

PRE-MEETING AGENDA

ADRIAN CITY COMMISSION
AGENDA
PRE-MEETING STUDY SESSION
TUESDAY
JANUARY 19, 2010

The City Commission will meet for a pre-meeting study session on Tuesday, January 19, 2010 at 5:30 p.m. on the 2nd floor Conference Room at the former City Hall, 100 E. Church Street, to discuss the following:

- I. Discuss Procedure for Selecting City Commissioner
- II. Other Items as Time Permits

COMMISSION AGENDA

**AGENDA
ADRIAN CITY COMMISSION
TUESDAY
JANUARY 19, 2010
7:00 P.M.**

- I. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE TO THE FLAG
- II. ROLL CALL
- III. APPROVAL OF MINUTES OF THE JANUARY 4, 2010 REGULAR MEETING OF THE ADRIAN CITY COMMISSION
- IV. PRESENTATION OF ACCOUNTS
- V. COMMUNICATIONS
 - 1. C-1. State Revenue Sharing Update
 - 2. C-2. Communication from Comcast regarding enhancements to various features
 - 3. C-3. FY2009-10 Second Quarter Financial Forecast
 - 4. C-4. FY2010-11 Preliminary Estimated Revenue
- VI. PUBLIC COMMENTS
- VII. REGULAR AGENDA
 - A. SPECIAL ORDERS
 - 1. SO-1. Public Hearing to hear and consider comments to confirmation of the Special Assessment Roll for SAD #378 – W. Church from S. Winter to W. Maumee Streets.
 - 2. SO-2. Public Hearing to hear and consider comments to establishment of a Special Assessment District for improvements on Summit St. from S. Winter to S. Main Streets (SAD #379).
 - 3. SO-2. Public Hearing to hear and consider comments to establishment of a Special Assessment District for improvements on Mulberry St. from Elm to Ormsby Streets (SAD #380).

B. RESOLUTIONS

1. R10-006. Resolution to confirm the Special Assessment Roll for SAD #378 – W. Church from S. Winter to W. Maumee Streets.
2. R10-007. Resolution to approve the establishment of a Special Assessment District for improvements on Summit St. from S. Winter to S. Main Streets (SAD #379).
3. R10-008. Resolution to approve the establishment of a Special Assessment District for improvements on Mulberry St. from Elm to Ormsby Streets (SAD #380).
4. R10-009. Resolution to accept the resignation of Christopher D. Miller from the City Commission and to extend gratitude to Commissioner Miller for his service to the City of Adrian in this capacity.
5. R10-010. Resolution to approve the reclassification of the Downtown Development Coordinator position to Economic/Downtown Development Coordinator and the resulting budget amendments.
6. R10-011. Resolution authorizing the Finance Director to enter into a Calculation Agency Agreement with the Bank of New York Mellon Trust Company relative to the 2009 Series B Bonds and approval of the resulting budget amendments.
7. R10-012. Resolution authorizing the Finance Director to enter into a Calculation Agency Agreement with the Bank of New York Mellon Trust Company relative to the Recovery Zone Economic Development Bonds (2009 Series C) and approval of the resulting budget amendments.
8. R10-013. Resolution to accept a donation from Commissioner Michael L. Osborne, Jr. to the Adrian Public Library.
9. R10-014. Resolution to adopt the FY 2009-10 Second Quarter Budget Amendments.

V I I I. MISCELLANEOUS

1. D.A.R.T. Passenger Ridership Report
2. 2009 Emergency Response Synopsis Report
3. Departmental Report
4. Fire Department Report

I X. PUBLIC COMMENTS

X. COMMISSION COMMENTS

MINUTES

**MINUTES
ADRIAN CITY COMMISSION
JANUARY 4, 2010
7:00 P.M.**

Prior to the opening of the regular meeting, the Commission met in closed session to discuss possible real estate acquisition and current labor negotiations. The Commission came out of closed session at 6:57 p.m. and convened to the regular meeting at 7:00 p.m.

Official proceedings of the January 4, 2010 regular meeting of the City Commission, Adrian, Michigan.

The regular meeting was opened with a moment of silence and the Pledge of Allegiance to the Flag.

PRESENT: Mayor McDowell, Commissioners Osborne, Miller, Clegg, DuMars, Carrico and Warren

Mayor McDowell in the Chair.

Commissioner DuMars moved to approve the minutes of the December 21, 2009 regular meeting of the Adrian City Commission, seconded by Commissioner Osborne, motion carried by a unanimous vote.

PRESENTATION OF ACCOUNTS

Utility Department Receiving Fund Voucher #3175 through #3179	\$ 85,043.59
General Fund Vouchers #19615 through #19637	\$480,218.50
Clearing Account Vouchers amounting to	<u>\$390,928.29</u>
TOTAL EXPENDITURES	<u>\$956,190.38</u>

On motion by Commissioner DuMars, seconded by Commissioner Osborne, this resolution was adopted by a unanimous vote.

CONSENT AGENDA

RESOLUTION CR10-001

RE: ENGINEERING DEPT. – Certifying Costs for SAD #378 – W. Church St. from Maumee to Winter Streets

WHEREAS, the City Clerk has certified to the City Administrator the total cost of improvements on W. Church Street from Maumee to Winter Streets, said project known and designated as Special Assessment District #378; and

WHEREAS, the City Administrator has forwarded said report to the City Commission and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED:

1. That the total cost of said improvements in the amount of One Million Three Hundred Seventy Five Thousand, Four Hundred Thirty One Thousand and Eighty-Four Cents (\$1,375,431.84) is approved. Of this amount, \$108,702.64 will remain unpaid until pavement markings and other incidentals are completed next spring.
2. That the City Assessor is directed to apportion the total cost as follows:
 - a. Thirty Four Thousand Seven Hundred Eighty Four Dollars and Ninety Nine Cents (\$34,784.99) shall be spread upon the Special Assessment Roll according to the frontage against the portion of land especially benefitted which lies within the corporate limits of the City of Adrian, which shall be known and designated as Special Assessment Roll #378, and which is described as follows:

W. Church Street from S. Winter to W. Maumee
 - b. One Million Three Hundred Forty Thousand Six Hundred Forty Six Dollars and Eighty Five Cents (\$1,340,646.85) shall be the City's portion of said project.

RESOLUTION CR10-002

RE: ENGINEERING DEPT. – Set Public Hearing Date for SAD #378 – W. Church Street from W. Maumee to S. Winter Streets

WHEREAS, the City Assessor has completed the Special Assessment Roll for improvements on W. Church from W. Maumee to S. Winter Streets, together with a certificate that the Special Assessment Roll conforms to the direction of the City Commission and the provisions of the Adrian City Code.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Special Assessment Roll for SAD #378 for improvements on W. Church St. from W. Maumee to S. Winter Streets be filed forthwith in the office of the City Clerk for public examination.
2. That the City Commission will meet on the 2nd floor of the former City Hall, 100 E. Church St., Adrian, MI, at 7:00 p.m. on Tuesday, January 19, 2010, for the purpose of reviewing the said roll and hearing and considering any objections thereto.
3. That the City Clerk is hereby directed to give notice that said Special Assessment Roll is on file for public examination and to give notice of said meeting and hearing set forth above pursuant to the provisions of Title I, Chapter 8, Section 1.213 of the Adrian City Code.

RESOLUTION CR10-003

RE: ENGINEERING DEPT. – Establish Special Assessment District for Improvements on W. Summit from Winter to Main Streets (SAD #379)

WHEREAS, the City Administrator has recommended that W. Summit St., from Winter to Main Streets, be improved by the construction of curb and gutter, driveway approaches, road base, asphalt surfaces and other appurtenances on a special assessment basis, has prepared and filed plans and specifications for the proposed construction, and has prepared and filed a report and recommendation relating thereto pursuant to the provisions of Section 1.205 of the Adrian City Code.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Commission deems and declares its intention to improve W. Summit Street from Winter to Main Streets.
2. That the estimated cost thereof is \$283,853.
3. That \$58,250 of the said estimated cost shall be defrayed by special assessment and \$225,603 shall be paid by local street funds.
4. That the proposed special assessment district shall include the following land and premises:

Special Assessment Properties

W. Summit Street from Winter to Main Streets

5. That special assessments to defray the cost of the proposed improvements shall be levied on the lands and premises within the proposed special assessment district according to frontage.
6. That the report of the City Administrator be filed with the City Clerk forthwith for public examination.
7. That the City Commission will meet on the 2nd floor of the former City Hall, 100 E. Church St., Adrian, MI, at 7:00 p.m. on Tuesday, January 19, 2010 for the purpose of hearing and considering comments to the proposed improvements or to the inclusion of any property within the proposed special assessment district.
8. That the City Clerk will mail notice of the intention to make the said improvements to all interested parties pursuant to the provisions of Section 1.260 of the Adrian City Code.

RESOLUTION CR10-004

RE: ENGINEERING DEPT. – Establish Special Assessment District for Improvements on Mulberry Street from Elm to Ormsby (SAD #380)

WHEREAS, the City Administrator has recommended that Mulberry St., from Elm to Ormsby Streets, be improved by the construction of curb and gutter, driveway approaches, road base, asphalt surfaces and other appurtenances on a special assessment basis, has prepared and filed plans and specifications for the proposed construction, and has prepared and filed a report and recommendation relating thereto pursuant to the provisions of Section 1.205 of the Adrian City Code.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Commission deems and declares its intention to improve Mulberry Street from Elm to Ormsby Streets.
2. That the estimated cost thereof is \$69,086.
3. That \$14,691 of the said estimated cost shall be defrayed by special assessment and \$54,395 shall be paid by local street funds.
4. That the proposed special assessment district shall include the following land and premises:

Special Assessment Properties

Mulberry Street from Elm to Ormsby Streets

5. That special assessments to defray the cost of the proposed improvements shall be levied on the lands and premises within the proposed special assessment district according to frontage.
6. That the report of the City Administrator be filed with the City Clerk forthwith for public examination.
7. That the City Commission will meet on the 2nd floor of the former City Hall, 100 E. Church St., Adrian, MI, at 7:00 p.m. on Tuesday, January 19, 2010 for the purpose of hearing and considering comments to the proposed improvements or to the inclusion of any property within the proposed special assessment district.
8. That the City Clerk will mail notice of the intention to make the said improvements to all interested parties pursuant to the provisions of Section 1.260 of the Adrian City Code.

On motion by Commissioner Osborne, seconded by Commissioner Miller, Consent Resolutions CR10-001 through CR10-004 were adopted by a unanimous vote.

REGULAR AGENDA

SPECIAL ORDER

1. Public Hearing to hear and consider comments to approval of an application from Inergy Automotive for an Industrial Facilities Exemption Certificate.

RESOLUTION R10-001

RE: COMMUNITY DEVELOPMENT: IFT Application for Inergy Automotive, Inc.

WHEREAS, pursuant to 1974 PA 198, MCLA Sec. 207.551 et. Seq., after a duly notice Public Hearing held on the 5^h day of June, 1995, this Commission, by resolution, established Adrian Industrial Development District No. 33; and

WHEREAS, an application has been filed by Inergy Automotive System, LLC for an Industrial Facilities Exemption Certificate for the facility located in the Adrian Industrial Development District #33, and was received by the Adrian City Clerk on the 9th day of December, 2009; and

WHEREAS, the Adrian City Clerk, pursuant to 1974 PA 198, Section 5 (2) did notify the Adrian City Assessor and the legislative body of each taxing unit which levies ad valorem taxes on the property located within said Adrian Industrial Development District #33 that the application for an Industrial Facilities Exemption Certificate by Inergy Automotive, Inc. would be considered at a meeting of the Adrian City Commission on Monday, January 4, 2010, and that an opportunity to be heard would be provided to the Assessor and to a representative of each of the bodies so notified.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Adrian City Commission finds:
 - (a) That the application relates to an equipment installation program which, when completed, will constitute a new facility within the meaning of 1974 PA 198 and will be situated within Adrian Industrial Development District #33, established June 5, 1995 by resolution of the Adrian City Commission.
 - (b) That completion of the facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to create employment in the City of Adrian.
 - (c) That the completion of the facility will not have the effect of transferring equipment from elsewhere in Michigan to the City of Adrian;
 - (d) That the application applies to a new facility;
 - (e) That the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Adrian, after granting

this certificate, will not exceed five (5) percent of an amount equal to the sum of SEV of the City plus the SEV of personal real property thus exempted. The Adrian City Commission specifically finds that the granting of the exemption applied for will not substantially impede the operation of or impair the financial soundness of any local government.

2. That the application of Inergy Automotive for an Industrial Facilities Exemption Certificate with regard to the facility located in Adrian Industrial Development District No. 33, be and is hereby approved for a period of twelve (12) years.

On motion by Commissioner DuMars, seconded by Commissioner Miller, this resolution was adopted by a unanimous vote.

There was considerable discussion among the Commissioners regarding the new reporting requirements on IFT's.

RESOLUTION R10-002

RE: ADMINISTRATION – Amend Properties Shown as Annexed to City of Adrian to Reflect Correct Location in Adrian Charter Township

WHEREAS, several years ago, the City of Adrian and Adrian Township, by mutual agreement, consented to the annexation of a certain parcel of real estate from said Township to the City to assist Bixby Hospital; and

WHEREAS, it has been determined that the legal description for the parcel to be annexed was incorrect and inadvertently included more land than had been agreed upon; and

WHEREAS, it is necessary to correct the annexation documents to accurately reflect the actual agreement reached between the City and the Township.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the attached list of properties be removed from documents filed with the Great Seal of the State of Michigan as being part of the City of Adrian and that said official record should be amended to provide that said properties be reflected as being located in Adrian Charter Township and not in the City of Adrian; and be it

FURTHER, RESOLVED that a copy of this resolution may be filed with the Great Seal of the State of Michigan in order to amend the previously filed annexation documents regarding these parcels.

On motion by Commissioner Miller, seconded by Commissioner DuMars, this resolution was adopted by a unanimous vote.

RESOLUTION R10-003

RE: City Engineer – Authorization to Accept Sawmill Point Streetlights

WHEREAS, the Sawmill Point site-condominium development off of Kimole Lane was developed in or about 2004, and the City has since authorized acceptance of the street into the Act 51 street system; and

WHEREAS, the City Engineer recommends that the City authorize acceptance of the related streetlights, as well; and

WHEREAS, the Finance Director indicates that there are sufficient funds available for this purpose in the General Fund (101-450.00-776.000); and

WHEREAS, the City Engineer and City Administrator recommend approval of this resolution, accepting ownership and maintenance responsibilities of the four (4) streetlights located in the Sawmill Point site-condominium development.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance of the four (4) streetlights located in the Sawmill Point site-condominium development.

On motion by Commissioner DuMars, seconded by Commissioner Osborne, this resolution was adopted by a unanimous vote.

RESOLUTION R10-004

RE: ADMINISTRATION – Cable TV Franchise Agreement

WHEREAS, Comcast has submitted a Michigan Uniform Video Service Local Franchise Agreement to be considered by the City of Adrian; and

WHEREAS, the City and Comcast had a dispute over the amount of the PEG fees to be paid, which has now been resolved; and

WHEREAS, Comcast has now submitted a revised proposed Franchise Agreement to be considered by the City; and

WHEREAS, the City Administrator has reviewed the proposed Franchise Agreement, which includes the sum of 5% (VI A ii) and the information set forth in VIII of the Agreement addressing PEG fees.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the proposed Uniform Video Service Local Franchise Agreement with Comcast is hereby approved as attached hereto, and that the City Administrator is hereby authorized to execute the Franchise on behalf of the City of Adrian.

On motion by Commissioner Miller, seconded by Commissioner DuMars, this resolution was adopted by a unanimous vote.

RESOLUTION R10-005

RE: FINANCE DEPARTMENT – Authorization to Transfer Funds to Meet Local Commitment for the Downtown Government Complex Bond Financing

WHEREAS, the Adrian City Commission, by Resolution #09-081, dated May 4, 2009, adopted the FY2009-10 Budget and General Appropriations Act, which included \$500,000 to fund debt service requirements on the \$7,040,000 bond issue for the Downtown Government Complex Project; and

WHEREAS, the Adrian City Commission, by Resolution #09-194 dated December 7, 2009, approved the FY2008-09 Comprehensive Annual Financial Report, including designations to General Fund Unassigned Fund Balance as follows:

(101-000.00-393.002)	City Hall Complex	\$2,000,000
(101-000.00-393.021)	City Hall Complex Debt Financing	<u>500,000</u>

WHEREAS, the Adrian City Commission, by Resolutions #R09-131 and #R09-132, authorized the issuance of taxable Municipal Limited Tax General Obligation Bonds for the acquisition, construction, furnishing and equipping of the Municipal Complex and refinancing of previous debt obligations, which included a local financial commitment of \$2,250,000; and

WHEREAS, the Finance Director and City Administrator recommend the appropriation of \$2,250,000 from General Fund Unassigned Fund Balance and appropriate budget amendments as required to complete the funding of the Downtown Government Complex.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the following appropriation of \$2,250,000 from General Fund Unassigned Fund to complete the funding of the Downtown Government Complex:

(101-000.00-393.002)	City Hall Complex	\$2,000,000
(101-000.00-393.021)	City Hall Complex Debt Financing	<u>250,000</u>
		<u>\$2,250,000</u>

BE IT, FURTHER, RESOLVED that the FY2009-10 Budget be amended as follows:

**General Fund (101)
Revenue**

(101-990.00-697.000)	Prior Year's Revenue	\$2,250,000
----------------------	----------------------	-------------

Expenditures:

Other Projects

(101-836.00-801.000)	Contract Services	\$1,500,000
(101-836.00-971.000)	Land	650,000
(101-836.00-977.000)	Capital Equipment	<u>100,000</u>
	TOTAL	\$2,250,000

On motion by Commissioner DuMars, seconded by Commissioner Miller, this resolution was adopted by a unanimous vote.

Commissioner Carrico inquired as to where the money is coming from. Administrator Nelson explained that the \$2,250,000 was money that had been set aside and saved in the General Fund over the last several years for this purpose.

PUBLIC COMMENTS

1. Allen Kern, 1249 Vine St., would like a stoplight installed at the 4-corners for pedestrian safety. Also said that many cars park overnight on Madison Street and on Vine Street and are not towed.

COMMISSIONER COMMENTS

None

The next regular meeting of the Adrian City Commission will be held on Tuesday, January 19, 2010, at 7:00 p.m. in the Commission Chambers on the 2nd floor of the former City Hall, 100 E. Church St., Adrian, MI.

Gary E. McDowell
Mayor

Pat Baker
City Clerk

CHECK
REGISTER

January 19, 2010

I have examined the attached vouchers and recommend approval of them for payment.



Dane C. Nelson
City Administrator

DCN:bjw

RESOLVED, that disbursements be and they are hereby authorized for warrants directed to be drawn on the City Treasurer for the following:

Utility Department Vouchers	
Vouchers #3180 through #3186.....	\$141,982.07
General Fund	
Vouchers #19389, #19635-36, #19638 through #19656	\$260,701.89
Clearing Account Vouchers	
amounting to.....	<u>\$282,633.35</u>
TOTAL EXPENDITURES	<u>\$685,317.31</u>

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was
_____ by a _____ vote.

January 18, 2010

UTILITY DEPARTMENT VOUCHERS

<u>Check Number</u>	<u>To</u>	<u>Description</u>	<u>Amount</u>
<u>Receiving</u>			
3180	City of Adrian: Payroll	Payroll for Dec 30	\$ 18,405.19
3181	City of Adrian: Clearing Acct	Jan 4 Check Register	\$ 21,364.84
3182	Verizon North	Phone Bills	\$ 150.12
3183	City of Adrian: Payroll	Payroll for Jan 8	\$ 55,333.14
3184	Consumers Energy	Water Plant Electric	\$ 8,590.34
3185	City of Adrian: General Fund	Dec charges	\$ 54,776.42
3186	City of Adrian	IT & Gas Expenses	\$ 4,726.86
Total			\$ 163,346.91
Less: CK# 3181			\$ 21,364.84
TOTAL			\$ 141,982.07

WW = \$ 58,717.39
WAT= \$ 104,629.52

18-Jan-10

GENERAL FUND
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
19389	\$ (40.00)	Mindi Isbell	Void check
19635	\$ 7,837.93	City of Adrian: Payroll	Payroll for Dec 30
19636	\$ 2,223.27	First Federal Bank	Soc Security for Dec 30
19638	\$ 367.63	US Postmaster	Mail Personal Property Forms
19639	\$ 93.22	City of Adrian: Utilities	Bohn Pool Water Bill
19640	\$ 876.23	Consumers Energy	Heritage Heat Bills
19641	\$ 7,405.05	Citizens Gas Fuel Co	Various Heat Bills
19642	\$ 365,934.85	City of Adrian: Clearing Acct	Jan 4 Check Register
19643	\$ 3,842.17	Quick Service Transportation	Payroll W/E Jan 2
19644	\$ 917.91	Verizon North	Various Phone Bills
19645	\$ 114.00	Mich Rec & Park Association	Mayor Registration
19646	\$ 213,338.38	City of Adrian: Payroll	Payroll for Jan 8
19647	\$ 14,203.07	First Federal Bank	Soc Security for Jan 8
19648	\$ 4,004.81	Consumers Energy	Electric Old City Hall
19649	\$ 53.38	Verizon North	Fire Phone Bill
19650	\$ 1,024.10	Consumers Energy	Underground Utility Service
19651	\$ 10.00	City of Adrian	Dog License Gift Certificate
19652	\$ 16.00	Beth Wood	Recreation Refund
19653		City of Adrian: Utilities	Transfer State Mich Funds
19654	\$ 104.06	Verizon North	Various Phone Bills
19655		City of Adrian: Utilities	Transfer State Mich Funds
19656	\$ 4,310.68	Quick Service Transportation	Payroll W/E Jan 9

\$ 626,636.74
\$ (365,934.85) Less: CK# 19642
\$ 260,701.89

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
1. ACE-TEX ENTERPRISES, INC	229.79		
2. ADRIAN BLISSFIELD RAILROAD C	6,325.00		
3. ADRIAN CHARTER TOWNSHIP	175.50		
4. ADRIAN DESIGN GROUP LLC	2,771.08		
5. ADRIAN FABRICARE CENTER INC.	690.00		
6. ADRIAN LOCKSMITH & CYCLERY	110.00		
7. ADRIAN MECHANICAL SERVICES C	1,250.56		
8. ADRIAN WATER CONDITIONING IN	19.50		
9. ADRIAN-TECUMSEH FENCE CO	350.00		
10. AIRGAS GREAT LAKES	152.18		
11. ALLIED WASTE SERVICES	49,214.52		
12. ALLIED WASTE SERVICES #259	3,544.52		
13. AMAZON CREDIT PLAN	174.76		
14. AMERICAN MEDICAL ASSOCIATION	486.49		
15. AMERICAN SOCIETY OF COMPOSER	305.00		
16. AMERICAN WATER WORKS ASSN	165.00		
17. APPLIED INDUSTRIAL TECHNOLOG	102.62		
18. ARCH WIRELESS	31.52		
19. ARMIGER OF MI LLC DBA AARONS	138.93		
20. ASSOCIATED ENGINEERS	10,265.00		
21. BAKER & TAYLOR BOOKS	1,411.01		
22. BANK OF NEW YORK	100.00		
23. BATTERY WHOLESALE	168.58		
24. KRISTIN BAUER	20.00		
25. BEACON FORMS & LABELS INC.	263.32		
26. ROBERT BISHOP	233.15		
27. BLACK SWAMP EQUIPMENT	120.36		
28. BOOK OF THE MONTH CLUB	40.07		
29. BRAKES-N-MORE	609.93		
30. BRESSER'S INFORMATION SERVIC	258.00		
31. TODD BROWN	20.00		
32. BUCK & KNOBBY EQUIP CO INC	359.98		
33. CAMPBELL-DUROCHER GROUP LLC	10,779.94		
34. CARTER LUMBER	20.80		
35. CDW-G COMPUTER SUPPLIES	2,166.80		
36. CHAMBERS CONTROL COMPANY	3,151.02		
37. CLEAN CARE INC	3,956.00		
38. CLIFT BUICK-PONTIAC-GMC	21.99		
39. CMP DISTRIBUTORS, INC.	327.90		
40. COAST TO COAST DELI	59.09		
41. COMCAST	97.79		
42. COMMSPEC, INC.	695.24		
43. COMMUNITY ACTION AGENCY	150.00		
44. CONTINENTAL SERVICE	1,759.90		
45. CUTLER DICKERSON CO	490.16		
46. D&P COMMUNICATIONS, INC.	2,529.08		
47. D-P EQUIPMENT CO	198.84		
48. THE DAILY TELEGRAM	1,365.25		
49. DAN'S FARM SUPPLY INC	32.61		
50. DIGITAL ALLY, INC,	1,300.00		
51. E & B SALVAGE LLC	15.40		
52. STEVE EBERLE	20.00		
53. EXECUTONE COMMUNICATIONS LLC	3,839.00		
54. FASTENAL COMPANY	88.34		
55. FISHER SCIENTIFIC COMPANY LL	246.28		
56. GALE	46.09		
57. GALLANT & SON	107.96		
58. MARK K GASCHE	24.37		
59. GEOGRAPHIC INFORMATION SERVI	1,062.00		
60. MARK GIGAX	20.00		
61. GRAINGER INC.	84.70		
62. GREAT LAKES BOOK DISTRIB	24.99		
63. DENISE GRITZMAKER	20.00		
64. HACH COMPANY	73.24		
65. HADDEN TIRE COMPANY	1,823.00		
66. PHILLIP HALSTEAD	449.97		
67. REBECCA HARRIS	20.00		
68. HERITAGE MICROFILM, INC.	147.43		
69. HERITAGE PLUMBING & HEATING	953.71		
70. HILLS AUTO & TRUCK REPAIR IN	33.90		
71. SHANE HORN	20.00		
72. HORN, TERRY OR REBECCA	50.00		
73. HUBBARDS AUTO CENTER	904.08		
74. HURON LIME INC.	3,007.92		
75. I C M A VANTAGE POINT	6,199.47		

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
76. ICMA RETIREMENT CORPORATION	155.76		
77. IDEARC MEDIA CORP.	24.25		
78. INDUSTRIAL MILL SUPPLY CORP	596.13		
79. INFO USA MARKETING INC.	630.00		
80. INGRAM LIBRARY SERVICES	212.21		
81. INJURED LIST	300.00		
82. KAPNICK INSURANCE GROUP	1,116.00		
83. KELLER THOMA, P.C.	2,572.20		
84. KONICA MINOLTA- ALBIN	361.18		
85. LANSING SANITARY SUPPLY INC	153.94		
86. SUSAN LAUGHLIN	190.85		
87. LEGACY PRINTING	151.50		
88. LENAWEE COUNTRY CLUB	200.00		
89. LENAWEE COUNTY COMMUNITY	285.00		
90. LENAWEE COUNTY EQUALIZATION	3,500.00		
91. LENAWEE COUNTY PRINTER	259.77		
92. LENAWEE COUNTY REGISTER OF D	14.00		
93. LENAWEE INTERMEDIATE SCHOOL	124.30		
94. LENAWEE INTEMEDATE SCHOOLS	338.00		
95. LENAWEE TIRE & SUPPLY CO	2,354.33		
96. LEXIS NEXIS RM INC	150.00		
97. LIBRARY DESIGN ASSOCIATES IN	5,345.49		
98. LISCOMB DISTRIBUTING	260.04		
99. LOWE'S CREDIT SERVICES	1,567.53		
100. MADISON TOWNSHIP FIRE DEPT.	43.90		
101. MANPOWER OF LANSING MI INC.	783.36		
102. MAPLE CITY FLORAL	279.00		
103. GARY MCDOWELL	20.00		
104. MCGOWAN ELECTRIC SUPPLY INC	259.28		
105. MCGRAW-HILL BOOK COMPANIES	194.39		
106. MCKEOWEN, DANIEL	49.37		
107. MICHIGAN ASSOC OF CLERKS	100.00		
108. MICHIGAN LIBRARY CONSORTIUM	91.48		
109. MICHIGAN MUNICIPAL LEAGUE	230.00		
110. MICHIGAN OFFICE SOLUTIONS	329.32		
111. STATE OF MICHIGAN	1,967.58		
112. MICHIGAN STATE POLICE	1,520.00		
113. MICHIGAN STATE UNIVERSITY	160.00		
114. MICHIGAN WATER ENVIROMENT AS	300.00		
115. MICROMARKETING LLC	695.41		
116. MIDWEST TAPE	743.03		
117. MUGS N' MORE IMAGING	452.00		
118. MUNICIPAL EMPLOYEES' RETIRE	74,294.81		
119. MUNICIPAL SUPPLY CO	5,581.00		
120. NATIONAL REC & PARKS ASSOC	545.00		
121. NEXTEL COMMUNICATIONS	1,016.98		
122. OMNIGRAPHICS INC.	80.89		
123. MIKE OSBORN	20.00		
124. PARAGON LABORATORIES INC	60.00		
125. PEERLESS SUPPLY INC	530.40		
126. PETOSKEY DISTRICT LIBRARY	30.00		
127. PHYSICIANS DESK REFERENCE	59.95		
128. PRECAST CONCRETE PRODUCTS	380.00		
129. GLENN PRESTON	20.00		
130. PRO-SEAL SERVICE GROUP	1,621.47		
131. PVS TECHNOLOGIES INC	8,365.43		
132. QUICK SERVICE TRANSPORTATION	7,221.47		
133. QUILL CORPORATION	1,878.58		
134. RDR BOOKS	116.22		
135. RECORDED BOOKS LLC.	74.20		
136. RED PAINT PRINTING LLC	280.75		
137. TIM RITCHIE	20.00		
138. ROUND LAKE SAND AND GRAVEL I	2,862.88		
139. SCIENTIFIC METHODS INC	475.00		
140. SENTIMENTAL PRODUCTIONS	108.00		
141. SERVICE ELECTRIC CO OF ADRIA	2,275.00		
142. SHINE'S AUTO CLEAN	60.00		
143. SIGN LANGUAGE SIGNS, INC.	1,263.00		
144. SLUSARSKI EXCAVATING & PAVIN	1,125.00		
145. SMALL BUSINESS OPPORTUNITIES	29.94		
146. SPACE INC	3,665.20		
147. SPRINT NEXTEL	214.72		
148. STATE ELECTRONICS CO. INC.	6,593.26		
149. STEVENSON LUMBER, INC.	299.09		
150. JEFFREY A. STICKNEY, DO,PC	260.00		

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
151. STONE'S CAFE & CATERING	180.00		
152. SUPER LAUNDROMAT &	577.25		
153. T & L RENTALS	250.00		
154. TDS SECURITY	910.88		
155. THOMSON WEST	349.26		
156. TOLEDO PHYSICAL EDUCATION SU	157.50		
157. TRACTOR SUPPLY COMPANY	128.59		
158. PAUL TRINKA	20.00		
159. TTB CLEANING LLC	440.00		
160. UTILITIES INSTRUMENTATION SE	572.00		
161. KRISTEN WETZEL	48.40		
TOTAL ALL CLAIMS	282,633.35		

COMMUNICATIONS

C-1

MEMO

To: Hon. Gary McDowell, Mayor
City Commission
Dane Nelson, City Administrator

From: Jeffrey C. Pardee, Finance Director



Re: State Revenue Sharing - Update

Date: January 4, 2010

Actual Revenue Sharing payments for August, October and December have been received and recorded. A comparison between estimated and actual is provided as follows:

	State		Variance	
	Estimated	Actual	Amount	Percent
August				
Constitutional	\$225,718	\$225,718	\$ -0-	0.0 %
Statutory	<u>139,634</u>	<u>139,634</u>	<u>-0-</u>	0.0 %
Total	<u>\$365,362</u>	<u>\$365,352</u>	<u>\$ -0-</u>	0.0 %
October				
Constitutional	\$239,158	\$239,158	\$ -0-	0.0
%Statutory	<u>116,860</u>	<u>116,860</u>	<u>-0-</u>	0.0 %
Total	<u>\$356,018</u>	<u>\$356,018</u>	<u>\$ -0-</u>	0.0 %
December				
Constitutional	\$236,013	\$227,111	\$(8,902)	(3.8) %
Statutory	<u>121,619</u>	<u>135,535</u>	<u>13,916</u>	11.4 %
Total	<u>\$357,632</u>	<u>\$362,646</u>	<u>\$ 5,014</u>	1.4 %

With the adoption of the State FY2009-10 Budget, albeit one month late, the year-to-year overall reduction amounts to \$249,072, as indicated on the attached schedule. The City Administration, in anticipation of these reductions, submitted a revised FY2009-10 Budget Recommendation reflecting actions that would result in a savings of \$233,814, which was adopted by the City Commission by Resolution #R09-099 dated June 1, 2009 (copy attached).

In addition, further actions were taken due to the union-represented employees failure to adopt the proposed health care changes. The City Administration implemented FY2009-10 Revised Budget Recommendation - Phase II reflecting additional budget reductions approved by the City Commission June 15, 2009 (Resolution #R09-109-copy attached), moving \$121,615 to the General Fund Contingency Account.

If you have any questions or need for further information, please contact my office.

RE: CITY ADMINISTRATOR – FY2009-10 Revised Budget Recommendation

RESOLUTION #R09-099

WHEREAS the City Commission, by Resolution #R09-081 dated May 4, 2009, adopted the FY2009-10 Budget and General Appropriations Act, balancing Estimated Revenues and Appropriations for the General Fund and all Funds at \$19,812,299 and \$38,618,238, respectively; and

WHEREAS, on the very next day, May 5, 2009, Governor Jennifer Granholm issued Executive Order 2009-22 reducing the total State budget by \$349,337,200, including \$41,400,000 if State Revenue Sharing to local units of government; and

WHEREAS the adverse impact on the City of Adrian General Fund, as estimated by the Finance Director, amounts to \$209,643 for the period May, 2009 through June, 2010; and

WHEREAS three pertinent paragraphs of the General Appropriations Act apply in situations like this:

§24) Whenever it appears to the Chief Administrative Officer (CAO) that actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such funds are based, the CAO shall present to the City Commission recommendations which, if adopted, will prevent expenditures from exceeding available resources for the current fiscal year.

§11) The City Commission may revise, alter or substitute for the proposed general appropriations measure in any way, except that it may not change it in a way that would cause total appropriations, including an accrued deficit, to exceed total estimated revenues, including an un-appropriated surplus.

§19) No obligation shall be incurred against, and no payment shall be made from, any appropriations account unless there is sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation; and

WHEREAS, in response to the foregoing requirements, the City Administrator has formulated the following recommendations to revise the FY2009-10 Budget to balance appropriations with anticipated revenues:

First, revise the City's Health Care Plan for Non-Represented Employees (effective July 1, 2009), reducing the annual employer cost from \$611,811 to \$545,443, resulting in a Citywide net savings of \$66,368 (\$39,920 in the General Fund) due to the following changes:

- Increase Office Visit Co-Pay from \$10 to \$30;
- Increase Chiropractic Office Visit Co-Pay for \$0 to \$30;
- Increase Emergency Room Visit Co-Pay from \$25 to \$50;
- Remove routine mammography services from deductible portion of contract, thereby providing full coverage (100%), with no co-pay;
- Increase \$10 Generic/\$40 Brand Name Co-Pay for Mail Order and Retail 90-day Prescriptions from one to two times; and

Second, institute a high-deductible Health Reimbursement Arrangement (HRA) for Non-Represented Employees (effective January 1, 2010), increasing the Current In-Network Deductible (One-Person/Family) of \$250 to New Plan In-Network Deductible Community Blue Plan 12-A One-Person \$1,000 and Family \$2,000, reducing the annual premium from \$836,408 to \$710,752, resulting in a Citywide gross savings of \$125,656, which is significantly offset by the City's obligation to reimburse employees for the increased deductibles (\$102,310) and Administrative Expenses (\$4,772) associated with the new program, leaving a net annual savings of \$18,574, assuming 100% utilization. At 60% utilization the annual savings for Non-Represented Employees would amount to \$59,498; half the annual savings on a Citywide basis – assuming a January start date – amounts to \$29,749 (General Fund Savings - \$17,894); and

Third, incorporate the following miscellaneous budget adjustments to make-up the balance of the estimated reductions in State Revenue Sharing:

- Eliminate publication of the Maple City Focus, using the City's upgraded website to provide public communication (General Fund Savings - \$26,000);
- Eliminate DPW Building – Siding & Window Replacement, in favor of painting current brick fascia (General Fund Savings - \$100,000);
- Transfer \$10,000 of the Malone Library Trust to the Library Book Budget, rather than reduce the Library Book Budget (General Fund Savings - \$10,000);
- Initiate aggressive collection of outstanding Delinquent Personal Property Taxes (General Fund Revenue \$40,000); and

WHEREAS implementation of the foregoing recommendations would result in an estimated favorable impact on the City General Fund amounting to \$233,814, more than offsetting the projected loss of State Revenue Sharing Funds and increasing the Contingency Account by \$24,171.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, adopts the foregoing recommended action plan and budget adjustments (see attached schedule) to the FY2009-10 Budget and General Appropriations Act in order to address the imbalanced condition resulting from the Governor's Executive Order reducing State Revenue Sharing.

On motion by Commissioner _____, seconded
by Commissioner _____, this resolution was _____
by a _____ vote.

CITY OF ADRIAN
FY2009-10 REVISED BUDGET RECOMMENDATION
Phase I - June 1, 2009

	<u>CURRENT BUDGET</u>	<u>PROPOSED BUDGET</u>	<u>BUDGET AMENDMENT</u>
--	---------------------------	----------------------------	-----------------------------

1) Revised Health Care Plan for Non-Represented Employees:

General Fund

101-172.00-716.000	City Administration	\$21,350	\$17,996	(\$3,354)
101-201.00-716.000	Finance	35,239	29,703	(5,536)
101-209.00-716.000	Assessing	4,323	3,644	(679)
101-210.00-716.000	City Attorney	3,626	3,056	(570)
101-215.00-716.000	City Clerk	1,686	1,421	(265)
101-226.00-716.000	Human Resources	4,323	3,644	(679)
101-276.00-716.000	Cemetery	26,960	22,724	(4,236)
101-301.00-716.000	Police Department	36,599	30,849	(5,750)
101-336.00-716.000	Fire Department	10,675	8,998	(1,677)
101-371.00-716.000	Code Inspection	27,447	23,135	(4,312)
101-441.00-716.000	Public Works	35,582	29,992	(5,590)
101-449.00-716.000	Engineering	25,924	21,851	(4,073)
101-691.00-716.000	Parks & Recreation	68,183	57,471	(10,712)
101-697.00-716.000	Forestry Division	12,962	10,926	(2,036)
101-698.00-716.000	Heritage Park	13,216	11,140	(2,076)
101-738.00-716.000	Library	39,905	33,636	(6,269)
101-990.00-990.000	Contingency	27,556	85,370	57,814
Total General Fund		\$395,556	\$395,556	\$0

Other Funds

205-699.00-716.000	Fee Estate	\$24,906	\$20,993	(\$3,913)
205-990.00-990.000	Contingency	0	3,913	3,913
Total Fee Estate		\$24,906	\$24,906	\$0

275-826.00-716.000	Community Development	\$4,323	\$3,644	(\$679)
275-990.00-990.000	Contingency	18,985	19,664	679
Total Community Development		\$23,308	\$23,308	\$0

276-834.00-716.000	Economic Development	\$5,759	\$4,854	(\$905)
276-990.00-990.000	Contingency	0	905	905
Total Economic Development		\$5,759	\$5,759	\$0

281-290.00716.000	DDA-TIF Fund	\$2,896	\$2,441	(\$455)
281-990.00-990.000	Contingency	10,000	10,455	455
Total DDA_TIF		\$12,896	\$12,896	\$0

590-541.00-716.000	Wastewater Plant	\$54,930	\$46,300	(\$8,630)
590-990.00-990.000	Contingency	0	8,630	8,630
Total Wastewater Fund		\$54,930	\$54,930	\$0

591-535.00-716.000	Water Plant	\$25,924	\$21,851	(\$4,073)
591-537.00-716.000	Operations & Maintenance	49,561	41,775	(7,786)
591-538.00-716.000	Utility Administration	48,077	40,524	(7,553)
591-990.00-990.000	Contingency	175,282	194,694	19,412
Total Water Fund		\$298,844	\$298,844	\$0

Prepared by Finance Dept.

