissioner Berryman Adams, seconded by Commissioner Faulhaber, this resolution was adopted by a unanimous vote.

R14-086

RE: ADMINISTRATION – Sale of Property at 318 Crystal Spring Ave.

WHEREAS, sealed bids were received on Tuesday, July 8, 2014 for the vacant lot at 318 Crystal Springs Ave.; and

WHEREAS, only one bid was received, from Heather McCarley of 322 Crystal Springs Ave., Adrian, Michigan in the amount of \$250.00; and

WHEREAS, the City has no expected use for the property, as it was obtained through the tax foreclosure process in Lenawee County.

NOW, THEREFORE, BE IT RESOLVED that the City Commission awards the bid for the purchase of 318 Crystal Springs Ave. to Heather McCarley, in the amount of \$250.00.

IT IS FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute a quit claim deed to convey said property to Heather McCarley and that from the closing proceeds, any existing assessments due to the City shall be paid first, with the remaining funds to be placed in the general fund of the City. .

On motion by Commissioner Rising, seconded by Commissioner Dudas, this resolution was adopted by a unanimous vote.

R14-087

RE: ATTORNEY - Resolution to authorize the City Administrator to enter into a purchase agreement with S&S Enterprises that does/does not include the retention of oil, gas, and all other mineral rights including the rights to full royalties.

WHEREAS, The Adrian City Commission adopted a resolution on June 2, 2014 authorizing the sale of land in the Industrial Park containing 3.25 buildable acres for \$30,000 to S&S Enterprises; and

WHEREAS, the June 2, 2014 resolution also authorized the Mayor and City Clerk to execute a warranty deed and authorized the City Administrator to execute a purchase agreement on behalf of the City; and

WHEREAS, the parties have been unable to reach an agreement as to one term of the purchase agreement: retention of oil, gas, and all other mineral rights including the right to full royalties; and

WHEREAS, it has been City policy to include this language in all sale of city property since entering into Oil and Gas Leases with Savoy Energy, City Commission action is required to remove the provision retaining oil, gas and other mineral rights including the right to full royalties from the purchase agreement and warranty deed.

NOW THEREFORE, IT IS HEREBY RESOLVED that the City Administrator is authorized to enter into a purchase agreement with S&S Enterprises that does/does not include the retention of oil, gas and all other mineral rights including the right to full royalties.

On motion by Commissioner Berryman Adams, seconded by Commissioner Munson, this resolution **to not include the retention** was adopted by a unanimous vote.

R14-088

RE: UTILITIES DEPARTMENT – Change Order for Repairs at the Westside Wellfield

WHEREAS, the City Commission at the January 21, 2014 meeting, approved Resolution R14-007 which authorized the engagement of Raymer Well Drilling of Marne, MI to complete emergency repairs to the pumping equipment in Well #1 and Well #3 for a cost of \$40,000.00; and

WHEREAS, we were approved by MDEQ to increase the output of Well #3 from 600 to 800 gpm, which resulted in a slight increase to the overall project cost to \$42,847.50; and

WHEREAS, funds for the difference of \$2,847.50 would be allocated from water fund reserves; and

WHEREAS, the Utilities Director and City Administrator recommend approval of this resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Adrian City Commission by this resolution hereby approves the change order from Raymer Well Drilling of Marne, MI for \$2,847.50 for repairs at the Westside Wellfield.

On motion by Commissioner Dudas, seconded by Commissioner Faulhaber, this resolution was adopted by a unanimous vote.

R14-089

RE: POLICE DEPARTMENT- Purchase of .45 Caliber Replacement Magazines

WHEREAS, the Adrian City Police Department conducts regular firearms training and qualification to meet state guidelines; and

WHEREAS, this training wears on the weapon's magazines as the springs are constantly compressed, then dropped among gravel in a variety of conditions; and

WHEREAS, replacement duty magazines are available from the weapons manufacturer, Springfield Armory of Geneseo, Illinois, at a cost of \$21 each; and

WHEREAS, the Police Chief recommends the purchase of thirty (30) magazines to be rotated in to patrol duty with the replaced units being assigned for range use; and

WHEREAS, the Finance Director indicates that sufficient funds are available for this purpose in the FY2014-15 Budget in account #701-000-00-277-000 (non-drug forfeiture) at no cost to the City's general fund.

NOW THEREFORE, BE IT RESOLVED that the Adrian City Commission by this resolution hereby authorizes the recommended purchase of thirty (30) .45 caliber replacement magazines from Springfield Armory of Geneseo, Illinois, at a cost not to exceed \$630.00.

