



PRE-MEETING AGENDA

**ADRIAN CITY COMMISSION
AGENDA
PRE-MEETING STUDY SESSION
TUESDAY,
JANUARY 22, 2013**

The City Commission will meet for a pre-meeting study session on Tuesday, January 22, 2013 at 5:30 p.m. at the City Chambers at 159 East Maumee Street, Adrian, Michigan.

1. Discussion of revenue and expense estimates.
2. Other items as time permits.



COMMISSION AGENDA

**AGENDA
ADRIAN CITY COMMISSION
JANUARY 22, 2013
7:00PM**

- I. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE TO THE FLAG
- II. ROLL CALL
- III. APPROVAL OF THE MINUTES OF THE JANUARY 7, 2013 REGULAR MEETING OF THE ADRIAN CITY COMMISSION
- IV. PRESENTATION OF ACCOUNTS
- V. PUBLIC COMMENT ON AGENDA ITEMS
- VI. COMMUNICATIONS
 1. **C-1. Finance.** FY2013-14 Preliminary Revenue Estimates.
 2. **C-2. Finance.** City of Adrian FY2012-13 Second Quarter Financial Forecast.
 3. **C-3. Library.** Letter of appreciation to Jeff Pardee upon his retirement.
- VII. CONSENT AGENDA
 1. **CR13-001. Community Development.** Resolution to reappoint Michael McGrath and Mike Berthold to the Zoning Board of Appeals for a 3-year term.
 2. **CR13-002. Police Department.** Resolution to make permanent a Traffic Control Order to install "No Parking" signs at the dead ends of Auborne and Huntington Streets.
- VIII. REGULAR AGENDA
 - A. ORDINANCES
 1. **Ord. 13-001.** Second reading and adoption of an amendment to the Stormwater ordinance.
 2. **Ord. 13-002.** Introduction of an ordinance to amend Section 90-97, parking in City lots, 3:00am to 6:00am.
 3. **Ord. 13-003.** Introduction of an ordinance to change the zoning of 906 Addison Street, 1029 Elm Street, and 893 Siena Heights Dr. from R-4 and RM-1 to ERO.
 4. **Ord. 13-004.** Introduction of an ordinance to change the zoning of the vacant land owned by the City on the north side of West Beecher St, immediately west of Maplewoods from RT and B-2 to I-2.

5. **Ord. 13-005.** Introduction of an ordinance to amend the Zoning/Development Regulations as it pertains to churches and assembly halls.
6. **Ord. 13-006.** Introduction of an ordinance to amend the Zoning/Development Regulations pertaining to screened-in porches.

B. RESOLUTIONS.

1. **R13-005. Finance Department.** Resolution to approve the City Administrator's Recommended FY2013-19 Capital Improvement Program (CIP) and FY2013-14 Capital Budget for incorporation into the FY2013-14 Operating Budget and General Appropriations Act.
2. **R13-006. Finance Department.** Resolution to authorize a variable long-term advance from the General Fund (101) to the Auto Parking Fund (585) to finance the Parking Lot Improvement Program.
3. **R13-007. Utilities Department.** Resolution to amend the Biosolids Contract with Synagro, Inc.
4. **R13-008. Administration.** Resolution to exempt the City of Adrian from the requirements of Act 152 of 2011, Section 8 for EVIP qualifications regarding employee health care.
5. **R13-009. Dial-A-Ride.** Resolution to authorize the Mayor and City Clerk to execute Authorization #P3 for FY2013 Section 5311 Operating Assistance for Adrian Dial-A-Ride.
6. **R13-010. Finance Department.** Resolution to adopt the FY2012-13 Second Quarter Budget Amendments.
7. **R13-011. City Commission.** Resolution to authorize the City Administrator to enter into an agreement with Savoy Energy, L.P. to allow for the location of a central production and processing facility and a pipeline right of way grant.
8. **R13-012. Utilities.** Resolution to authorize payment of annual dues for the Utilities Department to become a municipal member of the River Raisin Watershed Council.

IX. MISCELLANEOUS

1. D.A.R.T. Ridership Report.
2. Departmental Report.
3. Fire Department Report.
4. Planning Commission Minutes
5. Zoning Board of Appeals Minutes.

X. PUBLIC COMMENT

XI. COMMISSIONER COMMENTS



MINUTES

**MINUTES
ADRIAN CITY COMMISSION
JANUARY 7, 2013
7:00 P.M.**

Official proceedings of the January 7, 2013 regular meeting of the City Commission, Adrian, Michigan.

The regular meeting was opened with a moment of silence and the Pledge of Allegiance to the Flag.

PRESENT: Mayor DuMars and Commissioners Gallatin, Warren, Jacobson, Faulhaber, Carrico and Berryman Adams.

Mayor DuMars in the Chair.

Commissioner Berryman Adams motioned to approve the minutes from the December 17, 2012 Commission meeting; seconded by Commissioner Warren, and the motion was carried by a unanimous vote.

PRESENTATION OF ACCOUNTS

Utility Department Receiving Fund Voucher #3720 through #3729	\$116,361.52
General Fund Vouchers #21246 through #21264	\$426,815.97
Clearing Account Vouchers amounting to	<u>\$352,152.05</u>
TOTAL EXPENDITURES	<u>\$895,329.54</u>

On motion by Commissioner Faulhaber, seconded by Commissioner Carrico, this resolution was adopted by a unanimous vote.

PUBLIC COMMENT

Jim May of Stevens Disposal was available to the Commission for any questions that they had regarding resolution R13-001.

COMMUNICATIONS

C-1. FINANCE DEPARTMENT. - State Revenue Sharing Update.

CONSENT AGENDA

CR13-001

RE: CITY COMMISSION – Change in Commission Meeting Date.

WHEREAS, the Charter of the City of Adrian requires that regular meeting times be established by City Commission resolution; and

WHEREAS, the regular meeting scheduled for Monday January 21, 2013 occurs on a day City Hall observes Martin Luther King Day; and

NOW, THEREFORE, BE IT RESOLVED that said regular meeting will be held on Tuesday, January 22, 2013 at 7:00 p.m. in the City Chambers Building located at 159 E. Maumee St., Adrian, MI.

On motion by Commissioner Jacobson, seconded by Commissioner Berryman Adams, Consent Agenda Resolution CR13-001 is adopted by unanimous vote.

REGULAR AGENDA

ORDINANCES

Ordinance 13-001. – Introduction of an ordinance to amend the Code of the City of Adrian, Section 74-161 through 74-172. (Stormwater Utility)

RESOLUTIONS

RESOLUTION R13-001

RE: CITY ENGINEER – Revision to Stevens Disposal and Recycling Contract

WHEREAS the Adrian City Commission, by resolution #R10-107 dated September 7, 2010, accepted a multi-year contract with Stevens Disposal and Recycling Service, Inc. through June 30, 2015 for weekly curbside trash pick-up (6 bag limit), subscription curbside recycling service, and a manned recycling center for Saturday drop-offs; and

WHEREAS the City Engineer has determined that the usage at the Saturday drop-off site has been typically low and with the introduction of a new County recycling center located within the City, providing daily hours, other options now exist for convenient recycling drop-offs; and

WHEREAS Stevens Disposal was contacted to modify their current contract and in exchange for eliminating the manned Saturday recycling drop-off Stevens requested a 2% rate increase for curbside trash pick-ups in January 2013, July 2013 and July 2014. The City Engineer has determined that the following cost savings would result from this proposal over the remaining life of the contract:

Dates	Trash Cost Increase (5820 Units)	Recycling Decrease	Net Savings
1/13 to 6/13	\$3,841.20	(\$19,200.00)	(\$15,358.80)
7/13 to 6/14	\$15,364.80	(\$39,600.00)	(\$24,235.20)
7/14 to 6/15	\$23,745.60	(\$40,800.00)	(\$17,054.40)
TOTAL ESTIMATED SAVINGS:			(\$56,648.40)

; and

WHEREAS the City Engineer and City Administrator recommend acceptance of the proposal from Stevens Disposal and Recycling Service, Inc. for an increase of 2% on the curbside trash pick-up price of \$5.50/Mo./Unit on January 2013 (\$5.61/Mo./Unit), July 2013 (\$5.72/Mo./Unit) and July 2014 (\$5.84/Mo./Unit) in exchange for eliminating the manned Saturday recycling drop-off with the estimated net savings shown above.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the modification of the current contract with Stevens Disposal and Recycling Service, Inc. of Temperance, MI to eliminate monthly costs for the manned Saturday recycling drop-off in exchange for a 2% rate increase on January 2013, July 2013 and July 2014 to the fixed curbside trash pick-up rate of \$5.50/Mo./Unit.

On motion by Commissioner Carrico, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

RESOLUTION R13-002

RE: LENAWEЕ TRANSPORTATION – Agreement with Nola Transportation, Inc for Operation of the City’s Dial-A-Ride system.

WHEREAS, the City of Adrian has prepared and distributed a Request for Proposals (RFP) for the operation of the city Dial-a-Ride system; and

WHEREAS, three proposals have been received and evaluated by the Director of Transportation and the Assistant Finance Director resulting in their recommendation to accept the proposal of Nola Transportation, Inc.;

Now, therefore, be it

RESOLVED, that the Adrian City Commission does hereby concur with and accept the recommendation to accept the proposal of Nola Transportation, Inc. and directs the Director of Transportation to submit a request to the Michigan Department of Transportation to obtain its approval to proceed to enter into an agreement with Nola Transportation, Inc. for the operation of the city Dial-a-Ride system in the City of Adrian.

On motion by Commissioner Carrico, seconded by Commissioner Jacobson, this resolution was adopted by a unanimous vote.

RESOLUTION R13-003

RE: LENAWEЕ TRANSPORTATION – Agreement for joint employment of a Transportation Coordinator for a Two (2) year period.

WHEREAS, the City of Adrian and the Lenawee Transportation Corporation have an interest in maintaining public transportation which benefits the general public and, in particular, senior citizens and persons with disabilities; and

WHEREAS, the employment of a full-time Transportation Coordinator is desired to junction in an administrative capacity for the City’s Dial-A-Ride and the LTC’s systems; and

WHEREAS, a two (2) year agreement between the Lenawee Transportation Corporation and the City of Adrian has been prepared to accomplish the purpose; and

WHEREAS, an engagement in said agreement has been considered by the Adrian City Commission, now, therefore, be it

RESOLVED, that the City of Adrian hereby enters into a two (2) year agreement with the Lenawee Transportation Corporation for a term beginning on October 1, 2012, and ending September 30, 2014, for the joint employment of a Transportation Coordinator; and

HEREBY, authorizes the Mayor, Greg DuMars, to sign the aforementioned contract.

On motion by Commissioner Berryman Adams, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

RESOLUTION R13-004

RE: **DEPARTMENT OF PUBLIC WORKS – Authorization to Purchase One (1) 4X4 One-Ton Dump Truck w/Snow Plow Package**

WHEREAS the Adrian City Commission, by Resolution #12-045 dated May 7, 2012, adopted the FY2012-13 Budget and General Appropriations Act, which included \$45,000.00 to purchase a 4X4 one-ton dump truck w/snow plow package to replace an existing vehicle of similar size and use; and

WHEREAS the Purchasing Office, in collaboration with the City Engineer, secured competitive pricing through the Michigan State Cooperative Purchasing Program (MI-Deal) for acquisition of the aforementioned vehicle from Signature Ford, Owosso, MI for the cost of \$23,115.00.00, with plow accessories purchased from Truck & Trailer Specialties of Dutton, MI at a cost of \$16,313.00 for a total amount of \$39,428.00; and

WHEREAS the Finance Director indicates that sufficient funds are available in the FY2012-13 Motor Pool Fund for this purpose (account #662-441.062-977.000); and.

WHEREAS the City Engineer and City Administrator recommend waiver of the bid process, in the best interests of the City, and acquisition of one (1)4X4 2012 Ford F-350 Dump Truck w/snow plow package through the Michigan State Cooperative Purchasing Program (MI-Deal), at a cost not to exceed \$39,428.00.00.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acquisition of one (1)4X4 2012 Ford F-350 Dump Truck w/snow plow package through the Michigan State Cooperative Purchasing Program (MI-Deal), at a cost not to exceed \$39,428.00.

BE IT FURTHER RESOLVED that, in the best interests of the City and in accordance with the provisions of Chapter 12 of the City Charter and Chapter 9 of the Codified City Ordinances, the competitive bid process be waived.

On motion by Commissioner Jacobson, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

PUBLIC COMMENTS

1. Terry Collins, newly elected County Commissioner, introduced himself and offered to be of service to the City Commission.

COMMISSIONER COMMENTS

1. Commissioner Faulhaber expressed a concern about snow removal, especially on South Main as there are some properties that have not shoveled.
2. Commissioner Jacobson expressed his frustration over the lack of cooperation between the City and townships regarding shared services and how residents can suffer for it.
3. Dane Nelson thanked Dave Thomas (Culver's) for his time and effort in our sign ordinance revision. There will be an open house on January 29th where the new sign ordinance can be viewed before it goes into effect.

The next regular meeting of the Adrian City Commission will be held on Tuesday, January 22, 2013 at 7:00 p.m. in the City Chambers Building, 159 E. Maumee St, Adrian, MI 49221.

Greg DuMars
Mayor

Pat Baker
City Clerk



CHECK REGISTER

January 22, 2013

I have examined the attached vouchers and recommend approval of them for payment.



Dane C. Nelson
City Administrator

DCN:pmb

RESOLVED, that disbursements be and they are hereby authorized for warrants directed to be drawn on the City Treasurer for the following:

Utility Department Vouchers

Vouchers #3730 through #3737 \$124,925.95

General Fund

Vouchers #21265 through #21288 \$260,337.39

Clearing Account Vouchers

amounting to..... \$247,742.79

TOTAL EXPENDITURES \$633,006.13

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____
by a _____ vote.

Jan. 22, 2013

**UTILITIES FUND
CHECK REGISTER**

CHECK#	AMOUNT	PAYEE	DESCRIPTION
3730	\$ 68,023.77	City of Adrian - Payroll	Pay 01/04
3731	\$ 65,091.06	City of Adrian - Clearing	01/04 Check Register
3732	\$ 1,576.21	Citizens Gas	Dec Heating
3733	\$ 54,947.59	Consumers Energy	Dec Electric
3734	\$ 28.41	Frontier	Dec Telephone
3735	\$ 154.97	City of Adrian	Dec Water
3736	\$ 25.00	Yolanda Gaspar	Refund
3737	\$ 170.00	City of Adrian Rec Trust Fund	NSF charges for Nov/Dec
	\$ 190,017.01		
	\$ (65,091.06)	Less: Check 3731	
	\$ 124,925.95	TOTAL	

January 22, 2013

Jan. 22, 2013

GENERAL FUND
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
21265	\$ 4,083.45	Quick Service Trans	Payroll w/e 12/29
21266	\$ 20.00	Anne Visser	Buy back 1 DART book
21267	\$ 107.00	Elizabeth Waters	Refund Dog Obed class
21268	\$ 108.32	George Anderson	Sidewalk reimbursement
21269	\$ 190,159.08	City of Adrian Payroll	Payroll 01/04
21270	\$ 14,450.12	First Federal Bank	Soc Sec 01/04
21271	\$ 268,619.49	City of Adrian Clearing	Check Register 1/22
21272	\$ 111.89	City of Adrian	Utility payment
21273	\$ 3,751.45	Quick Service Trans	Payroll w/e 01/05
21274	\$ 150.00	Lenawee Co Circuit Court	Filing fee
21275	\$ 5,171.40	Citizens Gas	Dec Heating
21276	\$ 140.82	City of Adrian - Utilities	EFT Transfer
21277	\$ 198.00	Adrian Charter Township	Sewer 3227 N Adrian Hwy
21278	\$ 1,419.74	City of Adrian - Utilities	Dec Water
21279	\$ 399.08	Citizens Gas	Dec Heating
21280	\$ 31,446.04	Consumers Energy	Dec Electric
21281	\$ 465.34	Frontier	Dec Telephone
21282	\$ 3,168.00	Quick Service Trans	HSA Contribution
21283	\$ 49.50	City of Adrian - Utilities	EFT Transfer
21284	\$ 35.00	Floyd's Rigging	Refund of street closure permit
21285	\$ 10.00	Architectural Arts	Refund sign permit
21286	\$ 4,513.16	Quick Service Trans	Payroll w/e 01/12
21287	\$ 350.00	City of Adrian Trust	Move funds for vehicle auction
21288	\$ 30.00	City of Adrian Receiving Trust	NSF charges Rec. Trust bank Acct
	\$ 528,956.88		
	\$ (268,619.49)	Less : Check 21271	
	\$ 260,337.39		

January 22, 2013

EXP CHECK RUN DATES 01/22/2013 - 01/22/2013
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ADRIAN AREA CHAMBER OF COMMERCE	25.00		
2. CITY OF ADRIAN	4,699.93		
3. ADRIAN FABRICARE CENTER INC.	670.00		
4. ADRIAN LOCKSMITH & CYCLERY	18.27		
5. ADRIAN MECHANICAL SERVICES CO	351.00		
6. ADRIAN WATER CONDITIONING INC	19.50		
7. ADVANCE AUTO PARTS COMMERCIAL CHRG	15.98		
8. AIRGAS USA, LLC	160.86		
9. ALLIED WASTE SERVICES #259	1,333.92		
10. ALLIED WASTE SERVICES	58.50		
11. AMAZON CREDIT PLAN	170.40		
12. AMERICAN OFFICE SOLUTIONS, INC.	58.59		
13. AMERICAN SOCIETY OF COMPOSERS	327.00		
14. AMERICAN STYLE	19.99		
15. APOLLO FIRE EQUIPMENT CO.	161.85		
16. APPLE MAT RENTAL	266.85		
17. APPLIED SPECIALTIES INC	4,432.00		
18. ARBORICULTURE SOCIETY OF MICHIGAN	250.00		
19. ARCHBOLD EQUIPMENT CO	28.80		
20. ARROWHEAD SCIENTIFIC INC	688.38		
21. AUTO ZONE COMMERCIAL	354.99		
22. B & H TUBES	782.53		
23. BAKER & TAYLOR BOOKS	891.05		
24. PATRICIA BAKER	68.36		
25. BATTERY WHOLESALE	6.84		
26. BILL'S SERVICE, INC.	25.00		
27. BIRCHLER ARROYO ASSOC INC	1,700.00		
28. ROBERT BISHOP	244.52		
29. BLACK SWAMP EQUIPMENT	143.00		
30. BOOKPAGE	300.00		
31. BOULDEN COMPANY	97.09		
32. BRAKES-N-MORE	2,992.17		
33. BRODBECKS LLC	1,518.75		
34. BROWNELLS, INC	329.05		
35. BUCK & KNOBBY EQUIP CO INC	667.40		
36. CALIFORNIA CONTRACTORS SUPPLIES INC	902.70		
37. CLEAN CARE INC	4,429.00		
38. CLEGG ELECTRIC INC.	5,196.00		
39. GARRY CLEVELAND	69.38		
40. CLIFT BUICK-GMC	151.75		
41. COMMSPEC, INC.	2,199.93		
42. CONTINENTAL CARBONIC PRODUCTS INC	640.00		
43. CULTICE RACE ENGINES	45.00		
44. CUTLER DICKERSON CO	586.14		
45. DAILEY ENGINEERING, INC.	920.00		
46. THE DAILY TELEGRAM	735.55		
47. DIGITAL ALLY, INC,	119.00		
48. DUKE'S ROOT CONTROL INC	3,989.31		
49. E & B SALVAGE LLC	34.50		

EXP CHECK RUN DATES 01/22/2013 - 01/22/2013
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. EDM PUBLISHER, INC	99.00		
51. SHIRLEY EHNIS	156.51		
52. ENVIRONMENTAL RESOURCE ASSOCIATES	503.41		
53. ETNA SUPPLY COMPANY	3,637.36		
54. FAMILY SERVICE & CHILDREN'S AID	748.80		
55. FASTENAL COMPANY	854.14		
56. FISHER SCIENTIFIC COMPANY LLC	396.93		
57. FYR-FYTER SALES & SERVICE	93.05		
58. GALL'S INC	19.45		
59. GENERAL CHEMICAL PRODUCTS LLC	5,736.96		
60. GOVERNOR CROSWELL TEA ROOM	636.72		
61. GRAINGER INC.	1,056.15		
62. GS MATERIALS	2,789.81		
63. HACH COMPANY	302.00		
64. HADDEN TIRE COMPANY	1,560.00		
65. HILLS AUTO & TRUCK REPAIR INC	711.83		
66. HOBBY LOBBY	29.82		
67. HUBBARD'S AUTO CENTER INC	115.54		
68. INFOGROUP	630.00		
69. INSIGNIA GRAPHICS & SCREEN PRINTING	2,032.26		
70. INTERNATIONAL SOCIETY OF	493.00		
71. JACOBS, SARA	26.86		
72. JONES & HENRY ENGINEERS, LTD.	4,594.10		
73. JONES CHEMICALS, INC.	3,299.80		
74. KAPNICK INSURANCE GROUP	966.00		
75. KAR LABORATORIES INC	145.00		
76. KELLER THOMA, P.C.	618.10		
77. KEMIRA WATER SOLUTIONS INC	3,341.73		
78. KONICA MINOLTA BUSINESS SOLUTIONS	22.95		
79. BRENT KUBALEK	64.47		
80. LEGACY PRINTING	380.64		
81. LENAWEE COUNTY PRINTER	1,463.07		
82. LENAWEE COUNTY SHERIFF'S OFFICE	140.00		
83. LENAWEE INTERMEDIATE SCHOOL	252.50		
84. LEXIS NEXIS RM INC	200.00		
85. LEXISNEXIS OCC HEALTH SOLUTIONS	15.00		
86. LIBRARY DESIGN ASSOCIATES INC	386.00		
87. LISCOMB DISTRIBUTING	520.08		
88. DOUG LOLLEY	48.00		
89. LOWE'S CREDIT SERVICES	1,003.19		
90. MACOMB COMMUNITY COLLEGE	385.00		
91. MANPOWER OF LANSING MI INC.	1,667.25		
92. MCGOWAN ELECTRIC SUPPLY INC	111.23		
93. MICHIGAN CAT CORP	2,313.00		
94. MICHIGAN DEPARTMENT OF	46,430.28		
95. MICHIGAN LOCAL GOVERNMENT MGMT ASSO	110.00		
96. MICHIGAN POLICE EQUIP. CO	8,459.00		
97. STATE OF MICHIGAN	4,846.43		

EXP CHECK RUN DATES 01/22/2013 - 01/22/2013
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
98. STATE OF MICHIGAN	230.00		
99. MICHIGAN STATE UNIVERSITY	1,900.00		
100. MICROMARKETING LLC	237.77		
101. MIDAS AUTO SERVICE EXPERTS	110.65		
102. MIDWEST COLLABORATIVE FOR	2,554.38		
103. MIDWEST TAPE	521.29		
104. E.I. MORROW COMPANY	256.40		
105. MUGS N' MORE IMAGING	160.00		
106. NADA USED CAR GUIDE	75.00		
107. NATIONAL REC & PARKS ASSOCIATION	473.00		
108. NELSON TREE SERVICE INC	3,914.82		
109. OFFICEMAX CONTRACT INC.	50.01		
110. THE OHIO AQUATIC COUNCIL	340.00		
111. OMNI III	1,971.94		
112. OMNIGRAPHICS INC.	250.90		
113. PARAGON LABORATORIES INC	60.00		
114. JEFFREY PARDEE	131.15		
115. PEERLESS SUPPLY INC	650.91		
116. PICTOMETRY INTERNATIONAL CORP	10,037.00		
117. PRINTCOMM	1,908.00		
118. PROMEDICA WELLNESS	1,125.00		
119. QUICK SERVICE TRANSPORTATION	1,003.06		
120. QUILL CORPORATION	1,633.82		
121. READER'S DIGEST	26.98		
122. ROWE PROFESSIONAL SERVICES CO	2,123.25		
123. WILLIAM SADLER	20.00		
124. SCHUG CONCRETE CONSTRUCTION INC	4,984.32		
125. SLUSARSKI EXCAVATING & PAVING INC	1,979.00		
126. SMITHS NURSERY & LANDSCAPING	275.00		
127. SOUTHEAST MI FIRE INSPECTORS SOC	80.00		
128. SPENCER MANUFACTURING INC.	2,655.00		
129. STAPLES CREDIT PLAN	109.10		
130. STATE INDUSTRIAL PRODUCTS	262.52		
131. STEVENS DISPOSAL	38,204.85		
132. SUNNY BUNNY EASTER EGGS	659.50		
133. SUNSHINE MEDICAL SUPPLY, INC	442.00		
134. SUPERIOR UNIFORM SALES INC.	692.04		
135. THOMSON WEST	404.31		
136. TIME EMERGENCY EQUIPMENT INC	2,796.44		
137. TRACTOR SUPPLY COMPANY	524.04		
138. TTB CLEANING LLC	3,205.00		
139. TUMBLEWEED PRESS INC	800.40		
140. U S POSTMASTER	1,800.00		
141. U S POSTMASTER	310.92		
142. UNIVERSITY TRANSLATORS SERVICES	240.00		
143. USA BLUEBOOK	103.15		
144. UTILITIES INSTRUMENTATION SERVICE I	595.00		
145. UTILITIES REDUCTION SPECIALISTS INC	353.75		
146. VERIZON WIRELESS	912.87		

EXP CHECK RUN DATES 01/22/2013 - 01/22/2013
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
147. WESTERN LIME CORPORATION	5,280.00		
TOTAL ALL CLAIMS	247,742.79		



COMMUNICATIONS



MEMO

Date: January 15, 2013

To: Hon. Gregg DuMars, Mayor
Adrian City Commissioners
Dane C. Nelson City Administrator

From: Jeffrey C. Pardee, C. P. F. O.
Finance Director

A handwritten signature in black ink, appearing to read "Jeffrey C. Pardee".

Re: **FY2013-14 Preliminary Revenue Estimates**

Please find attached the Preliminary Revenue Estimates for the FY2013-14 Budget. Included is:

- Actual revenue for the prior two Fiscal Years,
- The current year Adopted Budget,
- The current Amended Budget and Actual Revenue for the current fiscal year (as of December 31, 2012),
- FY2013-14 Preliminary Revenue Estimate, and
- FY2012-14 Estimate over/(under) FY2012-13 Adopted Budget.

Overall, General Fund Revenues are expected to increase by **\$37,837**, equivalent to **0.4%**, from the FY 2012-13 Adopted Budget. This compares to last year's reduction of (\$123,327), equivalent to (1.3%). The significant changes this year are described as follows:

- 1) Real Property Taxes reflect a year-to-year decrease of **\$175,901**, resulting from an anticipated **4.0%** decrease in property values of \$21.4 million, about 2/3 the reduction of the prior year. Last year, even in the face of a 6.0% decrease in Real Property Taxes, Personal Property Taxes experienced an increase 2.0%; the preliminary estimate for Personal Property Taxes for FY2013-14 is to remain unchanged at \$957,600. It should be noted however that for the following year, FY2014-15, the phase-in of the elimination of Personal Property Taxes will begin, first with the elimination of all Taxable Values below a threshold of \$40,000, equivalent to a revenue reduction of \$69,095 at present tax rates with no replacement revenue contemplated.
- 2) The estimate for Constitutional State Revenue Sharing reflects a modest increase of 3.0% or \$46,971 to \$1,600,000, in anticipation of an improved economy and higher auto sales.
- 3) The preliminary Revenue Estimate contemplates continuation of the State Economic Vitality Incentive Program for the entire year (**\$420,000**) and that the City of Adrian will meet the eligibility requirements of that program.

- 4) The preliminary Revenue Estimate **does not** anticipate continuation of one-time revenue from oil leases, for which the City has received \$450,000 over the past two years. Although oil royalties may be in the offing, uncertainty as to exactly when and how much that might be precludes an estimate at this time. However, the negotiated annual amount of \$18,000 to maintain the Adrian Training School is continued, as well as \$16,000 rental income for properties at that facility.
- 5) The Fire Department is expected to be the recipient of a second year of funding - \$225,559 – from the Federal Department of Emergency Management for the SAFER Grant, for the exclusive use of maintaining firefighting staff.
- 6) Due to the maturing of long-term investments, which enjoyed a significantly higher market interest rate, Investment Income is anticipated to decline approximately **\$50,000**, due to the current market rates, as well as less cash to invest after prior years' draw down on Fund Balance.
- 7) The Inspection Department increased activity results in additional revenue - \$25,000 from the three-year cycle for Rental Housing.
- 8) The Library has exhausted the Malone Trust, resulting in a \$10,000 decrease in private donations.
- 9) Claims experience for the City's Health Care Program has increased, precluding the traditional Blue Cross/Blue Shield reimbursement of \$40,000 from the Rate Stabilization Reserve.

All Other Funds, excluding the General Fund, experience a net decrease of (\$2.5) million. Significant changes in Other Funds include:

- 1) Major and Local Street Funds anticipate a combined \$95,000 reduction in Act 51 road funding due to reduced revenues from the Gas & Weight Tax. In addition, the Preliminary Revenue Estimate excludes \$70,000 of Special Assessments, which are uncertain at this time.
- 2) Current Property Taxes, utilized to fund such activities as local road improvements, the Downtown Development Authority, and the DDA-Tax Increment Finance Authority (TIF), are expected to be a combined \$24,000 less.
- 3) Utilization of Prior Years' Revenue, i.e. draw down on Fund Balance, has been eliminated as a funding source for the following Funds:

Fee Estate Fund Undistributed Net Income)	\$ 499,615 (Comstock Park)
Sewer Fund	769,734
Water Fund	199,799
Storm Water Utility Fund	18,740
Information Technology Fund	428,832
Motor Vehicle Pool	<u>160,916</u>
Total	<u>\$2,077,636</u>
- 4) Due to a revision in the Parking Lot Improvement Program financing method, the revenue from sale of bonds/notes - \$472,595 will no longer be necessary.

- 5) Private Donation funding for the Dial-A-Ride Fixed Route System (\$43,404) has been eliminated.
- 6) As previously indicated, Special Assessments (\$70,000) has been excluded from the Capital Projects Fund for road improvements.
- 7) Elimination of Prior Years' Revenue from the rate analysis for the Information Technology Fund will result in higher rates for department users - \$178,000 - , about \$100,000 from the General Fund.

The Preliminary Revenue Estimates are being forwarded to the City Commission as a communication item on their January 22, 2013 agenda. If you have any questions or need for further information, please contact my office.

CITY OF ADRIAN
 FY2013-14 PRELIMINARY BUDGET
 ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2012-13		FY2013-14		FY2013-14		FY2013-14 ESTIMATE Over/(under) FY2012-13	ADOPTED BUDGET PERCENT
		ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/12	REVENUE ESTIMATE	REVENUE ESTIMATE	AMOUNT	PERCENT					
Fund 101 - GENERAL FUND															
Dept 101.00-CITY COMMISSION															
101-101.00-488.000	MISC. CITY PROMOTIONS			\$100	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$100)	-100.0%
101-101.00-695.000	OTHER						50	100	100	100	100	100	100	\$0	0.0%
Totals for dept 101.00-CITY COMMISSION				\$100	\$100	\$200	\$50	\$100	\$100	\$100	\$100	\$100	\$100	\$0	
Dept 172.00-CITY ADMINISTRATOR															
101-172.00-532.000	ADMINISTRATION INCOME	\$40	\$40	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$0	0.0%
101-172.00-671.000	RENTS					3,000	5,100	4,000	4,000	4,000	4,000	4,000	4,000	\$0	0.0%
101-172.00-672.000	OIL LEASE PROCEEDS	102,600	160,000	18,000	118,000	183,220	18,000	18,000	18,000	18,000	18,000	18,000	18,000	0	0.0%
101-172.00-673.000	RENT-ADRIAN TRAIN SCHOOL		3,000	10,200	10,200	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	5,800	56.3%
101-172.00-695.000	OTHER	120	280	200	200	120	100	100	100	100	100	100	100	(100)	-50.0%
Totals for dept 172.00-CITY ADMINISTRATOR		\$102,760	\$163,320	\$28,600	\$131,600	\$204,440	\$38,300	\$9,700	33.9%						
Dept 201.00-FINANCE DEPARTMENT															
101-201.00-445.000	PENALTIES & INTEREST ON TAXES	\$76,045	\$62,486	\$77,000	\$77,000	\$11,328	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	(\$17,000)	-21.1%
101-201.00-480.000	DOG LICENSES	1,341	87			0	0	0	0	0	0	0	0	0	0.0%
101-201.00-607.000	TAX COLLECTION FEES	211,966	192,109	210,000	210,000	133,014	184,000	184,000	184,000	184,000	184,000	184,000	184,000	(26,000)	-12.4%
101-201.00-664.000	INVESTMENT EARNINGS	68,113	50,667	80,000	80,000	11,970	30,000	30,000	30,000	30,000	30,000	30,000	30,000	(50,000)	-62.5%
101-201.00-665.000	CHANGE IN FAIR MARKET VALUE	(22,923)	(1,957)			0	0	0	0	0	0	0	0	0	0.0%
101-201.00-676.133	CONTRIB-INDIV/CT COST ALLOCATION PLAN		135,215	192,392	192,392	96,206	200,000	200,000	200,000	200,000	200,000	200,000	200,000	7,608	4.0%
101-201.00-683.000	SALE OF PROPERTY	438		1,000	1,000	1,000	0	0	0	0	0	0	0	(500)	-20.0%
101-201.00-685.000	SALE OF EQUIPMENT	328	425	100	100	407	300	300	300	300	300	300	300	200	200.0%
101-201.00-695.000	OTHER	278	(346)	100	100	693	100	100	100	100	100	100	100	0	0.0%
101-201.00-696.000	CASH OVLRY/SHORT														-15.2%
Totals for dept 201.00-FINANCE DEPARTMENT		\$335,536	\$438,686	\$562,092	\$563,092	\$254,618	\$476,400	(\$85,692)							
Dept 209.00-CITY ASSESSOR															
101-209.00-444.000	PRINCIPLE RESIDENCE DENIAL PENALTY	\$4,525	\$2,032	\$5,000	\$5,000	\$857	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	(\$3,000)	-60.0%
101-209.00-488.000	CONTRACT SERVICES-REVENUE			100	100	0	0	0	0	0	0	0	0	(100)	-100.0%
101-209.00-583.000	COBRA REIMBURSEMENT	1,365				0	0	0	0	0	0	0	0	0	0.0%
Totals for dept 209.00-CITY ASSESSOR		\$6,290	\$2,032	\$5,100	\$5,100	\$357	\$2,000	(\$3,100)	-60.8%						
Dept 210.00-CITY ATTORNEY															
101-210.00-488.000	CONTRACT SERVICES REVENUE	\$11,004	\$11,004	\$11,000	\$11,000	\$5,502	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$0	0.0%
101-210.00-488.275	CONTRACT SERVICES - CO		3,000			0	0	0	0	0	0	0	0	0	0.0%
101-210.00-490.000	LEGAL SERVICES		672			500	500	500	500	500	500	500	500	500	4.5%
Totals for dept 210.00-CITY ATTORNEY		\$11,004	\$14,676	\$11,000	\$11,000	\$5,502	\$11,500	\$500	4.5%						

CITY OF ADRIAN
 FY2013-14 PRELIMINARY BUDGET
 ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	FY2013-14
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Dept 215.00-CITY CLERK										
101-215.00-454.000	JUNK DEALERS & SCAVENGERS			\$100	\$100		\$0		(\$100)	-100.0%
101-215.00-458.000	VENDORS-HAULERS & PEDDLERS	310	200	300	300		200		(100)	-33.3%
101-215.00-459.000	AMUSEMENTS	2,735	2,135	2,600	2,600	395	2,500		(100)	-3.8%
101-215.00-460.000	BOWLING & BILLIARD	120	55	100	100		100		0	0.0%
101-215.00-608.000	SCHOOL ELECTION FILLS			100	100	100	100		100	0.0%
101-215.00-644.000	PRINTED MATERIALS	6,870	(3,435)	100	100		100		0	0.0%
101-215.00-695.000	OTHER	1,280	780	1,100	5,100	4,725	500		(600)	-54.5%
	Totals for dept 215.00-CITY CLERK	\$11,315	(\$265)	\$4,300	\$8,300	\$5,220	\$3,500		(\$800)	-18.6%
Dept 226.00-HUMAN RESOURCES										
101-226.00-691.000	VENDING PROCEEDS-WELLNESS	\$27		\$100	\$100		\$100		\$0	0.0%
101-226.00-693.000	WELLNESS PROCEEDS	231		100	100		100		0	0.0%
	Totals for dept 226.00-HUMAN RESOURCES	\$258		\$200	\$200		\$200		\$0	0.0%
Dept 276.00-CEMETERY										
101-276.00-625.000	ENGRAVING	\$275	\$95	\$500	\$500		\$300		(\$200)	-40.0%
101-276.00-628.000	FOUNDATIONS - CEMETERY	8,856	9,572	10,000	10,000	4,059	9,000		(1,000)	-10.0%
101-276.00-629.000	GRAVE OPENINGS	35,318	37,465	40,000	40,000	17,600	36,000		(4,000)	-10.0%
101-276.00-630.000	LIPKEEP OF CLM LOTS (NOT PG)	9,522	6,949	10,000	10,000		8,000		(2,000)	-20.0%
101-276.00-642.000	PET CEMETERY			100	100		100		0	0.0%
101-276.00-643.000	CEMETERY LOTS	2,430	1,484	2,400	2,400	1,175	2,000		(400)	-16.7%
101-276.00-676.711	TRANSFER-PERPETUAL CARE FUND		30,972	40,000	40,000	20,000	40,000		0	0.0%
101-276.00-695.000	OTHER			100	100	2,000	100		100	0.0%
	Totals for dept 276.00-CEMETERY	\$56,401	\$86,537	\$103,000	\$103,000	\$44,834	\$95,500		(\$7,500)	-7.3%

CITY OF ADRIAN
 FY2013-14 PRELIMINARY BUDGET
 ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	FY2013-14
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Dept 301.00-POLICE DEPARTMENT										
101-301.00-455.000	PARKING	\$533	\$645	\$600	\$600	\$30	\$600	\$0	\$0	0.0%
101-301.00-505.000	OMNI STATE GRANT		24,208				0	0	0	
101-301.00-506.000	APS SRG GRANT		37,333	42,000	42,000	14,000	30,000	(12,000)	(12,000)	-28.6%
101-301.00-513.000	BULLET RESISTANT VEST GRANT			2,000	2,000		0	0	(2,000)	-100.0%
101-301.00-514.000	SCHOOL POLICING OFFICER GRANT	42,000					0	0	0	
101-301.00-515.000	OHSP TRAFFIC GRANT	24					0	0	0	
101-301.00-534.000	NARCOTIC ENFORCEMENT GRANT	114,553	35,804	30,200	30,200	9,047	30,000	(200)	(200)	-0.7%
101-301.00-540.000	POLICE JAG GRANT-EQUIPMENT & TRAINING	17,125	25,056	11,500	11,500	15,425	15,000	15,000	15,000	0.0%
101-301.00-543.000	POLICE TRAINING GRANT	6,208	5,775	6,000	6,000	2,716	6,000	0	0	0.0%
101-301.00-576.000	LIQUOR LICENSES	13,337	14,211	13,000	13,000	13,541	14,000	1,000	1,000	7.7%
101-301.00-623.000	LIVSCAN MAINT FEE			2,050	2,050		0	(2,050)	(2,050)	-100.0%
101-301.00-624.000	LIVSCAN APPLICANT FINGERPRINTING	20,696	18,515	10,000	10,000	10,180	20,000	10,000	10,000	100.0%
101-301.00-627.000	DUPLICATING & PHOTOSTATS	4,123	4,893	4,000	4,000	2,254	4,500	500	500	12.5%
101-301.00-656.000	PARKING FINES	18,856	18,279	18,000	18,000	9,770	20,000	2,000	2,000	11.1%
101-301.00-659.000	ORDINANCE FINES & COSTS	83,987	60,475	75,000	75,000	24,354	60,000	(15,000)	(15,000)	-20.0%
101-301.00-660.000	TOW & IMPOUND FEES	16,285	10,475	12,000	12,000	6,770	13,000	1,000	1,000	8.3%
101-301.00-675.000	DONATIONS-PRIVATE		15,485	5,000	5,000		5,000	0	0	0.0%
101-301.00-675.001	DONATIONS-POLICE RESERVES	5,542	2,235	3,000	3,000	200	2,500	(500)	(500)	-16.7%
101-301.00-675.002	DONATIONS-RESERVE OFFICER ADVISOR			800	800		0	(800)	(800)	-100.0%
101-301.00-675.008	DONATIONS-ALXILIARY					200	200	200	200	
101-301.00-676.701	CONTRIBUTION -TRUST FUND	2,215	22,829	11,500	11,500	12,000	12,000	500	500	4.3%
101-301.00-684.000	SAFETY CITY	7,473	3,809	2,000	2,000		3,000	1,000	1,000	50.0%
101-301.00-685.000	SALE OF EQUIPMENT			5,500	5,500	1,223	2,500	(3,000)	(3,000)	-54.5%
101-301.00-694.000	SEX OFFENDER REGISTRATION	245	460	500	500	470	500	0	0	0.0%
101-301.00-695.000	OTHER	3,769	7,174	4,000	4,000	213	5,000	1,000	1,000	25.0%
Totals for dept 301.00-POLICE DEPARTMENT		\$356,971	\$307,661	\$247,150	\$258,650	\$122,393	\$243,800	(\$3,350)	(\$3,350)	-1.4%
Dept 336.00-FIRE DEPARTMENT										
101-336.00-544.000	FIRE PROTECTION PAYMENT		\$7,647				225,559	70,634	225,559	\$225,559
101-336.00-550.000	FED EMERGENCY MGT SAFER GRANT	\$24,108						692	1,000	1,000
101-336.00-686.000	FIRE TRAINING CLASSES							1,850	1,000	1,000
101-336.00-695.000	OTHER		600							
Totals for dept 336.00-FIRE DEPARTMENT		\$24,108	\$8,247		\$226,059	\$73,176	\$227,559		\$227,559	

CITY OF ADRIAN
 FY2013-14 PRELIMINARY BUDGET
 ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2012-13		FY2013-14		FY2013-14		FY2013-14 ESTIMATE Over/(under) FY2012-13	PERCENT
		ACTUAL	ACTUAL	ACTUAL	BUDGET	AMENDED BUDGET	REVENUE ESTIMATE	REVENUE ESTIMATE	ADOPTED BUDGET AMOUNT						
Dept 371.00-INSPECTION DEPARTMENT															
101-371.00-454.000	JUNK DEALERS & SCAVENGERS	\$80	\$80	\$200	\$200	\$200	\$10	\$100	(\$100)					-50.0%	
101-371.00-458.000	VENDORS-HAULERS & PEDDLERS	365	855	400	400	400	140	500	100					25.0%	
101-371.00-463.000	PERMITS-SIGNS & HANGERS	1,029	1,276	1,000	1,000	1,000	658	1,000	0					0.0%	
101-371.00-477.000	BUILDING	74,959	203,970	100,000	100,000	100,000	34,709	100,000	0					0.0%	
101-371.00-478.000	ELECTRICAL	30,439	42,857	25,000	25,000	25,000	16,004	25,000	0					0.0%	
101-371.00-479.000	HEATING	26,164	32,334	30,000	30,000	30,000	14,229	30,000	0					0.0%	
101-371.00-482.000	PLUMBING	10,373	17,885	15,000	15,000	15,000	6,110	15,000	0					0.0%	
101-371.00-483.000	SEWER TAPPING	(2,500)		100	100	100		0	(100)					-100.0%	
101-371.00-485.000	ZONING PERMITS & FEES	3,300	2,950	3,000	3,000	3,000	1,450	3,000	0					0.0%	
101-371.00-486.000	MISCELLANEOUS	450	120	500	500	500	171	200	(300)					-60.0%	
101-371.00-487.000	RENTAL HOUSING REGISTRATION	53,715	39,480	15,000	15,000	15,000	17,589	40,000	25,000					166.7%	
101-371.00-673.106	WEED MOWING	3,840	7,360	4,000	4,000	4,000	1,792	5,000	1,000					25.0%	
Totals for dept 371.00-INSPECTION DEPARTMENT		\$202,214	\$349,167	\$194,200	\$194,200	\$194,200	\$92,862	\$219,800	\$25,600					13.2%	
Dept 441.00-DEPARTMENT OF PUBLIC WORKS															
101-441.00-481.000	SIDEWALK CURB & EXCAVATING	\$2,869	\$3,260	\$2,000	\$2,000	\$2,000	\$2,040	\$2,000	50					0.0%	
101-441.00-631.000	REFUSE COLLECTION	(157)						0	0						
101-441.00-690.000	SALE OF COMPOST						90	100	100						
101-441.00-695.004	SALE OF SIGNS	265	298	300	300	300	10	300	0					0.0%	
Totals for dept 441.00-DEPARTMENT OF PUBLIC WORKS		\$2,977	\$3,558	\$2,300	\$2,300	\$2,300	\$2,140	\$2,400	\$100					4.3%	
Dept 449.00-ENGINEERING DEPARTMENT															
101-449.00-483.000	STORM SEWER TAPPING		\$35	\$100	\$100	\$100		\$0	(\$100)					-100.0%	
101-449.00-583.000	COBRA REIMBURSEMENT	1,081						0	0						
101-449.00-671.000	RENTS	19,835	22,400	24,000	24,000	24,000	25,150	25,000	1,000					4.2%	
101-449.00-671.588	RENT-ITC	4,056	4,056	4,000	4,000	4,000	2,028	4,000	0					0.0%	
Totals for dept 449.00-ENGINEERING DEPARTMENT		\$24,972	\$26,491	\$28,100	\$28,100	\$28,100	\$27,178	\$29,000	\$900					3.2%	
Dept 528.00-REFUSE COLLECTION & DISPOSAL															
101-528.00-649.000	CURB SIDE RECYCLING CHARGE	\$34,550						\$0	\$0						
Totals for dept 528.00-REFUSE COLLECTION & DISPOSAL		\$34,550						\$0	\$0						