CITY OF ADRIAN
FY2009-10 REVISED BUDGET RECOMMENDATION
Phase I - June 1, 2009

	CURRENT BUDGET	PROPOSED BUDGET	BUDGET AMENDMENT
661-290.00-716.000 Information Technology	\$12,962	\$10,927	(\$2,035)
661-990.00-990.000 Contingency	0	2,035	2,035
Total Information Technology Fund	\$12,962	\$12,962	\$0
662-290.00-716.000 Motor Vehicle Pool	\$14,473	\$12,199	(\$2,274)
662-990.00-990.000 Contingency	60,933	63,207	2,274
Total Motor Vehicle Pool	\$75,406	\$75,406	\$0
2) Eliminate publication of Maple City Focus:			
101-101.00-881.000 Public Communication	\$26,000	\$0	(\$26,000)
101-990.00-990.000 Contingency	85,370	111,370	26,000
	\$111,370	\$111,370	\$0
3) Eliminate PW Building - Siding & Window Replacement:			
101-441.00-975.000 DPW-Capital Facilities	\$110,000	\$10,000	(\$100,000)
101-990.00-990.000 Contingency	111,370	211,370	100,000
	\$221,370	\$221,370	\$0
4) Transfer \$10,000 Malone Library Trust for Library Book Budget:			
101-990.00675.073 Donations-Private-Library	\$8,000	\$18,000	\$10,000
101-990.00-990.000 Contingency	211,370	221,370	10,000
5) Initiate aggressive collection of outstanding Delinquent Personal Property Taxes:			
101-990.00-????.000 Del. Pers. Prop. Taxes	\$0	\$40,000	\$40,000
101-990.00-990.000 Contingency	221,370	261,370	40,000
6) Governor's Executive Order (2009-22) reducing Revenue Sharing:			
101-990.00-575.000 Sales & Use Tax	\$2,341,174	\$2,131,531	(\$209,643)
101-990.00-990.000 Contingency	261,370	51,727	(209,643)

RE: CITY ADMINISTRATOR–FY2009-10 Revised Budget Recommendation – PHASE II

RESOLUTION #R09-109

WHEREAS the City Commission, by Resolution #R09-099 dated June 1, 2009, amended the FY2009-10 Budget and General Appropriations Act to compensate for the anticipated reduction in State Revenue Sharing due to Governor Jennifer Granholm's Executive Order 2009-22 reducing the total State budget by \$349,337,200, including \$41,400,000 of State Revenue Sharing to local units of government; and

WHEREAS a portion of the savings reflected in the aforementioned budget amendment was attributable to a change in the City's Health Care Program for all non-represented employees, which took the form of increased co-pays (effective July 1, 2009) and anticipated conversion to a Health Reimbursement Arrangement (HRA), effective January 1, 2010; and

WHEREAS, since the June 1 Commission meeting, the City's four (4) union employee groups, i.e., Patrol Officers, Sergeants, Firefighters and General Laborers (T-POAM), have been requested to voluntarily accept the same changes to the City's Health Care Program; all four (4) unions have rejected the proposal; and

WHEREAS due to the fact that the negative financial picture is expected to continue for at least two (2) more years in the best of circumstances and given the reductions in revenue due to the Governor's Executive Order, as well as the actuarial estimated increase in Employer's Retirement Contribution of \$160,000 beginning July 1, 2010, the City Administrator recommends the following steps to maintain a balanced budget:

- 1) Police Department – Eliminate one (1) Detective Sergeant position (No. 301-004), effective July 1, 2009 (Estimated Annual Savings – \$88,615);
- 2) Fire Department – Misc. Operating Budget Reductions, including In-Service Training, Overtime and Firefighters' Turnout Gear (Estimated Annual Savings – \$16,000);
- 3) Water Fund-Maintenance & Operations – Eliminate one (1) PSE II position (No. 537-009), effective July 1, 2009 (Estimated Annual Savings – \$38,397);
- 4) Fee Estate Fund-Parks & Forestry Division – Eliminate two (2) Seasonal Positions (Effective July 1, 2009) and two (2) positions from Tree Trimming Crew (Effective January 1, 2010), in favor of Contracted Service: PSE IV No. 699-003 and PSE III No. 699-004 (Estimated Annual Savings – \$51,302);
- 5) Motor Pool Fund-Parks & Forestry Division – Eliminate Acquisition of Aerial Truck (Estimated Annual Savings – \$145,000);
- 6) Department of Public Works – Reduce Seasonal Employees working hours from 40 hrs/wk to 24 hrs/wk; don't fill current seasonal vacancy; don't fill anticipated August seasonal vacancy; if Engineering Aide position is filled with candidate from seasonal pool, don't fill resultant vacancy (Estimated Annual Savings – \$17,000); and

WHEREAS the resultant estimated annual savings associated with the foregoing recommendations total \$356,314 (\$121,615 for the General Fund and \$234,600 for all Other Funds); and

CITY OF ADRIAN
FY2009-10 REVISED BUDGET RECOMMENDATION
Phase II - June 15, 2009

	CURRENT BUDGET	PROPOSED BUDGET	BUDGET AMENDMENT	ANNUAL SAVINGS	
1) POLICE DEPARTMENT - Eliminate one (1) Detective Sergeant Position (No. 301-004): (Effective July 1, 2009)					
General Fund					
101-301.00-702.000	Salaries & Wages	\$53,003	\$0	(\$53,003)	\$53,003
101-301.00-715.000	Soc Sec (Med-Care only)	769	0	(769)	769
101-301.00-716.000	Hospitalization	14,881	0	(14,881)	14,881
101-301.00-717.000	Life Insurance;AD&D	161	0	(161)	161
101-301.00-718.000	Retirement Contrb.	17,804	0	(17,804)	17,804
101-301.00-719.000	Unemployment Comp.	248	0	(248)	248
101-301.00-914.000	Workers' Comp.	1,749	0	(1,749)	1,749
101-990.00-990.000	Contingency	51,727	140,342	88,615	0
Total General Fund		\$140,342	\$140,342	\$0	\$88,615
2) Fire Department - Misc. Operating Budget Reductions, including In-Service Training, Overtime and Firefighters' Turnout Gear:					
General Fund					
101-336.00-704.000	Overtime	\$36,724	\$34,724	(\$2,000)	\$2,000
101-336.00-957.000	In-Service Training	8,000	0	(8,000)	8,000
101-336.00-977.000	Capital Equipment	6,000	0	(6,000)	6,000
101-990.00-990.000	Contingency	140,342	156,342	16,000	0
Total General Fund		\$191,066	\$191,066	\$0	\$16,000
3) Water Fund - Operations & Maintenance: Eliminate one (1) Public Service Employee (PSE II) (Position No. 537-009 effective July 1, 2009)					
Water Fund					
591-537.00-702.000	Salaries & Wages	\$26,959	\$0	(\$26,959)	\$26,959
591-537.00-715.000	Social Security	2,062	0	(2,062)	2,062
591-537.00-716.000	Hospitalization	5,114	0	(5,114)	5,114
591-537.00-717.000	Life Insurance;AD&D	99	0	(99)	99
591-537.00-718.000	Retirement Contrb.	2,709	0	(2,709)	2,709
591-537.00-719.000	Unemployment Comp.	126	0	(126)	126
591-537.00-723.000	Sick & Accident Ins.	255	0	(255)	255
591-537.00-914.000	Workers' Comp.	1,073	0	(1,073)	1,073
591-990.00-990.000	Contingency	194,694	233,091	38,397	0
Total Water Fund		\$233,091	\$233,091	\$0	\$38,397

CITY OF ADRIAN
FY2009-10 REVISED BUDGET RECOMMENDATION
Phase II - June 15, 2009

		CURRENT BUDGET	PROPOSED BUDGET	BUDGET AMENDMENT	ANNUAL SAVINGS
4) Fee Estate Fund - Parks & Forestry Division - Eliminate two (2) Seasonal Positions (Effective July 1, 2009) and two (2) positions from Tree Trimming Crew (Effective January 1, 2010), in favor of Contracted Service: (P.S.E.IV No. 699-003 and P.S.E.III-A No. 699-004):					
Fee Estate Fund					
205-699.00-702.000	Salaries & Wages	\$238,779	\$200,389	(\$38,391)	\$76,782
205-699.00-703.000	Salaries & Wages - PTNE	48,844	34,844	(14,000)	14,000
205-699.00-715.000	Social Security	22,462	19,525	(2,937)	5,874
205-699.00-716.000	Hospitalization	54,322	45,562	(8,760)	17,521
205-699.00-717.000	Life Insurance;AD&D	717	601	(117)	233
205-699.00-718.000	Retirement Contrib.	24,892	21,034	(3,859)	7,717
205-699.00-719.000	Unemployment Comp.	1,371	1,192	(179)	358
205-699.00-723.000	Sick & Accident Ins.	788	522	(267)	533
205-699.00-914.000	Workers' Comp.	23,960	20,318	(3,642)	7,284
205-699.00-801.000	Contract Services	55,100	94,600	39,500	(79,000)
205-990.00-990.000	Contingency	3,913	36,563	32,650	0
Total Fee Estate Fund		\$475,148	\$475,148	\$0	\$51,302
5) Motor Pool Fund-Parks & Forestry Division - Eliminate acquisition of Aerial Truck:					
Motor Pool Fund					
662-697.62-977.000	Capital Equipment	\$145,000	\$0	(\$145,000)	\$145,000
662-990.00-990.000	Contingency	60,933	205,933	145,000	0
Total Motor Pool Fund		\$205,933	\$205,933	\$0	\$145,000
6) Department of Public Works - Reduce Seasonal Employees working hours from 40 hrs/wk to 24 hrs/wk; don't fill current seasonal vacancy; don't fill anticipated August seasonal vacancy; if Engineering Aide position is filled with candidate from seasonal pool, don't fill resultant vacancy.					
General Fund					
101-441.00-702.000	Salaries & Wages	\$75,254	\$64,690	(\$10,564)	\$10,564
101-441.00-703.000	Salaries & Wages (PTNE)	9,793	5,876	(3,917)	3,917
101-301.00-715.000	Social Security	28,151	27,402	(749)	749
101-301.00-719.000	Unemployment Comp.	1,719	1,673	(46)	46
101-301.00-914.000	Workers' Comp.	29,768	28,044	(1,724)	1,724
101-990.00-990.000	Contingency	156,432	173,432	17,000	0
Total General Fund		\$301,117	\$301,117	\$0	\$17,000
Total General Fund Annual Savings					\$121,615
Total Other Fund Annual Savings					234,699
Grand Total Annual Savings					<u>\$356,314</u>



January 7, 2010

Dane C. Nelson, City Administrator
City of Adrian
100 E. Church St.
Adrian, MI 49221

Dear Mr. Nelson:

We are pleased to inform you that on February 11, 2010 Comcast will update our on-screen Cable Guide for our Digital Cable customers in Adrian. This update will improve customers' experience when using Comcast's on-screen Guide and will also include many new features like links to high definition (HD) programming, improved Digital Video Recorder (DVR) management and more.

More than 80% of our DVR customers also have our high-speed Internet service – and with this update, they will be able to manage and schedule their DVRs online, from any computer with Internet access. In addition, we're taking a feature that used to be only for DVR customers and, so it can be available to more Digital Cable customers, extending it to On Demand. When watching an On Demand program all customers will be able to skip ahead or back in five-minute increments.

Perhaps the most anticipated new feature coming to customers is "Watch in HD." This feature tested the highest in customer interest. It will enable customers with an HD set-top or DVR to quickly jump from the standard definition channel to the simulcast HD channel. No more scrolling through the channel listings.

In order to make these improvements for our customers in Adrian, we will update how our customer's set-top boxes identify certain channels. This change will not impact customer's pre-recorded and saved programs. However, customers will have to reset their preferences on 1) Parental Controls by channel, 2) DVR recording settings, 3) Reminders and 4) Favorites listings for each affected channel.

To ensure customers in Adrian are aware of this update, we will send all affected customers a message to their set-top converters that they can read on their TV screens, and will place a telephone call to them over the next few weeks. Below are examples of the converter and telephone messages customers will receive.

Converter Message

On X/2010 a Guide update will require you to reset your settings for Parental Control by channel, DVR recordings and Favorites on up to 35 channels. See channels impacted at www.comcast.com/guide.

Telephone Message

"This is Comcast calling with an important message about an update that may impact your parental control settings. Tonight at [insert time] we will be updating your Digital Cable Guide to improve performance. After this upgrade, several of your guide settings will need to be reset. Please reset your guide settings to ensure parental controls are on the channels you want locked. You should also check your reminders, DVR recording settings, and your favorites lists. We apologize for any

inconvenience this causes and thank you in advance for your understanding. If you need immediate assistance, press zero now to speak with an agent, or call us at anytime at 1-800-266-2278. To hear this message again, press one now or visit www.comcast.com/guide

We understand how important features like parental controls and DVR settings are to our customers in Adrian. If you have any questions or simply need more information about this update, please feel free to call me directly at 734-254-1888 or visit www.comcast.com/guide for more information and a list of channels that may be affected in your area.

Sincerely,



Frederick G. Eaton
Government Affairs Manager
Comcast, Michigan Region
41112 Concept Drive
Plymouth, MI 48170

cc: City Comm.



MEMO

100 E. Church St . Adrian, Michigan 49221-2773

DATE: January 11, 2010

TO: Hon. Gary McDowell, Mayor
City Commission
Dane C. Nelson, City Administrator

FROM: Jeffrey C. Pardee, C.P.F.O. *Jeffrey Pardee*
Finance Director

SUBJECT: City of Adrian FY2009-10 Second Quarter Financial Forecast

Please find attached the Second-Quarter Financial Forecast for the City of Adrian for Fiscal Year 2009-10. As December 31, 2009, actual General Fund revenue - \$15,842,802 - exceeded expenditures - \$12,640,911 by \$3,201,891. However, this favorable variance is due to the timing of the Summer tax collection, which will be drawn down during the balance of the fiscal year, as well as an extraordinary infusion of Bond proceeds (\$7,005,379) derived from issuance of Limited General Obligation Bonds related to the Downtown Government Complex project. Based on the 2nd Quarter Report, estimated General Fund expenditures - \$19,965,265 - are expected to exceed forecasted revenues - \$19,182,146 - by (\$783,119).

The aforementioned unfavorability is primarily due to the following reasons:

- Debt Retirement on Installment Purchase Loan for Parks & Forestry Building	\$(449,703)
- Reduced net proceeds from bond sale after issuance costs	(110,000)
- Lower permit revenue from Inspection Department due to market conditions	(59,000)
- Reduced Investment Income due to lower interest rates in financial markets	(50,000)
- Delinquent Personal Property Tax Collections due to slow economy	(50,000)
- Decreased Library Penal Fines from the State of Michigan	(25,000)
Total	<u>\$(743,703)</u>

In accordance with the Uniform Budgeting Act (Public Act 621 of 1978) for Local Units of Government, variances from budget are identified and explained in the Financial Forecast. As reflected in the Financial Forecast, expenditures through the second quarter vary in some instances with the Amended Budget. A separate communication will be forthcoming, which will include recommended mid-year budget amendments that will address significant variances. It should be noted that the foregoing shortfall was anticipated as a planned use of Fund Balance resulting from expenditures related to completion of the new Downtown Government Complex.

A reconciliation of all previously authorized budget amendments, including General Fund Contingency, is presented on Page 11 of the Financial Forecast. Most notable is the previously authorized budget amendment, Resolution #R09-109 dated June 15, 2009, emanating from the Governor's Executive Order 2009-22 reducing State Revenue Sharing payments to local units of government by \$41,400,000. General Fund Contingency was increased \$121,615 through the following recommended actions:

- 1) Police Department – Eliminate one (1) Detective Sergeant position (No. 301-004), effective July 1, 2009 (Estimated Annual Savings – \$88,615);
- 2) Fire Department – Misc. Operating Budget Reductions, including In-Service Training, Overtime and Firefighters’ Turnout Gear (Estimated Annual Savings – \$16,000);
- 3) Department of Public Works – Reduce Seasonal Employees working hours from 40 hrs/wk to 24 hrs/wk; don’t fill current seasonal vacancy; don’t fill anticipated August seasonal vacancy; if Engineering Aide position is filled with candidate from seasonal pool, don’t fill resultant vacancy (Estimated Annual Savings – \$17,000).

Other cost savings or revenue enhancing measures included:

- Eliminated planned acquisition of aerial-bucket truck for tree-trimming crew	\$145,000
- Elimination of Capital Project to replace windows & siding on DPW Building	100,000
- Solicitation of Private Donations to fund improvements at the Library and Sr. Crtr.	68,911
- Employee Health Insurance changes effective July 1, 2009	57,814
- Elimination of planned Personal Property Audit	53,000
- Eliminated publishing Maple City Focus in favor of on-line newsletter	26,000
- Institute aggressive collection program for Personal Property Taxes	<u>19,500</u>
Total	<u>\$470,225</u>

In addition to the General Fund, all other Governmental (Special Revenue, Debt Service, and Capital Projects Funds) and Proprietary (Enterprise Funds, e.g., Water and Sewer Funds) have been included in the Financial Forecast. Generally, these funds are on track with the budget as amended, with the following exceptions:

- 1) Both the Major Street Fund (\$55,436) and Local Street Fund (\$60,000) are experiencing lower Gas & Weight Tax revenue due to reduced state collections;
- 2) The Community Development Fund should be satisfactory for the balance of this fiscal year, however, Lenawee County has decided to move administration of the Community Development Block Grant (CDBG) from the City of Adrian to the Community Action Agency beginning July 1, 2010, reducing resources to cover administrative expenses by \$54,000;
- 3) The Economic Development Fund experienced an unexpected infusion of MDEQ Site Assessment Grant Fund in the amount of \$97,693;
- 4) The Local Development Finance Authority (LDFA) sold a parcel of property in the Industrial Park, generating additional revenue amounting to \$45,600, which will be utilized to enhance economic development efforts;
- 5) The FY2009-10 Budget for the Auto Parking Fund contemplated sale of bonds/notes (\$2,635,000) to refurbish the Downtown Parking System, however, there is currently no consensus on the specifics for financing this project;
- 6) The Water fund was able to sell the Williams’ property, generating net revenue of \$298,632.

The newly created Motor Vehicle Pool is undergoing a normal evolutionary process. In order to provide consistency of application of user rates, we have determined to use state approved rates for all vehicles and equipment, thereby ensuring full reimbursement of costs by the State when billing the Major Street Fund for work done on State highways, as well as from other State grant funds. Although these rates may prove to be higher than necessary, adjustments will be made at year-end and for the FY2010-11 Budget.

One area of concern is the Vibrant Small Cities Grant Fund (283) which shares the same bank account as the General Fund. Due to the slowness of State processing of reimbursement requests, General Fund cash is currently financing not only its 50% local match requirements but also underwriting \$427,737 of State obligations as of December 31, 2009.

It should be noted that the amended FY2009-10 Financial Plan anticipates a draw down on Fund Equity in the following funds:

Local Street Fund	(237,616)	W. Summit Street Construction
Downtown Development Authority	(8,243)	Contribution to Auto Parking Fund
DDA-TIF Fund	(77,900)	Façade Program
L DFA-GAIDC Fund	(48,146)	Partial Loan forgiveness to Community Development Fund
Capital Project Funds – Water	(8,956)	Fencing Project
Capital Project Funds – Sewer	(323,100)	Manhole Renovation Project
Sewer Fund	(93,588)	Sewer Inspection Camera and Plant Energy and Optimization Process Project
Information Technology Fund	(452,842)	Planned draw down on Fund Balance and GIS Enhancements
Total	<u>\$ (1,250,391)</u>	

All of the foregoing draw-downs on fund balance were either planned, with sufficient funding available, or a result of previously authorized appropriations which were encumbered or carried forward into the ensuing budget.

Future Considerations:

In today’s uncertain credit market, there is a legitimate concern regarding the custodial risk associated with over-concentration of cash balances and investments in a few financial institutions. To mitigate the custodial risk, the City’s funds are held by a diverse group of financial institutions. The following is a summary of the City’s \$10+ million portfolio as of December 31, 2009 and the balances in each bank or investment pool:

<u>Institution</u>	<u>Amount</u>
Huntington Bank	\$ 3,708,311
United Bank & Trust	2,972,434
Key Bank	466,974
First Federal Bank	1,010,588
Multi-Bank Securities	1,608,248
MBIA-Class Pool	<u>672,642</u>
Total	<u>\$ 10,439,197</u>

Effective October 3, 2008, the Federal Deposit Insurance Corporation (FDIC) increased the insured balances in each financial institution from \$100,000 to \$250,000. In addition, each of the investments in Multi-Bank Securities is held by a separately insured banking institution. Finally, United Bank & Trust is allocating a portion of the City’s investments to their Washtenaw operation, which will double the insured portion of that deposit. In other words, the total insured portion of the aforementioned amount is \$3,108,248, equivalent to 30% percent.

This is a common problem for any municipality that has significant funds invested in a limited number of financial institutions. As a result, the Michigan legislature has passed Public Act 308 of 2008 (Copy attached), effective December 18, 2008, that allows local municipalities to participate in the Federal Reserve CDARS® Program, which would allow banks to exchange funds thereby providing access up to \$50 million of FDIC coverage using one bank. The City Finance Department will be discussing with each of its financial institutions the details of participating in this new program, intended to minimize the custodial risks attendant with its investment program. If you have any questions or need for further information, please contact my office.

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
GENERAL FUND REVENUE (101):								
Revenues								
Dept 101.00: CITY COMMISSION								
489.000 Misc. City Promotions	\$200	\$200	\$0	\$0	\$200	\$0		
Total - Dept 101.00	\$200	\$200	\$0	\$0	\$200	\$0		
Dept 201.00: FINANCE DEPARTMENT								
445.000 PENALTIES & INTEREST ON TAXES	\$60,000	\$60,000	\$0	\$11,575	\$52,000	(\$8,000)	-13.3%	
480.000 DOG LICENSES	2,000	2,000	0	201	2,000	0	0.0%	
607.000 TAX COLLECTION FEES	230,000	230,000	0	157,937	230,000	0	0.0%	
664.000 INVESTMENT INCOME	200,000	200,000	0	57,468	150,000	(50,000)	-25.0%	Market Rates
685.000 SALE OF EQUIPMENT	3,000	3,000	0	10,510	11,000	8,000	266.7%	Sale of Vehicles
696.000 CASH OVER/SHORT	0	0	0	40	0	0		
Total - Dept 201.00	\$495,000	\$495,000	\$0	\$237,731	\$445,000	(\$50,000)	-10.1%	
Dept 209.00: CITY ASSESSOR								
444.000 PRINCIPLE RES. DENIAL PENALTY	\$1,000	\$1,000	\$0	\$729	\$1,000	\$0	0.0%	
488.000 CONTRACT SERVICES REVENUE	100	100	0	0	100	0		
Total - Dept 209.00	\$1,100	\$1,100	\$0	\$729	\$1,100	\$0	0.0%	
Dept 210.00: CITY ATTORNEY								
488.000 CONTRACT SERVICES	\$11,000	\$11,000	\$0	\$5,502	\$11,000	\$0	0.0%	
Total - Dept 210.00	\$11,000	\$11,000	\$0	\$5,502	\$11,000	\$0	0.0%	
Dept 215.00: CITY CLERK								
459.000 AMUSEMENTS	\$3,000	\$3,000	\$0	\$0	\$3,000	\$0	0.0%	
608.000 SCHOOL ELECTION FEES	9,000	9,000	0	0	9,000	0		
Total - Dept 215.00	\$12,000	\$12,000	\$0	\$0	\$12,000	\$0	0.0%	
Dept 226.00: HUMAN RESOURCES								
691.000 VENDING PROCEEDS-WELLNESS	\$100	\$100	\$0	\$0	\$100	\$0	0.0%	
693.000 WELLNESS PROCEEDS	200	200	0	60	200	0	0.0%	
Total - Dept 226.00	\$300	\$300	\$0	\$60	\$300	\$0	0.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE</u>		<u>EXPLANATION</u>
						<u>FORECAST TO BUDGET AMOUNT</u>	<u>PERCENT</u>	
Dept 276.00: CEMETERY								
625.000 ENGRAVING	\$900	\$900	\$0	\$740	\$900	\$0	0.0%	
628.000 FOUNDATIONS - CEMETERY	10,000	10,000	0	6,817	10,000	0	0.0%	
629.000 GRAVE OPENINGS	37,000	37,000	0	23,515	37,000	0	0.0%	
630.000 UPKEEP OF CEM LOTS (NOT PC)	8,000	8,000	0	3,775	8,000	0	0.0%	
642.000 PET CEMETERY	1,000	1,000	0	0	1,000	0	0.0%	
643.000 CEMETERY LOTS	2,000	2,000	0	1,092	2,000	0	0.0%	
Total - Dept 276.00	\$58,900	\$58,900	\$0	\$35,939	\$58,900	\$0	0.0%	
Dept 301.00: POLICE DEPARTMENT								
455.000 PARKING	\$500	\$500	\$0	\$0	\$500	\$0	0.0%	
456.000 TAXI	250	250	0	0	250	0	0.0%	
513.000 BULLET PROOF VEST GRANT	4,000	4,000	0	0	4,000	0	0.0%	
515.000 OHSP TRAFFIC GRANT	4,800	4,800	0	9,011	9,011	4,211	87.7%	
534.000 NARCOTIC ENFORCEMENT GRANT	0	0	0	2,216	2,216	2,216		
540.000 POLICE JAG GRANT	0	80,219	80,219	0	80,219	0	0.0%	
543.000 POLICE TRAINING GRANT	7,500	7,500	0	3,346	7,500	0	0.0%	
576.000 LIQUOR LICENSES	13,000	13,000	0	12,509	13,000	0	0.0%	
624.000 LIVESCAN APPLICANT FINGERPRINTING	10,000	10,000	0	12,038	12,000	2,000	20.0%	
627.000 DUPLICATING & PHOTOSTATS	5,000	5,000	0	1,872	5,000	0	0.0%	
656.000 PARKING FINES	17,000	17,000	0	6,052	17,000	0	0.0%	
659.000 ORDINANCE FINES & COSTS	75,000	75,000	0	27,567	75,000	0	0.0%	
660.000 TOW & IMPOUND FEES	10,500	10,500	0	4,540	10,500	0	0.0%	
676.701 CONTRIB - TRUST FUND	0	5,000	5,000	5,000	5,000	0	0.0%	
684.000 SAFETY CITY	2,000	2,000	0	1,000	2,000	0	0.0%	
685.000 SALE OF EQUIPMENT	5,000	5,000	0	600	5,000	0	0.0%	
689.000 MOTORCYCLE SPONSORSHIP	0	0	0	1,200	1,200	1,200		
694.000 SEX OFFENDER REGISTRATION	300	300	0	315	300	0	0.0%	
695.000 OTHER	200	200	0	1,690	2,573	2,373	1186.5%	
Total - Dept 301.00	\$155,050	\$240,269	\$85,219	\$88,956	\$252,269	\$12,000	5.0%	
DEPT 336.00: FIRE DEPARTMENT								
544.000 FIRE PROTECTION PAYMENT	0	0	0	16,914	17,000	17,000		
Total - Dept 336.00	\$0	\$0	\$0	\$16,914	\$17,000	\$17,000		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
Dept 371.00: INSPECTION DEPARTMENT								
454.000 JUNK DEALERS & SCAVENGERS	\$100	\$100	\$0	\$0	\$100	\$0	0.0%	
458.000 VENDORS-HAULERS & PEDDLERS	1,000	1,000	0	405	1,000	0		
460.000 BOWLING & BILLIARD	100	100	0	0	100	0	0.0%	
463.000 PERMITS-SIGNS & HANGERS	1,500	1,500	0	322	1,500	0	0.0%	
477.000 BUILDING	140,000	140,000	0	26,211	100,000	(40,000)	-28.6%	Market Conditions
478.000 ELECTRICAL	35,000	35,000	0	9,415	25,000	(10,000)	-28.6%	Market Conditions
479.000 HEATING	28,000	28,000	0	11,288	24,000	(4,000)	-14.3%	Market Conditions
482.000 PLUMBING	15,000	15,000	0	3,539	10,000	(5,000)	-33.3%	Market Conditions
483.000 SEWER TAPPING	0	0	0	80	100	100		
485.000 ZONING PERMITS & FEES	4,000	4,000	0	1,650	4,000	0	0.0%	
486.000 MISCELLANEOUS	100	100	0	300	300	200	200.0%	
487.000 RENTAL HOUSING REGISTRATION	10,000	10,000	0	3,360	10,000	0	0.0%	
Total - Dept 371.00	\$234,800	\$234,800	\$0	\$56,570	\$176,100	(\$58,700)	-25.0%	
Dept 441.00: DEPARTMENT OF PUBLIC WORKS								
481.000 SIDEWALK-CURB & EXCAVATING	\$1,000	\$1,000	\$0	\$530	\$1,000	\$0	0.0%	
631.000 REFUSE COLLECTION	200	200	0	90	200	0	0.0%	
690.000 SALE OF COMPOST	0	0	0	50	100	100		
Total - Dept 441.00	\$1,200	\$1,200	\$0	\$670	\$1,300	\$100	8.3%	
Dept 443.00: MOTOR VEHICLE POOL								
685.000 SALE OF EQUIPMENT	\$2,000	\$2,000	\$0	\$0	\$0	(\$2,000)	-100.0%	New Internal Service
Total - Dept 443.00	\$2,000	\$2,000	\$0	\$0	\$0	(\$2,000)	-100.0%	Fund Established
Dept 449.00: ENGINEERING DEPARTMENT								
483.000 STORM SEWER TAPPING	\$200	\$200	\$0	\$0	\$200	\$0	0.0%	
671.000 RENTS	30,000	30,000	0	7,460	20,000	(10,000)	-33.3%	
671.588 RENT - LTC	4,056	4,056	0	2,028	4,056	0	0.0%	
Total - Dept 449.00	\$34,256	\$34,256	\$0	\$9,488	\$24,256	(\$10,000)	-29.2%	

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10	FY2009-10	AMENDED	YEAR-TO-DATE	FORECAST	VARIANCE		EXPLANATION
	ADOPTED	AMENDED	over/(under)			ACTUAL	FORECAST TO BUDGET	
	BUDGET	BUDGET	ADOPTED			AMOUNT	PERCENT	
Dept 691.00: RECREATION DEPARTMENT								
651.053 USE/ADM FEES-REC-CONCESSIONS	\$25,575	\$25,575	\$0	\$11,164	\$25,575	\$0	0.0%	
651.054 USE/ADM FEES-REC-YOUTH SPORTS	10,504	10,504	0	3,950	10,504	0	0.0%	
651.055 USE/ADM FEES-REC-ADULT SPORTS	71,575	71,575	0	30,890	71,575	0	0.0%	
651.056 USE/ADM FEES-REC-YOUTH PROGRAM	13,975	13,975	0	4,636	13,975	0	0.0%	
651.058 USE/ADM FEES-REC-SPECIAL EVENT	27,000	27,000	0	11,891	27,000	0	0.0%	
651.059 USE/ADM FEES-REC-PIOTTER CENTE	37,900	37,900	0	25,493	37,900	0	0.0%	
651.060 USE/ADM FEES-REC-SKATE PARK	5,351	5,351	0	2,226	5,351	0	0.0%	
651.061 USE/ADM FEES-REC-AQUATICS	87,838	87,838	0	31,775	87,838	0	0.0%	
651.062 USE/ADM FEES-REC-ADULT CLASSES	13,308	13,308	0	4,773	13,308	0	0.0%	
651.070 USE/ADM FEES-REC-AMUSE TCKS	6,100	6,100	0	3,755	6,100	0	0.0%	
651.072 USE/ADM FEES-REC-SHELTER USE	6,920	6,920	0	1,866	6,920	0	0.0%	
675.000 DONATIONS-PRIVATE	0	3,800	3,800	9,750	3,800	0	0.0%	
Total - Dept 691.00	\$306,046	\$309,846	\$3,800	\$142,169	\$309,846	\$0	0.0%	
Dept 691.01: ADRIAN AREA LITTLE LEAGUE								
651.040 USE/ADM FEES-REC-TOURNAMENTS	\$0	\$0	\$0	\$200	\$0	\$0		
651.041 USE/ADM FEES-REC-TBALL	4,515	4,515	0	0	4,515	0	0.0%	
651.042 USE/ADM FEES-REC-MACHINE PITCH	5,630	5,630	0	0	5,630	0	0.0%	
651.043 USE/ADM FEES-REC-MINORS	5,650	5,650	0	0	5,650	0	0.0%	
651.044 USE/ADM FEES-REC-MAJORS	5,055	5,055	0	0	5,055	0	0.0%	
651.045 USE/ADM FEES-REC-JUNIORS	3,635	3,635	0	76	3,635	0	0.0%	
675.000 DONATIONS - PRIVATE	9,500	9,500	0	210	9,500	0	0.0%	
Total - Dept 691.01	\$33,985	\$33,985	\$0	\$486	\$33,985	\$0	0.0%	
Dept 697.00: PARKS & FORESTRY DEPARTMENT								
673.106 WEED MOWING	\$24,000	\$24,000	\$0	\$8,800	\$24,000	\$0		
Total - Dept 697.00	\$24,000	\$24,000	\$0	\$8,800	\$24,000	\$0	0.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE		EXPLANATION
						FORECAST TO BUDGET AMOUNT	PERCENT	
Dept 738.00: ADRIAN PUBLIC LIBRARY								
567.000 LIBRARY STATE AID	\$8,000	\$8,000	\$0	\$6,717	\$8,000	\$0	0.0%	
627.000 DUPLICATING & PHOTOSTATS	2,000	2,000	0	469	2,000	0	0.0%	
651.000 APPLICATION FEE	4,400	4,400	0	1,620	4,400	0	0.0%	
655.000 SALES & CONCESSIONS	500	500	0	61	500	0	0.0%	
657.000 LIBRARY BOOK FINES	14,000	14,000	0	4,602	10,000	(4,000)	-28.6%	
658.000 PENAL FINES	128,000	128,000	0	103,025	103,000	(25,000)	-19.5%	Reduced State Revenue
671.000 RENTS	500	4,460	3,960	692	4,460	0	0.0%	
Total - Dept 738.00	\$157,400	\$161,360	\$3,960	\$117,186	\$132,360	(\$29,000)	-18.0%	
Dept 990.00: NON-DEPARTMENTAL								
404.000 CURRENT REAL PROPERTY TAX	\$5,216,373	\$5,216,373	\$0	\$5,287,294	\$5,216,373	\$0	0.0%	
405.000 CURRENT PERS PROP TAX	1,009,904	1,049,904	40,000	998,770	999,904	(50,000)	-4.8%	
406.000 DELQ PERS PROP TAX	0	0	0	4,105	5,000	5,000		
407.000 CURRENT REFUSE MILLAGE	453,254	453,254	0	461,056	461,254	8,000	1.8%	
425.000 PAYMENT IN LIEU OF TAXES	40,000	40,000	0	39,802	40,000	0	0.0%	
457.000 TRAILER	4,600	4,600	0	2,118	4,600	0	0.0%	
575.000 SALES & USE TAX	2,341,174	2,131,531	(209,643)	1,084,016	2,131,531	0	0.0%	
644.000 PRINTED MATERIALS	100	100	0	0	100	0	0.0%	
661.000 CIVIL INFRACTIONS	2,000	2,000	0	100	2,000	0	0.0%	
671.000 RENTS	3,000	3,000	0	0	0	(3,000)	-100.0%	Rent-153 E. Maumee
675.000 DONATIONS-PRIVATE	100	100	0	0	100	0	0.0%	
675.059 DONATIONS-PRIVATE-SENIOR CENTER	100	100	0	0	100	0	0.0%	
675.073 DONATIONS-PRIVATE-LIBRARIES	8,000	63,111	55,111	39,355	63,111	0	0.0%	
675.077 DONATIONS-PRIVATE-TV CABLE	190,000	190,000	0	99,318	200,000	10,000	5.3%	
675.080 DONATIONS-CITY WIDE CITY PRIDE	100	100	0	0	100	0	0.0%	
675.275 CONTRIBUTION-COMM DEVEL	0	0	0	1,500	2,000	2,000		Deputy Clerk Position
675.276 CONTRIBUTION-ECON DEVEL	39,000	39,000	0	19,500	39,000	0	0.0%	Clerical Support
676.590 CONTRIB-WASTEWATER	20,000	20,000	0	0	0	(20,000)	-100.0%	
676.591 CONTRIB-WATER	20,000	20,000	0	0	0	(20,000)	-100.0%	
676.662 CONTRIB-DDA-MOTOR VEHICLE FUND	291,200	291,200	0	0	581,200	290,000	99.6%	
676.701 CONTRIB-TRUST FUND	100	100	0	0	100	0	0.0%	
676.702 CONTRIB-ENDOWMENT TRUST FUND	100	100	0	0	100	0	0.0%	
676.711 CONTRIB-PERPETUAL CARE FUND	30,000	30,000	0	0	30,000	0	0.0%	
695.000 OTHER	200,000	200,000	0	79,289	200,000	0	0.0%	
697.000 PRIOR YEARS REVENUE	600,000	994,359	394,359	0	0	(994,359)	-100.0%	Planned Use of Fund
697.001 DESIGNATED FUND BALANCE-MVP	700,000	700,000	0	0	700,000	0	0.0%	Balance
698.000 SALE OF BONDS/NOTES	7,115,957	7,115,957	0	7,005,379	7,005,957	(110,000)	-1.5%	Issuance Costs
Total - Dept 990.00	\$18,285,062	\$18,564,889	\$279,827	\$15,121,602	\$17,682,530	(\$882,359)	-4.8%	
Total Revenues	\$19,812,299	\$20,185,105	\$372,806	\$15,842,802	\$19,182,146	(\$1,002,959)	-5.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
GENERAL FUND EXPENDITURES (101):								
101.00 CITY COMMISSION								
SALARIES & FRINGE BENEFITS	\$32,365	\$32,365	\$0	\$13,215	\$32,365	\$0	0.0%	
OPERATING	123,259	97,259	(26,000)	56,537	97,259	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL	\$155,624	\$129,624	(\$26,000)	\$69,752	\$129,624	\$0	0.0%	
172.00 CITY ADMINISTRATOR								
SALARIES & FRINGE BENEFITS	\$221,159	\$217,805	(\$3,354)	\$107,951	\$217,805	\$0	0.0%	
OPERATING	12,911	13,911	1,000	1,482	13,911	0	0.0%	
CAPITAL OUTLAY	<u>2,442,805</u>	<u>2,442,805</u>	0	<u>1,338,161</u>	<u>1,338,161</u>	<u>1,104,644</u>	45.2%	Mortgage Pay-off
TOTAL	\$2,676,875	\$2,674,521	(\$2,354)	\$1,447,594	\$1,569,877	\$1,104,644	41.3%	First Federal Bank
191.00 ELECTION DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$9,700	\$9,700	\$0	\$2,880	\$9,700	\$0	0.0%	
OPERATING	13,500	13,500	0	4,688	13,500	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL	\$23,200	\$23,200	\$0	\$7,568	\$23,200	\$0	0.0%	
201.00 FINANCE DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$444,718	\$439,182	(\$5,536)	\$218,036	\$439,182	\$0	0.0%	
OPERATING	(73,822)	(53,322)	20,500	146,770	(53,322)	0	0.0%	
CAPITAL OUTLAY	<u>15,000</u>	<u>15,000</u>	0	0	<u>15,000</u>	0		
TOTAL	\$385,896	\$400,860	\$14,964	\$364,806	\$400,860	\$0	0.0%	
209.00 CITY ASSESSOR								
SALARIES & FRINGE BENEFITS	\$63,446	\$62,767	(\$679)	\$34,909	\$62,767	\$0	0.0%	
OPERATING	72,925	125,925	53,000	26,868	72,925	53,000	42.1%	Personal Property Audit
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL	\$136,371	\$188,692	\$52,321	\$61,777	\$135,692	\$53,000	28.1%	
210.00 CITY ATTORNEY								
SALARIES & FRINGE BENEFITS	\$148,931	\$148,361	(\$570)	\$74,931	\$148,361	\$0	0.0%	
OPERATING	21,808	21,808	0	10,098	21,808	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL	\$170,739	\$170,169	(\$570)	\$85,029	\$170,169	\$0	0.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
215.00 CITY CLERK								
SALARIES & FRINGE BENEFITS	\$76,056	\$75,791	(\$265)	\$38,343	\$75,791	\$0	0.0%	
OPERATING	14,873	14,873	0	6,944	14,873	0	0.0%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$90,929	\$90,664	(\$265)	\$45,287	\$90,664	\$0	0.0%	
226.00 HUMAN RESOURCES DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$90,946	\$90,267	(\$679)	\$43,205	\$90,267	\$0	0.0%	
OPERATING	95,703	117,134	21,431	20,630	107,134	10,000	8.5%	Legal Fees - Union
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		Negotiations
TOTAL	\$186,649	\$207,401	\$20,752	\$63,835	\$197,401	\$10,000	4.8%	
265.00 CITY HALL								
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	\$0		
OPERATING	180,500	180,500	0	83,166	180,500	0	0.0%	
CAPITAL OUTLAY	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>0</u>		
TOTAL	\$182,500	\$182,500	\$0	\$83,166	\$182,500	\$0	0.0%	
276.00 CEMETERY								
SALARIES & FRINGE BENEFITS	\$325,918	\$321,682	(\$4,236)	\$157,194	\$321,682	\$0	0.0%	
OPERATING	60,268	60,397	129	36,621	60,397	0	0.0%	
CAPITAL OUTLAY	<u>21,500</u>	<u>21,500</u>	<u>0</u>	<u>16,466</u>	<u>21,500</u>	<u>0</u>	0.0%	
TOTAL	\$407,686	\$403,579	(\$4,107)	\$210,281	\$403,579	\$0	0.0%	
301.00 POLICE DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$2,716,946	\$2,622,581	(\$94,365)	\$1,275,835	\$2,622,581	\$0	0.0%	
OPERATING	301,203	314,094	12,891	211,547	314,094	0	0.0%	
CAPITAL OUTLAY	<u>2,894,075</u>	<u>2,894,370</u>	<u>56,295</u>	<u>768,850</u>	<u>2,894,370</u>	<u>0</u>	0.0%	Police Facility Constr.
TOTAL	\$5,856,224	\$5,831,045	(\$25,179)	\$2,256,232	\$5,831,045	\$0	0.0%	
336.00 FIRE DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$1,505,137	\$1,496,360	(\$8,777)	\$733,213	\$1,496,360	\$0	0.0%	
OPERATING	215,824	224,273	8,449	85,343	224,273	0	0.0%	
CAPITAL OUTLAY	<u>6,000</u>	<u>3,500</u>	<u>(2,500)</u>	<u>3,770</u>	<u>3,500</u>	<u>0</u>	0.0%	
TOTAL	\$1,726,961	\$1,724,133	(\$2,828)	\$822,326	\$1,724,133	\$0	0.0%	
371.00 INSPECTION DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$353,304	\$348,992	(\$4,312)	\$167,183	\$348,992	\$0	0.0%	
OPERATING	37,827	37,827	0	29,216	37,827	0	0.0%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$391,131	\$386,819	(\$4,312)	\$196,399	\$386,819	\$0	0.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
441.00 DEPARTMENT OF PUBLIC WORKS								
SALARIES & FRINGE BENEFITS	\$356,866	\$334,276	(\$22,590)	\$164,756	\$334,276	\$0	0.0%	
OPERATING	1,572	2,050	478	(31,052)	2,050	0	0.0%	
CAPITAL OUTLAY	110,000	10,000	(100,000)	0	10,000	0	0.0%	
TOTAL	\$468,438	\$346,326	(\$122,112)	\$133,704	\$346,326	\$0	0.0%	
442.00 CENTRAL STORES SUPPLY								
SALARIES & FRINGE BENEFITS	\$5,200	\$5,200	\$0	\$3,987	\$5,200	\$0	0.0%	
OPERATING	(5,200)	(5,200)	0	881	(5,200)	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL	\$0	\$0	\$0	\$4,868	\$0	\$0		
443.00 MOTOR VEHICLE POOL								
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	\$0		
OPERATING	0	33	33	(3,546)	33	0	0.0%	New Internal Service
CAPITAL OUTLAY	0	15,350	15,350	15,347	15,350	0	0.0%	Fund Established
TOTAL	\$0	\$15,383	\$15,383	\$11,801	\$15,383	\$0	0.0%	
449.00 ENGINEERING DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$214,029	\$209,956	(\$4,073)	\$106,047	\$209,956	\$0	0.0%	
OPERATING	(112,707)	(112,707)	0	(32,533)	(112,707)	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL	\$101,322	\$97,249	(\$4,073)	\$73,514	\$97,249	\$0	0.0%	
450.00 STREET LIGHTING								
SALARIES & FRINGE BENEFITS	\$6,000	\$6,000	\$0	\$1,870	\$6,000	\$0	0.0%	
OPERATING	147,000	147,000	0	54,048	147,000	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL	\$153,000	\$153,000	\$0	\$55,918	\$153,000	\$0	0.0%	
528.00 WASTE COLLECTION & DISPOSAL								
SALARIES & FRINGE BENEFITS	\$36,000	\$36,000	\$0	\$10,888	\$36,000	\$0	0.0%	
OPERATING	684,500	684,500	0	330,022	684,500	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL	\$720,500	\$720,500	\$0	\$340,910	\$720,500	\$0	0.0%	
550.00 FIXED EXPENSES								
BOND DEBT SERVICE	\$500,000	\$500,000	\$0	\$200	\$111,257	\$388,743	77.7%	Debt Retirement - Downtown Government
TOTAL	\$500,000	\$500,000	\$0	\$200	\$111,257	\$388,743	77.7%	Complex - Principal and Interest