BE IT FURTHER RESOLVED that the \$630.00 be appropriated with the following budget amendment:

Revenue:		
101-301.00-676.701	Contribution-Trust Fund	\$630.00
Expenditure:		
101-301.00-977.000	Capital-Equipment	\$630.00

On motion by Commissioner Munson, seconded by Commissioner Faulhaber, this resolution was adopted by a unanimous vote.

R14-090

RE: DEPARTMENT OF FINANCE – FY2013-14 Fourth Quarter Budget Amendments

WHEREAS Public Act 621 of 1978, the Uniform Budgeting and Accounting act for Local Units of Government, provides for adjustments to the Adopted Budget; and

WHEREAS the Financial Forecast, prepared by the City of Adrian's Finance Department, has identified several variances between current projections and Estimated Revenues and Appropriations included in the Adopted and Amended FY2013-14 Budget, and recommends appropriate budget amendments; and

WHEREAS the recommended budget amendments comply with the Uniform Budgeting and Accounting Act requirement that no appropriations measure may be submitted to the City Commission that would allow total expenditures/expenses, including an accrued deficit, to exceed total estimated revenues, including an available surplus; and

WHEREAS the City Administrator has reviewed the Financial Forecast and proposed budget amendments and recommends their adoption.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission authorizes the Department of Finance to amend the FY2013-14 Budget in accordance with the attached schedule entitled City of Adrian FY2013-14 Fourth Quarter Recommended Budget Amendments.

BE IT FURTHER RESOLVED that the resulting Amended Budget shall comply with the Uniform Budgeting and Accounting Act (Public Act 621 of 1978) for Local Units of Government, which requires that no appropriations measure may be adopted in which total expenditures/expenses, including an accrued deficit, exceed total estimated revenues, including an available surplus.

On motion by Commissioner Berryman Adams, Seconded by Commissioner Faulhaber, this resolution was adopted by a unanimous vote.

R14-091

RE: ADMINISTRATION – Authorization for Demolition of 527 E. Church, 555 Division and 717 N. Locust

WHEREAS, the Purchasing Department on Tuesday July 1, 2014 received four (4) bids on behalf of the Inspection Department to engage a contractor for the demolition and removal of buildings located at 527 E. Church, 555 Division and 717 N. Locust with the following results:

	527 E. Church	555 Division	717 N. Locust	Bundled Price
International Construction Shelby Twp., MI	\$19,600.00	\$19,700.00	\$8,500.00	\$46,844.00
Brady Sand & Gravel Tecumseh, MI	\$20,000.00	\$12,694.00	\$4,970.00	\$37,664.00
VanErt's, LLC Adrian, MI	\$12,000.00	\$11,000.00	\$4,500.00	\$26,800.00
Slusarski Excavating Adrian, MI	\$12,415.00	\$9,345.00	\$4,200.00	\$25,960.00

WHEREAS, these properties are severely blighted and have become a constant source of complaints from neighbors and community members; and

WHEREAS, all properties are currently vacant and have documented demolition notices and orders; and

WHEREAS, funding for these demolitions is available in General Fund Contract Services (Account # 101-836.00-801.000); and

WHEREAS, the City Attorney and City Administrator recommend selection of the lowest qualified bidder.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the engagement of Slusarski Excavating, Adrian, MI to provide contract services for the demolition and removal of properties located at 527 E. Church, 555 Division and 717 N. Locust utilizing General Fund Contract Services (Account # 101-836.00-801.000).

On motion by Commissioner Dudas, seconded by Commissioner Munson, this resolution was adopted by a unanimous vote.

R14-092

RE: ADMINISTRATION – Resolution to submit a charter amendment to the electors of the City of Adrian at the regularly scheduled November General Election to be held on the fourth day of November, 2014 regarding Section 9.1 of the City Charter of the City of Adrian to increase (renew) the permitted ad valorem tax levy limitation to provide funds to pay for the cost of public improvements, including local street improvements.

OPTION I

RE: ADMINISTRATION – Ballot Proposal for Millage Renewal for Local Street Improvements

WHEREAS, the Adrian City Commission, on January 2, 1996, unanimously authorized a ballot proposal to establish a one (1.000) mill tax levy for a period of ten (10) years to pay the costs of public improvements, including local street improvements; and

WHEREAS, the electors approved the aforementioned ballot proposal resulting in \$5.0 million of local street improvements during the subsequent decade, including reconstruction and resurfacing of almost twenty miles (20) of the forty-four (44) mile local street system; and

WHEREAS, the aforesaid millage was renewed for a 10-year period in November of 2005 resulting in an additional \$4.7 million of local street improvements during this decade, including reconstruction and resurfacing of almost fourteen (14) miles of local streets; and

WHEREAS, the local street millage expires in 2016 and the Parks & Engineering Services Director and the City Administrator recommend action be taken under the authority of Public Act 279 of 1909, as amended, to renew the one mill public improvement millage for an additional ten years in order to provide the resources necessary to continue the systematic reconstruction and resurfacing of local streets.