CITY OF ADRIAN
FY2013-14 PRELIMINARY BUDGET
ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2012-13		FY2013-14		FY2013-14	
		ACTUAL	ACTUAL	ADOPTED BUDGET	ADOPTED BUDGET	AMENDED BUDGET	THRU 12/31/12	REVENUE ESTIMATE	ADOPTED BUDGET	AMOUNT	PERCENT		
Dept 691.00-RECREATION DEPARTMENT													
101-691.00-651.053	USE/ADM FEES-REC-CONCLUSIONS	\$23,283	\$31,427	\$24,700	\$24,700	\$24,700	\$17,456	\$35,000	\$10,300		41.7%		
101-691.00-651.054	USE/ADM FLS REC-YOUTH SPORTS	16,579	17,834	13,700	13,700	13,700	6,802	14,000	300		2.2%		
101-691.00-651.055	USE/ADM FEES-REC-ADULT SPORTS	88,497	95,327	87,100	87,100	87,100	42,169	87,000	(100)		-0.1%		
101-691.00-651.056	USE/ADM FEES-REC-YOUTH PROGRAM	20,120	15,217	13,500	13,500	13,500	3,877	15,000	1,500		11.1%		
101-691.00-651.057	USE/ADM FLS REC-NON-RESIDENT	22							0				
101-691.00-651.058	USE/ADM FEES-REC-SPECIAL EVENT	18,169	25,793	26,000	26,000	26,000	14,847	26,000	0		0.0%		
101-691.00-651.059	USE/ADM FEES-REC-PIOTIER CENTE	37,199	49,618	49,600	49,600	49,600	18,690	50,000	400		0.8%		
101-691.00-651.060	USE/ADM FLS REC- SKATE PARK	4,446	6,496	5,950	5,950	5,950	2,754	5,000	(950)		-16.0%		
101-691.00-651.061	USE/ADM FEES-REC-ADULTS	70,829	83,404	80,500	80,500	80,500	30,897	75,000	(5,500)		-6.8%		
101-691.00-651.062	USE/ADM FEES-REC-ADULT CLASSES	15,152	13,142	13,200	13,200	13,200	5,238	13,000	(200)		-1.5%		
101-691.00-651.070	USE/ADM FLS REC-AMUSE TCKS	5,973	3,839					4,000	4,000				
101-691.00-651.072	USE/ADM FEES-REC-SHELTER USE	7,058	9,918	7,750	7,750	7,750	2,599	8,000	250		3.2%		
101-691.00-675.000	DONATIONS-PRIVATE	12,500	24,519	12,500	12,500	12,500	336	12,500	0		0.0%		
101-691.00-676.701	CONTRIBUTION-TRUST FUND								0				
101-691.00-695.000	OTHER					1,600			100				
Totals for dept 691.00-RECREATION DEPARTMENT		\$319,827	\$376,543	\$334,500	\$336,100	\$344,600	\$145,675	\$344,600	\$10,100		3.0%		
Dept 691.01-ADRIAN AREA LITTLE LEAGUE													
101-691.01-651.040	USE/ADM FEE REC-TOURNAMENTS	\$400	4,811	\$200	\$200	\$200		\$100	(\$100)		-50.0%		
101-691.01-651.041	USE/ADM FEES-REC-TBALL	4,918	6,219	4,900	4,900	4,900		5,000	100		2.0%		
101-691.01-651.042	USE/ADM FEES-REC-MACHINE PITCH	6,765	7,753	6,500	6,500	6,500		6,000	(500)		-7.7%		
101-691.01-651.043	USE/ADM FEES-REC-MINORS	7,753	6,560	7,200	7,200	7,200		7,000	(200)		-2.8%		
101-691.01-651.044	USE/ADM FEES-REC-MAJORS	4,830	5,180	5,200	5,200	5,200		5,000	(200)		-3.8%		
101-691.01-651.045	USE/ADM FEES-REC-JUNIORS	2,711	4,477	4,000	4,000	4,000		4,000	0		0.0%		
101-691.01-651.058	USE/ADM FLS REC-SPECIAL EVENT	4,850	6,999	6,000	6,000	6,000		3,000	3,000		0.0%		
101-691.01-675.000	DONATIONS-PRIVATE								0				
Totals for dept 691.01-ADRIAN AREA LITTLE LEAGUE		\$31,627	\$38,546	\$34,000	\$37,000	\$36,100		\$36,100	\$2,100		6.2%		
Dept 697.00-PARKS & FORESTRY DEPARTMENT													
101-697.00-673.106	WEED MOWING	\$38,982	\$35,534	\$35,000	\$35,000	\$35,000	\$15,408	\$35,000	\$0		0.0%		
101-697.00-675.081	DONATIONS - PARKS & FORESTRY		10,000						0				
101-697.00-695.000	OTHER		420	500	500	500		400	(100)		-20.0%		
Totals for dept 697.00-PARKS & FORESTRY DEPARTMENT		\$38,982	\$45,954	\$35,500	\$35,500	\$35,500	\$15,408	\$35,400	(\$100)		-0.3%		

CITY OF ADRIAN
 FY2013-14 PRELIMINARY BUDGET
 ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2012-13		FY2013-14		FY2013-14	
		ACTUAL	ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	YEAR-TO-DATE ACTUAL THRU 12/31/12	REVENUE ESTIMATE	ADOPTED BUDGET AMOUNT	PERCENT	ESTIMATE	Over/(under)	
Dept 738.00-ADRIAN PUBLIC LIBRARY													
101-738.00-567.000	LIBRARY STATE AID	\$5,396	\$5,457	\$6,000	\$5,000	\$5,000	\$4,741	\$5,000	(\$1,000)	-16.7%			
101-738.00-627.000	DUPLICATING & PHOTOSTATS	5,258	4,086	5,000	5,000	5,000	1,872	4,000	(1,000)	-20.0%			
101-738.00-651.000	APPLICATION FEE	2,865	3,120	3,000	3,000	3,000	1,625	3,000	0	0.0%			
101-738.00-655.000	SALES & CONCESSIONS	762	647	1,000	1,000	1,000	115	700	(300)	-30.0%			
101-738.00-657.000	LIBRARY BOOK FINES	9,595	5,325	8,000	8,000	8,000	2,825	6,000	(2,000)	-25.0%			
101-738.00-658.000	PENAL FINES	98,702	90,599	90,000	95,000	95,000	95,560	95,000	5,000	5.6%			
101-738.00-671.000	RENTS	3,764	350	1,500	1,500	1,500	175	500	(1,000)	-66.7%			
101-738.00-675.073	DONATIONS-PRIVATE-LIBRARIES	28,879	17,575	8,000	8,000	8,000	2,350	8,000	0	0.0%			
101-738.00-676.004	CONTRIB - LENAWEE COUNTY		1,428		2,400	2,400	2,399	0	0	0.0%			
101-738.00-676.101	TRANSFER-GENERAL FUND			10,000	10,000	7,700		0	(10,000)	-100.0%			
101-738.00-676.702	CONTRIBUTION-ENDORWMENT TRUST FUND		23,330					0	0				
Totals for dept 738.00-ADRIAN PUBLIC LIBRARY		\$165,221	\$151,917	\$132,500	\$136,600	\$111,662	\$122,200	\$10,300	(\$10,300)	-7.8%			
Dept 895.00-ECONOMIC DEVELOPMENT													
101-895.00-671.000	RENTS			\$4,000				\$0	(\$4,000)	-100.0%			
101-895.00-675.075	DONATIONS-PRIVATE-CITIZENS GAS			225,000	225,000	225,000	56,250	225,000	0	0.0%			
101-895.00-675.281	TRANSFER-DDA - T.I.F. FUND			2,000				0	(2,000)	-100.0%			
101-895.00-695.000	OTHER			(26,258)	(26,258)	(26,258)		0	26,258	-100.0%			
Totals for dept 895.00-ECONOMIC DEVELOPMENT				\$204,742	\$198,742	\$56,250	\$225,000	\$20,258	\$20,258	9.9%			
Dept 990.00-NON-DEPARTMENTAL													
101-990.00-404.000	CURRENT REAL PROPERTY TAX	\$5,002,890	\$4,512,515	\$4,397,530	\$4,397,530	\$4,389,856	\$4,221,629	\$4,221,629	(\$175,901)	-4.0%			
101-990.00-405.000	CURRENT PERS PROP TAX	830,780	858,745	957,600	957,600	954,334	957,600	957,600	0	0.0%			
101-990.00-406.000	DELD PERS PROP TAX	8,783	12,314	9,000	9,000	9,000		10,000	1,000	11.1%			
101-990.00-407.000	CURRENT REFUSE MILLAGE	433,646						0	0	0.0%			
101-990.00-425.000	PAYMENT IN LIEU OF TAXES	40,541	40,938	40,000	40,000	40,000		40,000	0	0.0%			
101-990.00-457.000	TRAILER	4,334	3,786	4,000	4,000	4,000	2,091	4,000	0	0.0%			
101-990.00-575.000	SALES & USE TAX	1,960,837	1,676,318	1,553,029	1,553,029	781,824	1,000,000	1,000,000	46,971	3.0%			
101-990.00-575.001	ECONOMIC VITALITY INCENTIVE PAYMENT		339,840	407,808	407,808	213,614	420,000	420,000	12,192	3.0%			
101-990.00-661.000	CIVIL INFRACTIONS	375	600	700	700	100	500	500	(200)	-28.6%			
101-990.00-675.000	DONATIONS-PRIVATE			100	100	100		100	0	0.0%			
101-990.00-675.059	DONATIONS PRIVATE-SENIOR CENTER			100	100			0	(100)	-100.0%			
101-990.00-675.077	DONATIONS-PRIVATE-TV CABL			217,100	217,100	112,457	225,000	225,000	7,900	3.6%			
101-990.00-676.275	TRANSFER-COM DLVFL FUND	3,000						0	0				
101-990.00-676.276	TRANSFER-ECON DEVEL FUND	110,000	110,000					0	0				
101-990.00-676.662	TRANSFER - MOTOR VEHICLE FUND	438,052						0	0				
101-990.00-676.702	CONTRIBUTION - ENDOWMENT TRUST FUND	29	15	100	100	15	100	100	0	0.0%			
101-990.00-676.711	TRANSFER - PERPETUAL CARE FUND	40,092						0	0				
101-990.00-683.000	SALE OF PROPERTY		750	1,000	1,000	1,450	1,000	1,000	0	0.0%			
101-990.00-695.000	OTHER	131,707	114,840	130,000	130,000	37,455	90,000	90,000	(40,000)	-30.8%			
101-990.00-697.000	PRIOR YEARS REVENUE			474,742	474,742			0	0				
Totals for dept 990.00-NON-DEPARTMENTAL		\$9,230,329	\$7,891,577	\$7,718,067	\$8,191,809	\$6,493,196	\$7,569,929	(\$148,138)	\$37,837	-1.9%			
TOTAL ESTIMATED REVENUES		\$10,955,342	\$9,903,647	\$9,645,451	\$10,467,452	\$7,654,961	\$9,683,288	\$37,837	\$37,837	0.4%			

CITY OF ADRIAN
FY2013-14 PRELIMINARY BUDGET
ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 202 - MAJOR STREET FUND										
202-000.00-516.201	BEECHER ST PAVING GRANT-ROAD COMM		\$375,000				\$0	\$0	\$0	0.0%
202-000.00-516.202	BEECHER STREET PAVING GRANT		368,389				0	0	0	0.0%
202-000.00-546.000	GAS & WEIGHT TAX	945,393	966,068	850,000	850,000	418,204	840,000	(10,000)	(10,000)	-1.2%
202-000.00-547.000	STATE TRUNKLINE MAINT	51,648	16,772	45,000	45,000	972	40,000	(5,000)	(5,000)	-11.1%
202-000.00-664.000	INVESTMENT EARNINGS	70	431	100	1,200	495	1,000	500	500	900.0%
202-000.00-676.599	TRANSFER - CAPITAL PROJ REV FUND		55,333	35,000	35,000		0	(35,000)	(35,000)	-100.0%
202-000.00-695.000	OTHER	432	1,857	300	135,200	2,258	2,000	1,700	1,700	566.7%
	TOTAL ESTIMATED REVENUES	\$998,143	\$1,783,850	\$930,400	\$1,066,400	\$421,929	\$883,000	(\$47,400)	(\$47,400)	-5.1%

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 203 - LOCAL STREET FUND										
203-000.00-546.000	GAS & WEIGHT TAX	\$305,594	\$311,209	\$260,000	\$260,000	\$131,994	\$260,000	\$0	\$0	0.0%
203-000.00-577.000	METHO ACT	58,233	60,897	60,000	60,000		60,000	0	0	0.0%
203-000.00-641.000	SIDEWALK	13,673	1,821	14,000	14,000	18,508	16,000	2,000	2,000	14.3%
203-000.00-664.000	INVESTMENT EARNINGS		513	100	1,600	568	1,000	900	900	900.0%
203-000.00-676.202	TRANSFER-MAJOR STREET FUND	100,000	100,000	100,000	100,000	50,000	100,000	0	0	0.0%
203-000.00-676.599	TRANSFER - CAPITAL PROJ REV FUND	55,445	80,684	35,000	35,000	22,669	0	(35,000)	(35,000)	-100.0%
203-000.00-695.000	OTHER	449	7,283	1,000	1,000	80	1,000	0	0	0.0%
203-000.00-697.000	PRIOR YEARS REVENUE			17,000	17,000		0	0	0	0.0%
203-000.00-699.204	TRANSFERS IN - MUNI ST FUND	431,856	400,533	388,476	388,476	194,238	373,000	(15,476)	(15,476)	-4.0%
	TOTAL ESTIMATED REVENUES	\$965,250	\$963,040	\$858,576	\$877,076	\$418,057	\$811,000	(\$47,576)	(\$47,576)	-5.5%

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 204 - MUNICIPAL STREET FUND										
204-000.00-402.000	CURRENT PROP TAX-SPTC-VOTED	\$427,036	\$387,823	\$387,476	\$387,476	\$352,024	\$372,000	(\$15,476)	(\$15,476)	-4.0%
204-000.00-664.000	INVESTMENT EARNINGS	869	679	1,000	1,000	382	1,000	0	0	0.0%
	TOTAL ESTIMATED REVENUES	\$427,905	\$388,502	\$388,476	\$388,476	\$352,406	\$373,000	(\$15,476)	(\$15,476)	-4.0%

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 205 - FEE ESTATE										
205-000.00-675.076	DONATIONS-PRIVATE-FEE ESTATE	\$662,668	\$735,739	\$716,194	\$767,279	\$282,927	\$770,000	\$53,806	\$53,806	7.5%
205-000.00-695.000	OTHER	3,000		100	100		100	0	0	0.0%
205-000.00-697.000	PRIOR YEARS REVENUE			499,615	562,874		0	(499,615)	(499,615)	-100.0%
	TOTAL ESTIMATED REVENUES	\$665,669	\$735,739	\$1,215,909	\$1,330,253	\$282,927	\$770,100	(\$445,809)	(\$445,809)	-36.7%

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 267 - OMNI FUND										
267-000.00-662.000	OMNI FORFEIT-RESTRICTED		\$680	\$1,000	\$1,000		\$1,000	\$0	\$0	0.0%
267-000.00-663.000	OMNI FOREFEITURES	77,547	74,013	86,000	86,000	37,922	86,000	0	0	0.0%
267-000.00-664.000	INVESTMENT EARNINGS	480	584	600	600	552	600	0	0	0.0%
267-000.00-695.000	OTHER			100	3,700	3,806	3,700	3,600	3,600	3600.0%
267-000.00-697.000	PRIOR YEARS REVENUE			9,600	3,600		3,600	0	0	0.0%
	TOTAL ESTIMATED REVENUES	\$78,027	\$75,277	\$91,300	\$94,900	\$42,280	\$94,900	\$3,600	\$3,600	3.9%

CITY OF ADRIAN
FY2013-14 PRELIMINARY BUDGET
ESTIMATED REVENUE

ACCOUNT DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14
	ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	PERCENT
			BUDGET	BUDGET	ACTUAL	ESTIMATE	AMOUNT	Over/(under)
Fund 275 - COMMUNITY DEVELOPMENT FUND								
275-000.00-520.000 COMM DEVELOP BLOCK GRANT	\$104,095	\$26,873				\$0	\$0	
275-000.00-528.000 NEIGHBORHOOD PRESERVATION	24,000	0				0	0	
275-000.00-530.000 DOWNTOWN RENTAL REHAB	2,000	0				0	0	
275-000.00-531.000 PROPERTY IMPROVEMENT PROGRAM	26,000	24,290				0	0	
275-000.00-583.000 COBRA REIMBURSEMENT	1,046	0				0	0	
275-000.00-632.000 ADMIN FEES	600	5,400				0	0	
275-000.00-651.000 APPLICATION FEE	19	50				0	0	
275-000.00-664.000 INVESTMENT EARNINGS	1,960	2,806			1,395	0	0	
275-000.00-676.276 TRANSFER- ECON DEVEL FUND		89,000				0	0	
275-000.00-676.281 TRANSFER- DDA-T.I.F. FUND	2,000	2,000				0	0	
275-000.00-676.282 CONTRIB - LDFA FUND	11,037	15,000				0	0	
275-000.00-676.701 CONTRIBUTION-TRUST FUND		31,000				0	0	
275-000.00-683.000 SALE OF PROPERTY	54,575	1,998				0	0	
TOTAL ESTIMATED REVENUES	\$227,332	\$198,417			\$1,395	\$0	\$0	
Fund 276 - ECONOMIC DEVELOPMENT FUND								
276-000.00-604.000 INVESTMENT EARNINGS	\$638	\$1,122			\$1,308	\$0	\$0	
276-000.00-675.075 DONATIONS-PRIVATE-CITIZENS GAS	281,250	281,250				0	0	
TOTAL ESTIMATED REVENUES	\$281,888	\$282,372			\$1,308	\$0	\$0	
Fund 279 - BROWNFIELD REDEVELOPMENT AUTHORITY								
279-000.00-404.000 CURRENT REAL PROPERTY TAX	\$34,728	\$35,351	\$35,000	\$35,000	\$33,991	\$33,600	(\$1,400)	-4.0%
279-000.00-604.000 INVESTMENT EARNINGS	466	978	1,000	1,000	407	800	(200)	-20.0%
279-000.00-607.000 PRIOR YEARS REVENUE			0	20,000		0	0	
Totals for dept 000,00	\$35,194	\$36,329	\$36,000	\$56,000	\$34,398	\$34,400	(\$1,600)	-4.4%
Dept 290.00-ADMINISTRATION								
279-290.00-488.002 BROWNFLD-1325N MAIN-REMEDATION	\$6,732	\$5,228	\$0	\$0		\$5,000	\$5,000	
279-290.00-491.002 BROWNFLD-1325 N. MAIN-ADMIN REIMB	8,030	6,878	0	0		7,000	7,000	
Totals for dept 290.00-ADMINISTRATION	\$14,762	\$12,106	\$0	\$0		\$12,000	\$12,000	
TOTAL ESTIMATED REVENUES	\$49,956	\$48,435	\$36,000	\$56,000	\$34,398	\$46,400	\$10,400	28.9%
Fund 280 - DOWNTOWN DEVELOP AUTHORITY								
280-000.00-404.000 CURRENT REAL PROPERTY TAX	\$32,071	\$29,171	\$29,152	\$29,152	\$26,545	\$28,000	(\$1,152)	-4.0%
280-000.00-664.000 INVESTMENT EARNINGS	256	15	100	100	11	100	0	0.0%
280-000.00-695.000 OTHER	302	5,000	100	5,100		100	0	0.0%
280-000.00-695.006 OTHER-CULINARY ARTS PROJECT		4,000				0	0	
280-000.00-699.281 TRANSFERS IN - TIFA	6,000	6,000	2,048	2,048	3,000	2,000	(48)	-2.3%
TOTAL ESTIMATED REVENUES	\$38,529	\$44,186	\$31,400	\$36,400	\$29,556	\$30,200	(\$1,200)	-3.8%

CITY OF ADRIAN
FY2013-14 PRELIMINARY BUDGET
ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 281 - DDA - TIF FUND										
281-000.00-404.000	CURRENT REAL PROPERTY TAX	\$230,795	\$190,443	\$182,160	\$182,160	\$77,771	\$175,000	\$175,000	(\$7,160)	-3.9%
281-000.00-631.000	REFUSE COLLECTION	18,078	17,393	16,550	16,550	8,700	17,000	17,000	450	2.7%
281-000.00-664.000	INVESTMENT EARNINGS	2,957	4,371	3,000	3,000	915	2,000	2,000	(1,000)	-33.3%
281-000.00-695.000	OTHER	250		100	100		100	100	0	0.0%
281-000.00-697.000	PRIOR YEARS REVENUE			7,628	7,628		0	0	0	0.0%
281-000.00-699.279	TRANSFER IN - BROWNFIELD REDEV. FUND	4,245		4,245	4,245	2,123	4,245	4,245	0	0.0%
	TOTAL ESTIMATED REVENUES	\$256,305	\$212,207	\$206,055	\$213,683	\$89,509	\$198,345	\$198,345	(\$7,710)	-3.7%
Fund 282 - LDFA - GAIDC										
282-000.00-404.000	CURRENT REAL PROPERTY TAX	\$52,904	\$54,146				\$0	\$0	\$0	
282-000.00-664.000	INVESTMENT EARNINGS	252	167			22	0	0	0	
282-000.00-671.000	RENTS	4,638	5,300				0	0	0	
	TOTAL ESTIMATED REVENUES	\$57,794	\$69,613			\$22	\$0	\$0	\$0	
Fund 283 - VIBRANT SMALL CITIES GRANT										
283-000.00-519.001	VIBRANT SMALL CITY GRANT-COBG	26,945					\$0	\$0	\$0	
283-000.00-519.013	VSCG-DOWNTOWN FACADE GRANT-COBG	800	126,946				0	0	0	
	TOTAL ESTIMATED REVENUES	\$27,745	\$126,946				\$0	\$0	\$0	
Fund 394 - DDA DEBT FUND										
394-000.00-664.000	INVESTMENT EARNINGS	\$368	\$147			\$58	\$0	\$0	\$0	
394-000.00-699.000	APPROP TRANSFER IN	50,565	85,445				0	0	0	
	TOTAL ESTIMATED REVENUES	\$90,933	\$85,592			\$58	\$0	\$0	\$0	
Fund 496 - WATER CAPITAL PROJECTS FUND										
496-000.00-676.591	TRANSFER IN - WATER	\$106,043	\$41,281	\$544,000	\$544,000	\$202,505	\$544,000	\$544,000	\$0	0.0%
496-000.00-697.000	PRIOR YEARS REVENUE			229,182	229,182		0	0	0	0.0%
	TOTAL ESTIMATED REVENUES	\$106,043	\$41,281	\$544,000	\$773,182	\$202,505	\$544,000	\$544,000	\$0	
Fund 497 - SEWER CAPITAL PROJECTS FUND										
497-000.00-676.590	TRANSFER IN - WASTEWATER	\$381,681	\$858,106	\$1,107,000	\$1,087,000	\$268,147	\$1,107,000	\$1,107,000	\$0	0.0%
497-000.00-697.000	PRIOR YEARS REVENUE			210,562	210,562		0	0	0	0.0%
	TOTAL ESTIMATED REVENUES	\$381,681	\$858,106	\$1,107,000	\$1,297,562	\$268,147	\$1,107,000	\$1,107,000	\$0	

CITY OF ADRIAN
FY2013-14 PRELIMINARY BUDGET
ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 585 - AUTO PARKING FUND										
585-000.00-526.000	FARMERS MARKET GRANT		\$281,800						\$0	
585-000.00-652.306	PARKING FEES-CHURCH STREET	1,500							0	
585-000.00-652.312	PARKING FEES-PARKING PERMITS	3,198	600	1,000	1,000	292	600	600	(400)	-40.0%
585-000.00-656.000	PARKING FINES	3,630	10	1,000	1,000		100	100	(900)	-90.0%
585-000.00-656.003	PARKING FINES - COLLECTION FEES	650		100	100		0	0	(1,000)	-100.0%
585-000.00-664.000	INVESTMENT EARNINGS	136	190	100	100	48	100	100	0	0.0%
585-000.00-695.000	OTHER					300	100	100	100	0.0%
585-000.00-697.000	PRIOR YEARS REVENUE				125,667		0	0	0	
585-000.00-698.000	SALE OF BONDS/NOTES			472,595	472,595		0	0	(472,595)	-100.0%
585-000.00-699.101	TRANSFER - GENERAL FUND	6,000	60,000	60,000	60,000	30,000	60,000	60,000	0	0.0%
585-000.00-699.280	TRANSFER IN - DDA	5,000					0	0	0	0.0%
585-000.00-699.281	TRANSFERS IN - TIFA	5,000	60,000	60,000	60,000	30,000	60,000	60,000	0	0.0%
585-000.00-699.599	CONTRIB - SPEC ASSESSMENTS	46,421	60,457	60,000	60,000	52,857	60,000	60,000	0	0.0%
585-000.00-699.699	CONTRIB-FEE ESTATE			25,000	25,000		25,000	25,000	0	0.0%
TOTAL ESTIMATED REVENUES		\$71,535	\$463,057	\$679,795	\$805,462	\$113,497	\$205,900	\$205,900	(\$473,895)	-69.7%
Fund 588 - TRANSPORTATION SYSTEM FUND										
588-000.00-511.000	DART FEDERAL GRANT	573,572	578,589	566,451	566,451	555,216	570,000	570,000	\$3,549	5.3%
588-000.00-571.000	STATE CAPITAL GRANT	3,047	3,856				0	0	0	
588-000.00-572.000	STATE ACT 51 OPERATING	137,581	163,911	150,511	150,511	53,428	160,000	160,000	9,489	6.3%
588-000.00-633.000	PASSENGER FARES	87,462	101,228	95,000	95,000	45,818	90,000	90,000	(5,000)	-5.3%
588-000.00-671.000	RENTS			4,056	4,056		0	0	(4,056)	-100.0%
588-000.00-675.000	DONATIONS-PRIVATE	21,400					0	0	0	
588-000.00-676.101	TRANSFER IN - GENERAL FUND	88,911	66,338	89,974	89,974		100,000	100,000	10,026	11.1%
588-000.00-685.000	SALE OF EQUIPMENT	3,400					0	0	0	
588-000.00-695.000	OTHER	2,298	610			1,830	2,000	2,000	2,000	
588-000.00-695.003	ADVERTISING REVENUE	393	2,745	3,660	3,660	915	2,000	2,000	(1,660)	-45.4%
Totals for dept 000.00-		\$418,064	\$417,277	\$409,652	\$409,652	\$157,207	\$424,000	\$424,000	\$14,348	3.5%
Dept 000.02 FIXED ROUTE SYSTEM										
588-000.02-633.000	PASSENGER FARES	51,864		\$3,700	\$3,700		\$0	\$0	(\$3,700)	-100.0%
588-000.02-675.000	DONATIONS-PRIVATE			39,704	39,704		0	0	(39,704)	-100.0%
Totals for dept 000.02-FIXED ROUTE SYSTEM		\$1,864	\$43,404	\$43,404	\$43,404	\$0	\$0	\$0	(\$43,404)	-100.0%
TOTAL ESTIMATED REVENUES		\$419,928	\$417,277	\$453,056	\$409,652	\$157,207	\$424,000	\$424,000	(\$29,056)	-6.4%

CITY OF ADRIAN
FY2013-14 PRELIMINARY BUDGET
ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	FY2013-14
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 590 - SEWER FUND										
590-000.00-520.000	COMM DEVELOP BLOCK GRANT-INCOME	\$122,042								\$0
590-000.00-585.000	RIVER INTERCEPTOR IMPV GRANT		280,614							0
590-000.00-647.509	SEWER CHARGES-RESIDENTIAL	1,744,728	1,800,770	1,965,000	1,965,000	992,123	1,965,000	1,965,000	0.0%	
590-000.00-647.510	SEWER CHARGES-INDUSTRIAL	287,049	391,906	385,000	385,000	194,380	385,000	385,000	0.0%	
590-000.00-647.511	SEWER CHARGES-COMMERCIAL	1,051,100	1,160,694	1,230,000	1,230,000	614,900	1,230,000	1,230,000	0.0%	
590-000.00-647.512	SEWER CHARGES-GOVERNMENTAL	112,810	109,159	115,000	115,000	54,686	115,000	115,000	0.0%	
590-000.00-647.516	SEWER CHARGES-MISC	5,355	5,019	5,000	5,000	4,616	5,000	5,000	0.0%	
590-000.00-647.521	SEWER CHARGES-ADRIAN TWP-FLAT	34,972	37,729	35,000	35,000	19,613	35,000	35,000	0.0%	
590-000.00-647.522	SEWER CHARGES-MADISON TWP-FLAT	4,379	4,547	4,500	4,500	2,388	4,500	4,500	0.0%	
590-000.00-647.523	SEWER CHARGES-ADRIAN TWP-METER	432,927	440,334	460,000	460,000	176,849	460,000	460,000	0.0%	
590-000.00-647.524	SEWER CHARGES-MADISON TWP-METE	351,278	407,525	420,000	420,000	192,295	420,000	420,000	0.0%	
590-000.00-647.527	SEWER CHARGES-NON RESIDEN PRE	14,426	14,466	15,000	15,000	7,146	15,000	15,000	0.0%	
590-000.00-647.614	SEWER CHARGES-SURCHARGE EXTRA	33,861	58,780	40,000	40,000	42,491	40,000	40,000	0.0%	
590-000.00-653.000	PENALTIES	80,470	77,771	85,000	85,000	44,060	85,000	85,000	0.0%	
590-000.00-654.000	I.P.P. FINES & FEES	3,500								0
590-000.00-664.000	INVESTMENT EARNINGS	25,643	17,587	20,000	20,000	7,863	20,000	20,000	0.0%	
590-000.00-665.000	CHANGE IN FAIR MARKET VALUE	(4,865)								0
590-000.00-681.000	TAPS & SERVICE	8,025	21,725	25,000	25,000	38,550	25,000	25,000	0.0%	
590-000.00-695.000	OTHER	773	22,501	20,000	20,000	10,552	20,000	20,000	0.0%	
590-000.00-697.000	PRIOR YEARS REVENUE			769,734	777,133					(769,734)
TOTAL ESTIMATED REVENUES		\$4,308,473	\$4,851,077	\$5,594,234	\$5,601,633	\$2,402,512	\$4,824,500	\$4,824,500	-100.0%	-13.8%

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	FY2013-14
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 591 - WATER FUND										
591-000.00-634.000	N.W. ACCOUNT CHARGES	\$14,874	\$16,016	\$15,000	\$15,000	\$12,841	\$15,000	\$15,000	0.0%	
591-000.00-646.509	WATER SALES-RESIDENTIAL	1,379,603	1,415,883	1,535,000	1,535,000	789,416	1,535,000	1,535,000	0.0%	
591-000.00-646.510	WATER SALES-INDUSTRIAL	358,795	430,160	440,000	440,000	236,522	440,000	440,000	0.0%	
591-000.00-646.511	WATER SALES-COMMERCIAL	938,522	1,007,919	1,075,000	1,075,000	544,743	1,075,000	1,075,000	0.0%	
591-000.00-646.512	WATER SALES-GOVERNMENTAL	582,797	620,238	645,000	645,000	321,743	645,000	645,000	0.0%	
591-000.00-646.516	WATER SALES-MISC	26,006	27,915	25,000	25,000	20,295	25,000	25,000	0.0%	
591-000.00-646.517	WATER SALES-ADVANCE	1,260	2,850			1,385				0
591-000.00-646.518	WATER SALES-SPRINKLERS	52,884	56,370	58,000	58,000	29,759	58,000	58,000	0.0%	
591-000.00-653.000	PENALTIES - WATER	68,390	65,908	75,000	75,000	37,734	75,000	75,000	0.0%	
591-000.00-664.000	INVESTMENT EARNINGS	15,267	19,012	20,000	20,000	8,224	20,000	20,000	0.0%	
591-000.00-665.000	CHANGE IN FAIR MARKET VALUE	(332)	(46)							0
591-000.00-667.000	HYDRANT RENTAL	49,336	52,596	52,000	52,000	25,472	52,000	52,000	0.0%	
591-000.00-680.000	MERCHANDISE	359		1,000	1,000		1,000	1,000	0.0%	
591-000.00-683.000	TAPS & SERVICE	18,571	73,708	25,000	25,000	44,210	25,000	25,000	0.0%	
591-000.00-695.000	OTHER	20,517	27,606	20,000	20,000	11,125	20,000	20,000	0.0%	
591-000.00-697.000	PRIOR YEARS REVENUE			199,799	218,429					(199,799)
TOTAL ESTIMATED REVENUES		\$3,526,849	\$3,816,135	\$4,185,799	\$4,204,429	\$2,083,469	\$4,986,000	\$4,986,000	-100.0%	-4.8%

CITY OF ADRIAN
 FY2013-14 PRELIMINARY BUDGET
 ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ESTIMATE	ESTIMATE
				BUDGET	BUDGET	ACTUAL			Over/(under)	PERCENT
									ADOPTE	
									BUDGET	
									AMOUNT	
Fund 595 - SOLID WASTE FUND										
595-000.00-640.000	REFUSE COLLECTION & DISPOSAL	\$573,179	\$558,720	\$558,720	\$558,720	\$432,129	\$572,000	\$572,000	\$13,280	2.4%
595-000.00-649.000	CURB SIDE RECYCLING CHARGE	27,539	27,540	27,540	27,540	3,743	27,000	27,000	(540)	-2.0%
595-000.00-695.000	OTHER	120				45	100	100	100	
	TOTAL ESTIMATED REVENUES	\$600,838	\$586,260	\$586,260	\$586,260	\$435,917	\$599,100	\$599,100	\$12,840	2.2%
Fund 598 - STORM WATER UTILITY										
598-000.00-648.000	STORM SEWER CHARGES	\$273,719	\$260,000	\$260,000	\$260,000	\$250,484	\$260,000	\$260,000	\$0	0.0%
598-000.00-664.000	INVESTMENT EARNINGS	572	600	600	600	214	400	400	(200)	-33.3%
598-000.00-676.205	TRANSFER IN - FEE ESTATE	6,000				0	0	0	0	0.0%
598-000.00-695.000	OTHER	2,180	2,000	2,000	2,000	2,000	2,000	2,000	0	0.0%
598-000.00-697.000	PRIOR YEARS REVENUE		18,740	18,740	56,856	0	0	0	(18,740)	-100.0%
	TOTAL ESTIMATED REVENUES	\$282,471	\$275,544	\$281,340	\$319,456	\$256,698	\$262,400	\$262,400	(\$18,940)	-6.7%
Fund 599 - CAP PROJECTS REVOLVING FUND										
599-000.00-408.202	SPECIAL ASSESSMENT - MAJOR STREETS	\$55,096	\$35,000	\$35,000	\$35,000	\$0	\$0	\$0	(\$35,000)	-100.0%
599-000.00-408.203	SPECIAL ASSESSMENT - LOCAL STREETS	55,445	80,684	35,000	35,000	0	0	0	(35,000)	-100.0%
599-000.00-664.000	INVESTMENT EARNINGS	28,848	24,006	27,000	27,000	12,823	24,000	24,000	(3,000)	-11.1%
	TOTAL ESTIMATED REVENUES	\$84,293	\$160,386	\$97,000	\$97,000	\$12,823	\$24,000	\$24,000	(\$73,000)	-75.3%
Fund 661 - INFORMATION TECHNOLOGY										
661-000.00-636.000	INFORMATION TECH SERVICES	\$125,224	\$138,827	140,005	140,005	\$57,191	\$240,000	\$240,000	\$99,995	71.4%
661-000.00-637.000	GIS/CAD SERVICES	23,903	68,571	65,548	65,548	44,750	115,000	115,000	49,452	75.4%
661-000.00-676.500	CONTRIB-EMPLOYEE HEALTH CARE			4889	4889	0	0	0	(4,889)	-100.0%
661-000.00-676.662	TRANSFER - MOTOR VEHICLE FUND	2,203				0	0	0	0	
661-000.00-695.000	OTHER	1,167	1,238			120	100	100	100	
661-000.00-697.000	PRIOR YEARS REVENUE			237,408	378,921	90,000	90,000	90,000	(147,408)	-62.1%
	TOTAL ESTIMATED REVENUES	\$152,497	\$208,636	\$447,850	\$589,363	\$102,061	\$445,100	\$445,100	(\$2,750)	-0.6%

CITY OF ADRIAN
FY2013-14 PRELIMINARY BUDGET
ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	FY2013-14
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 662 - MOTOR VEHICLE POOL										
862-000.00-635.202	VEH RENT - LEAF CONTROL (MAJOR ST)			\$97,900	\$97,900		\$97,900	\$97,900	\$0	0.0%
662-000.00-635.203	VEH RENT - LEAF CONTROL (LOCAL ST)			110,800	110,800		110,800	110,800	0	0.0%
662-000.00-635.276	VEH RENT-CEMETERY	22,803	12,237	11,686	11,686	6,465	11,686	11,686	0	0.0%
662-000.00-635.301	VEH RENT-POLICE	260,333	106,696	106,696	106,696	53,348	106,696	106,696	0	0.0%
662-000.00-635.336	VEH RENT-FIRE	101,593	59,483	58,997	58,997	29,499	58,997	58,997	0	0.0%
662-000.00-635.371	VEH RENT-INSPECTION	30,339	16,311	14,950	14,950	7,397	14,950	14,950	0	0.0%
662-000.00-635.441	VEH RENT-PUBLIC WORKS	46,922	15,946	11,066	11,066	6,993	11,066	11,066	0	0.0%
662-000.00-635.449	VEH RENT-ENGINEERING	24,599	13,483	12,460	12,460	6,072	12,460	12,460	0	0.0%
662-000.00-635.585	VEH RENT-AUTO PARKING FUND			15,639	15,639		0	0	(15,639)	-100.0%
662-000.00-635.595	VEH RENT-SOLID WASTE FUND			20,000	20,000		20,000	20,000	0	0.0%
662-000.00-635.598	VEH RENT - STORM WATER UTILITY			21,600	21,600		0	0	(21,600)	-100.0%
662-000.00-635.691	VEH RENT-PARKS & REC	7,986	4,368	4,392	4,392	2,196	4,392	4,392	0	0.0%
662-000.00-635.697	VEH RENT-PARKS & FORESTRY	41,577	32,684	34,796	34,796	12,007	34,796	34,796	0	0.0%
662-000.00-635.698	VEH RENT-HERITAGE PARK	4,219	2,733	2,420	2,420	7,431	2,420	2,420	0	0.0%
662-000.00-635.699	VEH RENT-FEE ESTATE			18,000	18,000		18,000	18,000	0	0.0%
662-000.00-676.001	CONTRIB-ADRIAN PUBLIC SCHOOLS	119,915	137,322			53,998			0	0.0%
662-000.00-676.002	CONTRIB-USO	5,230	4,853			2,328			0	0.0%
662-000.00-676.003	CONTRIB-LINAWEE TRANS CORP	65,120	74,281	4,220	4,220	35,177			0	0.0%
662-000.00-676.202	CONTRIB-MAJOR STREET FUND	116,971	46,861	68,060	68,060	24,842			0	0.0%
662-000.00-676.203	CONTRIB-LOCAL STREET	96,413	65,278			21,512			0	0.0%
662-000.00-676.205	CONTRIB-FEE ESTATE	55,812	20,641			7,982			0	0.0%
662-000.00-676.267	CONTRIB-OMNI	680	327	16,292	16,292		500		(15,792)	-96.9%
662-000.00-676.283	CONTRIB-VIBRANT CITY GRANT FUND	252		510	510		0		(510)	-100.0%
662-000.00-676.585	CONTRIB-AUTO PARKING	13,990	9,652			1,948			4,000	0.0%
662-000.00-676.588	CONTRIB-TRANSPORTATION FUND	53,028	43,870				44,000	44,000	44,000	0.0%
662-000.00-676.590	CONTRIB-WASTEWATER	21,179	17,889	55,654	55,654		20,000	20,000	(35,654)	-64.1%
662-000.00-676.591	CONTRIB-WATER	21,906	15,321	24,654	24,654		20,000	20,000	(4,654)	-18.9%
662-000.00-676.595	TRANSFER-SOLID WASTE		10,398	18,662	18,662	3,692			(8,662)	-46.4%
662-000.00-676.598	CONTRIB-STORM UTILITY	10,227	16,484	5,000	5,000	4,518			15,000	100.0%
662-000.00-685.000	SALE OF EQUIPMENT	14,221	17,205	100	100		10,000	10,000	5,000	0.0%
662-000.00-695.000	OTHER	174	1,451			132			0	0.0%
662-000.00-697.000	PRIOR YEARS REVENUE			160,916	209,577				(160,916)	-100.0%
TOTAL ESTIMATED REVENUES		\$1,135,489	\$745,774	\$1,009,158	\$1,051,819	\$287,437	\$813,731	\$813,731	(\$195,427)	-10.4%

CITY OF ADRIAN
 FY2013-14 PRELIMINARY BUDGET
 ESTIMATED REVENUE

ACCOUNT	DESCRIPTION	FY2010-11	FY2011-12	FY2012-13	FY2012-13	YEAR-TO-DATE	FY2013-14	FY2013-14	FY2013-14	
		ACTUAL	ACTUAL	ADOPTED	AMENDED	THRU 12/31/12	REVENUE	ESTIMATE	ADOPTED BUDGET	PERCENT
Fund 663 - BUILDING SPACE COST ALLOCATION										
663-000.00-676.101	TRANSFER-GENERAL FUND			92,500	\$268,119	\$400,000			\$0	0.0%
663-000.00-676.265	CITY HALL			10,750	92,500	37,188			0	0.0%
663-000.00-676.266	CITY CHAMBERS			6,500	10,750	5,375			0	0.0%
663-000.00-676.276	TRANSFER-CEMETERY			40,000	6,500	3,250			0	0.0%
663-000.00-676.301	TRANSFER-POLICE FACILITY			32,200	40,000	20,000			0	0.0%
663-000.00-676.336	FIRE DEPARTMENT			21,500	32,200	16,100			0	0.0%
663-000.00-676.441	TRANSFER-DPW			88,215	21,500	10,750			0	0.0%
663-000.00-676.691	TRANSFER-RECREATION DEPT			75,750	88,215	53,220			0	0.0%
663-000.00-676.696	PARKS & FORESTRY GARAGE			13,702	75,750	37,875			0	0.0%
663-000.00-676.698	P&F-HERITAGE PARK			29,300	13,702	6,851			0	0.0%
663-000.00-676.700	ADRIAN TRAINING SCHOOL			118,000	29,300	14,650			0	0.0%
663-000.00-676.738	ADRIAN PUBLIC LIBRARY				118,000	59,000			0	0.0%
TOTAL ESTIMATED REVENUES				\$528,417	\$796,536	\$664,209			\$528,417	0.0%
Fund 711 - PERPETUAL CARE FUND										
711-000.00-664.000	INVESTMENT EARNINGS	\$37,324	\$34,877	\$40,000	\$40,000	\$14,134			(\$10,000)	-25.0%
711-000.00-665.000	CHANGE IN FAIR MARKET VALUE	(\$18,007)	\$50,392						0	-25.0%
TOTAL ESTIMATED REVENUES		\$19,317	\$85,269	\$40,000	\$40,000	\$14,134			(\$10,000)	-7.8%
ESTIMATED REVENUES - ALL FUNDS		\$25,609,394	\$27,441,203	\$28,957,476	\$31,102,994	\$16,329,500			\$26,684,381	(\$2,273,095)



MEMO

135 E. Maumee St. Adrian, Michigan 49221-2773

DATE: January 15, 2013

TO: Hon. Greg DuMars, Mayor
City Commission
Dane C. Nelson, City Administrator

FROM: Jeffrey C. Pardee, C.P.F.O.
Finance Director

SUBJECT: City of Adrian FY2012-13 Second Quarter Financial Forecast

Please find attached the Second Quarter Financial Forecast for the City of Adrian for Fiscal Year 2012-13. As of December 31, 2012, actual General Fund revenue - \$7,654,963 - exceeded expenditures - \$4,521,554 by \$3,133,409. However, this favorable variance is due to the timing of the Summer tax collection, which will be drawn down during the balance of the fiscal year. Based on the 2nd Quarter Report, forecasted revenues - \$10,503,030 - are expected to exceed estimated expenditures - \$10,409,303 - by \$93,727, equivalent to 0.9% of the General Fund Amended Budget.

Both forecasted revenue and forecasted expenditures are projected to exceed the Amended Budget by \$35,578 and \$58,149, respectively. Revenue favorability can be primarily attributed to \$65,220 additional Oil Lease Proceeds, which includes the final payment of the \$450,000 received over the past two years. This revenue favorability is partially offset (\$40,000) by continued deterioration of the financial markets and the City's Return on Investments. The increase in expenditures can be primarily attributable to an anticipated favorable year-end balance in the contingency account - \$76,149 - , partially offset by additional expenses in the Police Department for Livescan Fingerprinting (\$10,000) and the Finance Department for publication of public notices (\$6,000).

In accordance with the Uniform Budgeting Act (Public Act 621 of 1978) for Local Units of Government, variances from budget are identified and explained in the Financial Forecast. As reflected in the Financial Forecast, expenditures through the first quarter are on track with the Amended Budget, with the exceptions noted above. A reconciliation of all budget amendments, including General Fund Contingency, is presented on Page 11 of the Financial Forecast.

In addition to the General Fund, all other Governmental (Special Revenue, Debt Service, and Capital Projects Funds) and Proprietary (Enterprise Funds, e.g., Water and Sewer Funds) have been included in the Financial Forecast. Generally, these funds are on track with the budget as amended, with the following exceptions:

- 1) The Local Street Fund (203) has received \$6,000 additional revenue from sidewalk assessments.
- 2) The DDA-TIF Fund (281) will not be making a \$2,000 transfer to the Community Development Fund as a result of discontinuation of the latter fund, resulting in a favorability in the DDA-TIF Fund. It should be noted that the DDA-TIF Fund paid off the Streetscape Loan last year, ending its accumulating liability to pay unused debt service funds to the schools. However, two of the three-

year outstanding liability in the amount of \$282,904 has been paid to the schools, drawing down Unreserved Fund Balance to do so. The third year outstanding liability is being withheld until all three years have been audited by the State Department of Treasury.

- 3) As a result of the Capital Planning Process, the Auto Parking Fund (585) will finance the Parking Lot Improvement Program by borrowing funds from the General Fund Unreserved/Unassigned Fund Balance on an as-needed-basis beginning in FY2014-15, negating the need to bank finance in FY2012-13. Therefore, both the Revenue and Expenditure Budgets should be amended downward by \$472,595.
- 4) The Sewer Fund (590) has experienced increased fees for Taps & Service - \$15,000.
- 5) The Water Fund (591) is expected to be \$38,714 favorable due to increased fees for Taps & Service - \$25,000 – and unspent contingency funds - \$13,714.
- 6) The Capital Projects Revolving Fund (598) is expected to be favorable by \$27,000 due to unspent contingency funds.
- 7) The Building Space Cost Allocation Fund (663) is expected to be favorable by \$268,119 due to unspent contingency funds.
- 8) The Perpetual Care Fund (711) is expected to have a shortfall of (\$10,000) due to lower return on investments.

It should be noted that the amended FY2012-13 Financial Plan anticipates a draw down on Fund Equity in the following funds:

Local Street Fund (203)	\$(17,000)	Carry Forward for Sidewalks
Fee Estate Fund (205)	(562,874)	Design and Construct Comstock Park Retaining Wall
OMNI Fund (267)	(3,600)	Operating Supplies – Budget Amendment for Grant will eliminate the need to draw down fund balance
Brownfield Redevelopment (279)	(20,000)	Buckeye EPA Site Clean-up
Water Capital Projects Fund (496)	(229,182)	Carry Forward Funds for capital improvements at the Merrick Street Facility and Water Plant, as well as Meter Replacement, Lime Dust Collection Equipment and an Underground Piercing Tool
Sewer Capital Projects Fund (497)	(210,562)	Carry Forward Funds for capital improvements at the Wastewater Plant, as well as Manhole Renovations, Brick Arch Design Services, Sanitary Sewer Improvements, I&I Abatement
Auto Parking Fund (585)	(125,667)	Carry Forward Funds for capital improvements for downtown parking lots, as well as final payment on the construction of Farmers' Market Pavilion
Sewer Fund (590)	(777,133)	Sewer Fund Operations
Water Fund (591)	(218,429)	Misc. Purification & Pump System Repairs
Storm Water Utility Fund (598)	(56,856)	Pollution Control System, Catch Basin Cleaning and Rain Garden Contract
Information Technology Fund	(271,800)	Planned draw down on Fund Balance to minimize user charges, as well as fund Oracle SQL Upgrade and Polaris Upgrade at the Library

Motor Vehicle Pool (662) (203,577) Carry Forward Funds for new Fire Truck

Total \$ (2,696,680)

All of the foregoing draw-downs on fund balance were either planned, with sufficient funding available, or a result of previously authorized appropriations which were encumbered or carried forward into the ensuing budget.

Future Considerations:

In today's uncertain credit market, there is a legitimate concern regarding the custodial risk associated with over-concentration of cash balances and investments in a few financial institutions. To mitigate the custodial risk, the City's funds are held by a diverse group of financial institutions. The following is a summary of the City's \$8.0 million portfolio as of November 30, 2012 and the balances in each bank or investment pool:

<u>Institution</u>	<u>Amount</u>
First Federal Bank	\$5,395,374
MBIA-Class Pool	661,344
United Bank & Trust	655,353
Key Bank	627,920
Multi-Bank Securities	<u>697,338</u>
Total	<u>\$8,037,329</u>

Effective October 3, 2008, and extended December 31, 2012, the Federal Deposit Insurance Corporation (FDIC) increased the insured balances in each financial institution from \$100,000 to \$250,000. In addition, each of the investments in Multi-Bank Securities is held by a separately insured banking institution. Also, funds held in bank trust departments are not subject to collateral for banking operations but, instead, are held in the name of the depositor and are, therefore, held in safekeeping. Finally, it should be noted that all demand deposit funds are fully insured. In other words, the total secured portion of the aforementioned amount is \$7,659,409, equivalent to 95.3% percent.

In closing, the City Commission should be aware that the State Legislature has passed a number of bills, which the Governor has signed into law, phasing out Personal Property Taxes beginning in FY2014-15. The City currently generates over \$900,000 annually from this source of revenue, equivalent to ten (10%) percent of the General Fund operating budget. The Administration will be closely monitoring this situation and report updates on a timely basis. The current plan is to exempt commercial and industrial taxpayers from Personal Property Taxes for Taxable Values less than \$40,000, beginning in FY2014-15. No new Personal Property will be added to the tax roll and existing personal property will depreciate out over the remaining useful life, beginning FY2015-16. Replacement revenue will be derived from two sources: 1) Essential Services Assessment to commercial and industrial tax payers for 100% recovery of Police, Fire and Ambulance Services beginning in FY2015-16; newly created Metro Authority will distribute 1.5% (1/4 of the 6.0% Use Tax) to municipalities equal to 80% of the remaining tax levy, excluding Utilities, which remain unchanged. All of the foregoing is dependent upon voter approval of a statewide ballot question scheduled for August 2014.