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
691.00 RECREATION DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$648,406	\$638,094	(\$10,312)	\$327,606	\$638,094	\$0	0.0%	
OPERATING	259,865	276,032	16,167	98,707	276,032	0	0.0%	
CAPITAL OUTLAY	<u>133,200</u>	<u>135,167</u>	<u>1,967</u>	<u>13,081</u>	<u>135,167</u>	<u>0</u>	0.0%	
TOTAL	\$1,041,471	\$1,049,293	\$7,822	\$439,394	\$1,049,293	\$0	0.0%	
691.01 ADRIAN AREA LITTLE LEAGUE								
SALARIES & FRINGE BENEFITS	\$7,000	\$7,000	\$0	\$1,879	\$7,000	\$0		
OPERATING	26,300	26,300	0	3,371	26,300	0	0.0%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$33,300	\$33,300	\$0	\$5,250	\$33,300	\$0	0.0%	
696.00 PARKS & FORESTRY GARAGE								
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	\$0		
OPERATING	19,340	20,202	862	6,881	20,202	0	0.0%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$19,340	\$20,202	\$862	\$6,881	\$20,202	\$0	0.0%	
697.00 PARKS & FORESTRY DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$365,105	\$363,069	(\$2,036)	\$162,611	\$363,069	\$0	0.0%	Parks & Forestry Maint.
OPERATING	121,812	124,669	2,857	89,907	124,669	0	0.0%	Facility
CAPITAL OUTLAY	<u>1,193,882</u>	<u>1,434,752</u>	<u>240,870</u>	<u>1,884,455</u>	<u>1,884,455</u>	<u>(449,703)</u>	-31.3%	Loan Pay-off \$1,517,043
TOTAL	\$1,680,799	\$1,922,490	\$241,691	\$2,136,973	\$2,372,193	(\$449,703)	-23.4%	
698.00 PARKS & FORESTRY - HERITAGE PARK								
SALARIES & FRINGE BENEFITS	\$97,377	\$95,301	(\$2,076)	\$47,695	\$95,301	\$0	0.0%	
OPERATING	42,025	45,452	3,427	33,159	45,452	0	0.0%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$139,402	\$140,753	\$1,351	\$80,854	\$140,753	\$0	0.0%	
700.00 ADRIAN FENCE PROPERTY								
SALARIES & FRINGE BENEFITS	\$100	\$100	\$0	\$0	\$100	\$0	0.0%	
OPERATING	8,450	8,450	0	1,281	8,450	0	0.0%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$8,550	\$8,550	\$0	\$1,281	\$8,550	\$0	0.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
738.00 ADRIAN PUBLIC LIBRARY								
SALARIES & FRINGE BENEFITS	\$493,944	\$487,675	(\$6,269)	\$238,238	\$487,675	\$0	0.0%	
OPERATING	289,024	332,443	43,419	171,710	332,443	0	0.0%	Books and Janitorial Svcs
CAPITAL OUTLAY	<u>811,970</u>	<u>834,285</u>	<u>22,315</u>	<u>610,528</u>	<u>834,285</u>	<u>0</u>	0.0%	
TOTAL	\$1,594,938	\$1,654,403	\$59,465	\$1,020,476	\$1,654,403	\$0	0.0%	
801.00 PLANNING COMMISSION								
OPERATING	\$78,500	\$78,775	\$275	\$7,148	\$46,775	\$32,000	40.6%	Consultant Fees
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$78,500	\$78,775	\$275	\$7,148	\$46,775	32,000	40.6%	
836.00 OTHER PROJECTS								
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$560	\$0	\$0		City Hall and Community
OPERATING	50,000	50,000	0	968,844	968,844	(918,844)	-1837.7%	Room Renovation
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,638,283</u>	<u>0</u>	<u>0</u>		Police Facility Constr.
TOTAL	\$50,000	\$50,000	\$0	\$2,607,687	\$968,844	(\$918,844)	-1837.7%	
965.00 TRANSFERS OUT								
CONTRIBUTION - AUTO PARKING	\$6,000	\$6,000	\$0	\$0	\$6,000	\$0	0.0%	
CONTRIBUTION - DIAL-A-RIDE	98,398	98,398	0	0	98,398	0	0.0%	
CONTRIBUTION - MVP	700,000	700,000	0	0	700,000	0	0.0%	
CONTRIBUTION - LENAWEE COUNTY	<u>0</u>	<u>20,474</u>	<u>0</u>	<u>0</u>	<u>20,474</u>	<u>0</u>	0.0%	Police JAG Grant
TOTAL	\$804,398	\$824,872	\$0	\$0	\$824,872	\$0	0.0%	
990.00 NON-DEPARTMENTAL								
CONTINGENCY	<u>\$27,556</u>	<u>\$156,802</u>	<u>\$129,246</u>	<u>\$0</u>	<u>\$156,802</u>	<u>\$0</u>	0.0%	
TOTAL	\$27,556	\$156,802	\$129,246	\$0	\$156,802	\$0	0.0%	
TOTAL GENERAL FUND EXPENDITURES	\$19,812,299	\$20,185,105	\$352,332	\$12,640,911	\$19,965,265	\$219,840	1.1%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$20,474	\$3,201,891	(\$783,119)	(\$783,119)		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
<u>RECONCILIATION BETWEEN ADOPTED AND AMENDED BUDGET</u>								
ADOPTED BUDGET			\$19,812,299					
AMENDED BUDGET			\$20,185,105					
INCREASE/(DECREASE)			<u>\$372,806</u>					
Contingency - Beginning Balance					\$27,556			
Encumbrances & Carry Forwards			\$341,359					
Revenue Sharing (Executive Order 2009-22)			(209,643)	(209,643)				
Police JAG Grant			80,219					
Personal Property Tax Audit			53,000					
Library Capital Impr. Donations			44,426					
Aggressive Del Property Tax Collection			40,000	40,000				
Library Furniture Donations			10,685					
Contribution-Drug Forfeiture Fund			5,000					
Swigert Donation to Resurface Shuffle Boards at Piotter Center			3,800					
Library Café Lease			3,960	3,960				
Total			<u>\$372,806</u>					
Revenue Sharing Budget Adjustment				121,615				
Eliminate DPW Siding & Windows (July, 2009)				100,000				
Health Insurance Changes (July, 2009)				57,814				
Eliminate Maple City Focus				26,000				
Income Tax Consultant				(20,500)				
Malone Trust for Library Books				10,000				
Contingency - Ending Balance				<u>\$156,802</u>				

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
MAJOR STREET FUND REVENUE (202):								
546.000 GAS & WEIGHT TAX	\$950,000	\$950,000	\$0	\$389,398	\$900,000	(\$50,000)	-5.3%	Reduced State
547.000 STATE TRUNKLINE MAINTENANCE	60,000	60,000	0	5,760	60,000	0	0.0%	Collections
INTERGOVERNMENTAL REVENUE	\$1,010,000	\$1,010,000	\$0	\$395,158	\$960,000	(\$50,000)	-5.0%	
664.000 INVESTMENT INCOME	10,000	10,000	0	76	5,000	(5,000)	-50.0%	
676.283 CONTRB.-VIBRANT CITY GRANT FUND	1,383,125	1,383,125	0	0	0	(1,383,125)	-100.0%	
676.599 CONTRB.-CAPITAL PROJECT FUND	63,750	63,750	0	0	63,750	0	0.0%	
697.000 PRIOR YEARS' REVENUE	0	397	397	0	397	0	0.0%	Planned Use of Fund
TOTAL MAJOR STREET FUND REVENUE	\$2,466,875	\$2,467,272	\$397	\$395,234	\$1,029,147	(\$1,438,125)	-58.3%	Balance

MAJOR STREET FUND EXPENDITURES (202):

STREET CONSTRUCTION

SALARIES & FRINGES	\$0	\$0	\$0	\$3,068	\$0	\$0		
OPERATING	1,408,350	1,443,086	34,736	37,643	59,961	1,383,125	95.8%	
SUBTOTAL	\$1,408,350	\$1,443,086	\$34,736	\$40,711	\$59,961	\$1,383,125	95.8%	

ROUTINE ROAD MAINTENANCE

SALARIES & FRINGES	\$51,800	\$51,800	\$0	\$21,130	\$51,800	\$0	0.0%	
OPERATING	153,250	153,250	0	71,399	153,250	0	0.0%	
CAPITAL EQUIPMENT	0	0	0	0	0	0		
SUBTOTAL	\$205,050	\$205,050	\$0	\$92,529	\$205,050	\$0	0.0%	

ROUTINE BRIDGE MAINTENANCE

SALARIES & FRINGES	\$1,000	\$1,000	\$0	\$0	\$1,000	\$0		
OPERATING	12,500	12,500	0	1,400	12,500	0	0.0%	
SUBTOTAL	\$13,500	\$13,500	\$0	\$1,400	\$13,500	\$0	0.0%	

TRAFFIC SERVICE MAINTENANCE

SALARIES & FRINGES	\$50,400	\$50,400	\$0	\$8,513	\$50,400	\$0	0.0%	
OPERATING	85,100	85,497	397	14,586	85,497	0	0.0%	
CAPITAL EQUIPMENT	0	0	0	0	0	0		
SUBTOTAL	\$135,500	\$135,897	\$397	\$23,099	\$135,897	\$0	0.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
WINTER MAINTENANCE								
SALARIES & FRINGES	\$17,000	\$17,000	\$0	\$2,349	\$17,000	\$0	0.0%	
OPERATING	<u>59,000</u>	<u>59,000</u>	<u>0</u>	<u>13,345</u>	<u>59,000</u>	<u>0</u>	0.0%	
SUBTOTAL	\$76,000	\$76,000	\$0	\$15,694	\$76,000	\$0	0.0%	
NON-MOTORIZED TRANSPORTATION								
SALARIES & FRINGES	\$17,300	\$17,300	\$0	\$3,614	\$17,300	\$0	0.0%	Sidewalks
OPERATING	41,500	41,500	0	5,490	41,500	0	0.0%	
CAPITAL IMPROVEMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
SUBTOTAL	\$58,800	\$58,800	\$0	\$9,104	\$58,800	\$0	0.0%	
STATE TRUNKLINE MAINTENANCE (US223)								
SALARIES & FRINGES	\$1,400	\$1,400	\$0	\$814	\$1,400	\$0	0.0%	
OPERATING	<u>12,500</u>	<u>12,500</u>	<u>0</u>	<u>3,623</u>	<u>12,500</u>	<u>0</u>	0.0%	
SUBTOTAL	\$13,900	\$13,900	\$0	\$4,437	\$13,900	\$0	0.0%	
STATE TRUNKLINE MAINTENANCE (M-52)								
SALARIES & FRINGES	\$6,900	\$6,900	\$0	\$1,665	\$6,900	\$0	0.0%	
OPERATING	<u>25,278</u>	<u>25,278</u>	<u>0</u>	<u>3,697</u>	<u>25,278</u>	<u>0</u>	0.0%	
SUBTOTAL	\$32,178	\$32,178	\$0	\$5,362	\$32,178	\$0	0.0%	
STATE TRUNKLINE MAINTENANCE (M-34)								
SALARIES & FRINGES	\$1,200	\$1,200	\$0	\$234	\$1,200	\$0	0.0%	
OPERATING	<u>8,700</u>	<u>8,700</u>	<u>0</u>	<u>1,129</u>	<u>8,700</u>	<u>0</u>	0.0%	
SUBTOTAL	9,900	9,900	\$0	1,363	9,900	0	0.0%	
ADMIN & RECORD KEEPING								
CONTRIBUTION - LOCAL STREET FUND	35,860	35,860	0	15,039	35,860	\$0	0.0%	
990.00 NON-DEPARTMENTAL								
GRANT MATCH-KIWANIS TRAIL	\$80,000	\$80,000	\$0	\$0	\$80,000	\$0		
CONTINGENCY	<u>147,837</u>	<u>113,101</u>	<u>(34,736)</u>	<u>0</u>	<u>113,537</u>	<u>(436)</u>	-0.4%	
TOTAL	\$227,837	\$193,101	(\$34,736)	\$0	\$193,537	(\$436)	-0.2%	
TOTAL MAJOR STREET FUND EXP. (202)	\$2,466,875	\$2,467,272	\$397	\$208,738	\$1,084,583	\$1,382,689	56.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$186,496	(\$55,436)	(\$55,436)		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10	FY2009-10	AMENDED	YEAR-TO-DATE	FORECAST	VARIANCE		EXPLANATION
	ADOPTED	AMENDED	over/(under)	ACTUAL		FORECAST TO BUDGET	PERCENT	
	BUDGET	BUDGET	ADOPTED			AMOUNT		
LOCAL STREET FUND REVENUE (203):								
546.000 GAS & WEIGHT TAX	\$320,000	\$320,000	\$0	\$127,887	\$260,000	(\$60,000)	-18.8%	Reduced State
577.000 METRO ACT	60,000	60,000	0	0	60,000	0	0.0%	Collections
664.000 INVESTMENT EARNINGS	2,000	2,000	0	0	2,000	0	0.0%	
676.202 CONTRIBUTION - MAJOR STREET FUND	250,000	250,000	0	0	250,000	0	0.0%	
676.599 CONTRIBUTION - CAPITAL PROJ. REV. FUND	113,998	113,998	0	40,275	113,998	0	0.0%	
697.000 PRIOR YEARS' REVENUE	44,909	237,616	192,707	0	237,616	0	0.0%	Planned Use of Fund
699.204 TRANSFER IN - MUNICIPAL STREET FUND	464,608	464,608	0	0	464,608	0	0.0%	Balance
TOTAL LOCAL STREET FUND REVENUE	\$1,255,515	\$1,448,222	\$192,707	\$168,162	\$1,388,222	(\$60,000)	-4.1%	
LOCAL STREET FUND EXPENDITURES (203):								
SIDEWALKS								
SALARIES & FRINGES	\$6,500	\$6,500	\$0	\$213	\$6,500	\$0		
OPERATING	38,000	38,000	0	1,095	38,000	0	0.0%	
SUBTOTAL	\$44,500	\$44,500	\$0	\$1,308	\$44,500	\$0	0.0%	
STREET CONSTRUCTION								
SALARIES & FRINGES	\$435,976	\$471,496	\$35,520	\$8,902	\$471,496	\$0		
OPERATING	245,469	402,258	156,789	181,546	402,258	0	0.0%	
SUBTOTAL	\$681,445	\$873,754	\$192,309	\$190,448	\$873,754	\$0	0.0%	
ROUTINE ROAD MAINTENANCE								
SALARIES & FRINGES	\$107,250	\$107,250	\$0	\$28,891	\$107,250	\$0	0.0%	
OPERATING	283,450	274,628	(8,822)	78,434	274,628	0	0.0%	
CAPITAL OUTLAY	0	8,822	8,822	0	8,822	0	0.0%	
SUBTOTAL	\$390,700	\$390,700	\$0	\$107,325	\$390,700	\$0	0.0%	
ROUTINE BRIDGE MAINTENANCE								
SALARIES & FRINGES	\$100	\$100	\$0	\$0	\$100	\$0		
OPERATING	900	900	0	0	900	0	0.0%	
SUBTOTAL	\$1,000	\$1,000	\$0	\$0	\$1,000	\$0	0.0%	
TRAFFIC SERVICE MAINTENANCE								
SALARIES & FRINGES	\$17,200	\$17,200	\$0	\$5,493	\$17,200	\$0	0.0%	
OPERATING	20,300	20,698	398	6,931	20,698	0	0.0%	
SUBTOTAL	\$37,500	\$37,898	\$398	\$12,424	\$37,898	\$0	0.0%	
WINTER MAINTENANCE								
SALARIES & FRINGES	\$13,000	\$13,000	\$0	\$1,093	\$13,000	\$0	0.0%	
OPERATING	47,510	47,510	0	4,602	47,510	0	0.0%	
SUBTOTAL	\$60,510	\$60,510	\$0	\$5,695	\$60,510	\$0	0.0%	
ADMIN & RECORD KEEPING	\$35,000	\$35,000	\$0	\$11,918	\$35,000	\$0	0.0%	
DISTRB. - IT SERVICES	4,860	4,860	0	2,430	4,860	0	0.0%	
TOTAL LOCAL STREET FUND EXP (203)	\$1,255,515	\$1,448,222	\$192,707	\$331,548	\$1,448,222	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$163,386)	(\$60,000)	(\$60,000)		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
MUNICIPAL STREET FUND REVENUE (204):								
402.000 PROPERTY TAXES - SPECIAL VOTED	\$459,608	\$459,608	\$0	\$421,690	\$459,608	\$0	0.0%	
664.000 INVESTMENT INCOME	5,000	5,000	0	539	5,000	0	0.0%	
695.000 OTHER	0	0	0	0	0	0		
TOTAL MUNICIPAL STREET FUND REVENUE	\$464,608	\$464,608	\$0	\$422,229	\$464,608	\$0	0.0%	
MUNICIPAL STREET FUND EXPENDITURES:								
CONTRIBUTION - LOCAL STREETS	\$464,608	\$464,608	\$0	\$0	\$464,608	\$0	0.0%	
TOTAL MUNICIPAL ST. FUND EXP.(204)	\$464,608	\$464,608	\$0	\$0	\$464,608	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$422,229	\$0	\$0		
FEE ESTATE (205):								
664.000 INVESTMENT INCOME	\$50	\$50	\$0	\$0	\$50	\$0	0.0%	
675.076 DONATIONS-PRIVATE-FEE ESTATE	700,000	700,000	0	154,583	700,000	0		
695.000 OTHER	8	8	0	0	8	0		
697.000 PRIOR YEARS REVENUE	0	6,525	6,525	0	6,525	0		
TOTAL FEE ESTATE FUND REVENUE	\$700,058	\$706,583	\$6,525	\$154,583	\$706,583	\$0	0.0%	
696.00 PARKS & FORESTRY GARAGE								
SALARIES & FRINGES	\$0	\$0	\$0	\$0	\$0	\$0		
OPERATING	19,340	20,203	863	4,940	20,203	0	0.0%	
SUBTOTAL	\$19,340	\$20,203	\$863	\$4,940	\$20,203	\$0	0.0%	
699.00 FEE ESTATE MAINTENANCE								
SALARIES & FRINGES	\$426,048	\$349,983	(\$76,065)	\$220,448	\$349,983	\$0	0.0%	
OPERATING	181,737	226,244	44,507	104,532	226,244	0	0.0%	
CAPITAL OUTLAY	72,933	73,588	655	3,655	73,588	0	0.0%	
SUBTOTAL	\$680,718	\$649,815	(\$30,903)	\$324,980	\$649,815	\$0	0.0%	
990.00 NON-DEPARTMENTAL								
CONTINGENCY	\$0	\$36,565	\$36,565	\$0	\$36,565	\$0	0.0%	
TOTAL	\$0	\$36,565	\$36,565	\$0	\$36,565	\$0	0.0%	
TOTAL FEE ESTATE FUND	\$700,058	\$706,583	\$6,525	\$329,920	\$706,583	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$175,337)	\$0	\$0		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
OMNI FUND REVENUE (267):								
663.000 OMNI FORFEITURES	\$80,800	\$80,800	\$0	\$109,462	\$110,800	\$30,000		
664.000 INVESTMENT INCOME	2,000	2,000	0	366	1,000	(1,000)		
671.000 RENTS	4,000	4,000	0	0	4,000	0		
695.000 OTHER	100	100	0	0	100	0		
TOTAL OMNI FUND REVENUE	\$86,900	\$86,900	\$0	\$109,828	\$115,900	\$29,000		
OMNI FUND EXPENDITURES (267):								
SALARIES & FRINGE BENEFITS	\$26,000	\$26,000	\$0	\$12,142	\$26,000	\$0		
OPERATING	60,900	60,900	0	39,370	80,900	(20,000)		
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL OMNI FUND EXPENDITURES (267)	\$86,900	\$86,900	\$0	\$51,512	\$106,900	(\$20,000)		
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$58,316	\$9,000	\$9,000		

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
COMMUNITY DEVELOPMNT FUND REV (275):								
520.000 COMMUNITY DEVELOP BLOCK GRANT	\$0	\$0	\$0	\$22,045	\$22,045	\$22,045		
632.000 ADMINISTRATIVE FEES	84,000	84,000	0	19,170	40,000	(44,000)	-52.4%	
651.000 APPLICATION FEE	100	100	0	2	100	0	0.0%	
664.000 INVESTMENT INCOME	1,500	1,500	0	724	1,500	0	0.0%	
676.281 CONTRIB-DDA-TIF FUND	2,000	2,000	0	2,000	2,000	0	0.0%	
676.282 CONTRIB-LDFA FUND	0	31,000	31,000	0	31,000	0	0.0%	
683.000 SALE OF PROPERTY	20,000	20,000	0	0	20,000	0	0.0%	HUD Foreclosure Sales
TOTAL COMMUNITY DEVELOPMNT FUND REV	\$107,600	\$138,600	\$31,000	\$43,941	\$116,645	(\$21,955)	-15.8%	
COMMUNITY DEVELOPMNT FUND EXP (275):								
ADM CD BLOCK GRANT								
SALARIES & FRINGE BENEFITS	\$63,696	\$63,017	(\$679)	\$34,797	\$70,017	(\$7,000)	-11.1%	
OPERATING	24,819	24,819	0	11,012	22,819	2,000	8.1%	
CAPITAL OUTLAY	0	0	0	0	0	0		
TOTAL CDBG GRANT	\$88,515	\$87,836	(\$679)	\$45,809	\$92,836	(\$5,000)	-5.7%	
PROPERTY ACQUISITION EXPENSES								
CONTINGENCY	100	100	0	6,072	6,100	(6,000)	-6000.0%	
TOTAL COMM DEVLP FUND EXP (275)	\$107,600	\$138,600	\$31,000	\$51,881	\$98,936	\$39,664	28.6%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$7,940)	\$17,709	\$17,709		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10</u>	<u>FY2009-10</u>	<u>AMENDED</u>	<u>YEAR-TO-DATE</u>	<u>FORECAST</u>	<u>VARIANCE</u>		<u>EXPLANATION</u>
	<u>ADOPTED</u>	<u>AMENDED</u>	<u>over/(under)</u>	<u>ACTUAL</u>		<u>FORECAST TO BUDGET</u>	<u>PERCENT</u>	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>			<u>AMOUNT</u>		
ECONOMIC DEVELOPMENT FUND REV (276)								
533.000 USEPA ASSESSMENT GRANT	\$79,268	\$79,268	\$0	\$44,124	\$79,268	\$0		
535.000 MDEQ SITE ASSESSMENT GRANT	10,552	10,552	0	97,693	97,693	87,141	825.8%	
664.000 INVESTMENT INCOME	1,500	1,500	0	389	1,000	(500)	-33.3%	
675.075 DONATIONS - PRIVATE	150,000	150,000	0	62,500	150,000	0	0.0%	
695.000 OTHER	100	100	0	0	100	0	0.0%	
TOTAL ECONOMIC DEVELOPMENT FUND REV	\$241,420	\$241,420	\$0	\$204,706	\$328,061	\$86,641	35.9%	Balance
ECONOMIC DEVELOPMENT FUND EXP (276):								
CONTRIBUTION - GENERAL FUND	\$ 39,000	\$ 39,000	\$0	\$ 19,500	\$ 39,000	\$ -	0.0%	
PROGRAM ADMINISTRATION	0	0	0	9,625	10,000	(10,000)		
HAZARDOUS SUBSTANCE SITE ASSESSMENT	0	0	0	34,037	35,000	(35,000)		
PETROLEUM SITE ASSESSMENT	79,268	79,268	0	101,084	102,000	(22,732)	-28.7%	
WATERFRONT SITE ASSESSMENT	20,000	20,000	0	0	0	20,000	100.0%	
ECONOMIC DEVELOPMENT	103,152	103,152	0	35,534	72,000	31,152	30.2%	
TOTAL ECONOMIC DEVELOPMENT FUND EXP (276)	\$ 241,420	\$ 241,420	\$0	\$ 199,780	\$ 258,000	\$ (16,580)	-6.9%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$4,926	\$70,061	\$70,061		
BROWNFIELD REDEVELOPMENT AUTHORITY (279):								
404.000 CURRENT PROPERTY TAX	\$10,172	\$10,172	\$0	\$14,638	\$15,172	\$5,000	49.2%	
664.000 INVESTMENT EARNINGS	100	100	0	139	200	100	100.0%	
697.000 PRIOR YEARS REVENUE	509	509	0	0	0	(509)	-100.0%	
TOTAL REVENUE	\$10,781	\$10,781	\$0	\$14,777	\$15,372	\$4,591	42.6%	
BROWNFIELD REDEVELOPMENT AUTHORITY (279):								
ADMINISTRATION	\$10,781	\$10,781	\$0	\$0	\$10,781	\$0	0.0%	
TOTAL EXPENDITURES	\$10,781	\$10,781	\$0	\$0	\$10,781	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$14,777	\$4,591	\$4,591		

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
DOWNTOWN DEVLPMNT AUTH REV (280):								
404.000 CURRENT REAL PROPERTY TAX	\$31,757	\$31,757	\$0	\$32,400	\$32,757	\$1,000	3.1%	
664.000 INVESTMENT EARNINGS	300	300	0	22	100	(200)	-66.7%	
695.000 OTHER	100	100	0	0	100	0	0.0%	
695.002 WINTER FEST	0	0	0	725	725	725		
697.000 PRIOR YEAR'S REVENUE	8,243	8,243	0	0	0	(8,243)	-100.0%	Planned Use of Fund
699.281 TRANSFER IN TIFA	2,000	2,000	0	6,000	6,000	4,000	200.0%	Balance
TOTAL DOWNTOWN DEV AUTH. REV.	\$42,400	\$42,400	\$0	\$39,147	\$39,682	(\$2,718)	-6.4%	
DOWNTOWN DEVLPMNT AUTH. EXP. (280):								
SALARIES & FRINGE BENEFITS	\$6,600	\$6,600	\$0	\$2,386	\$4,600	\$2,000	30.3%	
OPERATING	20,800	20,800	0	31,740	40,800	(20,000)	-96.2%	
CONTRIBUTION - AUTO PARKING	10,000	10,000	0	10,000	10,000	0	0.0%	
CAPITAL OUTLAY	5,000	5,000	0	2,688	5,000	0	0.0%	
TOTAL DOWNTOWN DEVLPMNT AUTH EXP	\$42,400	\$42,400	\$0	\$26,814	\$60,400	(\$18,000)	-42.5%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$12,333	(\$20,718)	(\$20,718)		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
DDA - TIF FUND REVENUE (281):								
404.000 CURRENT REAL PROPERTY TAX	\$409,618	\$409,618	\$0	\$256,078	\$256,618	(\$153,000)	-37.4%	
488.000 CONTRACT SERVICES REVENUE	0	0	0	13,200	0	0		
631.000 REFUSE COLLECTION	15,000	15,000	0	0	15,000	0	0.0%	
664.000 INVESTMENT EARNINGS	8,000	8,000	0	2,010	4,000	(4,000)	-50.0%	
697.000 PRIOR YEAR'S REVENUE	0	77,900	77,900	0	71,445	(6,455)	-8.3%	Planned Use of Fund Bl
698.000 SALE OF BONDS/NOTES	250,000	250,000	0	0	0	(250,000)	-100.0%	
699.279 CONTRIB - BROWNFLD REDEVELPMNT FUNE	10,781	10,781	0	0	10,781	0	0.0%	
TOTAL DOWNTOWN DEV AUTH. REV.	\$693,399	\$771,299	\$77,900	\$271,288	\$357,844	(\$413,455)	-53.6%	
DDA-TIF FUND EXP. (281):								
290.00 ADMINISTRATION								
SALARIES & FRINGE BENEFITS	\$36,467	\$36,012	(\$455)	\$9,926	\$20,012	\$16,000	44.4%	
OPERATING	73,115	73,115	0	41,543	73,115	0	0.0%	
CAPITAL OUTLAY	<u>315,000</u>	<u>392,900</u>	<u>77,900</u>	<u>10,722</u>	<u>22,900</u>	<u>370,000</u>	94.2%	
SUBTOTAL	\$424,582	\$502,027	\$77,445	\$62,191	\$116,027	\$386,000	76.9%	
965.00 TRANSFERS OUT								
CONTRIBUTION-COMMUNITY DEVELOP	2,000	2,000	0	2,000	2,000	0	0.0%	
CONTRIBUTION-DDA	6,000	6,000	0	6,000	6,000	0	0.0%	
TRANSFER OUT - DEBT	95,785	95,785	0	95,785	95,785	0	0.0%	
TRANSFER OUT - SCHOOLS	<u>155,032</u>	<u>155,032</u>	<u>0</u>	<u>137,642</u>	<u>138,032</u>	<u>17,000</u>	11.0%	
SUBTOTAL	\$258,817	\$258,817	\$0	\$241,427	\$241,817	\$17,000	6.6%	
990.00 NON-DEPARTMENTAL								
CONTINGENCY	<u>\$10,000</u>	<u>\$10,455</u>	<u>\$455</u>	<u>\$0</u>	<u>\$0</u>	<u>\$10,455</u>	100.0%	
TOTAL	<u>\$10,000</u>	<u>\$10,455</u>	<u>\$455</u>	<u>\$0</u>	<u>\$0</u>	<u>\$10,455</u>	100.0%	
TOTAL DDA-TIF FUND EXP	\$693,399	\$771,299	\$77,900	\$303,618	\$357,844	\$413,455	53.6%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$32,330)	\$0	\$0		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
LDFA-GAIDC FUND REVENUE (282):								
404.000 CURRENT REAL PROPERTY TAX	\$40,654	\$40,654	\$0	\$57,035	\$57,654	\$17,000	41.8%	
664.000 INVESTMENT INCOME	5,000	5,000	0	221	1,000	(4,000)	-80.0%	
671.000 RENTS	4,000	4,000	0	0	4,000	0		
676.000 CONTRIBUTION-PRIVATE (SALE OF PROPER	0	0	0	45,600	45,560	45,560		
697.000 PRIOR YEARS' REVENUE	17,146	48,146	31,000	0	0	(48,146)	-100.0%	Planned Use of Fund
TOTAL LDFA FUND REVENUE	\$66,800	\$97,800	\$31,000	\$102,856	\$108,214	\$10,414	10.6%	Balance
LDFA-GAIDC FUND - EXPENDITURES (282):								
290.00 ADMINISTRATION								
SALARIES & FRINGE BENEFITS	\$60,928	\$60,928	\$0	\$39,634	\$80,928	(\$20,000)	-32.8%	
OPERATING	5,872	5,872	0	6,329	10,872	(5,000)	-85.1%	
CAPITAL OUTLAY	0	0	0	0	0	0		
SUBTOTAL	\$66,800	\$66,800	\$0	\$45,963	\$91,800	(\$25,000)	-37.4%	
965.00 TRANSFERS OUT								
969.275 CONTRIBUTION-COMMUNITY DEVELOP	0	31,000	31,000	0	31,000	0	0.0%	
SUBTOTAL	\$0	\$31,000	\$31,000	\$0	\$31,000	\$0	0.0%	
TOTAL LDFA FUND EXP (282)	\$66,800	\$97,800	\$31,000	\$45,963	\$122,800	(\$25,000)	-25.6%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$56,893	(\$14,586)	(\$14,586)		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
VIBRANT SMALL CITIES GRANT FUND REVENUE (283)								
519.004 VSCG-2 WAY TRFC GRNT-LOCAL	\$879,000	\$879,000	\$0	\$0	\$879,000	\$0	0.0%	
519.005 VSCG-2 WAY TRFC GRNT-SIGNALS	315,000	315,000	0	0	315,000	0	0.0%	
519.006 VSCG-2 WAY TRFC GRNT-ADA IMPRVMNTS	175,000	175,000	0	0	175,000	0	0.0%	
519.007 VSCG-2 WAY TRFC GRNT-ADMIN	20,000	20,000	0	0	20,000	0	0.0%	
519.008 VSCG-LAND ASSEMBLY GRNT-LOCAL	95,875	95,875	0	0	95,875	0	0.0%	
519.009 VSCG-LAND ASSEMBLY GRNT-ACQSTN	144,375	144,375	0	0	144,375	0	0.0%	
519.010 VSCG-LAND ASSEMBLY GRNT-DEMO	42,750	42,750	0	11,950	42,750	0	0.0%	
519.011 VSCG-LAND ASSEMBLY GRNT-ADMIN	10,000	10,000	0	5,000	10,000	0	0.0%	
519.012 VSCG-DWNTWN FACADE GRNT-PVT	221,945	221,945	0	124,953	221,945	0	0.0%	
519.013 VSCG-DWNTWN FACADE GRNT-CDBG	307,875	307,875	0	36,556	307,875	0	0.0%	
519.014 VSCG-DWNTWN FACADE GRNT-LOCAL	5,000	5,000	0	7,092	5,000	0	0.0%	
519.015 VSCG-OTHER GRNT-LOCAL	20,125	20,125	0	0	20,125	0	0.0%	
664.000 INVESTMENT EARNINGS	5,000	5,000	0	685	5,000	0	0.0%	
TOTAL VSCI GRANT FUND REVENUE (283)	\$2,241,945	\$2,241,945	\$0	\$186,236	\$2,241,945	\$0	0.0%	
VIBRANT SMALL CITIES GRANT FUND EXPENDITURES (283)								
TWO-WAY TRAFFIC	\$1,403,125	\$1,403,125	\$0	\$1,215,463	\$1,379,191	\$23,934	1.7%	
NON-MOTORIZED TRANSPORTATION	0	0	0	23,934	23,934	23,934		
FAÇADE IMPROVEMENTS	534,820	534,820	0	148,302	534,820	0	0.0%	
BLIGHT REDUCTION	288,000	288,000	0	29,790	288,000	0	0.0%	
CONTINGENCY	16,000	16,000	0	0	16,000	0	0.0%	
TOTAL VSCI GRANT FUND EXPENDITURES (283)	\$2,241,945	\$2,241,945	\$0	\$1,417,489	\$2,241,945	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$1,231,253)	\$0	\$0		