NOW, THEREFORE, BE IT RESOLVED that the City Commission, under the Authority of Public Act 279 of 1909, as amended, hereby proposes that Section 9.1 of the Charter of the City of Adrian shall be amended, effective with the City election to be held November 4, 2014, to read as follows:

Section 9.1. The City shall have the power to assess taxes and levy and collect rents, tolls and excises. Exclusive of any levies authorized by statute to be made beyond charter tax limitations, an annual ad valorem shall not exceed one and one-half percent of the assessed value of all real and personal property subject to taxation in the city. Provided, however, the annual ad valorem tax levy shall be increased by one-tenth of one (.1%) percent of the assessed value of all real and personal property subject to taxation in the city for a period of ten years from 2016 through 2026 to pay the costs of capital improvements, including local street improvements.

Provisions of existing Section 9.1 of the Charter of the City of Adrian, after expiration of the capital improvement millage approved by the voters in 1996, to be altered or abrogated by such proposal, if adopted, now reads as follows:

Section 9.1. The City shall have the power to assess taxes and levy and collect rents, tolls and excises. Exclusive of any levies authorized by statute to be made beyond charter tax rate limitations, an annual ad valorem shall not exceed one and one-half percent of the assessed value of all real and personal property subject to taxation in the city.

BE IT, FURTHER RESOLVED that the purpose of the proposed amendment of Section 9.1 shall be designated on the ballot as follows:

A proposal to amend Section 9.1 of the Charter of the City of Adrian to increase (renew) the permitted ad valorem tax levy limitation by one (1) mill for a period of ten (10) years to provide funds to pay the costs of public improvements, including local street improvements.

BE IT, FURTHER, RESOLVED that the City Clerk shall forthwith transmit copies of the proposed amendments to Section 9.1 of the Governor of the State of Michigan for approval, and transmit a copy of the foregoing statements of purpose of the proposed amendments to the Attorney General of the State of Michigan for approval, as required by law.

BE IT, FURTHER, RESOLVED that the proposed charter amendment to Section 9.1 shall be, and the same is hereby ordered to be submitted to the qualified electors of the City of Adrian at the regularly scheduled City election to be held on the fourth day of November, 2014, and the City Clerk is hereby directed to give notice of the election and notice of registration therefore in the manner prescribed by law and to do all things and to provide all supplies necessary to submit the charter amendment to the vote of the electors as required by law.

BE IT, FURTHER, RESOLVED that the proposed amendment to Section 9.1 shall be submitted to the electors in the following form:

PROPOSED RENEWAL OF THE PREVIOUSLY APPROVED ADDITION TO SECTION 9.1 OF THE CHARTER OF THE CITY OF ADRIAN.

Shall the Charter of the City of Adrian be amended for purposes of paying the costs of public improvements, including local street improvements, by levy and collection of 0.9746 mill (\$0.9746 per \$1,000 of taxable value) per year for ten (10) years, beginning in 2015, as a renewal of previously authorized millage? If approved, it is estimated that 0.9746 mill would raise approximately \$355,000 when first levied in 2015.

Shall the proposed amendment be adopted?

() **YES**

() **NO**

BE IT, FURTHER, RESOLVED that the proposed amendment shall be published in full, together with the existing charter provisions altered or abrogated, thereby, as part of the notice of election.

BE IT, FURTHER, RESOLVED that the canvas and determination of the votes of said question shall be made in accordance with the laws of the State of Michigan and the Charter of the City of Adrian.