If you have any questions or need for further information, please contact my office.

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE		
					FORECAST	FORECAST	AMOUNT	PERCENT	EXPLANATION
GENERAL FUND REVENUE (101):									
Revenues									
Dept 101.00: CITY COMMISSION									
489.000 Misc City Promotions	\$100	\$100	\$0	\$0	\$50	\$50	(\$50)	-50.0%	
695.000 OTHER	0	0	0	50	50	50	0	0.0%	
Total - Dept 101.00	\$100	\$100	\$0	\$50	\$100	\$100	\$0	0.0%	
Dept 172.00: CITY ADMINISTRATOR									
532.000 ADMINISTRATION INCOME	\$200	\$200	\$0	\$0	\$200	\$200	\$0	0.0%	
671.000 RENTS	0	3,000	3,000	5,100	5,100	5,100	2,100	70.0%	
672.000 OIL LEASE PROCEEDS	18,000	118,000	100,000	183,220	183,220	183,220	65,220	55.3%	Oil Lease Payments
673.000 RENT-ADRIAN TRAINING SCHOOL	10,200	10,200	0	16,000	16,000	16,000	5,800	56.9%	
695.000 OTHER	200	200	0	120	200	200	0	0.0%	
Total - Dept 209.00	\$28,600	\$131,600	\$103,000	\$204,440	\$204,720	\$204,720	\$73,120	55.6%	
Dept 201.00: FINANCE DEPARTMENT									
445.000 PENALTIES & INTEREST ON TAXES	\$77,000	\$77,000	\$0	\$11,328	\$77,000	\$77,000	\$0	0.0%	
607.000 TAX COLLECTION FEES	210,000	210,000	0	133,014	210,000	210,000	0	0.0%	
664.000 INVESTMENT INCOME	80,000	80,000	0	11,970	40,000	40,000	(40,000)	-50.0%	
676.133 CONTRIB -INDIRECT COST ALLOCATION	192,392	192,392	0	96,206	192,392	192,392	0	0.0%	
683.000 SALE OF PROPERTY	0	1,000	1,000	1,000	1,000	1,000	0	0.0%	
685.000 SALE OF EQUIPMENT	2,500	2,500	0	0	2,500	2,500	0	0.0%	
695.000 OTHER	100	100	0	408	100	100	0	0.0%	
696.000 CASH OVER/SHORT	100	100	0	693	100	100	0	0.0%	
Total - Dept 201.00	\$562,092	\$563,092	\$1,000	\$254,619	\$523,092	\$523,092	(\$40,000)	-7.1%	
Dept 209.00: CITY ASSESSOR									
444.000 PRINCIPLE RES. DENIAL PENALTY	\$5,000	\$5,000	\$0	\$357	\$5,000	\$5,000	\$0	0.0%	
488.000 CONTRACT SERVICES REVENUE	100	100	0	0	100	100	0	0.0%	
Total - Dept 209.00	\$5,100	\$5,100	\$0	\$357	\$5,100	\$5,100	\$0	0.0%	
Dept 210.00: CITY ATTORNEY									
488.000 CONTRACT SERVICES	\$11,000	\$11,000	\$0	\$5,502	\$11,000	\$11,000	\$0	0.0%	
Total - Dept 210.00	\$11,000	\$11,000	\$0	\$5,502	\$11,000	\$11,000	\$0	0.0%	
Dept 215.00: CITY CLERK									
454.000 JUNK DEALERS & SCAVENGERS	\$100	\$100	\$0	\$0	\$100	\$100	\$0	0.0%	
458.000 VENDORS-HAULERS & PEDDLERS	300	300	0	0	200	200	(100)	-33.3%	
459.000 AMUSEMENTS	2,600	2,600	0	395	2,600	2,600	0	0.0%	
460.000 BOWLING & BILLIARDS	100	100	0	0	100	100	0	0.0%	
608.000 SCHOOL ELECTION FEES	0	0	0	100	100	100	100	100.0%	
644.000 PRINTED MATERIALS	100	100	0	0	100	100	0	0.0%	
695.000 OTHER	1,100	5,100	4,000	4,725	5,100	5,100	0	0.0%	
Total - Dept 215.00	\$4,300	\$8,300	\$4,000	\$5,220	\$8,300	\$8,300	\$0	0.0%	

CITY OF ADRIAN
FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE		VARIANCE		
	ADOPTED BUDGET	AMENDED BUDGET	over/(under) ADOPTED	ACTUAL	FORECAST	AMOUNT	PERCENT	EXPLANATION
Dept 226.00: HUMAN RESOURCES								
691.000 VENDING PROCEEDS-WELLNESS	\$100	\$100	\$0	\$0	\$100	\$0	0.0%	
693.000 WELLNESS PROCEEDS	100	100	0	0	100	0	0.0%	
Total - Dept 226.00	\$200	\$200	\$0	\$0	\$200	\$0	0.0%	
Dept 276.00: CEMETERY								
625.000 ENGRAVING	\$500	\$500	\$0	\$0	\$500	\$0	0.0%	
628.000 FOUNDATIONS - CEMETERY	10,000	10,000	0	4,059	10,000	0	0.0%	
629.000 GRAVE OPENINGS	40,000	40,000	0	17,600	40,000	0	0.0%	
630.000 UPKEEP OF CEM LOTS (NOT PC)	10,000	10,000	0	0	8,000	(2,000)	-20.0%	
642.000 PET CEMETERY	100	100	0	0	100	0	0.0%	
643.000 CEMETERY LOTS	2,400	2,400	0	1,175	2,400	0	0.0%	
676.711 TRANSFER-PERPETUAL CARE FUND	40,000	40,000	0	20,000	40,000	0	0.0%	
695.000 OTHER	0	0	0	2,000	2,000	2,000	0.0%	
Total - Dept 276.00	\$103,000	\$103,000	\$0	\$44,834	\$103,000	\$0	0.0%	
Dept 301.00: POLICE DEPARTMENT								
455.000 PARKING FINES	\$600	\$600	\$0	\$30	\$100	(\$500)	-83.3%	
506.000 SPS SRO GRANT	42,000	42,000	0	14,000	42,000	0	0.0%	
513.000 BULLET PROOF VEST GRANT	2,000	2,000	0	0	2,000	0	0.0%	
534.000 NARCOTIC ENFORCEMENT GRANT	30,200	30,200	0	9,047	30,200	0	0.0%	
540.000 POLICE JAG GRANT - COMPUTER EQUIP.	0	11,500	11,500	15,425	15,500	4,000	0.0%	
543.000 POLICE TRAINING GRANT	6,000	6,000	0	2,716	6,000	0	0.0%	
576.000 LIQUOR LICENSES	13,000	13,000	0	13,541	13,500	500	3.8%	
623.000 LIVE SCAN MAINTENANCE FEE	2,050	2,050	0	0	2,050	0	0.0%	
624.000 LIVESCAN APPLICANT FINGERPRINTING	10,000	10,000	0	10,180	10,000	0	0.0%	
627.000 DUPLICATING & PHOTOSTATS	4,000	4,000	0	2,254	4,000	0	0.0%	
656.000 PARKING FINES	16,000	18,000	0	9,770	18,000	0	0.0%	
659.000 ORDINANCE FINES & COSTS	75,000	75,000	0	24,355	70,300	0	-6.3%	
660.000 TOW & IMPOUND FEES	12,000	12,000	0	6,770	12,000	0	0.0%	
675.000 DONATIONS-PRIVATE	5,000	5,000	0	0	5,000	0	0.0%	
675.001 DONATIONS-POLICE RESERVES	3,000	3,000	0	200	3,000	0	0.0%	
375.002 DONATIONS-RESERVE OFFICER ADVISOR	800	800	0	0	800	0	0.0%	
675.008 DONATIONS -AUXILIARY	0	0	0	200	200	200	0.0%	
676.701 CONTRIB - TRUST FUND	11,500	11,500	0	12,000	12,000	500	4.3%	
684.000 SAFETY CITY	2,000	2,000	0	0	2,000	0	0.0%	
685.000 SALE OF EQUIPMENT	5,500	5,500	0	1,223	5,500	0	0.0%	
694.000 SEX OFFENDER REGISTRATION	500	500	0	470	500	0	0.0%	
695.000 OTHER	4,000	4,000	0	213	4,000	0	0.0%	
Total - Dept 301.00	\$247,150	\$258,650	\$11,500	\$122,394	\$258,650	\$0	0.0%	

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	FORECAST	VARIANCE		
	ADOPTED	AMENDED	over/(under)			ACTUAL	AMOUNT	PERCENT
DEPT 336.00: FIRE DEPARTMENT								
550.000	\$0	\$225,559	\$225,559	\$70,634	\$225,559	\$0	0.0%	
586.000	0	0	0	692	700	700		
695.000	0	500	500	1,850	2,000	1,500		
Total - Dept 336.00	\$0	\$226,059	\$226,059	\$73,176	\$228,259	\$2,200	1.0%	
Dept 371.00: INSPECTION DEPARTMENT								
454.000	\$200	\$200	\$0	\$10	\$200	\$0	0.0%	
458.000	400	400	0	140	400	0	0.0%	
463.000	1,000	1,000	0	658	1,000	0	0.0%	
477.000	100,000	100,000	0	34,709	97,000	(3,000)	-3.0%	
478.000	25,000	25,000	0	16,004	25,000	0	0.0%	
479.000	30,000	30,000	0	14,229	30,000	0	0.0%	
482.000	15,000	15,000	0	6,110	15,000	0	0.0%	
483.000	100	100	0	0	100	0	0.0%	
485.000	3,000	3,000	0	1,450	3,000	0	0.0%	
486.000	500	500	0	171	500	0	0.0%	
487.000	15,000	15,000	0	17,589	18,000	3,000	20.0%	
673.106	4,000	4,000	0	1,792	4,000	0	0.0%	
Total - Dept 371.00	\$194,200	\$194,200	\$0	\$92,862	\$194,200	\$0	0.0%	
Dept 441.00: DEPARTMENT OF PUBLIC WORKS								
481.000	\$2,000	\$2,000	\$0	\$2,040	\$2,000	\$0	0.0%	
690.000	0	0	0	90	100	100		
695.004	300	300	0	10	200	(100)	-33.3%	
Total - Dept 441.00	\$2,300	\$2,300	\$0	\$2,140	\$2,300	\$0	0.0%	
Dept 449.00: ENGINEERING DEPARTMENT								
483.000	\$100	\$100	\$0	\$0	\$100	\$0	0.0%	
671.000	24,000	24,000	0	25,150	24,000	0	0.0%	
671.588	4,000	4,000	0	2,028	4,000	0	0.0%	
Total - Dept 449.00	\$28,100	\$28,100	\$0	\$27,178	\$28,100	\$0	0.0%	

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED over/(under) ADOPTED BUDGET		YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE FORECAST TO BUDGET	
	BUDGET	AMENDED BUDGET	ADOPTED	AMENDED over/(under) ADOPTED		AMOUNT	PERCENT	AMOUNT	PERCENT
Dept 691.00: RECREATION DEPARTMENT									
651.053 USE/ADM FEES-REC-CONCESSIONS	\$24,700	\$24,700	\$0	\$0	\$17,466	\$24,700	\$0	0.0%	
651.054 USE/ADM FEES-REC-YOUTH SPORTS	13,700	13,700	0	0	6,802	13,700	0	0.0%	
651.055 USE/ADM FEES-REC-ADULT SPORTS	87,100	87,100	0	0	42,169	87,100	0	0.0%	
651.056 USE/ADM FEES-REC-YOUTH PROGRAM	13,500	13,500	0	0	3,877	13,500	0	0.0%	
651.058 USE/ADM FEES-REC-SPECIAL EVENT	26,000	26,000	0	0	14,847	26,000	0	0.0%	
651.059 USE/ADM FEES-REC-PIOTTER CENTER	49,600	49,600	0	0	18,690	49,600	0	0.0%	
651.060 USE/ADM FEES-REC-SKATE PARK	5,950	5,950	0	0	2,754	5,950	0	0.0%	
651.061 USE/ADM FEES-REC-AQUATICS	80,500	80,500	0	0	30,897	80,500	0	0.0%	
651.062 USE/ADM FEES-REC-ADULT CLASSES	13,200	13,200	0	0	5,238	13,200	0	0.0%	
651.072 USE/ADM FEES-REC-SHELTER USE	7,750	7,750	0	0	2,599	7,750	0	0.0%	
675.000 DONATIONS-PRIVATE	12,500	12,500	0	0	336	12,500	0	0.0%	Swigert Funds for
676.701 CONTRIBUTION-TRUST FUND	0	1,600	1,600	0	0	1,600	0	0.0%	Plotter Center Rent
Total - Dept 691.00	\$334,500	\$336,100	\$1,600	\$0	\$145,675	\$336,100	\$0	0.0%	
Dept 691.01: ADRIAN AREA LITTLE LEAGUE									
651.040 USE/ADM FEES-REC-TOURNAMENTS	\$200	\$200	\$0	\$0	\$0	\$200	\$0	0.0%	
651.041 USE/ADM FEES-REC-TBALL	4,900	4,900	0	0	0	4,900	0	0.0%	
651.042 USE/ADM FEES-REC-MACHINE PITCH	6,500	6,500	0	0	0	6,500	0	0.0%	
651.043 USE/ADM FEES-REC-MINORS	7,200	7,200	0	0	0	7,200	0	0.0%	
651.044 USE/ADM FEES-REC-MAJORS	5,200	5,200	0	0	0	5,200	0	0.0%	
651.045 USE/ADM FEES-REC-JUNIORS	4,000	4,000	0	0	0	4,000	0	0.0%	
651.058 USE/ADM FEES-REC-SPECIAL EVENT	0	3,000	3,000	0	0	3,000	0	0.0%	
675.000 DONATIONS - PRIVATE	6,000	6,000	0	0	0	6,000	0	0.0%	
Total - Dept 691.01	\$34,000	\$37,000	\$3,000	\$0	\$0	\$37,000	\$0	0.0%	
Dept 697.00: PARKS & FORESTRY DIVISION									
673.106 WEED MOVING	\$35,000	\$35,000	\$0	\$0	\$15,408	\$35,000	\$0	0.0%	
695.000 OTHER	500	500	0	0	0	500	0	0.0%	
Total - Dept 697.00	\$35,500	\$35,500	\$0	\$0	\$15,408	\$35,500	\$0	0.0%	

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE	
						FORECAST AMOUNT	PERCENT EXPLANATION
Dept 738.00: ADRIAN PUBLIC LIBRARY							
567.000 LIBRARY STATE AID	\$6,000	\$5,000	(\$1,000)	\$4,741	\$4,740	(\$260)	-5.2%
627.000 DUPLICATING & PHOTOSTATS	5,000	5,000	0	1,872	5,000	0	0.0%
651.000 APPLICATION FEE	3,000	3,000	0	1,625	3,000	0	0.0%
655.000 SALES & CONCESSIONS	1,000	1,000	0	115	1,000	0	0.0%
657.000 LIBRARY BOOK FINES	8,000	8,000	0	2,825	8,000	0	0.0%
658.000 PENAL FINES	90,000	95,000	5,000	95,560	95,560	560	0.6%
671.000 RENTS	1,500	1,500	0	175	1,200	(300)	-20.0%
675.073 DONATIONS-PRIVATE-LIBRARIES	8,000	8,000	0	2,350	8,000	0	0.0%
676.004 CONTRIB-LENAWEE COUNTY	0	2,400	2,400	2,399	2,400	0	0.0%
676.101 TRANSFER-GENERAL FUND-LIB DEF REV	10,000	7,700	(2,300)	0	7,700	0	0.0%
Total - Dept 738.00	\$132,500	\$136,600	\$4,100	\$111,662	\$136,600	\$0	0.0%
DEPT 895: ECONOMIC DEVELOPMENT							
671.000 RENTS	\$4,000	\$0	(\$4,000)	\$0	\$0	\$0	0.0%
675.075 DONATIONS-PRIVATE-CITIZENS GAS	225,000	225,000	0	56,250	225,000	0	0.0%
676.281 TRANSFER-DDA-TIF FUND	2,000	-	(2,000)	0	-	0	0.0%
695.000 OTHER-CDBG LOAN WRITE-OFF	(26,258)	(26,258)	0	0	-	26,258	-100.0%
Total - Dept 895	\$204,742	\$198,742	(\$6,000)	\$56,250	\$225,000	\$26,258	13.2%
Dept 990.00: NON-DEPARTMENTAL							
404.000 CURRENT REAL PROPERTY TAX	\$4,397,530	\$4,397,530	\$0	\$4,389,856	\$4,397,530	\$0	0.0%
405.000 CURRENT PERS PROP TAX	957,600	957,600	0	954,334	957,600	0	0.0%
406.000 DELQ PERS PROP TAX	9,000	9,000	0	0	9,000	0	0.0%
425.000 PAYMENT IN LIEU OF TAXES	40,000	40,000	0	0	40,000	0	0.0%
457.000 TRAILER	4,000	4,000	0	2,091	4,000	0	0.0%
575.000 SALES & USE TAX	1,553,029	1,553,029	0	781,824	1,553,029	0	0.0%
575.001 ECONOMIC VITALITY INCENTIVE PAYMENT	407,808	407,808	0	213,614	407,808	0	0.0%
661.000 CIVIL INFRACTIONS	700	700	0	100	700	0	0.0%
675.000 DONATIONS-PRIVATE	100	100	0	0	100	0	0.0%
675.059 DONATIONS-PRIVATE-SENIOR CENTER	100	100	0	0	100	0	0.0%
675.077 DONATIONS-PRIVATE-TV CABLE	217,100	217,100	0	112,457	224,100	7,000	3.2%
676.702 CONTRIBUTION-ENDOWMENT TRUST FUND	100	100	0	15	100	0	0.0%
683.000 SALE OF PROPERTY	1,000	0	(1,000)	1,450	1,450	1,450	-26.5%
695.000 OTHER	130,000	130,000	0	37,455	95,550	(34,450)	0.0%
697.000 PRIOR YEARS REVENUE	0	474,742	474,742	0	474,742	0	0.0%
Total - Dept 990.00	\$7,718,067	\$8,191,809	\$473,742	\$6,493,196	\$8,165,809	(\$26,000)	-0.3%
Total Revenues	\$9,645,451	\$10,467,452	\$822,001	\$7,654,963	\$10,503,030	\$35,578	0.3%

Planned Use of Fund
 Balance

CITY OF ADRIAN
FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE		
					FORECAST	FORECAST	AMOUNT	PERCENT	EXPLANATION
GENERAL FUND EXPENDITURES (101):									
101.00 CITY COMMISSION									
SALARIES & FRINGE BENEFITS	\$27,814	\$27,814	\$0	\$13,236	\$27,814	\$0	0.0%		
OPERATING	74,695	86,145	11,450	56,903	86,145	0	0.0%		
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%		
TOTAL	\$102,509	\$113,959	\$11,450	\$70,139	\$113,959	\$0	0.0%		
172.00 CITY ADMINISTRATOR									
SALARIES & FRINGE BENEFITS	\$186,484	\$186,484	\$0	\$89,393	\$186,484	\$0	0.0%		
OPERATING	17,740	17,740	0	8,905	17,740	0	0.0%		
CAPITAL OUTLAY	10,000	10,000	0	0	10,000	0	0.0%		
TOTAL	\$214,224	\$214,224	\$0	\$98,298	\$214,224	\$0	0.0%		
191.00 ELECTION DEPARTMENT									
SALARIES & FRINGE BENEFITS	\$10,500	\$10,500	\$0	\$9,075	\$10,500	\$0	0.0%		
OPERATING	12,900	12,900	0	10,516	12,900	0	0.0%		
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%		
TOTAL	\$23,400	\$23,400	\$0	\$19,591	\$23,400	\$0	0.0%		
201.00 FINANCE DEPARTMENT									
SALARIES & FRINGE BENEFITS	\$391,296	\$391,296	\$0	\$189,715	\$391,296	\$0	0.0%		
OPERATING	(21,256)	(10,756)	10,500	(5,935)	(4,756)	(6,000)	55.8%	Advertising (Public Notice) & Office Equip. Maint.	
CAPITAL OUTLAY	0	0	0	0	0	0	-1.6%		
TOTAL	\$370,040	\$380,540	\$10,500	\$183,780	\$386,540	(\$6,000)			
209.00 CITY ASSESSOR									
SALARIES & FRINGE BENEFITS	\$96,713	\$96,713	\$0	\$45,278	\$96,713	\$0	0.0%		
OPERATING	46,554	54,554	8,000	14,539	54,554	0	0.0%		
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%		
TOTAL	\$143,267	\$151,267	\$8,000	\$59,817	\$151,267	\$0	0.0%		
210.00 CITY ATTORNEY									
SALARIES & FRINGE BENEFITS	\$135,319	\$135,319	\$0	\$65,320	\$135,319	\$0	0.0%		
OPERATING	19,970	19,970	0	9,545	19,970	0	0.0%		
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%		
TOTAL	\$155,289	\$155,289	\$0	\$74,865	\$155,289	\$0	0.0%		

CITY OF ADRIAN
FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE FORECAST TO BUDGET		
						AMOUNT	PERCENT	EXPLANATION
215.00 CITY CLERK								
SALARIES & FRINGE BENEFITS	\$91,006	\$91,006	\$0	\$47,271	\$91,006	\$0	0.0%	
OPERATING	20,602	20,602	0	7,978	20,602	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%	
TOTAL	\$111,608	\$111,608	\$0	\$55,249	\$111,608	\$0	0.0%	
226.00 HUMAN RESOURCES DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$103,319	\$103,319	\$0	\$48,102	\$103,319	\$0	0.0%	
OPERATING	68,863	70,863	2,000	17,088	71,863	(1,000)	-1.4%	Advertising -Job Postings
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%	
TOTAL	\$172,182	\$174,182	\$2,000	\$65,190	\$175,182	(\$1,000)	-0.6%	
276.00 CEMETERY								
SALARIES & FRINGE BENEFITS	\$219,260	\$219,260	\$0	\$111,219	\$219,260	\$0	0.0%	
OPERATING	61,891	62,100	209	25,291	62,100	0	0.0%	
CAPITAL OUTLAY	12,000	12,000	0	9,359	12,000	0	0.0%	
TOTAL	\$293,151	\$293,360	\$209	\$145,869	\$293,360	\$0	0.0%	
301.00 POLICE DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$2,358,888	\$2,378,185	\$19,297	\$1,144,285	\$2,378,185	\$0	0.0%	
OPERATING	284,513	298,813	14,300	152,356	308,813	(10,000)	-3.3%	Livescan Fingerprinting
CAPITAL OUTLAY	11,500	11,500	0	640	11,500	0	0.0%	
TOTAL	\$2,654,901	\$2,688,498	\$33,597	\$1,297,281	\$2,698,498	(\$10,000)	-0.4%	
336.00 FIRE DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$1,291,365	\$1,519,924	\$228,559	\$652,172	\$1,519,924	\$0	0.0%	
OPERATING	173,876	183,416	9,540	80,158	183,416	0	0.0%	
CAPITAL OUTLAY	30,000	39,000	9,000	175	39,000	0	0.0%	
TOTAL	\$1,495,241	\$1,742,340	\$247,099	\$732,505	\$1,742,340	\$0	0.0%	

CITY OF ADRIAN
FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE	
						FORECAST AMOUNT	PERCENT EXPLANATION
371.00 INSPECTION DEPARTMENT							
SALARIES & FRINGE BENEFITS	\$299,163	\$299,163	\$0	\$135,197	\$299,163	\$0	0.0%
OPERATING	55,342	56,342	1,000	29,112	56,342	0	0.0%
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%
TOTAL	\$354,505	\$355,505	\$1,000	\$164,309	\$355,505	\$0	0.0%
441.00 DEPARTMENT OF PUBLIC WORKS							
SALARIES & FRINGE BENEFITS	\$481,407	\$481,407	\$0	\$119,576	\$481,407	\$0	0.0%
OPERATING	(371,686)	(337,430)	34,256	281	(337,430)	0	0.0%
CAPITAL OUTLAY	12,000	12,000	0	0	12,000	0	0.0%
TOTAL	\$121,721	\$155,977	\$34,256	\$119,857	\$155,977	\$0	0.0%
442.00 CENTRAL STORES SUPPLY							
SALARIES & FRINGE BENEFITS	\$4,000	\$4,000	\$0	\$421	\$4,000	\$0	0.0%
OPERATING	(4,000)	(4,000)	0	(2,492)	(4,000)	0	0.0%
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%
TOTAL	\$0	\$0	\$0	(\$2,071)	\$0	\$0	0.0%
449.00 ENGINEERING DEPARTMENT							
SALARIES & FRINGE BENEFITS	\$47,612	\$47,612	\$0	\$16,357	\$47,612	\$0	0.0%
OPERATING	18,913	18,913	0	13,878	18,913	0	0.0%
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%
TOTAL	\$66,525	\$66,525	\$0	\$30,235	\$66,525	\$0	0.0%
450.00 STREET LIGHTING							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	\$0	0.0%
OPERATING	169,000	169,000	0	49,689	169,000	0	0.0%
CAPITAL OUTLAY	0	0	0	0	0	0	0.0%
TOTAL	\$169,000	\$169,000	\$0	\$49,689	\$169,000	\$0	0.0%
550.00 FIXED EXPENSES							
DEBT SERVICE	\$448,710	\$448,710	\$0	\$116,355	\$448,710	\$0	0.0%
TOTAL	\$448,710	\$448,710	\$0	\$116,355	\$448,710	\$0	0.0%

CITY OF ADRIAN
FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	VARIANCE	
	ADOPTED	AMENDED	over/(under)		FORECAST	FORECAST TO BUDGET
	BUDGET	BUDGET	ADOPTED	ACTUAL	AMOUNT	PERCENT
						EXPLANATION
691.00 RECREATION DEPARTMENT						
SALARIES & FRINGE BENEFITS	\$502,532	\$502,532	\$0	\$244,721	\$502,532	0.0%
OPERATING	176,397	276,252	99,855	115,603	276,252	0.0%
CAPITAL OUTLAY	32,700	50,250	17,550	16,823	50,250	0.0%
TOTAL	\$711,629	\$829,034	\$117,405	\$377,147	\$829,034	0.0%
691.01 ADRIAN AREA LITTLE LEAGUE						
SALARIES & FRINGE BENEFITS	\$6,000	\$6,000	\$0	\$993	\$6,000	0.0%
OPERATING	23,400	26,400	3,000	1,978	26,400	0.0%
CAPITAL OUTLAY	0	0	0	0	0	0.0%
TOTAL	\$29,400	\$32,400	\$3,000	\$2,971	\$32,400	0.0%
696.00 PARKS & FORESTRY GARAGE						
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.0%
OPERATING	370	76,120	75,750	37,875	76,120	0.0%
CAPITAL OUTLAY	0	0	0	0	0	0.0%
TOTAL	\$370	\$76,120	\$75,750	\$37,875	\$76,120	0.0%
697.00 PARKS & FORESTRY DEPARTMENT						
SALARIES & FRINGE BENEFITS	\$308,543	\$308,453	(\$90)	\$136,131	\$308,453	0.0%
OPERATING	100,356	105,347	4,991	64,895	105,347	0.0%
CAPITAL OUTLAY	141,500	144,500	3,000	18,481	144,500	0.0%
TOTAL	\$550,399	\$558,300	\$7,901	\$219,507	\$558,300	0.0%
698.00 PARKS & FORESTRY - HERITAGE PARK						
SALARIES & FRINGE BENEFITS	\$91,131	\$91,131	\$0	\$38,882	\$91,131	0.0%
OPERATING	27,110	56,692	29,582	29,051	56,692	0.0%
CAPITAL OUTLAY	0	0	0	9,830	0	0.0%
TOTAL	\$118,241	\$147,823	\$29,582	\$77,763	\$147,823	0.0%
700.00 ADRIAN FENCE PROPERTY						
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.0%
OPERATING	0	30	30	28	30	0.0%
CAPITAL OUTLAY	0	0	0	0	0	0.0%
TOTAL	\$0	\$30	\$30	\$28	\$30	0.0%
701.00 ADRIAN TRAINING SCHOOL						
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	0.0%
OPERATING	29,300	29,300	0	14,650	29,300	0.0%
CAPITAL OUTLAY	0	0	0	0	0	0.0%
TOTAL	\$29,300	\$29,300	\$0	\$14,650	\$29,300	0.0%

**CITY OF ADRIAN
FY2012-13 SECOND QUARTER FINANCIAL FORECAST
December 31, 2012**

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED BUDGET		AMENDED over/(under) ADOPTED		YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE FORECAST TO BUDGET	
	BUDGET		BUDGET					AMOUNT	PERCENT	AMOUNT	EXPLANATION
738.00 ADRIAN PUBLIC LIBRARY											
SALARIES & FRINGE BENEFITS	\$379,209		\$379,209	\$0	\$0	\$177,387	\$379,209	\$0	0.0%		
OPERATING	318,305		318,505	200	200	167,337	318,505	0	0.0%		
CAPITAL OUTLAY	0		7,608	7,608	7,608	0	7,608	0			
TOTAL	\$697,514		\$705,322	\$7,808	\$7,808	\$344,724	\$705,322	\$0	0.0%		
801.00 PLANNING COMMISSION											
OPERATING	\$12,000		\$20,850	\$8,850	\$8,850	\$12,402	\$21,850	(\$1,000)	-4.8%	Advertising-Public Notices	
CAPITAL OUTLAY	0		0	0	0	0	0	0			
TOTAL	\$12,000		\$20,850	\$8,850	\$8,850	\$12,402	\$21,850	(\$1,000)	-4.8%		
836.00 OTHER PROJECTS											
SALARIES & FRINGE BENEFITS	\$14,000		\$14,000	\$0	\$0	\$323	\$14,000	\$0	0.0%		
OPERATING	90,900		90,900	0	0	25,162	90,900	0	0.0%		
CAPITAL OUTLAY	0		0	0	0	0	0	0			
TOTAL	\$104,900		\$104,900	\$0	\$0	\$25,485	\$104,900	\$0	0.0%		
895.00 ECONOMIC DEVELOPMENT											
SALARIES & FRINGE BENEFITS	\$163,109		\$163,109	\$0	\$0	\$77,373	\$163,109	\$0	0.0%		
OPERATING	61,638		61,638	0	0	20,671	61,638	0	0.0%		
CAPITAL OUTLAY	0		0	0	0	0	0	0			
TOTAL	\$224,747		\$224,747	\$0	\$0	\$98,044	\$224,747	\$0	0.0%		
965.00 TRANSFERS OUT											
CONTRIBUTION - AUTO PARKING	\$60,000		\$60,000	\$0	\$0	\$30,000	\$60,000	\$0	0.0%		
CONTRIBUTION - DIAL-A-RIDE	89,974		89,974	0	0	0	89,974	0	0.0%		
CONTRIBUTION - BLDG SPACE ALLOC	0		268,119	268,119	268,119	0	268,119	0			
TOTAL	\$149,974		\$418,093	\$268,119	\$268,119	\$30,000	\$418,093	\$0	0.0%		
990.00 NON-DEPARTMENTAL											
CONTINGENCY	\$120,704		\$76,149	(\$44,555)	(\$44,555)	\$0	\$0	\$76,149	100.0%		
TOTAL	\$120,704		\$76,149	(\$44,555)	(\$44,555)	\$0	\$0	\$76,149	100.0%		
TOTAL GENERAL FUND EXPENDITURES	\$9,645,451		\$10,467,452	\$822,001	\$822,001	\$4,521,554	\$10,409,303	\$58,149	0.6%		
REVENUE OVER/(UNDER) EXP.	\$0		\$0	\$0	\$0	\$3,133,409	\$93,727	\$93,727	0.9%		

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13		FY2012-13		YEAR-TO-DATE ACTUAL	VARIANCE	
	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED over/(under) ADOPTED	AMENDED over/(under) ADOPTED		FORECAST AMOUNT	FORECAST TO BUDGET PERCENT

RECONCILIATION BETWEEN ADOPTED AND AMENDED BUDGET

ADOPTED BUDGET								
AMENDED BUDGET				\$9,645,451				
INCREASE/(DECREASE)				\$10,467,452				
				\$822,001				
Encumbrances & Carry Forwards			\$74,742					
Fire Dept.-Fed. Emergency Mgt. - SAFER Grant			225,559					
First Quarter Budget Amendments (Incl. Bldg. Space Cost Alloc \$400,000)			517,000					and Oil Lease Proceeds \$100,000)
Adrain Little League-Mud Hens Game			3,000					
Library-Reduced Private Donation-Malone Trust			1,700					
Total			\$822,001					

RECONCILIATION OF GENERAL FUND CONTINGENCY ACCOUNT

Contingency - Beginning Balance	\$120,704
Asset Inventory	-10,500
POAM 1.5% Salary Bonus	-19,297
Sign Ordinance Rewrite	-8,850
Library - Grant Match for MSU BTOP Grant	-5,908
Contingency - Ending Balance	\$76,149

CITY OF ADRIAN
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 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED BUDGET		AMENDED over/(under) ADOPTED		YEAR-TO-DATE ACTUAL		FORECAST		VARIANCE FORECAST TO BUDGET	
										AMOUNT	PERCENT	EXPLANATION
MAJOR STREET FUND REVENUE (202):												
546,000 GAS & WEIGHT TAX	\$ 850,000	\$ 850,000	\$ -	\$ 418,204	\$ 850,000	\$ -	\$ 850,000	\$ 850,000	\$ -	0.0%		
547,000 STATE TRUNKLINE MAINTENANCE	45,000	45,000	0	972	45,000	0	45,000	45,000	0	0.0%		
INTERGOVERNMENTAL REVENUE	\$895,000	\$895,000	\$0	\$419,176	\$895,000	\$0	\$895,000	\$895,000	\$0	0.0%		
664,000 INVESTMENT INCOME	100	1,200	1,100	495	1,200	0	1,200	1,200	0	0.0%		
676,599 CONTRB.-CAPITAL PROJECT FUND	35,000	35,000	0	0	35,000	0	35,000	35,000	0	0.0%		
695,000 OTHER	300	135,200	134,900	2,257	135,200	0	135,200	135,200	0	0.0%	Vibrant Cities-Close Out	
TOTAL MAJOR STREET FUND REVENUE	\$930,400	\$1,066,400	\$136,000	\$421,928	\$1,066,400	\$0	\$1,066,400	\$1,066,400	\$0	0.0%		

MAJOR STREET FUND EXPENDITURES (202):

STREET CONSTRUCTION	\$234,311	\$267,277	\$32,966	\$140,021	\$267,277	\$ -	\$267,277	\$ -	0.0%
ROUTINE ROAD MAINTENANCE	244,022	244,022	0	90,618	244,022	0	244,022	0	0.0%
ROUTINE BRIDGE MAINTENANCE	12,980	32,663	19,683	29,904	32,663	0	32,663	0	0.0%
TRAFFIC SERVICE MAINTENANCE	132,952	132,952	0	25,342	132,952	0	132,952	0	0.0%
WINTER MAINTENANCE	74,620	74,620	0	0	74,620	0	74,620	0	0.0%
NON-MOTORIZED TRANSPORTATION	28,284	53,766	25,482	31,199	53,766	0	53,766	0	0.0%
STATE TRUNKLINE MAINTENANCE (US223)	10,828	10,828	0	900	10,828	0	10,828	0	0.0%
STATE TRUNKLINE MAINTENANCE (M-52)	26,790	26,790	0	938	26,790	0	26,790	0	0.0%
STATE TRUNKLINE MAINTENANCE (M-34)	6,528	6,528	0	52	6,528	0	6,528	0	0.0%
ADMIN & RECORD KEEPING	58,190	58,190	0	21,455	58,190	0	58,190	0	0.0%
CONTRIBUTION - LOCAL STREET FUND	100,000	100,000	0	50,000	100,000	0	100,000	0	0.0%

990.00 NON-DEPARTMENTAL

CONTINGENCY	895	58,764	57,869	0	58,764	0	58,764	0	0.0%
TOTAL	\$895	\$58,764	\$57,869	\$0	\$58,764	\$0	\$58,764	\$0	0.0%

TOTAL MAJOR STREET FUND EXP. (202)

	\$930,400	\$1,066,400	\$136,000	\$390,429	\$1,066,400	\$0	\$1,066,400	\$0	0.0%
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REVENUE OVER/(UNDER) EXP.

	\$0	\$0	\$0	\$31,499	\$0	\$0	\$0	\$0	0.0%
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CITY OF ADRIAN
FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	VARIANCE	
	ADOPTED	AMENDED	over/(under)		FORECAST	FORECAST TO BUDGET
	BUDGET	BUDGET	ADOPTED	ACTUAL	AMOUNT	PERCENT
						EXPLANATION
LOCAL STREET FUND REVENUE (203):						
546,000 GAS & WEIGHT TAX	\$260,000	\$260,000	\$0	\$131,994	\$260,000	0.0%
577,000 METRO ACT	60,000	60,000	0	0	60,000	0.0%
641,000 SIDEWALK	14,000	14,000	0	18,508	20,000	42.9%
684,000 INVESTMENT EARNINGS	100	1,600	1,500	588	1,600	0.0%
676,202 CONTRIBUTION - MAJOR STREET FUND	100,000	100,000	0	50,000	100,000	0.0%
676,599 CONTRIBUTION - CAPITAL PROJ. REV. FUND	35,000	35,000	0	22,669	35,000	0.0%
695,000 OTHER	1,000	1,000	0	80	1,000	0.0%
697,000 PRIOR YEARS' REVENUE	0	17,000	17,000	0	17,000	Planned Use of Fund
699,204 TRANSFER IN - MUNICIPAL STREET FUND	388,476	388,476	0	194,238	388,476	Balance
TOTAL LOCAL STREET FUND REVENUE	\$858,576	\$877,076	\$18,500	\$418,057	\$883,076	0.7%
LOCAL STREET FUND EXPENDITURES (203):						
SIDEWALKS						
STREET CONSTRUCTION (INCL. ALLEYS)	\$43,880	\$60,880	\$17,000	\$5,729	\$60,880	0.0%
ROUTINE ROAD MAINTENANCE	347,000	347,000	0	152,004	347,000	0.0%
ROUTINE BRIDGE MAINTENANCE	305,424	305,424	0	78,204	305,424	0.0%
TRAFFIC SERVICE MAINTENANCE	4,940	4,940	0	0	4,940	0.0%
WINTER MAINTENANCE	56,880	56,880	0	19,571	56,880	0.0%
ADMIN & RECORD KEEPING	63,904	63,904	0	0	63,904	0.0%
CONTINGENCY	30,190	30,190	0	14,296	30,190	0.0%
	6,358	7,858	1,500	0	7,858	Indirect Cost
TOTAL LOCAL STREET FUND EXP (203)	\$858,576	\$877,076	\$18,500	\$269,804	\$877,076	0.0%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$148,253	\$6,000	\$6,000

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 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST	VARIANCE	
						FORECAST TO BUDGET AMOUNT	PERCENT EXPLANATION
MUNICIPAL STREET FUND REVENUE (204):							
402,000 PROPERTY TAXES - SPECIAL VOTED	\$387,476	\$387,476	\$0	\$352,024	\$387,476	\$0	0.0%
664,000 INVESTMENT INCOME	1,000	1,000	0	382	1,000	0	0.0%
TOTAL MUNICIPAL STREET FUND REVENUE	\$388,476	\$388,476	\$0	\$352,406	\$388,476	\$0	0.0%
MUNICIPAL STREET FUND EXPENDITURES:							
CONTRIBUTION - LOCAL STREETS	\$388,476	\$388,476	\$0	\$194,238	\$388,476	\$0	0.0%
TOTAL MUNICIPAL ST. FUND EXP.(204)	\$388,476	\$388,476	\$0	\$194,238	\$388,476	\$0	0.0%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$158,168	\$0	\$0	
FEE ESTATE (205):							
675,076 DONATIONS-PRIVATE-FEE ESTATE	\$ 716,194	\$ 767,279	\$ 51,085	\$ 282,927	\$ 767,279	\$ -	0.0%
695,000 OTHER	100	100	0	0	100	0	0.0%
697,000 PRIOR YEARS REVENUE	499,615	562,874	63,259	0	562,874	0	0.0%
TOTAL FEE ESTATE FUND REVENUE	\$1,215,909	\$1,330,253	\$114,344	\$282,927	\$1,330,253	\$0	0.0%
696.00 PARKS & FORESTRY GARAGE							
699.00 FEE ESTATE MAINTENANCE	\$15,520	\$15,520	\$0	\$3,693	\$15,520	0	0.0%
TOTAL FEE ESTATE FUND	1,200,389	1,314,733	114,344	810,118	1,314,733	0	0.0%
TOTAL FEE ESTATE FUND	\$1,215,909	\$1,330,253	\$114,344	\$813,811	\$1,330,253	\$0	0.0%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$530,884)	\$0	\$0	

Planned Use of
 Undistributed Net Income
 for Comstock Park Retaining
 Wall

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13		AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE FORECAST TO BUDGET	
	ADOPTED BUDGET	AMENDED BUDGET			AMOUNT	PERCENT	AMOUNT	PERCENT
OMNI FUND REVENUE (267):								
662.000 OMNI FORFEITURE - RESTRICTED	\$1,000	\$1,000	\$ -	-	\$1,000		0.0%	
663.000 OMNI FORFEITURES	86,000	86,000	-	37,922	86,000		0.0%	
664.000 INVESTMENT INCOME	600	600	0	552	600		0.0%	
695.000 OTHER	100	3,700	3,600	3,806	3,700		0.0%	State Supplies Grant
697.000 PRIOR YEARS REVENUE	3,600	3,600	0	0	3,600		0.0%	
TOTAL OMNI FUND REVENUE	\$91,300	\$94,900	\$3,600	\$42,280	\$94,900		\$0	
SALARIES & FRINGE BENEFITS								
OPERATING	\$26,000	\$26,000	\$0	\$14,479	\$26,000		\$0	
CAPITAL OUTLAY	65,300	68,900	3,600	31,728	68,900		0	State Supplies Grant
	0	0	0	0	0		0	
TOTAL OMNI FUND EXPENDITURES (267)	\$91,300	\$94,900	\$3,600	\$46,207	\$94,900		\$0	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$3,927)	\$0		\$0	

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	VARIANCE		
	ADOPTED	AMENDED	over/(under)		FORECAST	FORECAST TO BUDGET	
	BUDGET	BUDGET	ADOPTED	ACTUAL	AMOUNT	PERCENT	EXPLANATION
COMMUNITY DEVELOPMENT FUND REV (275):							
520 000 COMM DEV BLOCK GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
531 000 PROPERTY IMPROVEMENT PROGRAM	0	0	0	0	0	0	0
532 000 ADMINISTRATIVE FEES	0	0	0	0	0	0	0
551 000 APPLICATION FEE	0	0	0	0	0	0	0
564 000 INVESTMENT INCOME	0	0	0	1,395	0	0	0
576 281 CONTRIB-DDA-TIF FUND	0	0	0	0	0	0	0
576 282 CONTRIB-DDA-LDFA FUND	0	0	0	0	0	0	0
576 500 CONTRIB-EMPLOYEE HEALTH CARE	0	0	0	0	0	0	0
697 000 PRIOR YEARS' REVENUE	0	0	0	0	0	0	0
TOTAL COMMUNITY DEVELOPMENT FUND REV	\$0	\$0	\$0	\$1,395	\$0	\$0	\$0
COMMUNITY DEVELOPMENT FUND EXP (275):							
ADM CD BLOCK GRANT	\$0	\$0	\$0	\$15,934	\$0	\$0	\$0
CDBG FAÇADE PRG - 149 N. MAIN	0	0	0	0	0	0	0
PROPERTY IMPROVEMENT PROGRAM	0	0	0	0	0	0	0
PROPERTY ACQUISITION EXPENSES	0	0	0	0	0	0	0
TOTAL COMM DEVLP FUND EXP (275)	\$0	\$0	\$0	\$15,934	\$0	\$0	\$0
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$14,539)	\$0	\$0	\$0

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13		AMENDED over/(under)	YEAR-TO-DATE	VARIANCE				
	ADOPTED BUDGET	ADOPTED BUDGET			ACTUAL	FORECAST	AMOUNT	PERCENT	EXPLANATION
ECONOMIC DEVELOPMENT FUND REV (276)									
664,000 INVESTMENT INCOME	\$0	\$0	\$0	\$1,308	\$0	\$0		\$0	
675,075 DONATIONS - PRIVATE	0	0	0	0	0	0		0	
675,282 TRANSFER-LDFA FUND	0	0	0	0	0	0		0	
676,500 CONTRIB-EMPLOYEE HEALTH CARE	0	0	0	0	0	0		0	
695,000 OTHER	0	0	0	0	0	0		0	
TOTAL ECONOMIC DEVELOPMENT FUND REV	\$0	\$0	\$0	\$1,308	\$0	\$0		\$0	

ECONOMIC DEVELOPMENT FUND EXP (276):

CONTRIBUTION - GENERAL FUND	\$0	\$0	\$0	\$-	\$0	\$-
ECONOMIC DEVELOPMENT						
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$1,582	\$0	\$0
OPERATING	0	0	0	(400)	0	0
CAPITAL OUTLAY	0	0	0	0	0	0
TOTAL ECONOMIC DEVELOPMENT	\$0	\$0	\$0	\$1,182	\$0	\$0
CONTINGENCY	0	0	0	0	0	0
TOTAL ECONOMIC DEVELOPMENT FUND EXP (276)	\$-	\$-	\$-	\$1,182	\$-	\$-

REVENUE OVER/(UNDER) EXP.