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
DDA DEBT FUND REVENUE (394):								
664.000 INTEREST EARNINGS	\$0	\$0	\$0	\$73	\$100	\$100		
699.000 APPROP TRANSFER IN	95,785	95,785	0	95,785	95,785	0	0.0%	
TOTAL DDA DEBT FUND REVENUE	\$95,785	\$95,785	\$0	\$95,858	\$95,885	\$100		0.1%
DDA DEBT FUND EXPENDITURES (394):								
BOND INTEREST EXPENSE	\$15,360	\$15,360	\$0	\$0	\$15,360	\$0	0.0%	
PAYING AGENT FEES	425	425	0	0	425	0	0.0%	
CONTINGENCY	80,000	80,000	0	0	80,000	0	0.0%	
TOTAL DDA DEBT FUND EXP (394)	\$95,785	\$95,785	\$0	\$0	\$95,785	\$0		0.0%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$95,858	\$100	\$100		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10</u>	<u>FY2009-10</u>	<u>AMENDED</u>	<u>YEAR-TO-DATE</u>	<u>FORECAST</u>	<u>VARIANCE</u>		<u>EXPLANATION</u>
	<u>ADOPTED</u>	<u>AMENDED</u>	<u>over/(under)</u>	<u>ACTUAL</u>		<u>FORECAST TO BUDGET</u>	<u>PERCENT</u>	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>			<u>AMOUNT</u>		
WATER-CAPITAL PROJECTS FUND REVENUE (496)								
676.591 CONTRIBUTION- WATER FUND	\$299,000	\$299,000	\$0	\$62,854	\$299,000	\$0	0.0%	
697.000 PRIOR YEAR'S REVENUE	0	8,956	8,956	0	8,956	0	0.0%	Planned Use of Fund
TOTAL DDA DEBT FUND REVENUE	\$299,000	\$307,956	\$8,956	\$62,854	\$307,956	\$0	0.0%	Balance
WATER-CAPITAL PROJECTS FUND EXPENDITURES (496)								
ADMINISTRATION	\$3,000	\$3,000	\$0	\$0	\$3,000	\$0	0.0%	
METER READING & MAINT.	55,000	55,000	0	0	55,000	0	0.0%	
OAKWOOD FACILITY	5,000	5,000	0	0	5,000	0	0.0%	
WATER PLANT CAPITAL EQUIP	36,000	39,956	3,956	2,151	39,956	0	0.0%	
WATER PLANT CAPITAL IMPRVMT	90,000	95,000	5,000	60,630	95,000	0	0.0%	
WATER DISTRB CAPITAL EQUIP	25,000	25,000	0	0	25,000	0	0.0%	
WATER DISTRB CAPITAL IMPRVMT	85,000	85,000	0	0	85,000	0	0.0%	
TOTAL EXPENDITURES	\$299,000	\$307,956	\$8,956	\$62,781	\$307,956	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$73	\$0	\$0		
SEWER-CAPITAL PROJECTS FUND REVENUE (497)								
676.590 CONTRIBUTION- WASTEWATER FUND	\$179,000	\$234,000	\$55,000	\$48,798	\$234,000	\$0	0.0%	
697.000 PRIOR YEAR'S REVENUE	0	323,100	323,100	0	323,100	0	0.0%	Planned Use of Fund
TOTAL SEWER-CAPITAL PROJECTS FUND REVENUE	\$179,000	\$557,100	\$378,100	\$48,798	\$557,100	\$0	0.0%	Balance
SEWER-CAPITAL PROJECTS FUND EXPENDITURES (497)								
WWTP CAPITAL IMPROVEMENTS	\$75,000	\$75,000	\$0	\$0	\$75,000	\$0	0.0%	
WWTP CAPITAL EQUIPMENT	50,000	75,000	25,000	21,336	75,000	0	0.0%	
SEWER COLLECTION SYSTEM	54,000	407,100	353,100	25,845	407,100	0	0.0%	
TOTAL EXPENDITURES	\$179,000	\$557,100	\$378,100	\$47,181	\$557,100	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$1,617	\$0	\$0		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10</u>	<u>FY2009-10</u>	<u>AMENDED</u>	<u>YEAR-TO-DATE</u>	<u>FORECAST</u>	<u>VARIANCE</u>		<u>EXPLANATION</u>
	<u>ADOPTED</u>	<u>AMENDED</u>	<u>over/(under)</u>			<u>ACTUAL</u>	<u>FORECAST TO BUDGET</u>	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>			<u>AMOUNT</u>		
AUTO PARKING FUND REVENUE (585):								
652.000 PARKING FEES	\$38,000	\$38,000	\$0	\$4,716	\$10,000	(\$28,000)	-73.7%	
656.000 PARKING FINES	30,000	30,000	0	4,300	10,000	(20,000)	-66.7%	Enforcement
664.000 INVESTMENT EARNINGS	100	100	0	74	100	0	0.0%	
698.000 SALE OF BONDS/NOTES	2,635,000	2,635,000	0	0	0	(2,635,000)	-100.0%	No consensus
699.101 CONTRIBUTION - GENERAL FUND	6,000	6,000	0	0	6,000	0	0.0%	
699.280 TRANSFER IN - DDA	10,000	10,000	0	10,000	10,000	0	0.0%	
699.599 SPECIAL ASESSMENT	30,000	30,000	0	15,418	30,000	0	0.0%	
TOTAL AUTO PARKING FUND REVENUE	\$2,749,100	\$2,749,100	\$0	\$34,508	\$66,100	(\$2,683,000)	-97.6%	
AUTO PARKING FUND EXPENDITURES (585):								
SALARIES & FRINGE BENEFITS	\$43,709	\$43,709	\$0	\$8,743	\$18,709	\$25,000	57.2%	
OPERATING	70,391	70,391	0	10,802	22,391	48,000	68.2%	
CAPITAL OUTLAY	2,635,000	2,635,000	0	0	0	\$2,635,000	100.0%	
TOTAL AUTO PARKING FUND EXP (585)	\$2,749,100	\$2,749,100	\$0	\$19,545	\$41,100	2,708,000	98.5%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$14,963	\$25,000	\$25,000		
TRANSPORTATION SYSTEM FUND REV (588):								
511.000 FEDERAL GRANTS	\$68,656	\$68,656	\$0	\$42,105	\$68,656	\$0	0.0%	
571.000 STATE CAPITAL GRANT	305,560	305,560	0	0	305,560	0	0.0%	
572.000 STATE ACT 51 OPERATING	152,847	152,847	0	74,145	152,847	0	0.0%	
633.000 PASSENGER FARES	105,147	105,147	0	42,634	105,147	0	0.0%	
671.000 RENTS	4,056	4,056	0	0	4,056	0	0.0%	
676.101 CONTRIBUTION - GENERAL FUND	98,398	98,398	0	0	98,398	0	0.0%	
695.000 OTHER	0	0	0	3,000	3,000	3,000		
TOTAL TRANSPRTN SYSTEM FUND REV	\$734,664	\$734,664	\$0	\$161,884	\$737,664	\$3,000	0.4%	
TRANSPORTATION FUND EXPENDITURES:								
SALARIES & FRINGE BENEFITS	\$293,081	\$293,081	\$0	\$151,284	\$303,081	(\$10,000)	-3.4%	
OPERATING	136,023	136,023	0	68,993	138,023	(2,000)	-1.5%	
CAPITAL OUTLAY	305,560	305,560	0	0	305,560	\$0	0.0%	
TOTAL TRANSPORTATION FUND EXP (588)	\$734,664	\$734,664	\$0	\$220,277	\$746,664	(\$12,000)	-1.6%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$58,393)	(\$9,000)	(\$9,000)		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10</u>	<u>FY2009-10</u>	<u>AMENDED</u>	<u>YEAR-TO-DATE</u>	<u>FORECAST</u>	<u>VARIANCE</u>		<u>EXPLANATION</u>
	<u>ADOPTED</u>	<u>AMENDED</u>	<u>over/(under)</u>			<u>ACTUAL</u>	<u>FORECAST TO BUDGET</u>	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>			<u>AMOUNT</u>	<u>PERCENT</u>	
SEWER FUND REVENUE (590):								
647.000 CHARGES FOR SERVICES	\$4,059,000	\$4,059,000	\$0	\$1,981,528	\$4,059,000	\$0	0.0%	
653.000 PENALTIES	75,000	75,000	0	39,771	75,000	0	0.0%	
654.000 I.P.P. FINES & FEES	100	100	0	0	100	0	0.0%	
664.000 INVESTMENT EARNINGS	1,000	1,000	0	14,082	15,000	14,000	1400.0%	
681.000 TAPS & SERVICE	40,000	40,000	0	0	40,000	0	0.0%	
695.000 OTHER	9,955	9,955	0	59,176	60,955	51,000	512.3%	
697.000 PRIOR YEARS' REVENUE	0	93,588	93,588	0	0	(93,588)	-100.0%	Planned Use of Fund
TOTAL SEWER FUND REVENUE	\$4,185,055	\$4,278,643	\$93,588	\$2,094,557	\$4,250,055	(\$28,588)	-0.7%	Balance
SEWER FUND EXPENDITURES (590):								
WASTE WATER TREATMENT PLANT								
SALARIES & FRINGE BENEFITS	\$627,242	\$627,242	\$0	\$300,870	\$627,242	\$0	0.0%	
OPERATING	879,600	887,266	7,666	368,216	740,266	147,000	16.6%	
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%	
SUBTOTAL	\$1,506,842	\$1,514,508	\$7,666	\$669,086	\$1,367,508	\$147,000	9.7%	
ADMINISTRATION & OVERHEAD								
SALARIES & FRINGE BENEFITS	\$365,452	\$356,822	(\$8,630)	\$178,280	\$365,452	(\$8,630)	-2.4%	
OPERATING	344,627	371,127	26,500	175,369	371,127	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%	
SUBTOTAL	\$710,079	\$727,949	\$17,870	\$353,649	\$736,579	(\$8,630)	-1.2%	
SANITARY SEWERS								
SALARIES & FRINGE BENEFITS	\$157,000	\$157,000	\$0	\$63,158	\$127,000	\$30,000	19.1%	
OPERATING	129,750	129,750	0	14,904	129,750	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%	
SUBTOTAL	\$286,750	\$286,750	\$0	\$78,062	\$256,750	\$30,000	10.5%	
BROAD STREET LIFT STATION								
SALARIES & FRINGE BENEFITS	\$10,000	\$10,000	\$0	\$5,964	\$10,000	\$0	0.0%	
OPERATING	36,500	40,922	4,422	16,875	40,922	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%	
SUBTOTAL	\$46,500	\$50,922	\$4,422	\$22,839	\$50,922	\$0	0.0%	
LIFT STATIONS								
SALARIES & FRINGE BENEFITS	\$12,000	\$12,000	\$0	\$5,411	\$12,000	\$0	0.0%	
OPERATING	30,000	30,000	0	5,332	30,000	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%	
SUBTOTAL	\$42,000	\$42,000	\$0	\$10,743	\$42,000	\$0	0.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
RETENTION BASIN								
SALARIES & FRINGE BENEFITS	\$3,000	\$3,000	\$0	\$809	\$3,000	\$0	0.0%	
OPERATING	<u>14,000</u>	<u>14,000</u>	<u>0</u>	<u>5,923</u>	<u>14,000</u>	<u>0</u>	0.0%	
SUBTOTAL	\$17,000	\$17,000	\$0	\$6,732	\$17,000	\$0	0.0%	
DEPRECIATION EXPENSE	\$1,000,000	\$1,000,000	\$0	\$271,688	\$1,000,000	\$0	0.0%	
BOND INTEREST EXPENSE	91,884	91,884	0	38,423	91,884	0		
INSTALLMENT PURCHASE DEBT SVC	305,000	305,000	0	0	305,000	0		
CONTRIBUTION - CAPITAL PROJECTS	<u>179,000</u>	<u>234,000</u>	55,000	<u>48,798</u>	<u>234,000</u>	<u>\$0</u>		
FIXED EXPENSES	\$1,575,884	\$1,630,884	\$55,000	\$358,909	\$1,630,884	\$0	0.0%	
990.00 NON-DEPARTMENTAL								
CONTINGENCY	\$0	<u>\$8,630</u>	<u>\$8,630</u>	<u>\$0</u>	<u>\$0</u>	<u>\$8,630</u>		
TOTAL	\$0	\$8,630	\$8,630	\$0	\$0	\$8,630		
TOTAL SEWER FUND EXPENDITURES (590)	\$4,185,055	\$4,278,643	\$93,588	\$1,500,020	\$4,101,643	\$177,000	4.1%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$594,537	\$148,412	\$148,412		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
WATER FUND REVENUE (591):								
634.000 NEW ACCOUNT CHARGES	\$15,000	\$15,000	\$0	\$8,022	\$15,000	\$0	0.0%	
646.000 CHARGES FOR SERVICES - SALES	3,418,000	3,418,000	0	1,733,644	3,418,000	0	0.0%	
653.000 PENALTIES	75,000	75,000	0	37,800	75,000	0	0.0%	
664.000 INVESTMENT EARNINGS	20,000	20,000	0	4,064	10,000	(10,000)	-50.0%	
667.000 HYDRANT RENTAL	45,000	45,000	0	24,005	45,000	0	0.0%	
680.000 MERCHANDISE	1,000	1,000	0	271	1,000	0	0.0%	
681.000 TAPS & SERVICE	50,000	50,000	0	6,030	25,000	(25,000)	-50.0%	
683.000 SALE OF PROPERTY	0	0	0	298,632	298,632	298,632		Williams' Property
695.000 OTHER	20,000	20,000	0	7,556	20,000	0	0.0%	
697.000 PRIOR YEARS' REVENUE	0	3,498	3,498	0	0	(3,498)	-100.0%	Planned Use of Fund
TOTAL WATER FUND REVENUE	\$3,644,000	\$3,647,498	\$3,498	\$2,120,024	\$3,907,632	\$260,134	7.1%	Balance
WATER FUND EXPENDITURES (591):								
MERCHANDISE	\$50,000	\$50,000	\$0	\$1,142	\$50,000	\$0	0.0%	
TAPS & SERVICE								
SALARIES & FRINGE BENEFITS	\$5,000	\$5,000	\$0	\$0	\$5,000	\$0	0.0%	
OPERATING	3,000	3,000	0	0	3,000	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
SUBTOTAL	\$8,000	\$8,000	\$0	\$0	\$8,000	\$0	0.0%	
PURIFICATION & PUMPING								
SALARIES & FRINGE BENEFITS	\$434,387	\$434,387	\$0	\$213,444	\$434,387	\$0	0.0%	
OPERATING	807,100	810,238	3,138	394,860	810,238	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
SUBTOTAL	\$1,241,487	\$1,244,625	\$3,138	\$608,304	\$1,244,625	\$0	0.0%	
TRANSMISSION & DISTRIBUTION								
SALARIES & FRINGE BENEFITS	\$360,600	\$333,641	(\$26,959)	\$161,896	\$333,641	\$0	0.0%	
OPERATING	198,000	198,309	309	85,425	198,309	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
SUBTOTAL	\$558,600	\$531,950	(\$26,650)	\$247,321	\$531,950	\$0	0.0%	
CUSTOMER SERVICE & OVERHEAD								
SALARIES & FRINGE BENEFITS	\$659,567	\$619,211	(\$40,356)	\$336,503	\$619,211	\$0	0.0%	
OPERATING	(81,704)	(52,735)	28,969	(51,938)	(52,735)	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
SUBTOTAL	\$577,863	\$566,476	(\$11,387)	\$284,565	\$566,476	\$0	0.0%	

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET</u>	<u>AMENDED over/(under) ADOPTED</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>FORECAST</u>	<u>VARIANCE FORECAST TO BUDGET</u>		<u>EXPLANATION</u>
						<u>AMOUNT</u>	<u>PERCENT</u>	
DEPRECIATION EXPENSE	\$478,799	\$478,799	\$0	\$314,922	\$478,799	\$0	0.0%	
BOND INTEREST EXPENSE	254,969	254,969	0	0	254,969	0	0.0%	
CONTRIBUTION - CAPITAL PROJECTS	299,000	299,000	0	62,854	299,000	0	0.0%	
CONTINGENCY	175,282	213,679	38,397	0	213,679	0		
TOTAL WATER FUND EXPENSES (591)	\$3,644,000	\$3,647,498	\$3,498	\$1,519,108	\$3,647,498	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$600,916	\$260,134	\$260,134		

CITY OF ADRIAN
FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10</u>	<u>FY2009-10</u>	<u>AMENDED</u>	<u>YEAR-TO-DATE</u>	<u>FORECAST</u>	<u>VARIANCE</u>		<u>EXPLANATION</u>
	<u>ADOPTED</u>	<u>AMENDED</u>	<u>over/(under)</u>			<u>ACTUAL</u>	<u>FORECAST TO BUDGET</u>	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>			<u>AMOUNT</u>		
STORM WATER UTILITY FUND REV (598):								
522.000 ILLICIT CONNECTION GRANT	\$100	\$100	\$0	\$0	\$100	\$0	0.0%	
648.000 STORM SEWER CHARGES	260,000	260,000	0	256,144	260,000	0	0.0%	
664.000 INVESTMENT EARNINGS	100	100	0	103	100	0	0.0%	
695.000 OTHER	0	0	0	2,784	3,000	3,000		
TOTAL STORM WATER UTILITY FUND REV.	\$260,200	\$260,200	\$0	\$259,031	\$263,200	\$3,000		1.2%
STORM WATER UTILITY FUND EXP. (598):								
DRAINS - PUBLIC BENEFIT								
SALARIES & FRINGE BENEFITS	\$55,600	\$55,600	\$0	\$17,516	\$55,600	\$0	0.0%	
OPERATING	144,800	144,800	0	97,036	144,800	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0		
SUBTOTAL	\$200,400	\$200,400	\$0	\$114,552	\$200,400	\$0	0.0%	
ENGINEERING								
SALARIES & FRINGE BENEFITS	\$4,000	\$4,000	\$0	\$6,740	\$14,000	(\$10,000)	-250.0%	
OPERATING	600	600	0	2,446	5,600	(5,000)	-833.3%	
CAPITAL OUTLAY	0	0	0	0	0	0		
SUBTOTAL	\$4,600	\$4,600	\$0	\$9,186	\$19,600	(\$15,000)	-326.1%	
CONTINGENCY	\$39,200	\$39,200	\$0	\$0	\$0	\$39,200	100.0%	
ADMIN. & RECORD KEEPING	16,000	16,000	0	10,882	21,000	(5,000)	-31.3%	
TOTAL STORM WATER UTILITY FUND EXP	\$260,200	\$260,200	\$0	\$134,620	\$241,000	\$19,200		7.4%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$124,411	\$22,200	\$22,200		

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

<u>FUND/DEPARTMENT</u>	<u>FY2009-10</u>	<u>FY2009-10</u>	<u>AMENDED</u>	<u>YEAR-TO-DATE</u>	<u>FORECAST</u>	<u>VARIANCE</u>		<u>EXPLANATION</u>
	<u>ADOPTED</u>	<u>AMENDED</u>	<u>over/(under)</u>			<u>ACTUAL</u>	<u>FORECAST TO BUDGET</u>	
	<u>BUDGET</u>	<u>BUDGET</u>	<u>ADOPTED</u>			<u>AMOUNT</u>		
CAPITAL PROJECTS REVOLVING FUND REVENUE (599)								
408.203 SPECIAL ASSESSMENTS	\$177,748	\$177,748	\$0	\$0	\$177,748	\$0		0.0%
664.000 INVESTMENT EARNINGS	5,000	5,000	0	20,951	21,000	16,000		320.0%
TOTAL REVENUE	\$182,748	\$182,748	\$0	\$20,951	\$198,748	\$16,000		8.8%
CAPITAL PROJECTS REVOLVING FUND EXPENDITURES (599)								
TRANSFERS OUT								
CONTRIB - MAJOR STREET	\$63,750	\$63,750	\$0	\$0	\$63,750	\$0		
CONTRIB - LOCAL STREET	113,998	113,998	0	0	113,998	0		0.0%
SUBTOTAL	\$177,748	\$177,748	\$0	\$0	\$177,748	\$0		0.0%
NON-DEPARTMENTAL								
CONTINGENCY	\$5,000	\$5,000	\$0	\$0	\$0	\$5,000		
TOTAL EXPENDITURES	\$182,748	\$182,748	\$0	\$0	\$177,748	\$5,000		2.7%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$20,951	\$21,000	\$21,000		

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
INFORMATION TECHNOLOGY FUND REVENUE (661)								
636.000 INFO TECH SERVICES	\$25,767	\$25,767	\$0	\$68,433	\$136,767	\$111,000	430.8%	
637.000 GIS/CAD SERVICES	119,075	119,075	0	21,543	43,075	(76,000)	-63.8%	
697.000 PRIOR YEARS' REVENUE	240,000	452,842	212,842	0	452,842	0	0.0%	Planned Use of Fund
TOTAL REVENUE	\$384,842	\$597,684	\$212,842	\$89,976	\$632,684	\$35,000	5.9%	Balance
INFORMATION TECHNOLOGY FUND EXPENDITURES (661)								
GIS SERVICES								
SALARIES & FRINGE BENEFITS	\$21,482	\$21,482	\$0	\$10,615	\$21,482	\$0	0.0%	
OPERATING	44,300	51,612	7,312	8,909	51,612	0	0.0%	
CAPITAL OUTLAY	0	34,700	34,700	0	34,700	0	0.0%	
SUBTOTAL	\$65,782	\$107,794	\$42,012	\$19,524	\$107,794	\$0	0.0%	
TELECOMMUNICATIONS								
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	\$0		
OPERATING	14,000	14,000	0	52	12,000	2,000	14.3%	
CAPITAL OUTLAY	0	46,036	46,036	47,943	48,036	(2,000)		
SUBTOTAL	\$14,000	\$60,036	\$46,036	\$47,995	\$60,036	\$0	0.0%	
ADMINISTRATION								
SALARIES & FRINGE BENEFITS	\$69,621	\$69,621	\$0	\$32,798	\$69,621	\$0	0.0%	
OPERATING	175,439	257,069	81,630	66,148	257,069	0	0.0%	
CAPITAL OUTLAY	60,000	103,164	43,164	29,353	103,164	0	0.0%	
SUBTOTAL	\$305,060	\$429,854	\$124,794	\$128,299	\$429,854	\$0	0.0%	
TOTAL EXPENDITURES	\$384,842	\$597,684	\$166,806	\$195,818	\$597,684	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$105,842)	\$35,000	\$35,000		

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10	FY2009-10	AMENDED	YEAR-TO-DATE	FORECAST	VARIANCE		EXPLANATION
	ADOPTED	AMENDED	over/(under)			ACTUAL	FORECAST TO BUDGET	
	BUDGET	BUDGET	ADOPTED			AMOUNT		
MOTOR VEHICLE POOL FUND REVENUE (662)								
635.000 VEHICLE RENT	\$440,248	\$440,248	\$0	\$333,228	\$666,248	\$226,000	51.3%	
638.000 EQUIPMENT RENT	33,750	33,750	0	0	0	(33,750)	-100.0%	
675.101 CONTRIBUTION - GENERAL FUND	700,000	700,000	0	0	700,000	0	0.0%	
676.001 CONTRIBUTION - ADRIAN SCHOOLS	120,000	120,000	0	22,817	46,000	(74,000)	-61.7%	
676.002 CONTRIBUTION - LISD	4,200	4,200	0	1,501	3,200	(1,000)	-23.8%	
676.003 CONTRIBUTION - LENAWEE TRANSPORTATI	77,000	77,000	0	27,737	56,000	(21,000)	-27.3%	
676.202 CONTRIBUTION - MAJOR STREET FUND	0	0	0	48,500	97,000	97,000		
676.203 CONTRIBUTION - LOCAL STREET FUND	0	0	0	54,102	108,000	108,000		
676.267 CONTRIBUTION - OMNI	0	0	0	163	300	300		
676.585 CONTRIBUTION - AUTO PARKING	0	0	0	1,864	3,800	3,800		
676.588 CONTRIBUTION - TRANSPORTATION FUND	50,000	50,000	0	13,188	27,000	(23,000)	-46.0%	
676.590 CONTRIBUTION - WASTEWATER FUND	22,000	22,000	0	5,181	11,000	(11,000)	-50.0%	
676.591 CONTRIBUTION - WATER FUND	18,000	18,000	0	5,448	12,000	(6,000)	-33.3%	
676.598 CONTRIBUTION - STORM WATER UTILITY FU	0	0	0	9,704	20,000	20,000		
697.000 PRIOR YEARS' REVENUE	0	42	42	0	0	(42)	-100.0%	Planned Use of Fund
TOTAL FIRE DEPARTMENT - MOTOR POOL FUND RE	\$1,465,198	\$1,465,240	\$42	\$523,433	\$1,750,548	\$285,308	19.5%	Balance
FIRE DEPARTMENT - MOTOR POOL FUND EXPENES (662)								
ADMINISTRATION								
SALARIES & FRINGE BENEFITS	\$118,214	\$118,214	\$0	\$49,714	\$100,214	\$18,000	15.2%	
OPERATING	73,603	73,603	0	66,567	138,603	(65,000)	-88.3%	
CAPITAL OUTLAY	0	0	0	0	0	0		
SUB-TOTAL	\$191,817	\$191,817	\$0	\$116,281	\$238,817	(\$47,000)	-24.5%	
CEMETERY VEHICLES	8,175	8,175	0	6,067	14,175	(6,000)	-73.4%	
POLICE DEPT VEHICLES	196,350	196,350	0	91,271	234,850	(38,500)	-19.6%	
FIRE DEPT VEHICLES	99,498	99,498	0	9,262	86,498	13,000	13.1%	
INSPECTION DEPT VEHICLES	17,125	17,125	0	1,444	11,000	6,125	35.8%	
DPW VEHICLES	349,775	349,775	0	131,873	476,775	(127,000)	-36.3%	
MOTOR VEHICLE POOL	0	42	42	0	42	0	0.0%	
ENGINEERING DEPT VEHICLES	13,600	13,600	0	404	6,600	7,000	51.5%	
RECREATION DEPT VEHICLES	21,300	21,300	0	24,835	31,300	(10,000)	-46.9%	
PARKS & FORESTRY DIV VEHICLES	177,900	32,900	(145,000)	10,609	28,900	4,000	12.2%	
HERITAGE PARK VEHICLES	2,925	2,925	0	350	1,925	1,000	34.2%	
FEE ESTATE VEHICLES	34,600	34,600	0	0	34,600	0	0.0%	
CONTRIBUTION - GENERAL FUND	291,200	291,200	0	0	581,200	(290,000)	-99.6%	
CONTINGENCY	60,933	205,933	145,000	0	0	205,933	100.0%	
TOTAL EXPENDITURES	\$1,465,198	\$1,465,240	\$42	\$392,396	\$1,746,682	(\$281,442)		
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$131,037	\$3,866	\$3,866		

CITY OF ADRIAN
 FY2009-10 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2009

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		EXPLANATION
						AMOUNT	PERCENT	
PERPETUAL CARE FUND REVENUE (711)								
664.000 INVESTMENT EARNINGS	\$30,000	\$30,000	\$0	\$22,192	\$30,000	\$0	0.0%	
TOTAL REVENUE	\$30,000	\$30,000	\$0	\$22,192	\$30,000	\$0	0.0%	
PERPETUAL CARE FUND EXPENDITURES (711)								
CONTRIBUTION - GENERAL FUND	\$30,000	\$30,000	\$0	\$0	\$30,000	\$0	0.0%	
TOTAL EXPENDITURES	\$30,000	\$30,000	\$0	\$0	\$30,000	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$22,192	\$0	\$0		
TOTAL REVENUES - ALL FUNDS	\$42,400,192	\$43,809,553	\$1,409,361	\$23,489,855	\$38,891,941	(\$4,917,612)	-11.2%	
TOTAL EXPENDITURES - ALL FUNDS	42,400,192	43,809,553	1,342,851	19,699,920	39,217,727	4,591,826	10.5%	
NET OF REVENUE AND EXPENDITURES	0	0	\$0	3,789,935	(325,786)	(325,786)		

C-4



MEMO

Date: January 13, 2010

To: Hon. Gary McDowell, Mayor
Adrian City Commissioners
Dane C. Nelson City Administrator

From: Jeffrey C. Pardee, C. P. F. O.
Finance Director

Re: FY2010-11 Preliminary Revenue Estimates

Please find attached the Preliminary Revenue Estimates for the FY2010-11 Budget. Included is:

- Actual revenue for the prior two Fiscal Years,
- The current year Adopted Budget,
- The current amended budget and actual revenue for the current fiscal year (as of December 31, 2009),
- FY2010-11 Preliminary Revenue Estimate, and
- FY2010-11 Estimate over/(under) FY2009-10 Adopted Budget.

Overall, General Fund Revenues are expected to decrease by **\$8,889,891** (45%) from the FY2009-10 Adopted Budget primarily due to the following:

- 1) The FY2009-10 Amended Budget included **\$7,115,957** proceeds from the sale of Limited-Tax General Obligation Bonds to fund the new Downtown Government Complex. This revenue source was a one-time transaction.
- 2) With adoption of the FY2009-10 Budget, the City Commission authorized the expansion of the Motor Vehicle Pool and transfer of **\$700,000** of accumulated depreciation from the General Fund Unassigned Fund Balance. This transaction will not recur in the FY2010-11 Budget.
- 3) Last year's budget was balanced by planning to draw down fund balance by **\$600,000** to fund non-recurring expenses related to the new Downtown Government Complex, including the purchase of the Adult Education building and renovation of Adrian Public Library. The FY2010-11 Preliminary Revenue Estimate does not contemplate use of Prior Years' Fund Balance.
- 4) Sales & Use Tax (otherwise known as State Revenue Sharing) is estimated to be down **\$209,643**, but could be even lower depending on the Governor's FY2010-11 Budget Recommendation and subsequent legislative action.

- 5) Although the property tax millage rate does not require a rollback due to the fact that the property value of existing property did not increase faster than the rate of inflation as measured by the Consumer Price index (-.3%), general operating tax revenue, including Solid Waste Collection, decreased **\$133,504** due to a 5.5% decrease in Real Property values and a partially offsetting 3.6% increase in Personal Property values, due to an expiring Industrial Facility Tax exemption granted to Solvay, Inc. (now Inergy) in 1992.
- 6) Due to current market conditions, Estimated Investment Earnings are projected to be **\$50,000** less than last year and Permits for Building, Electrical, Heating and Plumbing are down a combined **\$54,000**.

All Other Funds, excluding the General Fund, experience a net decrease of (\$6.9) million. Significant changes in Other Funds include:

- 1) A \$1.4 million decrease in the Major Street Fund primarily due to completion of the Two-way Street Project under the Vibrant Small City Grant Program.
- 2) The Local Street Fund is expected to be down approximately \$92,000 due to the following reasons:
 - Exclusion of Prior Year Fund Balance use (\$44,909),
 - Reduced Property Tax Revenue from road millage (\$11,912),
 - Less Gas & Weight Tax revenue (\$20,000).
- 3) The Community Development Fund is projected to be down \$64,000 due to termination of CDBG grant funding. Unless grant funding materializes soon, the budget for this fund will require restructuring.
- 4) The Economic Development Fund contemplates a \$187,000 reduction due to the expiration of site assessment grants from the EPA and MDEQ.
- 5) Completion of the Vibrant Small Cities Grant eliminates \$2.2 million due to the non-recurring nature of the grant funding. However, the unspent funds from FY2009-10 will be carried over into FY2010-11 to underwrite the cost of the various projects.
- 6) The Auto Parking Fund FY2009-10 Budget contemplated \$2.6 million from Sale of Bonds/Notes to underwrite the cost of improving all downtown parking lots. Because the revenue sources for debt service are unresolved, this amount has been excluded from the FY2010-11 Revenue Estimates.
- 7) The Transportation Fund FY2009-10 Budget included \$305,560 of federal grants to purchase new buses for Dial-A-Ride; no new buses are planned for FY2010-11.
- 8) The Information Technology Fund excludes the \$240,000 draw against Fund Balance used to reduce rates in FY2009-10.
- 9) The Motor Vehicle Pool excludes the non-recurring General Fund Contribution of \$700,000 to provide initial working capital requirements to expand the fund in FY2009-10.

The Preliminary Revenue Estimates are being forwarded to the City Commission as an information item on their January 19th, 2010 agenda. If you have any questions or need for further information, please contact my office.

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE
								Over/(under) FY2009-10 ADOPTED BUDGET
Fund 101 - GENERAL FUND								
101.00	CITY COMMISSION							
489.000	MISC. CITY PROMOTIONS	\$0	\$6,911	\$200	\$200	\$0	\$200	\$0
	TOTAL CITY COMMISSION	\$0	\$6,911	\$200	\$200	\$0	\$200	\$0
172.00	CITY ADMINISTRATOR							
532.000	ADMINISTRATION INCOME	\$0	\$24,000	\$0	\$0	\$0	\$0	\$0
	TOTAL CITY COMMISSION	\$0	\$24,000	\$0	\$0	\$0	\$0	\$0
201.00	FINANCE DEPARTMENT							
445.000	PENALTIES & INTEREST ON TAXES	\$61,896	\$69,696	\$60,000	\$60,000	\$11,575	\$60,000	\$0
480.000	DOG LICENSES	2,634	1,972	2,000	2,000	201	2,000	0
607.000	TAX COLLECTION FEES	227,326	219,881	230,000	230,000	157,937	220,000	(10,000)
664.000	INVESTMENT EARNINGS	291,900	291,871	200,000	200,000	57,468	150,000	(50,000)
665.000	CHANGE IN FAIR MARKET VALUE	231	0	0	0	0	0	0
683.000	SALE OF PROPERTY	3,169	3,000	0	0	300	0	0
685.000	SALE OF EQUIPMENT	2,997	2,021	3,000	3,000	10,210	3,000	0
696.000	CASH OVER/SHORT	132	385	0	0	40	0	0
	TOTAL FINANCE DEPARTMENT	\$590,285	\$588,826	\$495,000	\$495,000	\$237,731	\$435,000	(60,000)
209.00	CITY ASSESSOR							
444.000	PRINCIPLE RESIDENCE DENIAL PENALTY	\$1,343	\$681	\$1,000	\$1,000	\$729	\$1,000	\$0
488.000	CONTRACT SERVICES	100	100	100	100	0	100	0
	TOTAL CITY ASSESSOR	\$1,443	\$781	\$1,100	\$1,100	\$729	\$1,100	\$0
210.00	CITY ATTORNEY							
488.000	CONTRACT SERVICES	\$15,589	\$11,004	\$11,000	\$11,000	\$5,502	\$11,000	\$0
490.000	LEGAL SERVICES	0	1,125	0	0	0	500	500
	TOTAL CITY ATTORNEY	\$15,589	\$12,129	\$11,000	\$11,000	\$5,502	\$11,500	\$500

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE Over/(under) FY2009-10 ADOPTED BUDGET
215.00	CITY CLERK							
458.000	VENDORS-HAULERS & PEDDLERS	\$0	\$110	\$0	\$0	\$0	\$100	\$100
459.000	AMUSEMENTS	3,405	2,770	3,000	3,000	0	3,000	0
644.000	PRINTED MATERIALS	0	20	9,000	9,000	0	9,000	0
695.000	OTHER	4,480	370	0	0	0	400	400
	TOTAL CITY CLERK	\$7,885	\$3,270	\$12,000	\$12,000	\$0	\$12,500	\$500
226.00	HUMAN RESOURCES DEPARTMENT							
691.000	VENDING PROCEEDS-WELLNESS	\$111	\$45	\$100	\$100	\$0	\$100	\$0
693.000	WELLNESS PROCEEDS	42	157	200	200	60	200	0
	TOTAL HUMAN RESOURCES	\$153	\$202	\$300	\$300	\$60	\$300	\$0
276.00	CEMETERY							
625.000	ENGRAVING	\$920	\$2,500	\$900	\$900	\$740	\$1,500	\$600
628.000	FOUNDATIONS - CEMETERY	10,936	12,407	10,000	10,000	6,817	13,000	3,000
629.000	GRAVE OPENINGS	36,660	49,660	37,000	37,000	23,515	46,000	9,000
630.000	UPKEEP OF CEM LOTS (NOT PC)	0	10,392	8,000	8,000	3,775	8,000	0
642.000	PET CEMETERY	0	0	1,000	1,000	0	500	(500)
643.000	CEMETERY LOTS	2,395	2,375	2,000	2,000	1,091	2,000	0
	TOTAL CEMETERY	\$50,911	\$77,334	\$58,900	\$58,900	\$35,938	\$71,000	\$12,100

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE
								Over/(under) FY2009-10 ADOPTED BUDGET
301.00	POLICE DEPARTMENT							
455.000	PARKING ON STREETS	\$442	\$397	\$500	\$500	\$0	\$500	\$0
456.00	TAXI	0	0	250	250	0	250	0
508.000	TRAFFIC GRANT	9,426	1,137	0	0	0	0	0
513.000	BULLET PROOF VEST GRANT	0	0	4,000	4,000	0	0	(4,000)
515.000	OHSP TRAFFIC GRANT	0	6,444	4,800	4,800	9,011	7,000	2,200
534.000	NARCOTIC ENFORCEMENT GRANT	18,939	4,249	0	0	2,216	4,000	4,000
538.000	POLICE JAG GRANT - FIREARMS	12,543	0	0	0	0	0	0
540.000	POLICE JAG GRANT - EQUIPMENT	0	0	0	80,219	0	0	0
543.000	POLICE TRAINING GRANT	7,578	6,898	7,500	7,500	3,346	7,000	(500)
576.000	LIQUOR LICENSES	13,408	13,307	13,000	13,000	12,509	13,000	0
624.000	LIVESCAN APPLICANT FINGERPRINTING	13,523	11,757	10,000	10,000	12,038	12,000	2,000
627.000	DUPLICATING & PHOTOSTATS	4,463	4,465	5,000	5,000	1,872	4,500	(500)
656.000	PARKING FINES	17,797	19,199	17,000	17,000	6,052	17,000	0
659.000	ORDINANCE FINES & COSTS	75,911	82,441	75,000	75,000	27,567	75,000	0
660.000	TOW & IMPOUND FEES	17,845	12,315	10,500	10,500	4,540	12,000	1,500
676.701	CONTRIB. - TRUST FUND	6,000	28,205	0	5,000	5,000	0	0
683.000	SALE OF PROPERTY	1,818	0	0	0	0	0	0
684.000	SAFETY CITY	6,360	1,805	2,000	2,000	1,000	2,000	0
685.000	SALE OF EQUIPMENT	0	4,500	5,000	5,000	600	5,000	0
689.000	MOTORCYCLE SPONSORSHIP	0	1,200	0	0	1,200	1,200	1,200
694.000	SEX OFFENDER REGISTRATION	315	665	300	300	315	600	300
695.000	OTHER	0	8,096	200	200	1,690	3,000	2,800
	TOTAL POLICE DEPARTMENT	\$206,368	\$207,080	\$155,050	\$240,269	\$88,956	\$164,050	\$9,000

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

**FY2010-11
ESTIMATE
Over/(under)**

ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2009-10 ADOPTED BUDGET
336.00	FIRE DEPARTMENT							
500.000	FIREFIGHTERS ASST GRANT	\$23,913	\$0	\$0	\$0	\$0	\$0	\$0
502.000	PL CODE PROJECT - FIRE	0	0	0	0	0	0	0
524.000	FIRE PREVENTION GRANT	0	0	0	0	0	0	0
544.000	FIRE PROTECTION PAYMENT	0	0	0	0	16,914	17,000	17,000
686.000	FIRE TRAINING CLASSES	0	0	0	0	0	0	0
	TOTAL FIRE DEPARTMENT	\$23,913	\$0	\$0	\$0	\$16,914	\$17,000	\$17,000
371.00	INSPECTION							
454.000	JUNK DEALERS & SCAVENGERS	\$80	\$210	\$100	\$100	\$0	\$100	\$0
456.000	TAXI	265	0	0	0	0	0	0
458.000	VENDORS-HAULERS & PEDDLERS	915	680	1,000	1,000	405	800	(200)
460.000	BOWLING & BILLIARD	120	0	100	100	0	100	0
463.000	PERMITS-SIGNS & HANGERS	1,732	1,228	1,500	1,500	322	1,200	(300)
477.000	BUILDING	132,548	111,014	140,000	140,000	26,211	100,000	(40,000)
478.000	ELECTRICAL	32,541	33,992	35,000	35,000	9,415	30,000	(5,000)
479.000	HEATING	26,549	26,518	28,000	28,000	11,288	24,000	(4,000)
482.000	PLUMBING	9,721	11,711	15,000	15,000	3,539	10,000	(5,000)
483.000	SEWER TAPPING	83	41	0	0	80	100	100
485.000	ZONING PERMITS & FEES	4,275	4,632	4,000	4,000	1,650	4,000	0
486.000	MISCELLANEOUS	420	570	100	100	300	400	300
487.000	RENTAL HOUSING REGISTRATION	49,515	11,997	10,000	10,000	3,360	50,000	40,000
	TOTAL INSPECTION	\$258,764	\$202,593	\$234,800	\$234,800	\$56,570	\$220,700	(14,100)

CITY OF ADRIAN
 FY2010-11 BUDGET
 PRELIMINARY ESTIMATED REVENUE

FY2010-11
 ESTIMATE
 Over/(under)

ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2009-10 ADOPTED BUDGET
441.00	DEPARTMENT OF PUBLIC WORKS							
481.000	SIDEWALK-CURB & EXCAVATING	\$227	\$1,836	\$1,000	\$1,000	\$530	\$1,000	\$0
631.000	REFUSE COLLECTION	260	180	200	200	90	200	0
690.000	SALE OF COMPOST	0	0	0	0	50	100	100
	TOAL DEPT OF PUBLIC WORKS	\$487	\$2,016	\$1,200	\$1,200	\$670	\$1,300	\$100
443.000	MOTOR VEHICLE POOL							
683.000	SALE OF PROPERTY	\$3,035	\$2,451	\$2,000	\$2,000	\$0	\$2,000	\$0
	TOTAL MOTOR VEHICLE POOL	\$3,035	\$2,451	\$2,000	\$2,000	\$0	\$2,000	\$0
449.00	ENGINEERING							
483.000	SEWER TAPPING	\$0	\$0	\$200	\$200	\$0	\$0	(\$200)
671.000	RENTS	30,025	31,125	30,000	30,000	7,460	30,000	0
671.588	RENT - LENAWEE TRANSPORTATION	0	2,028	4,056	4,056	2,028	2,000	(2,056)
	TOTAL ENGINEERING	\$30,025	\$33,153	\$34,256	\$34,256	\$9,488	\$32,000	(\$2,256)