OPTION II

RE: ADMINISTRATION – Ballot Proposal for Millage Renewal plus Headlee Rollback for Local Street Improvements

WHEREAS, the Adrian City Commission, on January 2, 1996, unanimously authorized a ballot proposal to establish a one (1.000) mill tax levy for a period of ten (10) years to pay the costs of public improvements, including local street improvements; and

WHEREAS, the electors approved the aforementioned ballot proposal resulting in \$5.0 million of local street improvements during the subsequent decade, including reconstruction and resurfacing of almost twenty miles (20) of the forty-four (44) mile local street system; and

WHEREAS, the aforesaid millage was renewed for a 10-year period in November of 2005 resulting in an additional \$4.7 million of local street improvements during this decade, including reconstruction and resurfacing of almost fourteen (14) miles of local streets; and

WHEREAS, the local street millage expires in 2016 and the Parks & Engineering Services Director and the City Administrator recommend action be taken under the authority of Public Act 279 of 1909, as amended, to renew the one mill public improvement millage for an additional ten years in order to provide the resources necessary to continue the systematic reconstruction and resurfacing of local streets.

NOW, THEREFORE, BE IT RESOLVED that the City Commission, under the Authority of Public Act 279 of 1909, as amended, hereby proposes that Section 9.1 of the Charter of the City of Adrian shall be amended, effective with the City election to be held November 4, 2014, to read as follows:

Section 9.1. The City shall have the power to assess taxes and levy and collect rents, tolls and excises. Exclusive of any levies authorized by statute to be made beyond charter tax limitations, an annual ad valorem shall not exceed one and one-half percent of the assessed value of all real and personal property subject to taxation in the city. Provided, however, the annual ad valorem tax levy shall be increased by one-tenth of one (.1%) percent of the assessed value of all real and personal property subject to taxation in the city for a period of ten years from 2016 through 2026 to pay the costs of capital improvements, including local street improvements.

Provisions of existing Section 9.1 of the Charter of the City of Adrian, after expiration of the capital improvement millage approved by the voters in 1996, to be altered or abrogated by such proposal, if adopted, now reads as follows:

Section 9.1. The City shall have the power to assess taxes and levy and collect rents, tolls and excises. Exclusive of any levies authorized by statute to be made beyond charter tax rate limitations, an annual ad valorem shall not exceed one and one-half percent of the assessed value of all real and personal property subject to taxation in the city.

BE IT, FURTHER RESOLVED that the purpose of the proposed amendment of Section 9.1 shall be designated on the ballot as follows:

A proposal to amend Section 9.1 of the Charter of the City of Adrian to increase (renew) the permitted ad valorem tax levy limitation by one (1) mill for a period of ten (10) years to provide funds to pay the costs of public improvements, including local street improvements.

BE IT, FURTHER, RESOLVED that the City Clerk shall forthwith transmit copies of the proposed amendments to Section 9.1 of the Governor of the State of Michigan for approval, and transmit a copy of the foregoing statements of purpose of the proposed amendments to the Attorney General of the State of Michigan for approval, as required by law.

BE IT, FURTHER, RESOLVED that the proposed charter amendment to Section 9.1 shall be, and the same is hereby ordered to be submitted to the qualified electors of the City of Adrian at the regularly scheduled City election to be held on the fourth day of November, 2014, and the City Clerk is hereby directed to give notice of the election and notice of registration therefore in the manner prescribed by law and to do all things and to provide all supplies necessary to submit the charter amendment to the vote of the electors as required by law.

BE IT, FURTHER, RESOLVED that the proposed amendment to Section 9.1 shall be submitted to the electors in the following form:

PROPOSED RENEWAL OF THE PREVIOUSLY APPROVED ADDITION TO SECTION 9.1 OF THE CHARTER OF THE CITY OF ADRIAN.

Shall the Charter of the City of Adrian be amended for purposes of paying the costs of public improvements, including local street improvements, by levy and collection of one (1.00) mill (\$1.00 per \$1,000 of taxable value) per year for ten (10) years, beginning in 2015, as a renewal of that portion of a 1.00 mill authorization previously authorized by the electors as reduced by operation of the Headlee amendment, which was 0.9746 in 2014, plus the new additional millage in the amount equal to the amount reduced by the operation of the Headlee amendment, which was 0.0254 in 2014? If approved, it is estimated that 1.00 mill would raise approximately \$364,000 when first levied in 2015.

Shall the proposed amendment be adopted?

() **YES**

() **NO**

BE IT, FURTHER, RESOLVED that the proposed amendment shall be published in full, together with the existing charter provisions altered or abrogated, thereby, as part of the notice of election.

BE IT, FURTHER, RESOLVED that the canvas and determination of the votes of said question shall be made in accordance with the laws of the State of Michigan and the Charter of the City of Adrian.

Commissioner Rising motioned to adopt Option II; this was seconded by Commissioner Gallatin. Discussion broke out among the Commission with many expressing concern about how confusing the language was for option II and, even though the increase would be small, residents would still see it as an increase. Option II was denied with a 2-5-0 vote.