	\$0	\$0	\$0	\$126	\$0	\$0
BROWNFIELD REDEVELOPMENT AUTHORITY (279):						
404,000 CURRENT PROPERTY TAX	\$35,000	\$35,000	\$0	\$33,991	\$35,000	\$0
664,000 INVESTMENT EARNINGS	1,000	1,000	0	407	1,000	0
697,000 PRIOR YEARS' REVENUE	0	20,000	20,000	0	20,000	0
TOTAL REVENUE	\$36,000	\$56,000	\$20,000	\$34,398	\$56,000	\$0

BROWNFIELD REDEVELOPMENT AUTHORITY (279):

ADMINISTRATION	\$36,000	\$56,000	\$20,000	\$8,123	\$56,000	\$0
TOTAL EXPENDITURES	\$36,000	\$56,000	\$20,000	\$8,123	\$56,000	\$0
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$26,275	\$0	\$0

0.0%
 0.0%
 0.0%
 0.0%

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED over/(under) ADOPTED		YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE FORECAST TO BUDGET	
	BUDGET	AMENDED BUDGET	AMENDED over/(under) ADOPTED	ADOPTED		ACTUAL	FORECAST	AMOUNT	PERCENT
DOWNTOWN DEVLPMNT AUTH REV (280):									
404.000 CURRENT REAL PROPERTY TAX	\$29,152	\$29,152	\$0	\$0	\$26,545	\$29,152	\$0	0.0%	
664.000 INVESTMENT EARNINGS	100	100	0	0	11	100	0	0.0%	
695.000 OTHER	100	5,100	5,000	0	0	5,100	0	0.0%	
699.281 TRANSFER IN TIFA	2,048	2,048	0	0	3,000	2,048	0	0.0%	
TOTAL DOWNTOWN DEV AUTH. REV.	\$31,400	\$36,400	\$5,000	\$5,000	\$29,556	\$36,400	\$0	0.0%	
DOWNTOWN DEVLPMNT AUTH. EXP. (280):									
SALARIES & FRINGE BENEFITS	\$5,000	\$5,000	\$0	\$0	\$0	\$5,000	\$0	0.0%	
OPERATING	21,400	26,400	5,000	0	7,067	26,400	0	0.0%	
CAPITAL OUTLAY	5,000	5,000	0	0	0	5,000	0	0.0%	
TOTAL DOWNTOWN DEVLPMNT AUTH EXP	\$31,400	\$36,400	\$5,000	\$5,000	\$7,067	\$36,400	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$0	\$22,489	\$0	\$0		
DDA - TIF FUND REVENUE (281):									
404.000 CURRENT REAL PROPERTY TAX	\$182,160	\$182,160	\$0	\$0	\$77,771	\$182,160	\$0	0.0%	
631.000 REFUSE COLLECTION	16,550	16,550	0	0	8,700	16,550	0	0.0%	
664.000 INVESTMENT EARNINGS	3,000	3,000	0	0	915	3,000	0	0.0%	
695.000 OTHER	100	100	0	0	0	100	0	0.0%	
699.279 CONTRIB - BROWNFIELD REDEVELOPMENT FUND	4,245	11,873	7,628	0	2,122	11,873	0	0.0%	
TOTAL DOWNTOWN DEV AUTH. REV.	\$206,055	\$213,683	\$7,628	\$7,628	\$89,508	\$213,683	\$0		
DDA-TIF FUND EXP. (281):									
290.00 ADMINISTRATION									
SALARIES & FRINGE BENEFITS	\$33,659	\$33,659	\$0	\$0	\$9,998	\$33,659	\$0	0.0%	
OPERATING	64,127	64,127	0	0	34,823	64,127	0	0.0%	
CAPITAL OUTLAY	40,269	47,897	7,628	0	8,563	47,897	0	0.0%	Facade Program
SUBTOTAL	\$138,055	\$145,683	\$7,628	\$7,628	\$53,384	\$145,683	\$0	0.0%	
965.00 TRANSFERS OUT									
CONTRIBUTION-COMMUNITY DEVELOP	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$2,000	100.0%	
CONTRIBUTION-DDA	6,000	6,000	0	0	3,000	6,000	0	0.0%	
TRANSFER OUT - AUTO PARKING	60,000	60,000	0	0	30,000	60,000	0	0.0%	
TRANSFER OUT - SCHOOLS	0	0	0	0	282,904	0	0	0.0%	
SUBTOTAL	\$68,000	\$68,000	\$0	\$0	\$315,904	\$66,000	\$2,000	2.9%	
TOTAL DDA-TIF FUND EXP	\$206,055	\$213,683	\$7,628	\$7,628	\$369,288	\$211,683	\$2,000	0.9%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$0	(\$279,780)	\$2,000	\$2,000		

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	VARIANCE		
	ADOPTED	AMENDED	over/(under)		FORECAST	FORECAST TO BUDGET	
	BUDGET	BUDGET	ADOPTED	ACTUAL	AMOUNT	PERCENT	EXPLANATION
L DFA-GAIDC FUND REVENUE (282):							
404,000 CURRENT REAL PROPERTY TAX	\$0	\$0	\$0		\$0		\$0
664,000 INVESTMENT INCOME	0	0	0	22	0		0
671,000 RENTS	0	0	0	0	0		0
697,000 PRIOR YEARS' REVENUE	0	0	0	0	0		0
TOTAL LDFA FUND REVENUE	\$0	\$0	\$0	\$22	\$0		\$0
L DFA-GAIDC FUND - EXPENDITURES (282):							
290.00 ADMINISTRATION							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$954	\$0		\$0
OPERATING	0	0	0	0	0		0
CAPITAL OUTLAY	0	0	0	0	0		0
SUBTOTAL	\$0	\$0	\$0	\$954	\$0		\$0
965.00 TRANSFERS OUT							
969,275 CONTRIBUTION-COMMUNITY DEVELOP	0	0	0	0	0		0
SUBTOTAL	\$0	\$0	\$0	\$0	\$0		\$0
TOTAL LDFA FUND EXP (310)	\$0	\$0	\$0	\$954	\$0		\$0
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$932)	\$0		\$0
VIBRANT SMALL CITIES GRANT REVENUE (283)							
801,003 FAÇADE IMPROVEMENT-CDBG GRANT	\$0	\$0	\$0	\$0	\$0		\$0
TOTAL GRANT REVENUE	\$0	\$0	\$0	\$0	\$0		\$0
VIBRANT SMALL CITIES GRANT EXPENDITURES (283)							
FAÇADE IMPROVEMENT-CDBG GRANT	\$0	\$0	\$0	\$93,900	\$0		\$0
PROPERTY ACQUISITION-LOCAL	0	0	0	8	0		0
TOTAL GRANT EXPENDITURES	\$0	\$0	\$0	\$93,908	\$0		\$0
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$93,908)	\$0		\$0
DDA DEBT FUND REVENUE (394):							
664,000 INTEREST EARNINGS	\$0	\$0	\$0	\$58	\$0		\$0
TOTAL DDA DEBT FUND REVENUE	\$0	\$0	\$0	\$58	\$0		\$0
DDA DEBT FUND EXPENDITURES (394):							
BOND INTEREST EXPENSE	\$0	\$0	\$0	\$0	\$0		\$0
PAYING AGENT FEES	0	0	0	0	0		0
CONTINGENCY	0	0	0	0	0		0
TOTAL DDA DEBT FUND EXPENDITURES	0	0	0	0	0		0
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$58	\$0		\$0

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED over/(under) ADOPTED		YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE FORECAST TO BUDGET	
	BUDGET	AMENDED BUDGET	AMENDED over/(under) ADOPTED	ADOPTED		AMOUNT	PERCENT	AMOUNT	EXPLANATION
WATER CAPITAL PROJECTS FUND REVENUE (496):									
676.591 CONTRIBUTION- WATER FUND	\$544,000	\$544,000	\$0	\$0	\$202,505		\$544,000		0.0%
697.000 PRIOR YEARS REVENUE	0	229,182	229,182	0	0		229,182		0.0% Planned Use of Fund
TOTAL DDA DEBT FUND REVENUE	\$544,000	\$773,182	\$229,182	\$202,505	\$202,505		\$773,182		0.0% Balance
WATER CAPITAL PROJECTS FUND EXPENDITURES (497):									
METER READING & MAINT.	\$70,000	\$102,082	\$32,082	\$8,089	\$8,089		\$102,082		0.0%
OAKWOOD FACILITY	5,000	15,000	10,000	0	0		15,000		0.0%
WATER PLANT CAPITAL EQUIP	104,000	164,000	60,000	8,008	8,008		164,000		0.0%
WATER PLANT CAPITAL IMPRVMT	185,000	310,000	125,000	184,308	184,308		310,000		0.0%
WATER DISTRB CAPITAL EQUIP	35,000	37,100	2,100	2,100	2,100		37,100		0.0%
WATER DISTRB CAPITAL IMPRVMT	145,000	145,000	0	0	0		145,000		0.0%
TOTAL EXPENDITURES	\$544,000	\$773,182	\$229,182	\$202,505	\$202,505		\$773,182		0.0%
REVENUE OVER/(UNDER) EXP.									
	\$0	\$0	\$0	\$0	\$0		\$0		\$0
SEWER-CAPITAL PROJECTS FUND REVENUE (497)									
676.590 CONTRIBUTION- WASTEWATER FUND	\$1,107,000	\$1,087,000	(\$20,000)	\$268,147	\$268,147		\$1,087,000		0.0%
697.000 PRIOR YEAR'S REVENUE	0	210,562	210,562	0	0		210,562		0.0% Planned Use of Fund
TOTAL SEWER-CAPITAL PROJECTS FUND REVENUE	\$1,107,000	\$1,297,562	\$190,562	\$268,147	\$268,147		\$1,297,562		0.0% Balance
SEWER-CAPITAL PROJECTS FUND EXPENDITURES (497)									
WWTP CAPITAL IMPROVEMENTS	\$80,000	\$71,523	(\$8,477)	\$24,593	\$24,593		\$71,523		0.0%
WWTP CAPITAL EQUIPMENT	163,000	163,000	0	27,841	27,841		163,000		0.0%
SEWER COLLECTION SYSTEM	864,000	1,063,039	199,039	215,443	215,443		1,063,039		0.0%
TOTAL EXPENDITURES	\$1,107,000	\$1,297,562	\$190,562	\$267,877	\$267,877		\$1,297,562		0.0%
REVENUE OVER/(UNDER) EXP.									
	\$0	\$0	\$0	\$270	\$270		\$0		\$0

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED over/(under) ADOPTED		YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE FORECAST TO BUDGET		
	\$		\$			AMOUNT	PERCENT	AMOUNT	PERCENT	EXPLANATION
AUTO PARKING FUND REVENUE (585):										
652.312 PARKING FEES-PERMITS	1,000	\$	1,000	\$	292	\$	1,000	\$0	0.0%	
656.000 PARKING FINES	1,000		1,000		0		1,000	0	0.0%	
656.001 PARKING FINES - COLLECTION FEES	100		100		0		100	0	0.0%	
664.000 INVESTMENT EARNINGS	100		100		48		100	0	0.0%	
695.000 OTHER	0		0		300		0	0	0.0%	
697.000 PRIOR YEARS' REVENUE	0		125,667		0		125,667	0	0.0%	Planned Use of
698.000 SALE OF BONDS/NOTES	472,595		472,595		0		0	(472,595)	-100.0%	Fund Balance
699.101 CONTRIBUTION - GENERAL FUND	60,000		60,000		30,000		60,000	0	0.0%	
699.281 CONTRIBUTION - DDA-TIFA	60,000		60,000		30,000		60,000	0	0.0%	
699.599 CONTRIBUTION - SAPECIAL ASSESSMENT	60,000		60,000		52,857		60,000	0	0.0%	
699.699 CONTRIBUTION - FEE ESTATE	25,000		25,000		0		25,000	0	0.0%	
TOTAL AUTO PARKING FUND REVENUE	\$679,795		\$805,462		\$113,497		\$332,867	(\$472,595)	-58.7%	
AUTO PARKING FUND EXPENDITURES (585):										
SALARIES & FRINGE BENEFITS	\$24,559		\$24,559		\$5,223		\$24,559	\$0	0.0%	
OPERATING	86,250		181,250		82,437		174,026	7,224	4.0%	
CAPITAL OUTLAY	558,704		589,371		47,722		124,000	465,371	79.0%	
TOTAL OPERATING COSTS	\$669,513		\$795,180		\$135,382		\$322,585	472,595	59.4%	
TRANSFER-OUT:										
969.133 CONTRIBUTION - INDIRECT COST PLAN	\$10,282		\$10,282		\$0		\$10,282	\$0	0.0%	
AUTO PARKING FUND EXPENDITURES (585):	\$679,795		\$805,462		\$135,382		\$332,867	\$472,595		
REVENUE OVER/(UNDER) EXP.	\$0		\$0		(\$21,885)		\$0	\$0		

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED BUDGET		FY2012-13 AMENDED over/(under) ADOPTED		YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE FORECAST TO BUDGET	
	BUDGET	AMENDED BUDGET	AMENDED BUDGET	AMENDED over/(under) ADOPTED	ADOPTED	ADOPTED		ACTUAL	AMOUNT	PERCENT	EXPLANATION
TRANSPORTATION SYSTEM FUND REVENUE (588)											
511.000 FEDERAL GRANTS	\$66,451	\$66,451	\$0	\$0	\$0	\$0	\$55,216	\$66,451	\$0	0.0%	
572.000 STATE ACT 51 OPERATING GRANT	150,511	150,511	0	0	0	53,428	150,511	0	0.0%		
533.000 PASSENGER FARES	95,000	95,000	0	0	0	45,818	95,000	0	0.0%		
671.000 RENTS	4,056	4,056	0	0	0	0	4,056	0	0.0%		
676.101 CONTRIBUTION - GENERAL FUND	89,974	89,974	0	0	0	0	89,974	0	0.0%		
695.000 OTHER	0	0	0	0	0	1,830	0	0	0.0%		
695.005 ADVERTISING REVENUE	3,660	3,660	0	0	0	915	3,660	0	0.0%		
TOTAL TRANSPORTATION SYSTEM OPERATING REVENUE	\$409,652	\$409,652	\$0	\$0	\$0	\$157,207	\$409,652	\$0	0.0%		
FIXED ROUTE SYSTEM											
633.000 PASSENGER FARES	\$3,700	\$0	(\$3,700)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	
675.000 DONATIONS-PRIVATE	39,704	0	(39,704)	0	0	0	0	0	0	0.0%	
TOTAL FIXED ROUTE SYSTEM REVENUE	\$43,404	\$0	(\$43,404)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	
TOTAL TRANSPORTATION SYSTEM REVENUES	\$453,056	\$409,652	(\$43,404)	\$0	\$0	\$157,207	\$409,652	\$0	0.0%		
TRANSPORTATION FUND EXPENSES:											
SALARIES & FRINGE BENEFITS	\$278,575	\$278,575	\$0	\$0	\$0	\$137,797	\$278,575	\$0	0.0%		
OPERATING	125,077	125,077	0	0	0	66,020	125,077	0	0.0%		
CAPITAL OUTLAY	0	0	0	0	0	5,942	0	0	0.0%		
TOTAL TRANSPORTATION SYSTEM OPERATING EXPENSES	\$403,652	\$403,652	\$0	\$0	\$0	\$209,759	\$403,652	\$0	0.0%		
FIXED ROUTE SYSTEM EXPENSES:											
SALARIES & FRINGE BENEFITS	\$35,145	\$0	(\$35,145)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	
OPERATING	14,259	0	(14,259)	0	0	0	0	0	0	0.0%	
CAPITAL OUTLAY	0	0	0	0	0	0	0	0	0	0.0%	
TOTAL FIXED ROUTE SYSTEM EXPENSES	\$49,404	\$0	(\$49,404)	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	
TOTAL TRANSPORTATION FUND EXP (588)	\$453,056	\$409,652	(\$43,404)	\$0	\$0	\$209,759	\$409,652	\$0	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$0	\$0	(\$52,552)	\$0	\$0	\$0	0.0%	

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED over/(under) ADOPTED		YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE FORECAST TO BUDGET	
	BUDGET	AMENDED BUDGET	AMENDED over/(under) ADOPTED	ADOPTED		AMOUNT	PERCENT	AMOUNT	PERCENT
SEWER FUND REVENUE (590):									
647,000 CHARGES FOR SERVICES	\$ 4,674,500	\$ 4,674,500	\$ -	\$ -	2,301,489	\$ 4,674,500	\$ -	0.0%	
653,000 PENALTIES	85,000	85,000	0	0	44,060	85,000	0	0.0%	
664,000 INVESTMENT EARNINGS	20,000	20,000	0	0	7,863	20,000	0	0.0%	
681,000 TAPS & SERVICE	25,000	25,000	0	0	38,550	40,000	15,000	60.0%	
695,000 OTHER	20,000	20,000	0	0	10,552	20,000	0	0.0%	
697,000 PRIOR YEARS' REVENUE	769,734	777,133	7,399	7,399	0	777,133	0	0.0%	Planned Use of Fund
TOTAL SEWER FUND REVENUE	\$5,594,234	\$5,601,633	\$7,399	\$7,399	\$2,402,514	\$ 5,616,633	\$15,000	0.3%	Balance
SEWER FUND EXPENDITURES (590):									
WASTE WATER TREATMENT PLANT	\$1,455,641	\$1,483,040	\$27,399	\$27,399	\$701,296	\$1,483,040	\$0	0.0%	
ADMINISTRATION & OVERHEAD	563,285	563,285	0	0	281,067	563,285	0	0.0%	
SANITARY SEWERS	252,100	252,100	0	0	100,227	252,100	0	0.0%	
BROAD STREET LIFT STATION	50,700	50,700	0	0	11,194	50,700	0	0.0%	
LIFT STATIONS	40,000	40,000	0	0	13,504	40,000	0	0.0%	
RETENTION BASIN	14,000	14,000	0	0	1,281	14,000	0	0.0%	
DEPRECIATION EXPENSE	1,348,465	1,348,465	0	0	674,232	1,348,465	0	0.0%	
BOND INTEREST EXPENSE	253,835	253,835	0	0	133,399	253,835	0	0.0%	
INSTALLMENT PURCHASE DEBT SVC	91,884	91,884	0	0	9,223	91,884	0	0.0%	
INSTALLMENT PURCHASE-CAMERA	25,846	25,846	0	0	0	25,846	0	0.0%	
CONTRIBUTION - INDIRECT COST PLAN	91,478	91,478	0	0	45,739	91,478	0	0.0%	
CONTRIBUTION - CAPITAL PROJECTS	1,107,000	1,087,000	(20,000)	(20,000)	262,639	1,087,000	0	0.0%	
CONTRIBUTION - INFRASTRUCTURE REPLA	300,000	300,000	0	0	0	300,000	0	0.0%	
TOTAL SEWER FUND EXPENDITURES (590)	\$5,594,234	\$5,601,633	\$7,399	\$7,399	\$2,213,801	\$5,601,633	\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$0	\$188,713	\$15,000	\$15,000	0.0%	

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	FORECAST	VARIANCE		
	ADOPTED	AMENDED	over/(under)			ACTUAL	AMOUNT	PERCENT
	BUDGET	BUDGET	ADOPTED			FORECAST	FORECAST TO BUDGET	
WATER FUND REVENUE (591):								
634,000 NEW ACCOUNT CHARGES	\$15,000	\$15,000	\$0	\$12,841	\$15,000	\$0	0.0%	
646,000 CHARGES FOR SERVICES - SALES	3,778,000	3,778,000	0	1,943,864	3,778,000	0	0.0%	
653,000 PENALTIES	75,000	75,000	0	37,734	75,000	0	0.0%	
664,000 INVESTMENT EARNINGS	20,000	20,000	0	8,224	20,000	0	0.0%	
667,000 HYDRANT RENTAL	52,000	52,000	0	25,472	52,000	0	0.0%	
680,000 MERCHANDISE	1,000	1,000	0	0	1,000	0	0.0%	
681,000 TAPS & SERVICE	25,000	25,000	0	44,210	50,000	25,000	100.0%	
695,000 OTHER	20,000	20,000	0	11,124	20,000	0	0.0%	
697,000 PRIOR YEARS' REVENUE	199,799	218,429	18,630	0	218,429	0	0.0%	Planned Use of Fund
TOTAL WATER FUND REVENUE	\$4,185,799	\$4,204,429	\$18,630	\$2,083,469	\$4,229,429	\$25,000	0.6%	Balance
WATER FUND EXPENDITURES (591):								
MERCHANDISE	\$40,000	\$40,000	\$0	\$28,061	\$40,000	\$0	0.0%	
PURIFICATION & PUMPING	1,246,402	1,261,132	14,730	650,648	1,261,132	0	0.0%	
TRANSMISSION & DISTRIBUTION	502,800	506,177	3,377	221,921	506,177	0	0.0%	
CUSTOMER SERVICE & OVERHEAD	605,880	606,403	523	254,281	606,403	0	0.0%	
DEPRECIATION EXPENSE	637,330	637,330	0	318,665	637,330	0	0.0%	
BOND INTEREST EXPENSE	223,468	223,468	0	116,977	223,468	0	0.0%	
CONTRIBUTION - INDIRECT COST PLAN	72,205	72,205	0	36,102	72,205	0	0.0%	
CONTRIBUTION - CAPITAL PROJECTS	544,000	544,000	0	202,505	544,000	0	0.0%	
CONTRIBUTION - INFRASTRUCTURE REPLA	300,000	300,000	0	0	300,000	0	0.0%	
CONTINGENCY	13,714	13,714	0	0	0	13,714	100.0%	
TOTAL WATER FUND EXPENSES (591)	\$4,185,799	\$4,204,429	\$18,630	\$1,829,160	\$4,190,715	\$13,714	0.3%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$254,309	\$38,714	\$38,714		

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	FORECAST		VARIANCE		
					FORECAST	FORECAST	AMOUNT	PERCENT	EXPLANATION
SOLID WASTE FUND REVENUE (595):									
640,000 REFUSE COLLECTION & DISPOSAL	\$558,720	\$558,720	\$0	\$432,129	\$572,490	\$13,770	2.5%		
649,000 CURBSIDE RECYCLING CHARGE	27,540	27,540	0	3,743	13,770	(13,770)	-50.0%		
695,000 OTHER	0	0	0	45	0	0	0.0%		
TOTAL SOLID WASTE FUND REVENUE	\$586,260	\$586,260	\$0	\$435,917	\$586,260	\$0			
SOLID WASTE FUND EXPENDITURES (595):									
SALARIES & FRINGE BENEFITS	\$53,251	\$53,251	\$0	\$13,117	\$53,251	\$0	0.0%		
OPERATING	533,009	533,009	0	254,213	533,009	0	0.0%		
CAPITAL OUTLAY	0	0	0	0	0	\$0	0.0%		
TOTAL SOLID WASTE FUND EXPENDITURES	\$586,260	\$586,260	\$0	\$267,330	\$586,260	\$0			
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$168,587	\$0	\$0			
STORM WATER UTILITY FUND REV (598):									
648,000 STORM SEWER CHARGES	\$260,000	\$260,000	\$0	\$256,484	\$260,000	\$0	0.0%		
664,000 INVESTMENT EARNINGS	600	600	0	214	600	0	0.0%		
695,000 OTHER	2,000	2,000	0	0	2,000	0	0.0%		
697,000 PRIOR YEARS' REVENUE	18,740	56,856	38,116	0	56,856	0	0.0%	Planned Use of Fund	
TOTAL STORM WATER UTILITY FUND REV.	\$281,340	\$319,456	\$38,116	\$256,698	\$319,456	\$0		Balance	
STORM WATER UTILITY FUND EXP. (598):									
DRAINS - PUBLIC BENEFIT	\$224,244	\$260,185	\$35,941	\$90,903	\$260,185	\$0	0.0%		
ADMIN. & RECORD KEEPING	25,415	25,415	0	18,051	25,415	0	0.0%	Indirect Cost	
ENGINEERING	31,681	33,856	2,175	14,005	33,856	0	0.0%		
TOTAL STORM WATER UTILITY FUND EXP	\$281,340	\$319,456	\$38,116	\$122,959	\$319,456	\$0			
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$133,739	\$0	\$0			

CITY OF ADRIAN
FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	VARIANCE		
	ADOPTED BUDGET	AMENDED BUDGET	over/(under) ADOPTED		ACTUAL	FORECAST	FORECAST TO BUDGET
	BUDGET	BUDGET		ACTUAL	AMOUNT	PERCENT	EXPLANATION
CAPITAL PROJECTS REVOLVING FUND REVENUE (599)							
408.202 SPECIAL ASSESSMENTS-MAJOR STREET	\$35,000	\$35,000	\$0	\$0	\$35,000	0.0%	
408.203 SPECIAL ASSESSMENTS-LOCAL STREETS	35,000	35,000	0	0	35,000	0.0%	
664.000 INVESTMENT EARNINGS	27,000	27,000	0	12,823	27,000	0.0%	
TOTAL REVENUE	\$97,000	\$97,000	\$0	\$12,823	\$97,000	0.0%	
CAPITAL PROJECTS REVOLVING FUND EXPENDITURES (599)							
TRANSFERS OUT							
CONTRIB - MAJOR STREETS	35,000	35,000	0	0	35,000	0.0%	
CONTRIB - LOCAL STREETS	35,000	35,000	0	0	35,000	0.0%	
SUBTOTAL	\$70,000	\$70,000	\$0	\$0	\$70,000	0.0%	
NON-DEPARTMENTAL							
CONTINGENCY	\$27,000	\$27,000	\$0	\$0	\$0	100.0%	
TOTAL EXPENDITURES	\$97,000	\$97,000	\$0	\$0	\$70,000	27.8%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$12,823	\$27,000	\$27,000	
INFORMATION TECHNOLOGY FUND REVENUE (661)							
636.000 IT SERVICES	\$140,005	\$140,005	\$0	\$57,191	\$115,000	(\$25,005)	
637.000 GIS/CAD SERVICES	65,548	65,548	0	44,750	90,000	24,452	37.3%
695.000 OTHER	0	0	0	120	200	200	
697.000 PRIOR YEARS' REVENUE	428,832	552,351	123,519	0	271,800	(280,551)	-50.8% Planned Use of Fund Balance
TOTAL REVENUE	\$634,385	\$757,904	\$123,519	\$102,061	\$477,000	(\$280,904)	-37.1%
INFORMATION TECHNOLOGY FUND EXPENSES (661)							
GIS SERVICES	\$164,322	\$214,703	\$50,381	\$13,300	\$27,000	(\$167,703)	-87.4%
TELECOMMUNICATIONS	25,000	25,000	0	11,867	25,000	0	0.0%
ADMINISTRATION	445,063	518,201	73,138	211,161	425,000	(93,201)	-18.0%
TOTAL EXPENSES	\$634,385	\$757,904	\$123,519	\$236,328	\$477,000	(\$280,904)	-37.1%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$134,267)	\$0	\$0	

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	VARIANCE		
	ADOPTED	AMENDED	over/(under)		FORECAST	FORECAST TO BUDGET	
	BUDGET	BUDGET	ADOPTED	ACTUAL	AMOUNT	PERCENT	EXPLANATION
MOTOR VEHICLE POOL FUND REVENUE (662)							
635.000 VEHICLE RENT	\$541,402	\$541,402	\$0	\$131,408	\$541,402	0.0%	\$0
676.001 CONTRIBUTION - ADRIAN SCHOOLS	0	0	0	53,998	0	0.0%	0
676.002 CONTRIBUTION - LISD	113,688	113,688	0	2,328	113,688	0.0%	0
676.003 CONTRIBUTION - LENAWEE TRANSPORTATI	4,220	4,220	0	35,177	4,220	0.0%	0
676.202 CONTRIBUTION - MAJOR STREET FUND	68,060	68,060	0	24,842	68,060	0.0%	0
676.203 CONTRIBUTION - LOCAL STREET FUND	0	0	0	21,512	0	0.0%	0
676.205 CONTRIBUTION - FEE ESTATE	0	0	0	7,982	0	0.0%	0
676.267 CONTRIBUTION - OMNI	16,292	16,292	0	0	16,292	0.0%	0
676.283 CONTRIBUTION - VIBRANT CITY GRANT FUN	510	510	0	0	510	0.0%	0
676.585 CONTRIBUTION - AUTO PARKING	0	0	0	1,948	0	0.0%	0
676.590 CONTRIBUTION - WASTEWATER FUND	55,654	55,654	0	0	55,654	0.0%	0
676.591 CONTRIBUTION - WATER FUND	24,654	24,654	0	0	24,654	0.0%	0
676.595 CONTRIBUTION - SOLID WASTE FUND	18,662	18,662	0	3,592	18,662	0.0%	0
676.598 CONTRIBUTION - STORM WATER UTILITY	0	0	0	4,518	0	0.0%	0
685.000 SALE OF EQUIPMENT	5,000	5,000	0	0	5,000	0.0%	0
695.000 OTHER	100	100	0	132	100	0.0%	0
697.000 PRIOR YEARS' BALANCE	160,916	203,577	42,661	0	203,577	0.0%	Planned Use of Fund
TOTAL MOTOR VEHICLE POOL FUND REVENUE	\$1,009,158	\$1,051,819	\$42,661	\$287,437	\$1,051,819	0.0%	Balance
MOTOR POOL FUND EXPENSES (662)							
CEMETERY VEHICLES	\$15,301	\$15,301	\$0	\$38,232	\$15,301	0.0%	\$0
ADMINISTRATION	166,077	208,738	42,661	201,826	208,738	0.0%	0
POLICE DEPT VEHICLES	175,702	175,702	0	80,878	175,702	0.0%	0
FIRE DEPT VEHICLES	301,197	301,197	0	8,813	301,197	0.0%	0
INSPECTION DEPT VEHICLES	9,105	9,105	0	1,026	9,105	0.0%	0
DPW VEHICLES	209,929	209,929	0	16,111	209,929	0.0%	0
ENGINEERING DEPT VEHICLES	8,360	8,360	0	1,855	8,360	0.0%	0
RECREATION DEPT VEHICLES	6,430	6,430	0	690	6,430	0.0%	0
PARKS & FORESTRY DIV VEHICLES	66,693	66,693	0	4,483	66,693	0.0%	0
HERITAGE PARK VEHICLES	6,800	6,800	0	2,886	6,800	0.0%	0
FEE ESTATE VEHICLES	25,117	25,117	0	1,217	25,117	0.0%	0
CONTRIBUTION - INDIRECT COST PLAN	18,447	18,447	0	9,223	18,447	0.0%	0
TOTAL EXPENSES	\$1,009,158	\$1,051,819	\$42,661	\$367,240	\$1,051,819	0.0%	\$0
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$79,803)	\$0	\$0	\$0

CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13	FY2012-13	AMENDED	YEAR-TO-DATE	FORECAST	VARIANCE		
	ADOPTED	AMENDED	over/(under)		ACTUAL	FORECAST	AMOUNT	PERCENT
	BUDGET	BUDGET	ADOPTED			AMOUNT	PERCENT	EXPLANATION
BUILDING SPACE COST ALLOCATION FUND (663)								
676.101 TRANSFER-GENERAL FUND	\$0	\$268,119	\$268,119	\$400,000	\$268,119	\$0	0.0%	
676.265 CITY HALL	92,500	92,500	0	37,138	92,500	0	0.0%	
676.266 CITY CHAMBERS	10,750	10,750	0	5,375	10,750	0	0.0%	
676.276 CEMETERY	6,500	6,500	0	3,250	6,500	0	0.0%	
676.301 POLICE FACILITY	40,000	40,000	0	20,000	40,000	0	0.0%	
676.336 FIRE DEPARTMENT	32,200	32,200	0	16,100	32,200	0	0.0%	
676.441 PUBLIC WORKS	21,500	21,500	0	10,750	21,500	0	0.0%	
676.691 RECREATION	88,215	88,215	0	53,220	88,215	0	0.0%	
676.696 PARKS & FORESTRY	75,750	75,750	0	37,875	75,750	0	0.0%	
676.698 HERITAGE PARK	13,702	13,702	0	6,851	13,702	0	0.0%	
676.700 ADRIAN TRAINING SCHOOL	29,300	29,300	0	14,650	29,300	0	0.0%	
676.738 ADRIAN PUBLIC LIBRARY	118,000	118,000	0	59,000	118,000	0	0.0%	
TOTAL REVENUES	528,417	796,536	268,119	664,209	796,536	0	0.0%	

EXPENSES

CITY HALL	\$92,500	\$92,500	\$	45,519	\$92,500	\$	0.0%	
CITY CHAMBERS	10,750	10,750	0	3,624	10,750	0	0.0%	
POLICE FACILITY	40,000	40,000	0	18,654	40,000	0	0.0%	
FIRE DEPARTMENT	32,200	32,200	0	13,685	32,200	0	0.0%	
PUBLIC WORKS	21,500	21,500	0	7,462	21,500	0	0.0%	
RECREATION	88,215	88,215	0	32,181	88,215	0	0.0%	
PARKS & FORESTRY GARAGE	75,750	75,750	0	8,108	75,750	0	0.0%	
PARKS & FORESTRY DIVISION	0	0	0	5,998	0	0	0.0%	
HERITAGE PARK	13,702	13,702	0	2,883	13,702	0	0.0%	
ADRIAN TRAINING SCHOOL	29,300	29,300	0	205	29,300	0	0.0%	
ADRIAN PUBLIC LIBRARY	118,000	118,000	0	52,500	118,000	0	0.0%	
CONTINGENCY	0	268,119	268,119	0	0	268,119	100.0%	
TOTAL EXPENSES	\$ 521,917	\$ 790,036	\$ 268,119	\$ 190,819	\$ 521,917	\$ 268,119	33.9%	

REVENUE OVER/(UNDER) EXP.

	\$6,500	\$6,500	\$0	\$473,390	\$274,619	\$268,119
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CITY OF ADRIAN
 FY2012-13 SECOND QUARTER FINANCIAL FORECAST
 December 31, 2012

FUND/DEPARTMENT	FY2012-13 ADOPTED BUDGET		FY2012-13 AMENDED over/(under) ADOPTED		YEAR-TO-DATE ACTUAL		FORECAST		VARIANCE FORECAST TO BUDGET		
	BUDGET	AMENDED BUDGET	\$0	over/(under) ADOPTED	\$14,212	ACTUAL	\$30,000	FORECAST	AMOUNT	PERCENT	EXPLANATION
PERPETUAL CARE FUND REVENUE (711)	\$40,000	\$40,000	\$0	\$0	\$14,212	\$30,000	\$30,000		(\$10,000)	-25.0%	
664,000 INVESTMENT EARNINGS	\$40,000	\$40,000	\$0	\$0	\$14,212	\$30,000	\$30,000		(\$10,000)	-25.0%	
TOTAL REVENUE	\$40,000	\$40,000	\$0	\$0	\$14,212	\$30,000	\$30,000		(\$10,000)	-25.0%	
PERPETUAL CARE FUND EXPENDITURES (711)	\$40,000	\$40,000	\$0	\$0	\$20,000	\$40,000	\$40,000		\$0	0.0%	
CONTRIBUTION - GENERAL FUND	\$40,000	\$40,000	\$0	\$0	\$20,000	\$40,000	\$40,000		\$0	0.0%	
TOTAL EXPENDITURES	\$40,000	\$40,000	\$0	\$0	\$20,000	\$40,000	\$40,000		\$0	0.0%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$0	(\$5,788)	(\$10,000)	(\$10,000)		(\$10,000)		
TOTAL REVENUES - ALL FUNDS	\$29,144,011	\$31,271,536	\$2,127,524	\$16,329,502	\$30,589,614				(\$681,921)	-2.2%	
TOTAL EXPENDITURES - ALL FUNDS	29,137,511	31,265,036	2,127,524	12,795,659	30,142,554				1,122,481	3.6%	
NET OF REVENUE AND EXPENDITURES	6,500	6,500	0	3,533,843	447,060				440,560	1.4%	



Adrian Public Library

143 E. Maumee St. • Adrian, Michigan 49221-2773

(517) 265-2265 • Fax (517) 265-8847
www.adrian.lib.mi.us

January 16, 2013

To: Honorable Mayor Greg DuMars and City Commission

From: Carol Souchock, Adrian Public Library Director

CC: Dane Nelson, City Administrator, Jeff Pardee, Finance Director, and Department Heads

On behalf of my fellow department heads I want to express our sincere gratitude for the guidance that Jeff Pardee has provided in his role as finance director. Over the last several years there have been many new department heads hired by the City of Adrian. While we may be experts in our area of service many of us did not arrive with strong financial backgrounds and others had limited experience in the governmental arena.

Jeff has been extremely helpful to each department in their attempts to reach their goals. He fully understands that the role of city government is to provide services for the residents of the community. And he knows that the finance department plays a critical support role in assisting the departments who provide services to the residents. Whenever a department head comes to Jeff with a problem his attitude is always "let's figure out how we can get that accomplished" rather than "no, we can't do that".

Jeff has always patiently and graciously answered our questions. Even when facing time constraints he always stopped what he was doing and gave us his undivided attention to help us work through the issue at hand. Just recently Jeff spent hours working with our new police chief Vince Emrick guiding him through his first operating and capital budgets, learning about BSA software, and much more. As a result Vince is starting his first year as Chief with a strong foundation of knowledge.

Jeff provided suggestions on not only how to create our budgets. He was a great support to Heather during union negotiations and a mentor to her in almost every aspect of learning governmental management. When we all faced hard choices Jeff worked with Dane and the department heads to make the necessary adjustments as painless as possible.

Jeff introduced many new financial and budgeting systems to the city, such as developing internal service funds like the IT fund, the Motor Vehicle Pool, and the Building Space Cost Allocation fund. He is always looking for ways to stabilize the financial position of the city. Jeff carried on the strong history of the City of Adrian from a financial perspective by helping to make sure that we remained in a solid financial position, while at the same time working to provide as many avenues for service delivery as possible. Jeff also worked hard to diversify the investment of city resources and strived to earn the most return on investment as possible for the city in these difficult financial times.



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Jeff promotes professional development and cross training within his staff as well as throughout the city. He is always striving to improve the level of service that our staff provides by promoting training, education, and involvement in professional organizations. He truly believes in maximizing our human resources, and in the concept of promoting from within.

Jeff has also been very active in many community wide efforts and organizations. The One Lenawee group, the Law Enforcement task force, Complete Streets task force and the District Library Committee are just a few of the efforts that Jeff became involved in. He never took a back seat as part of those groups; he was always very active and assumed many leadership roles. Jeff has always had the best interests of the city in mind and has been a good representative of the city no matter what effort he was involved in.

It is unusual for someone with Jeff's intelligence to be able to communicate and teach individuals just learning about capital five year plans, and etc. He is an extraordinary teacher and actually made learning about finance interesting and understandable!

I personally valued his assistance when going through the process of renovating the library, dealing with the multitude of vendors, the bidding process, and much more. It was overwhelming at times and Jeff always eased the strain. We also particularly appreciated Jeff's flexibility, willingness to think outside of the box, and his positive response when we wanted to make adjustments to his suggested budget. He respected these were our budgets as well as his and worked with us to find common ground.

We were extremely fortunate to have an individual with Jeff's knowledge and expertise move to our community and take on this important position at the city. He not only taught us how to budget but also helped us think differently when approaching challenges.

On behalf of my fellow department heads I thank him for his extraordinary service to the City of Adrian and for the support and guidance he has provided.

We wish Jeff and Mary the best in their future endeavors!

Sincerely,

A handwritten signature in cursive script that reads 'Carol Souchock'.

Carol Souchock
Adrian Public Library Director
City of Adrian



CONSENT AGENDA

CR-1
CR13-001

January 22, 2013

RE: COMMUNITY DEVELOPMENT – Reappointment to Zoning Board of Appeals

RESOLUTION

WHEREAS, the term of office of Mike Berthold, full member, and Michael McGrath, alternate member on the Zoning Board of Appeals has expired, which have created two vacancies; and

WHEREAS, this vacancies must be filled in accordance with the Adrian City Charter; and

WHEREAS, Mike Berthold and Michael McGrath have expressed a willingness to each serve another term on the Zoning Board of Appeals if reappointed; and

WHEREAS, the Adrian City Commission has given careful consideration to the reappointment of Mr. Berthold and Mr. McGrath.

NOW, THEREFORE, BE IT RESOLVED, that the Adrian City Commission does hereby approve the reappointment of Mike Berthold as a full member and Michael McGrath as an alternate, to the Zoning Board of Appeals for a three year term to expire in 2016.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution is _____
by a _____ vote.

CR-2

CR13-002

January 22, 2013

RESOLUTION
12-8

WHEREAS, the City Administrator has approved certain temporary control orders, and after review has now made recommendation that they be made permanent, therefore so be it,

RESOLVED, that the permanent traffic control orders, adopted October 6, 1958, be amended to include or change the following:

Install "No Parking Signs" at the dead ends of Auborne and Huntington Streets.

Respectfully,



VINCENT P. EMRICK,
Chief of Police

VPE/skj

DATED: 1/15/13

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution is _____
by a _____ vote.



REGULAR AGENDA

0-1

ORDINANCE 13-001

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF ADRIAN, SECTION 74-161 THROUGH 74-172

Section 74-161 through 74-172, of the Adrian Code is hereby amended to read as follows:

Sec. 74-161 through 74-172. — Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Impervious area means land area covered by buildings, pavement or other material that prevents or retards stormwater from penetrating the soil.

Pervious area means all land area that is not impervious.

Residential property means the land area of the property within the city used for residential purposes, including single family dwelling units, duplexes, condominiums and cooperatives, but excluding multifamily dwellings in excess of four units.

Stormwater means water generated by atmospheric precipitation that becomes surface water or groundwater runoff.

Stormwater system means public storm sewers, drains, ditches, retention ponds, dams, rivers, streams, river impoundments and flood control facilities used for collecting and transporting stormwater.

(Code 1972, § 2.110)

Cross reference — Definitions generally, § 1-2.

Sec. 74-162. — Service charges.

All owners of real property within the city, including the city itself, but excluding the public right of way, shall be charged for the use of the stormwater system. The charges for residential property shall be determined on the basis of the flat rates contained in section 74-163, and the charges all other properties shall be based on the total area and intensity of development of each parcel according to the following classifications:

(1) *Undeveloped.* Real property which is undeveloped and unaltered by buildings, roads, impervious surfaces or other physical improvements which change the hydrology of the property from its natural state.

(2) *Light development.* Developed real property, which has impervious surfaces of less than 20

percent of the total square footage area of the property.

(3) *Moderate development.* Developed real property, which has impervious surfaces between 20—40 percent of the total square footage area of the property.

(4) *Heavy development.* Developed real property, which has impervious surfaces between 40—70 percent of the total square footage of the property.

(5) *Very heavy development.* Developed real property, which has impervious surfaces of more than 70 percent of the total square footage area of the property.

(Code 1972, § 2.111)

Sec. 74-163.— Residential flat rate charges.

The charges for each residential property shall be \$1.60 per month.

(Code 1972, § 2.112)

Sec. 74-164.— Charges based on total area and intensity of development.

(a) The charges for properties based on total area and intensity of development shall be

Category	Rate per Month per 1,000 square feet of Total Served Area
Undeveloped	\$ 0.08
Light	0.12
Moderate	0.16
Heavy	0.24
Very heavy	0.32

computed in the following manner:

(b) Notwithstanding the charges set forth in subsection (a) of this section, there shall be a minimum monthly charge of \$1.00 for all properties, regardless of total area or intensity of development.

(Code 1972, § 2.113)

Sec. 74-165. — On-site stormwater and surface water detention/retention systems.

(a) The rate of computation of stormwater and surface water sewerage charges applicable to premises that have an approved on-site stormwater and surface water detention/retention water system shall be such number of basic categories of development lower in rate as determined by the city engineer/director of public works after taking into account the effectiveness of the detention/retention system. In order to qualify as an approved stormwater and surface water detention/retention system, the owner thereof must previously have obtained the proper permits and constructed the system according to plans approved by the city engineer/director of public works. The owner shall be responsible for all costs of the proper operation and maintenance of such system. The city engineer/director of public works reserves the right to inspect all stormwater and surface water detention/retention systems approved, or sought to be approved, under this section to ascertain that the systems function properly. If any such system fails to detain or retain stormwater or surface water in a volume and for a period of time to the extent of a reduction in peak load in the stormwater system as measured or determined by the city engineer/director of public works by appropriate engineering standards, the city engineer/director of public works may increase the basic category of development to a category which reflects the effectiveness, if any, of such system, or the city engineer may revoke approval of the system, irrespective of prior approval by the city engineer/director of public works of either the system or plans for such system.

(b) Notwithstanding any rate reduction authorized, permitted or provided for in this section, no rate computation shall be reduced below the rate applicable to undeveloped land.

(Code 1972, § 2.114)

Sec. 74-166. — Rate adjustments; revision of property classifications and total served areas.

(a) Upon the recommendation of the city engineer/director of public works, the city administrator may from time to time revise the charges set forth in sections 74-163 and 74-164

(b) The city administration may revise the property classifications and/or total served area of and at any time, upon the recommendation of the city engineer/director of public works.

(Code 1972, § 2.115)

Sec. 74-167. — Adjustment of charges.

Any person who considers the charges applicable to his parcel to be inequitable, may apply to the city for adjustment of such charges, stating, in writing, the grounds of the complaint. The city engineer/director of public works shall cause appropriate investigation of such complaint and report his findings and recommendations to the city administrator for review. The city administrator shall consider the complaint, report and recommendations of the city

engineer/director of public works, and determine whether an adjustment of the charges for any such parcel is necessary to provide for the equitable application of the stormwater charge, and adjust such charge, if appropriate. Such appeals shall be made within 30 days from the day of the billing.

(Code 1972, § 2.116)

Sec. 74-168. – Billing.

The billing for stormwater service charges shall be issued concurrently with the city's annual property tax billing. The billing shall not bear an administrative fee, as the charge is not a tax; however, bills paid after the due date of August 31 shall be subject to a ten percent penalty of the amount due.

(Code 1972, § 2.117)

Sec. 74-169. – Collection of unpaid charges.

Unpaid stormwater service charges shall constitute a lien against the premises. Charges which have remained unpaid for a period of six months prior to May 31 of any year may, after notice to the owner, by resolution of the city commission, be certified to the city assessor, who shall place the charges on the next tax roll of the city. In the alternative, the city commission may direct the city attorney to file suit to collect unpaid charges.

(Code 1972, § 2.118)

Sec. 74-170. – Use of funds.

All funds collected for stormwater service shall be placed in a separate account and shall be used solely for the operation and maintenance of the stormwater system.

(Code 1972, § 2.119)

Sec. 74-171. – Use of system.

(a) The use of the stormwater system shall be for the purpose of the collection and transmission of stormwater only.

(b) No person shall place, or cause to be placed, any substance other than stormwater in the stormwater system.

(Code 1972, § 2.120)

Sec. 74-172. – Rules and regulations.

The city administrator is authorized to promulgate rules and regulations necessary to implement

~~the provisions of this article. Such rules and regulations shall take effect upon approval by the city commission.~~

Sec. 74-161. – Purpose

This article shall be known as the "Stormwater Utility Ordinance" of the City of Adrian.

This article amends the City of Adrian's stormwater utility for the purpose of conducting the City's stormwater management program to protect public health, safety, and welfare; provides for the proportional allocation to property owners of the necessary costs of the stormwater utility; permits the establishment and collection of just and equitable rates and charges to fund the stormwater utility; provides for credits, adjustments, exemptions and appeals; establishes regulations for the use of the stormwater system, and prescribes the powers and duties of certain municipal agencies, departments and officials.

Sec. 74-162. – Findings

The Commission finds all of the following:

- 1) The constitution and laws of the State of Michigan authorize local units of government to provide stormwater management services and systems that will contribute to the protection and preservation of the public health, safety and welfare, and to the protection of the state's natural resources.
- 2) Property owners influence the quantity, character and quality of stormwater from their property in relation to the nature of the alterations made to property.
- 3) Stormwater contributes to the diminution of water quality, adversely impacting the public health, safety and welfare, and endangering natural resources.
- 4) Control of the quantity and quality of stormwater from developed and undeveloped property is essential to protect and improve the quality of surface waters and ground waters, thereby protecting natural resources and public health, safety and welfare.
- 5) The Federal Clean Water Act and rules and regulations promulgated there under place increased mandates on the City to develop, implement, conduct and make available to its citizens and property owners stormwater management services which address water quality, velocity, and volume impacts of stormwater.
- 6) Water quality is improved by stormwater management measures that control the quantity or quality, or both, of stormwater discharging directly or indirectly to receiving waters, that reduce the velocity of stormwater, or that divert stormwater from sanitary sewer systems.
- 7) The City, having a responsibility to protect the public health, safety, and welfare, has a major role in ensuring appropriate water quality related to stormwater flow.
- 8) Improper management of stormwater runoff causes erosion of lands, threatens businesses and residences and other facilities with water damage from flooding, adversely impacts public health, safety, and welfare, and creates environmental damage to rivers, streams and other bodies of water in Michigan, including the Great Lakes.
- 9) The public health, safety, and welfare are adversely affected by poor ambient water quality and flooding that results from inadequate management of both the quality and

- quantity of stormwater.
- 10) An adequate funding source is necessary to provide for stormwater management in the City.
 - 11) It is appropriate for the City to establish user fees to offset entirely or in part the cost of its stormwater management program.
 - 12) It is in the interest of protecting both the waters of the state from pollution and the public health, safety, and welfare for the City to fund stormwater management with a user fee that allocates the costs of these services to property owners within the City based upon the extent to which each parcel of real property contributes to the need for stormwater management.
 - 13) Impervious and pervious surfaces on a given property relate to the volume, rate and/or pollutant loading of stormwater runoff discharged from that property.
 - 14) The measurement of impervious and pervious surface that causes stormwater runoff provides an equitable and adequate basis for a system of user fees for funding stormwater management.

Sec. 74-163. – Definitions

For the purposes of this article, the following words and phrases shall have the meanings described in this section:

Administrator is the City Engineer or such other person as the City Administrator may designate.

Appeal is the process of filing a dispute with the user fee determination, adjustment or credit as recognized by the City.

Applicant is any person, or a duly designated representative applying for a stormwater user fee credit, stormwater discharge permit or stormwater connection.

City shall mean the City of Adrian, Michigan and its authorized agents.

Commission shall mean the City Commission of the City of Adrian, Michigan.

Credit shall mean a conditional reduction in the amount of a stormwater user fee charged to a property based on the provision and continuing presence of, use, operation, and maintenance of practices that the City of Adrian does not own, maintain or operate; or based on the continuing provision of activities that may reasonably reduce or mitigate the City's cost of providing for the City's stormwater management program.

Detention shall mean the prevention of, or to prevent, the discharge, directly or indirectly, of a given volume of stormwater runoff into the stormwater system by providing temporary on-site storage.

Discharge shall mean the flow of water from a project, site, aquifer, drainage basin, or other drainage facility.

Erosion shall mean the wearing or washing away of soil by the action of water.