CITY OF ADRIAN
 FY2010-11 BUDGET
 PRELIMINARY ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE
								Over/(under) FY2009-10 ADOPTED BUDGET
691.00	PARKS & RECREATION							
651.053	USE/ADM FEES-REC-CONCESSIONS	\$ 24,424	\$ 25,432	\$ 25,575	\$ 25,575	\$ 11,164	\$ 24,000	(\$1,575)
651.054	USE/ADM FEES-REC-YOUTH SPORTS	50,465	17,416	10,504	10,504	3,950	10,000	(504)
651.055	USE/ADM FEES-REC-ADULT SPORTS	74,748	76,115	71,575	71,575	30,890	75,000	3,425
651.056	USE/ADM FEES-REC-YOUTH PROGRAM	17,453	14,463	13,975	13,975	4,636	14,000	25
651.057	USE/ADM FEES-REC-NON-RESIDENT	0	717	0	0	0.00	1,000	1,000
651.058	USE/ADM FEES-REC-SPECIAL EVENT	27,350	21,090	27,000	27,000	11,891	24,000	(3,000)
651.059	USE/ADM FEES-REC-PIOTTER CENTE	25,673	37,645	37,900	37,900	25,493	40,000	2,100
651.060	USE/ADM FEES-REC-SKATE PARK	4,986	5,801	5,351	5,351	2,226	5,000	(351)
651.061	USE/ADM FEES-REC-AQUATICS	86,162	93,959	87,838	87,838	31,775	86,000	(1,838)
651.062	USE/ADM FEES-REC-ADULT CLASSES	14,990	12,796	13,308	13,308	4,773	13,000	(308)
651.070	USE/ADM FEES-REC-AMUSE TCKS	5,861	5,425	6,100	6,100	3,755	6,000	(100)
651.072	USE/ADM FEES-REC-SHELTER USE	10,974	7,481	6,920	6,920	1,866	7,000	80
675.000	DONATIONS - PRIVATE	2,005	9,500	0	3,800	9,750	5,000	5,000
	TOTAL PARKS & RECREATION	\$345,091	\$327,840	\$306,046	\$309,846	\$142,169	\$310,000	\$3,954
691.01	ADRIAN AREA LITTLE LEAGUE							
651.040	USE/ADMFEES-REC-TOURNAMENTS	\$0	\$300	\$0	\$0	\$200	\$200	\$200
651.041	USE/ADMFEES-REC-TBALL	0	4,776	4,515	4,515	0	4,500	(15)
651.042	USE/ADMFEES-REC-MACHINE PITCH	0	6,781	5,630	5,630	0	6,500	870
651.043	USE/ADMFEES-REC-MINORS	0	6,912	5,650	5,650	0	6,500	850
651.044	USE/ADMFEES-REC-MAJORS	0	3,911	5,055	5,055	0	4,000	(1,055)
651.045	USE/ADMFEES-REC-JUNIORS	0	3,570	3,635	3,635	76	3,500	(135)
675.000	DONATIONS - PRIVATE	0	12,222	9,500	9,500	210	6,000	(3,500)
	TOTAL ADRIAN AREA LITTLE LEAGUE	\$0	\$38,472	\$33,985	\$33,985	\$486	\$31,200	(\$2,785)

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE Over/(under)
								FY2009-10 ADOPTED BUDGET
697.00	PARKS & FORESTRY							
521.000	EMERALD ASH BORER GRANT	\$17,750	\$0	\$0	\$0	\$0	\$0	\$0
673.106	WEED MOWING	28,640	32,693	24,000	24,000	8,800	24,000	0
698.000	SALE OF BONDS/NOTES	550,000	0	0	0	0	0	0
	TOTAL PARKS & FORESTRY	\$596,390	\$32,693	\$24,000	\$24,000	\$8,800	\$24,000	\$0
738.00	ADRIAN PUBLIC LIBRARY							
567.000	LIBRARY STATE AID	\$8,073	\$12,089	\$8,000	\$8,000	\$6,717	\$10,000	\$2,000
627.000	DUPLICATING & PHOTOSTATS	1,691	1,586	2,000	2,000	470	2,000	0
651.000	APPLICATION FEE - NON-RESIDENT	185	24	4,400	4,400	1,620	3,500	(900)
655.000	SALES & CONCESSIONS	0	21	500	500	61	100	(400)
657.000	LIBRARY BOOK FINES	14,279	10,155	14,000	14,000	4,602	10,000	(4,000)
658.000	PENAL FINES	131,302	127,760	128,000	128,000	103,025	110,000	(18,000)
671.000	RENTS	250	250	500	4,460	692	5,000	4,500
	TOTAL ADRIAN PUBLIC LIBRARY	\$155,780	\$151,885	\$157,400	\$161,360	\$117,187	\$140,600	(\$16,800)

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

							FY2010-11 ESTIMATE Over/(under)	
ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2009-10 ADOPTED BUDGET
Dept 990.00	NON-DEPARTMENTAL							
404.000	CURRENT REAL PROPERTY TAX	\$5,161,440	\$5,212,026	\$5,216,373	\$5,216,373	\$5,287,294	\$5,004,270	(\$212,103)
405.000	CURRENT PERS PROP TAX	969,598	971,777	1,009,904	1,049,904	998,770	1,097,377	87,473
406.000	DEL PERS PROP TAX	0	0	0	0	4,105	100	100
407.000	CURRENT REFUSE MILLAGE	456,956	463,581	453,254	453,254	461,056	444,380	(8,874)
425.000	PAYMENT IN LIEU OF TAXES	40,972	41,067	40,000	40,000	39,802	40,000	0
457.000	TRAILER	4,667	4,170	4,600	4,600	2,119	4,600	0
575.000	SALES & USE TAX	2,311,867	2,338,104	2,341,174	2,131,531	1,084,016	2,131,531	(209,643)
644.000	PRINTED MATERIALS	32	0	100	100	0	100	0
661.000	CIVIL INFRACTIONS	1,900	300	2,000	2,000	100	1,000	(1,000)
671.000	RENTS	0	2,975	3,000	3,000	0	3,000	0
675.000	DONATIONS-PRIVATE	7,020	448	100	100	0	100	0
675.059	DONATIONS-SENIOR CENTER	0	2,393	100	100	0	100	0
675.073	DONATIONS-PRIVATE-LIBRARIES	38,765	41,495	8,000	63,111	39,355	8,000	0
675.076	DONATIONS-PRIVATE-FEE ESTATE	1,169,122	0	0	0	0	0	0
675.077	DONATIONS-PRIVATE-TV CABLE	186,238	199,161	190,000	190,000	99,318	190,000	0
675.080	DONATIONS-CITY WIDE CITY PRIDE	0	0	100	100	0	100	0
676.275	CONTRIB-COM DEVEL FUND	0	3,000	0	0	1,500	3,000	3,000
676.276	CONTRIB-ECON DEVEL FUND	39,493	39,000	39,000	39,000	19,500	39,000	0
676.590	CONTRIB-DDA - SEWER FUND	20,000	0	20,000	20,000	0	0	(20,000)
676.591	CONTRIB-DDA - WATER FUND	20,000	0	20,000	20,000	0	0	(20,000)
676.662	CONTRIB-MOTOR VEHICLE POOL FUND	0	0	291,200	291,200	0	291,200	0
676.701	CONTRIB-TRUST FUND	0	0	100	100	0	0	(100)
676.702	CONTRIB-ENDOWMENT TRUST FUND	1,566	5	100	100	0	100	0
676.711	CONTRIB-PERPETUAL CARE FUND	47,183	30,445	30,000	30,000	0	30,000	0
695.000	OTHER	270,125	188,727	200,000	200,000	79,288	160,000	(40,000)
697.000	PRIOR YEARS REVENUE	0	0	600,000	994,359	0	0	(600,000)
697.001	DESIGNATED FUND BALANCE - MVP	0	0	700,000	700,000	0	0	(700,000)
698.000	SALE OF BONDS/NOTES	542,000	685,369	7,115,957	7,115,957	7,005,379	0	(7,115,957)
	TOTAL NON-DEPARTMENTAL	\$11,288,944	\$10,224,043	\$18,285,062	\$18,564,889	\$15,121,602	\$9,447,958	(\$8,837,104)
TOTAL GENERAL FUND		\$13,575,063	\$11,935,679	\$19,812,299	\$20,185,105	\$15,842,802	\$10,922,408	(\$8,889,891)

CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE

							FY2010-11 ESTIMATE Over/(under)	
ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2009-10 ADOPTED BUDGET
Fund 202 - MAJOR STREET FUND								
527.202	CMAQ KIWANIS TRAIL EXT. GRANT	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0
546.000	GAS & WEIGHT TAX	957,591	997,591	950,000	950,000	389,397	900,000	(50,000)
547.000	STATE TRUNKLINE MAINT	63,940	57,519	60,000	60,000	5,761	60,000	0
664.000	INVESTMENT EARNINGS	83,255	2,865	10,000	10,000	76	5,000	(5,000)
676.283	CONTRIB-VIBRANT CITY GRANT FUND	0	0	1,383,125	1,383,125	0	0	(1,383,125)
676.599	CONTRIB-CAPITAL PROJ REV FUND	0	63,803	63,750	63,750	0	30,000	(33,750)
695.000	OTHER	48,748	101,736	0	0	0	0	0
697.000	PRIOR YEARS' REVENUE	0	0	0	398	0	0	0
TOTAL MAJOR STREET FUND		\$1,153,534	\$1,248,514	\$2,466,875	\$2,467,273	\$395,234	\$995,000	(\$1,471,875)
Fund 203 - LOCAL STREET FUND								
546.000	GAS & WEIGHT TAX	\$321,377	\$335,270	\$320,000	\$320,000	\$127,887	\$300,000	(\$20,000)
577.000	METRO ACT	60,102	60,485	60,000	60,000	0	60,000	0
664.000	INVESTMENT EARNINGS	3,438	926	2,000	2,000	0	1,000	(1,000)
676.202	CONTRIB-MAJOR STREET FUND	250,000	150,000	250,000	250,000	0	250,000	0
676.599	CONTRIB-CAPITAL PROJ REV FUND	0	256,986	113,998	113,998	40,275	100,000	(13,998)
695.000	OTHER	0	704	0	0	0	0	0
697.000	PRIOR YEARS' REVENUE	0	0	44,909	237,616	0	0	(44,909)
699.204	TRANSFERS IN - MUNI ST FUND	463,875	459,465	464,608	464,608	0	452,696	(11,912)
TOTAL LOCAL STREET FUND		\$1,098,792	\$1,263,836	\$1,255,515	\$1,448,222	\$168,162	\$1,163,696	(\$91,819)
Fund 204 - MUNICIPAL STREET FUND								
402.000	CURRENT PROP TAX-SPEC VOTED	\$453,210	\$460,330	\$459,608	\$459,608	\$421,690	\$450,696	(\$8,912)
664.000	INVESTMENT EARNINGS	11,100	3,036	5,000	5,000	539	2,000	(3,000)
695.000	OTHER	18	0	0	0	0	0	0
TOTAL MUNICIPAL STREET FUND		\$464,328	\$463,366	\$464,608	\$464,608	\$422,229	\$452,696	(\$11,912)

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

ACCOUNT DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE
							Over/(under) FY2009-10 ADOPTED BUDGET
Fund 205 - FEE ESTATE FUND							
664.000 INVESTMENT EARNINGS	\$0	\$0	\$50	\$50	\$0	\$200	\$150
675.076 DONATIONS-PRIVATE-FEE ESTATE	0	931,564	700,000	700,000	154,583	795,000	95,000
695.000 OTHER	0	0	8	8	0	100	92
697.000 PRIOR YEARS' REVENUE	0	0	0	6,525	0	0	0
TOTAL FEE ESTATE FUND	\$0	\$931,564	\$700,058	\$706,583	\$154,583	\$795,300	\$95,242
Fund 267 - OMNI FUND							
662.000 OMNI FORFEITURES-RESTRICTED	\$0	\$36,953	\$0	\$0	\$0	\$0	\$0
663.000 OMNI FORFEITURES	26,808	71,580	80,800	80,800	109,462	70,000	(10,800)
664.000 INVESTMENT EARNINGS	4,108	949	2,000	2,000	366	2,000	0
671.000 RENTS	3,900	9,750	4,000	4,000	0	4,000	0
695.000 DONATIONS-PRIVATE	0	0	100	100	0	100	0
TOTAL OMNI FUND	\$34,816	\$119,232	\$86,900	\$86,900	\$109,828	\$76,100	(\$10,800)

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

ACCOUNT DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE
							Over/(under) FY2009-10 ADOPTED BUDGET
Fund 275 - COMMUNITY DEVELOPMENT FUND							
520.000	\$0	\$0	\$0	\$0	\$22,045	\$0	\$0
539.000	419	0	0	0	0	0	0
632.000	60,129	42,776	84,000	84,000	19,170	20,000	(64,000)
651.000	55	10	100	100	2	100	0
664.000	6,432	3,032	1,500	1,500	724	1,000	(500)
676.101	0	0	0	0	0	0	0
676.281	2,000	2,000	2,000	2,000	2,000	2,000	0
676.282	0	0	0	31,000	0	0	0
683.000	0	0	20,000	20,000	0	20,000	0
TOTAL COMMUNITY DEVELOPMENT FUND	\$69,035	\$47,818	\$107,600	\$138,600	\$43,941	\$43,100	(\$64,500)
Fund 276 - ECONOMIC DEVELOPMENT FUND							
503.000	\$42,908	\$88,434	\$0	\$0	\$0	\$0	\$0
533.000	58,527	67,835	79,268	79,268	44,124	0	(79,268)
535.000	0	7,710	10,552	10,552	97,693	0	(10,552)
664.000	4,514	1,167	1,500	1,500	389	1,500	0
675.075	162,500	150,000	150,000	150,000	62,500	225,000	75,000
695.000	23,570	0	100	100	0	100	0
697.000	0	0	0	0	0	0	0
TOTAL ECONOMIC DEVELOPMENT FUND	\$292,019	\$315,146	\$241,420	\$241,420	\$204,706	\$226,600	(\$14,820)

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

							FY2010-11 ESTIMATE Over/(under)	
		FY2007-08	FY2008-09	FY2009-10	FY2009-10	YEAR-TO-DATE	FY2010-11	FY2009-10
ACCOUNT	DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	AMENDED	ACTUAL	REVENUE	ADOPTED
				BUDGET	BUDGET	THRU 12/31/09	ESTIMATE	BUDGET
Fund 279 - BROWNFIELD REDEVELOPMENT AUTHORITY								
404.000	CURRENT REAL PROPERTY TAX	\$3,078	\$10,665	\$10,172	\$10,172	\$14,638	\$15,000	\$4,828
664.000	INVESTMENT EARNINGS	0	75	100	100	139	200	100
676.282	CONTRIB. - LDFA FUND	0	37,000	0	0	0	0	0
697.000	PRIOR YEARS' REVENUE	0	0	509	509	0	0	(509)
TOTAL BROWNFILED REDEVELOPMENT AUTHORITY		\$3,078	\$47,740	\$10,781	\$10,781	\$14,777	\$15,200	\$4,419
Fund 280 - DOWNTOWN DEVELOP AUTHORITY								
404.000	CURRENT REAL PROPERTY TAX	\$33,720	\$35,420	\$31,757	\$31,757	\$32,400	\$35,000	\$3,243
664.000	INVESTMENT EARNINGS	767	207	300	300	22	300	0
676.101	CONTRIB-GENERAL FUND	2,748	0	0	0	0	0	0
695.000	OTHER	4,288	6	100	100	0	100	0
695.001	OTHER - ART FESTIVAL	3,505	9,201	0	0	0	0	0
695.002	WINTER FEST	0	0	0	0	725	0	0
697.000	PRIOR YEARS REVENUE	0	0	8,243	8,243	0	0	(8,243)
699.281	TRANSFERS IN - TIFA	6,600	2,000	2,000	2,000	6,000	2,000	0
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY		\$51,628	\$46,834	\$42,400	\$42,400	\$39,147	\$37,400	(\$5,000)
Fund 281 - DDA - TIF FUND								
404.000	CURRENT REAL PROPERTY TAX	\$406,748	\$229,274	\$409,618	\$409,618	\$256,078	\$260,000	(\$149,618)
488.000	CONTRACT SERVICES - REVENUE	14,842	19,381	0	0	13,200	0	0
631.000	REFUSE COLLECTION	0	0	15,000	15,000	0	15,000	0
664.000	INVESTMENT EARNINGS	12,777	7,126	8,000	8,000	2,010	5,000	(3,000)
697.000	PRIOR YEARS REVENUE	0	0	0	77,900	0	0	0
698.000	SALE OF BONDS/NOTES	0	0	250,000	250,000	0	0	(250,000)
699.101	CONTRIB. - GENERAL FUND	0	0	0	0	0	0	0
699.279	CONTRIB. - BROWNFIELD REDEV. FUND	0	0	10,781	10,781	0	11,000	219
TOTAL DDA-TIF FUND		\$434,367	\$255,781	\$693,399	\$771,299	\$271,288	\$291,000	(\$402,399)

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

							FY2010-11 ESTIMATE Over/(under)	
		FY2007-08	FY2008-09	FY2009-10	FY2009-10	YEAR-TO-DATE	FY2010-11	FY2009-10
ACCOUNT	DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	AMENDED	ACTUAL	REVENUE	ADOPTED
				BUDGET	BUDGET	THRU 12/31/09	ESTIMATE	BUDGET
Fund 282 - LDFA GAIDC FUND								
404.000	CURRENT REAL PROPERTY TAX	\$0	\$53,179	\$40,654	\$40,654	\$57,035	\$56,000	\$15,346
664.000	INVESTMENT EARNINGS	0	2,842	5,000	5,000	221	2,000	(3,000)
671.000	RENTS	0	3,975	4,000	4,000	0	4,000	0
676.000	CONTRIBUTION - PRIVATE	300,000	32,153	0	0	45,600	0	0
697.000	PRIOR YEARS' REVENUE	0	0	17,146	48,146	0	0	(17,146)
TOTAL LDFA GAIDC FUND		\$300,000	\$92,149	\$66,800	\$97,800	\$102,856	\$62,000	(\$4,800)
Fund 283 -VIBRANT SMALL CITIES GRANT FUND								
519.001	VIBRANT SMALL CITY GRANT-CDBG	\$0	\$144,375	\$0	\$0	\$0	\$0	\$0
519.002	VIBRANT SMALL CITY GRANT-LOCAL	0	0	0	0	0	0	0
519.003	VIBRANT SMALL CITY GRANT-PRIVATE	0	0	0	0	0	0	0
519.004	TWO-WAY TRAFFIC GRANT - CDBG	0	0	879,000	879,000	0	0	(879,000)
519.005	TWO-WAY TRAFFIC GRANT - LOCAL	0	0	315,000	315,000	0	0	(315,000)
519.006	TWO-WAY TRAFFIC GRANT - SIGNALS	0	0	175,000	175,000	0	0	(175,000)
519.007	TWO-WAY TRAFFIC GRANT - ADA IMPRV	0	0	20,000	20,000	0	0	(20,000)
519.008	LAND ASSEMBLY GRANT - LOCAL	0	0	95,875	95,875	0	0	(95,875)
519.009	LAND ASSEMBLY GRANT - ACQUISITION	0	0	144,375	144,375	0	0	(144,375)
519.010	LAND ASSEMBLY GRANT - DEMOLITION	0	0	42,750	42,750	11,950	0	(42,750)
519.011	LAND ASSEMBLY GRANT - ADMIN.	0	0	10,000	10,000	5,000	0	(10,000)
519.012	DOWNTOWN FAÇADE GRANT - PRIVATE	0	0	221,945	221,945	124,953	0	(221,945)
519.013	DOWNTOWN FAÇADE GRANT - CDBG	0	0	307,875	307,875	36,556	0	(307,875)
519.014	DOWNTOWN FAÇADE GRANT - LOCAL	0	0	5,000	5,000	7,092	0	(5,000)
519.015	OTHER - LOCAL	0	0	20,125	20,125	0	0	(20,125)
664.000	INVESTMENT EARNINGS	9,488	12,895	5,000	5,000	685	0	(5,000)
676.202	CONTRIBUTION - MAJOR STREET FUND	879,000	0	0	0	0	0	0
676.281	CONTRIBUTION - DDA-TIF FUND	125,000	0	0	0	0	0	0
TOTAL VIBRANT SMALL CITIES GRANT FUND		\$1,013,488	\$157,270	\$2,241,945	\$2,241,945	\$186,236	\$0	(\$2,241,945)
Fund 310 - LDFA DEBT FUND								
404.000	CURRENT REAL PROPERTY TAX	\$123,436	\$0	\$0	\$0	\$0	\$0	\$0
664.000	INVESTMENT EARNINGS	1,967	309	0	0	65	0	0
TOTAL LDFA DEBT FUND		\$125,403	\$309	\$0	\$0	\$65	\$0	\$0

CITY OF ADRIAN
 FY2010-11 BUDGET
 PRELIMINARY ESTIMATED REVENUE

ACCOUNT DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE
							Over/(under) FY2009-10 ADOPTED BUDGET
Fund 394 - DDA DEBT FUND							
664.000 INVESTMENT EARNINGS	\$105	\$23	\$0	\$0	\$73	\$100	\$100
699.000 APPROP TRANSFER IN	112,345	100,480	95,785	95,785	95,785	90,240	(5,545)
TOTAL DDA DEBT FUND	\$112,450	\$100,503	\$95,785	\$95,785	\$95,858	\$90,340	(\$5,445)
Fund 496 - CAPITAL PROJECTS FUND - WATER							
676.591 CONTRIB-WATER	\$239,138	\$201,185	\$299,000	\$299,000	\$62,854	\$299,000	\$0
697.000 PRIOR YEARS' REVENUE	0	0	0	8,956	0	0	0
TOTAL CAPITAL PROJECTS FUND - WATER	\$239,138	\$201,185	\$299,000	\$307,956	\$62,854	\$299,000	\$0
Fund 497 - CAPITAL PROJECTS FUND - SEWER							
676.590 CONTRIB-WASTEWATER	\$244,498	\$442,152	\$179,000	\$179,000	\$48,798	\$179,000	\$0
697.000 PRIOR YEARS' REVENUE	0	0	0	323,100	0	0	0
TOTAL CAPITAL PROJECTS FUND - SEWER	\$244,498	\$442,152	\$179,000	\$502,100	\$48,798	\$179,000	\$0

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

							FY2010-11 ESTIMATE Over/(under)
ACCOUNT DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2009-10 ADOPTED BUDGET
Fund 585 - AUTO PARKING FUND							
652.300	\$0	\$0	\$0	\$0	\$0	\$0	\$0
652.304	1,652	0	0	0	0	0	0
652.306	9,020	5,226	8,000	8,000	1,744	4,000	(4,000)
652.312	30,412	19,740	30,000	30,000	2,973	20,000	(10,000)
656.000	26,833	5,051	30,000	30,000	4,300	5,000	(25,000)
664.000	58	154	100	100	74	100	0
698.000	0	0	2,635,000	2,635,000	0	0	(2,635,000)
699.101	6,000	6,000	6,000	6,000	0	6,000	0
699.280	10,000	10,000	0	0	0	0	0
699.281	50,000	0	0	0	0	0	0
699.280	0	0	10,000	10,000	10,000	10,000	0
699.599	26,985	25,253	30,000	30,000	15,417	30,000	0
699.699	0	0	0	0	0	0	0
TOTAL AUTO PARKING FUND	\$160,960	\$71,424	\$2,749,100	\$2,749,100	\$34,508	\$75,100	(\$2,674,000)
Fund 588 - TRANSPORTATION SYSTEM FUND							
511.000	\$77,599	\$67,597	\$68,656	\$68,656	\$42,105	\$68,000	(\$656)
571.000	0	639	305,560	305,560	0	0	(305,560)
572.000	174,411	155,980	152,847	152,847	74,145	155,000	2,153
633.000	93,999	98,794	105,147	105,147	42,634	100,000	(5,147)
671.000	0	0	4,056	4,056	0	4,000	(56)
676.101	100,816	100,115	98,398	98,398	0	100,000	1,602
695.000	8,780	0	0	0	3,000	0	0
697.000	0	0	0	0	0	0	0
TOTAL TRANSPORTATION SYSTEM FUND	\$455,605	\$423,125	\$734,664	\$734,664	\$161,884	\$427,000	(\$307,664)

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

**FY2010-11
ESTIMATE
Over/(under)**

ACCOUNT DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2009-10 ADOPTED BUDGET
Fund 590 - SEWER FUND							
647.509 SEWER CHARGES-RESIDENTIAL	\$1,197,759	\$1,454,621	\$1,615,000	\$1,615,000	\$793,760	\$1,615,000	\$0
647.510 SEWER CHARGES-INDUSTRIAL	195,928	242,039	235,000	235,000	117,191	235,000	0
647.511 SEWER CHARGES-COMMERCIAL	886,288	1,017,810	1,110,000	1,110,000	590,973	1,110,000	0
647.512 SEWER CHARGES-GOVERNMENTAL	112,732	109,532	120,000	120,000	37,706	120,000	0
647.516 SEWER CHARGES-MISC	5,595	4,016	5,000	5,000	3,691	5,000	0
647.521 SEWER CHARGES-ADRIAN TWP-FLAT	55,803	61,529	60,000	60,000	37,093	60,000	0
647.522 SEWER CHARGES-MADISON TWP-FLAT	3,075	3,922	4,000	4,000	2,186	4,000	0
647.523 SEWER CHARGES-ADRIAN TWP-METER	365,436	412,867	375,000	375,000	171,127	375,000	0
647.524 SEWER CHARGES-MADISON TWP-METE	597,015	427,742	475,000	475,000	201,229	475,000	0
647.527 SEWER CHARGES-NON RESIDEN PRE	13,360	14,794	15,000	15,000	7,454	15,000	0
647.614 SEWER CHARGES-SURCHARGE-EXTRA	48,743	34,078	45,000	45,000	19,119	45,000	0
653.000 PENALTIES	61,764	76,460	75,000	75,000	39,771	75,000	0
654.000 I.P.P. FINES & FEES	0	0	100	100	0	100	0
664.000 INVESTMENT EARNINGS	60,318	23,230	1,000	1,000	14,082	1,000	0
665.000 CHANGE IN FAIR MARKET VALUE	16,295	0	0	0	0	0	0
681.000 TAPS & SERVICE	7,260	26,830	40,000	40,000	0	40,000	0
692.000 INSTALLMT PURCHASE LOAN PROCEEDS	0	0	0	0	0	0	0
695.000 OTHER	32,549	22,886	9,955	9,955	59,176	9,955	0
697.000 PRIOR YEARS REVENUE	0	0	0	93,588	0	0	0
TOTAL SEWER FUND	\$3,659,920	\$3,932,356	\$4,185,055	\$4,278,643	\$2,094,558	\$4,185,055	\$0

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

							FY2010-11 ESTIMATE Over/(under)	
ACCOUNT DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2009-10 ADOPTED BUDGET	
Fund 591 - WATER FUND								
634.000	NEW ACCOUNT CHARGES	\$12,096	\$15,347	\$15,000	\$15,000	\$8,022	\$15,000	\$0
646.509	WATER SALES-RESIDENTIAL	1,085,808	1,279,828	1,440,000	1,440,000	696,803	1,440,000	0
646.510	WATER SALES-INDUSTRIAL	344,946	303,115	345,000	345,000	170,495	345,000	0
646.511	WATER SALES-COMMERCIAL	841,904	930,883	980,000	980,000	530,819	980,000	0
646.512	WATER SALES-GOVERNMENTAL	524,377	541,952	580,000	580,000	299,218	580,000	0
646.516	WATER SALES-MISC	20,301	22,440	25,000	25,000	10,676	25,000	0
646.518	WATER SALES-SPRINKLERS	37,240	46,927	48,000	48,000	25,633	48,000	0
653.000	PENALTIES - WATER	59,493	71,649	75,000	75,000	37,800	75,000	0
654.000	I.P.P. FINES & FEES	0	0	0	0	0	0	0
664.000	INVESTMENT EARNINGS	14,603	18,822	20,000	20,000	4,064	20,000	0
665.000	CHANGE IN FAIR MARKET VALUE	527	0	0	0	0	0	0
667.000	HYDRANT RENTAL	38,733	46,027	45,000	45,000	24,005	45,000	0
680.000	MERCHANDISE	104	1,353	1,000	1,000	271	1,000	0
681.000	TAPS & SERVICE	10,745	39,297	50,000	50,000	6,030	50,000	0
683.000	SALE OF PROPERTY	0	0	0	0	298,632	0	0
695.000	OTHER	41,919	39,025	20,000	20,000	7,556	20,000	0
697.000	PRIOR YEARS REVENUE	0	0	0	3,498	0	0	0
TOTAL WATER FUND		\$3,032,796	\$3,356,665	\$3,644,000	\$3,647,498	\$2,120,024	\$3,644,000	\$0
Fund 598 - STORM WATER UTILITY								
522.000	ILLICIT CONNECTION GRANT	\$26,880	\$9,948	\$100	\$100	\$0	\$100	\$0
648.000	STORM SEWER CHARGES	265,699	267,997	260,000	260,000	256,144	260,000	0
664.000	INVESTMENT EARNINGS	53	142	100	100	103	100	0
695.000	OTHER	0	0	0	0	2,784	0	0
TOTAL STORM WATER UTILITY		\$292,632	\$278,087	\$260,200	\$260,200	\$259,031	\$260,200	\$0
Fund 599 - CAP PROJECTS REVOLVING FUND								
408.202	SPECIAL ASSESSMENT - MAJOR STREETS	\$0	\$0	\$63,750	\$63,750	\$0	\$30,000	(\$33,750)
408.203	SPECIAL ASSESSMENT - LOCAL STREETS	0	0	113,998	113,998	0	100,000	(13,998)
408.590	SPECIAL ASSESSMENT - WASTEWATR	0	0	0	0	0	0	0
408.591	SPECIAL ASSESSMENT - WATER	0	0	0	0	0	0	0
664.000	INVESTMENT EARNINGS	29,698	27,406	5,000	5,000	20,951	30,000	25,000
TOTAL CAPITAL PROJECTS REVOLVING FUND		\$29,698	\$27,406	\$182,748	\$182,748	\$20,951	\$160,000	(\$22,748)

CITY OF ADRIAN
 FY2010-11 BUDGET
 PRELIMINARY ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE
								Over/(under) FY2009-10 ADOPTED BUDGET
Fund 661 - INFORMATION TECHNOLOGY FUND								
636.000	INFORMATION TECH SERVICES	\$323,072	\$340,218	\$25,767	\$25,767	\$68,433	\$130,000	\$104,233
637.000	GIS/CAD SERVICES	131,365	99,238	119,075	119,075	21,543	50,000	(69,075)
676.276	CONTRIB-ECONOMIC DEVELOPMENT FUN	0	17,080	0	0	0	0	0
676.591	CONTRIBUTION-WATER	2,929	0	0	0	0	0	0
676.101	CONTRIB-GENERAL FUND	0	2,432	0	0	0	0	0
695.000	OTHER	1,699	221	0	0	0	100	100
697.000	PRIOR YEARS REVENUE	0	0	240,000	452,842	0	0	(240,000)
TOTAL INFORMATION TECHNOLOGY FUND		\$459,065	\$459,189	\$384,842	\$597,684	\$89,976	\$180,100	(\$204,742)

**CITY OF ADRIAN
FY2010-11 BUDGET
PRELIMINARY ESTIMATED REVENUE**

**FY2010-11
ESTIMATE
Over/(under)**

ACCOUNT DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2009-10 ADOPTED BUDGET
Fund 662 - MOTOR VEHICLE POOL FUND							
635.276 VEH RENT - CEMETERY	\$0	\$0	\$8,175	\$8,175	\$21,685	\$43,000	\$34,825
635.301 VEH RENT - POLICE	0	0	123,350	123,350	130,166	260,000	136,650
635.336 VEH RENT - FIRE	0	0	99,498	99,498	49,749	100,000	502
635.371 VEH RENT - INSPECTION	0	0	17,125	17,125	21,094	42,000	24,875
635.441 VEH RENT - PUBLIC WORKS	0	0	104,775	104,775	29,043	58,000	(46,775)
635.449 VEH RENT - ENGINEERING	0	0	13,600	13,600	11,482	23,000	9,400
635.691 VEH RENT - PARKS & RECREATION	0	0	3,300	3,300	3,993	8,000	4,700
635.697 VEH RENT - PARKS & FORESTRY	0	0	32,900	32,900	36,163	72,000	39,100
635.698 VEH RENT - HERITAGE PARK	0	0	2,925	2,925	7,981	16,000	13,075
635.699 VEH RENT - FEE ESTATE	0	0	34,600	34,600	21,872	44,000	9,400
638.441 EQUIPMENT RENT - DPW	0	0	28,550	28,550	0	0	(28,550)
638.697 EQUIPMENT RENT - PARKS & FORESTRY	0	0	1,500	1,500	0	0	(1,500)
638.699 EQUIPMENT RENT - FEE ESTATE	0	0	3,700	3,700	0	0	(3,700)
675.101 CONTRIB. - GENERAL FUND	400,583	129,961	700,000	700,000	0	0	(700,000)
676.001 CONTRIB. - ADRIAN PUBLIC SCHOOLS	0	0	120,000	124,500	22,817	45,000	(75,000)
676.002 CONTRIB. - LISD	0	0	4,200	4,350	1,501	4,000	(200)
676.003 CONTRIB. - LENAWEE TRANSPORTATION	0	0	77,000	78,500	27,737	56,000	(21,000)
676.202 CONTRIB. - MAJOR STREET FUND	0	0	0	0	48,500	97,000	97,000
676.203 CONTRIB. - LOCAL STREET FUND	0	0	0	0	54,102	108,000	108,000
676.267 CONTRIB. - OMNI	0	0	0	0	163	300	300
676.585 CONTRIB. - AUTO PARKING	0	0	0	0	1,864	4,000	4,000
676.588 CONTRIB. - TRANSPORTATION FUND	0	0	50,000	50,000	13,188	26,000	(24,000)
676.590 CONTRIB. - WASTEWATER FUND	0	0	22,000	22,000	5,181	10,000	(12,000)
676.591 CONTRIB. - WATER FUND	0	0	18,000	18,000	5,448	11,000	(7,000)
676.598 CONTRIB. - STORM WATER UTILITY	0	0	0	0	9,704	20,000	20,000
685.000 SALE OF EQUIPMENT	0	4,250	0	0	0	0	0
697.000 PRIOR YEARS REVENUE	0	0	0	42	0	0	0
TOTAL MOTOR VEHICLE POOL FUND	\$400,583	\$134,211	\$1,465,198	\$1,471,390	\$523,433	\$1,047,300	(\$417,898)

CITY OF ADRIAN
 FY2010-11 BUDGET
 PRELIMINARY ESTIMATED REVENUE

ACCOUNT DESCRIPTION	FY2007-08 ACTUAL	FY2008-09 ACTUAL	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/09	FY2010-11 REVENUE ESTIMATE	FY2010-11 ESTIMATE Over/(under) FY2009-10 ADOPTED BUDGET
Fund 702 - ENDOWMENT TRUST FUND							
664.000 INVESTMENT EARNINGS	\$1,566	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PERPETUAL CARE FUND	\$1,566	\$0	\$0	\$0	\$0	\$0	\$0
Fund 711 - PERPETUAL CARE FUND							
664.000 INVESTMENT EARNINGS	\$47,998	\$8,775	\$30,000	\$30,000	\$22,193	\$30,000	\$0
665.000 CHANGE IN FAIR MARKET VALUE	6,247	0	0	0	0	0	0
TOTAL PERPETUAL CARE FUND	\$54,245	\$8,775	\$30,000	\$30,000	\$22,193	\$30,000	\$0
LESS: INTERFUND ELIMINATIONS	3,511,196	0	3,781,954	3,781,954	399,889	2,867,536	(914,418)
TOTAL REVENUES - ALL FUNDS	\$24,247,511	\$26,360,316	\$38,618,238	\$39,978,750	\$23,090,033	\$22,790,059	(\$15,828,179)

REGULAR

AGENDA

SO-11 R-1

January 19, 2010

SPECIAL ORDER

The Mayor called for the hearing and consideration of comments to confirmation of the Special Assessment Roll for SAD #378 – W. Church Street from S. Winter to W. Maumee Streets.

Discussion

When the Mayor called for final objections _____

_____ and he declared the hearing closed.

December 22, 2009



MEMORANDUM

TO: Dane Nelson, City Administrator

FROM: Kristin Bauer, City Engineer

SUBJECT: Church St. SAD #378

In conjunction with the Capitol Project Plan and two-way traffic conversion, the following project was completed per plan. We are now requesting the special hearing to finalize the special assessment rolls. This information will be forthcoming from the Finance Department.

Due to weather considerations and later than expected completion of this project, it is not 100% complete and final payment has not been made to the contractor. However, all items for the special assessment items have been completed and paid. The items remaining all relate to permanent pavement markings.

The total contract amount was \$361,941.21. We have paid the entire contract, minus a retainage of \$108,702.64 for a few incidentals and pavement markings. The final assessment amounts came to a total of \$34,784.99

I am requesting that a public hearing be held for this SAD at the Jan. 19, 2010 City Commission meeting.