Ayes: Commissioners Gallatin and Rising

Nays: Mayor Berryman and Commissioners Faulhaber, Munson, Dudas and Berryman Adams

Abstained: Non

Commissioner Dudas then motioned to adopt Option I; seconded by Commissioner Faulhaber and this resolution was adopted by a 7-0 vote.

MISCELLANEOUS

1. Adrian D.A.R.T. Passenger Ridership Report.
2. Adrian Fire Department Report
3. Departmental Report

PUBLIC COMMENT

1. Harold Frederick – Adrian – asked the Commission if they would consider waiving the penalty fee for someone that always pays on time but was late once on a trash bill.
2. Jim Green – Hoch Ave – wanted to report the alley between Caton and Hoch has very high weeds that need to be taken care of.
3. Lynne Punnett – Habitat for Humanity – gave a report/update on the Neighborhood Initiative that Habitat is spearheading and gave dates of future meetings.
4. Chris Miller – Community Development – agreed with Lynne’s comments and mentioned other efforts on a county level that are in the works.
5. Mike Slusarski – Adrian – wanted to introduce and give a little background on himself as he will be running for Lenawee County Road Commissioner.

COMMISSIONER COMMENTS

1. Commissioner Faulhaber appreciated Lynne Punnett and all she does with Habitat for Humanity; wondered if the City could hire/contract with a grant writer to do grant writing for the City.
2. Administrator Horn shared some of the clean-up story of 1028 Division Street; the family that owned the property paid for a roll-off dumpster and City workers cleaned it up as a way to work with residents to help clean up properties.
3. Commissioner Berryman Adams commented on a great Splash-n-Dash event that the YMCA put on.

The next regular meeting of the Adrian City Commission will be held on Monday, August 4, 2014 at 7:00 p.m. in the City Chambers Building, 159 E. Maumee St, Adrian, MI 49221.

Jim Berryman
Mayor

Pat Baker
City Clerk



CHECK REGISTER

August 4, 2014

I have examined the attached vouchers and recommend approval of them for payment.



Shane Horn
City Administrator

SAH:mld

RESOLVED, that disbursements be and they are hereby authorized for warrants directed to be drawn on the City Treasurer for the following:

Utility Department Vouchers	
Vouchers #3983 through #3989	\$103,958.68
General Fund	
Vouchers #22017 through #22037	\$272,997.26
Clearing Account Vouchers	
amounting to.....	<u>\$327,789.86</u>
TOTAL EXPENDITURES	<u>\$704,745.80</u>

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____
by a _____ vote.

August 4, 2014

UTILITIES FUND
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
3983	\$ 57,024.10	City of Adrian Payroll	Payroll w/e 7/18/14
3984	\$ 42,343.46	City of Adrian Clearing	7/21/14 AP Check Register
3985	\$ 46,491.25	Consumers Energy	July 2014 Electric
3986	\$ 79.19	Frontier Communication	July 2014 telephone
3987	\$ 78.82	City of Adrian - Utilities	June 2014 Water
3988	\$ 241.50	Citizens Gas	June 2014 Heating
3989	\$ 43.82	Mattausch Properties	Refund on 247 S. Main St.
	\$ 146,302.14		
	\$ (42,343.46)	Less: Check 3984	
	\$ 103,958.68	TOTAL	

August 4, 2014

August 4, 2014

GENERAL FUND
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
22017	\$ 183,200.06	City of Adrian - Payroll	Payroll w/e 7/18/14
22018	\$ 12,957.03	First Federal Bank	Social Security 7/18/14
22019	\$ 45.00	Julius Jenkins	Refund Spruce Shelter
22020	\$ 200.00	Alysia Goldsmith	Refund Deposit
22021	\$ 200.00	Kenneth Morris	Refund Deposit
22022	\$ 742.13	Premacon, LLC	Cancelled plan 229 Riverside Ave
22023	\$ 50.00	Sylvia Beatty	Refund of Fee Park Rental
22024	\$ 78.00	Sieler Construction	Refund on permit
22025		VOID	
22026		City of Adrian - Utilities	EFT State of Michigan July 2014
22027	\$ 87,971.99	City of Adrian - Clearing	7/21/14 AP Check Register
22028	\$ 8,029.01	Nola's Transportation	Payroll w/e 7/25/14
22029	\$ 33,885.92	Consumers Energy	June/July 2014 Electric
22030		City of Adrian - Utilities	EFT State of Michigan July 2014
22031	\$ 988.29	Frontier Communications	July 2014 Telephone
22032	\$ 978.72	Citizens Gas	June 2014 Heating
22033		City of Adrian - Utilities	EFT State of Michigan July 2014
22034	\$ 31.80	City of Adrian	Duplicate Recyclig Payment 1950 Burning Bush
22035	\$ 63.60	Patricia Gray	Duplicate Recyclig Payment
22036	\$ 31.80	Sally Oprsal	Duplicate Recyclig Payment
22037	\$ 31,515.90	Lenawee Fuels	Fuel delivery 7/11/14 and 7/22/14
	\$ 360,969.25		
	\$ (87,971.99)	Less : Check 22027	
	\$ 272,997.26		