Impervious area or surface means a surface area which is compacted or covered with material that is resistant to or impedes permeation by water, including but not limited to, most conventionally surfaced streets, roofs, sidewalks, patios, driveways, parking lots, and any other oiled, graveled, graded, or compacted surfaces.

Intensity of Development (ID) of a property shall be the impervious area of the property expressed as a percentage of the total area of the property. Each property, with the exception of residential properties charged a flat rate, will be placed within an ID classification based on the property's ID.

Intensity of Development Classification (ID Classification) shall mean the following classifications which shall be used in a formula to determine the stormwater user fee for the property, with the exception of residential properties charged a flat rate (consisting of detached single-family homes up to and including four units):

- 1) *Undeveloped.* Real property which is undeveloped and unaltered by buildings, roads, impervious surfaces or other physical improvements which change the hydrology of the property from its natural state.
- 2) *Light development.* Developed real property, which has impervious surfaces of less than 20 percent of the total square footage area of the property.
- 3) *Moderate development.* Developed real property, which has impervious surfaces of 20 to 40 percent of the total square footage area of the property.
- 4) *Heavy development.* Developed real property, which has impervious surfaces of 40 to 70 percent of the total square footage area of the property.
- 5) *Very heavy development.* Developed real property, which has impervious surfaces of more than 70 percent of the total square footage area of the property.

MDEQ shall mean the Michigan Department of Environmental Quality

NPDES means National Pollutant Discharge Elimination System, a program to issue permits for discharges to receiving waters, established under the Federal Clean Water Act, and administered by the MDEQ.

Operation and maintenance includes any component of a stormwater system expenditure for materials, labor, utilities and other items for the management and uninterrupted operation of the stormwater system in a manner for which the stormwater system was designed and constructed.

Owner shall mean any individual, firm, partnership, association, organization, joint venture, public or private corporation, public agency or other entity or combination of entities who alone, jointly, or severally with others hold(s) legal or equitable title to any real property. The term "owner" shall also include heirs, successors, and assigns.

Parcel shall mean a tract, or contiguous tracts, of land in the possession of, owned by, or recorded as property of the same claimant person.

Pervious area or surface is all land area that is not impervious.

Property means any land within the boundary of the City of Adrian, both publicly and privately owned, including public and private rights of way.

Retention shall mean the prevention of, or to prevent, the discharge, directly or indirectly, of any stormwater volume into the stormwater system.

Stormwater means stormwater runoff, snowmelt runoff, footing drain discharges, surface runoff and drainage.

Stormwater management means one or more of the following:

- a) The quantitative control achieved by the stormwater system of the increased volume and rate of surface runoff caused by alterations to the land.
- b) The qualitative control achieved by the stormwater system, pollution prevention activities, and ordinances to reduce, eliminate or treat pollutants that might otherwise be carried by stormwater.
- c) Public education, information, and outreach programs designed to educate and inform the public on the potential impacts of stormwater.

Stormwater management plan shall mean the written documents and plans that contain the following elements which shall be used to guide the stormwater management program:

- a) May, 1992 City of Adrian, Michigan Stormwater Utility Feasibility Study prepared by McNamee, Porter & Seeley, Inc. (now known as Tetra Tech).
- b) 2006 Westside Storm Sewer Capacity Study prepared by Tetra Tech
- c) Geographic limits of the City of Adrian, Michigan.
- d) Stormwater management services to be provided.
- e) The planning period covered by the stormwater management plan.
- f) River Raisin Watershed Management Plan
- g) Total Maximum Daily Loads promulgated by the federal or state government
- h) Rules of the Lenawee County Drain Commissioner
- i) Projected operation and maintenance and capital expenses for each year of the stormwater management plan planning period including steps taken to reduce expenses.
- j) Documentation of an analysis undertaken to evaluate the comparative cost-effectiveness of stormwater management alternatives.
- k) Projected residential properties.
- l) Projected non-residential properties, including total property area and ID classification.
- m) The method of calculating any stormwater user fees and stormwater system development charges, if used, proportionate to the necessary cost of providing the

- necessary level of service of stormwater management services.
- n) The process and method by which the City of Adrian will determine which properties will be subject to any stormwater user fee for use of the stormwater system owned and operated by the City of Adrian.
 - o) A description of the components of the stormwater system owned and operated by the City of Adrian.
 - p) A description of how credits to reduce stormwater user fees will be applied and calculated.

Stormwater management program means one or more aspects of stormwater management undertaken for the purpose of complying with applicable federal, state and local law and regulation or the protection of the public health, safety, and welfare related to stormwater runoff.

Stormwater runoff shall mean flow on the surface of the ground, resulting from precipitation and snowmelt that does not infiltrate into the soil, including material dissolved or suspended in it.

Stormwater system means roads, streets, catch basins, curbs, gutters, ditches, storm sewers and appurtenant features, lakes, ponds, channels, swales, storm drains, canals, creeks, catch basins, streams, gulches, gullies, flumes, culverts, siphons, retention or detention basins, dams, floodwalls, levees, pumping stations, and other like facilities, and natural watercourses and features located within the geographic limits of the City which are designed or used for collecting, storing, treating or conveying stormwater or through which stormwater is collected, stored, treated or conveyed, or any other physical means by which stormwater management is achieved.

Stormwater user fee shall mean the fee charged to properties within the City of Adrian calculated proportionate to the necessary cost of providing stormwater system management services to the users of the City's stormwater system. These fees shall be billed to residential properties (consisting of detached single-family homes up to and including four units) on a flat rate basis and to all other properties based on the total area of the property and the property's intensity of development (ID) classification.

Structure shall mean anything constructed or installed with a fixed location on or in the ground.

Surface waters shall mean any receiving waters existing on the surface of the ground, including but not limited to; brooks, streams, rivers, wetlands, ponds, or lakes.

Undeveloped shall mean the condition of a property unaltered by construction or the addition of impervious surface.

User shall mean a firm, person or property that directly or indirectly contributes stormwater to the stormwater system.

Water quality shall mean those characteristics that relate to the physical, chemical, biological or

radiological integrity of water.

Water quantity shall mean those characteristics that relate to the rate and volume of the stormwater runoff to downstream areas.

Watershed shall mean an extent of land where stormwater runoff drains downhill into a body of water, such as a river, lake, reservoir, estuary, or wetland. The watershed includes both the streams and rivers that convey the water as well as the land surfaces from which water drains into those channels, and is separated from adjacent watersheds by a topographic divide.

Sec. 74-164 – Amendment to the Stormwater Utility

The City's stormwater utility is hereby amended by the Commission under the direction of the Administrator to fund the stormwater management program of the City. The stormwater management program shall include those activities necessary to protect public health, safety, and welfare from stormwater including but not limited to the following activities:

- 1) Planning, engineering, acquisition, construction, operation, maintenance, installation and debt service costs to acquire, construct, finance, operate and maintain a stormwater system.
- 2) Administering the stormwater management program.
- 3) Acquiring, constructing, improving, enlarging, repairing, enhancing, replacing, financing, operating and maintaining the stormwater system, together with such indirect and overhead costs which are fairly chargeable to such activities pursuant to accepted accounting principles and practices applicable to the City.
- 4) Updating a stormwater management plan.
- 5) Undertaking activities required in order to comply with federal and state law and regulations related to stormwater and permits issued there under.
- 6) Paying drain assessments which are the obligation of the City, as approved by the Administrator of the program
- 7) Providing public education, or information, or outreach related to the stormwater management program or required by federal or state regulations, or required by permits issued to the City by federal or state regulatory bodies.

Sec. 74-165. – Stormwater Management Plan

The Administrator may adopt, amend, or extend a stormwater management plan from time to time. Any such adoption, amendment, or extension shall be approved by resolution of the Commission.

Sec. 74-166. – Stormwater User Fee

- 1) Subject to the provisions of this article, all owners of property in the City shall be charged a stormwater user fee for their impact on the stormwater system. The stormwater user fee shall be proportionate to the necessary cost of the stormwater management services

provided to each property in the City, whether or not the property is served by a storm sewer bordering the property. The basis for stormwater user fees shall be computed by the Administrator using either a residential property flat rate applicable to detached single-family homes (up to and including four units) or the ID classification and total area applicable to properties that are not billed a flat rate.

- 2) The principal stormwater generating characteristic of each property is its representative impervious and pervious area, which shall be used as the basis for the stormwater user fee. The stormwater user fee shall be used to fund those elements of the stormwater management program whose cost is directly related to the amount of stormwater managed as well as the expenses related to billing, collection, customer service, and public involvement and public education activities.
- 3) The representative impervious and pervious areas of a property shall be the measured impervious and pervious areas of the property except for detached single-family homes (up to and including four units) which shall be billed a flat rate. Each property that is not subject to a flat rate shall be billed based on the rate for the ID Classification of the property times the total square footage of the property.
- 4) The Administrator may periodically change the ID Classification and/or total square footage of a property based upon information available to the City and/or provided by a property owner.

Stormwater user fees shall be determined and modified, from time to time, so that the total revenues generated by such user fees shall be sufficient to meet the cost of the City's stormwater management program. Stormwater user fees shall be in addition to any special assessment, single lot assessment or public improvement charge that might be or become due for capital improvements to the stormwater system. 5. No fee, before credits, shall be less than the flat rate for residential properties.

Sec. 74-167. - Other Charges

Charges for other services provided by the City shall be on a time and materials basis, including direct and indirect costs, as established by the Administrator. The Administrator may also set charges for the fair share recovery of the cost, including direct and indirect costs, from users for the implementation and operation of any of the following:

- a) Monitoring, inspection and surveillance procedures
- b) Reviewing accidental discharge procedures and construction
- c) Stormwater discharge permit applications
- d) Annual charges for multi-year permits
- e) Other charges as the Administrator may deem necessary to carry out the requirements of this article

Sec. 74-168. - Credits

- 1) The purpose of this section is to provide for each owner's voluntary control over contributions of storm flows to the stormwater system and the related stormwater user fees and to advance protection of the public health, safety, and welfare.

- 2) The City shall offer credits that will enable any owner, through voluntary action, to reduce the stormwater user fees calculated for that owner's property and will provide a meaningful reduction in the cost of service to the stormwater system, or that shall be reasonably related to a benefit to the stormwater system:
 - a) Credits will only be applied if certain requirements are met, including, but not limited to: completion of on-going maintenance, guaranteed right-of-entry for inspections, and submittal of certification reports.
 - b) Credits will be defined as percent (%) reductions applied to the stormwater user fee calculation.
 - c) Credits are additive for each credit category. The maximum credit shall not exceed 100 % of the stormwater user fee calculation.
 - d) As long as the stormwater facilities or management practices are functioning as approved, the credit will be applied to the stormwater user fee. If the approved practice is not functioning as approved or is terminated, the credit will be cancelled and the stormwater user fee will return to the baseline calculation. Once the credit has been cancelled, an owner may not reapply for a credit for a period of 12 months and only then if the deficiency has been corrected, as determined by City inspection.
 - e) Credits will be applied to the next complete billing cycle after the application has been approved.

- 3) The Administrator shall define a method for applying and granting credits, as well as criteria for determining the credits an owner may receive. The Administrator may establish credits for one or more of the following owner actions:
 - a) Residential Property: Flat Rate 50 %
 - b) Stormwater Quantity: 37.5 to 75%
 - c) Education: 25 %
 - d) Direct Discharge: 75 % (Maximum)
 - e) Lands Dedicated for Public Use: 100% (Maximum)

- 4) The Administrator shall create a stormwater user fee credit manual to define criteria for determining additional credits that lands dedicated for public use may receive. Such credits are appropriate because most of the City's drainage system lies within public rights of way, sharing that property with public roads and other public and private utility systems. Public roads and other surfaces within these rights of way discharge stormwater to the stormwater system and are subject to stormwater user fees like every other property within the City. Lands dedicated for public use are eligible for credits if they provide one or more of the following services to the stormwater utility:
 - a) Use of the roadway for conveyance and storage of stormwater during major storm events that exceed the capacity of the underground storm drainage system.
 - b) Use of right-of-way for retrofit of stormwater quality control system required under NPDES permits issued to the City.

- c) Access to the stormwater system for operation and maintenance activities, often restricting traffic on the roadway.
- d) Reduced pavement life when stormwater system repairs require open cut excavation of the roadway.
- e) Education provided by storm inlet labeling, stream crossing signage, and other educational signs placed within the right-of-way.

Sec. 74-169. - Exemptions

No public or private property located within the City limits shall be exempt from stormwater user fees.

Sec. 74-170. - Billing

The City shall bill owners for stormwater service yearly concurrent with the City's annual property tax billing.

Sec. 74-171. - Stormwater Enterprise Fund

- 1) All revenues raised from stormwater user fees shall be placed in a stormwater enterprise fund together with such other revenues from any source or combinations of sources of revenues otherwise legally available which have been designated to be used for the stormwater management program.
- 2) No part of the funds held in the stormwater enterprise fund may be transferred to the general operating fund or used for any purpose other than undertaking the stormwater management program, and operating and maintaining a stormwater system.

Sec. 74-172. - Discharge Permits

- 1) A permit is required from the Administrator to discharge treated non-storm water otherwise subject to a discharge prohibition under this article into the stormwater system. The Administrator may require each person or firm that applies for use or uses of the stormwater system for non-storm water purposes to obtain a discharge permit on the form prescribed by the administrator, to be subject to all provisions of this article. A permit may be issued for a period not to exceed five years. The permit shall be subject to modification or revocation for failure to comply or provide safe access or provide accurate reports of the discharge constituents and characteristics. Permits are issued to specific persons or firms for specific operations and are not assignable to another person or firm without the prior written approval of the Administrator. Permits are not transferable to another location. Anyone seeking a permit to discharge treated non-stormwater otherwise subject to a discharge prohibition into the stormwater system must do the following:
 - a) File a written statement with the Administrator setting forth the nature of the enterprise, the amount of water to be discharged with its present or expected

- bacterial, physical, chemical, radioactive or other pertinent characteristics.
- b) Provide a plan map of the building, works or complex with each outfall to the surface waters, sanitary system, storm sewer, natural watercourse or ground waters noted, described and the discharge stream identified.
 - c) Sample, test and file reports with the Administrator and the appropriate federal, state, and county agencies on appropriate characteristics of discharges on a schedule, at locations, and according to methods approved by the Administrator.
- 2) Every permit to discharge into the stormwater system shall be conditioned upon the permittee providing insurance, security and/or indemnification satisfactory to the Administrator protecting the City, City property and persons in the City from loss or damages associated with the permit or permit activities.
 - 3) The Administrator or other authorized employees are authorized to obtain information concerning industrial processes which have a direct bearing on the kind and source of the discharge to the stormwater system. An industrial user may withhold or restrict information if it can establish to the satisfaction of the administrator that release of the information would reveal trade secrets or would otherwise provide an advantage to competitors, except discharge constituents will not be recognized as confidential information.
 - 4) At the permittee's expense, the Administrator shall carry out independent surveillance and field monitoring, in addition to the self-monitoring required of certain users to ascertain whether the purpose of this article is being met and all requirements are being satisfied.
 - 5) The method of determining flow of discharge to the stormwater system shall be approved by the Administrator.
 - 6) The permit applicant shall acquire and be in full compliance with applicable federal, state and county permits for discharge prior to being granted a permit from the Administrator.
 - 7) The Administrator may impose fees for the use of the stormwater system for nonstormwater discharges permitted by the City under section 74-172.1 of this Article. Charges shall be proportionate to the capacity of the stormwater system that is used by the non-stormwater flow that would otherwise be available for stormwater, and any additional charges related to preparing, monitoring, and enforcing any permits related to non-stormwater discharges.

Sec. 74-173. – Regulations

The City Administrator is authorized to promulgate rules and regulations necessary to implement the provisions of this article. Such rules and regulations shall take effect upon approval by the City Commission.

Sec. 74-174. – Stormwater Taps

- 1) Only City employees or licensed contractors, after first obtaining all necessary permits including but not limited to a plumbing permit, street cut permit and sewer tap permit, are authorized to uncover the stormwater system.

- 2) All costs and expenses incidental to the installation, connection, and maintenance of the stormwater tap and lead shall be borne by the property owner.
- 3) No storm sewer tap shall be greater than 4-inches. Anyone desiring a tap greater than 4-inches may submit, to the Engineering Department, the engineering design, calculations and rationale for a larger tap size for consideration by the Administrator.

Sec. 74-175. - Right of Appeal

The Administrator shall establish a procedure for the submission of appeals to an owner's stormwater user fees. This procedure shall provide the following:

- 1) An owner liable for a stormwater user fee shall be provided the right to appeal the stormwater user fee to the Administrator or his/her designee. Appeals shall be considered on the grounds that the ID Classification and/or total square footage of the property is less than estimated by the Administrator or that the credit allowable to the property is greater than that estimated by the Administrator. No appeal may be brought with respect to a stormwater user fee after April of the year following the issuance of the bill for which an appeal is sought.
- 2) For an appeal to be successful, the owner shall demonstrate that the ID Classification and/or total square footage of the property is less than the value used by the Administrator in the calculation of that property's stormwater user fee. Factors that will be considered by the Administrator in addition to the ID Classification and/or total square footage of the property will be the activities of the owner or features of the property that are available for credits, or other factors defined by the Administrator.
- 3) An owner must comply with all rules and procedures adopted by the Administrator, including the payment of any applicable fees, when submitting a request for appeal or adjustment of the stormwater user fee and must provide all information necessary to make a determination.
- 4) Upon a finding that the ID Classification and/or the total square footage of a property is less than the value used by the Administrator in the calculation of that property's stormwater user fee, the sole remedy to the owner shall be re-calculation of the stormwater user fee based on the corrected area data.
- 5) A finding that the ID classification and/or total square footage of a property is not less than the value used by the Administrator in the calculation of that property's stormwater user fee shall be conclusive with respect to that property and shall remain effective for seven years, unless the owner changes the ID Classification and/or total square footage or the stormwater management practices of the property. The owner shall remain eligible for credits.

Sec. 74-176. - Enforcement

- 1) No person shall construct or maintain any property, residence or business not in compliance with the standards of this article.
- 2) The Administrator and other authorized employees of the City bearing proper credentials and identification shall be permitted to enter upon all properties for the purposes of

inspection, observation, measurement, sampling and testing in accordance with the provisions of this article.

- 3) No person shall fail to provide any report or other information or perform any duty required by this article.
- 4) If, after reasonable notice, a person fails to comply with this article, the City may cause the work to be done to obtain compliance and shall charge the cost of that work to the person responsible. If the person responsible fails to pay an invoice for fees directed to him or her under this subsection, within thirty (30) days of mailing of said invoice, the City may cause the cost reflected in said invoice to be assessed against the property as a special assessment pursuant to Sec 70-12 and the City may institute an action against the responsible person for the collection of said costs in any court of competent jurisdiction. However, the City's attempt to collect such costs by any process shall not invalidate any lien filed against the property.
- 5) The Administrator is authorized by the Commission to enforce the payment of stormwater user fees. A civil action may be instituted by the City against the owner of those properties for recovery of such amounts. The stormwater user fees which, under the provisions of Act No. 94 of the Public Acts of Michigan of 1933, as amended, are made a lien on the property, are hereby recognized to constitute such lien; and the Administrator shall, on May 31 of each year, after notice to the owner, certify all unpaid stormwater user fees for such services furnished to any property which as of these dates have remained unpaid, to the City Assessor, who shall enter the lien on the next City tax roll against the property to which the services shall have been rendered, and the stormwater user fees shall be collected and the lien shall be enforced in the same manner as provided for the collection of taxes assessed upon such roll and the enforcement of the lien for the taxes.
- 6) The Administrator is authorized to take all steps necessary to immediately halt any discharge of pollutants which reasonably appears to present an imminent danger to the health or welfare of persons or to the environment.
- 7) In case of an emergency involving private stormwater facilities, the Administrator may direct that immediate action be taken to correct or abate the condition causing the emergency. City personnel may perform the required work and charge the owner all such related and provable costs. Such costs (if remaining unpaid for 30 days following a bill being sent for their reimbursement) shall constitute a lien on the real property.
- 8) Persons aggrieved by any determination of the Administrator in enforcing this article may appeal that determination. Prosecution shall be stayed pending such an appeal.
- 9) In their interpretation and application, the provisions of this article shall be held to be minimum requirements and shall be liberally construed in favor of achieving the purposes of this article, and shall not be deemed a limitation or repeal of any other powers granted by state or federal statutes and regulations.

Sec. 74-177. – Violations and Penalties

- 1) Violation; Municipal Civil Infraction. A person who violates any provision of this article shall be responsible for a municipal civil infraction for which the court may impose a fine of not more than \$500.00. Each day a violation occurs is a separate violation.

- 2) Authorized Local Official. Notwithstanding any other provision of the City's laws, ordinances and regulations to the contrary, the following persons are designated as the authorized local officials to issue municipal civil infraction citations directing alleged violators to appear in district court for violations of this article (or, if applicable, to issue municipal civil infraction notices directing alleged violators to appear at a municipal ordinance violations bureau): the City Administrator and the City Administrator's designees, any sworn law enforcement officer, and any other persons so designated by the City.

Sec. 74-178. – Judicial Relief

The City Attorney may institute legal proceedings at the direction of the City Administrator in a court of competent jurisdiction to seek all appropriate relief for violations of this article. The action may seek temporary or permanent injunctive relief, damages, penalties, costs and any other relief, at law or equity that a court may order.

Sec. 74-179. – Cumulative Remedies

The imposition of a single penalty, fine, or other sanction or remedy upon any person for a violation of this article shall not preclude (or be a prerequisite for) the imposition by the City or a court of competent jurisdiction of a combination of any or all of those sanctions and remedies or additional sanctions and remedies with respect to the same violation, consistent with applicable limitations on penalty amounts under state or federal laws or regulations.

INTRODUCTION.....January 7, 2013

SUMMARY PUBLISHED.....January 15, 2013

ADOPTION.....

COMPLETE PUBLICATION.....

EFFECTIVE DATE.....

On motion by Commissioner _____, seconded by
 Commissioner _____, this Ordinance was _____ by a
 _____ vote.

0-2

ORDINANCE 13-002

AN ORDINANCE TO AMEND CHAPTER 90, SEC. 90-97, ARTICLE II, DIVISION 2, OF THE ADRIAN CITY CODE.

The City of Adrian Ordains:

Sec. 90-97. Parking in City lots between 3:00am-6:00am.

- a.) Parking in City lots is prohibited from 3:00am – 6:00am every day except in ~~designated areas only and only with vehicles~~ which display a valid sticker **permit** issued by the City.
- b.) During a snow event, vehicles displaying a valid permit shall be required to park in specific designated locations in City lots. Individuals possessing valid permits shall receive notification via email. Notice will also be placed on the City website, Facebook page, and on WLEN.**
- c.) Any person who fails to comply with the snow event parking regulations shall be subject to fines and costs as set forth in Section 90-56, in accordance with this chapter and such motor vehicle may be removed with the cost of such removal paid by the owner or person in control of the vehicle.**
- d.) Vehicles parked in City lots from 3:00am to 6:00am without displaying a valid permit are subject to fines and costs as set forth in Section 90-56 and further such motor vehicle may be removed from the City lot with the cost of such removal paid by the owner or person in control of the vehicle.**

INTRODUCTION

SUMMARY PUBLISHED

ADOPTION

COMPLETE PUBLICATION

EFFECTIVE DATE

On motion by Commissioner _____, seconded by
 Commissioner _____, this Ordinance was adopted by a unanimous
 vote.

03
January 15, 2013

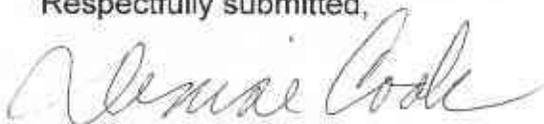
Honorable Mayor
and City Commission:

At their January 8, 2013, meeting the Adrian City Planning Commission voted unanimously to recommend to the City Commission the approval of rezoning 960 Addison Street, 1029 Elm Street and 893 East Siena Heights Drive, from R-4 Single Family Residential and RM-1 Multiple Family Residential to ERO Education, Research and Office.

There was one comment from the audience: Mr. Bill Hoffman, 826 East Siena Heights Drive, was concerned about on-street parking, students are parking on the street all the time now. No telephone calls or written communications were received. The Planning Commission reviewed the criteria as mentioned in Section 28.06 and found it in the affirmative and made the following findings:

1. Siena Heights University is the current owner and requests these parcels be rezoned to the ERO District. The properties are adjacent to or abutting the university campus. The applicant has demolished one residential structure (960 Addison) and has converted another to a professional office use. The third residential structure (1029 Elm) is planned to be demolished in May 2013 and the proposed use would be for over-flow parking.
2. The Planning Commission could see no perceived precedents from the approval of this request. Approval of the rezoning would be consistent with the City of Adrian Comprehensive Plan.
3. No known impact on municipal public services or facilities would result from favorable action on this request.
4. This proposed change should not adversely affect environmental conditions. The value of the surrounding properties should not be affected by this proposed change.
5. The use of the parcels under their current zoning designation is economically feasible. However, since the properties are now owned by the university they should be rezoned to be consistent with the present or future use.

Respectfully submitted,



Denise Cook, Secretary

ORDINANCE NO. 13-003

AN ORDINANCE TO AMEND THE CITY OF ADRIAN ZONING/DEVELOPMENT REGULATIONS.

The City of Adrian Ordains:

1. That Section 3.1 of Article III of the City of Adrian Zoning/Development Regulations, and the Zoning Map to which reference is therein made, is amended to the extent of deleting the following property hereinafter described from the R-4 Single Family Residential District and RM-1 Multiple Family Residential District and including the same in the ERO Education, Research and Office District.

2. Parcel described as follows:

LD COM AT SE COR ADDISON & NORTH STS TH E 100 FT TH S 145 FT TH W 100 FT TH N 145 FT TO BEG

BEG 573.47 FT W & 393.4 FT N FR SE COR SW 1/4 NW 1/4 SEC 36 T6S R3E TH N 75 FT TH W 145.53 FT TH NE ALG S LN OAKWOOD AVE TO A PT 302.34 FT SW FR INTER OF OAKWOOD AVE & ELM ST TH E 237.45 FT TH S ALG W LN OF ELM ST TO A PT 397.3 FT N OF CEN LN SIENA HEIGHTS DR TH W TO POB

BEG 1083.07 FT S 87° 04' E FR W 1/4 COR SEC 36 T6S R3E TH N 278 FT TH E 65.35 FT TH S 278 FT TH W 65.35 FT TO POB

3. More commonly known as: 906 Addison Street, 1029 Elm Street and 893 East Siena Heights Drive

INTRODUCTION January 21, 2013

SUMMARY PUBLISHED

ADOPTION

COMPLETED PUBLICATION

EFFECTIVE DATE

On Motion by Commissioner _____,
supported by Commissioner _____,
this Ordinance was adopted by a _____ vote.

0-4
January 15, 2013

Honorable Mayor
and City Commission:

At their January 8, 2013, meeting the Adrian City Planning Commission voted unanimously to recommend to the City Commission the approval of rezoning vacant land owned by the City of Adrian on the north side of West Beecher Street, immediately west of Maplewood, 1550 West Beecher Street, from RT Two Family Residential and B-2 Community Business to I-2 General Industrial.

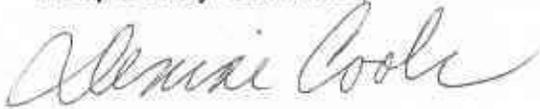
There was one comment from Mr. William Marvin, 1142 Glendale, who asked for the specific location of this property, which was described to him. There were no other comments from the audience. No telephone calls or written communications were received. The Planning Commission reviewed the criteria as mentioned in Section 28.06 and found it in the affirmative and made the following findings:

1. The City of Adrian has been receiving a number of inquires pertaining to available industrial sites. The City does not have enough large parcels to support this interest.
2. No precedents are anticipated with the approval of this rezoning request. This property borders along the northeast boundary of the City of Adrian Industrial Park. The properties directly across the street are already zoned I-2. The Comprehensive Plan mentions the consideration of expanding the industrial park to accommodate a wide variety of industrial uses. One of the goals listed in the plan is to encourage the continued development and redevelopment of planned industrial areas in the City to provide jobs and increase the City's tax base, while minimizing negative impacts on other land uses. The City purchased this land specifically for large development projects for the purpose of generating employment opportunities and a tax base.
3. City sanitary sewer is available in this area. The Utilities Department is working on a project that could increase the water pressure and flow in this area, though in most cases a booster pump would be needed to increase pressure for industrial uses.
4. This proposed change should not adversely affect environmental conditions or the value of the surrounding commercial or industrial properties. The property owner could put in deed restrictions on how the property is to be used. Further, site plan review would be required and the Planning Commission could restrict impact to neighbors with buffering requirements.

Page 2

5. The use of the parcel under the current zoning designation would be economically feasible if there was interest for a large residential and/or commercial development. There is interest, however, for large industrial sites.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Denise Cook".

Denise Cook, Secretary

ORDINANCE NO. 13-004

AN ORDINANCE TO AMEND THE CITY OF ADRIAN ZONING/DEVELOPMENT REGULATIONS.

The City of Adrian Ordains:

1. That Section 3.1 of Article III of the City of Adrian Zoning/Development Regulations, and the Zoning Map to which reference is therein made, is amended to the extent of deleting the following property hereinafter described from the RT Two Family Residential District and B-2 Community Business District and including the same in the I-2 General Industrial District.

2. Parcel described as follows:

ALL THAT PART OF SW 1/4 SEC 4 & NW FRL 1/4 SEC 4 T7S-R3E COMM AT S 1/4 COR SEC4 TH N 86 DEG 53'20"W 595 FT FOR POB RUNN TH N 86 DEG 53'20"W 100 FT TH N 3 DEG 17'28"E 350 FT TH N 86 DEG 53'20"W 637.34 FT TO W LI OF E 1/2 OF SW 1/4 SEC 4 TH N 3 DEG 9'40"E 2297.91 FT TH N 87 DEEG 11'11"W 365.99 FT TH N 3 DEG 38'0"E 785.65 FT TH S 85 DEG 25'29"E 221.48 FT TH N 3 DEG 41'0"E 50 FT TO N LI FRL SEC 4 TH S 85 DEG 25'29"E 1476.66 FT TO N 1/4 COR SEC 4 TH S 3 DEG 14'1"W 783.38 FT TH S 3 DEG 17'28"W 2354.87 TH N 86 DEG 53'20"W 250 FT TH N 3 DEG 17'28"E 50 FT TH N 86 DEG 53'20"W 345 FT TH S 3 DEG 17'28"W 350 FT TO POB CONT 102.97 ACRES

3. More commonly known as: Vacant land owned by the City of Adrian on the north side of West Beecher Street, immediately west of Maplewoods, 1550 East Beecher Street

INTRODUCTION January 21, 2013

SUMMARY PUBLISHED

ADOPTION

COMPLETED PUBLICATION

EFFECTIVE DATE

On Motion by Commissioner _____,
supported by Commissioner _____,
this Ordinance was adopted by a _____ vote.

0-5
January 15, 2013

Honorable Mayor
and City Commission:

At their January 8, 2013, meeting the Adrian City Planning Commission voted unanimously to recommend to the City Commission the approval of amending the Zoning/Development Regulations as it pertains to churches and assembly halls.

Here is a summary of the proposed changes:

- Removes references to "Churches" and replaces with the more inclusive "Worship Hall"
- Provides definitions of "Worship Hall," "Assembly Hall" and "Theater or Concert Hall."
- Provides for compliance with the Religious Land Use and Institutionalized Persons Act (RLUIPA) of 2000. This federal statute, as adjudicated, requires that religious land uses not be subject to zoning any more restrictive than that applied to similar uses, e.g theaters or assembly halls. (The current ordinance is not in compliance with RLUIPA.)
- Clarifies that the expansion of an existing use, where that use in a particular district requires a zoning exception permit, also would require an exception permit. i.e., The expansion of a church/worship hall would require a review for an exception permit in the same manner that a new use or construction would have. (This change is not specific to this discussion or to churches, *per se*, but required clarification and does apply here.)

To that end, the proposed changes will:

- Continue to permit worship halls/churches in most residential districts, subject to a zoning exception permit (this is not a change from the current ordinance)
- Permit worship halls/churches in the B-4 district, subject to a zoning exception permit (they are not permitted in this district under the current ordinance)
- Remove theaters and assembly halls from being permitted uses in the B-2 commercial districts

- Move theaters and assembly halls from being uses permitted by right in the B-3 and B-4 districts, to uses subject to a zoning exception permit.

And, specific to the B-3 central business district:

- Permits worship halls/churches in the central business district, subject to a zoning exception permit (they are not permitted in this district under the current ordinance).
- Subsequently, pre-existing worship halls/churches in the B-3 district would be permitted to expand, subject to a new zoning exception review.
- While not explicitly prohibited, by making these uses subject to a zoning exception permit and the specified criteria that goes with such a permit, the use of existing storefronts as churches or assembly halls, would be somewhat impractical.

Respectfully submitted,

A handwritten signature in cursive script that reads "Denise Cook".

Denise Cook, Secretary

ORDINANCE NO. 13-005

AN ORDINANCE TO AMEND ARTICLE II, ARTICLE V, ARTICLE VII, ARTICLE X, ARTICLE XII, ARTICLE XIII, ARTICLE XIV, ARTICLE XV, ARTICLE XVI AND ARTICLE XXV OF THE CITY OF ADRIAN ZONING/DEVELOPMENT REGULATIONS

The City of Adrian Ordains:

1. That Section 2.36 of Article II be amended as follows: *(New text show in bold and deleted text shown in strikethrough)*

2.36 Church Reserved for future use

~~A church is a building used principally for religious worship, but the word "church" shall not include or mean an undertaker's chapel or funeral building.~~

2. That a new Section 2.18.1 be added to Article II to read as follows: *(New text shown in bold)*

2.18.1 Assembly Hall

A building or facility used primarily to provide meeting space for social gatherings, including but not limited to wedding receptions, graduation parties and business or retirement functions. This term includes, but is not limited to, a banquet hall and rental hall.

3. That a new Section 2.99.271 be added to Article II to read as follows: *(New text shown in bold)*

2.99.271 Theater or Concert Hall

A building or facility used primarily for the presentation of motion pictures or live performances for observation by patrons. The term does not include an adult entertainment establishment (see Section 17.2, paragraph 3, B).

4. That a new Section 2.99.325 be added to Article II to read as follows: *(New text shown in bold)*

2.99.325 Worship Hall

A building or facility used principally for religious worship, including churches, synagogues, cathedrals, tabernacles, temples, mosques and shrines but not undertaker's chapels or funeral buildings.

5. That Paragraph 1 of Section 5.2 of Article V be amended to read as follows:
(New text shown in bold and deleted text shown in strikethrough)

SECTION 5.2 USES SUBJECT TO ZONING EXCEPTION PERMIT:

1. Churches **Worship Halls** subject to Section 25.07

6. That Paragraph 1 of Section 7.2 of Article VII be amended to read as follows:
(New text shown in bold and deleted text shown in strikethrough)

SECTION 7.2 USES SUBJECT TO ZONING EXCEPTION PERMIT:

1. Churches **Worship Halls** subject to Section 25.07.

7. That Paragraph 1 of Section 10.2 of Article X be amended to read as follows:
(New text shown in bold and deleted text shown in strikethrough)

SECTION 10.2 USES SUBJECT TO ZONING EXCEPTION USE PERMIT:

1. Churches, **Worship Halls** subject to Section 25.07.

8. That Paragraph 4 of Section 12.03 of Article XII be amended to read as follows:
(New text shown in bold and deleted text shown in strikethrough)

SECTION 12.03 USES PERMITTED WHICH REQUIRE A ZONING EXCEPTION PERMIT:

1. Pharmacies and prescription centers subject to the following conditions:
- a. The facility must be located in a medical clinic, hospital, convalescent or nursing home.
 - b. Off-street parking shall be in accordance with Section 4.37.
2. Hospitals, subject to Section 25.06.
3. Mortuaries and funeral homes subject to Section 14.03 (9).
4. Churches, **Worship Halls** subject to Section 25.07.

9. That Paragraph 5 of Section 12A.03 of Article XIIA be amended to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

SECTION 12A.03 USES SUBJECT TO A ZONING EXCEPTION PERMIT:

1. Mortuaries, subject to Section 14.03 (9).
2. Standard restaurants as defined in Section 2.99.15 (D), subject to Section 4.37 (H) (3) (g).

3. Bed and breakfast facilities subject to Section 25.04.
 4. Group family homes, subject to Section 2.52 (C) and Section 25.15.
 5. ~~Churches,~~ **Worship Halls** subject to Section 25.07.
10. That Paragraph 7 of Section 14.02 of Article XIV be amended to read as follows:
(*New text shown in bold and deleted text shown in strikethrough*)

SECTION 14.02 PRINCIPAL USES PERMITTED: In a B-2 Community Business District, no building or land shall be erected except for one or more of the following specified uses:

1. Any principal permitted use in the B-1 Local Business District.
2. Post offices.
3. Photographic reproduction, blueprinting and print shop.
4. Sit down restaurants and taverns.
5. (reserved for future use)
6. Establishments of electricians, plumbers, heating contractors, bakers, painters, or similar trades in conjunction with a retail sales operation.
7. ~~Theaters, assembly halls, concert halls or similar places of assembly when conducted within enclosed buildings.~~

(reserved for future use)

11. That Paragraph 8 of Section 15.02 of Article XV be amended to read as follows:
(*New text shown in bold and deleted text shown in strikethrough*)

SECTION 15.02 PRINCIPAL USES PERMITTED: In a B-3 Central Business District, no building shall be erected except for one or more of the following specified uses:

1. Any generally recognized retail business which supplies commodities on the premises within a completely enclosed building, such as, but not limited to: foods, liquor, furniture, clothing, dry goods, notions, drugs, or hardware.
2. Any personal service establishment which performs services on the premises within a completely enclosed building, such as, but not limited to: repair shops (watches, radio, television, shoe, etc.), tailor shops, beauty parlors, barber shops, interior decorators, photographer and dry cleaners.
3. Restaurants and taverns where the patrons are served while seated within a building occupied by such establishment, and

where in said establishment does not extend as an integral part of, or accessory thereto, any service of a drive-in or open front store.

4. Offices and office buildings of an executive, administrative or professional nature.
5. Hotels and motels.
6. Post offices and libraries.
7. Mixed uses i.e. commercial and residential uses combined in one structure, subject to Section 12.03.5.
8. ~~Theaters, banquet facilities, concert halls, or places of assembly that promote pedestrian shopping and the stability of retail development when said uses are conducted completely within enclosed buildings. The Board of Appeals shall have the power and duty to authorize in specific cases a relaxation of the provisions of this Ordinance through a variance as will not be contrary to public interest where, owing to special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary hardship or practical difficulty.~~

(reserved for future use)

12. That new Paragraphs 5, 6 and 7 be added to Section 15.03 of Article XV to read as follows: *(New text shown in bold)*

SECTION 15.03 USES SUBJECT TO A ZONING EXCEPTION PERMIT:

1. **Sidewalk Cafes:** In the interest of promoting business by increasing activity and improving the general business climate in business districts, the City Administrator may issue revocable permits to businesses who apply for a permit to operate a sidewalk café, as an extension of a compatible existing business, on a portion of a City sidewalk, alley, or other outside property adjacent to the existing business. The use of the café shall be limited to activities carried on by the existing business.

(Subsections a through c)

2. Group family homes, subject to 2.52 (C) and Section 25.15
3. Government and administrative buildings including courthouses, jails, fire stations and city hall, subject to the following standards and conditions:

(Subsections a through e)

4. Student Group Homes subject to Section 2.41.01 (C) and Section 25.15A.

5. **Worship Halls, subject to Section 25.07**
 6. **Assembly Halls, subject to Section 25.07**
 7. **Theater or Concert Halls, subject to Section 25.07**
13. That Subparagraph e of Paragraph 2 of Section 16.02 of Article XVI be deleted as follows: *(Deleted text shown in strikethrough)*

SECTION 16.02 PRINCIPAL USES PERMITTED: In a B-4 Shopping Center District no building or land shall be used and no building shall be erected for one or more of the following specified uses provided that all business establishments shall be of a retail and/or service nature and that all businesses, service or processing be conducted completely within a permanent and enclosed building, except for off-street parking, loading and specified open air businesses.

1. Any retail business or service establishment permitted in a B-1 District subject to the regulations applicable in the following sections of this ARTICLE.
 2. All retail business, service establishments or processing uses as follows:
 - a. Any retail business whose principal activity is the sale of merchandise in an enclosed building.
 - b. Any service establishment of an office, showroom or workshop nature of an electrician, decorator, dressmaker, tailor, baker, painter, upholsterer or an establishment doing radio or home appliance repair, photographic reproduction, and similar service establishments that require a retail adjunct.
 - c. Private clubs, fraternal organizations and lodge halls.
 - d. Restaurants or other places serving food or beverage.
 - e. ~~Theaters, assembly halls, concert halls or similar places of assembly when conducted completely within enclosed buildings.~~
14. That new Paragraphs 4, 5 and 6 be added to Section 16.03 of Article XVI to read as follows: *(new text shown in bold)*

SECTION 16.03 USES SUBJECT TO A ZONING EXCEPTION PERMIT:

1. Open air business use when developed in planned relationship with B-4 District as follows:

(Subparagraphs a through c)

2. Bowling alley, billiard hall, indoor archery range, indoor tennis courts, indoor skating rink or similar forms of indoor commercial recreation subject to the following conditions:

(Subparagraph a)

3. Automobile service centers, including a gasoline service station subject to the following conditions:

(Subparagraph a)

4. **Worship Halls, subject to Section 25.07**

5. **Assembly Halls, subject to Section 25.07**

6. **Theater or Concert Halls, subject to Section 25.07**

15. That Paragraph 5 be amended and a new Paragraph 6 be added to Section 25.01 of Article XXV to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

SECTION 25.01 GENERAL REQUIREMENTS: The requirements set forth in this section apply to all uses specified as being subject to a zoning exception permit. The Planning Commission shall consider these requirements when reviewing any application for a zoning exception permit.

1. The proposed use meets all of the specific requirements set forth for each use specified as being subject to a zoning exception permit.
2. Granting the permit will not adversely affect environmental conditions or the value of surrounding properties.
3. The proposed use is compatible with the adjacent and surrounding properties.
4. The proposed use is consistent with the City's future land use plan.
5. ~~Enumerated below are the site facility and design standards for the uses subject to a zoning exception permit. Except where discretion is left to the Planning Commission in their consideration of a zoning exception permit, any deviation of requirements shall require that a variance be granted by the Zoning Board of Appeals.~~

Proposed expansions of existing uses, where such a use in the district would require a Zoning Exception Permit, are subject to the same application and review process as if the expansion were a new use.

6. **Enumerated below are the site facility and design standards for the uses subject to a zoning exception permit. Except**

where discretion is left to the Planning Commission in their consideration of a zoning exception permit, any deviation of requirements shall require that a variance be granted by the Zoning Board of Appeals.

16. That Section 25.07 of Article XXV be amended to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

~~SECTION 25.07 CHURCHES:~~

- ~~1. Minimum lot width shall be one hundred and fifty (150) feet.~~
- ~~2. Minimum lot area shall be two (2) acres.~~
- ~~3. For every foot of height by which the building, exclusive of spire, exceeds the maximum height limitation for the district, an additional (to the minimum) foot of front, side or rear yard setback shall be provided.~~
- ~~4. The lot location shall be such that at least one (1) property line abuts a collector street, secondary thoroughfare, or major thoroughfare. All ingress to the lot shall be directly onto said thoroughfare.~~
- ~~5. Off street parking shall be prohibited within the required front yard setback area.~~

SECTION 25.07 ASSEMBLY HALLS, THEATERS, CONCERT HALLS AND WORSHIP HALLS

- 1. The lot location shall be such that at least one (1) property line abuts a collector street, secondary thoroughfare, or major thoroughfare. All ingress to the lot shall be directly onto said thoroughfare.**
- 2. Off-street parking shall be prohibited within the required front yard setback area.**
- 3. At the discretion of the Planning Commission, Worship Halls in residential districts may be permitted to exceed the maximum height limitation for the district, provided that for every foot of height by which the building (exclusive of any spire) exceeds the maximum height limitation, an additional foot of front, side and rear yard setback shall be provided.**
- 4. Minimum lot width shall be one hundred and fifty (150) feet.**
- 5. In the residential districts where Worship Halls are permitted and in the B-4 Planned Shopping Center district, minimum lot area shall be two (2) acres.**
- 6. In the B-3 Central Business district, minimum lot area shall be**

one (1) acre.

INTRODUCTIONJanuary 21, 2013

SUMMARY PUBLISHED.....

ADOPTION.....

COMPLETE PUBLICATION.....

EFFECTIVE DATE.....

On Motion by Commissioner _____,

and supported by Commissioner _____,

this Ordinance was adopted by a _____ vote.

0-6
January 15, 2013

Honorable Mayor
and City Commission:

At their January 8, 2013, meeting the Adrian City Planning Commission voted unanimously to recommend to the City Commission the approval of amending Subsection A of Section 24.02 of the Zoning/Development Regulations.

The Planning Commission had been approached by a citizen who had wanted to screen-in her front porch. However, the porch sat within the required 25 foot front setback. The ordinance presently states that porches within the front setback cannot be screened or enclosed by any material.

After discussion, the Planning Commission could find no negative impact on surrounding properties by allowing the screening of front porches. There are already screened-in front porches that have been there for many years. However, the Planning Commission did not want to see these porches completely enclosed with windows, as this would create additional living space that would be within the required front yard setback. Houses that sit farther back on the lot and are not located within the required front setback are not affected by the current or proposed language.

Respectfully submitted,



Denise Cook, Secretary

ORDINANCE NO. 13-006

AN ORDINANCE TO AMEND ARTICLE XXIV – SCHEDULE OF REGULATIONS OF THE ZONING/DEVELOPMENT REGULATIONS

The City of Adrian Ordains:

1. That Paragraph 3 of Subsection A of Section 24.02 of Article XXIV be amended to read as follows: *(New language is shown in bold and deleted language is shown in strikethrough)*

SECTION 24.02 – FOOTNOTES TO SCHEDULE OF REGULATIONS

- A. In all residential districts, the required front yard shall not be used for off-street parking, loading or unloading, and shall remain as open space unoccupied and unobstructed from the ground upward except for the following:
 1. Landscaping and plant materials
 2. Vehicle access drives
 3. Porches, patios and decks shall be permitted to extend nearer than the required front yard setback in the R-3, R-4 and RT zoning districts. Such additions shall not be higher than the first story of the principal structure, or 12', whichever is less, and may not extend nearer to the front lot line than 15'. The porch, patio or deck shall not extend farther toward the front property line than 12' from the principal structure to which it is attached. Further, the following conditions shall be met:
 - a. Opening Railing – 50% open between rails complying with Michigan Residential Building Code (M.R.B.C.)
 - b. Deck to ground to be enclosed by appropriate skirting
 - c. ~~No screening or enclosing of structure by an material~~

Porches, patios and decks shall not be enclosed by any material, including paneling, windows, siding, Visqueen® or other plastic sheeting material. Such structures may be partially or fully enclosed with window screening material made of aluminum, fiberglass, brass or bronze, provided that such material is no finer than 18 x18 (wires per inch) mesh and installed and maintained in a neat and professional manner.

- B. Where lots are on a river, the property shall be treated as a through lot and have required front yards on both frontages.
- C. The minimum floor area per dwelling unit shall not include areas of basements, breezeways, unenclosed porches, terraces, attached garages, attached sheds, or utility rooms.
- D. Where the front yards of two (2) or more principal structures in any block (in case of platted properties) or within three hundred (300) feet (in the case of unplatted properties) in existence at the time of passage of this Ordinance, within the district zoned and on the same side of the street, are less than the minimum front yards required herein, then any building subsequently erected within said block (or 300 feet) shall not be less and need not be greater, than the average depth of the front yards of the existing structures.

In the case of a rear yard abutting a side yard, the side yard setback abutting a street shall not be less than the minimum front yard setback of the district in which located and all regulations applicable to a front yard shall apply.

- E. Site Requirements: Single Family Detached and two family dwellings permitted in the RM-1 and RM-2 Districts shall observe the same area, height, bulk, and placement requirements of the R-2 District.