Project: Two-Way Traffic Conversion

Project Portion: West Church Street Re-Construct

Totals

Item No.	Description	Quantity	Unit	Unit Pr.	Amount
6	Curb and Gutter, Rem	1873	Ft	\$3.86	\$7,229.78
8	Pavt, Rem	9704	Syd	\$1.84	\$17,855.36
9	Sidewalk, Rem	985	Syd	\$5.59	\$5,506.15
10	Subgrade Undercutting, Type II	70	Ft	\$21.81	\$1,526.70
13	Roadway Grading	11.2	Sta	\$2,151.74	\$24,099.49
14	Erosion Control, Gravel Acces Approach	2	Ea	\$451.70	\$903.40
15	Erosion Control, Inlet Protection Fabric Drop	40	Ea	\$55.50	\$2,220.00
16	Erosion Con, Maintenance, Sediment Removal	1	Cyd	\$18.66	\$18.66
18	Project Cleanup	0.33	LS	\$8,984.00	\$2,964.72
19	Subbase, CIP	3782	Cyd	\$13.85	\$52,380.70
20	Aggregate Base, 6 inch	4827	Syd	\$4.93	\$23,797.11
21	Aggregate Base, 18 inch	43	Syd	\$14.76	\$634.68
22	Maintenance Gravel, LM	30	Cyd	\$33.60	\$1,008.00
35	HMA, 3E3	333	Ton	\$60.00	\$19,980.00
36	HMA, 4E3, High Stress	443	Ton	\$58.00	\$25,694.00
37	HMA, 5E3, High Stress	664	Ton	\$80.00	\$53,120.00
38	HMA Approach, High Stress	192	Ton	\$110.00	\$21,120.00
46	Driveway, Nonreinf Conc, 6 inch	1510	Syd	\$28.40	\$42,884.00
47	Curb and Gutter, Conc, Det C4	1873	Ft	\$15.49	\$29,012.77
48	Sidewalk, Conc, 4 inch	5084	Sft	\$2.66	\$13,523.44
49	Sidewalk, Conc, 6 inch	550	Sft	\$3.16	\$1,738.00
50	Sidewalk Ramp, ADA	1650	Sft	\$6.75	\$11,137.50
68	Pavt Mrkg, Ovly Cold Plastic, 4 White	100	Ft	\$1.45	\$145.00
69	Pavt Mrkg, Ovly Cold Plastic, 4 Yellow	375	Ft	\$1.45	\$543.75
72	Pavt Mrkg, Ovly Cold Plastic, 6 X-Walk	100	Ft	\$2.65	\$265.00
76	Pavt Mrkg, Ovly Cold Plastic, 24 Stop Bar	100	Ft	\$10.50	\$1,050.00
77	Pavt Mrkg, Ovly Cold Plastic, Lt Tn Ar Sym	1	Ea	\$125.00	\$125.00
78	Pavt Mrkg, Ovly Cold Plastic, Only	2	Ea	\$135.00	\$270.00
84	Pavt Mrkg, Spray Thermopl, 4 inch, Yellow	2200	Ft	\$0.45	\$990.00
92	Pavt Mrkg, Longit, 6 or Less Width Rem	440	Ft	\$0.45	\$198.00

Total Cost	\$361,941.21
-------------------	---------------------

SPECIAL ASSESSMENT DISTRICT

Improvement: W. Church Street		Location: Maumee to Winter			Unit Prices:	\$19.35	\$2.86	\$3.16		\$3.36
Tax ID No.	Owner	Address	Description			Curb & Gutter	4" Sidewalk	6" Sidewalk	Corner Lot Deduction	Drive Approach
XA0-210-1007-00	DOUBLE, PAMELA J & LARRY L	204 S. Winter	LOT 7 & N 48.5 FT LOT 6 BLK 1 ASSESSORS PLAT NO. 2	Amount	\$2,611.15	\$1,876.95	\$0.00	\$0.00		\$734.20
				Units		97.00				218.51
XA0-210-1009-00 thru XA0-210-1015-00	SALVATION ARMY	217 W. Church	LOT 9 BLK 1 ASSESSOR'S PLAT NO 2	Amount	\$8,356.33	\$7,343.33	\$0.00	\$0.00		\$1,013.00
				Units		379.50				301.49
XA0-210-1016-00	VALENTINE BROS. DEVELOPMENT LLC	251 W. Church	LOT 16 & E 1/2 LOT 17 & LOT 23 BLK 1 ASSESSOR'S PLAT NO 2	Amount	\$2,254.24	\$1,552.84	\$0.00	\$0.00		\$701.40
				Units		80.25				208.75
XA0-210-1017-00	JOHNSTON TRUST, MARK L	405 College	W 1/2 OF LOT 17 BLK 1 ASSESSOR'S PLAT NO	Amount	\$585.34	\$585.34	\$0.00	\$0.00		\$0.00
				Units		30.25				0.00
XA0-210-1020-01	ADRIAN RIVERVIEW TERRACE LTD	400 College	LOTS 1, 2, 3, 4, 5, 6, 7 AND 8 BLOCK 2 ASSESSOR'S PLAT NO 3 ALSO LOT 20 AND PART OF LOT 25 BLK 1 ASSESSOR'S PLAT NO 2 DESC AS BEG AT THE MOST W'LY COR OF LOT 20 RUNN TH N 53 DEG 36'0"E 100 FT ALG E'LY LI OF COLLEGE AVETO NE COR LOT 20 TH S 56 DEG 5'44"	Amount	\$3,541.05	\$3,541.05	\$0.00	\$0.00		\$0.00
				Units		183.00				0.00
XA0-215-3001-02	VAN OPYNEN, RICHARD M & VICKY	403 W. Maumee	LOTS 1-2 & 3 BLK 3 ASSESSOR'S PLAT NO 3	Amount	\$3,540.49	\$2,721.00	\$0.00	\$0.00		\$819.49
				Units		140.62				243.90
XA0-385-0004-00	HAMERMAN, WILLIAM S	148 S. Winter	S 20 FT LOT 4 & ALL LOTS 5-6-7-8-9 JAMES BERRYS SUB OF COMSTOCK HOMESTEAD	Amount	\$3,034.83	\$2,181.71	\$0.00	\$0.00		\$852.92
				Units		112.75				253.84
XA0-385-0010-00	CITY OF ADRIAN	212 W. Church	LOT 10 & E 1/2 LOT 11 JAMES BERRYS SUB OF COMSTOCK HOMESTEAD	Amount	\$725.63	\$725.63	\$0.00	\$0.00		\$0.00
				Units		37.50				0.00
XA0-385-0012-00	CITY OF ADRIAN	218 W. Church	W 1/2 LOT 11 & ALL LOT 12 JAMES BERRYS SUB OF COMSTOCK HOMESTEAD	Amount	\$725.63	\$725.63	\$0.00	\$0.00		\$0.00
				Units		37.50				0.00
XA0-385-0013-00	BSVAK LLC	220 W. Church	LOT 13 & E 1/2 LOT 14 JAMES BERRYS SUB OF COMSTOCK HOMESTEAD	Amount	\$1,050.83	\$725.63	\$0.00	\$0.00		\$325.00
				Units		37.50				96.73
XA0-385-0015-00	NAGY, ROBERT J	224 W. Church	W 1/2 LOT 14 & ALL LOT 15 JAMES BERRYS SUB OF COMSTOCK HOMESTEAD	Amount	\$1,057.33	\$725.63	\$0.00	\$0.00		\$331.70
				Units		37.50				98.72
XA0-385-0016-00	NAGY, ROBERT J	228 W. Church	LOTS 16-17 & N 16 FT LOT 18 JAMES BERRYS SUB OF COMSTOCK HOMESTEAD	Amount	\$1,304.04	\$967.50	\$0.00	\$0.00		\$336.54
				Units		50.00				100.16
XA0-385-0018-00	APOSTOLIC ASSEMBLY OF	234 W. Church	LOT 18 EX N 16 FT JAMES BERRYS SUB OF COMSTOCK HOMESTEAD	Amount	\$483.75	\$483.75	\$0.00	\$0.00		\$0.00
				Units		25.00				0.00

SPECIAL ASSESSMENT DISTRICT

Improvement: W. Church Street			Location: Maumee to Winter			Unit Prices:	\$19.35	\$2.66	\$3.16		\$3.36
Tax ID No.	Owner	Address	Description			Curb & Gutter	4" Sidewalk	6" Sidewalk	Corner Lot Deduction	Drive Approach	
XA0-850-0228-00	CITY OF ADRIAN-PARKS	CITY OF ADRIAN-PARKS	CITY PARKS	Amount	\$3,483.00	\$3,483.00	\$0.00	\$0.00		\$0.00	
				Units		180.00				0.00	
XA0-850-0228-00	CITY OF ADRIAN-PARKS	CITY OF ADRIAN-PARKS	CITY PARKS	Amount	\$2,031.75	\$2,031.75	\$0.00	\$0.00		\$0.00	
				Units		105.00				0.00	
Total Assessables Total Units				TOTAL	Amount	\$34,764.99					
				Units	1,533.37						

R10-006

January 19, 2010

RE: ENGINEERING – Confirm Special Assessment Roll for SAD #378 – W. Church from Winter to Maumee Streets

RESOLUTION

WHEREAS, the City Assessor has reported the Special Assessment Roll for SAD #378 to the City Commission for improvements on W. Church from S. Winter to W. Maumee Streets; and

WHEREAS, said Roll has been filed with the City Clerk for public examination; and

WHEREAS, said notice has been given and a hearing held for the purpose of reviewing said Roll and considering any objections thereto; and

WHEREAS, all objections to said Roll have been duly considered; and

WHEREAS, the special assessment project cost for SAD #378 was incorrectly stated as being \$1,375,431.84 in Resolution CR10-001 dated January 4, 2010

NOW, THEREFORE, BE IT RESOLVED that the amended special assessment project cost for SAD #378 in the amount of \$361,941.21 for improvements on Church Street from Winter to Maumee Streets is hereby confirmed; and be it

FURTHER, RESOLVED that the Special Assessment Roll in the amount of \$34,784.99 for improvements on Church Street from S. Winter to W. Maumee Streets, said project being known and designated as SAD #378, be and the same is hereby confirmed, and that \$327,156.22 is hereby confirmed as the City's portion of said project.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____ by a
_____ vote.

SO-2, R-2

January 19, 2010

SPECIAL ORDER

The Mayor called for the hearing and consideration of comments to establishment of a Special Assessment District for improvements on Summit St. from S. Winter to S. Main Streets (SAD #379).

Discussion

When the Mayor called for final objections _____

_____ and he declared the hearing closed.

PUBLIC HEARING NOTICE

Property Owner: Sharon S. Szeman
Property Address: 751 S. Main St.
Property No: XAO-340-0010-00

WHEREAS, the City Administrator has recommended that W. Summit St. From Winter to S. Main, be improved by the construction of curb and gutter, driveway approaches and other appurtenances on a special assessment basis, has prepared and filed plans and specifications for the proposed construction, and has prepared and filed a report and recommendation relating thereto pursuant to the provisions of Section 1.205 of the Adrian City Code.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Commission deems and declares its intention to improve W. Summit from S. Winter to S. Main Streets:
2. That the estimated cost thereof is \$283,853.
3. That \$58,250 of the said estimated cost shall be defrayed by special assessment and \$225,603 shall be paid from local street funds.
4. That the proposed special assessment district shall include the following land and premises:

Special Assessment Properties

W. Summit from S. Winter to S. Main Streets - SAD #379

5. That special assessments to defray the cost of the proposed improvements shall be levied on the lands and premises within the proposed special assessment district according to frontage.
6. That the report of the City Administrator be filed with the City Clerk forthwith for public examination.
7. That the City Commission will meet in the Commission Chamber on the 2nd floor of the former City Hall, 100 E. Church St., Adrian, MI, at **7:00 p.m. on Tuesday, January 19, 2010** for the purpose of hearing and considering comments to the proposed improvements or to the inclusion of any property within the proposed special assessment district.
8. That the City Clerk will mail notice of intention to make the said improvements to all interested parties pursuant to the provisions of Section 1.260 of the Adrian City Code.

This resolution was adopted by a unanimous vote.

Pat Baker, City Clerk

The following costs of the above improvements are listed so that you may **ESTIMATE** your assessment. Costs are subject to change dependent on current bid prices. If you need assistance, the Engineering Department will be happy to help you with your estimate by calling 264-4890.

Curb & Gutter Removal & Replacement	\$19.00/LF
6" Thick Concrete	\$ 5.50 SF
4" Thick Concrete	\$ 4.50 SF

Sharon S. Szeman
166 Co. Rd. 3800
Houston, AL 35572

Luis Tovar
2332 Linden Dr.
Adrian, MI 49221

Angelica Gonzales Trust
803 S. Main St.
Adrian, MI 49221

Qi Han Huang
4361 Seymore Rd.
Jackson, MI 49201

Pedro Hernandez
503 W. Summit St.
Adrian, MI 49221

Richard J. Brehmer
807 Caton Ave.
Adrian, MI 49221

Betty J. Hill
424 W. Summit St.
Adrian, MI 49221

Mercedes A. Flores
2798 Fairlawn Ave.
Adrian, MI 49221

Christ Temple Ministries
3665 Deerfield Rd.
Adrian, MI 49221

Martin R. Holtz
752 Hoch Ave.
Adrian, MI 49221

Donna J. Powers
802 Hoch Ave.
Adrian, MI 49221

George & Bonnie Watters
3201 Knight Hwy.
Adrian, MI 49221

Phyllis Friemoth
807 Hoch Ave.
Adrian, MI 49221

Mark Jenkins
2260 Fairfield Rd.
Sand Creek, MI 49279

David & Kelly Turner
326 Summit St.
Adrian, MI 49221

Gene Cole Living Trust
312 W. Summit St.
Adrian, MI 49221

Stephen J. Guerra
310 W. Summit St.
Adrian, MI 49221

Juan & Gary Lee Rivera
750 Howell Ave.
Adrian, MI 49221

Nancy Disbro Trust
738 S. Winter St.
Adrian, MI 49221

David R. Aldrich
400 College Ave., Apt. 507
Adrian, MI 49221

Marvin Howard
804 S. Winter St.
Adrian, MI 49221

Michael & Candy Ingerly
811 Howell Ave.
Adrian, MI 49221

SAD #379 - Summit (Winter to
Main St.

RE: ENGINEERING – Establish Special Assessment District for Summit St. from S. Winter to S. Main Streets – SAD #379

RESOLUTION

WHEREAS, the Adrian City Commission, by Resolution CR10-003, duly adopted at its January 4, 2010, regular meeting, deemed it necessary and declared its intention to construct street improvements on Summit Street from S. Winter to S. Main Streets, and did provide a notice of public hearing as provided by Chapter 70, Section 70-6 of the Adrian City Code; and

WHEREAS, said notice has been given and hearing held.

NOW, THEREFORE, BE IT RESOLVED:

1. That said public improvements be made and the City Administrator be directed to proceed with same.
2. That the plans, specifications and detailed estimates relating to said improvements, as filed with the City Clerk, be and are hereby approved and adopted and the City Administrator is directed to take action necessary to accomplish the said improvements.
3. That the estimated total costs of said improvements are determined to be \$283,853.
4. That \$58,250 of the said estimated cost shall be defrayed by special assessment and \$225,603 shall be paid by local street funds.
5. That the said special assessment may be paid in ten installments. The first installment shall be due and payable on or before sixty days from the date said special assessment is confirmed, and one installment shall be due annually thereafter. Interest shall be charged at the rate of six (6%) percent per annum on all unpaid installments.
6. That the premises upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #379, and described as follows:

Special Assessment Properties

W. Summit from S. Winter to S. Main Streets

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

On motion by Commissioner _____, seconded by Commissioner _____, this resolution was _____ by a _____ vote.

50-3, R-3

January 19, 2010

SPECIAL ORDER

The Mayor called for the hearing and consideration of comments to establishment of a Special Assessment District for improvements on Mulberry St. from Elm to Ormsby Streets (SAD #380).

Discussion

When the Mayor called for final objections _____

_____ and he declared the hearing closed.

PUBLIC HEARING NOTICE

Property Owner: Mr. & Mrs. John Lucas
Property Address: 707 Mulberry St.
Property No: XAO-520-0012-01

WHEREAS, the City Administrator has recommended that Mulberry Street from Elm to Ormsby Streets, be improved by the construction of curb and gutter, driveway approaches and other appurtenances on a special assessment basis, has prepared and filed plans and specifications for the proposed construction, and has prepared and filed a report and recommendation relating thereto pursuant to the provisions of Section 1.205 of the Adrian City Code.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Commission deems and declares its intention to improve Mulberry Street from Elm to Ormsby:
2. That the estimated cost thereof is \$69,086.
3. That \$14,691 of the said estimated cost shall be defrayed by special assessment and \$54,395 shall be paid from local street funds.
4. That the proposed special assessment district shall include the following land and premises:

Special Assessment Properties

Mulberry Street from Elm to Ormsby Streets - SAD #380

5. That special assessments to defray the cost of the proposed improvements shall be levied on the lands and premises within the proposed special assessment district according to frontage.
6. That the report of the City Administrator be filed with the City Clerk forthwith for public examination.
7. That the City Commission will meet on the 2nd floor of the former City Hall, 100 E. Church St., Adrian, MI, at **7:00 p.m. on Tuesday, January 19, 2010** for the purpose of hearing and considering comments to the proposed improvements or to the inclusion of any property within the proposed special assessment district.
8. That the City Clerk will mail notice of intention to make the said improvements to all interested parties pursuant to the provisions of Section 1.260 of the Adrian City Code.

This resolution was adopted by a unanimous vote.

Pat Baker, City Clerk

The following costs of the above improvements are listed so that you may **ESTIMATE** your assessment. Costs are subject to change dependent on current bid prices. If you need assistance, the Engineering Department will be happy to help you with your estimate by calling 264-4890.

Curb & Gutter Removal & Replacement	\$19.00/LF
6" Thick Concrete	\$ 5.50 SF
4" Thick Concrete	\$ 4.50 SF

Mr. & Mrs. John Lucas
707 Mulberry St.
Adrian, MI 49221

Geneva Niles
916 Ormsby St.
Adrian, MI 49221

Paula West
901 Elm St.
Adrian, MI 49221

Tim Ritchie
843 Elm St.
Adrian, MI 49221

Domingo & Maria Trevino
714 Mulberry St.
Adrian, MI 49221

Bobbi Jo, Restis & Ben Smith
836 Ormsby St.
Adrian, MI 49221

SAD #380 - Mulberry St. - (Elm to
Ormsby)

RE: ENGINEERING – Establish Special Assessment District for Mulberry St. from Elm to Ormsby Streets (SAD #380)

RESOLUTION

WHEREAS, the Adrian City Commission, by Resolution CR10-004, duly adopted at its January 4, 2010 regular meeting, deemed it necessary and declared its intention to construct street improvements on Mulberry Street from Elm to Ormsby Streets, and did provide a notice of public hearing as provided by Chapter 70, Section 70-6 of the Adrian City Code; and

WHEREAS, said notice has been given and hearing held.

NOW, THEREFORE, BE IT RESOLVED:

1. That said public improvements be made and the City Administrator be directed to proceed with same.
2. That the plans, specifications and detailed estimates relating to said improvements, as filed with the City Clerk, be and are hereby approved and adopted and the City Administrator is directed to take action necessary to accomplish the said improvements.
3. That the estimated total costs of said improvements are determined to be \$69,086.
4. That \$14,691 of the said estimated cost shall be defrayed by special assessment and \$54,395 shall be paid by local street funds.
5. That the said special assessment may be paid in ten installments. The first installment shall be due and payable on or before sixty days from the date said special assessment is confirmed, and one installment shall be due annually thereafter. Interest shall be charged at the rate of six (6%) percent per annum on all unpaid installments.
6. That the premises upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #380, and described as follows:

Special Assessment Properties

Mulberry Street from Elm to Ormsby Street – SAD #380

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

On motion by Commissioner _____, seconded by Commissioner _____, this resolution was _____ by a _____ vote.

R-4

R10-009

January 19, 2010

RE: CITY COMMISSION – Accept Resignation of Commissioner Miller

RESOLUTION

WHEREAS, Christopher D. Miller has filed with the Adrian City Clerk a notice of resignation from his office of City Commissioner; and

WHEREAS, the City Charter requires that resignations of elected officers shall be acted upon at the next regular meeting of the City Commission.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the resignation of Christopher D. Miller is hereby acknowledged and accepted by the Adrian City Commission; and

IT IS, FURTHER, RESOLVED that the Adrian City Commission does hereby extend its gratitude and appreciation to Commissioner Miller for his service to the City of Adrian in this capacity.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____ by a
_____ vote.

R-5



MEMO

Date: January 8, 2010

To: Dane C. Nelson, City Administrator
Hon. Gary McDowell, Mayor
City Commission

From: Jeffrey C. Pardee, Finance Director

**Re: DOWNTOWN DEVELOPMENT AUTHORITY (DDA) – Reclassification of
Downtown Development Coordinator to Economic/Downtown
Development Coordinator**

In accordance with Public Act 197 of 1975, the Adrian Downtown Development Authority (January 23, 1990) and Adrian City Commission (by Ordinance 90-2 on March 5, 1990) adopted the Tax Increment Financing (TIF) Plan in order to prevent further deterioration and to encourage historic preservation and economic growth in the Downtown District. The Adrian City Commission, by resolution dated December 15, 2003, created the position (#290-001) Downtown Development Director (Salary Grade Band 43-47) in the Department of Community Development & Housing, which was subsequently revised to Downtown Development Coordinator (Salary Grade 8), within the scope of the Classification and Compensation Study authorized by the City Commission on January 3, 2007 (Resolution #R07-002).

A vacancy in this position due to a voluntary termination in September, 2009 provided an opportunity to review the scope of the Job Description in light of the current depressed economy and the need to expand economic development efforts citywide. As a result of the review, the City Administrator respectfully recommends, and the Downtown Development Authority concurs, that the current classification of Downtown Development Coordinator (Salary Grade 8) should be expanded to Economic/Downtown Development Coordinator (Salary Grade 10) with citywide responsibilities (see attached Revised Job Description) and equally shared funding between the DDA-TIF and the Economic Development Fund, which has recently benefited from increased contributions from the Gas/Fuel Rate Commission negotiations.

According to my calculations (see attached spreadsheet) the net overall annual estimated cost increase will be \$3,777, reducing the cost to the DDA-TIF Fund (281) by \$7,365 and the LDFA Fund (282) by \$17,962, while increasing the cost to the Economic Development Fund (276) by \$29,103, which will be offset by the aforementioned additional revenue. It should also be noted that the new employee has chosen not to enroll in the City's Health Plan, resulting in an annual cost-avoidance that otherwise would have been \$13,569.

The attached resolution and recommended budget amendment, reflecting the January 1, 2010 effective date, has been prepared for consideration by the City Commission at the January 19, 2010 City Commission meeting. If you have any questions or need for further information, please contact my office.

CITY OF ADRIAN
COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT
Creation of Economic/Downtown Development Coordinator
Effective January 1, 2010

	Grade/ Step	Salary (702.000)	Social Security (715.000)	Hospitl- ization (716.000)	Life Ins. AD&D (717.000)	Retirement Contribution (718.000)	Unemploy. Comp. (719.000)	Workers' Comp. (914.000)	Total Fringe Benefits	Tortal Salaries & Fringes
Current:										
Downtown Development Coordinator	8/2	\$41,382	\$3,166 7.65%	\$4,926	\$109	\$4,403 10.64%	\$193 0.47%	\$251 0.61%	\$13,048	\$54,430
DDA-TIF Fund (281)	67%	\$27,726	\$2,121	\$3,301	\$73	\$2,950	\$129	\$168	\$8,742	\$36,468
LDFA Fund (282)	33%	13,656	1,045	1,625	36	1,453	64	83	4,306	17,962
Total		\$41,382	\$3,166	\$4,926	\$109	\$4,403	\$193	\$251	\$13,048	\$54,430
Proposed:										
Economic/DDA Coordinator	10/1	\$48,116	\$3,681	\$662	\$109	\$5,120	\$226	\$294	\$10,091	\$58,207
DDA-TIF Fund (281)	50%	\$24,058	\$1,840	\$331	\$55	\$2,560	\$113	\$147	\$5,045	\$29,103
Economic Development Fund (276)	50%	24,058	1,840	331	55	2,560	113	147	5,045	29,103
Total		\$48,116	\$3,681	\$662	\$109	\$5,120	\$226	\$294	\$10,091	\$58,207
Increase/(Decrease) by Funding Source:										
DDA-TIF Fund (281)		(\$3,668)	(\$281)	(\$2,970)	(\$19)	(\$390)	(\$16)	(\$21)	(\$3,697)	(\$7,365)
LDFA Fund (282)		(13,656)	(1,045)	(1,625)	(36)	(1,453)	(64)	(83)	(4,306)	(17,962)
Economic Development Fund (276)		24,058	1,840	331	55	2,560	113	147	5,045	29,103
Total		\$6,734	\$515	(\$4,264)	\$0	\$717	\$33	\$43	(\$2,957)	\$3,777

Note: Increased funding available in the Economic Development Fund (276) due to higher Citizen Gas Fuel Co. Contribution resulting from Rate Negotiations.

CITY OF ADRIAN
ECONOMIC/DOWNTOWN DEVELOPMENT COORDINATOR
January 2010

JOB DESCRIPTION

GENERAL SUMMARY

The Economic Development/DDA Coordinator is to serve under the general direction of the Community Development Director. This position serves as the City of Adrian staff liaison with the Downtown Development Authority (DDA) and Local Development Finance Authority (LDFA). The employee will assist with activities as they relate to business attraction, expansion, and retention. The position is involved in city strategic planning initiatives, development and management of annual DDA budget, administration of state and federal grants, and preparation and implementation of studies and plans. Other responsibilities include promoting downtown development through various public relations initiatives, including support of various city-wide special events. The position works cooperatively and effectively with business and property owners, prospective developers, and local organizations and various city departments. The Coordinator works with considerable independence in job related activities and is held accountable for performance and results.

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILLS, & ABILITIES

- Bachelor's Degree with preferred course of study in one of the following: urban planning, business, marketing, public administration or a field related to downtown development.
- Minimum of three (3) years experience in a similar or related field.
- Equivalent combination of education and experience in preparation for successfully providing administrative leadership and management of the affairs of the DDA.
- Knowledge of basic business management procedures and practices to effectively control departmental financial operation within budget and policy guidelines.
- Knowledge of state and federal laws and funding sources pertaining to city and downtown economic development and redevelopment.
- Demonstrated continuing professional development as evidenced by completion of seminars, certification, workshops and training programs to stay abreast of downtown and economic development. Participation in professional downtown management associations at the state or national level.

RESPONSIBILITIES AND ESSENTIAL DUTIES AND FUNCTIONS

The employee in this position is responsible for the following essential duties:
(These examples do not include all of the duties which the employee is expected to perform)

DDA RESPONSIBILITIES

1. Serves as City of Adrian staff liaison with/for the DDA Board of Directors. The Coordinator is responsible for facilitating all downtown objectives through the preparation of monthly DDA Board meetings, agendas, and inclusive materials.
2. Responsible for all administrative aspects of the DDA including, but not limited to, annual budget development and management for DDA Funds 280 and 281 and the preparation and presentation of the Capital Improvement Projects (CIP) as it pertains to the area within the City of Adrian Downtown Development Authority boundary.
3. Pursues, identifies and secures grant opportunities for downtown development; responsible for writing and administering applicable state, federal and other grants necessary for achieving the objectives of the DDA and City Commission.
4. Functions as project/contract administrator for DDA initiatives. Provides day-to-day oversight of projects in progress, acting as the DDA's representative, and reviews invoices, authorizes payments and maintains all financial and project data.
5. Works cooperatively with the Chamber of Commerce and other groups in developing and coordinating promotional events. Provides advice and information on downtown management issues and encourages a cooperative working environment between the DDA, Chamber, City and other agencies impacting the downtown.
6. Serves as the primary point of contact for the DDA Board and all downtown related queries and issues. Fosters and maintains a cooperative working relationship with existing business owners, prospective developers, realtors, residents and governmental agencies.
7. Responsible for the promotion and dissemination of all applicable redevelopment incentives necessary to facilitate real and personal downtown property investment, including but not limited to: Obsolete Property Rehabilitation Act (OPRA), the DDA Façade Enhancement Program, Brownfield Redevelopment Incentives (Business Tax Credits & TIF), Historic Preservation Incentives which involves working with the Historic District Committee (HDC), HDC Study Committee, SHPO, and the Neighborhood Enterprise Zone (NEZ).
8. Articulates the DDA's role in an enthusiastic manner, and furthers this appreciation through various communication channels such as speaking engagements, radio and newspaper interviews, website development and usage, newsletters and other media devices.
9. Aggressively promotes and develops business retention and attraction strategies, develops and distributes documentation for community and business demographics, economic reports and information on possible state or local programs of interest. Maintain a keen awareness of any issues negatively affecting downtown businesses.
10. Insures that the DDA abides by all applicable federal, state and local laws and regulations, while maintaining associated records and reporting procedures.

11. Administers the Downtown Waste Management program, reviews new sign permits as proposed within the DDA District, administers the downtown parking validation program and works with the Inspections Department to eliminate downtown blight and property maintenance code violations.
12. Performs all other duties as assigned.

ECONOMIC DEVELOPMENT RESPONSIBILITIES

1. Knowledge and implementation of all applicable redevelopment incentives necessary to facilitate real and personal property investment and business recruitment and retention strategies to promote a stronger economic base within the City of Adrian.
2. Assist in business retention visits and develop a formal relationship with business owners and industrial plant operators/CEO's.
3. Maintains a database of public and privately-owned sites and buildings available for development.
4. Serves as city liaison for special projects as assigned. Employee may be assigned portions of one or more projects or may be assigned total responsibility for a project.
5. Will work closely with local officials, local chambers, and state agencies, as well as a variety of other groups and individuals.
6. Assists with grant proposals and applications and other necessary documents as may be required for property acquisition and demolition.
7. Understand the importance and promote the value of the Local District Finance Authority (LDFA).
7. Performs all other duties as assigned.

SUPERVISION RECEIVED

Policies and budgets are approved by the City Commission, following submission of recommendations from the Downtown Development Authority Coordinator and Board of Directors. Program guidance and oversight is received from the DDA Board. Special assignments are also made by the Community Development Director, who is responsible for operation oversight, similar to that exercised over other City staff. The Economic/DDA Director functions with considerable independence in job-related activities and is held accountable for their results.

PERFORMANCE STANDARDS

The Coordinator can anticipate the establishment of mutually agreed upon performance standards with the Board at the time of hiring. Within the first year, the Coordinator will be expected to establish a credible working relationship with the DDA Board, the City and diverse members of the community.

EMPLOYMENT AT WILL

The Economic/Downtown Development Coordinator serves at the pleasure of the Downtown Development Authority, the City Commission, and the City of Adrian.

R10-010

January 19, 2010

RE: DOWNTOWN DEVELOPMENT AUTHORITY (DDA) – Reclassification of Downtown Development Coordinator to Economic/Downtown Development Coordinator

RESOLUTION

WHEREAS, in accordance with Public Act 197 of 1975, the Adrian Downtown Development Authority (January 23, 1990) and Adrian City Commission (by Ordinance 90-2 on March 5, 1990) adopted the Tax Increment Financing (TIF) Plan in order to prevent further deterioration and to encourage historic preservation and economic growth in the Downtown District; and

WHEREAS, the Adrian City Commission, by resolution dated December 15, 2003, created the position (#290-001) Downtown Development Director (Salary Grade Band 43-47) in the Department of Community Development and Housing, which was subsequently revised to Downtown Development Coordinator (Salary Grade 8) within the scope of the Classification and Compensation Study authorized by the City Commission on January 3, 2007 (Resolution #R07-002); and

WHEREAS, a vacancy in this position, due to a voluntary termination in September, 2009, provided an opportunity to review the scope of the job description in light of the current depressed economy and the need to expand economic development efforts citywide; and

WHEREAS, as a result of the review, the City Administrator respectfully recommends, and the Downtown Development Authority concurs, that the current classification of the Downtown Development Coordinator (Salary Grade 8) should be expanded to Economic/Downtown Development Coordinator (Salary Grade 10) with citywide responsibilities and equally shared funding between the DDA-TIF and the Economic Development Fund, which has recently benefitted from increased contributions from the Gas/Fuel Rate Commission negotiations; and

WHEREAS, the Finance Director estimates the net overall annual cost increase to be \$3,777, reducing the cost to the DDA-TIF Fund (281) by \$7,365 and the LDFA Fund (282) by \$17,962, while increasing the cost to the Economic Development Fund (276) by \$29,013, which will be offset by the aforementioned additional revenue. It should also be noted that the new employee has chosen not to enroll in the City's Health Plan, resulting in an annual cost avoidance that otherwise would have been \$13,569.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby approves the reclassification of position #290-001 Downtown Development Coordinator (Salary Grade 8) to Economic/Downtown Development Coordinator (Salary Grade 10) effective January 1, 2010, for purposes of expanding economic development efforts citywide.

BE IT, FURTHER, RESOLVED that the FY2009-10 Budget be amended as follows, reflecting one-half, or six months, of the annual financial implications.

**Economic Development Fund
(276)**

Revenue:

(276-000.00-675.075) Donations-Private-Citizens Gas \$14,552

Expenditures:

(276-895.00-702.000)	Economic Development – Wages	12,029
(276-895.00-715.000)	Economic Development-Soc. Sec.	920
(276-895.00-716.000)	Econ. Development –Hosp. (Dental)	166
(276-895.00-717.000)	Econ. Development-Life Ins/AD & D	27
(276-895.00-718.000)	Econ. Dev.-Retirement Cont.	1,280
(276-895.00-719.000)	Econ. Dev. – Unemployment Comp.	57
(276-895.00-914.000)	Econ. Dev. – Workers’ Comp.	73
	Total Expenditures	<u>\$14,552</u>

DDA-TIF Fund (281)

Expenditures:

(281-290.00-702.000)	DDA-TIF – Wages	\$(1,834)
(281-290.00-715.000)	DDA-TIF-Social Security	(141)
(281-290.00-716.000)	DDA-TIF-Hospitalization (Dental)	(1,485)
(281-290.00-717.000)	DDA-TIF – Life Ins./AD & D	(10)
(281-290.00-718.000)	DDA-TIF-Retirement Contrib.	(195)
(281-290.00-719.000)	DDA-TIF – Unemployment Comp.	(8)
(281-290.00-914.000)	DDA-TIF – Workers’ Compensation	(11)
(281-990.00-990.000)	DDA-TIF – Contingency	3,684
	Total Expenditures	<u>\$ -0-</u>

**Local Dev. Finance Authority
Fund (282)**

(282-290.00-702.000)	LDFA – Wages	\$(6,828)
(282-290.00-715.000)	LDFA – Social Security	(523)
(282-290.00-716.000)	LDFA – Hospitalization (Dental)	(812)
(282.290.00-717.000)	LDFA – Life Ins./AD & D	(18)
(282-290.00-718.000)	LDFA – Retirement Contrib.	(726)
(282-290.00-719.000)	LDFA – Unemployment Comp.	(32)
(282-290.00-914.000)	LDFA – Workers’ Compensation	(42)
(282-990.00-990.000)	LDFA – Contingency	8,981
	Total Expenditures	<u>\$ -0-</u>

On motion by Commissioner _____, seconded by
 Commissioner _____, this resolution was _____ by a
 _____ vote.



MEMO

Date: January 7, 2010

To: Dane C. Nelson, City Administrator
Hon. Gary McDowell, Mayor
City Commission

From: Jeffrey C. Pardee, Finance Director

A handwritten signature in black ink, appearing to read 'Jeffrey C. Pardee', written over the printed name.

**Re: DEPARTMENT OF FINANCE – Build America Bonds (2009 Series B) -
Authorization to Engage The Bank of New York Mellon Trust Company, N.A. in a
Calculation Agency Agreement**

The Adrian City Commission, by Resolution R09-168 dated October 5, 2009, approved the issuance of \$1,600,000 of Limited Tax General Obligation (Build America) Bonds (Series B) under the authority of the federal American Recovery and Reinvestment Act of 2009.

The Build America Bonds allow for 35% reimbursement of interest expense by the U.S. Department of Treasury over the 25-year amortization period, providing the reimbursement is requested on a semi-annual basis. To ensure that the reimbursement request is expeditiously processed on a consistent basis during the next 25 years, I respectfully recommend engagement of the Bond Paying Agent, The Bank of New York Mellon Trust Company, N.A., in a Calculation Agency Agreement (copy attached) at a cost not to exceed \$350.00 annually.

The attached resolution has been prepared for consideration by the City Commission at its regularly scheduled meeting of January 19, 2010. If you have any questions or need for further information, please contact my office.

Attach.



THE BANK OF NEW YORK MELLON

The Bank of New York Mellon Trust Company, N.A.

Proposal to serve as Calculation Agent for
Not to exceed \$1,600,000 City of Adrian, County of Lenawee, State of Michigan,
Limited Tax General Obligation, Series 2009B
(Federally Taxable – Build America Bonds – Direct Payment)

Fee Schedule
January 7, 2010

The Bank of New York Mellon Trust Company, N.A. (BNYMTC) as *Calculation Agent* shall be entitled to payment from the Obligor for the payment of the fees, expenses and charges as set forth in this Fee Schedule

ANNUAL ADMINISTRATION FEE:

Calculation Agent: **\$350.00**

Our annual administration fee is billed for each series/bond issue annually in advance and is collected at the closing of the issue. This fee includes the below listed items, as applicable:

- Registrar, Transfer/Paying Agent
- Initial Bond Account Set-up
- Original Issuance of Bonds
- Routine Bond Administration
- Statements of Account/Trustee Reports
- Asset Principal and Income Collection
- Terminations
- Processing of Cash Receipts
- Routine Principal and Interest Payments to Bondholders

Note: Disclosure Agent Services not included.

LEGAL FEES

Waived

We intend to review the contracts and all supporting documentation internally. There is no additional amount charged for the ordinary services we provide in conducting the initial legal review of the contracts and supporting documentation.

INVESTMENT COMPENSATION

We will be pleased to hold any investments. The short-term cash can be placed in a variety of money funds. A sweep fee of 37 basis points will be charged on all funds held. BNYMTC may receive compensation (12b1 fee) from the money fund provider. The sweep fee and 12b1 fee compensate BNYMTC for handling the record keeping activities associated with any deposits held.

DEFAULT ADMINISTRATION FEES AND EXPENSES

In the event that a default occurs and is not cured within the appropriate time period required by the governing documents, BNYMTC shall be paid a Default Administration Fee calculated in accordance with BNYMTC's hourly rate in effect at the time of the default and as may be modified by BNYMTC in its sole discretion from time to time thereafter, plus all expenses incurred by BNYMTC, which expenses will include the fees and expenses of Counsel. In addition, if BNYMTC is required to advance any payments, BNYMTC shall be entitled to charge interest on such advances.



THE BANK OF NEW YORK MELLON

MISCELLANEOUS FEES

The fees for performing extraordinary or other services not contemplated at the time of the execution of the transaction and not specifically covered elsewhere in this schedule will be commensurate with the service to be provided and may be charged in BNYMTC's sole discretion. These extraordinary services may include, but are not limited to, supplemental agreements, consent operations, unusual releases, tender processing, optional redemptions, sinking fund redemptions, failed remarketing processing, the preparation of special or interim reports, custody of collateral, a one-time fee to be charged upon termination of an engagement. Counsel, accountants, special agents and others will be charged at the actual amount of fees and expenses billed. The fee for non-interest bearing balances left uninvested with the Bank will be 10 basis points for the quarter, based on quarter-end spot balance levels, in excess of \$1,000,000 (held in the U.S. offices of the Bank).

OUT-OF-POCKET EXPENSES

Additional out-of-pocket expenses may include, but are not limited to, telephone; facsimile; courier; copying; postage; supplies; statutory filing charges, including UCC amendments, continuations, and termination fees; and expenses of BNYMTC's representative(s) and Counsel for attending special meetings. Fees and expenses of BNYMTC's representatives and Counsel will be charged at the actual amount of fees and expenses charged and all other expenses will be charged at cost.

TERMS AND DISCLOSURES

TERMS OF PROPOSAL

Final acceptance of the appointment as trustee under the Indenture is subject to approval of authorized officers of BNYMTC and full review and execution of all documentation related hereto. Please note that if this transaction does not close, you will be responsible for paying any expenses incurred, including Counsel fees. We reserve the right to terminate this offer if we do not enter into final written documents within three months from the date this document is first transmitted to you. Fees may be subject to adjustment during the life of the engagement.

MISCELLANEOUS

The terms of this Fee Schedule shall govern the matters set forth herein and shall not be superseded or modified by the terms of the Indenture. This Fee Schedule shall be governed by the laws of the State of Michigan without reference to laws governing conflicts. BNYMTC and the undersigned agree to jurisdiction of the federal and state courts located in the City of Detroit, State of Michigan.

CUSTOMER NOTICE REQUIRED BY THE USA PATRIOT ACT*

To help the US government fight the funding of terrorism and money laundering activities, US Federal law requires all financial institutions to obtain, verify, and record information that identifies each person (whether an individual or organization) for which a relationship is established.

What this means to you: When you establish a relationship with BNYMTC we will ask you to provide certain information (and documents) that will help us to identify you. We will ask for your organization's name, physical address, tax identification or other government registration number and other information that will help us to identify you. We may also ask for a Certificate of Incorporation or similar document or other pertinent identifying documentation for your type of organization.

**Municipalities and other governmental organizations may be excluded from this notification requirement.*

BANK OF NEW YORK MELLON CONTACT INFORMATION

Please contact Michael Higgins. Via email at michael.higgins@bnymellon.com or via phone at (313) 964-6349.

Accepted By:

For BNYMTC:

Signature _____
Date: _____
Name: _____
Title _____

Signature _____
Date: January 6, 2010
Name: Michael J. Higgins
Title: Agency Administrator

CALCULATION AGENCY AGREEMENT

This **Calculation Agency Agreement** (the “Agreement”), entered into as of the 7th day of January, 2010 by and between **City of Adrian, County of Lenawee, Michigan** (the “Issuer”) and **The Bank of New York Mellon Trust Company, N.A.**, a national banking association, as paying agent (the “Calculation Agent”) pursuant to that certain Paying Agent Agreement dated as of **December 16, 2009** (the “Paying Agent Agreement”) between the Issuer and the Paying Agent and the resolutions dated **October 5, 2009** the “Authorization”),

WITNESSETH:

WHEREAS, the Issuer authorized the issuance of its Bonds described in **Exhibit A** attached hereto (the “Bonds”) pursuant to the Authorization; and

WHEREAS, the Issuer is authorized to enter into this Agreement with the Calculation Agent for the preparation and submittal of Internal Revenue Service Forms 8038-CP in connection with credit payments with respect to such Bonds payable pursuant to the American Recovery and Reinvestment Act of 2009; and

WHEREAS, the Issuer has determined that it is desirable and in the best interests of the Issuer to provide for the deposit with the Calculation Agent of payments received from the federal government resulting from the filing of Form 8038-CP in connection with the Bonds, to be held on behalf of the Issuer and to be invested solely in investments authorized under applicable law, as determined by the Issuer.

NOW, THEREFORE, intending to be legally bound, the Issuer and the Calculation Agent agree as follows:

Section 1. Appointment and Acceptance. The Issuer hereby appoints The Bank of New York Mellon Trust Company, N.A. as calculation agent for the Bonds, and the Calculation Agent accepts such appointment, acknowledging the duties, obligations and responsibilities of the Calculation Agent as set forth herein.

Section 2. Documents to be Filed with the Calculation Agent. The Issuer shall provide to the Calculation Agent in connection with its appointment hereunder, (i) a copy of the executed Form 8038-G filed in connection with the issuance of the Bonds, (ii) an incumbency certificate listing the officers of the Issuer authorized to act on behalf of the Issuer under this Agreement and (iii) such other instruments, opinions and certificates as the Calculation Agent may reasonably request.

Section 3. Duties of the Calculation Agent. The Calculation Agent shall act as calculation agent for the Bonds and in such capacity it shall:

- (i) not less than 45 and not more than 90 days prior to each interest payment date for the Bonds, perform the calculations necessary to complete Form 8038-CP

requesting payment of a credit equal to 35% of the interest payable on the Bonds for the period ending on each such interest payment date;

- (ii) secure the signature of an authorized officer of the Issuer on such Form 8038-CP;
- (iii) file each Form 8038-CP with the Department of the Treasury at the Internal Revenue Service Center, Ogden, Utah 84201-0020 (unless notified by the Issuer or the Internal Revenue Service in writing of a change of address therefore) not less than 45 and not more than 90 days prior to each interest payment date for the Bonds; and
- (iv) accept payment of the amounts due from the Department of the Treasury and promptly deposit such amounts in the Account established pursuant to Section 4 hereof; provided that the Calculation Agent shall have no liability for interest on any amounts held pending delivery to, or upon the written direction of, the Issuer.

Section 4. Establishment of Account. The Issuer hereby directs the Calculation Agent to establish and maintain a separate account (the "Account") therefore in its capacity as Calculation Agent, pursuant to the terms of this Agreement. The Account established hereby shall remain the property of the Issuer. Sub-accounts may be established within the Account when deemed necessary or convenient by the Issuer or the Calculation Agent. The Calculation Agent shall have custody of the Account, which shall be held on behalf of the Issuer and kept separate from the other assets of the Calculation Agent, and the money on deposit in the Account shall be held, invested and disbursed as directed by the Issuer pursuant to this Agreement.