August 4, 2014

EXP CHECK RUN DATES 01/01/2014 - 08/04/2014
 BOTH JOURNALIZED AND UNJOURNALIZED

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ERIC ADAMS	31.00		
2. CITY OF ADRIAN	17,235.51		
3. ADRIAN COMMUNICATIONS	382.00		
4. ADRIAN LOCKSMITH & CYCLERY	59.50		
5. ADRIAN MECHANICAL SERVICES CO	785.45		
6. ADRIAN NAPA	256.26		
7. ADRIAN OVERHEAD DOORS	230.03		
8. AIRGAS CARBONIC	682.11		
9. DENISE ALVERSON	20.00		
10. AMERICAN OFFICE SOLUTIONS, INC.	64.45		
11. APOLLO FIRE EQUIPMENT CO.	157.35		
12. APPLE MAT RENTAL	134.30		
13. APPLIED GEOTECHNICAL SERVICES	1,600.00		
14. APPLIED INDUSTRIAL TECHNOLOGIES	1,261.12		
15. ARCHBOLD EQUIPMENT CO	249.86		
16. BAKER & TAYLOR BOOKS	690.73		
17. BEAUBIEN INC.	1,529.50		
18. BEEKEL, FREDERICK	27.81		
19. GREG BELL CHEVROLET CADILLAC INC	21.28		
20. MARK BISHOP	20.00		
21. ROBERT BISHOP	248.43		
22. TODD BROWN	20.00		
23. BUCK & KNOBBY EQUIP CO INC	198.09		
24. CARMEUSE LIME INC	5,242.05		
25. CARTER LUMBER	291.91		
26. CENGAGE LEARNING	109.91		
27. CHEMICAL SERVICES, INC.	875.50		
28. COLUMBIA UNIVERSITY PRESS	625.00		
29. COMCAST	4.29		
30. CUTLER DICKERSON CO	484.57		
31. DARBY READY-MIX	318.00		
32. JERRY DAVIS	20.00		
33. DEMCO INC	736.62		
34. WILLIAM DESCHAMPS	16.50		
35. MICHELLE DEWEY	20.00		
36. STEVE EBERLE	20.00		
37. EDWARDS INDUSTRIAL SALES, INC.	251.59		
38. EMERGENCY MEDICAL PRODUCTS INC	180.76		
39. CURT EMMONS	70.00		
40. ENGLEWOOD ELECTRICAL SUPPLY	736.25		
41. ETNA SUPPLY COMPANY	553.97		
42. FASTENAL COMPANY	5.59		
43. FEDERAL EXPRESS	42.99		
44. FIRSTDUE	73.15		
45. FISHER SCIENTIFIC COMPANY LLC	315.01		
46. FYR-FYTER SALES & SERVICE	70.00		
47. GALLANT & SON	232.44		
48. J.O. GALLOUP COMPANY	219.24		
49. GARTEE, GORDON G	856.97		
50. MARK GIGAX	20.00		