	Garden Apartments	Townhouses	Housing For The Elderly	High Rise Apartments
Gross Site Area	1 Acre (Min.) .3 Developable Area	2 Acres (Min.) .25 x Developable Area	2 Acres (Min.) .4 x Developable Area	1 Acre (Min.) .3 x Developable Area
Max. Lot Coverage	30%	30%	30%	30%
Max. Height (b)	2-1/2 Stories or 35 Feet	2-1/2 Stories or 35 Feet	6 Stories or 80 Feet	No Limit
Min. Parking	2 Spaces Per Unit of 1-24 Units. 1.75 Spaces per Unit of 24+ Units	2 Spaces per Unit	.75 Spaces per Unit	1.5 Spaces per Unit
Min. Landscaped Area	.2 x Gross Site Area	.25 x Gross Site Area	.3 x Gross Site Area	.2 x Gross Site Area
Max. Density	14 Units Per Acre	8 Units Per Acre	25 Units per Acre	22 Units per Acre
Min. Front Yard (a)	25 Feet	25 Feet	25 Feet	25 Feet

Min. Side Yard	20 ft, 40 ft (total two)	20 ft, 40 ft (total two)	25 ft, 50 ft (total two)	25 ft, 50 ft (total two)
Min. Rear Yard (b)	30 Feet	30 Feet	40 Feet	40 Feet
Min. Floor Area Per Unit				
Efficiency				
1 Occupant	220 sq. ft.	600 sq. ft.	220 sq. ft.	220 sq. ft.
2 or 3 Occupants	320 sq. ft.	600 sq. ft.	320 sq. ft.	320 sq. ft.

- F. For every lot on which a multiple row, or terrace dwelling is erected, there shall be provided a side setback on each side of the lot, as indicated in the Schedule. Each side setback shall be increased beyond the yard spaces indicated by one (1) foot for each ten (10) feet or part thereof by which the length of the multiple row, or terrace dwelling exceeds forty (40) feet in overall dimension along the adjoining lot line.
- G. Where two (2) or more multiple row or terrace dwellings are erected upon the same lot, a minimum setback space of twenty (20) feet in width shall be provided between structures. This setback width shall be increased by two (2) feet for each ten (10) feet or part thereof, by which each multiple row or terrace dwelling, having common areas exceeds forty (40) feet in length on that side of the dwelling facing the common yard.
- H. Off-street parking shall be permitted to occupy a portion of the required front yard provided that there shall be maintained a minimum unobstructed and landscaped setback of ten (10) feet between the nearest point of the off-street parking area, exclusive of access driveways, and the nearest right-of-way line as indicated on the Major Thoroughfare Plan.
- I. No side yards are required along the interior side lot lines of the District, except as otherwise specified in the Building Code, provided that if walls of structures facing such interior side lot lines contain windows, or other openings, side yards of not less than ten (10) feet shall be provided.

When the lot has a common lot line with a residential district a setback of 20 feet is required of which 10 feet shall be landscaped.

If the said lot is a corner lot, the side line that abuts a street shall have a setback of 20 feet, 10 feet of which shall be landscaped.

- J. Loading space shall be provided in the rear yard in the ratio of at least ten (10) square feet per front foot of building, and shall be computed separately from the off-street parking. Except in the R-O District, loading space shall be provided in the ratio of five (5) square feet per front foot of building, except when such R-O District has common lot line with a residential district, the setback shall be twenty (20) feet, of which at least ten (10) feet shall be landscaped. Where an alley exists or is provided at the rear of buildings, the rear building setback and loading requirements may be computed from the center of said alley.

- K. No building shall be closer than seventy-five (75) feet to any adjacent residential district or to any major thoroughfare.
- L. An off-street parking lot for visitors, over and above the number of spaces required may be permitted within the required front yard provided that such off-street parking is not located within twenty (20) feet of the front lot line.
- M. No building shall be located closer than fifty (50) feet or the height of the building, whichever is the greater to the outer perimeter (property line) of such district when said property line abuts any residential district.
- N. All storage shall be in the rear yard and shall be completely screened with an obscuring wall or fence, not less than six (6) feet high, or with a chain link type fence and a greenbelt planting so as to obscure all view from any adjacent residential, office or business district or from a public street.
- O. The height of structures may exceed the maximum required herein for planned development of twenty (20) acres or more in area provided that all yards shall be increased at least one (1) foot in depth for each additional one (1) foot of building height above the maximum herein permitted.
- P. When a two-family residential structure is designed or so arranged such that the occupancy of one of the dwelling units is limited to the second floor of a two story structure, the minimum zoning lot area shall be 7,500 square feet and the minimum zoning lot width shall be 60 feet.
- Q. When a B-2 Community Business District abuts a residential district without an alley intervening a setback of 20 feet shall be required. When an alley intervenes, one-half the width of the alley may be considered in computing the rear yard setback.
- R. When a B-3 Central Business District abuts a residential district without an intervening alley a setback of 10 feet shall be required. When an alley intervenes, one-half the width of the alley may be considered in computing the rear yard setback.
- S. Canopies over gasoline dispensing pumps island may extend to the property line, provided the canopy is internally drained.
- T. Building setbacks shall be increased one (1) foot for each additional foot of building height over the maximum height allowed up to a maximum height of fifty (50) feet.
- U. Ten (10) feet of the required twenty (20) foot setback may be occupied by a non-enclosed single story porch.

INTRODUCTIONJanuary 21, 2013

SUMMARY PUBLISHED.....

ADOPTION.....

COMPLETED PUBLICATION.....

EFFECTIVE DATE.....

On motion by Commissioner _____,

supported by Commissioner _____,

this ordinance was adopted by a _____ vote.



MEMO

Date: January 22, 2013

To: Hon. Greg DuMars, Mayor
City Commission
Planning Commission

From: Dane C. Nelson, City Administrator

Re: **FY2013-19 CAPITAL BUDGET RECOMMENDATION**

The six-year departmental capital expenditure recommendation, covering the period FY2013-19, is hereby presented for your review and consideration. This presentation, reflecting the seventh year of implementation, represents a significant departure from previous practice. As a result of an assessment of the City of Adrian's past Capital Planning Process, prepared by the Finance Director at my request, the City Commission approved a new Capital Planning Process consistent with "Best Practices" promulgated by the Government Finance Officers Association (GFOA) of the United States and Canada. Beginning with the FY2010-16 CIP, the Planning Commission was included at the Request Stage of the CIP Program, with related emphasis on the City's Comprehensive Master Plan. The significant improvement in process includes the addition of the following items:

- 1) Inclusion of representatives of the Downtown Development Authority, the Brownfield Redevelopment Authority, and One Lenawee (a group of private citizens interested in promoting community collaboration) as participants in the Capital Planning process. On Saturday, December 15, 2012 and Monday, December 17, 2012, Department Heads presented their Capital Budget Requests for FY2013-19 and input was received from all participants that has been considered the City Administrator in formulation of the Recommended CIP.
- 2) In 2010, the Motor Vehicle Pool was expanded to include all City vehicles, except Utility Fund vehicles. By transferring vehicles from Governmental Funds to an Enterprise Fund, accumulated depreciation is providing a funding resource that allows for implementation of a more rational vehicle replacement methodology. Utility Fund vehicles are excluded because they are already included in their own Enterprise Fund. A vehicle replacement policy (Ref: Tab 8) has been developed and adopted (Resolution No. R10-145 dated November 15, 2010), including criteria for replacement, such as, date acquired, minimum mileage attainment, hours of service, historical maintenance costs, accidents, etc.
- 3) Continuation of an historical perspective, including FY2009-10, FY2010-11 and FY2011-12 Actual Facility Improvements, Vehicles and Equipment Sources and Uses of funds, as well as the same information contemplated for in the FY2012-13 Budget and planned for the FY2013-14 Budget and General Appropriations Act. This enables development of

estimated surpluses or shortfalls that are then carried forward to reflect the impact on future year capital planning processes.

- 4) Incorporation of a phased plan for Downtown Parking Lot Improvement Program, which includes simultaneous underground improvements to the Wastewater Collection System. Financing for this program is contemplated to be derived from a General Fund Long-Term Advance form Unreserved/Unassigned Fund Balance, to be repaid over a ten (10) year timeframe at 4.0% interest.
- 5) The City Administrator's FY2012-13 Operating Budget Recommendation, adopted May 7, 2012 by the City Commission, includes a new Building Space Cost Allocation Internal Service Fund (similar to the Motor Vehicle Pool Fund and the Information Technology Fund), which provides for a rational mechanism to fund building maintenance and replacement outlays on a pay-as-you-go basis, as well as cover normal operating costs such as utilities, insurance and custodial services. Although the one-time conversion cost associated with upgrading indoor lighting fixtures throughout City facilities is included, an Alternative Funding Source, likely short-term bank financing, will be necessary to implement this program.

The presentation of the multi-year departmental capital expenditure request, covering the period FY2013-19, is the first step towards incorporation of the GFOA "Best Practices" recommended eleven-step process to formulating a viable multi-year Capital Improvement Program (CIP) and Financing Plan (copy attached). Included in this document are the CIP Instructions previously issued to all operating departments (**Tab 2**), the City of Adrian Debt Capacity Analysis prepared by the Finance Director (**Tab 3**), the City of Adrian's Strategic Action Plan and Comprehensive Master Plan Vision, Goals and Objectives (**Tab 4**), CIP Summary Recommendation (**Tab 5**), Departmental Detail (**Tab 6**) and related Capital Planning and Finance Policies as well as, Debt Management Policies adopted by the City Commission December 4, 2006 (**Tab 7**), as well as the adopted Motor Vehicle Replacement Policy and current Vehicle Fleet Inventory (**Tab 8**). This action reinforces the City's good credit rating (Moody's Investor Services – A2; Standard & Poors – A), which allowed the City to take full advantage of the federal stimulus program (American Recovery and Reinvestment Act of 2009) to fund the Downtown City Government Complex Project.

As previously indicated, the Debt Capacity Analysis can be found under **Tab 3**. Although the Legal Debt Margin allows the City to issue up to ten (10%) percent of the State Equalized Value (SEV) of taxable property in the City (permitting a total General Obligation debt load of \$39.1 million), the resources of the operating budget would be woefully inadequate to assume the resulting Debt Service requirements. After evaluating financial trends (projected revenues and expenditures), as well as current and projected Debt Burden, the Finance Director has recommended that the current outstanding debt of \$6,630,000, which results in net annual debt service of \$450,000 (net of U.S. Department of Treasury interest rebates for outstanding Build America Bonds and Recovery Zone Economic Development Bonds), should not be increased until such time the current debt is paid down or the economy improves such that taxable property values increase significantly or an alternative own-source revenue stream is implemented.

Several projects, including acquisition and renovation of our new City Hall, renovation of the Adrian Public Library, and construction of a new Police Facility, as well as retirement of all other outstanding General Obligation Debt, were combined and funded with a single (Series A, B and C) bond issue to minimize issuance costs and capitalize on timely affordable market rates. This effort resulted in attaining a market rate of 3.71%, including interest expense rebates from the U.S. Department of Treasury, which will save Adrian taxpayers more than \$6.0 million over the 25-year life of the bonds.

As a result of Department Head presentations on December 15 and 17, the City Commission should have a good understanding of the overall direction of the City's current Capital Plan. Any suggestions for modification and enhancement are welcome.

With your guidance, City staff has been aggressively pursuing a vast array of infrastructure, service and facility improvement projects and initiatives. City staff and I look forward to the continuing opportunity to work with the City Commission and Planning Commission to plan for the future and do our part to improve and maintain quality of life in our community.

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
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DEPT.	DESCRIPTION	FY2013-14				REQUESTS			
		FY2010-11 ACTUAL*	FY2011-12 ACTUAL	BUDGET RECOMMEND	FY2013-14 RECOMMEND	FY2015-16	FY2016-17	FY2017-18	FY2018-19
172.00	ADMINISTRATION FACILITY IMPROVEMENTS: DOWNTOWN GOVERNMENT COMPLEX MISC. EXPENSES. TOTAL FACILITY IMPROVEMENTS	\$1,748,856 \$5,286 \$5,286	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0
	CAPITAL EQUIPMENT: DEFIBRILLATORS TOTAL CAPITAL EQUIPMENT TOTAL ADMINISTRATION	\$469 \$469 \$1,749,325	\$0 \$0 \$0	\$10,000 \$10,000 \$10,000	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0
201.00	FINANCE DEPARTMENT CAPITAL EQUIPMENT: CAPITAL EQUIPMENT - OFFICE LIGHT/CONVENIENCE COPIER TOTAL CAPITAL EQUIPMENT TOTAL FINANCE DEPARTMENT	\$249 \$9,031 \$9,031 \$249	\$0 \$0 \$0 \$0	\$0 \$0 \$0 \$0	\$10,000 \$10,000 \$10,000	\$0 \$0 \$0 \$0	\$0 \$0 \$0 \$0	\$0 \$0 \$0 \$0	\$0 \$0 \$0 \$0
265.00	CITY HALL CAPITAL EQUIPMENT: CAPITAL EQUIPMENT - HVAC FIRST & SECOND FLOORS TOTAL CAPITAL EQUIPMENT TOTAL CITY HALL	\$0 \$1,533 \$1,533 \$0	\$13,725 \$13,725 \$13,725	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0	\$0 \$0 \$0
276.00	CEMETERY FACILITY IMPROVEMENTS: SEAL COATING MAINTENANCE/BREAK BUILDING (\$28,000 INSURANCE SETTLEMENT) COLUMBARIUM (\$25,000 PERPETUAL CARE CONTRIBUTION) PAVING TOTAL FACILITY IMPROVEMENTS	\$9,466 0 0 0 0 \$9,466	\$0 5,303 0 0 0 \$5,303	\$0 0 0 0 0	\$0 128,000 0 0 60,000 \$128,000	\$0 0 0 0 0 \$60,000	\$0 0 0 0 0 \$60,000	\$0 0 0 0 0 \$60,000	\$0 0 0 0 0 \$60,000
	CAPITAL EQUIPMENT: LARGE MOWER WITH ATTACHMENTS (NET COST AFTER TRADE) JOHN DEERE GATOR - 6 X 4 DIESEL KUBOTA W/ PLOW TOTAL CAPITAL EQUIPMENT TOTAL CEMETERY	\$11,500 0 0 \$11,500 \$20,966	\$11,340 13,750 19,950 \$45,120 \$65,303	\$0 0 0 \$0 \$5,303	\$11,000 0 0 \$11,000 \$113,900	\$0 0 0 \$0 \$60,000	\$0 0 0 \$0 \$46,000	\$0 0 0 \$0 \$74,000	\$0 \$14,000 0 \$23,000 \$14,000 \$74,000

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DEPT. 691.00	RECREATION DEPARTMENT FACILITY IMPROVEMENTS	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2013-14		FY2014-15		FY2015-16		FY2016-17		FY2017-18		FY2018-19	
			ACTUAL*	ACTUAL*	ACTUAL	BUDGET	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN	RECOMMEN
		BOHN POOL - REPLACE WATER HEATERS	\$9,011	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		BOHN POOL - REPLACE CONCRETE DECK	5,164	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		BOHN POOL - REPLACE POOL LINER	87,808	6,726	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		PILOTTER - MISC IMPROVEMENTS	1,652	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		PILOTTER - KITCHEN RENOVATION	76,831	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		BOHN POOL - SEALCOAT AND STRIPE PARKING LOT	0	0	3,076	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		PILOTTER - REPAVE SHARED PARKING LOT W/ST. MARY'S (33%)	0	0	8,116	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		HERITAGE PARK - REBUILD INFIELD #4	5	0	2,538	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		ISLAND PARK - DUGOUTS	0	0	5,554	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		BOHN POOL - PATCH PARKING LOT / REPAIR CURB	0	0	0	9,700	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		HERITAGE PARK - REBUILD INFIELD #3	0	0	0	0	0	0	6,000	0	0	0	0	0	0	0	0	0	0	0
		HERITAGE PARK - 6' SIDELINE FENCING FILED #1	0	0	0	0	0	0	0	0	8,500	0	0	0	0	0	0	0	0	0
		RIVERSIDE BASEBALL FIELD FENCING	0	0	0	0	0	0	0	0	20,000	0	0	0	0	0	0	0	0	0
		PILOTTER - REPLACE TILE FLOOR IN ROOM 2 AND OFFICE	0	0	0	0	0	0	0	0	5,000	0	0	0	0	0	0	0	0	0
		BOHN POOL - SHADE STRUCTURE 19 X 25	0	0	0	0	0	0	0	0	0	7,000	0	0	0	0	0	0	0	0
		BOHN POOL - REPLACE SHOWER TOWERS & PIPING BACK TO MAIN	0	0	0	0	0	0	0	0	0	0	23,000	0	0	0	0	0	0	0
		BOHN POOL - REPLACE MAIN POOL BOILER	0	0	0	0	0	0	0	0	0	0	70,000	0	0	0	0	0	0	0
		BOHN POOL - REPLACE FILTRATION SYSTEM AND PUMP	0	0	0	0	0	0	0	0	0	0	232,000	0	0	0	0	0	0	0
		BOHN POOL - ZERO DEPTH ENTRY W/SPRAY FEATURES	0	0	0	0	0	0	0	0	0	0	465,000	0	0	0	0	0	0	0
		BOHN POOL - INSTALL TWO (2) PARKING LOT LIGHTS	0	0	0	0	0	0	0	0	0	0	13,000	0	0	0	0	0	0	0
		BOHN POOL - REPAVE PARKING LOT	0	0	0	0	0	0	0	0	0	0	55,000	0	0	0	0	0	0	0
		HERITAGE PARK - 6' SIDELINE FENCING #3	0	0	0	0	0	0	0	0	0	0	6,700	0	0	0	0	0	0	0
		ISLAND PARK - 6' SIDELINE FENCING FIELD #1	0	0	0	0	0	0	0	0	0	0	0	6,900	0	0	0	0	0	0
		HERITAGE PARK - 6' SIDELINE FENCING #4	0	0	0	0	0	0	0	0	0	0	0	6,900	0	0	0	0	0	0
		BASEBALL FIELD IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0	0	0	7,000	0	0	0	0	0
		TOTAL FACILITY IMPROVEMENTS	9,030	\$6,726	10,376	15,000	\$25,705	\$30,667	\$43,000	\$43,000	\$32,500	\$877,700	\$20,800	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
		CAPITAL EQUIPMENT																		
		RECREATION / POOL / EQUIPMENT	\$9,667	\$3,739	\$3,788	\$7,000	\$7,000	\$9,300	\$9,300	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
		SKATE BOARD - REPLACE PIECES	0	0	0	0	0	9,000	9,000	0	0	0	0	0	0	0	0	0	0	0
		TOTAL CAPITAL EQUIPMENT	\$9,667	\$3,739	\$3,788	\$7,000	\$7,000	\$18,300	\$18,300	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000
		TOTAL PARKS & RECREATION	\$178,769	\$10,465	\$34,445	\$32,700	\$32,700	\$31,300	\$31,300	\$39,500	\$39,500	\$893,700	\$27,800	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000	\$23,000

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DEPT.	DESCRIPTION	FY2010-11				FY2011-12				FY2012-13				FY2013-14				REQUESTS				
		ACTUAL*	ACTUAL*	BUDGET	RECOMMEND	ACTUAL	BUDGET	RECOMMEND	RECOMMEND													
697.00	PARKS AND FORESTRY DEPARTMENT																					
	FACILITY IMPROVEMENTS:																					
	P & F FACILITY PURCHASE & RENOVATION (3&1 MILES DRIVE)	\$1,423	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	ISLAND PARK-MAPLE SHELTER REPLACEMENT (30X52)	34,030	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - DUG OUTS	0	10,988	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	FENCING	0	10,839	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HERITAGE PARK-WELL REPLACEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HERITAGE PARK- CHRISTMAS DISPLAY	0	18,692	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HERITAGE PARK- DOG PARK	0	25,516	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	RIVERSIDE PARK-EXPAND BRIDGE - POOL TO RINK	0	0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - ADDITIONAL PARKING-POPLAR SHELTER	0	0	0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - MAINTENANCE BUILDING REPLACEMENT	0	0	0	38,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HERITAGE PARK- SOFTBALL IRRIGATION	0	0	0	30,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ROOF REPLACEMENTS - VARIOUS PARKS	0	0	0	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - DOG PARK FENCING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - MAPLE SHELTER PARKING 12-15 CARS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HERITAGE PARK-MAINT. OF PARKING LOTS & RDS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	RIVERSIDE PARK-RESTROOM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - MAINT. PARKING LOTS/ROADS/ELECTRICAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	HERITAGE PARK-SOCCER COMPLEX (RESTROOM)	0	3,139	11,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	RIVERSIDE PARK-ICE RINK PAD DEMO	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - BLEACHER DEMOLITION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - UTILITY REPLACEMENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	KIWANIS TRAIL - MAINTENANCE (CRACK FILL/SEAL COAT)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ISLAND PARK - ADDITIONAL PARKING-BASEBALL FIELDS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	IRRIGATION UPGRADES AND REPAIRS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PLAYGROUND SURFACING - VARIOUS PARKS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	RIVERSIDE PARK-MAINT. OF PARKING LOTS & RDS	0	43,258	24,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	CONCRETE WORK - VARIOUS PARKS	0	3,417	9,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	K TRAIL - MAINTENANCE (GADY BRIDGE to OCCIDENTAL 6375 LF)	0	0	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL FACILITY IMPROVEMENTS	\$1,594,366	\$35,453	\$115,649	\$106,500	\$218,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500	\$245,500
	CAPITAL EQUIPMENT																					
	MOWER REPLACEMENT W/TRADE	\$8,075	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	PARK-MAINTENANCE CART REPLACEMENT	0	0	0	20,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	DUNLAP PARK - PLAYGROUND EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	RIVERSIDE PARK - PLAYGROUND EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL CAPITAL EQUIPMENT	\$8,075	\$0	\$12,000	\$32,000	\$50,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000	\$27,000
	TOTAL PARKS & FORESTRY DEPARTMENT	\$1,603,441	\$35,453	\$127,649	\$106,500	\$268,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500	\$272,500

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

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DEPT. 738.00	ADRIAN PUBLIC LIBRARY FACILITY IMPROVEMENTS:	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2013-14		FY2014-15		FY2015-16		FY2016-17		FY2017-18		FY2018-19	
			ACTUAL*	ACTUAL*	ACTUAL	BUDGET	RECOMMEND	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19							
		APL- MISC. FACILITIES IMPROVEMENTS	\$637,045	\$54,639	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		BROAD BAND CONNECTION (COMPUTER CENTER GRANT)	0	0	28,841	25,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		ADULT COMPUTER FURNITURE AND CHAIRS (DONATIONS)	0	0	0	0	22,000	0	0	0	0	0	0	0	0	0	0	0	0	0
		TWEEN AREA CASUAL SEATING, END PANELS AND GAME PC (GRT)	0	0	0	0	9,500	0	0	0	0	0	0	0	0	0	0	0	0	0
		ART GALLERY LIGHTING AND FURNISHINGS	0	0	0	0	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0
		CIRCULATION DESK BARRICADE	0	0	0	0	0	6,000	0	0	0	0	0	0	0	0	0	0	0	0
		ART SHELVES AND BOOK STACKS	0	0	0	0	0	10,000	0	0	0	0	0	0	0	0	0	0	0	0
		TOTAL FACILITY IMPROVEMENTS	\$637,045	\$54,639	\$28,841	\$25,000	\$30,500	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		CAPITAL EQUIPMENT:																		
		TOM CAT LIFT (Cost Shared w/Parks & Rec and City Hall)	0	\$6,610	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		PUBLIC ART	0	0	4,125	5,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		CAFÉ EQUIPMENT	0	0	9,298	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		CONVENIENCE COPIER - STAFF	0	0	7,742	10,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		CONVENIENCE COPIER - PUBLIC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		CASUAL FURNITURE - MAIN	0	0	0	0	0	10,000	0	0	0	0	0	0	0	0	0	0	0	0
		YOUTH DISPLAY/LANDING	0	0	0	0	0	8,000	0	0	0	0	0	0	0	0	0	0	0	0
		WP COMPUTER/STUDY CARRELS	0	0	0	0	0	5,000	0	0	0	0	0	0	0	0	0	0	0	0
		CHAIRS - PUBLIC	0	0	0	0	0	0	0	0	0	0	0	5,000	0	0	0	0	0	0
		FURNITURE - STAFF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		CATALOG FURNITURE - MAIN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		SHELVING	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		HEAT PUMP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		DRINKING FOUNTAIN - YOUTH	0	0	0	0	0	0	0	0	0	0	0	5,000	0	0	0	0	0	0
		TOTAL CAPITAL EQUIPMENT	0	\$6,610	\$21,165	\$15,000	\$0	\$23,000	\$5,000	\$30,000	\$15,000	\$30,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
		TOTAL ADRIAN PUBLIC LIBRARY	\$637,045	\$61,149	\$50,006	\$40,000	\$36,500	\$39,000	\$5,000	\$30,000	\$15,000	\$30,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

CITY OF ADRIAN, MICHIGAN
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 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

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REQUESTS

FY2009-10 FY2010-11 FY2011-12 FY2012-13 FY2013-14

ACTUAL* ACTUAL* ACTUAL* BUDGET RECOMMENDATION

FY2014-15 FY2015-16 FY2016-17 FY2017-18 FY2018-19

ACTUAL* ACTUAL* ACTUAL* ACTUAL* ACTUAL*

DEPT. 836.00 OTHER PROJECTS

DESCRIPTION

DESCRIPTION	FY2009-10 ACTUAL*	FY2010-11 ACTUAL*	FY2011-12 ACTUAL*	FY2012-13 BUDGET	FY2013-14 RECOMMENDATION	FY2014-15 FY2015-16	FY2016-17	FY2017-18	FY2018-19
FACILITY IMPROVEMENTS:									
DOWNTOWN DEVELOPMENT PROJECT	\$565,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MARVIN PROPERTY DEBT RETIREMENT	543,322	0	0	0	0	0	0	0	0
TAXI CAB BUILDING DEBT RETIREMENT	111,872	0	0	0	0	0	0	0	0
DENNIS STREET PROPERTY AND ADRIAN TRAINING SCHOOL	0	9,028	0	0	0	0	0	0	0
SIGN ORDINANCE REWRITE	0	0	0	0	0	0	0	0	0
TOTAL FACILITY IMPROVEMENTS	\$1,241,034	\$9,028	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CAPITAL EQUIPMENT:									
TOTAL CAPITAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OTHER PROJECTS	\$1,291,649	\$9,028	\$0	\$0	\$0	\$0	\$0	\$0	\$0
101 TOTAL GENERAL FUND	\$8,068,630	\$210,809	\$327,035	\$254,700	\$947,100	\$464,445	\$1,264,200	\$470,100	\$338,000

GENERAL FUND SOURCES OF FUNDS:

GENERAL PROPERTY TAX (ONE MILL)	\$453,524	\$72,319	\$162,782	\$138,950	\$375,700	\$368,200	\$354,500	\$364,500	\$368,200
NOTE/ BOND PROCEEDS	7,005,378	0	0	0	0	0	0	0	0
LESS: GENERAL OBLIGATION DEBT RETIREMENT	(4,035,440)	0	0	0	0	0	0	0	0
GRANTS	91,479	88,918	60,860	70,250	19,700	0	0	0	0
DOWNTOWN INFRASTRUCTURE GRANT - STREET LIGHTING	0	0	0	0	385,000	0	0	0	0
CONSUMERS ENERGY SAVINGS REIMB PRG-STREET LIGHTING	0	0	0	0	50,000	0	0	0	0
DRUG-FORFEITURE FUNDS	5,000	2,215	22,829	12,000	12,500	12,500	12,500	12,500	12,500
PRIVATE DONATIONS-LIBRARY	36,749	28,879	17,575	8,000	36,500	15,000	0	5,000	0
PRIVATE DONATIONS-POLICE	0	5,542	20,721	5,000	5,000	5,000	5,000	5,000	5,000
PRIVATE DONATIONS-PARKS	62,680	12,500	41,518	12,500	0	0	0	0	0
PUBLIC CONTRIBUTIONS - PARKS	27,500	0	0	0	0	0	0	0	0
PIOTTER CENTER RENT - SWIGERT ESTATE	0	0	0	0	12,500	12,500	12,500	12,500	12,500
INSURANCE CLAIMS	0	0	0	0	28,000	0	0	0	0
TRANSFER FROM PERPETUAL CARE FUND	0	0	0	0	60,000	0	25,000	0	0
GENERAL FUND - PRIOR YEAR SURPLUS (Des. Fund Bal.-Cemetery)	2,250,000	0	0	0	50,000	0	0	0	0
SALE OF ASSETS	13,218	438	750	8,000	0	0	0	0	0
CAPITAL IMPROVEMENT PROGRAM - PRIOR YEAR SURPLUS	2,156,542	0	0	0	77,300	24,475	0	0	60,200
ALTERNATIVE FUNDING SOURCES	0	0	0	0	820,225	70,600	0	0	97,400
TOTAL SOURCES OF FUNDS	\$8,068,630	\$210,809	\$327,035	\$254,700	\$1,024,400	\$488,920	\$1,264,200	\$470,100	\$338,200
GENERAL FUND - CIP CARRY-FORWARD - GAIN/(LOSS)	\$0	\$0	\$0	\$0	\$77,300	\$24,475	\$0	\$0	\$0

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

DEPT. 202	MAJOR STREET FUND	DESCRIPTION	FY2009-10		FY2010-11		FY2011-12		FY2012-13		FY2013-14		REQUESTS				
			ACTUAL*		ACTUAL*		ACTUAL	BUDGET	RECOMMEN	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19			
		DIVISION ST. - REHAB ENGINEERING	\$7,536	\$0	0	0	0	0	0	0	0	0	\$0	0	0	0	\$0
		TWO-WAY STREET CONVERSION - DESIGN ENGINEERING	41,300	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		ELM - TOLEDO TO MAPLE	25,225	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		MCKENZIE STREET - MAPLE TO MAUMEE	7,200	5,549	0	0	0	0	0	0	0	0	0	0	0	0	0
		BENT OAK AVE - ENGINEERING	0	98,599	0	0	0	0	0	0	0	0	0	0	0	0	0
		BEECHER STREET - TREAT TO CITY LIMITS (TEDF GRANT \$375,000)	0	26,417	0	0	0	0	0	0	0	0	0	0	0	0	0
		LOGAN STREET - DIVISION TO CENTER	0	168,410	0	0	0	0	0	0	0	0	0	0	0	0	0
		BENT OAK AVENUE - RIVERSIDE TO CITY LIMITS (\$357,000 GRANT)	0	0	0	0	121,183	0	0	0	0	0	0	0	0	0	0
		BEECHER STREET - ROAD COMMISSION JOINT PROJECT	0	0	0	0	825,347	0	0	0	0	0	0	0	0	0	0
		BRIDGE REPAIR PROJECT	0	0	0	0	77,726	0	0	0	0	0	0	0	0	0	0
		KIWANIS TRAIL PEDESTRIAN BRIDGE-GRANT MATCH	0	0	0	0	90,592	0	0	0	0	0	0	0	0	0	0
		METCALF STREET - MAIN TO WINTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		DAWES STREET - WINTER TO DIVISION	0	0	0	0	0	95,000	0	0	0	0	0	0	0	0	0
		BEECHER STREET - DIVISION TO TREAT	0	0	0	0	0	95,000	0	0	0	0	0	0	0	0	0
		TECUMSEH ST. - CHURCH TO MICHIGAN	0	0	0	0	25,000	0	0	0	0	0	0	0	0	0	0
		N. WINTER STREET - FRONT TO MAPLE	0	0	0	0	0	0	119,000	0	0	0	0	0	0	0	0
		WASHBURN STREET - MAIN TO WINTER	0	0	0	0	0	0	39,000	0	0	0	0	0	0	0	0
		BEECHER STREET - DIVISION TO MAIN	0	0	0	0	0	0	21,500	0	0	0	0	0	0	0	0
		OAKWOOD AVENUE - SIENA HEIGHTS TO ELM	0	0	0	0	0	0	23,000	0	0	0	0	0	0	0	0
		DIVISION STREET - DAWES TO PARKVIEW (\$375,000 GRANT)	0	0	0	0	0	0	24,000	0	0	0	0	0	0	0	0
		TOLEDO STREET - MAIN TO BROAD	0	0	0	0	0	0	0	565,000	0	0	0	0	0	0	0
		MAUMEE STREET - COLLEGE TO WINTER (MS)	0	0	0	0	0	0	50,500	0	0	0	0	0	0	0	0
		BURR STREET - MCKENZIE TO SCOTT (UTO)	0	0	0	0	0	0	9,000	0	0	0	0	0	0	0	0
		SIENA HEIGHTS DRIVE - ADDISON TO HOWELL (MS)	0	0	0	0	0	0	18,000	0	0	0	0	0	0	0	0
		ELM STREET - SIENA HEIGHTS TO OAKWOOD	0	0	0	0	0	0	16,000	0	0	0	0	0	0	0	0
		MCKENZIE STREET - MICHIGAN TO MAUMEE	0	0	0	0	0	0	0	141,500	0	0	0	0	0	0	0
		MCKENZIE STREET - BURR TO MICHIGAN (UTO)	0	0	0	0	0	15,000	0	159,000	0	0	0	0	0	0	0
		DIVISION STREET - CHURCH TO RAILROAD CROSSING	0	0	0	0	0	0	0	38,000	0	0	0	0	0	0	0
		SIENA HEIGHTS DRIVE - ADDISON TO LOCUST (MS)	0	0	0	0	0	0	0	0	157,900	0	0	0	0	0	0
		MAUMEE STREET - WINTER TO BROAD (UTO)	0	0	0	0	0	0	0	0	15,000	0	0	0	0	0	0
		DIVISION STREET - RAILROAD CROSSIN TO BEECHER	0	0	0	0	0	0	0	0	21,000	0	0	0	0	0	0
		MCKENZIE STREET - MAPLE TO MAUMEE (MS)	0	0	0	0	0	0	0	0	0	114,000	0	0	0	0	0
		MAIN STREET - FRONT TO CHURCH (UTO)	0	0	0	0	0	0	0	0	0	33,000	0	0	0	0	0
		SPRINGBROOK AVENUE - MAPLE TO RIVERSIDE	0	0	0	0	0	0	0	0	0	28,000	0	0	0	0	0
		BEECHER STREET - TREAT TO GULF (MS)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	248,600
		MAUMEE STREET - BROAD TO TECUMSEH (UTO)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,000
		NON-MOTORIZED TRANSPORTATION	19,212	0	0	0	0	0	0	0	0	0	0	0	0	0	35,500
		CONTRIBUTION TO LOCAL STREET FUND	150,000	100,000	0	0	24,768	0	0	0	0	0	0	0	0	0	0
		CONTRIBUTION TO VIBRANT CITY FUND	120,000	0	0	0	100,000	0	0	0	0	0	0	0	0	0	0
		TOTAL MAJOR STREET FUND	\$370,473	\$398,975	\$1,245,664	\$330,000	\$226,500	\$658,500	\$193,900	\$163,000	\$292,100						

CITY OF ADRIAN, MICHIGAN
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DEPT. 203	LOCAL STREET FUND	DESCRIPTION	REQUESTS													
			FY2009-10 ACTUAL*	FY2010-11 ACTUAL*	FY2011-12 ACTUAL	FY2012-13 BUDGET	FY2013-14 RECOMMEND	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19				
		E SUMMIT STREET - WINTER TO DIVISION	\$137,404	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		COLLEGE PARK SUBDIVISION	2,410	0	0	0	0	0	0	0	0	0	0	0	0	0
		W. SUMMIT - MAIN TO WINTER	156,588	52,772	0	0	0	0	0	0	0	0	0	0	0	0
		MULBERRY - ORMSBY TO ELM	39,951	14,833	0	0	0	0	0	0	0	0	0	0	0	0
		W HUNT STREET - MAIN TO TRESTLE PARK	0	112,645	0	0	0	0	0	0	0	0	0	0	0	0
		OREGON ROAD - MAPLE TO WESTWOOD	0	119,738	0	0	0	0	0	0	0	0	0	0	0	0
		HAWTHORNE ROAD - OREGON TO TRENTON	0	18,828	0	0	0	0	0	0	0	0	0	0	0	0
		WESTWOOD ROAD - MAPLE TO MAPLE	0	90,169	0	0	0	0	0	0	0	0	0	0	0	0
		SEELEY - LOCUST TO DEAD END	0	0	88,393	0	0	0	0	0	0	0	0	0	0	0
		MISC MILL AND RESURFACE	0	0	378,049	0	0	0	0	0	0	0	0	0	0	0
		HUNT STREET - MAIN TO WINTER	0	0	13,500	0	0	0	0	0	0	0	0	0	0	0
		ERIE STREET - DIVISION TO LOCUST	0	0	0	0	0	0	0	0	0	0	0	0	0	0
		AUBORNE STREET - TRENTON TO SCOTT	0	0	0	44,100	0	0	0	0	0	0	0	0	0	0
		HUNTINGTON - FULL EXTENT	0	0	0	59,800	0	0	0	0	0	0	0	0	0	0
		CROSWELL STREET - BRISTOL TO DEAD END	0	0	0	12,100	0	0	0	0	0	0	0	0	0	0
		MARTINEZ STREET - CORSWELL TO DEAD END	0	0	0	110,000	0	0	0	0	0	0	0	0	0	0
		MICHIGAN AVENUE - MADISON TO SCOTT	0	0	0	49,000	0	0	0	0	0	0	0	0	0	0
			0	0	0	22,000	0	0	0	0	0	0	0	0	0	0

CITY OF ADRIAN, MICHIGAN
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 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

DEPT.	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2013-14		REQUESTS					PAGE REF
		ACTUAL*	ACTUAL*	ACTUAL	BUDGET	RECOMMENC	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19				
	HAAN STREET - BEECHER TO MULZER	0	0	0	0	0	79,000	0	0	0	0	0	0	0	
	ERIE STREET - LOCUST TO CENTER	0	0	0	0	0	39,500	0	0	0	0	0	0	0	
	GLENDALE - AUBORNE TO OREGON	0	0	0	0	0	44,500	0	0	0	0	0	0	0	
	MULZER - HAAN TO DIVISION	0	0	0	0	0	42,500	0	0	0	0	0	0	0	
	SPRINGBROOK - RIVER TO MAPLE	0	0	0	0	0	29,500	0	0	0	0	0	0	0	
	CATON - SOUTH TO BAKER	0	0	0	0	0	39,500	0	0	0	0	0	0	0	
	CATON - BEECHER TO SUMMIT	0	0	0	0	0	32,500	0	0	0	0	0	0	0	
	SCOTT - MAUMEE TO COLLEGE	0	0	0	0	0	59,000	0	0	0	0	0	0	0	
	MICHIGAN AVENUE - SCOTT TO MCKENZIE	0	0	0	0	0	20,550	0	0	0	0	0	0	0	
	BALLENBERGER ROAD - EXTENTS	0	0	0	0	0	169,000	0	0	0	0	0	0	0	
	FRENCH STREET - TREAT TO BEECHER	0	0	0	0	0	85,500	0	0	0	0	0	0	0	
	HOGH AVENUE - SOUTH TO BAKER	0	0	0	0	0	40,000	0	0	0	0	0	0	0	
	HUNT STREET - MAIN TO BROAD STREET (UTO)	0	0	0	0	0	10,000	0	0	0	0	0	0	0	
	CHESNUT STREET - MAIN TO BROAD	0	0	0	0	0	10,000	0	0	0	0	0	0	0	
	JULY DRIVE - MARCH TO MAY	0	0	0	0	0	0	148,000	0	0	0	0	0	0	
	HOWELL AVENUE - SOUTH TO BAKER	0	0	0	0	0	0	40,000	0	0	0	0	0	0	
	CROSS STREET - MAIN TO WINTER	0	0	0	0	0	0	52,100	0	0	0	0	0	0	
	WOODFIELD - SCOTT TO DEAD END	0	0	0	0	0	0	28,600	0	0	0	0	0	0	
	S. SCOTT STREET - MICHIGAN TO COLLEGE	0	0	0	0	0	0	42,500	0	0	0	0	0	0	
	TABOR STREET - TREAT TO BEECHER	0	0	0	0	0	0	86,500	0	0	0	0	0	0	
	BRISTOL STREET - MAIN TO BROAD (UTO)	0	0	0	0	0	0	10,000	0	0	0	0	0	0	
	SEELEY STREET - MAIN TO BROAD (UTO)	0	0	0	0	0	0	10,000	0	0	0	0	0	0	
	MARCH DRIVE - DIVISION TO JULY DR	0	0	0	0	0	0	0	241,000	0	0	0	0	0	
	PARK STREET - MAUMEE TO MICHIGAN	0	0	0	0	0	0	0	93,600	0	0	0	0	0	
	ORAM DRIVE - SCOTTDALE TO FRAZIER	0	0	0	0	0	0	0	43,000	0	0	0	0	0	
	SCOTTDALE STREET & CT - SCOTT ST. TO FRAZIER	0	0	0	0	0	0	0	52,000	0	0	0	0	0	
	FRAZIER STREET - ORAM TO SCOTTDALE	0	0	0	0	0	0	0	33,750	0	0	0	0	0	
	ODEN WAY - LINCOLN TO VINE ST (UTO)	0	0	0	0	0	0	0	8,000	0	0	0	0	0	
	PETOSKY - FULL EXTENT (UTO)	0	0	0	0	0	0	0	7,000	0	0	0	0	0	
	ROLLING MEADOWS - FULL EXTENT (MS)	0	0	0	0	0	0	0	25,000	0	0	0	0	0	
	MAY DRIVE - DIVISION TO JULY DR	0	0	0	0	0	0	0	0	258,000	0	0	0	0	
	DALLAS STREET - WINTER TO DENNIS	0	0	0	0	0	0	0	0	25,000	0	0	0	0	
	COMPANY STREET - GREENLY TO MCKENZIE	0	0	0	0	0	0	0	0	99,500	0	0	0	0	
	UNION STREET - DENNIS TO STATE	0	0	0	0	0	0	0	0	27,500	0	0	0	0	
	BUTLER STREET - DEAN TO ELM (UTO)	0	0	0	0	0	0	0	0	25,000	0	0	0	0	
	BUTLER STREET - DEAN TO FINCH (MS)	0	0	0	0	0	0	0	0	11,000	0	0	0	0	
	APRIL LANE - JUNE TO JULY DR	0	0	0	0	0	0	0	0	0	0	0	0	196,000	
	JUNE LANE - MARCH TO MAY DR	0	0	0	0	0	0	0	0	0	0	0	0	142,000	
	WOLFBRIDGE/EVERGREEN SUB. (UTO)	0	0	0	0	0	0	0	0	0	0	0	0	40,000	
	BIRDLONG STREET - MAPLE TO LOVELAND (MS)	0	0	0	0	0	0	0	0	0	0	0	0	11,000	
	ALLEY REHABILITATION	85,516	46,488	66,418	50,000	10,000	0	0	0	0	0	0	0	0	
	SIDEWALKS	8,259	49,376	21,419	0	0	0	0	0	0	0	0	0	0	
	TOTAL LOCAL STREET FUND	\$410,108	\$513,847	\$570,779	\$347,000	\$396,550	\$314,500	\$416,600	\$503,350	\$446,000	\$389,000				

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

DEPT. DESCRIPTION REQUESTS FY2016-17 FY2017-18 FY2018-19 PAGE REF

205 HARIETT KIMBALL FEE ESTATE FUND 103-115

DEPT.	DESCRIPTION	FY2009-10 ACTUAL*	FY2010-11 ACTUAL*	FY2011-12 ACTUAL	FY2012-13 BUDGET	FY2013-14 RECOMMEND	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
	FACILITY IMPROVEMENTS:										
	ISLAND PARK BRIDGE	\$655	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	EROSION CONTROL PROJECT	3,000	0	0	0	0	0	0	0	0	0
	RIVERSIDE PARK - INTERIOR PATH	0	0	33,105	0	0	0	0	0	0	0
	BENT OAK SPECIAL ASSESSMENT	0	0	6,078	0	0	0	0	0	0	0
	COMSTOCK WALL REPLACEMENT(460LF)	0	0	30,584	500,000	0	0	0	0	0	0
	KIWANIS TRAIL-MAPLERACE BRIDGE WORK	0	0	9,000	0	0	0	0	0	0	0
	TRESTLE PARK - WALL REPLACEMENT	0	0	35,000	72,000	0	0	85,000	0	0	0
	WEST PARK DESIGN & RENOVATION	0	0	0	25,000	150,000	0	0	0	0	0
	TRESTLE PARK - PARKING LOT REPLACEMENT	0	0	0	0	55,000	0	0	0	0	0
	COMSTOCK PARK - FOUNTAIN RENOVATION	0	0	0	0	0	0	50,000	0	0	0
	MCFARLAND DESIGN & RENOVATION	0	0	0	0	0	0	75,000	0	0	0
	BURR PONDS TRAIL MAINTENANCE	0	0	0	0	0	0	10,000	0	0	0
	ISLAND PARK LIGHTING	0	0	0	0	0	0	0	60,000	0	0
	BURR PONDS RESTROOM/SHELTER REPLACEMENT	0	0	0	0	0	0	0	100,000	0	0
	ISLAND PARK-PERIMETER TRAIL 4000LF	0	0	0	0	0	0	0	0	77,000	0
	KIWANIS TRAIL-SPRINGMICHIGAN BRIDGE REPAIR	0	0	0	0	0	0	0	0	12,000	0
	WEST MAUMEE TRAILHEAD	0	0	0	0	0	0	0	0	75,000	0
	COMSTOCK PARK - GARION BASKET/TERRACE WALL REPLACEMENT	0	0	0	0	0	0	0	0	0	300,000
	BURR PONDS PARK - IRRIGATION/LANDSCAPING	0	0	0	0	0	0	0	0	0	35,000
	CONCRETE WORK - VARIOUS PARKS	0	0	5,328	10,000	0	0	10,000	0	10,000	0
	KIWANIS TRAIL-SEAL COAT AND CRACK FILL	0	1,857	0	8,000	0	0	0	0	10,000	0
	IRRIGATION IMPROVEMENTS AND REPAIRS	0	0	0	15,000	0	0	0	0	15,000	0
	PARKING LOT FUND	0	0	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
	PUBLIC ART	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	HOLIDAY DECORATIONS/LIGHTS	0	0	0	0	20,000	0	0	0	25,000	0
	TOTAL FACILITY IMPROVEMENTS	\$3,655	\$1,857	\$88,076	\$582,000	\$162,000	\$255,000	\$260,000	\$190,000	\$264,000	\$365,000
	CAPITAL EQUIPMENT:										
	KIBOTA RTV	\$15,000	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0
	SITE FURNISHINGS-T-CANS, BENCHES, TABLES, HYDRANTS & PLANT	0	0	3,922	0	0	10,000	0	0	15,000	0
	ZTR MOWER, CAB, BROOM W/TRADE	0	0	15,029	0	0	0	0	0	0	0
	ZTR MOWER W/TRADE	0	0	0	0	0	0	0	0	0	0
	DOWNTOWN PLANTERS AND BASKETS	0	0	0	0	14,000	0	0	15,000	0	15,000
	TOTAL CAPITAL EQUIPMENT	\$15,000	\$0	\$18,951	\$10,000	\$15,000	\$24,000	\$10,000	\$16,000	\$15,000	\$15,000
	TOTAL FEE ESTATE	\$18,655	\$1,857	\$107,027	\$592,000	\$167,000	\$279,000	\$270,000	\$205,000	\$279,000	\$380,000

DEPT.	DESCRIPTION	FY2009-10 ACTUAL*	FY2010-11 ACTUAL*	FY2011-12 ACTUAL	FY2012-13 BUDGET	FY2013-14 RECOMMEND	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19
275	COMMUNITY DEVELOPMENT FUND										
	FACILITY IMPROVEMENTS:										
	FAÇADE PROGRAM	\$0	\$104,299	\$26,669	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL COMMUNITY DEVELOPMENT FUND	\$0	\$104,299	\$26,669	\$0	\$0	\$0	\$0	\$0	\$0	\$0

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

DEPT.	DESCRIPTION	REQUESTS										PAGE REF 127-129
		FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	
ACTUAL*	ACTUAL*	ACTUAL*	BUDGET	RECOMMEN								
		\$2,668	\$5,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
		\$2,668	\$5,000	\$0	\$5,000							
		\$0	\$0	\$32,371	\$37,269	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		0	0	1,000	0	5,000	0	0	0	0	0	0
		19,478	82,606	47,813	3,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
		\$19,478	\$82,606	\$81,184	\$40,269	\$50,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
		\$1,380,669	\$2,467	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		338,628	800	0	0	0	0	0	0	0	0	0
		31,890	55,596	8	0	0	0	0	0	0	0	0
		\$1,751,187	\$58,863	\$8	\$0							