Section 5. Investments.

(a) The Calculation Agent agrees to invest and reinvest funds in the Account as directed in writing by an authorized agent of the Issuer in a Permitted Investment (as defined below). The Finance Director and any other authorized officer of the Issuer shall be authorized to give the Calculation Agent investment instructions.

(b) "Permitted Investments" shall mean:

(i) Direct obligations of, and obligations fully and unconditionally guaranteed as to timely payment by, the United States government and any agency, instrumentality, or establishment of the United States government ("Government Securities");

(ii) Commercial paper having, at the time of investment or contractual commitment to invest therein, a rating from Standard & Poor's Ratings Group ("S&P") and Moody's Investors Service ("Moody's") of A1 and P1, respectively;

(iii) Repurchase and reverse repurchase agreements collateralized with Government Securities, including those of the Calculation Agent or any of its affiliates;

(iv) Investment in money market mutual funds having a rating in the highest investment category granted thereby from S&P or Moody's, including, without limitation any mutual fund for which the Calculation Agent or an affiliate of the Calculation Agent serves as investment manager, administrator, shareholder servicing agent, and/or custodian or sub-custodian, notwithstanding that (i) the Calculation Agent or an affiliate of the Calculation Agent receives fees from funds for services rendered, (ii) the Calculation Agent collects fees for services rendered pursuant to this Agreement, which fees are separate from the fees received from such funds, and (iii) services performed for such funds and pursuant to this Agreement may at times duplicate those provided to such funds by the Calculation Agent or an affiliate of the Calculation Agent; and

(v) Demand deposits, including interest bearing money market accounts, time deposits, trust funds, trust accounts, overnight bank deposits, interest-bearing deposits, and certificates of deposit, including those placed by a third party pursuant to an agreement between the Calculation Agent and the Issuer, or bankers acceptances of depository institutions, including the Calculation Agent or any of its affiliates, rated in the AA or Aa2 long-term ratings category or higher by S&P or Moody's, respectively, or which are fully FDIC-insured.

(c) The Issuer recognizes and agrees that the Calculation Agent will not provide supervision, recommendations or advice relating to either the investment of moneys held in the Account or the purchase, sale, retention or other disposition of any Permitted Investment. The Issuer shall be solely responsible for complying with the provisions of any law, rule or regulation concerning the investment of public funds. Earnings on Permitted Investments shall be added to the Account. The Calculation Agent shall be under no obligation to invest moneys in the Account other than as directed in writing by the Issuer pursuant to this Agreement. Any loss or expense incurred as a result of an investment will be borne by the Account.

(d) The Calculation Agent is hereby authorized to trade with itself and any affiliated entity in the purchase and sale of securities for investment, and is authorized to execute purchases and sales of Permitted Investments through the facilities of its own trading or capital markets operations or those of any affiliated entity. The Calculation Agent shall send statements to the Issuer on a monthly basis reflecting activity in the Account for the preceding month. Although the Issuer recognizes that it may obtain a broker confirmation or written statement containing comparable information at no additional cost, the Issuer hereby agrees that confirmations of Permitted Investments are not required to be issued by the Calculation Agent for each month in which a monthly statement is rendered.

(e) The Issuer acknowledges and agrees that the delivery of the funds held hereunder is subject to the sale and final settlement of Permitted Investments. Proceeds of a

sale of Permitted Investments will be delivered on the business day on which the appropriate instructions are delivered to the Calculation Agent if received prior to the deadline for same day sale of such Permitted Investments. If such instructions are received after the applicable deadline, proceeds will be delivered on the next succeeding business day.

Section 6. Disbursement of Account. Moneys held in the Account shall be transferred to the debt service account established for the Bonds by the Calculation Agent on or before each debt service payment date for the Bonds; in addition, such moneys may be paid out from time to time by the Calculation Agent within two business days after receipt by the Calculation Agent of a written direction of the Issuer, properly completed and executed in substantially the form of **Exhibit B** attached hereto.

Section 7. Compensation; Indemnification. The Issuer agrees to pay the Calculation Agent fees as set forth in **Exhibit C** attached hereto and made a part hereof, and, if applicable, to reimburse the Calculation Agent for its out-of-pocket expenses (including, without limitation, legal and accounting fees and expenses). The Issuer assumes full responsibility and, to the extent permitted by law, will indemnify the Calculation Agent and its officers, directors, agent and employees and save it and them harmless from and against any and all actions or suits, whether groundless or otherwise, and from and against any and all losses, liabilities, costs and expenses (including attorneys' fees and expenses) arising out of the agency relationship created by this Agreement, unless such losses, liabilities, costs and expenses shall have been finally adjudicated to have resulted from the bad faith or gross negligence of the Calculation Agent. The provisions of this Section 7 shall survive the Calculation Agent's resignation or removal, or the termination of this Agreement.

Section 8. Instructions From the Issuer; Advice of Counsel. At any time the Calculation Agent may apply to any duly authorized representative of the Issuer for instructions, and shall have the right, but not the obligation, to consult with counsel of its choice at the reasonable expense of the Issuer and shall not be liable for action taken or omitted to be taken either in accordance with such instruction or such advice of counsel, or in accordance with any opinion of counsel to the Issuer addressed to the Calculation Agent.

Section 9. Concerning the Calculation Agent. The Calculation Agent shall have only those duties as are specifically provided herein, which shall be deemed purely ministerial in nature, and shall have the right to perform any of its duties hereunder through agents, attorneys, custodians or nominees. The Calculation Agent shall neither be responsible for, nor chargeable with, knowledge of the terms and conditions of any other agreement, instrument or document in connection herewith, including without limitation the Indenture. The Calculation Agent shall not be answerable for other than its gross negligence or willful misconduct. The Calculation Agent shall have no responsibility for (i) the payment of debt service with respect to the Bonds or (ii) any diminution in value of any assets held hereunder which may result from any investments or reinvestment made in accordance with any provision which may be contained herein. The Calculation Agent shall be entitled and is hereby granted the right to set off and deduct any unpaid fees and/or non-reimbursed expenses from amounts on deposit in the Account. The Calculation Agent shall be protected in acting upon any paper or document believed by it to be genuine and to have been signed by the

proper person or persons and shall not be held to have notice of any change of authority of any person, until receipt of written notice thereof from the Issuer. The Calculation Agent shall not be under any obligation to prosecute any action or suit in respect of the agency relationship which, in its sole judgment, may involve it in expense or liability. In any action or suit the Issuer shall, as often as requested, reimburse the Calculation Agent for any expense or liability growing out of such action or suit by or against the Calculation Agent in its agency capacity; provided, however, that no such reimbursement shall be made for any expense or liability arising as a result of Calculation Agent's gross negligence or willful misconduct. The Calculation Agent's liability with respect to matters relating to its performance as Calculation Agent shall be limited to an amount equal to the amount of its annual administration fee.

The Calculation Agent shall not be responsible or liable for any failure or delay in the performance of its obligation under this Agreement arising out of or caused, directly or indirectly, by circumstances beyond its reasonable control, including, without limitation, acts of God; earthquakes; fire; flood; wars; terrorism; military disturbances; sabotage; epidemic; riots; interruptions; loss or malfunctions of utilities, computer (hardware or software) or communications services; accidents; labor disputes; acts of civil or military authority or governmental action; it being understood that Calculation Agent shall use commercially reasonable efforts which are consistent with accepted practices in the banking industry to resume performance as soon as reasonably practicable under the circumstances.

Anything in this Agreement to the contrary notwithstanding, in no event shall the Calculation Agent be liable for special, punitive, indirect or consequential loss or damage of any kind whatsoever (including but not limited to lost profits), even if the Calculation Agent has been advised of the likelihood of such loss or damage and regardless of the form of action.

The Calculation Agent agrees to accept and act upon instructions or directions pursuant to this Agreement sent by unsecured e-mail, facsimile transmission or other similar unsecured electronic methods, provided, however, that the Issuer shall provide to the Calculation Agent an incumbency certificate listing designated persons authorized to provide such instructions, which incumbency certificate shall be amended whenever a person is to be added or deleted from the listing. If the Issuer elects to give the Calculation Agent e-mail or facsimile instructions (or instructions by a similar electronic method) and the Calculation Agent in its discretion elects to act upon such instructions, the Calculation Agent's understanding of such instructions shall be deemed controlling. The Calculation Agent shall not be liable for any losses, costs or expenses arising directly or indirectly from the Calculation Agent's reliance upon and compliance with such instructions notwithstanding such instructions conflict or are inconsistent with a subsequent written instruction. The Issuer agrees to assume all risks arising out of the use of such electronic methods to submit instructions and directions to the Calculation Agent, including without limitation the risk of the Calculation Agent acting on unauthorized instructions, and the risk of interception and misuse by third parties.

Any banking association or corporation into which the Calculation Agent may be merged, converted or with which the Calculation Agent may be consolidated, or any banking association or corporation resulting from any merger, conversion or consolidation to which

the Calculation Agent shall be a party, or any banking association or corporation to which all or substantially all of the corporate trust business of the Calculation Agent shall be transferred, shall succeed to all the Calculation Agent's rights, obligations and immunities hereunder without the execution or filing of any paper or any further act on the part of the parties hereto, anything herein to the contrary notwithstanding.

Section 10. Notices. Until changed by notice in writing, communications between the parties shall be delivered to:

If to Issuer:
City of Adrian
Finance Director
100 E. Church Street
Adrian, Michigan 49221
Attn: Jeffrey C. Pardee

If to the Calculation Agent:
The Bank of New York Mellon Trust Company, N.A.
719 Griswold Street, Suite 930
Detroit, Michigan 48226
Attn: Corporate Trust

Section 11. Destruction of Records, Instruments and Papers. The Calculation Agent may retain in its files records, instruments, and papers maintained by it in relation to its agency as long as the Calculation Agent shall consider that such retention is necessary.

Section 12. Resignation or Removal of Calculation Agent. Any time, other than on a day during the sixty (60) day period preceding any periodic payment date for Issuer's Bonds, the Calculation Agent may resign by giving at least forty-five (45) days' prior written notice to Issuer; and the Calculation Agent's agency shall be terminated and its duties shall cease upon expiration of such forty-five (45) days or such lesser period of time as shall be mutually agreeable to Calculation Agent and Issuer. At any time, following at least sixty (60) days' prior notice (or such lesser period of time as shall be mutually agreeable to the Calculation Agent and the Issuer) the Calculation Agent may be removed from its agency by the Issuer. Such removal shall become effective upon the expiration of the sixty (60) day or agreed lesser time period, and upon payment to the Calculation Agent of all amounts payable to it in connection with its agency. In such event, the Calculation Agent shall deliver to the Issuer copies of pertinent records then in the Calculation Agent's possession which are reasonably requested by the Issuer.

Section 13. Effectiveness and Term. This Agreement shall remain in effect and the agency established by the Agreement shall continue until (i) terminated by mutual agreement of Issuer and Calculation Agent, (ii) the resignation or removal of Calculation Agent pursuant to Section 12 hereof, or (iii) after all Bonds have been retired or defeased.

Section 14. Jury Trial Waiver. Each party hereto hereby agrees not to elect a trial by jury of any issue triable of right by jury, and waives any right to trial by jury fully to the extent that any such right shall now or hereafter exist with regard to this Agreement, or any claim, counterclaim or other action arising in connection herewith. This waiver of right to trial by jury is given knowingly and voluntarily by each party, and is intended to encompass individually each instance and each issue as to which the right to a trial by jury would otherwise accrue.

Section 15. Conflict with Authorization. In the event of a conflict between the provisions of this Agreement and those of the Authorization, the terms of the Authorization shall govern.

Section 16. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their duly authorized officers as of the date first above written.

City of Adrian

By: _____

Name: _____

Title: _____

**The Bank of New York Mellon Trust
Company, N.A., as Calculation Agent**

By _____

Name: Michael J. Higgins

Title: Associate

EXHIBIT A

DESCRIPTION OF BONDS

\$1,600,000

CITY OF ADRIAN

COUNTY OF LENAWEE

STATE OF MICHIGAN

LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2009B

(FEDERALLY TAXABLE – BUILD AMERICA BONDS – DIRECT PAYMENT)

EXHIBIT B

Disbursement Direction

To: The Bank of New York Mellon Trust Company, N.A.

Attention: Corporate Trust Department

Re: Calculation Agency Agreement dated as of _____, 2009 between
_____ and
The Bank of New York Mellon Trust Company, N.A., as Calculation Agent
(the "Calculation Agency Agreement")

Ladies and Gentlemen:

You are hereby authorized and directed as Calculation Agent under the above-referenced Calculation Agency Agreement to wire \$ _____ to

_____.

[the Issuer]

By: _____
Name:
Title:

EXHIBIT C

FEE SCHEDULE

Calculation Agent
For Preparation of Form 8038-CP

\$350.00 Annually

R10-011

January 19, 2010

RE: DEPARTMENT OF FINANCE – Build America Bonds (2009 Series B) - Authorization to Engage The Bank of New York Mellon Trust Company, N.A. in a Calculation Agency Agreement

RESOLUTION

WHEREAS, the Adrian City Commission, by Resolution R09-168 dated October 5, 2009, approved the issuance of \$1,600,000 of Limited Tax General Obligation (Build America) Bonds (Series B) under the authority of the federal American Recovery and Reinvestment Act of 2009; and

WHEREAS, the Build America Bonds allow for 35% reimbursement of interest expense by the U.S. Department of Treasury over the 25-year amortization period, providing the reimbursement is requested on a semi-annual basis; and

WHEREAS, to ensure that the reimbursement request is expeditiously processed on a consistent basis during the next 25 years, the Finance Director respectfully recommends engagement of the bond paying agent, The Bank of New York Mellon Trust Company, N.A., in a Calculation Agency Agreement (copy attached) at a cost not to exceed \$350.00 annually; and

WHEREAS, the City Administrator recommends approval of this resolution authorizing the Finance Director to enter into a Calculation Agency Agreement with The Bank of New York Mellon Trust Company, N.A., that \$350 be appropriated from the General Fund Contingency Account (101-990.00-990.000) and that appropriate budget amendments be made.

NOW, THEREFORE, BE IT RESOLVED that the Finance Director, on behalf of the City of Adrian, is authorized to enter into a Calculation Agency Agreement with The Bank of New York Mellon Trust Company, N.A. at a cost not to exceed \$350.00 annually.

BE IT, FURTHER, RESOLVED that \$350 be appropriated from the General Fund Contingency Account (101-990.00-990.000) and that the FY2009-10 Budget be amended as follows:

General Fund (101)

Expenditures:

(101-990.00-990.000)	Contingency	\$(350)
(101-201.00-801.000)	Finance Department-Contract Services	<u>350</u>
	Total	<u>\$ -0-</u>

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____ by a
_____ vote

R-7



MEMO

Date: January 7, 2010

To: Dane C. Nelson, City Administrator
Hon. Gary McDowell, Mayor
City Commission

From: Jeffrey C. Pardee, Finance Director

Re: DEPARTMENT OF FINANCE – Recovery Zone Economic Development Bonds (2009 Series C) - Authorization to Engage The Bank of New York Mellon Trust Company, N.A. in a Calculation Agency Agreement

The Adrian City Commission, by Resolution R09-169 dated October 5, 2009, approved the issuance of \$1,600,000 of Limited Tax General Obligation (Recovery Zone Economic Development) Bonds (Series C) under the authority of the federal American Recovery and Reinvestment Act of 2009.

The Recovery Zone Economic Development Bonds allow for 45% reimbursement of interest expense by the U.S. Department of Treasury over the 25-year amortization period, providing the reimbursement is requested on a semi-annual basis. To ensure that the reimbursement request is expeditiously processed on a consistent basis during the next 25 years, I respectfully recommend engagement of the Bond Paying Agent, The Bank of New York Mellon Trust Company, N.A., in a Calculation Agency Agreement (copy attached) at a cost not to exceed \$350.00 annually.

The attached resolution has been prepared for consideration by the City Commission at its regularly scheduled meeting of January 19, 2010. If you have any questions or need for further information, please contact my office.

Attach.



THE BANK OF NEW YORK MELLON

The Bank of New York Mellon Trust Company, N.A.

**Proposal to serve as Calculation Agent for
Not to exceed \$3,900,000 City of Adrian, County of Lenawee, State of Michigan,
Limited Tax General Obligation, Series 2009C
(Federally Taxable – Recovery Zone Economic Development Bonds)**

Fee Schedule
January 7, 2010

The Bank of New York Mellon Trust Company, N.A. (BNYMTC) as *Calculation Agent* shall be entitled to payment from the Obligor for the payment of the fees, expenses and charges as set forth in this Fee Schedule

ANNUAL ADMINISTRATION FEE:

Calculation Agent: **\$350.00**

Our annual administration fee is billed for each series/bond issue annually in advance and is collected at the closing of the issue. This fee includes the below listed items, as applicable:

- Registrar, Transfer/Paying Agent
- Initial Bond Account Set-up
- Original Issuance of Bonds
- Routine Bond Administration
- Statements of Account/Trustee Reports
- Asset Principal and Income Collection
- Terminations
- Processing of Cash Receipts
- Routine Principal and Interest Payments to Bondholders

Note: Disclosure Agent Services not included.

LEGAL FEES

Waived

We intend to review the contracts and all supporting documentation internally. There is no additional amount charged for the ordinary services we provide in conducting the initial legal review of the contracts and supporting documentation.

INVESTMENT COMPENSATION

We will be pleased to hold any investments. The short-term cash can be placed in a variety of money funds. A sweep fee of 37 basis points will be charged on all funds held. BNYMTC may receive compensation (12b1 fee) from the money fund provider. The sweep fee and 12b1 fee compensate BNYMTC for handling the record keeping activities associated with any deposits held.

DEFAULT ADMINISTRATION FEES AND EXPENSES

In the event that a default occurs and is not cured within the appropriate time period required by the governing documents, BNYMTC shall be paid a Default Administration Fee calculated in accordance with BNYMTC's hourly rate in effect at the time of the default and as may be modified by BNYMTC in its sole discretion from time to time thereafter, plus all expenses incurred by BNYMTC, which expenses will include the fees and expenses of Counsel. In addition, if BNYMTC is required to advance any payments, BNYMTC shall be entitled to charge interest on such advances.



THE BANK OF NEW YORK MELLON

MISCELLANEOUS FEES

The fees for performing extraordinary or other services not contemplated at the time of the execution of the transaction or not specifically covered elsewhere in this schedule will be commensurate with the service to be provided and may be charged in BNYMTC's sole discretion. These extraordinary services may include, but are not limited to, supplemental agreements, consent operations, unusual releases, tender processing, optional redemptions, sinking fund redemptions, failed remarketing processing, the preparation of special or interim reports, custody of collateral, a one-time fee to be charged upon termination of an engagement. Counsel, accountants, special agents and others will be charged at the actual amount of fees and expenses billed. The fee for non-interest bearing balances left uninvested with the Bank will be 10 basis points for the quarter, based on quarter-end spot balance levels, in excess of \$1,000,000 (held in the U.S. offices of the Bank).

OUT-OF-POCKET EXPENSES

Additional out-of-pocket expenses may include, but are not limited to, telephone; facsimile; courier; copying; postage; supplies; statutory filing charges, including UCC amendments, continuations, and termination fees; and expenses of BNYMTC's representative(s) and Counsel for attending special meetings. Fees and expenses of BNYMTC's representatives and Counsel will be charged at the actual amount of fees and expenses charged and all other expenses will be charged at cost.

TERMS AND DISCLOSURES

TERMS OF PROPOSAL

Final acceptance of the appointment as trustee under the Indenture is subject to approval of authorized officers of BNYMTC and full review and execution of all documentation related hereto. Please note that if this transaction does not close, you will be responsible for paying any expenses incurred, including Counsel fees. We reserve the right to terminate this offer if we do not enter into final written documents within three months from the date this document is first transmitted to you. Fees may be subject to adjustment during the life of the engagement.

MISCELLANEOUS

The terms of this Fee Schedule shall govern the matters set forth herein and shall not be superseded or modified by the terms of the Indenture. This Fee Schedule shall be governed by the laws of the State of Michigan without reference to laws governing conflicts. BNYMTC and the undersigned agree to jurisdiction of the federal and state courts located in the City of Detroit, State of Michigan.

CUSTOMER NOTICE REQUIRED BY THE USA PATRIOT ACT*

To help the US government fight the funding of terrorism and money laundering activities, US Federal law requires all financial institutions to obtain, verify, and record information that identifies each person (whether an individual or organization) for which a relationship is established.

What this means to you: When you establish a relationship with BNYMTC we will ask you to provide certain information (and documents) that will help us to identify you. We will ask for your organization's name, physical address, tax identification or other government registration number and other information that will help us to identify you. We may also ask for a Certificate of Incorporation or similar document or other pertinent identifying documentation for your type of organization.

**Municipalities and other governmental organizations may be excluded from this notification requirement.*

BANK OF NEW YORK MELLON CONTACT INFORMATION

Please contact Michael Higgins. Via email at michael.higgins@bnymellon.com or via phone at (313) 964-6349.

Accepted By:

For BNYMTC:

Signature _____
Date: _____
Name: _____
Title _____

Signature _____
Date: January 6, 2010
Name: Michael J. Higgins
Title: Agency Administrator

CALCULATION AGENCY AGREEMENT

This **Calculation Agency Agreement** (the "Agreement"), entered into as of the 7th day of **January, 2010** by and between **City of Adrian, County of Lenawee, Michigan** (the "Issuer") and **The Bank of New York Mellon Trust Company, N.A.**, a national banking association, as paying agent (the "Calculation Agent") pursuant to that certain **Paying Agent Agreement** dated as of **December 16, 2009** (the "Paying Agent Agreement") between the Issuer and the Paying Agent and the resolutions dated **October 5, 2009** the "Authorization"),

WITNESSETH:

WHEREAS, the Issuer authorized the issuance of its Bonds described in **Exhibit A** attached hereto (the "Bonds") pursuant to the Authorization; and

WHEREAS, the Issuer is authorized to enter into this Agreement with the Calculation Agent for the preparation and submittal of Internal Revenue Service Forms 8038-CP in connection with credit payments with respect to such Bonds payable pursuant to the American Recovery and Reinvestment Act of 2009; and

WHEREAS, the Issuer has determined that it is desirable and in the best interests of the Issuer to provide for the deposit with the Calculation Agent of payments received from the federal government resulting from the filing of Form 8038-CP in connection with the Bonds, to be held on behalf of the Issuer and to be invested solely in investments authorized under applicable law, as determined by the Issuer.

NOW, THEREFORE, intending to be legally bound, the Issuer and the Calculation Agent agree as follows:

Section 1. Appointment and Acceptance. The Issuer hereby appoints The Bank of New York Mellon Trust Company, N.A. as calculation agent for the Bonds, and the Calculation Agent accepts such appointment, acknowledging the duties, obligations and responsibilities of the Calculation Agent as set forth herein.

Section 2. Documents to be Filed with the Calculation Agent. The Issuer shall provide to the Calculation Agent in connection with its appointment hereunder, (i) a copy of the executed Form 8038-G filed in connection with the issuance of the Bonds, (ii) an incumbency certificate listing the officers of the Issuer authorized to act on behalf of the Issuer under this Agreement and (iii) such other instruments, opinions and certificates as the Calculation Agent may reasonably request.

Section 3. Duties of the Calculation Agent. The Calculation Agent shall act as calculation agent for the Bonds and in such capacity it shall:

- (i) not less than 45 and not more than 90 days prior to each interest payment date for the Bonds, perform the calculations necessary to complete Form 8038-CP

requesting payment of a credit equal to 45% of the interest payable on the Bonds for the period ending on each such interest payment date;

- (ii) secure the signature of an authorized officer of the Issuer on such Form 8038-CP;
- (iii) file each Form 8038-CP with the Department of the Treasury at the Internal Revenue Service Center, Ogden, Utah 84201-0020 (unless notified by the Issuer or the Internal Revenue Service in writing of a change of address therefore) not less than 45 and not more than 90 days prior to each interest payment date for the Bonds; and
- (iv) accept payment of the amounts due from the Department of the Treasury and promptly deposit such amounts in the Account established pursuant to Section 4 hereof; provided that the Calculation Agent shall have no liability for interest on any amounts held pending delivery to, or upon the written direction of, the Issuer.

Section 4. Establishment of Account. The Issuer hereby directs the Calculation Agent to establish and maintain a separate account (the "Account") therefore in its capacity as Calculation Agent, pursuant to the terms of this Agreement. The Account established hereby shall remain the property of the Issuer. Sub-accounts may be established within the Account when deemed necessary or convenient by the Issuer or the Calculation Agent. The Calculation Agent shall have custody of the Account, which shall be held on behalf of the Issuer and kept separate from the other assets of the Calculation Agent, and the money on deposit in the Account shall be held, invested and disbursed as directed by the Issuer pursuant to this Agreement.

Section 5. Investments.

(a) The Calculation Agent agrees to invest and reinvest funds in the Account as directed in writing by an authorized agent of the Issuer in a Permitted Investment (as defined below). The Finance Director and any other authorized officer of the Issuer shall be authorized to give the Calculation Agent investment instructions.

(b) "Permitted Investments" shall mean:

(i) Direct obligations of, and obligations fully and unconditionally guaranteed as to timely payment by, the United States government and any agency, instrumentality, or establishment of the United States government ("Government Securities");

(ii) Commercial paper having, at the time of investment or contractual commitment to invest therein, a rating from Standard & Poor's Ratings Group ("S&P") and Moody's Investors Service ("Moody's") of A1 and P1, respectively;

(iii) Repurchase and reverse repurchase agreements collateralized with Government Securities, including those of the Calculation Agent or any of its affiliates;

(iv) Investment in money market mutual funds having a rating in the highest investment category granted thereby from S&P or Moody's, including, without limitation any mutual fund for which the Calculation Agent or an affiliate of the Calculation Agent serves as investment manager, administrator, shareholder servicing agent, and/or custodian or sub-custodian, notwithstanding that (i) the Calculation Agent or an affiliate of the Calculation Agent receives fees from funds for services rendered, (ii) the Calculation Agent collects fees for services rendered pursuant to this Agreement, which fees are separate from the fees received from such funds, and (iii) services performed for such funds and pursuant to this Agreement may at times duplicate those provided to such funds by the Calculation Agent or an affiliate of the Calculation Agent; and

(v) Demand deposits, including interest bearing money market accounts, time deposits, trust funds, trust accounts, overnight bank deposits, interest-bearing deposits, and certificates of deposit, including those placed by a third party pursuant to an agreement between the Calculation Agent and the Issuer, or bankers acceptances of depository institutions, including the Calculation Agent or any of its affiliates, rated in the AA or Aa2 long-term ratings category or higher by S&P or Moody's, respectively, or which are fully FDIC-insured.

(c) The Issuer recognizes and agrees that the Calculation Agent will not provide supervision, recommendations or advice relating to either the investment of moneys held in the Account or the purchase, sale, retention or other disposition of any Permitted Investment. The Issuer shall be solely responsible for complying with the provisions of any law, rule or regulation concerning the investment of public funds. Earnings on Permitted Investments shall be added to the Account. The Calculation Agent shall be under no obligation to invest moneys in the Account other than as directed in writing by the Issuer pursuant to this Agreement. Any loss or expense incurred as a result of an investment will be borne by the Account.

(d) The Calculation Agent is hereby authorized to trade with itself and any affiliated entity in the purchase and sale of securities for investment, and is authorized to execute purchases and sales of Permitted Investments through the facilities of its own trading or capital markets operations or those of any affiliated entity. The Calculation Agent shall send statements to the Issuer on a monthly basis reflecting activity in the Account for the preceding month. Although the Issuer recognizes that it may obtain a broker confirmation or written statement containing comparable information at no additional cost, the Issuer hereby agrees that confirmations of Permitted Investments are not required to be issued by the Calculation Agent for each month in which a monthly statement is rendered.

(e) The Issuer acknowledges and agrees that the delivery of the funds held hereunder is subject to the sale and final settlement of Permitted Investments. Proceeds of a

sale of Permitted Investments will be delivered on the business day on which the appropriate instructions are delivered to the Calculation Agent if received prior to the deadline for same day sale of such Permitted Investments. If such instructions are received after the applicable deadline, proceeds will be delivered on the next succeeding business day.

Section 6. Disbursement of Account. Moneys held in the Account shall be transferred to the debt service account established for the Bonds by the Calculation Agent on or before each debt service payment date for the Bonds; in addition, such moneys may be paid out from time to time by the Calculation Agent within two business days after receipt by the Calculation Agent of a written direction of the Issuer, properly completed and executed in substantially the form of **Exhibit B** attached hereto.

Section 7. Compensation; Indemnification. The Issuer agrees to pay the Calculation Agent fees as set forth in **Exhibit C** attached hereto and made a part hereof, and, if applicable, to reimburse the Calculation Agent for its out-of-pocket expenses (including, without limitation, legal and accounting fees and expenses). The Issuer assumes full responsibility and, to the extent permitted by law, will indemnify the Calculation Agent and its officers, directors, agent and employees and save it and them harmless from and against any and all actions or suits, whether groundless or otherwise, and from and against any and all losses, liabilities, costs and expenses (including attorneys' fees and expenses) arising out of the agency relationship created by this Agreement, unless such losses, liabilities, costs and expenses shall have been finally adjudicated to have resulted from the bad faith or gross negligence of the Calculation Agent. The provisions of this Section 7 shall survive the Calculation Agent's resignation or removal, or the termination of this Agreement.

Section 8. Instructions From the Issuer; Advice of Counsel. At any time the Calculation Agent may apply to any duly authorized representative of the Issuer for instructions, and shall have the right, but not the obligation, to consult with counsel of its choice at the reasonable expense of the Issuer and shall not be liable for action taken or omitted to be taken either in accordance with such instruction or such advice of counsel, or in accordance with any opinion of counsel to the Issuer addressed to the Calculation Agent.

Section 9. Concerning the Calculation Agent. The Calculation Agent shall have only those duties as are specifically provided herein, which shall be deemed purely ministerial in nature, and shall have the right to perform any of its duties hereunder through agents, attorneys, custodians or nominees. The Calculation Agent shall neither be responsible for, nor chargeable with, knowledge of the terms and conditions of any other agreement, instrument or document in connection herewith, including without limitation the Indenture. The Calculation Agent shall not be answerable for other than its gross negligence or willful misconduct. The Calculation Agent shall have no responsibility for (i) the payment of debt service with respect to the Bonds or (ii) any diminution in value of any assets held hereunder which may result from any investments or reinvestment made in accordance with any provision which may be contained herein. The Calculation Agent shall be entitled and is hereby granted the right to set off and deduct any unpaid fees and/or non-reimbursed expenses from amounts on deposit in the Account. The Calculation Agent shall be protected in acting upon any paper or document believed by it to be genuine and to have been signed by the

proper person or persons and shall not be held to have notice of any change of authority of any person, until receipt of written notice thereof from the Issuer. The Calculation Agent shall not be under any obligation to prosecute any action or suit in respect of the agency relationship which, in its sole judgment, may involve it in expense or liability. In any action or suit the Issuer shall, as often as requested, reimburse the Calculation Agent for any expense or liability growing out of such action or suit by or against the Calculation Agent in its agency capacity; provided, however, that no such reimbursement shall be made for any expense or liability arising as a result of Calculation Agent's gross negligence or willful misconduct. The Calculation Agent's liability with respect to matters relating to its performance as Calculation Agent shall be limited to an amount equal to the amount of its annual administration fee.

The Calculation Agent shall not be responsible or liable for any failure or delay in the performance of its obligation under this Agreement arising out of or caused, directly or indirectly, by circumstances beyond its reasonable control, including, without limitation, acts of God; earthquakes; fire; flood; wars; terrorism; military disturbances; sabotage; epidemic; riots; interruptions; loss or malfunctions of utilities, computer (hardware or software) or communications services; accidents; labor disputes; acts of civil or military authority or governmental action; it being understood that Calculation Agent shall use commercially reasonable efforts which are consistent with accepted practices in the banking industry to resume performance as soon as reasonably practicable under the circumstances.

Anything in this Agreement to the contrary notwithstanding, in no event shall the Calculation Agent be liable for special, punitive, indirect or consequential loss or damage of any kind whatsoever (including but not limited to lost profits), even if the Calculation Agent has been advised of the likelihood of such loss or damage and regardless of the form of action.

The Calculation Agent agrees to accept and act upon instructions or directions pursuant to this Agreement sent by unsecured e-mail, facsimile transmission or other similar unsecured electronic methods, provided, however, that the Issuer shall provide to the Calculation Agent an incumbency certificate listing designated persons authorized to provide such instructions, which incumbency certificate shall be amended whenever a person is to be added or deleted from the listing. If the Issuer elects to give the Calculation Agent e-mail or facsimile instructions (or instructions by a similar electronic method) and the Calculation Agent in its discretion elects to act upon such instructions, the Calculation Agent's understanding of such instructions shall be deemed controlling. The Calculation Agent shall not be liable for any losses, costs or expenses arising directly or indirectly from the Calculation Agent's reliance upon and compliance with such instructions notwithstanding such instructions conflict or are inconsistent with a subsequent written instruction. The Issuer agrees to assume all risks arising out of the use of such electronic methods to submit instructions and directions to the Calculation Agent, including without limitation the risk of the Calculation Agent acting on unauthorized instructions, and the risk of interception and misuse by third parties.

Any banking association or corporation into which the Calculation Agent may be merged, converted or with which the Calculation Agent may be consolidated, or any banking association or corporation resulting from any merger, conversion or consolidation to which

the Calculation Agent shall be a party, or any banking association or corporation to which all or substantially all of the corporate trust business of the Calculation Agent shall be transferred, shall succeed to all the Calculation Agent's rights, obligations and immunities hereunder without the execution or filing of any paper or any further act on the part of the parties hereto, anything herein to the contrary notwithstanding.

Section 10. Notices. Until changed by notice in writing, communications between the parties shall be delivered to:

If to Issuer:
City of Adrian
Finance Director
100 E. Church Street
Adrian, Michigan 49221
Attn: Jeffrey C. Pardee

If to the Calculation Agent:
The Bank of New York Mellon Trust Company, N.A.
719 Griswold Street, Suite 930
Detroit, Michigan 48226
Attn: Corporate Trust

Section 11. Destruction of Records, Instruments and Papers. The Calculation Agent may retain in its files records, instruments, and papers maintained by it in relation to its agency as long as the Calculation Agent shall consider that such retention is necessary.

Section 12. Resignation or Removal of Calculation Agent. Any time, other than on a day during the sixty (60) day period preceding any periodic payment date for Issuer's Bonds, the Calculation Agent may resign by giving at least forty-five (45) days' prior written notice to Issuer; and the Calculation Agent's agency shall be terminated and its duties shall cease upon expiration of such forty-five (45) days or such lesser period of time as shall be mutually agreeable to Calculation Agent and Issuer. At any time, following at least sixty (60) days' prior notice (or such lesser period of time as shall be mutually agreeable to the Calculation Agent and the Issuer) the Calculation Agent may be removed from its agency by the Issuer. Such removal shall become effective upon the expiration of the sixty (60) day or agreed lesser time period, and upon payment to the Calculation Agent of all amounts payable to it in connection with its agency. In such event, the Calculation Agent shall deliver to the Issuer copies of pertinent records then in the Calculation Agent's possession which are reasonably requested by the Issuer.

Section 13. Effectiveness and Term. This Agreement shall remain in effect and the agency established by the Agreement shall continue until (i) terminated by mutual agreement of Issuer and Calculation Agent, (ii) the resignation or removal of Calculation Agent pursuant to Section 12 hereof, or (iii) after all Bonds have been retired or defeased.

Section 14. Jury Trial Waiver. Each party hereto hereby agrees not to elect a trial by jury of any issue triable of right by jury, and waives any right to trial by jury fully to the extent that any such right shall now or hereafter exist with regard to this Agreement, or any claim, counterclaim or other action arising in connection herewith. This waiver of right to trial by jury is given knowingly and voluntarily by each party, and is intended to encompass individually each instance and each issue as to which the right to a trial by jury would otherwise accrue.

Section 15. Conflict with Authorization. In the event of a conflict between the provisions of this Agreement and those of the Authorization, the terms of the Authorization shall govern.

Section 16. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be signed by their duly authorized officers as of the date first above written.

City of Adrian

By: _____
Name: _____
Title: _____

The Bank of New York Mellon Trust Company, N.A., as Calculation Agent

By _____
Name: Michael J. Higgins
Title: Associate

EXHIBIT A

DESCRIPTION OF BONDS

\$3,900,000

CITY OF ADRIAN

COUNTY OF LENAWE

STATE OF MICHIGAN

LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2009C

(FEDERALLY TAXABLE – RECOVERY ZONE ECONOMIC DEVELOPMENT BONDS)

EXHIBIT B

Disbursement Direction

To: The Bank of New York Mellon Trust Company, N.A.

Attention: Corporate Trust Department

Re: Calculation Agency Agreement dated as of _____, 2009 between
_____ and
The Bank of New York Mellon Trust Company, N.A., as Calculation Agent
(the "Calculation Agency Agreement")

Ladies and Gentlemen:

You are hereby authorized and directed as Calculation Agent under the above-referenced Calculation Agency Agreement to wire \$ _____ to
_____.

[the Issuer]

By: _____
Name:
Title:

EXHIBIT C

FEE SCHEDULE

Calculation Agent
For Preparation of Form 8038-CP

\$350.00 Annually

R10-012

January 19, 2010

RE: DEPARTMENT OF FINANCE – Recovery Zone Economic Development Bonds (2009 Series C) - Authorization to Engage The Bank of New York Mellon Trust Company, N.A. in a Calculation Agency Agreement

RESOLUTION

WHEREAS, the Adrian City Commission, by Resolution R09-169 dated October 5, 2009, approved the issuance of \$1,600,000 of Limited Tax General Obligation (Recovery Zone Economic Development) Bonds (Series C) under the authority of the federal American Recovery and Reinvestment Act of 2009; and

WHEREAS, the Recovery Zone Economic Development Bonds allow for 45% reimbursement of interest expense by the U.S. Department of Treasury over the 25-year amortization period, providing the reimbursement is requested on a semi-annual basis; and

WHEREAS, to ensure that the reimbursement request is expeditiously processed on a consistent basis during the next 25 years, the Finance Director respectfully recommends engagement of the bond paying agent, The Bank of New York Mellon Trust Company, N.A., in a Calculation Agency Agreement (copy attached) at a cost not to exceed \$350.00 annually; and

WHEREAS, the City Administrator recommends approval of this resolution authorizing the Finance Director to enter into a Calculation Agency Agreement with The Bank of New York Mellon Trust Company, N.A., that \$350 be appropriated from the General Fund Contingency Account (101-990.00-990.000) and that appropriate budget amendments be made.

NOW, THEREFORE, BE IT RESOLVED that the Finance Director, on behalf of the City of Adrian, is authorized to enter into a Calculation Agency Agreement with The Bank of New York Mellon Trust Company, N.A at a cost not to exceed \$350.00 annually.

BE IT, FURTHER, RESOLVED that \$350 be appropriated from the General Fund Contingency Account (101-990.00-990.000) and that the FY2009-10 Budget be amended as follows:

General Fund (101)

Expenditures:

(101-990.00-990.000)	Contingency	\$(350)
(101-201.00-801.000)	Finance Department-Contract Services	<u>350</u>
	Total	<u>\$ -0-</u>

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____ by a
_____ vote



Adrian Public Library

143 E. Maumee St. • Adrian, Michigan 49221-2773

(517) 265-2265 • Fax (517) 265-8847
www.adrian.lib.mi.us

January 12, 2010

To: Honorable Mayor Gary McDowell and City Commission
From: Carol Souchock, Adrian Public Library Director
CC: Dane Nelson, City Administrator and Jeff Pardee, Finance Director
Re: Adrian Public Library – Michael L. Osborne, Jr. Donation

Mr. Michael L. Osborne, Jr. generously donated \$864.59 to the Adrian Public Library in late December. After much consideration, Cathy Chesher and I, with Mr. Osborne's support, decided to use these funds and a significant amount of the donation funds previously received from the Julia Cruikshank Memorial to expand our "tween" collection and create a special space for readers in the 5 – 7 th grades on the youth floor.

Supporting this age range with a unique space/collection is a new trend for libraries. The kids are called 'twens' as they are not quite teenagers (and therefore do not belong in our new Teen Zone) and yet have aged out of many of the younger youth materials.

I request permission from the City Commission to accept this donation from Mr. Michael L. Osborne, Jr. and to thank Mr. Osborne for his generosity. In accordance with the Gift and Donation Policy adopted by the City Commission (Resolution #R04-182, dated November 1, 2004) the purpose of this communication is to appropriately notify the City Commission of the donation and the fact that there is no matching requirement for the eventual expenditure. The attached resolution has been prepared for consideration by the City Commission at their meeting of January 19, 2010. If you have any questions or need for further information, please contact my office.