Claimant	OPEN Amount Claimed	Amount Owed	Amount Rejected
51. GRAND VALLEY CONCRETE PRODUCTS	2,254.00		
52. GREY HOUSE PUBLISHING, INC.	149.50		
53. HAENGEL & ASSOCIATES ENG., INC	18,050.00		
54. HEART ADVISOR	29.00		
55. SHANE HORN	20.00		
56. HUBBARD'S AUTO CENTER INC	126.50		
57. I C M A VANTAGE POINT	4,630.01		
58. ID NETWORKS INC	5,790.00		
59. IDEXX LABORATORIES, INC.	3,639.53		
60. JONES & HENRY ENGINEERS, LTD.	15,354.22		
61. KAPNICK INSURANCE GROUP	50.00		
62. JAMES KARLE	20.00		
63. ERIC KELLY	20.00		
64. KIMBALL MIDWEST	81.25		
65. KONICA MINOLTA BUSINESS SOLUTIONS	102.73		
66. LANSING SANITARY SUPPLY INC	1,804.71		
67. LARRY'S MUFFLER	62.00		
68. LENAWEE COUNTY PROSECUTORS	16,062.83		
69. LENAWEE COUNTY TREASURER	135.00		
70. LENAWEE ECONOMIC DEVELOPMENT CORP.	3,750.00		
71. LENAWEE TIRE & SUPPLY CO, INC.	107.82		
72. LIBRA INDUSTRIES	4,293.49		
73. LOIS GOODACRE	30.00		
74. MICHAEL MARVIN	20.00		
75. MASSON'S ELECTRIC, INC	290.04		
76. MCGOWAN ELECTRIC SUPPLY INC	190.19		
77. MCMASTER- CARR SUPPLY CO.	88.33		
78. MGFOA	105.00		
79. MICHIGAN DEPT OF LABOR	50.00		
80. MICHIGAN FIRE INSPECTOR'S SOCIETY	900.00		
81. MICHIGAN METER TECHNOLOGY GROUP INC	32,618.38		
82. MICHIGAN RURAL WATER ASSOC	600.00		
83. MICHIGAN SECTION-AWWA	380.00		
84. STATE OF MICHIGAN	1,994.75		
85. MICROMARKETING LLC	281.55		
86. MIDWEST TAPE	19.34		
87. MIGHTY MAC FILMS	20.00		
88. MT BUSINESS TECHNOLOGIES, INC	49.35		
89. MUNICIPAL EMPLOYEES' RETIRE	112,318.21		
90. NEXT STEP	31.98		
91. NOLA'S TRANSPORTATION	333.41		
92. NORTH EASTERN UNIFORMS & EQUIPMENT	1,043.07		
93. NORTHERN SAFETY COMPANY INC	223.87		
94. O.P. AQUATICS	728.00		
95. OOPGO, INC	275.00		
96. MIKE OSBORN	20.00		
97. OSBURN ASSOCIATES INC	880.00		
98. OVERDRIVE, INC	1,000.00		
99. PARAGON LABORATORIES INC	1,026.00		
100. DAVID PATE	20.00		

Claimant	OPEN Amount Claimed	Amount Owed	Amount Rejected
101. PEERLESS SUPPLY INC	26.30		
102. PET'S SUPPLIES PLUS	44.98		
103. PINNACLE IRRIGATION INC.	5,750.50		
104. PIONEER MANUFACTURING CO.	1,550.00		
105. PITNEY BOWES PURCHASE POWER	3,000.00		
106. PLATINUM PLUS	895.42		
107. GLENN PRESTON	20.00		
108. PROMEDICA CORP OF MICHIGAN	240.00		
109. PUBLISHERS WEEKLY	249.99		
110. QUILL CORPORATION	1,079.70		
111. REPUBLIC SERVICES, INC.	1,163.90		
112. REPUBLIC SERVICES, INC.	63.00		
113. RHINO	2,700.85		
114. TIM RITCHIE	20.00		
115. ROPES & RIGGING TREE SERVICE, LLC	9,000.40		
116. WILLIAM SADLER	20.00		
117. CHARLES SCHMENK	80.00		
118. SCHOOLCRAFT COLLEGE	750.00		
119. SCHUG CONCRETE CONSTRUCTION INC	745.00		
120. SHERWIN-WILLIAMS CO	220.36		
121. SIEMENS INDUSTRIES, INC	617.00		
122. SMALL ENGINE WAREHOUSE	1,579.99		
123. SPOK, INC.	34.67		
124. STAPLES CREDIT PLAN	464.65		
125. STEVENS DISPOSAL	1,758.95		
126. STEVENSON LUMBER, INC.	77.67		
127. TETRA TECH INC	9,030.00		
128. THOMSON WEST	350.89		
129. T-MOBILE	29.99		
130. MATT TOMASZEWSKI	40.00		
131. TRACTOR SUPPLY COMPANY	644.83		
132. TRI STATE SUPPLY LLC	80.00		
133. TTB CLEANING LLC	7,915.00		
134. U S POSTMASTER	2,000.00		
135. UTILITIES INSTRUMENTATION SERVICE I	310.00		
136. VALUE LINE PUBLISHING, INC.	950.00		
137. VERIZON WIRELESS	81.39		
138. DENNIS VESCELIUS	20.00		
139. WATER ENVIRONMENT FED.	116.00		
140. RYAN WHITE	20.00		
141. WILLIAMS & WORKS	3,682.28		
TOTAL ALL CLAIMS	327,789.86		