280 DOWNTOWN DEVELOPMENT AUTHORITY - 2 MILL FUND
 FACILITY IMPROVEMENTS
 FAÇADE PROGRAM
 TOTAL DOWNTOWN DEVELOPMENT AUTHORITY

281 DDA - TIF FUND
 FACILITY IMPROVEMENTS
 BUILDING RENOVATIONS
 PUBLIC ART (GRANT)
 FAÇADE PROGRAM
 TOTAL DDA - TIF

283 VIBRANT SMALL CITIES IMPROVEMENT GRANT
 TWO-WAY TRAFFIC CIRCULATION
 FAÇADE ENHANCEMENT
 BLIGHT ACQUISITION AND REMOVAL
 TOTAL VIBRANT SMALL CITIES IMPROVEMENT GRANT

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

PAGE
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DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2013-14		FY2014-15		FY2015-16		FY2016-17		FY2017-18		FY2018-19		
	ACTUAL*	ACTUAL*	ACTUAL	BUDGET	RECOMMEND	BUDGET	RECOMMEND	BUDGET	RECOMMEND	BUDGET	RECOMMEND	BUDGET	RECOMMEND	BUDGET	RECOMMEND	BUDGET	RECOMMEND	BUDGET	RECOMMEND
CAPITAL PROJECTS FUND - WATER PROJECTS																			
METER READING & MAINTENANCE:																			
RF FOR LARGE METERS	\$0	\$14,810	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
METER REPLACEMENT	0	44,364	2,060	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
PIT METER READERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
METER READING EQUIP & SOFTWARE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL METER READING & MAINTENANCE	\$0	\$59,174	\$2,060	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	
MISCELLANEOUS:																			
OAKWOOD FACILITY	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
MERRICK STREET FACILITY DEMOLITION	0	0	0	0	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
TOTAL MISCELLANEOUS	\$0	\$0	\$0	\$5,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	
WATER TREATMENT PLANT CAPITAL EQUIPMENT:																			
UNSCHEDULED EQUIPMENT REPLACEMENT	\$0	\$16,522	\$8,057	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
BOILER REPLACEMENT	0	13,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
LIME DUST COLLECTION SYSTEM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
VALVE/ACTUATOR REPLACEMENT	0	0	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	
LAWN MOWER REPLACEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
PICK-UP REPLACEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
LIME SLAKER REPLACEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WSP'S PUMP REBUILD	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
REBUILD HIGH SERVICE PUMP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
REBUILD CLARIFIER DRIVES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
MISC. TOOL REPLACEMENT	2,649	3,156	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
SAFETY EQUIPMENT	1,475	0	2,380	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
LAB EQUIPMENT REPLACEMENT	0	0	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
WELL MAINTENANCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
WESTSIDE WELLFIELD GENERATOR	0	0	0	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	
HIGH SERVICE PUMP VARIABLE SPEED CONTROLS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL WATER TREATMENT PLANT	\$4,124	\$33,180	\$8,437	\$104,000	\$94,000	\$94,000	\$124,000	\$124,000	\$124,000	\$124,000	\$79,000	\$89,000	\$89,000	\$64,000	\$64,000	\$64,000	\$39,000	\$39,000	

DEPT. 496

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

DEPT.	DESCRIPTION	REQUESTS										PAGE REF
		FY2009-10	FY2010-11	FY2011-12	FY2012-13	FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	
		ACTUAL*	ACTUAL*	ACTUAL	BUDGET	RECOMMEN	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	
	WATER TREATMENT PLANT CAPITAL IMPROVEMENTS:											
	MISC. BUILDING REPAIRS	\$4,076	\$8,575	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
	SERVICE DRIVE PAVING	55,099	0	0	0	0	0	0	0	0	0	0
	SECURITY PERIMETER FENCING	5,561	0	0	0	0	0	0	0	0	0	0
	INTAKE CONCRETE REPAIR	0	2,365	0	0	0	0	0	0	0	0	0
	SEWER VAULT CONCRETE REPAIR	0	2,749	0	0	0	0	0	0	0	0	0
	BENT OAK SPECIAL ASSESSMENT	0	0	22,296	0	0	0	0	0	0	0	0
	BELCHER ELEVATED TANK EXTERIOR PAINTING	0	0	0	150,000	0	0	0	0	0	0	0
	FAIRGROUNDS ELEVATED TANK INTERIOR PAINTING	0	0	0	0	0	0	0	0	0	0	0
	WINDOW/DOOR REPLACEMENT	0	0	0	20,000	20,000	0	0	0	0	0	0
	ELEVATED TANK MAINTENANCE	0	0	0	0	35,000	35,000	35,000	35,000	0	0	35,000
	INSTRUMENTATION AND CONTROL	0	0	3,788	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	CLARIFIER ROOF REPLACEMENT	0	0	0	0	0	25,000	0	0	0	0	0
	CLARIFIER PAINTING	0	0	0	0	0	25,000	25,000	0	0	0	0
	HAND RAIL REPLACEMENT	0	0	0	0	0	5,000	0	0	0	0	0
	WSPS TANK REPAIR	0	0	0	0	15,000	0	0	0	0	0	0
	WATER TREATMENT PLANT CAP IMPRVMTS	\$61,706	\$13,689	\$26,084	\$185,000	\$80,000	\$105,000	\$75,000	\$50,000	\$190,000	\$50,000	\$50,000
	WATER DISTRIBUTION - CAPITAL EQUIPMENT:											
	PICKUP TRUCK	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	ONE-TON DUMP TRUCK W/PLOW	0	0	0	0	38,000	0	0	0	0	0	0
	BACKHOE	0	0	0	0	45,000	0	0	0	0	0	45,000
	AIR COMPRESSOR	0	0	0	0	0	0	0	0	0	0	0
	UTILITY TRAILER	0	0	0	0	0	0	0	0	0	0	0
	TRACTOR	0	0	0	0	0	0	4,500	0	0	0	0
	SAFETY EQUIPMENT	0	0	0	0	0	300,000	0	0	0	0	0
	SAFETY EQUIPMENT	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	TOTAL WATER DISTRB. - CAP EQUIP	\$0	\$0	\$0	\$35,000	\$88,000	\$305,000	\$8,500	\$35,000	\$55,000	\$5,000	\$50,000
	WATER DISTRIBUTION - CAPITAL IMPROVEMENTS:											
	SMALL WATER MAIN CONSTRUCTION	\$0	\$0	\$0	\$70,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
	FINCH STREET WATER MAIN	0	0	0	50,000	0	0	0	0	0	0	0
	RAILROAD STREET WATER MAIN	0	0	0	0	20,000	20,000	0	0	0	0	0
	SUMMER STREET WATER MAIN	0	0	0	0	0	0	0	0	50,000	0	0
	DIVISION STREET WATER MAIN	0	0	0	0	0	0	0	0	0	0	0
	SPRING TIME ACRES WATER MAIN	0	0	0	0	0	125,000	125,000	0	0	0	0
	HYDRANT ADDITIONS	0	0	0	0	0	100,000	100,000	0	0	0	0
	SERVICE LINE RENEWALS	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	TOTAL WATER DISTRB. - CAP IMPRVMTS	\$0	\$0	\$0	\$145,000	\$145,000	\$320,000	\$300,000	\$75,000	\$125,000	\$75,000	\$75,000
	TOTAL CAPITAL PROJECTS FUND - WATER	\$68,830	\$106,043	\$36,581	\$544,000	\$542,000	\$939,000	\$538,500	\$324,000	\$509,000	\$324,000	\$289,000

DEPT. WATER TREATMENT PLANT CAPITAL IMPROVEMENTS:

MISC. BUILDING REPAIRS
 SERVICE DRIVE PAVING
 SECURITY PERIMETER FENCING
 INTAKE CONCRETE REPAIR
 SEWER VAULT CONCRETE REPAIR
 BENT OAK SPECIAL ASSESSMENT
 BELCHER ELEVATED TANK EXTERIOR PAINTING
 FAIRGROUNDS ELEVATED TANK INTERIOR PAINTING
 WINDOW/DOOR REPLACEMENT
 ELEVATED TANK MAINTENANCE
 INSTRUMENTATION AND CONTROL
 CLARIFIER ROOF REPLACEMENT
 CLARIFIER PAINTING
 HAND RAIL REPLACEMENT
 WSPS TANK REPAIR

WATER TREATMENT PLANT CAP IMPRVMTS

WATER DISTRIBUTION - CAPITAL EQUIPMENT:
 PICKUP TRUCK
 ONE-TON DUMP TRUCK W/PLOW
 BACKHOE
 AIR COMPRESSOR
 UTILITY TRAILER
 TRACTOR
 SAFETY EQUIPMENT

TOTAL WATER DISTRB. - CAP EQUIP

WATER DISTRIBUTION - CAPITAL IMPROVEMENTS:
 SMALL WATER MAIN CONSTRUCTION
 FINCH STREET WATER MAIN
 RAILROAD STREET WATER MAIN
 SUMMER STREET WATER MAIN
 DIVISION STREET WATER MAIN
 SPRING TIME ACRES WATER MAIN
 HYDRANT ADDITIONS
 SERVICE LINE RENEWALS

TOTAL WATER DISTRB. - CAP IMPRVMTS

TOTAL CAPITAL PROJECTS FUND - WATER

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

DEPT.	DESCRIPTION	FY2013-13				FY2013-14				FY2013-15				FY2013-16				FY2013-17				FY2013-18				FY2013-19			
		ACTUAL*	ACTUAL*	BUDGET	RECOMMEND	ACTUAL*	ACTUAL*	BUDGET	RECOMMEND	ACTUAL*	ACTUAL*	BUDGET	RECOMMEND	ACTUAL*	ACTUAL*	BUDGET	RECOMMEND	ACTUAL*	ACTUAL*	BUDGET	RECOMMEND	ACTUAL*	ACTUAL*	BUDGET	RECOMMEND	ACTUAL*	ACTUAL*	BUDGET	RECOMMEND
	SEWER COLLECTION SYSTEM:																												
	BACKHOE	\$0	\$0	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	VACTOR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SINGLE AXLE DUMP TRUCK - 8500 SERIES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SMALL EQUIPMENT	3,960	2,000	0	5,000	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	SAFETY EQUIPMENT	0	0	2,271	4,000	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	SANITARY SEWER IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	181 ABATEMENT	0	0	1,060	20,000	0	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
	MANHOLE AND LINE RENOVATION	38,274	97,497	51,721	35,000	0	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
	SOUTH MAIN STREET SEWER REPLACEMENT	0	0	28,798	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SHEELY STREET SEWER EXTENSION	0	0	24,835	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	CURE-IN-PLACE LINING PROJECTS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ROOT TREATMENT	0	0	0	75,000	0	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
	BRICK ARCH REHABILITATION (CHURCH STREET LOT)	0	0	0	15,000	0	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
	BRICK ARCH REHABILITATION (MAUMEE & TOLEDO)	0	0	0	500,000	0	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
	BRICK ARCH REHABILITATION (TOLEDO STREET)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL SEWER COLLECTOR SYSTEM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL CAPITAL PROJECTS FUND - SEWER	\$42,264	\$99,497	\$805,914	\$864,000	\$700,000	\$700,000	\$805,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000	\$1,060,000
		\$68,752	\$156,459	\$858,105	\$1,107,000	\$998,000	\$998,000	\$1,155,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000	\$1,383,000

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

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DEPT.	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2013-14		FY2014-15		FY2015-16		FY2016-17		FY2017-18		FY2018-19	
		ACTUAL*	ACTUAL*	ACTUAL	BUDGET	RECOMMEN	BUDGET	RECOMMEN	BUDGET	RECOMMEN	BUDGET	RECOMMEN	BUDGET	RECOMMEN	BUDGET	RECOMMEN	BUDGET	RECOMMEN	BUDGET
585	PARKING FUND	\$0	\$0	\$281,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	FARMERS' MARKET STRUCTURE (GRANT FUNDED)	0	0	0	118,704	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	LOT #2 NORTH TOLEDO STREET	0	0	0	440,000	0	479,000	0	0	0	0	0	0	0	0	0	0	0	0
	LOT #6 CHURCH STREET	0	0	0	0	124,000	0	0	0	0	0	0	0	0	0	0	0	0	0
	LOT #5 ADJACENT TO LEARNING WORKS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	LOT #3 BEHIND SAUCE	0	0	0	0	0	0	0	0	427,000	0	0	0	0	0	0	0	0	0
	LOT #4 ADJACENT TO MAIDEN LANE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	LOT #7 PEARL STREET	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MISC. FACILITY IMPROVEMENTS	0	115	0	0	0	0	0	0	0	0	0	0	0	0	135,000	0	0	0
	TOTAL PARKING FUND	\$0	\$115	\$281,800	\$658,704	\$124,000	\$479,000	\$427,000	\$245,000	\$135,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

588	TRANSPORTATION FUND	\$0	\$231,957	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	MEDIUM DUTY BUS	0	0	0	8,750	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	BUS TIRES	0	0	0	0	7,500	0	0	0	0	0	0	0	0	0	0	0	0	0
	REPLACE MEDIUM-DUTY BUS #21	0	0	0	0	132,500	0	0	0	0	0	0	0	0	0	0	0	0	0
	REPLACE MEDIUM-DUTY BUSES #23, #27 AND #29	0	0	0	0	198,000	0	0	0	0	0	0	0	0	0	0	0	0	0
	ACQUIRE SEVEN (7) TWO-WAY MOBILE RADIOS	0	0	0	0	0	0	13,000	0	0	0	0	0	0	0	0	0	0	0
	TELEPHONE SYSTEM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ANALOG/DIGITAL REPEATER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	REPLACE CUTAWAY BUS #26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7,000	0	0	0
	REPLACE MEDIUM-DUTY BUSES #25 AND #26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	70,830	0	0	0
	TOTAL TRANSPORTATION FUND	\$0	\$231,957	\$0	\$8,750	\$338,000	\$0	\$13,000	\$5,000	\$77,830	\$111,642	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

598	STORM WATER UTILITY FUND	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	BENT OAK - RIVERSIDE TO CITY LIMITS	0	2,200	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	GRASSHOPPER LAWNMOWER (SHARED WITH CEMETERY)	0	0	0	0	250,000	0	0	0	0	0	0	0	0	0	0	0	0	0
	WINTER & WASHBURN STORMWATER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL STORM WATER UTILITY FUND	\$0	\$2,200	\$0	\$150,000	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

DEPT. 661	DESCRIPTION	REQUESTS										PAGE REF		
		FY2009-10 ACTUAL*	FY2010-11 ACTUAL*	FY2011-12 ACTUAL	FY2012-13 BUDGET	FY2013-14 RECOMMEND	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19			
	INFORMATION TECHNOLOGY FUND													
	GIS - CAPITAL EQUIPMENT:													
	APPLE I-PAD	\$0	\$0	\$3,312	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	32-35
	CAMERA	0	0	752	0	0	0	0	0	0	0	0	0	
	MISC GIS EQUIPMENT	0	0	101	0	0	0	0	0	0	0	0	0	
	CEMETERY MAPPING	0	0	0	29,547	0	0	0	0	0	0	0	0	
	WEST NILE VIRUS TRACKING	0	0	0	14,560	0	0	0	0	0	0	0	0	
	TRIMBLE GIS	0	0	0	0	10,000	0	0	0	0	0	0	0	
	MIGRATE DMS TO NEW SERVER/SYSTEM	0	0	0	0	0	30,000	0	0	0	0	0	0	
	GIS SERVER	0	0	0	0	0	30,000	0	0	0	0	0	0	
	PUBLIC MAPPING WEBSITE	0	0	0	0	0	0	20,000	0	0	0	0	0	
	AERIAL IMAGERY	0	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL GIS CAPITAL EQUIPMENT	\$0	\$0	\$4,775	\$44,127	\$10,000	\$90,000	\$20,000	\$0	\$0	\$0	\$0	\$60,000	
	IT - CAPITAL EQUIPMENT:													
	WORKSTATIONS	\$42,178	\$18,442	\$0	\$30,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	36-41
	PHONE SYSTEM	32,543	854	0	0	0	0	0	0	70,000	0	0	0	
	D&P FIBER OPTICS	0	2,500	0	0	0	0	0	0	0	0	0	0	
	APPLICATION/FILE SERVER/STORAGE	0	0	0	40,000	0	12,000	0	0	0	0	0	0	
	COMMISSION IPADS/SOFTWARE	0	0	0	0	0	7,000	0	0	0	0	0	0	
	PARKS & REC ONLINE REGISTRATION SOFTWARE	0	0	0	0	12,832	0	0	0	0	0	0	0	
	MAIL SERVER AND SOFTWARE	0	0	0	0	31,000	0	0	0	0	0	0	0	
	TOUGHBOOK COMPUTER	0	0	0	0	3,500	0	0	0	0	0	0	0	
	BS&A NET SOFTWARE REQUESTED BY FINANCE/ASSESSING	0	0	0	39,040	0	0	0	0	0	0	0	0	
	DATA SWITCHES	0	0	0	0	27,000	27,000	0	0	0	0	0	0	
	WEBSITE TEMPLATE REVISION	0	0	0	0	0	0	15,000	0	0	0	0	0	
	BS&A SQL SERVER	0	0	0	0	0	0	0	0	0	0	0	0	
	FILE SERVER AND STORAGE	0	0	0	0	0	0	0	0	20,000	0	0	0	
	TOTAL IT CAPITAL EQUIPMENT	\$74,721	\$19,596	\$0	\$106,040	\$114,332	\$86,000	\$65,000	\$110,000	\$60,000	\$60,000	\$70,000	\$70,000	
	TOTAL INFORMATION TECHNOLOGY DEPARTMENT	\$74,721	\$19,596	\$4,775	\$153,167	\$124,332	\$146,000	\$75,000	\$110,000	\$60,000	\$60,000	\$130,000	\$130,000	

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

DEPT. 662	DESCRIPTION	REQUESTS													
		FY2009-10 ACTUAL*	FY2010-11 ACTUAL*	FY2011-12 ACTUAL	FY2012-13 BUDGET	FY2013-14 RECOMMEND	FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19				
	MOTOR VEHICLE POOL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CEMETERY	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	CAPITAL EQUIPMENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	4X4 WORKSITE KUBOTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PASSENGER VEHICLE - #74	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	BACKHOE #73	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL CEMETERY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	POLICE DEPARTMENT	\$0	\$48,922	\$0	\$50,000	\$37,000	\$0	\$80,000	\$80,000	\$80,000	\$0	\$0	\$80,000	\$0	\$80,000
	CAPITAL EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	MARKED PATROL VEHICLES	\$0	\$48,922	\$0	\$50,000	\$37,000	\$0	\$80,000	\$80,000	\$80,000	\$0	\$0	\$80,000	\$0	\$80,000
	UNMARKED INVESTIGATIVE VEHICLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL POLICE DEPARTMENT	\$0	\$48,922	\$0	\$50,000	\$37,000	\$0	\$80,000	\$80,000	\$80,000	\$0	\$0	\$80,000	\$0	\$80,000
	FIRE DEPARTMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CAPITAL EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	REPLACE ENGINE #2	0	0	0	150,000	0	0	0	0	0	0	0	0	0	0
	FIRE RESCUE VEHICLE #R-1	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	FIRE EQUIPMENT - #TECH AFD	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL FIRE DEPARTMENT	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$130,000	\$0	\$0
	ENGINEERING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CAPITAL EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	SMALL TRUCK - #30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	TOTAL ENGINEERING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	PARKS & FORESTRY	\$0	\$36,058	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	CAPITAL EQUIPMENT:	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ONE-TON DUMP TRUCK W/PLOW & SALT BOX #13	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	4 X 4 WORKSITE KUBOTA	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	ONE-TON DUMP TRUCK W/PLOW & SALT BOX #28	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TRACTOR W/MOWER - #68	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PICK-UP TRUCK #10	0	0	0	0	27,000	0	0	0	0	0	0	0	0	0
	PICK-UP TRUCK #29	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PICK-UP TRUCK #70	0	0	0	0	25,000	0	0	0	0	0	0	0	0	0
	PICK-UP TRUCKS #30	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PICK-UP TRUCKS #31, #34	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TRACTOR - #63	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TRACTOR - #64	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	PICK-UP TRUCKS #5, #6, #33	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	VAN #35	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	TOTAL PARKS & FORESTRY	\$0	\$36,058	\$0	\$0	\$62,000	\$50,000	\$50,000	\$45,000	\$140,000	\$0	\$0	\$25,000	\$25,000	\$25,000

CITY OF ADRIAN, MICHIGAN
 FISCAL YEAR 2013-19 CAPITAL BUDGET RECOMMENDATION
 SUMMARY OF CAPITAL OUTLAY EXPENDITURES BY YEAR

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DEPT.	DESCRIPTION	FY2010-11		FY2011-12		FY2012-13		FY2013-14		FY2014-15		FY2016-17		FY2017-18		FY2018-19		
		ACTUAL*	ACTUAL*	ACTUAL*	BUDGET	RECOMMEND	RECOMMEND	FY2014-15	FY2016-16	FY2016-17	FY2017-18	FY2018-19						
563	BUILDING SPACE COST ALLOCATION FUND	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	RETROFIT EXISTING LIGHTING AT DPW GARAGE	0	0	0	0	0	100,000	0	0	0	0	0	0	0	0	0	0	
	DPW COLD STORAGE BUILDING (40' X 80')	0	0	0	0	0	0	90,000	0	0	0	0	0	0	0	0	0	
	ROOF REPLACEMENT - DPW BUILDING	0	0	0	0	70,000	0	0	0	0	0	0	0	0	0	0	0	
	FIRE DEPT. - REPLACE HVAC SYSTEM	0	0	0	0	20,000	0	0	0	0	0	0	0	0	0	0	0	
	FIRE DEPT. - WINDOWS AND DOORS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	REPLACE OVERHEAD BAY DOORS AND OPENERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	PIOTTER - INSTALL GYM EXHAUST FAN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	PIOTTER - REPLACE CEILING TILES IN MAIN HALL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	PIOTTER - REPLACE LIGHTING IN GYM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	PIOTTER - REPLACE SECTION OF ROOF MEMBRANE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	PIOTTER - REPLACE TILE FLOOR IN CAFETERIA, MAIN HALL, ROOM#1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	PIOTTER - REPLACE GYM FLOOR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-MAIN FLOOR LIGHTING AND CEILING REPAIRS	0	0	0	0	265,000	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-FLOORING - SORTING ROOM & MAIN PC AREA	0	0	0	0	5,000	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-SEWAGE LINE REPLACEMENT/CHIMNEY SEAL	0	0	0	0	5,000	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-MAIN FLOOR BATHROOMS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-FLOORING - STORAGE ROOM #2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-ROOF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-ROOF EXHAUST FANS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-BOILER REPLACEMENTS/INSTALL OLD CITY HALL UNITS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-FLOORING - WORK ROOM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-FLOORING - YOUTH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-BATHROOMS - YOUTH	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-FLOORING - MAIN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	LIBRARY-FLOORING - STORAGE ROOM #1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	TOTAL BUILDING SPACE COST ALLOCATION FUND	\$0	\$0	\$0	\$0	\$375,000	\$114,000	\$252,500	\$86,000	\$104,000	\$88,000	\$0	\$0	\$0	\$0	\$0	\$0	
	BUILDING SPACE PROGRAM-SOURCES OF FUNDS	\$0	\$0	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	ANNUAL RENTAL CHARGES DESIGNATED FOR CAPITAL OUTLAY	0	0	0	0	400,000	0	0	0	0	0	0	0	0	0	0	0	
	GENERAL FUND DESIGNATED FUND BALANCE	0	0	0	0	265,000	0	0	0	0	0	0	0	0	0	0	0	
	ALTERNATIVE FUNDING SOURCES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
	BUILDING SPACE PROGRAM FUND BALANCE CARRYFORWARD	0	0	0	0	0	390,000	376,000	223,500	237,500	233,500	237,500	233,500	237,500	233,500	233,500	233,500	
	TOTAL BUILDING SPACE PROGRAM-SOURCES OF FUNDS	\$0	\$0	\$0	\$0	\$765,000	\$490,000	\$476,000	\$323,500	\$337,500	\$333,500	\$0	\$0	\$0	\$0	\$0	\$0	
	BUILDING SPACE FUND - CIP CARRY-FORWARD - GAIN/(LOSS)	\$0	\$0	\$0	\$0	\$390,000	\$376,000	\$223,500	\$237,500	\$233,500	\$245,500	\$237,500	\$233,500	\$237,500	\$233,500	\$245,500	\$245,500	\$245,500
	GRAND TOTAL EXPENDITURES - ALL FUNDS	\$11,033,551	\$2,053,406	\$3,559,522	\$4,342,590	\$4,762,482	\$4,721,445	\$5,159,300	\$2,965,350	\$2,764,830	\$2,737,242	\$0	\$0	\$0	\$0	\$0	\$0	

R-1

January 22, 2013

R13-005

CITY ADMINISTRATION – FY2013-19 City of Adrian Capital Improvement Program and FY2013-14 Capital Budget Recommendation

RESOLUTION

WHEREAS, consistent with Public Act 621 of 1978, the Uniform Budgeting Act for Local Government, the Adrian City Administration has developed a Multi-Year Capital Improvement Program (CIP), identifying specific capital projects, facilities and equipment, as well as their respective funding sources for the period FY2013-19; and

WHEREAS, on Saturday, December 15, 2012, and Monday December 17, 2012, the City Commission and representatives of the Planning Commission the Downtown Development Authority, the Brownfield Redevelopment Authority and OneLenawee (a private citizens group), met in Joint Work-Sessions to review the Capital Budget Requests submitted by Department Heads and provided input regarding priorities to the City Administration; and

WHEREAS the City Administrator established a CIP Advisory Committee, composed of the City Administrator (Chairman), Finance Director, City Engineer/DPW Director, Utilities Director, Police Chief, Fire Chief/IT Director, and Parks & Recreation Director, as well as Library Director, for purposes of reviewing Capital Project Requests and formulating a Capital Improvement Program Budget Recommendation; and

WHEREAS, within the broad categories of planning, efficient utilization of public resources, economic development, neighborhood support, and safety, the Capital Improvement Program Advisory Committee used the following criteria to evaluate the relative merit of each capital project:

Consistent with City's

Adopted Strategic Plan Projects which are consistent with the City's Adopted Strategic Plan will be given priority, (Available under Tab 2 of the FY2012-13 Adopted Budget)

Consistent with Comprehensive

Master Plan Document Projects which are consistent with the City's Comprehensive Master Planning Document will be given priority. (Available on City's Website under I:\Community Development\Comprehensive Plan)

Asset Replacement

Evaluation and replacement of current fixed assets for purposes of maintaining current service levels will be given priority.

Leverage Grants

Projects which are eligible for public or private grant funding, with or without a local matching requirement, will be given priority.

Adopted Plans	Projects which comply with the principles and concepts of an adopted City Plan (such as the Parks & Recreation 5-Year Master Plan or Parking Lot Improvement Program) will be given priority.
Phased Projects	Projects which implement an ongoing phased project will be given priority.
Health & Safety Hazards	Projects which correct a health and safety hazard or prevent a critical breakdown in a City facility will be given priority.
Operations and Maintenance	Projects which provide a significant decrease in City operating and/or maintenance expenses will be given priority.
Job Creation & Retention	Projects which demonstrably support the creation or retention of jobs for City residents will be given priority.
Neighborhood Development	Projects which are a component of a systematic neighborhood development plan or strategy will be given priority; and

WHEREAS the City Administrator's FY2013-19 Capital Improvement Program Budget Recommendation is summarized as follows:

<u>FY2013-14</u>	<u>FY2014-15</u>	<u>FY2015-16</u>	<u>FY2016-17</u>	<u>FY2017-18</u>	<u>FY2018-19</u>
General Fund (101):					
\$ 947,100	\$ 464,445	\$1,264,200	\$ 470,100	\$ 338,000	\$ 559,500
Major Street Fund (202):					
\$ 226,500	\$ 658,500	\$ 339,500	\$ 193,900	\$ 153,000	\$ 292,100
Local Street Fund (203):					
\$ 396,550	\$ 314,500	\$ 416,600	\$ 503,350	\$ 446,000	\$ 389,000
Fee Estate Fund (205):					
\$ 167,000	\$ 279,000	\$ 270,000	\$ 205,000	\$ 279,000	\$ 380,000
Downtown Development Authority (280)					
\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Downtown Development Authority – Tax Increment Finance Fund (281)					
\$ 50,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
Water Fund Capital Projects (496):					
\$ 542,000	\$ 939,000	\$ 538,500	\$ 324,000	\$ 509,000	\$ 289,000
Wastewater Fund Capital Projects:					
\$ 998,000	\$1,155,000	\$1,383,000	\$ 398,000	\$ 313,000	\$ 268,000
Parking Fund (585):					
\$ 124,000	\$ 479,000	\$ 427,000	\$ 245,000	\$ 135,000	\$ 0
Transportation Fund (588)					
\$ 338,000	\$ 0	\$ 13,000	\$ 5,000	\$ 77,830	\$ 111,642
Storm Water Utility Fund (598)					
\$ 250,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Information Technology Fund (661):					
\$ 124,332	\$ 146,000	\$ 75,000	\$ 110,000	\$ 60,000	\$ 130,000
Motor Vehicle Pool (662):					
\$ 219,000	\$ 122,000	\$ 130,000	\$ 375,000	\$ 300,000	\$ 180,000

<u>FY2013-14</u>	<u>FY2014-15</u>	<u>FY2015-16</u>	<u>FY2016-17</u>	<u>FY2017-18</u>	<u>FY2018-19</u>
Building Space Coat Allocation Fund (663)					
\$ 375,000	\$ 114,000	\$ 252,500	\$ 86,000	\$ 104,000	\$ 88,000

Total All Funds:

\$4,762,482 \$4,721,445 \$5,159,300 \$2,965,350 \$2,764,830 \$2,737,242

WHEREAS the City Administrator recommends approval of this resolution.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, approves the City Administrator's Recommended FY2013-19 Capital Improvement Program (CIP) and FY2013-14 Capital Budget for incorporation into the FY2013-14 Operating Budget and General Appropriations Act.

On motion by Commissioner _____, seconded
 by Commissioner _____, this resolution was
 adopted by a
 _____ vote.



MEMO

Date: January 9, 2013

To: Dane C. Nelson, City Administrator
Hon. Greg DuMars, Mayor
City Commission

From: Jeffrey C. Pardee, Finance Director

Re: Authorization of Variable Long-Term Advance from the General Fund (101) to the Auto Parking Fund (585) to Finance the Parking Lot Improvement Program

The Adrian City Commission, by Resolution #13-005, dated January 22, 2013, approved the FY2013-19 Capital Improvement Program and FY2013-14 Capital Budget, which includes the following Parking Lot Improvement Program:

<u>Fiscal Year</u>	<u>Parking Lot</u>	<u>Renovation Cost</u>
FY2013-14	Lot #5 - Adjacent to Learning Works	\$ 124,000
FY2014-15	Lot #6 - Church Street	479,000
FY2015-16	Lot #3 - Behind Sauce	427,000
FY2016-17	Lot #4 - Adjacent to Maiden Lane	245,000
FY2017-18	Lot #7 - Pearl Street	<u>135,000</u>
Total		<u>\$1,410,000</u>

The Auto Parking Fund - Fund Balance at the close of FY2011-12 was \$258,245, sufficient to pay only a portion of the aforementioned costs: \$124,000 for Lot #5 and \$100,000 of Lot #6, leaving a balance of \$1,186,000.

The balance can be financed on an as needed basis by authorizing Long-Term Advances from the City's General Fund Unreserved Fund Balance, to be repaid over a ten-year period beyond completion of the Parking Lot Improvement Projects at an interest rate of 4.0%. As indicated on the attached amortization schedule, a total of \$319,759 of interest earnings will be generated for the General Fund, significantly more than current market rates.

Sufficient funds are available for this purpose in the Unreserved Fund Balances of the Auto Parking Fund (585) and General Fund (101). The attached resolution has been prepared for consideration by the City Commission at its regularly scheduled meeting on January 22, 2013. If you have any questions or need for further information, please contact my office.

CITY OF ADRIAN
 AUTO PARKING FUND (585)
 PARKING LOT IMPROVEMENT PROGRAM
 GENERAL FUND LONG TERM ADVANCE AND PAYBACK
 (Terms: 4.0% Interest Rate - 10 Year Payback from Project Completion)

FISCAL YEAR	PARKING LOT	RENOVATION COST	ACCUM.		DEBT SERVICE		TOTAL	PRINCIPAL BALANCE
			LONG TERM ADVANCE		PRINCIPAL	INTEREST		
2013-14	Lot #5-Learning Works*	\$124,000	0	\$0.00	\$0.00	\$0	\$0.00	
2014-15	Lot #6-Church Street**	479,000	\$379,000	92,394.00	15,160.00	107,554	379,000.00	
2015-16	Lot #3-Sauce	427,000	806,000	79,009.76	28,544.24	107,554	713,606.00	
2016-17	Lot #4-Maiden Lane	245,000	1,051,000	72,370.15	35,183.85	107,554	879,596.24	
2017-18	Lot #7-Peark Street	135,000	1,186,000	69,864.96	37,689.04	107,554	942,226.09	
2018-19		<u>\$1,410,000</u>		72,659.55	34,894.45	107,554	872,361.13	
2019-20				75,565.94	31,988.06	107,554	799,701.58	
2020-21				78,588.57	28,965.43	107,554	724,135.64	
2021-22				81,732.12	25,821.88	107,554	645,547.07	
2022-23				85,001.40	22,552.60	107,554	563,814.95	
2023-24				88,401.46	19,152.54	107,554	478,813.55	
2024-25				91,937.52	15,616.48	107,554	390,412.09	
2025-26				95,615.02	11,938.98	107,554	298,474.57	
2026-27				99,439.62	8,114.38	107,554	202,859.56	
2027-28				103,419.94	4,136.80	107,557	103,419.94	
				\$1,186,000	\$319,758.74	\$1,505,759	(\$0.00)	

*Lot #5 Source of Funds: Auto Parking Fund - Fund Balance

**Lot#6: \$100,000 from Auto Parking Fund- Fund Balance

R13-006

RE: FINANCE DEPARTMENT – Authorization of Variable Long-Term Advance from the General Fund (101) to the Auto Parking Fund (585) to Finance the Parking Lot Improvement Program

RESOLUTION

WHEREAS the Adrian City Commission, by Resolution #13-____, dated January 22, 2013, approved the FY2013-19 Capital Improvement Program and FY2013-14 Capital Budget, which includes the following Parking Lot Improvement Program:

<u>Fiscal Year</u>	<u>Parking Lot</u>	<u>Renovation Cost</u>
FY2013-14	Lot #5 – Adjacent to Learning Works	\$ 124,000
FY2014-15	Lot #6 – Church Street	479,000
FY2015-16	Lot #3 – Behind Sauce	427,000
FY2016-17	Lot #4 – Adjacent to Maiden Lane	245,000
FY2017-18	Lot #7 – Pearl Street	<u>135,000</u>
	Total	<u>\$1,410,000</u>

; and

WHEREAS the Auto Parking Fund – Fund Balance at the close of FY2011-12 was \$258,245, sufficient to pay only a portion of the aforementioned costs: \$124,000 for Lot #5 and \$100,000 of Lot #6, leaving a balance of \$1,186,000; and

WHEREAS the Finance Director recommends that the balance be financed on an as needed basis by authorizing Long-Term Advances for the City’s General Fund Unreserved Fund Balance, to be repaid over a ten-year period beyond completion of the Parking Lot Improvement Projects at an interest rate of 4.0% (see attached amortization schedule); and

WHEREAS sufficient funds are available for this purpose in the Unreserved Fund Balances of the Auto Parking Fund (585) and General Fund (101); and

WHEREAS the City Engineer and City Administrator recommend approval of this resolution.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission by this resolution hereby authorizes variable Long-Term Advance from the General Fund (101) to the Auto Parking Fund (585) to finance the parking lot improvement program as detailed above and on the attached amortization schedule.

On motion by Commissioner _____, seconded by
 Commissioner _____, this resolution was adopted
 by a
 _____ vote.



MEMORANDUM – UTILITIES DEPARTMENT

TO: Dane C. Nelson, City Administrator DATE: January 15, 2013
FROM: Shane A. Horn, Utilities Director
SUBJECT: Biosolids Management Contract Extension with Synagro

The City of Adrian has utilized the services of Synagro for agricultural land application of our Wastewater Treatment Plant biosolids for the past twelve years. They have successfully performed all the required activities including:

1. Land permitting and monitoring by agronomist meeting MDEQ regulations.
2. Removal of sludge in a timely manner working around agricultural seasons and weather.
3. Preparation of required reports to meet MDEQ regulations.
4. Maintained a strong relationship with the local agricultural community.

The current three-year contract expired on December 31, 2012. Synagro has offered to extend the contract for a three year period from January 1, 2013 through December 31, 2015. The current rate of \$0.0382 per gallon will remain in effect until December 31, 2015.

I am attaching an amendment to the original agreement from Synagro dated December 21, 2012 offering the contract extension. I respectfully recommend that we execute this amendment and lock-in our current rate until December 31, 2015.

cc: Will Sadler, WWTP Supt.
Jeff Pardee, Finance Director

RE: UTILITIES DEPARTMENT –Wastewater Treatment Plant – Amendment to Biosolids Contract with Synagro, Inc.

RESOLUTION

WHEREAS the Adrian City Commission, on March 18, 2002, authorized the engagement of Synagro, Inc., of Miamisburg, OH in a contract for transportation and land application of Biosolids generated at the Wastewater Treatment Plant, this original contract was renewed in 2007 for a five year period ending December 31, 2012; and

WHEREAS due to satisfactory performance, the Utilities Director recommends renewal of the contract for a three-year period ending December 31, 2015 locking in the current rate of \$0.0382 per gallon until December 31, 2015; and

WHEREAS sufficient funds are budgeted for this annual expense in the Sewer Fund Operating & Maintenance Budget (590-540.00-801.503); and

WHEREAS the City Administrator recommends approval of this resolution.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the renewal of the Biosolids transportation and land application contract with Synagro, Inc. of Miamisburg, OH, for a three-year period ending on December 31, 2015 at the current rate of \$0.0382 per gallon for the renewal period.

BE IT FURTHER RESOLVED that, in the best interests of the City, the competitive bid process be waived, in accordance with the City's Purchasing Policy as specified in Chapter 12 of the City Charter and Section 2-304 of the Codified City Ordinances.

On motion by Commissioner _____,

Seconded by Commissioner _____, this

Resolution was adopted by a _____ vote.

A-4

MEMO



DATE: January 16, 2013
TO: Hon. Mayor DuMars and City Commission
FROM: Dane C. Nelson, City Administrator
SUBJECT: EVIP Compliance

At the last pre-meeting you discussed the State EVIP category dealing with compliance with Public Act 152, which involves healthcare expenses. To comply with this portion of EVIP, we must comply with the "hard-cap" numbers; meet the "80-20" requirement, or "opt out" of the program.

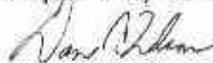
I explained the commonly known flaws of the State system, being the application of a portion of the consumer price index, that does not include premium increases and the belief the insurance premium for a husband and wife (2 person) policy is exactly two times the cost of a single person premium, which is not the way insurance companies price such policies.

Commissioner Carrico suggested that the City was already meeting the 80-20 option, as the employees, in addition to the payment of 20% of the insurance premium also are responsible to pay the first \$750 of deductible expenses in the plan. To check this theory, I calculated the numbers applying this concept and it actually shows that the employee would pay about 25% of the cost with this analysis, assuming that they actually pay the full \$750 of their deductible responsibility.

The problem is that not all employees pay the full amount of the deductible. When I discussed the payment of the deductible for the City's portion with the State treasurer representative, she said that we would need to analyze the amounts actually paid at the end of the year to see if we actually complied with the hard-cap. I assume we would need to do the same to determine what the actual figures were for each employee who paid a portion or all of his or her deductible to see if they average out to be more than 20% of the total health care cost as defined in the law. If the numbers did not meet this threshold, we would lose this share of the EVIP for the year. From a practical standpoint, we currently do not get records from each employee to know how much of the deductible they pay on an annual basis, and have my doubts as to whether or not this data would be available due to medical privacy laws. In addition, even if we were able to obtain this data, the time for this analysis would be lengthy for our staff. Again, since this analysis would be done at the end of the medical year, if the employees on average have not spent enough money to cover this amount, this may disqualify us for the EVIP payment.

As such, I recommend that we simply "opt out" of this portion of the EVIP program. It appears that many cities will be doing so due to the many flaws and uncertainties in the State system. I am aware that Tecumseh, Blissfield, and Clinton have already opted out locally and believe that we should do the same to comply. The hoops to jump through are not worth the time or risk to seek compliance. I have attached a proposed resolution for your consideration.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dane C. Nelson". The signature is written in a cursive style with a large initial "D".

Dane C. Nelson

R13-008

January 22, 2013

RE: Administration –Resolution to exempt the City of Adrian from the requirements of Act 152 of 2011, Section 8.

RESOLUTION

WHEREAS, the State of Michigan has enacted the Publicly Funded Health Insurance Contribution Act, being Act 152 of 2011 (the "Act") and;

WHEREAS, compliance with this Act is required for the City to qualify for a portion of proceeds from the Economic Vitality Incentive Program, commonly known as the EVIP program; and

WHEREAS, the City desires to comply with the provisions of the Act and avoid penalties for non-compliance; and

WHEREAS, the City Commission of the City of Adrian believes that, as the elected representatives for the City, and answerable directly to the City's voters, it is in the best position to determine what benefits ought to be offered to attract and retain the best qualified City employees at the lowest overall cost; and

WHEREAS, the City Commission further believes that compensation determinations for City employees are most properly the responsibility of the City's elective representatives, and not the State of Michigan or its officials.

NOW, THEREFORE, IT IS HEREBY RESOLVED that pursuant to Section 8 of Act 152, the City of Adrian hereby exempts itself from the requirements of the Act for the plan coverage year beginning July 1, 2013 and ending June 30, 2014.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was adopted by a
_____ vote.

A-5

R13-009

January 22, 2013

RE: DIAL-A-RIDE – Grant Agreement

RESOLUTION

WHEREAS, the City of Adrian desires to continue provisions of Dial-A-Ride service, and,

WHEREAS, a Project Authorization has been proposed which provides FY2013 Section 5311 Operating assistance for such service, effective October 1, 2012 and expires September 30, 2013, based on 16% of the estimated eligible costs, which is \$71,569. The maximum amount to be paid will not exceed 16% of the audited costs, and if funds are insufficient to reimburse at 16% of audited costs, a new reimbursement percentage will be calculated for all agencies, and be it

RESOLVED, that the City Commission of the City of Adrian does hereby approve the proposed Agreement No. 2012-0027, Authorization No: P3 for FY2013 Section 5311 Operating Assistance, and be it,

FURTHER RESOLVED, that the monies from this grant be given to Adrian Dial-A-Ride in accordance with the terms of the Contract, and,

HEREBY, authorize the Mayor, Greg DuMars and City Clerk, Pat Baker to execute Project Authorization #P3 for and on behalf of the City of Adrian.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____
by a _____ vote.

Date: December 10, 2012
Agreement No.: 2012-0027
Authorization No.: P3
Project Nos.: 118334/118435
Agenda: MA

**PROJECT AUTHORIZATION
CITY OF ADRIAN
FY 2013 SECTION 5311 OPERATING**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2012
Authorization Expiration Date: September 30, 2013
Fiscal Year of Effective Contract Clauses: 2013

The Federal Grants associated with the PROJECT AUTHORIZATION are MI-18-X050-06 and MI-18-X054.

Award Year: 2013 Federal Item Numbers: WK0050 and WK0054 Project is not R&D.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Other Than Urbanized Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal Appropriation. If additional funds become available, a grant amendment and revised project authorization will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 16% of the estimated eligible costs, which are \$71,569. The maximum amount to be paid will not exceed 16% of the AGENCY'S audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 16% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

In accordance with Section 7 of the Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to MDOT for approval. Please refer to Section 7 in the Master Agreement for competitive bidding requirements.

The AGENCY will be financially and legally responsible for the terms and conditions of the 5333(b) labor warranty as agreed to in your annual application.

City of Adrian
Agreement No.: 2012-0027
Authorization P3
Project Nos.: 118334/118435
Page: 2 of 2

The AGENCY agrees to prepare and furnish to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2012 through September 30, 2013). The manual is available on the web at www.michigan.gov/mdotptd.

Funding sources:

PRF No.: 2013-48

2013/7509 \$31,340/118334 (F)
2013/7509 \$40,229/118435 (F)

Grant MI-18-X050-06/WK0050/118334; grant MI-18-X054/WK0054/118435

CITY OF ADRIAN

Reviewed
iw
Contract Adm

Signature

Print Name and Title

Signature

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director



MEMO

Date: January 16, 2013
To: Dane C. Nelson, City Administrator
Hon. Gregg DuMars, Mayor
City Commission

From: Jeffrey C. Pardee, Finance Director

Re: FY2012-13 Second Quarter Recommended Budget Amendments

Public Act 621 of 1978, the Uniform Budgeting and Accounting act for Local Units of Government, provides for adjustments to the Adopted Budget. The Financial Forecast, prepared by the City of Adrian's Finance Department, has identified several variances between current projections and Estimated Revenues and Appropriations included in the Adopted and Amended FY2012-13 Budget, and recommends appropriate budget amendments.

The recommended budget amendments comply with the Uniform Budgeting and Accounting Act requirement that no appropriations measure may be submitted to the City Commission that would allow total expenditures/expenses, including an accrued deficit, to exceed total estimated revenues, including an available surplus.

A summary explanation follows:

General Fund Revenue: The Second Quarter Financial Forecast highlighted several misc. increases and decreases, resulting in a net increase \$35,578, primarily due to additional Oil Lease Revenues - \$65,220 - offset by lower return on investments (\$40,000) due to market conditions.

General Fund Expenditures:

- Several miscellaneous adjustments are necessary, primarily due to additional expenses associated with publication of public notices by the Planning Commission, Human Resources and Finance Departments, as well as costs for the "Livescan" Fingerprinting Program in the Police Department.
- **The net effect of both the revenue and expenditure adjustments enables an increase in the Contingency Account in the amount of \$17,578.**

Other Funds requiring mid-year budget adjustments include:

- The Local Street Fund to recognize revenue generated from Special Assessments for sidewalk improvements - \$6,000.
- The Auto Parking Fund to eliminate Sale of Bonds/Notes (\$472,595) due to a revision in the method of financing for the Parking Lot Improvement Program.
- Adjustments to the Water and Sewer Funds recognizing additional revenue from Taps & Service - \$25,000 and \$15,000, respectively.

- Adjustments to the Solid Waste Fund to the recent action by the City Commission to eliminate the week-end recycling program and provide an inflation adjustment to the Solid Waste Disposal Contract.
- Adjustments to the Information Technology Fund Revenue Budget to correct input error on original budget; the net effect is no change in total revenue.

If you have any questions or need for additional information, please contact my office.