R10-013

January 19, 2010

RE: ADRIAN PUBLIC LIBRARY – Acceptance of Gift Donations and Grants for the Teen and Children’s Rooms and the South Entrance Doors for the Adrian Public Library

RESOLUTION

WHEREAS, a private donation in the amount of \$864.59 from Commissioner Michael L. Osborne has been received for use by the Adrian Public Library; and

WHEREAS, these funds, combined with a previous donation from Memorials in Julia Cruikshank’s honor, will be used to expand the Library’s “tween” collection and create a special space for readers in the 5-7th grades on the youth floor; and

WHEREAS, in accordance with the Gift and Donation Policy adopted by the City Commission (Resolution #R04-182, dated November 1, 2004); gift donations must be formally accepted by the City Commission and appropriate budget amendments approved to provide proper stewardship; and

WHEREAS, the funds have been allocated to the FY2009-10 Adopted Revenue Budget- Library Donations (101-990.00-675.073) to fund the library’S Contributions account (101-738.00-959.000); and

WHEREAS, the Library Director and City Administrator recommend approval of this resolution accepting the subject donation (which has no match requirement) and allocation of \$864.59 to the FY2009-10 Revenue account- Library Donations (101-990.00-675.073).

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance of the donation in the amount of \$864.59 from Commissioner Michael L. Osborne and allocation of \$864.59 to the FY2009-10 Revenue account- Library Donations (101-990.00-675.073), to be used to partially fund the expansion of the Library’s “tween” collection and create a special space for readers in the 5-7th grades on the youth floor.

On motion by Commissioner _____,
seconded by Commissioner _____, this
Resolution was adopted by a _____ vote.



MEMO

Date: January 14, 2010

To: Dane C. Nelson, City Administrator
Hon. Gary McDowell, Mayor
City Commission

From: Jeffrey C. Pardee, Finance Director

Re: FY2009-10 Second Quarter Recommended Budget Amendments

Public Act 621 of 1978, the Uniform Budgeting and Accounting act for Local Units of Government, provides for adjustments to the Adopted Budget. The Financial Forecast, prepared by the City of Adrian's Finance Department, has identified several variances between current projections and Estimated Revenues and Appropriations included in the Adopted and Amended FY2009-10 Budget, and recommends appropriate budget amendments.

The recommended budget amendments comply with the Uniform Budgeting and Accounting Act requirement that no appropriations measure may be submitted to the City Commission that would allow total expenditures/expenses, including an accrued deficit, to exceed total estimated revenues, including an available surplus.

If you have any questions or need for additional information, please contact my office.

**CITY OF ADRIAN
 FY 2009-10 BUDGET
 SECOND QUARTER FINANCIAL FORECAST
 RECOMMENDED BUDGET AMENDMENTS**

<u>GENERAL FUND (101)</u>	<u>FY2009-10 ADOPTED BUDGET</u>	<u>FY2009-10 AMENDED BUDGET as of 12/31/09</u>	<u>FY2009-10 SECOND QUARTER FINANCIAL FORECAST</u>	<u>BUDGET AMENDMENT</u>
REVENUE:				
101-201.00-664.000 INVESTMENT INCOME	\$200,000	\$200,000	\$150,000	(\$50,000)
101-301.00-515.000 OHSP TRAFFIC GRANT	4,800	4,800	9,011	4,211
101-301.00-534.000 NARCOTIC ENFORCEMENT GRANT	0	0	2,216	2,216
101-301.00-624.000 LIVSCAN APPLICANT FINGERPRINTING	10,000	10,000	12,000	2,000
101-301.00-689.000 MOTORCYCLE SPONSORSHIP	0	0	1,200	1,200
101-336.00-544.000 FIRE PROTECTION PAYMENT	0	0	17,000	17,000
101-371.00-477.000 BUILDING	140,000	140,000	100,000	(40,000)
101-371.00-478.000 ELECTRICAL	35,000	35,000	25,000	(10,000)
101-371.00-479.000 HEATING	28,000	28,000	24,000	(4,000)
101-371.00-482.000 PLUMBING	15,000	15,000	10,000	(5,000)
101-443.00-685.000 SALE OF EQUIPMENT	\$2,000	\$2,000	0	(2,000)
101-738.00-658.000 PENAL FINES	128,000	128,000	103,000	(25,000)
101-990.00-405.000 CURRENT PERS PROP TAX	1,009,904	1,049,904	999,904	(50,000)
101-990.00-406.000 DELQ PERS PROP TAX	0	0	5,000	5,000
101-990.00-407.000 CURRENT REFUSE MILLAGE	453,254	453,254	461,254	8,000
101-990.00-675.077 DONATIONS-PRIVATE-TV CABLE	190,000	190,000	200,000	10,000
101-990.00-675.275 CONTRIBUTION-COMM DEVEL	0	0	2,000	2,000
101-990.00-676.590 CONTRIB-WASTEWATER	20,000	20,000	0	(20,000)
101-990.00-676.591 CONTRIB-WATER	20,000	20,000	0	(20,000)
101-990.00-676.662 CONTRIB-DDA-MOTOR VEHICLE FUND	291,200	291,200	581,200	290,000
101-990.00-698.000 SALE OF BONDS/NOTES	7,115,957	7,115,957	7,005,957	(110,000)
TOTAL GENERAL FUND REVENUE	\$9,663,115	\$9,703,115	\$9,708,742	\$5,627

**CITY OF ADRIAN
FY 2009-10 BUDGET
SECOND QUARTER FINANCIAL FORECAST
RECOMMENDED BUDGET AMENDMENTS**

	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET as of 12/31/09	FY2009-10 SECOND QUARTER FINANCIAL FORECAST	BUDGET AMENDMENT
EXPENDITURES:				
Dept 172.00: CITY ADMINISTRATOR				
101-172.00-975.000 CAPITAL OUTLAY	\$2,442,805	\$2,442,805	\$1,338,161	(\$1,104,644)
SUB-TOTAL	<u>\$2,442,805</u>	<u>\$2,442,805</u>	<u>\$1,338,161</u>	<u>(\$1,104,644)</u>
Dept 209.00: CITY ASSESSOR				
101-209.00-812.000 CONSULTANT FEES	\$0	\$53,000	\$0	(\$53,000)
SUB-TOTAL	<u>\$0</u>	<u>\$53,000</u>	<u>\$0</u>	<u>(\$53,000)</u>
Dept 371.00: INSPECTION DEPARTMENT				
101-371.00-741.080 SUPPLIES-CITYWIDE CITY PRIDE	\$500	\$500	\$0	(\$500)
101-371.00-743.000 UNIFORMS	0	0	500	500
SUB-TOTAL	<u>\$500</u>	<u>\$500</u>	<u>\$500</u>	<u>\$0</u>
Dept 550.000: FIXED EXPENSES				
101-550.00-995.000 BOND INTEREST EXPENSE	\$500,000	\$500,000	\$111,257	(\$388,743)
SUB-TOTAL	<u>\$500,000</u>	<u>\$500,000</u>	<u>\$111,257</u>	<u>(\$388,743)</u>
Dept 697.000: PARKS & FORESTRY				
101-697.00-975.000 CAPITAL IMPROVEMENTS	\$1,179,882	\$1,187,832	\$1,517,043	\$329,211
SUB-TOTAL	<u>\$1,179,882</u>	<u>\$1,187,832</u>	<u>\$1,517,043</u>	<u>\$329,211</u>
Dept 738.00: ADRIAN PUBLIC LIBRARY				
101-738.00-801.000 CONTRACT SERVICES	\$25,000	\$25,000	\$2,000	(\$23,000)
101-738.00-808.000 JANITORIAL SERVICES	0	0	24,000	24,000
SUB-TOTAL	<u>\$25,000</u>	<u>\$25,000</u>	<u>\$26,000</u>	<u>\$1,000</u>
Dept 801.000: PLANNING COMMISSION				
101-801.00812.000 CONSULTANT FEES	\$65,000	\$65,000	\$33,000	(\$32,000)
SUB-TOTAL	<u>\$65,000</u>	<u>\$65,000</u>	<u>\$33,000</u>	<u>(\$32,000)</u>
Dept 836.000: OTHER PROJECTS				
101-836.00-801.000 CONTRACT SERVICES	\$0	\$0	\$918,844	\$918,844
SUB-TOTAL	<u>\$0</u>	<u>\$0</u>	<u>\$918,844</u>	<u>\$918,844</u>
Dept 990.00:				
101-990.00-990.000 CONTINGENCY	\$27,556	\$156,802	\$491,761	\$334,959
TOTAL GENERAL FUND EXPENDITURES	<u>\$4,240,743</u>	<u>\$4,430,939</u>	<u>\$4,436,566</u>	<u>\$5,627</u>

CITY OF ADRIAN
 FY 2009-10 BUDGET
 SECOND QUARTER FINANCIAL FORECAST
 RECOMMENDED BUDGET AMENDMENTS

	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET as of 12/31/09	FY2009-10 SECOND QUARTER FINANCIAL FORECAST	BUDGET AMENDMENT
MAJOR STREET FUND (202)				
REVENUE:				
202-000.00-546.000 GAS & WEIGHT TAX	\$950,000	\$950,000	\$900,000	(\$50,000)
202-000.00-664.000 INVESTMENT INCOME	10,000	10,000	5,000	(5,000)
202-000.00-676.283 CONTRIB-VIBRANT CITY GRANT FUND	1,383,125	1,383,125	0	(1,383,125)
TOTAL REVENUE	\$2,343,125	\$2,343,125	\$905,000	(\$1,438,125)
EXPENDITURES:				
202-451.00-801.000 STREET CONSTR.-CONTRACT SERVICES	\$988,125	\$988,125	\$17,698	(\$970,427)
202-451.00-801.203 CONTRACT SERVICES - BASE	420,225	420,225	7,527	(412,698)
202-990.00-990.000 CONTINGENCY	147,837	113,101	58,101	(55,000)
TOTAL EXPENDITURES	\$1,556,187	\$1,521,451	\$83,326	(\$1,438,125)
LOCAL STREET FUND (203)				
REVENUE:				
203-000.00-546.000 GAS & WEIGHT TAX	\$320,000	\$320,000	\$260,000	(\$60,000)
TOTAL REVENUE	\$320,000	\$320,000	\$260,000	(\$60,000)
EXPENDITURES:				
203-451.10-801.203 STREET CONSTR.-CONTRACT SERVICES	\$245,469	\$245,469	\$185,469	(\$60,000)
TOTAL EXPENDITURES	\$245,469	\$245,469	\$185,469	(\$60,000)

**CITY OF ADRIAN
FY 2009-10 BUDGET
SECOND QUARTER FINANCIAL FORECAST
RECOMMENDED BUDGET AMENDMENTS**

	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET as of 12/31/09	FY2009-10 SECOND QUARTER FINANCIAL FORECAST	BUDGET AMENDMENT
<u>DDA-TIF FUND (281)</u>				
REVENUE:				
281-00.00-404.000 CURRENT REAL PROPERTY TAX	\$409,618	\$409,618	\$256,618	(\$153,000)
281-000.00-664.000 INVESTMENT EARNINGS	8,000	8,000	4,000	(4,000)
281-000.00-697.000 PRIOR YEAR'S REVENUE	0	77,900	71,445	(6,455)
281-000.00-698.000 SALE OF BONDS/NOTES	250,000	250,000	0	(250,000)
TOTAL REVENUE	\$667,618	\$745,518	\$332,063	(\$413,455)
EXPENDITURES:				
281-290.00-702.000 WAGES	\$27,726	\$27,726	\$11,726	(\$16,000)
281-290.00975.000 CAPITAL IMPROVEMENTS	295,000	295,000	0	(295,000)
281-290.00-976.000 FAÇADE PROGRAM	20,000	97,900	22,900	(75,000)
281-965.00-969.998 TRANSFER OUT - SCHOOLS	155,032	155,032	138,032	(17,000)
281-990.00-990.000 CONTINGENCY	10,000	10,455	0	(10,455)
TOTAL EXPENDITURES	\$507,758	\$586,113	\$172,658	(\$413,455)
<u>VIBRANT SMALL CITIES GRANT FUND (283)</u>				
EXPENDITURES:				
283-474.00-801.012 TWO-WAY TRAFFIC GRANT - LOCAL	\$893,125	\$893,125	\$869,191	(\$23,934)
283-480.00-801.002 NON-MOTORIZED TRANSPORTATION	0	0	23,934	23,934
TOTAL EXPENDITURES	\$893,125	\$893,125	\$893,125	\$0
<u>AUTO PARKING FUND (585)</u>				
REVENUE:				
585-000.00-698.000 SALE OF BONDS/NOTES	\$2,635,000	\$2,635,000	\$0	(\$2,635,000)
TOTAL REVENUE	\$2,635,000	\$2,635,000	\$0	(\$2,635,000)
EXPENDITURES:				
585-546.00-975.000 CAPITAL IMPROVEMENTS	\$2,635,000	\$2,635,000	\$0	(\$2,635,000)
TOTAL EXPENDITURES	\$2,635,000	\$2,635,000	\$0	(\$2,635,000)
<u>WATER FUND (591)</u>				
REVENUE:				
591-00.00-683.000 SALE OF PROPERTY	\$0	\$0	\$298,632	\$298,632
TOTAL REVENUE	\$0	\$0	\$298,632	\$298,632
EXPENDITURES:				
591-990.00-990.000 CONTINGENCY	\$175,282	\$213,679	\$512,311	\$298,632
TOTAL EXPENDITURES	\$175,282	\$213,679	\$512,311	\$298,632

R10-014

January 19, 2010

RE: DEPARTMENT OF FINANCE –FY2009-10 SECOND QUARTER BUDGET AMENDMENTS

RESOLUTION

WHEREAS, Public Act 621 of 1978, the Uniform Budgeting and Accounting Act for Local Units of Government provides for adjustments to the Adopted Budget; and

WHEREAS, the Financial Forecast, prepared by the City of Adrian’s Finance Department, has identified several variances between current projections and estimated revenues and appropriations included in the Adopted and Amended FY2009-10 Budget, and recommends appropriate budget amendments; and

WHEREAS, the recommended budget amendments comply with the Uniform Budgeting and Accounting Act requirement that no appropriations measure may be submitted to the City Commission that would allow total expenditures/expenses, including an accrued deficit, to exceed total estimated revenues, including an available surplus; and

WHEREAS, the City Administrator has reviewed the Financial Forecast and proposed budget amendments and recommends their adoption.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission authorizes the Department of Finance to amend the FY2009-10 Budget in accordance with the attached schedule entitled City of Adrian FY2009-10 Second Quarter Financial Forecast and Recommended Budget Amendments.

BE IT, FURTHER, RESOLVED that the resulting Amended Budget shall comply with the Uniform Budgeting and Accounting Act (Public Act 621 of 1978) for Local Units of Government, which requires that no appropriations measure may be adopted in which total expenditures/expenses, including an accrued deficit, exceed total estimated revenues, including an available surplus.

On motion by Commissioner _____,
seconded by Commissioner _____, this
Resolution was _____ by a _____ vote.

MISCELLANEOUS

M-1

TO: DANE C NELSON, CITY ADMINISTRATOR
 FROM: MARCIA M. BOHANNON, TRANSPORTATION COORDINATOR

ADRIAN D.A.R.T. PASSENGER RIDERSHIP REPORT FOR DECEMBER 2009

WEEK END:	DEC 4	DEC 11	DEC 18	DEC 25	DEC 31	TOTAL
MONDAY	0	340	336	326	261	1263
TUESDAY	314	314	328	333	236	1525
WEDNESDAY	306	356	311	281	213	1467
THURSDAY	329	321	257	89	182	1178
FRIDAY	321	347	318	0	0	986
		1678	1550	1029	892	6419

SERVICE DAYS	DEC 2009	DEC 2008	+/-	NOV 2009
	(22)	(21)		(20)

SENIORS	640	774	-134	592
HDCP SENIORS	965	931	34	850
HANDICAPPED	3037	3159	-122	2484
WHEELCHAIRS **	428	247	181	360
GENERAL	1777	1870	-93	1668
	6419	6734	-315	5594

JANUARY	2008	7616	2009	7368	-3%
FEBRUARY	2008	7452	2009	7417	0%
MARCH	2008	7027	2009	7540	7%
APRIL	2008	7136	2009	6915	-3%
MAY	2008	6957	2009	6119	-12%
JUNE	2008	6707	2009	6453	-4%
JULY	2008	6717	2009	6098	-9%
AUGUST	2008	6213	2009	5711	-8%
SEPTEMBER	2008	6640	2009	5788	-13%
OCTOBER	2008	7278	2009	6440	-12%
NOVEMBER	2008	6050	2009	5594	-8%
DECEMBER	2008	6734	2009	6419	-5%
		82527		77862	-6%

** WHEELCHAIR TOTALS ARE INCLUDED IN HANDICAPPED PASSENGER TOTALS

m-2

Adrian Fire Department



Memorandum

To: Mayor Gary McDowell, Adrian City Commission
From: Paul G. Trinka, Fire Chief
CC: City Administrator Dane Nelson
Date: 12 January 2009
Re: Adrian Fire Department 2009 Emergency Response Synopsis

Attached are a spreadsheet and graphs depicting our 2009 emergency responses. While our numbers were up slightly there is little indication that significant new trends exist. The outliers, such as the Dialysis Center fire in 2006 (large dollar loss fire), the ice storm of 2002 (nearly 200 calls for wires down) and Smith Cyclery fire in 2000 are events that make some of the data stand out.

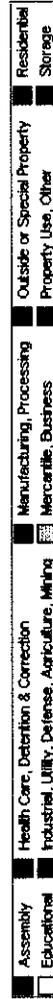
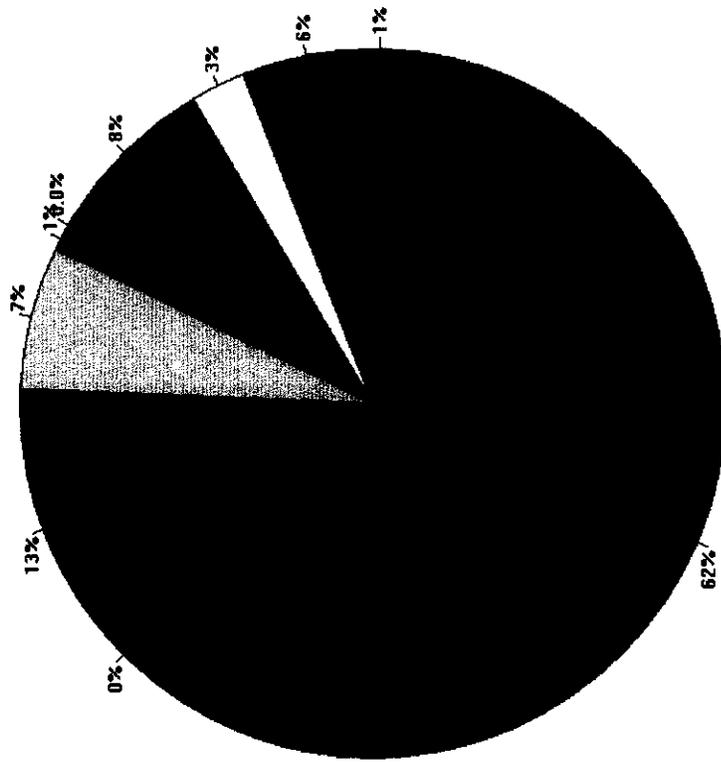
The Adrian Fire Department continues to provide a number of services to the community; emergency, non-emergency and educationally by a willing staff.

If you have any questions regarding the statistics or graphs please do not hesitate to call or write me.

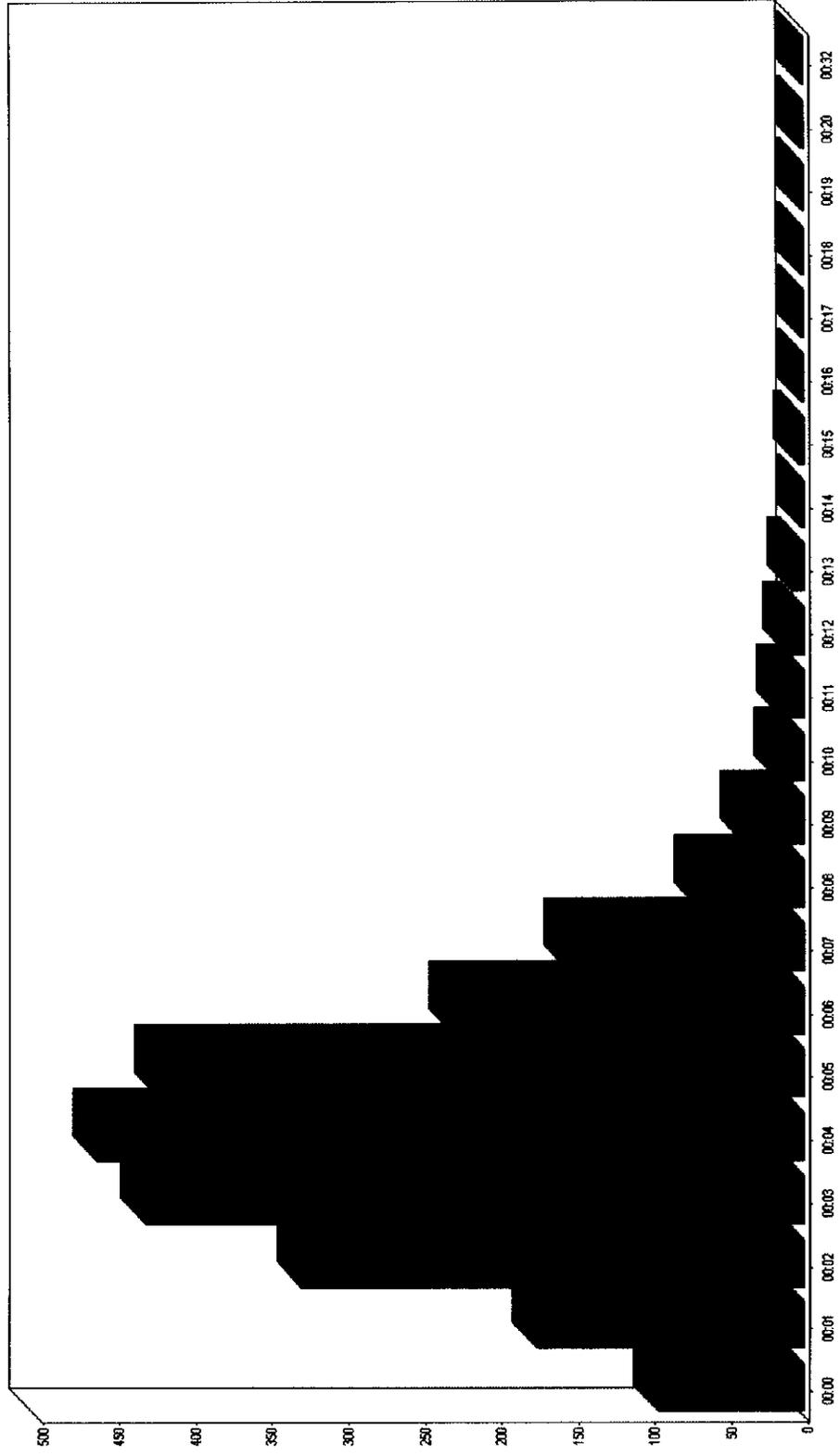
FIRE REPORT
 Month of December, 2009

	This Month	Last Month	Last Year	To Date This Year	2008	2007	2006	2005	2004	2003	2002	2001	2000
Structure Fires	2	1	0	22	21	24	26	34	14	18	25	23	40
Loss	\$1,500	\$0	\$0	\$159,500	\$166,000	\$126,350	\$1,098,250	\$341,900	\$115,500	\$324,300	\$517,300	\$277,050	\$669,850
Vehicle Fires	0	0	1	9	11	9	7	19	16	14	19	22	26
Loss	\$0	\$0	\$0	\$2,000	\$2,000	\$7,350	\$7,050	\$10,350	\$13,900	\$11,350	\$8,800	\$35,440	\$43,285
Other Fires	1	2	1	33	31	17	19	31	35	35	41	72	67
Loss	\$0	\$0	\$0	\$3,000	\$3,000	\$1,000	\$1,000	\$0	\$500	\$0	\$0	\$17,050	\$7,140
Smoke & Odor	6	10	3	84	69	51	61	81	49	42	62	44	62
False Alarms	15	12	7	95	126	90	96	107	121	122	128	126	108
Hazardous Conditions	12	1	10	117	95	152	145	69	93	77	310	106	87
Other	7	18	10	127	162	135	136	138	152	148	154	158	45
Medical Emergencies	172	142	135	1797	1767	1637	1643	1554	1505	1382	1324	1468	1554
Vehicle Accidents	7	4	6	97	98	93	111	154	144	132	179	144	231
Total Runs	222	190	173	2383	2326	2208	2244	2187	2129	1970	2243	2163	2220
Total Fire Loss	\$1,500	\$0	\$0	\$164,500	\$171,000	\$131,450	\$1,102,550	\$349,720	\$130,000	\$335,650	\$526,100	\$329,540	\$720,275

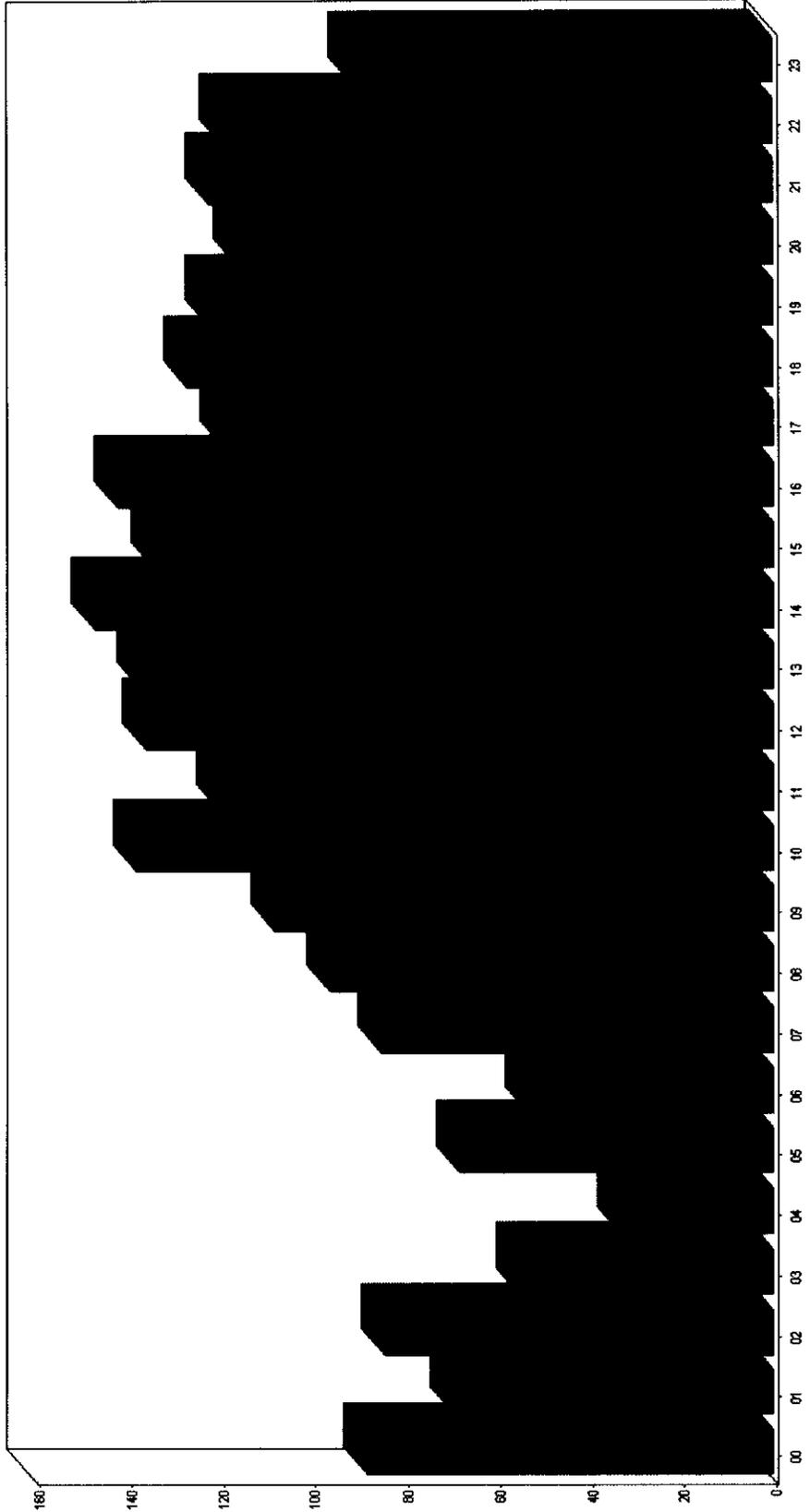
Adrian Fire Department 2009 Response By Property Class



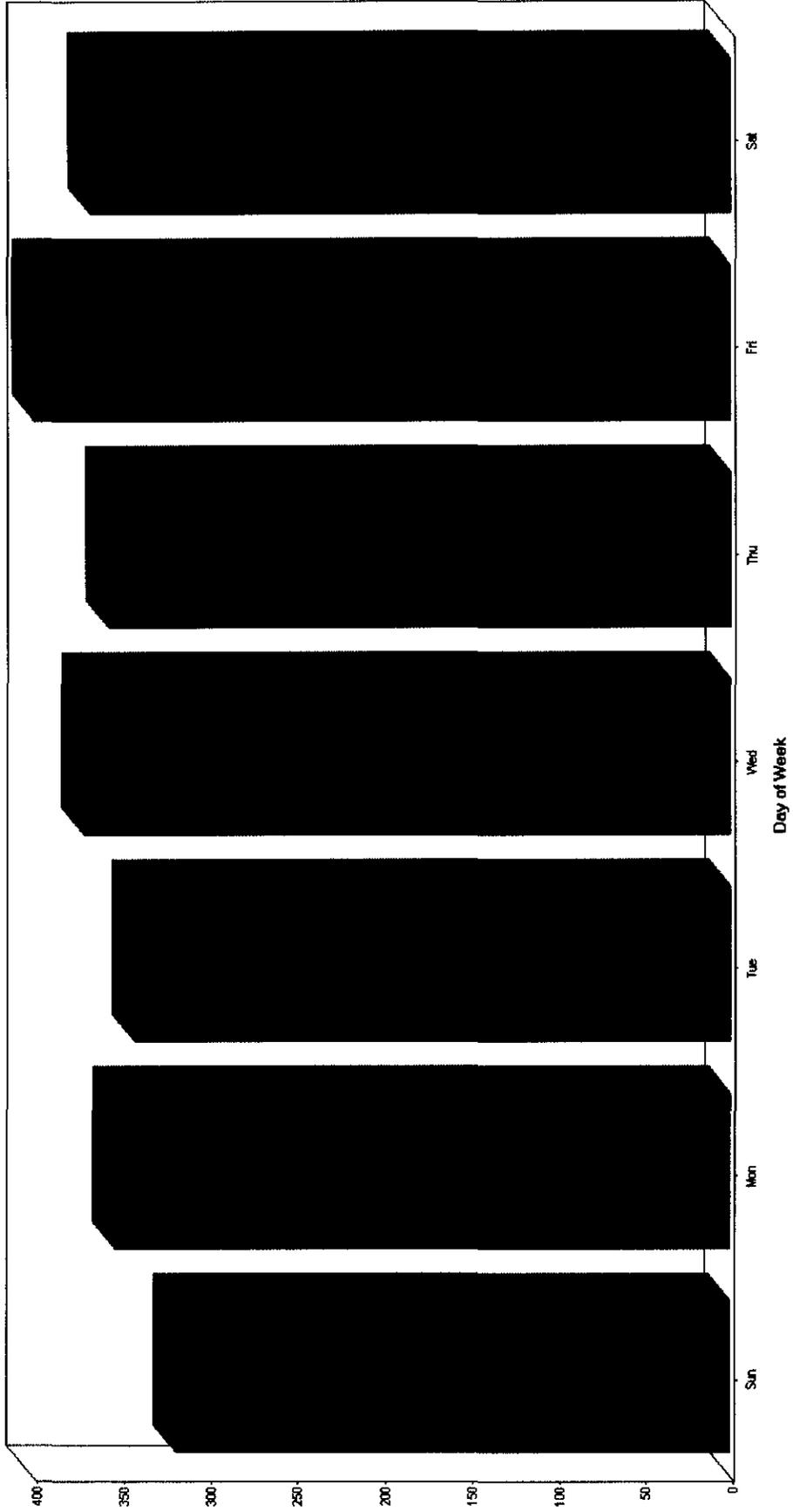
Adrian Fire Department 2009 Response Times



Adrian Fire Department Alarms By Hour of the Day 2009

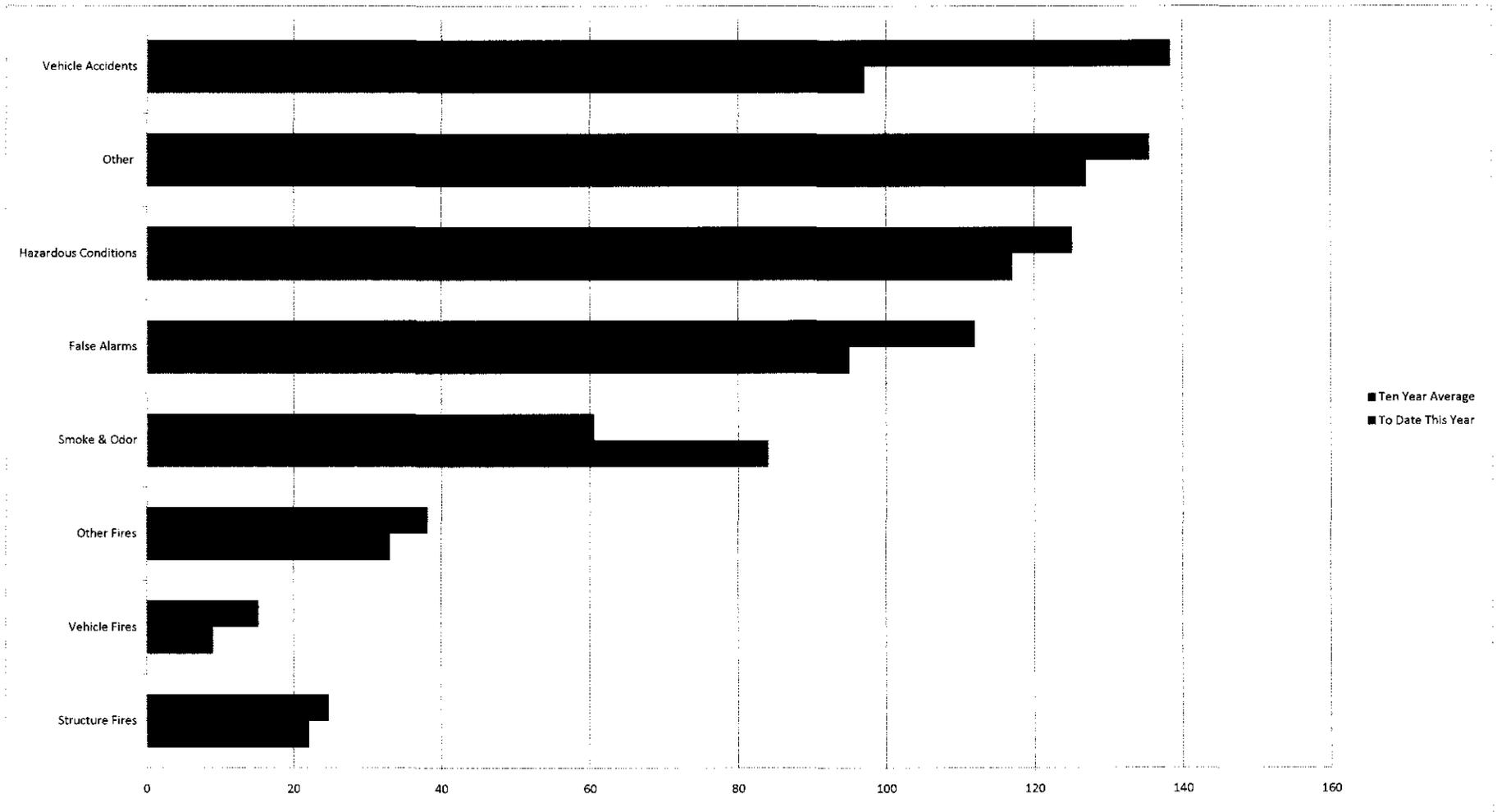


Adrian Fire Department 2009 Responses By Day of the Week



Adrian Fire Department 10 Year Average/2009 Comparison

Excluding EMS Calls



m-3

DEPARTMENTAL REPORT

JANUARY 19, 2010

	DECEMBER 2009	NOVEMBER 2009	DECEMBER 2008	YEAR-TO-DATE 2009	YEAR-TO-DATE 2008
POLICE DEPARTMENT					
Complaints Answered	700	782	724	9,873	10,477
VIOLATIONS					
Moving Citations	89	98	116	1,049	1,778
3-6 am Parking Tickets	77	62	203	1,828	1,522
Non-Moving Citations	25	14	19	368	203
Downtown Parking Tickets	14	189	0	1,861	3,256
TOTAL VIOLATIONS	205	363	338	5,106	6,759
ARRESTS	89	86	106	1,312	1,506
FIRE DEPARTMENT (See M-4)					
INSPECTION DEPARTMENT					
Building Permits	12	18	6	304	434
Electrical Permits	9	11	9	194	226
Mechanical Permits	20	22	11	220	237
Plumbing Permits	6	4	7	65	84
Sidewalk Permits	0	0	0	13	37
Sign Permits	3	2	1	41	58
TOTAL PERMITS	50	57	34	837	1,076
Estimated Bldg.Costs	\$45,732	\$125,114	\$58,061	\$3,662,807	\$13,223,399
PARKING SYSTEM					
Meters in Operation					
Parking Assessment	\$772	\$0	\$3,252	\$14,320	\$12,664
Lot Revenue	\$0	\$1,225	\$0	\$4,404	\$6,606
Street Revenue	\$0	\$0	\$0	\$0	\$0
Misc. Revenue	\$0	\$15	\$21	\$155	\$111
Permits	\$762	\$0	\$50	\$17,576	\$35,751
Fines	\$230	\$575	\$0	\$7,756	\$13,769
Token Sales	\$0	\$0	\$0	\$0	\$0
Contribut-GenFund	\$0	\$0	\$0	\$26,000	\$132,000
TOTAL REVENUE	\$1,764	\$1,815	\$3,323	\$70,211	\$200,901
WASTE WATER DEPARTMENT					
M. G. Pumped	158.205	122.983	180.150	1,895.699	2,070.135
Cost of Plant Operation	*	\$342,186	\$360,422	\$3,418,227	\$3,793,798
WATER DEPARTMENT					
M. G. Pumped	78	75	86	1,028	1,101
Number of Customers	6,243	6,260	6,277		
	Industrial	Commercial	Residential	Other	TOTAL
M. G. Sold Revenue	\$27,897	\$77,020	\$107,025	\$51,056	59,786 \$262,998

*Figure not available

Mr. H

FIRE REPORT Month of December, 2009

	This Month	Last Month	Last Year	To Date									
				This Year	2008	2007	2006	2005	2004	2003	2002	2001	2000
Structure Fires	2	1	0	22	21	24	26	34	14	18	25	23	40
Loss	\$1,500	\$0	\$0	\$159,500	\$166,000	\$126,350	\$1,098,250	\$341,900	\$115,500	\$324,300	\$517,300	\$277,050	\$669,850
Vehicle Fires	0	0	1	9	11	9	7	19	16	14	19	22	26
Loss	\$0	\$0	\$0	\$2,000	\$2,000	\$7,350	\$7,050	\$10,350	\$13,900	\$11,350	\$8,800	\$35,440	\$43,285
Other Fires	1	2	1	33	31	17	19	31	35	35	41	72	67
Loss	\$0	\$0	\$0	\$3,000	\$3,000	\$1,000	\$1,000	\$0	\$500	\$0	\$0	\$17,050	\$7,140
Smoke & Odor	6	10	3	84	69	51	61	81	49	42	62	44	62
False Alarms	15	12	7	95	126	90	96	107	121	122	128	126	108
Hazardous Conditions	12	1	10	117	95	152	145	69	93	77	310	106	87
Other	7	18	10	127	162	135	136	138	152	148	154	158	45
Medical Emergencies	172	142	135	1797	1767	1637	1643	1554	1505	1382	1324	1468	1554
Vehicle Accidents	7	4	6	97	98	93	111	154	144	132	179	144	231
Total Runs	222	190	173	2383	2326	2208	2244	2187	2129	1970	2243	2163	2220
Total Fire Loss	\$1,500	\$0	\$0	\$164,500	\$171,000	\$131,450	\$1,102,550	\$349,720	\$130,000	\$335,650	\$526,100	\$329,540	\$720,275