CONSENT AGENDA

THE CANDIDATES

Two-year terms beginning October 1, 2014



Christine Burns, Village Manager, Village of Spring Lake

Christine has more than 21 years of experience as a municipal official. Christine is the Village Manager of Spring Lake after serving the City of Cedar Springs for more than 5 years and the Village of Oxford for nearly 2 years. She also served the City of Clare for more than 14 years. Chris graduated from Central Michigan University with the BS in BA majoring in Management (1990) and earned her MSA in Public Administration from CMU in 2006. Fire Up Chips! Chris is a member of the Michigan Local Government Management Association (MLGMA), International City/County Management Association (ICMA) and holds a Certified Master Municipal Clerk designation; she also serves as the President for the West MI Local Government Management Association and is on the Board of Directors for MLGMA. Christine is seeking re-election to her third term as Trustee.



Frank Campbell, Mayor, City of Hastings

Frank has more than thirty-five years' experience as a municipal official, serving as the mayor in the City of Hastings since 2012. He has served on the council, the Downtown Development Authority, the Planning Commission and several other local civic organizations. Frank is a member of the Michigan Association of Mayors, a former vice-president of the Michigan Municipal League Board of Trustees and a former president of the MML Elected Officials Academy board. Frank is seeking election to his first term as Trustee.



Elva Mills, Village President, Village of Lexington

Elva has more than 20 years experience as a municipal official, having served twelve years on the Madison Heights city council, and since 2000, on the Lexington Village council. Elva has also served on the boards of the Madison District Public Schools, the Sanilac County Community Mental Health Board and the Thumb Mental Health Alliance. In addition, she is currently active in a number of civic organizations, including the Greater Lexington Chamber of Commerce, the Lexington Business Association, the League of Women Voters, the American Association of University Women, and others. Elva is seeking re-election to her third term as Trustee.

CR14- 064

August 4, 2014

**RE: ADMINISTRATION – Election of Trustees to MML Workers’ Comp.
Board of Trustees**

RESOLUTION

WHEREAS, the City of Adrian has been a member of the Michigan Municipal League (MML) Workers’ Compensation Fund since 1992; and

WHEREAS, each year an election is held for members of the Workers’ Compensation Board of Trustees; and

WHEREAS, three (3) incumbent Trustees are seeking re-election for two-year terms beginning October 1, 2014: Christine Burns, Village of Spring Lake; Frank Campbell, City of Hastings; and Elva Mills, Village of Lexington; and

WHEREAS, the City Administrator requests City Commission authorization to re-elect the aforementioned incumbent Trustees.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes re-election of the aforementioned MML Workers’ Compensation Fund Trustees for two-year terms beginning October 1, 2014.

On motion by Commissioner _____, seconded
by Commissioner _____, this resolution was _____
by a _____ vote

**RE: ADMINISTRATION – Appointment of Delegates to the Annual
Municipal Employees Retirement System (MERS) Meeting**

RESOLUTION

WHEREAS, the Michigan Employees Retirement System (MERS) is having its annual meeting of participating municipalities; and

WHEREAS, it is necessary that one officer and one employee of the City of Adrian be designated by each municipality, with respective alternates; and

WHEREAS, there has been an election held by employees of the City of Adrian.

NOW, THEREFORE, BE IT RESOLVED, that Scott Holtz be designated as the employee representative and Mike Springer as the alternate employee delegate; and be it

FURTHER, RESOLVED that Cindy Prue be designated as the City Officer delegate and that an alternate officer delegate will be determined by the City Administrator if needed, to attend the meeting at the Detroit Marriott in the Renaissance Center in Detroit, Michigan on September 24 – 26, 2014 in accordance with the provisions of the Municipal Employees Retirement Act No. 135, Public Act of 1945, as amended.

On motion by Commissioner _____; seconded by
Commissioner _____; this resolution is _____
by a _____ vote.

CR14-066

August 4, 2014

RE: CITY COMMISSION – Change in Commission Meeting Date

RESOLUTION

WHEREAS, the Charter of the City of Adrian requires that regular meeting times be established by City Commission resolution; and

WHEREAS, the regular meeting scheduled for Monday, September 1, 2014 occurs on a day City Hall is closed in observance of Labor Day; and

NOW, THEREFORE, BE IT RESOLVED that said regular meeting will be held on Tuesday, September 2, 2014 at 7:00 p.m. in the City Chambers Building located at 159 E. Maumee St., Adrian, MI.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____
by a _____ vote.