CITY OF ADRIAN
 FY 2012-13 BUDGET
 SECOND QUARTER FINANCIAL FORECAST
 RECOMMENDED BUDGET AMENDMENTS

	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET as of 12/31/12	FY2012-13 SECOND QUARTER FINANCIAL FORECAST	BUDGET AMENDMENT
GENERAL FUND (101)				
REVENUE:				
CITY COMMISSION				
101-101.00-489.000 MISC. PROMOTIONS	\$100	\$100	\$50	(\$50)
101-101.00-695.000 OTHER	0	0	50	50
CITY ADMINISTRATOR				
101-172.00-671.000 RENTS	0	3,000	5,100	2,100
101-172.00-672.000 OIL LEASE PROCEEDS	18,000	118,000	183,220	65,220
101-172.00-673.000 RENT-ADRIAN TRAINING SCHOOL	10,200	10,200	16,000	5,800
FINANCE DEPT.				
101-201.00-664.000 INVESTMENT INCOME	80,000	80,000	40,000	(40,000)
CITY CLERK				
101-215.00-458.000 VENDORS-HAULERS & PEDDLERS	300	300	200	(100)
101-215.00-608.000 SCHOOL ELECTION FEES	0	0	100	100
CEMETERY				
101-276.00630.000 UPKEEP OF CEMETERY LOTS	10,000	10,000	8,000	(2,000)
101-276.00695.000 OTHER	0	0	2,000	2,000
POLICE DEPT.				
101-301.00-455.000 PARKING FINES	600	600	100	(500)
101-301.00-540.000 POLICE JAG GRANT - COMPUTER EQUIPMENT	0	11,500	15,500	4,000
101-301.00-576.000 LIQUOR LICENSES	13,000	13,000	13,500	500
101-301.00-659.000 ORDINANCE FINES & COSTS	75,000	75,000	70,300	(4,700)
101-301.00-675.008 DONATIONS-AUXILLIARY	0	0	200	200
101-301.00-676.701 CONTRIB-TRUST FUND	11,500	11,500	12,000	500
FIRE DEPT.				
101-336.00-686.000 FIRE TRAINING CLASSES	0	0	700	700
101-336.00-695.000 OTHER	0	500	2,000	1,500
INSPECTION DEPARTMENT				
101-371.00-477.000 BUILDING PERMITS	100,000	100,000	97,000	(3,000)
101-371.00-487.000 RENTAL HOUSING REGISTRATION	15,000	15,000	18,000	3,000
DEPARTMENT OF PUBLIC WORKS				
101-441.00-690.000 SALE OF COMPOST	0	0	100	100
101-441.00-695.004 SALE OF SIGNS	300	300	200	(100)
ADRIAN PUBLIC LIBRARY				
101-738.00-567.000 LIBRARY STATE AID	6,000	5,000	4,740	(260)
101-738.00-658.000 PENAL FINES	90,000	95,000	95,560	560
101-738.00-671.000 RENTS	1,500	1,500	1,200	(300)
ECONOMIC DEVELOPMENT				
101-895.00-695.000 OTHER-CDBG LOAN WRITE OFF	(26,258)	(26,258)	0	26,258
NON-DEPT.				
101-990.00-675.077 DONATIONS-PRIVATE-TV CABLE	217,100	217,100	224,100	7,000
101-990.00-683.000 SALE OF PROPERTY	1,000	0	1,450	1,450
101-990.00-695.000 OTHER	130,000	130,000	95,550	(34,450)
TOTAL GENERAL FUND REVENUE	\$753,342	\$871,342	\$906,920	\$35,578

CITY OF ADRIAN
 FY 2012-13 BUDGET
 SECOND QUARTER FINANCIAL FORECAST
 RECOMMENDED BUDGET AMENDMENTS

	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET as of 12/31/12	FY2012-13 SECOND QUARTER FINANCIAL FORECAST	BUDGET AMENDMENT
EXPENDITURES:				
Dept. 201.00 FINANCE DEPARTMENT				
101-201.00-901.000 ADVERTISING	\$4,000	\$4,000	\$ 8,000	\$ 4,000
101-201.00-932.000 OFFICE EQUIP MAINT	4,000	4,000	6,000	2,000
SUB-TOTAL	<u>\$8,000</u>	<u>\$8,000</u>	<u>\$ 14,000</u>	<u>\$ 6,000</u>
Dept. 226: HUMAN RESOURCES				
101-226.00-901.000 ADVERTISING	1,000	1,000	2,000	1,000
Dept. 301: POLICE DEPARTMENT				
101-301.00-747.000 LIVESCAN FINGERPRINTING	10,000	10,000	20,000	10,000
Dept. 801: PLANNING COMMISSION				
101-801.00901.000 ADVERTISING	1,000	1,000	2,000	1,000
NON-DEPT. APPROPRIATIONS				
101-990.00-990.000 CONTINGENCY	120,704	76,149	93,727	17,578
TOTAL GENERAL FUND EXPENDITURES	<u>\$140,704</u>	<u>\$96,149</u>	<u>\$ 131,727</u>	<u>\$ 35,578</u>
LOCAL STREET FUND (203)				
REVENUE:				
203-000.00-641.000 SIDEWALK	\$14,000	\$14,000	\$20,000	\$6,000
TOTAL REVENUE	<u>\$14,000</u>	<u>\$14,000</u>	<u>\$20,000</u>	<u>\$6,000</u>
EXPENDITURES:				
203-990.00-990.000 CONTINGENCY	\$ 6,358	\$ 7,858	\$ 13,858	\$ 6,000
TOTAL EXPENDITURES	<u>\$6,358</u>	<u>\$7,858</u>	<u>\$13,858</u>	<u>\$6,000</u>
AUTO PARKING FUND (585)				
REVENUE:				
585-000.00-698.000 SALE OF BONDS/NOTES	\$472,595	\$472,595	\$0	(\$472,595)
TOTAL REVENUE	<u>\$472,595</u>	<u>\$472,595</u>	<u>\$0</u>	<u>(\$472,595)</u>
EXPENDITURES:				
585-546.00-975.000 CAPITAL IMPROVEMENTS	\$558,704	\$589,371	\$116,776	(\$472,595)
TOTAL EXPENDITURES	<u>\$558,704</u>	<u>\$589,371</u>	<u>\$116,776</u>	<u>(\$472,595)</u>
SEWER FUND (590)				
REVENUE:				
590-000.00-681.000 TAPS & SERVICE	\$25,000	\$25,000	\$40,000	\$15,000
TOTAL REVENUE	<u>\$25,000</u>	<u>\$25,000</u>	<u>\$40,000</u>	<u>\$15,000</u>
EXPENDITURES:				
590-540.00-801.503 CONTRACT SVCS - SLUDGE LAGOON	\$80,000	\$100,000	\$115,000	\$15,000
TOTAL EXPENDITURES	<u>\$80,000</u>	<u>\$100,000</u>	<u>\$115,000</u>	<u>\$15,000</u>
WATER FUND (591)				
REVENUE:				
591-000.00-681.000 TAPS & SERVICE	\$25,000	\$25,000	\$50,000	\$25,000
TOTAL REVENUE	<u>\$25,000</u>	<u>\$25,000</u>	<u>\$50,000</u>	<u>\$25,000</u>
EXPENDITURES:				
591-990.00-990.000 CONTINGENCY	\$13,714	\$13,714	\$38,714	\$25,000
TOTAL EXPENDITURES	<u>\$13,714</u>	<u>\$13,714</u>	<u>\$38,714</u>	<u>\$25,000</u>

CITY OF ADRIAN
 FY 2012-13 BUDGET
 SECOND QUARTER FINANCIAL FORECAST
 RECOMMENDED BUDGET AMENDMENTS

	FY2012-13 ADOPTED BUDGET	FY2012-13 AMENDED BUDGET as of 12/31/12	FY2012-13 SECOND QUARTER FINANCIAL FORECAST	BUDGET AMENDMENT
SOLID WASTE FUND (595)				
REVENUE:				
595-000.00-640.000 REFUSE COLLECTION & DISPOSAL	\$558,720	\$558,720	\$572,490	\$13,770
595-000.00-649.000 CURB SIDE RECYCLING CHARGE	27,540	27,540	13,770	(13,770)
TOTAL REVENUE	\$586,260	\$586,260	\$586,260	\$0
EXPENDITURES:				
595-528.00-801.000 CONTRACT SERVICES	\$385,000	\$385,000	\$ 390,200	\$ 5,200
595-528.00-801.115 CONTRACT SERV-SOLID WASTE	500	500	3,000	2,500
595-528.00-817.000 RECYCLING COLLECTION	38,400	38,400	19,200	(19,200)
595-990.00-990.000 CONTINGENCY	3,369	3,369	14,869	11,500
TOTAL EXPENDITURES	\$427,269	\$427,269	\$ 427,269	\$ -
INFORMATION TECHNOLOGY FUND (661)				
REVENUE:				
661-000.00-636.000 INFORMATION TECH SERVICES	\$0	\$0	\$115,000	\$115,000
661-000.00-637.000 GIS/CAD SERVICES	140,005	140,005	90,353	(49,652)
661-000.00-676.500 CONTRIB-EMPLOYEE HEALTH CARE	65,548.00	65,548.00	0	(65,548)
661-000.00-695.000 OTHER	0	0	200	200
TOTAL REVENUE	\$205,553	\$205,553	\$205,553	\$0

R13-010

January 22, 2013

RE: DEPARTMENT OF FINANCE –FY2012-13 SECOND QUARTER BUDGET AMENDMENTS

RESOLUTION

WHEREAS Public Act 621 of 1978, the Uniform Budgeting and Accounting act for Local Units of Government, provides for adjustments to the Adopted Budget; and

WHEREAS the Financial Forecast, prepared by the City of Adrian's Finance Department, has identified several variances between current projections and Estimated Revenues and Appropriations included in the Adopted and Amended FY2012-13 Budget, and recommends appropriate budget amendments; and

WHEREAS the recommended budget amendments comply with the Uniform Budgeting and Accounting Act requirement that no appropriations measure may be submitted to the City Commission that would allow total expenditures/expenses, including an accrued deficit, to exceed total estimated revenues, including an available surplus; and

WHEREAS the City Administrator has reviewed the Financial Forecast and proposed budget amendments and recommends their adoption.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission authorizes the Department of Finance to amend the FY2012-13 Budget in accordance with the attached schedule entitled City of Adrian FY2012-13 Second Quarter Recommended Budget Amendments.

BE IT FURTHER RESOLVED that the resulting Amended Budget shall comply with the Uniform Budgeting and Accounting Act (Public Act 621 of 1978) for Local Units of Government, which requires that no appropriations measure may be adopted in which total expenditures/expenses, including an accrued deficit, exceed total estimated revenues, including an available surplus.

On motion by Commissioner _____,

Seconded by Commissioner _____, this

Resolution was adopted by a _____ vote.

R-7
R13-011

January 22, 2013

RE: CITY COMMISSION –Resolution to authorize the City Administrator to enter into an agreement with Savoy Energy, L.P. to allow for the location of a central production and processing facility and a pipeline right of way grant.

RESOLUTION

WHEREAS, the City of Adrian has previously entered into two oil and gas leases with Savoy Energy (Savoy); and

WHEREAS, Savoy has located oil from a well site located on City owned property commonly known as the Witt Farm and has also been permitted by the State of Michigan to drill for oil at a location in Heritage Park, also owned by the City; and

WHEREAS, Savoy has requested an easement to place an oil pipeline on City owned property and also to construct and operate a central production and processing facility in Heritage Park, which could involve up to five acres of real estate; and

WHEREAS, the City Commission believes it is preferable to have one production facility, as opposed to several such facilities in the event oil is found in other nearby locations.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City Administrator is authorized to enter into an agreement with Savoy Energy, L.P. to allow for the location of a central production and processing facility in Heritage Park and a pipeline right of way grant to allow for the transmission of oil to said location from other nearby properties.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was adopted by a
_____ vote.



MEMORANDUM – UTILITIES DEPARTMENT

DATE: January 16, 2013
TO: Dane C. Nelson, City Administrator
FROM: Shane A. Horn, Utilities Director
SUBJECT: River Raisin Watershed Council

The City of Adrian has not had a presence on the River Raisin Watershed Council (RRWC) for a number of years. After spending some effort in reorganizing and refocusing their efforts, the River Raisin Watershed Council is back soliciting membership. Based on the Utilities Department utilizing the River Raising as our outfall from the WWTP, my recommendation is for the City of Adrian to become a municipal member with the RRWC. The RRWC has re-formulated their dues structure and is based upon the population and number of acres within the watershed. I respectfully recommend that the City of Adrian become a municipal member of the RRWC and that Shane Horn be appointed as the City of Adrian representative with Will Sadler, WWTP Superintendent, being appointed as the alternate. The annual membership dues would be paid from the Utilities Department budget.



December 14, 2012

To Municipalities in the River Raisin Watershed:

On behalf of the River Raisin Watershed Council, I am writing to give you an update on the RRWC and to ask your municipality to support the RRWC by becoming a member, or renewing your membership.

Our focus in 2012 was, by necessity, on administrative matters. We have taken several steps that will allow us to focus more directly on the watershed in 2013 and to better serve our members. These steps include:

- Reduced overhead by moving from our former location to an office provided by the Lenawee County Drain Commissioner, including phone and internet service, all at no cost
- Hired a very part time person to assist with administrative duties
- Elected new officers and re-established the Executive Committee
- Reduced dues from 21¢ for local governments and 18¢ for counties, to 10¢ per person for all municipalities
- Minimum dues for local governments have been reduced from \$150 to \$100
- Counties will pay only for persons who are not covered by membership dues of their local governments, with a \$500 minimum,
- Associate (non-voting) membership dues have been set at \$25 for individuals, \$50 for non-profits and \$100 for companies
- Executive Committee will recommend new bylaws to the membership after our January 22, 2013 meeting to ensure we are operating according to the statute under which we were formed; a draft of those bylaws will be circulated for review and comment for a vote at our Spring Meeting
- Set Spring Meeting for March 28, 2013, at which information will be presented about log jam removal and appropriate management of woody debris
- Continued our support of the Adopt-a-Stream program being run by Dr. Jim Martin of Adrian College

The executive committee is dedicated to improving communications with all eligible members and operating with complete transparency. We will use email as much as possible to communicate with the clerk of each eligible government member, and its appointed representative(s), regarding all matters of importance to the watershed.

Your dues are based on the population of your township, village or city that resides in the River Raisin watershed as of 2010. Please see the attached dues statement. Population calculations for each local government are based on detailed 2010 census tract data to reflect only the persons living within the watershed boundaries. As stated above, counties will be charged only for the population within their boundaries not otherwise paid by local government members. We will use these funds to benefit your residents and the entire watershed by working to improve water quality throughout the watershed.

320 Springbrook Avenue, Suite 102. - Adrian, MI 49221
517-264-4754 RRWC@lenawee.mi.us www.riverraisin.org

We believe the RRWC can play an important role in watershed protection by serving as the coordinating body for all activities that impact the health of the watershed, including water withdrawal, discharge from sewage treatment plants, and flood control. We hope that by increasing our membership to previous levels we will have the resources to do a better job in this coordinating role.

As discussed at our Fall Meeting, there are two groups of eligible members who are required by statute to appoint a representative to the RRWC: 1) counties with 15% or more of their area in the watershed (Lenawee, Monroe and Washtenaw) and 2) local governments that use the river for water supply or waste disposal. We believe it is very important that these entities participate in the RRWC and hope that all will become members or maintain membership through payment of dues. Please note that these representatives would not have a vote if dues have not been paid, but could attend meetings and contribute to discussions.

There is also a stipulation in the statute that allows counties and other local governments to appoint additional representatives for each additional 20,000 in population that are not represented by local government members. This provision would apply only to Lenawee County, if a significant number of Lenawee County local governments did not become members.

The statute and other documents referenced in this letter have been previously provided, are available on our website, or upon request.

The Council works for the good of the entire watershed. We need all of our constituent municipalities to support our efforts as full members. Please share the attached dues statement with the other members of your board/council for action at your next meeting.

Please send your check for RRWC membership to our office address below, along with the attached form designating your representative and alternate, by February 1, 2013. If you need time to find a representative or alternate, we suggest that you appoint members of your board in the interim. It is critical that you have a voting representative at our Spring Meeting. Counties should include the minimum payment of \$500. After February 1, a determination can be made of any additional amount owed, based on participation of local governments within your county.

Thank you for your support. Please contact me with any questions. We look forward to working with you in 2013.

Sincerely,



Jim Mann, Chair

Attachments: Dues Statement
Designation of Representative and Alternate Form

320 Springbrook Avenue, Suite 102. - Adrian, MI 49221
517-264-4754 RRWC@lenawee.mi.us www.riverraisin.org



Designation of Representative and Alternate Form

Date _____

Name of Local Unit of Government _____

County _____

Name of Representative _____

Mailing Address _____

Telephone Number(s) _____

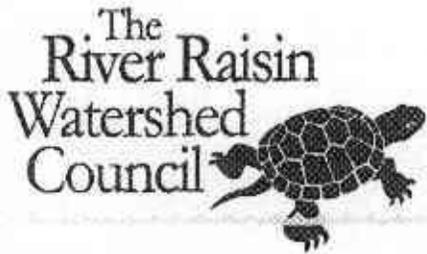
Email Address _____

Name of Alternate _____

Mailing Address _____

Telephone Number(s) _____

Email Address _____



2013 MEMBERSHIP DUES

River Raisin Watershed.....Ours to Protect!!

320 Springbrook, Suite 102
 Adrian, MI 49221
 Phone (517) 264-4754 RRWC@lenawee.mi.us

DATE: DECEMBER 14, 2012

TO: CITY OF ADRIAN

DESCRIPTION	AMOUNT
5196 acres in watershed with population of 21193 people @ 10¢/person = \$2,120.00 Minimum dues \$100 per local government, excluding counties, minimum \$500 Municipal Membership Dues Membership Information: According to Act 451 of 1994, Part 311 of the Local River Management Act of the State of Michigan and the River Raisin Watershed Council Bylaws, the watershed council shall be composed of: 1) local units of government using the river for water supply or waste disposal; 2) counties having 15% or more of its area in the watershed; and 3) other local units of government within the watershed upon a finding by the RRWC that it warrants representation (the RRWC continues to find that all local units of government within the watershed are eligible for membership in the RRWC). Representatives shall be entitled to a vote upon receipt of annual dues. Annual dues may not be pro-rated or reduced. Governmental dues are based on the population within the River Raisin Watershed according to the U.S. Census data of 2010. The River Raisin Watershed Council is a 501(c)(3) non-profit. Representative Information: Municipal members are represented by an appointed representative. The representative is expected to act as a conduit between their municipality and the RRWC and inform the RRWC of any pertinent activities or items of interest. Representatives are eligible to be elected to the executive committee. Representatives should be ready and willing to serve on a committee, have a dedicated interest in improving the River Raisin Watershed and a commitment to helping the RRWC achieve its mission, increase capacity and grow as an organization. Experience or interest in planning, biology, public relations, legal, technology, organizational development, media, conservation, business, fundraising, leadership and education are encouraged.	\$2,120.00
DUES PAYABLE: February 1, 2013	
TOTAL	\$2,120.00

**RE: UTILITIES DEPARTMENT –River Raisin Watershed Council
Membership**

RESOLUTION

WHEREAS the River Raisin Watershed Council (RRWC) is a public service non-profit organization dedicated to protecting and preserving the River Raisin watershed and its wetlands, lakes, rivers and tributaries through advocacy, public education and water quality monitoring; and

WHEREAS the City of Adrian was once a member of the RRWC and through a re-organization effort this organization is once again soliciting membership; and

WHEREAS the Utilities Department utilizes the River Raisin as an outfall at the WWTP and shares a similar position in improving the water quality within the watershed; and

WHEREAS annual municipal membership dues are currently \$2,120.00 calculated based upon the number of acres within the watershed and the population served; and

WHEREAS the Finance Director indicates that there are sufficient funds available for this purpose in the in the Utilities Department Water Fund (591-538.00-805.000); and

WHEREAS the Utilities Director and City Administrator recommend approval of this resolution.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the payment of \$2,120.00 to the RRWC for annual dues for the Utilities Department to become a municipal member of the RRWC and appoints Shane Horn, Utilities Director, as the city representative with Will Sadler, WWTP Superintendent, named as the alternate.

On motion by Commissioner _____,

Seconded by Commissioner _____, this

Resolution was adopted by a _____ vote.



MISCELLANEOUS

TO: DANE C NELSON, CITY ADMINISTRATOR
 FROM: MARCIA M. BOHANNON, TRANSPORTATION COORDINATOR

ADRIAN D.A.R.T. PASSENGER RIDERSHIP REPORT FOR DECEMBER 2012

WEEK END:	DEC 2	DEC 9	DEC 16	DEC 23	DEC 31	TOTAL
MONDAY	387	357	327	105	195	1371
TUESDAY	345	327	340	0	0	1012
WEDNESDAY	329	336	328	233	0	1226
THURSDAY	329	319	348	285	0	1281
FRIDAY	298	343	334	277	0	1252
	1688	1682	1677	900	195	6142

SERVICE DAYS	DEC 2012 (20)	DEC 2011 (21)	+/-	NOV 2012 (21)
SENIORS	964	979	-15	947
HDCP SENIORS	795	796	-1	913
HANDICAPPED	2699	2577	122	2844
WHEELCHAIRS **	359	319	40	397
GENERAL	1684	1891	-207	1663
	6142	6243	-101	6367

	2011	2012	2012	
JANUARY	6594	6855		4%
FEBRUARY	5861	6761		15%
MARCH	7638	6959		-9%
APRIL	6153	6207		1%
MAY	6039	6467		7%
JUNE	5767	5777		0%
JULY	5625	5998		7%
AUGUST	6175	6417		4%
SEPTEMBER	6322	5642		-11%
OCTOBER	6330	7035		11%
NOVEMBER	6472	6367		-2%
DECEMBER	6243	6142		-2%
	75219	76627		2%

** WHEELCHAIR TOTALS ARE INCLUDED IN HANDICAPPED PASSENGER TOTALS

M-2

DEPARTMENTAL REPORT

JANUARY 22, 2013

	DECEMBER 2012	NOVEMBER 2012	DECEMBER 2011	YEAR-TO-DATE 2012	YEAR-TO-DATE 2011
POLICE DEPARTMENT					
Complaints Answered	815	650	732	11,096	9,900
VIOLATIONS					
Moving Citations	105	136	69	1,470	1,274
3-6 am Parking Tickets	204	304	157	2,442	1,822
Non-Moving Citations	11	47	7	264	171
Downtown Parking Tickets	0	0	0	0	0
TOTAL VIOLATIONS	320	487	233	4,176	3,240
ARRESTS	104	84	82	1,434	1,169
FIRE DEPARTMENT (See M-4)					
INSPECTION DEPARTMENT					
Building Permits	27	25	13	292	335
Electrical Permits	15	14	17	267	311
Mechanical Permits	10	22	30	247	296
Plumbing Permits	10	14	11	112	119
Sidewalk Permits	0	0	0	7	7
Sign Permits	2	3	7	65	76
TOTAL PERMITS	64	78	78	990	1,144
Estimated Bldg. Costs	\$0	\$0	\$7,367	\$4,411,251	\$4,933,188
PARKING SYSTEM					
Parking Assessment	\$17,451	\$15,380	\$9,705	\$85,483	\$56,022
Lot Revenue	\$0	\$0	\$0	\$0	\$187
Street Revenue	\$0	\$0	\$0	\$0	\$0
Misc. Revenue	\$7	\$313	\$8	\$496	\$130
Permits	\$0	\$0	\$0	\$792	\$525
Fines	\$0	\$0	\$0	\$0	\$670
Collection Fees	\$0	\$0	\$0	\$0	\$0
Token Sales	\$0	\$0	\$0	\$0	\$0
Contribut-GenFund	\$10,000	\$10,000	\$30,000	\$150,000	\$46,900
Farmers Market Grant	\$0	\$0	\$0	\$280,900	\$0
TOTAL REVENUE	\$27,458	\$25,693	\$39,713	\$517,671	\$104,434
WASTE WATER DEPARTMENT					
M. G. Pumped	140,408	129,855	227,665	1,758,025	2,051,470
Cost of Plant Operation	\$122,849	\$91,706	\$118,791	\$1,351,128	\$1,344,361
WATER DEPARTMENT					
M. G. Pumped	79	76	79	998	1,006
Number of Customers	6,218	6,246	6,237		
	Industrial	Commercial	Residential	Other	TOTAL
M. G. Sold Revenue	\$26,398	\$74,153	\$113,363	\$57,839	\$271,753

*Figures not available

M-3

Adrian Fire Department
December 2012 Report

Fire	Total	Property Loss	Content Loss
Building fire	1	\$15,000	\$50,000
Passenger vehicle fire	1	\$1,000	
	2	\$16,000	\$50,000
Overpressure			
Excessive heat, scorch burns with no ignition	1		
	1		
Rescue			
Rescue, EMS incident, other	22		
Medical assist, assist EMS crew	8		
Emergency medical service, other	30		
EMS call, excluding vehicle accident with injury	115		
EMS call, PDA	2		
EMS call, refused treatment/transport	7		
Motor vehicle accident with injuries	5		
Vehicle accident with injuries, refused treatment	1		
Extrication of victim(s) from vehicle	1		
High-angle rescue	1		
Rescue or EMS standby	1		
	193		
Hazardous Condition			
Gas leak (natural gas or LPG)	2		
Oil or other combustible liquid spill	1		
Electrical wiring/equipment problem, Other	1		
Heat from short circuit (wiring), defective/worn	1		
Power line down	2		
Arcing, shorted electrical equipment	2		
Vehicle accident, general cleanup	1		
	10		
Service Call			
Service Call, other	5		
Smoke Investigation, No action taken	5		
Public service assistance, Other	1		
Public service	1		
Assist invalid	3		
Unauthorized burning	3		
	18		
Good Intent			
Good intent call, Other	1		
Dispatched & cancelled en route	3		
	4		
False Alarms			
False alarm or false call, Other	4		
System malfunction, Other	1		
Alarm system sounded due to malfunction	1		
Smoke detector activation, no fire - unintentional	1		
Alarm system activation, no fire - unintentional	1		
	8		
Total	236	\$16,000	\$50,000
Year to Date	2382	\$376,400	\$96,500
Year to Date 2011	2546	\$2,139,970	\$887,700

17-4

ADRIAN CITY PLANNING COMMISSION
JANUARY 8, 2013
REGULAR MEETING
MINUTES

The regular meeting of the Adrian City Planning Commission was called to order by Chair Jacobitz at 7:00 p.m. in the City Chambers at 159 East Maumee Street.

Present: Mike Jacobitz Chair
 Brian Watson Vice Chair
 Chuck Jacobson City Commissioner
 Tom Blanton
 Chad Johnson
 Marilyn Schebil
 Don Taylor
 Nancy Weatherby

Also Present: Dave Pate Building Official

Absent: Mel Dye

APPROVAL OF MINUTES OF THE
DECEMBER 4, 2012, REGULAR MEETING

There were no corrections or additions to the minutes. Commissioner Weatherby moved that the Minutes of the December 4, 2012, regular meeting be approved as presented. Commissioner Schebil supported. Motion carried unanimously.

CASE NO. 12-021
PUBLIC HEARING TO HEAR AND CONSIDER COMMENTS TO
REZONING 960 ADDISON, 1029 ELM STREET
AND 893 EAST SIENA HEIGHTS DRIVE
FROM R-4 SINGLE FAMILY RESIDENTIAL
AND RM-1 MULTIPLE FAMILY RESIDENTIAL TO
ERO EDUCATION, RESEARCH AND OFFICE

Chair Jacobitz explained to the audience the procedures of rezoning and the criteria the Planning Commission considers in reaching a decision. Commissioner Watson arrived at 7:03 p.m. Dr. J. Lee Johnson, representing Siena Heights University, was present for this meeting. After some discussion, the Commission will consider these properties separately. The University requests the rezoning of their property from R-4 Single Family Residential and RM-1 Multiple Family Residential to ERO Education Research and Office. Two of the properties abut university property and the third one is across the street. The university is the property owner of all three properties. After discussion,

the Commission will review the properties separately. The public hearing was open. The Commission first discussed the rezoning of 960 Addison Street. This was formerly a 4 unit apartment building, which was demolished last year and the property remains vacant. The parcel abuts university property immediately to the east and is located at the southeast corner of Addison and East Siena Heights. Bill Hoffman, 826 East Siena Heights, is concerned about parking; students are parking on the street all the time now. There were no further comments from the audience. No telephone calls or written communications were received concerning this request were received. The Commission then discussed 893 East Siena Heights. Presently used for offices for university staff. Formerly was a single family residence. It abuts university property immediately to the east and two single family residences to the west. There were no comments from the audience. No telephone calls or written communications were received concerning this request were received. The Commission then discussed 1029 Elm Street. Presently used as a single family home. The parcel is located across Elm Street from the new athletic complex. The proposed future use would be for over-flow parking. The parcel abuts Autumn Ridge Apartments to the south and a single family residence to the north. The parcel has frontage on both Elm Street and Oakwood Road. There were no comments from the audience. No telephone calls or written communications were received concerning this request were received. The public hearing closed. The Commission could find no objections to rezoning 960 Addison or 893 East Siena Heights Drive. Dr. Johnson talked about the possibility of constructing an academic building on the Addison Street site, as the University wants to add new programs. However, the parcel is not large enough for this. This parcel abuts two single family homes on Addison to the south. Dr. Johnson described the different university departments that have used 893 East Siena Heights for office purposes. There was no further discussion or questions from the Commission. Commissioner Watson moved that the Planning Commission recommend to the City Commission the approval of rezoning 960 Addison Street from RM-1 Multiple Family Residential to ERO Education, Research and Office and that the Planning Commission adopt the following resolution in support of this recommendation. Commissioner Taylor supported. A roll call vote was made.

In Favor of Motion: Weatherby, Johnson, Watson, Jacobson, Schebil, Taylor, Jacobitz

Against Motion: none

There was discussion concerning rezoning 1029 Elm Street, which has a parcel size of 1.434 acres and is located across Elm Street from the university. There is a possibility that this parcel could have a use that would be objectionable to the one-family residence to the north. The ERO District allows some uses that may not be compatible with residential; however, there is ERO across the street already. Dr. Johnson mentioned the possibility of this parcel being used for overflow parking for sporting events, since this property is across from the athletic complex and stadium. Also, the university has more parking now than they did two years ago. The existing house and outbuilding on this property are scheduled to be demolished in May of this year. Commissioner Blanton arrived at 7:31 p.m. City of Adrian Mayor, Greg DuMars addressed the Commission saying that the City has a very good relationship with Siena Heights University, and that the University has shown they will do the right thing.

Commissioner Taylor moved that the Planning Commission recommend to the City Commission the approval of rezoning 1029 Elm Street from R-4 Single Family Residential to ERO Education, Research and Office and that the Planning Commission adopt the following resolution in support of this recommendation. Commissioner Schebil supported. The Planning Commission acknowledged that there were no comments received from the neighbors on any of these properties, the Mayor stated the City has a good relationship with the University, and by these statements the Planning Commission could support this rezoning with the feeling that rezoning these parcels would not be detrimental to the surrounding properties. A roll call vote was made.

In Favor of Motion: Blanton, Weatherby, Johnson, Watson, Jacobson, Schebil, Taylor, Jacobitz

Against Motion: none

Motion carried unanimously.

Commissioner Watson moved that the Planning Commission recommend to the City Commission the approval of rezoning 893 East Siena Heights Drive from R-4 Single Family Residential to ERO Education, Research and Office and that the Planning Commission adopt the following resolution in support of this recommendation.

RESOLUTION

WHEREAS, Siena Heights University has submitted a request for rezoning 960 Addison Street, 1029 Elm Street and 893 East Siena Heights Drive, three parcels identified in the Case File 12-021, from R-4 Single Family Residential and RM-1 Multiple Family Residential to ERO Education, Research and Office; and

WHEREAS, the former use of the parcels were two 1-family and one multi-family residences; and

WHEREAS, the present use of these parcels is one 1-family residence, one professional office use and one vacant lot; and

WHEREAS, the City of Adrian Comprehensive Plan Future Land Use Map calls for the designation of such parcels as Quasi-Public/College or University and Multiple Family Residential; and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the Zoning/Development Regulations, Article XXVIII - Amendments pertaining to Official Zoning Map Amendments;

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department to approve this request; and

BE IT FURTHER RESOLVED that this request would be in compliance with the City of Adrian Comprehensive Plan Future Land Use Map; and

BE IT FURTHER RESOLVED that this rezoning would not have a potentially negative impact on the surrounding residential neighborhood; and

BE IT FURTHER RESOLVED that since the ownership and use of this property has changed, the zoning should be consistent with the ordinance; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for Official Zoning Map Amendments; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approve the application for rezoning Parcels XA0-100-0020-00, XA0-100-0053-01 and XA0-100-0046-02; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission recommends that the Adrian City Commission approve an ordinance to amend the City of Adrian Official Zoning Map in accordance with said findings.

Commissioner Blanton supported. A roll call vote was made.

In Favor of Motion: Johnson, Watson, Jacobson, Schebil, Taylor, Jacobitz, Blanton, Weatherby

Against Motion: none

Motion carried unanimously.

CASE NO. 12-024
PUBLIC HEARING TO HEAR AND CONSIDER COMMENTS TO
REZONING CITY OWNED LAND ON WEST BEECHER STREET
FROM RT TWO FAMILY RESIDENTIAL AND
B-2 COMMUNITY BUSINESS TO
I-2 GENERAL INDUSTRIAL

Mr. Chris Miller, Economic Development Coordinator for the City of Adrian, was present for this meeting. The City has been receiving inquiries for large industrial sites and there are not enough large parcels to satisfy the potential employers. The bulk of the property is zoned commercial; however, the market has gone toward industrial sites. This vacant land was purchased by the City several years ago and contains 103 acres. There is a 100 foot wide strip of land fronting on West Beecher Street that would give access to this property. There was discussion on allowed uses in the I-2 District being objectionable. Mr. Miller felt there would be mostly manufacturing uses on this parcel. The Chair informed the audience and Commission of the various uses allowed by right and through zoning exception permits which the I-2 District would permit. The I-2

District also allows uses permitted in the I-1 Light Industrial District. The public hearing was opened. William Marvin, 1142 Glendale, asked for the location of the property being considered. The Commission informed him of this. There were no further comments from the audience. No written communications or telephone calls were received. The public hearing closed. There was discussion on whether the I-2 district would be appropriate; however, the property owner could put in deed restrictions on how the property is to be used. The Commission discussed concerns with this zoning classification being so close to the mobile home park to the east, this is an established neighborhood. There was discussion that any new industrial facility would need site plan review and could restrict impact to neighbors with buffering requirements. Commissioner Watson moved that the Planning Commission recommend approval of rezoning City owned property on West Beecher Street from RT Two Family Residential and B-2 Community Business to I-2 General Industrial and that the Planning Commission adopt the following resolution in support of this rezoning.

RESOLUTION

WHEREAS, the City of Adrian has submitted a request for rezoning vacant land on the north side of West Beecher Street, known as Parcel No. XA0-104-3900-01 as identified in the Case File 12-024, from RT Two Family Residential and B-2 Community Business to I-2 General Industrial; and

WHEREAS, the present use of the parcel is farm land; and

WHEREAS, the proposed use of the parcel would be for industrial development sites; and

WHEREAS, the City's interest in developing this property for employment opportunities and tax base has not changed; and

WHEREAS, the City of Adrian Comprehensive Plan Future Land Use Map calls for the designation of such parcel as Flexible Development Area; and

WHEREAS, that though this request would not be in compliance with the City of Adrian Comprehensive Plan Future Land Use Map, the interest in large industrial sites has been demonstrated; and

WHEREAS, this property abuts the north end of the Adrian Industrial Park which is zoned I-1 Light industrial District; and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the Zoning/Development Regulations, Article XXVIII - Amendments pertaining to Official Zoning Map Amendments;

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department to approve this request; and

BE IT FURTHER RESOLVED that since the future use of this property has changed, the zoning should be consistent with the ordinance; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for Official Zoning Map Amendments; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approve the application for rezoning Parcel XA0-104-3900-01; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission recommends that the Adrian City Commission approve an ordinance to amend the City of Adrian Official Zoning Map in accordance with said findings.

Commissioner Blanton supported. A roll call vote was made.

In Favor of Motion: Watson, Jacobson, Schebil, Taylor, Jacobitz, Blanton, Weatherby, Johnson

Against Motion: none

Motion carried unanimously.

CASE NO. 12-022
PUBLIC HEARING TO HEAR AND CONSIDER COMMENTS TO
A TEXT AMENDING TO THE ZONING/DEVELOPMENT REGULATIONS
PERTAINING TO CHURCHES AND ASSEMBLY USES

Chair Jacobitz described the proposed changes to the audience and the Commission. The public hearing was opened. There were no comments from the audience. No written communications or telephone calls were received. Public hearing closed. Commissioner Watson moved that the Planning Commission recommend to the City Commission the approval of these proposed text amendments as submitted.

1. That Section 2.36 of Article II be amended as follows: *(New text show in bold and deleted text shown in strikethrough)*

2.36 Church **Reserved for future use**

~~A church is a building used principally for religious worship, but the word "church" shall not include or mean an undertaker's chapel or funeral building.~~

2. That a new Section 2.18.1 be added to Article II to read as follows: *(New text shown in bold)*

2.18.1 Assembly Hall

A building or facility used primarily to provide meeting space for social gatherings, including but not limited to wedding receptions, graduation parties and business or retirement functions. This term includes, but is not limited to, a banquet hall and rental hall.

3. That a new Section 2.99.271 be added to Article II to read as follows: *(New text shown in bold)*

2.99.271 Theater or Concert Hall

A building or facility used primarily for the presentation of motion pictures or live performances for observation by patrons. The term does not include an adult entertainment establishment (see Section 17.2, paragraph 3, B).

4. That a new Section 2.99.325 be added to Article II to read as follows: *(New text shown in bold)*

2.99.325 Worship Hall

A building or facility used principally for religious worship, including churches, synagogues, cathedrals, tabernacles, temples, mosques and shrines but not undertaker's chapels or funeral buildings.

5. That Paragraph 1 of Section 5.2 of Article V be amended to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

SECTION 5.2 USES SUBJECT TO ZONING EXCEPTION PERMIT:

1. **Churches ~~Worship Halls~~** subject to Section 25.07

6. That Paragraph 1 of Section 7.2 of Article VII be amended to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

SECTION 7.2 USES SUBJECT TO ZONING EXCEPTION PERMIT:

1. **Churches ~~Worship Halls~~** subject to Section 25.07.

7. That Paragraph 1 of Section 10.2 of Article X be amended to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

SECTION 10.2 USES SUBJECT TO ZONING EXCEPTION USE PERMIT:

1. **Churches, ~~Worship Halls~~** subject to Section 25.07.

8. That Paragraph 4 of Section 12.03 of Article XII be amended to read as follows:
(New text shown in bold and deleted text shown in strikethrough)

SECTION 12.03 USES PERMITTED WHICH REQUIRE A ZONING EXCEPTION PERMIT:

1. Pharmacies and prescription centers subject to the following conditions:
 - a. The facility must be located in a medical clinic, hospital, convalescent or nursing home.
 - b. Off-street parking shall be in accordance with Section 4.37.
 2. Hospitals, subject to Section 25.06.
 3. Mortuaries and funeral homes subject to Section 14.03 (9).
 4. ~~Churches,~~ **Worship Halls** subject to Section 25.07.
9. That Paragraph 5 of Section 12A.03 of Article XIIA be amended to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

SECTION 12A.03 USES SUBJECT TO A ZONING EXCEPTION PERMIT:

1. Mortuaries, subject to Section 14.03 (9).
 2. Standard restaurants as defined in Section 2.99.15 (D), subject to Section 4.37 (H) (3) (g).
 3. Bed and breakfast facilities subject to Section 25.04.
 4. Group family homes, subject to Section 2.52 (C) and Section 25.15.
 5. ~~Churches,~~ **Worship Halls** subject to Section 25.07.
10. That Paragraph 7 of Section 14.02 of Article XIV be amended to read as follows:
(New text shown in bold and deleted text shown in strikethrough)

SECTION 14.02 PRINCIPAL USES PERMITTED: In a B-2 Community Business District, no building or land shall be erected except for one or more of the following specified uses:

1. Any principal permitted use in the B-1 Local Business District.
2. Post offices.
3. Photographic reproduction, blueprinting and print shop.

4. Sit down restaurants and taverns.
5. (reserved for future use)
6. Establishments of electricians, plumbers, heating contractors, bakers, painters, or similar trades in conjunction with a retail sales operation.
7. ~~Theaters, assembly halls, concert halls or similar places of assembly when conducted within enclosed buildings.~~

(reserved for future use)

11. That Paragraph 8 of Section 15.02 of Article XV be amended to read as follows:
(New text shown in bold and deleted text shown in strikethrough)

SECTION 15.02 PRINCIPAL USES PERMITTED: In a B-3 Central Business District, no building shall be erected except for one or more of the following specified uses:

1. Any generally recognized retail business which supplies commodities on the premises within a completely enclosed building, such as, but not limited to: foods, liquor, furniture, clothing, dry goods, notions, drugs, or hardware.
2. Any personal service establishment which performs services on the premises within a completely enclosed building, such as, but not limited to: repair shops (watches, radio, television, shoe, etc.), tailor shops, beauty parlors, barber shops, interior decorators, photographer and dry cleaners.
3. Restaurants and taverns where the patrons are served while seated within a building occupied by such establishment, and where in said establishment does not extend as an integral part of, or accessory thereto, any service of a drive-in or open front store.
4. Offices and office buildings of an executive, administrative or professional nature.
5. Hotels and motels.
6. Post offices and libraries.
7. Mixed uses i.e. commercial and residential uses combined in one structure, subject to Section 12.03.5.

8. ~~Theaters, banquet facilities, concert halls, or places of assembly that promote pedestrian shopping and the stability of retail development when said uses are conducted completely within enclosed buildings. The Board of Appeals shall have the power and duty to authorize in specific cases a relaxation of the provisions of this Ordinance through a variance as will not be contrary to public interest where, owing to special conditions, a literal enforcement of the provisions of this Ordinance would result in unnecessary hardship or practical difficulty.~~

(reserved for future use)

12. That new Paragraphs 5, 6 and 7 be added to Section 15.03 of Article XV to read as follows: *(New text shown in bold)*

SECTION 15.03 USES SUBJECT TO A ZONING EXCEPTION PERMIT:

1. Sidewalk Cafes: In the interest of promoting business by increasing activity and improving the general business climate in business districts, the City Administrator may issue revocable permits to businesses who apply for a permit to operate a sidewalk café, as an extension of a compatible existing business, on a portion of a City sidewalk, alley, or other outside property adjacent to the existing business. The use of the café shall be limited to activities carried on by the existing business.

(Subsections a through c)

2. Group family homes, subject to 2.52 (C) and Section 25.15
3. Government and administrative buildings including courthouses, jails, fire stations and city hall, subject to the following standards and conditions:

(Subsections a through e)

4. Student Group Homes subject to Section 2.41.01 (C) and Section 25.15A.
5. **Worship Halls, subject to Section 25.07**
6. **Assembly Halls, subject to Section 25.07**
7. **Theater or Concert Halls, subject to Section 25.07**

13. That Subparagraph e of Paragraph 2 of Section 16.02 of Article XVI be deleted as follows: *(Deleted text shown in strikethrough)*

SECTION 16.02 PRINCIPAL USES PERMITTED: In a B-4 Shopping Center District no building or land shall be used and no building shall be erected for one or more of the following specified uses provided that all business establishments shall be of a retail and/or service nature and that all businesses, service or processing be conducted completely within a permanent and enclosed building, except for off-street parking, loading and specified open air businesses.

1. Any retail business or service establishment permitted in a B-1 District subject to the regulations applicable in the following sections of this ARTICLE.
2. All retail business, service establishments or processing uses as follows:
 - a. Any retail business whose principal activity is the sale of merchandise in an enclosed building.
 - b. Any service establishment of an office, showroom or workshop nature of an electrician, decorator, dressmaker, tailor, baker, painter, upholsterer or an establishment doing radio or home appliance repair, photographic reproduction, and similar service establishments that require a retail adjunct.
 - c. Private clubs, fraternal organizations and lodge halls.
 - d. Restaurants or other places serving food or beverage.
 - e. ~~Theaters, assembly halls, concert halls or similar places of assembly when conducted completely within enclosed buildings.~~

14. That new Paragraphs 4, 5 and 6 be added to Section 16.03 of Article XVI to read as follows: *(new text shown in bold)*

SECTION 16.03 USES SUBJECT TO A ZONING EXCEPTION PERMIT:

1. Open air business use when developed in planned relationship with B-4 District as follows:

(Subparagraphs a through c)

2. Bowling alley, billiard hall, indoor archery range, indoor tennis courts, indoor skating rink or similar forms of indoor commercial recreation subject to the following conditions:

(Subparagraph a)

3. Automobile service centers, including a gasoline service station subject to the following conditions:

(Subparagraph a)

4. **Worship Halls, subject to Section 25.07**

5. **Assembly Halls, subject to Section 25.07**

6. **Theater or Concert Halls, subject to Section 25.07**

15. That Paragraph 5 be amended and a new Paragraph 6 be added to Section 25.01 of Article XXV to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

SECTION 25.01 GENERAL REQUIREMENTS: The requirements set forth in this section apply to all uses specified as being subject to a zoning exception permit. The Planning Commission shall consider these requirements when reviewing any application for a zoning exception permit.

1. The proposed use meets all of the specific requirements set forth for each use specified as being subject to a zoning exception permit.
2. Granting the permit will not adversely affect environmental conditions or the value of surrounding properties.
3. The proposed use is compatible with the adjacent and surrounding properties.
4. The proposed use is consistent with the City's future land use plan.
5. ~~Enumerated below are the site facility and design standards for the uses subject to a zoning exception permit. Except where discretion is left to the Planning Commission in their consideration of a zoning exception permit, any deviation of requirements shall require that a variance be granted by the Zoning Board of Appeals.~~

Proposed expansions of existing uses, where such a use in the district would require a Zoning Exception Permit, are subject to the same application and review process as if the expansion were a new use.

6. Enumerated below are the site facility and design standards for the uses subject to a zoning exception permit. Except where discretion is left to the Planning Commission in their consideration of a zoning exception permit, any deviation of requirements shall require that a variance be granted by the Zoning Board of Appeals.
16. That Section 25.07 of Article XXV be amended to read as follows: *(New text shown in bold and deleted text shown in strikethrough)*

SECTION 25.07 CHURCHES:

1. ~~Minimum lot width shall be one hundred and fifty (150) feet.~~
2. ~~Minimum lot area shall be two (2) acres.~~
3. ~~For every foot of height by which the building, exclusive of spire, exceeds the maximum height limitation for the district, an additional (to the minimum) foot of front, side or rear yard setback shall be provided.~~
4. ~~The lot location shall be such that at least one (1) property line abuts a collector street, secondary thoroughfare, or major thoroughfare. All ingress to the lot shall be directly onto said thoroughfare.~~
5. ~~Off street parking shall be prohibited within the required front yard setback area.~~

SECTION 25.07 ASSEMBLY HALLS, THEATERS, CONCERT HALLS AND WORSHIP HALLS

1. **The lot location shall be such that at least one (1) property line abuts a collector street, secondary thoroughfare, or major thoroughfare. All ingress to the lot shall be directly onto said thoroughfare.**
2. **Off-street parking shall be prohibited within the required front yard setback area.**
3. **At the discretion of the Planning Commission, Worship Halls in residential districts may be permitted to exceed the maximum height limitation for the district, provided that for every foot of height by which the building (exclusive of any spire) exceeds the maximum height limitation, an additional foot of front, side and rear yard setback shall be provided.**

4. **Minimum lot width shall be one hundred and fifty (150) feet.**
5. **In the residential districts where Worship Halls are permitted and in the B-4 Planned Shopping Center district, minimum lot area shall be two (2) acres.**
6. **In the B-3 Central Business district, minimum lot area shall be one (1) acre.**

Commissioner Jacobson supported. A roll call vote was made.

In Favor of Motion: Jacobson, Schebil, Taylor, Jacobitz, Blanton, Weatherby, Johnson, Watson

Against Motion: none

Motion carried unanimously.

CASE NO. 12-023
PUBLIC HEARING TO HEAR AND CONSIDER COMMENTS TO
A TEXT AMENDMENT TO THE ZONING/DEVELOPMENT REGULATIONS
PERTAINING TO FRONT PORCHES

This amendment would allow front porches which exist within the front setback to be allowed to be screened in with restrictions. The public hearing opened. There were no comments from the audience. No written communications or telephone calls were received. Public hearing closed. Commissioner Watson moved that the Planning Commission recommend to the City Commission the approval of this proposed text amendment as submitted.

1. That Subsection 3c of Section 24.02 of Article XXIV – Schedule of Regulations be amended to read as follows: *(New language appears in bold – deleted language is in strikethrough)*

SECTION 24.02 – FOOTNOTES TO SCHEDULE OF REGULATIONS

- A. In all residential districts, the required front yard shall not be used for off-street parking, loading or unloading, and shall remain as open space unoccupied and unobstructed from the ground upward except for the following:
 1. Landscaping and plant materials
 2. Vehicle access drives

3. Porches, patios and decks shall be permitted to extend nearer than the required front yard setback in the R-3, R-4 and RT zoning districts. Such additions shall not be higher than the first story of the principal structure, or 12', whichever is less, and may not extend nearer to the front lot line than 15'. The porch, patio or deck shall not extend farther toward the front property line than 12' from the principal structure to which it is attached. Further, the following conditions shall be met:
 - a. Opening Railing – 50% open between rails complying with Michigan Residential Building Code (M.R.B.C.)
 - b. Deck to ground to be enclosed by appropriate skirting
 - c. ~~No screening or enclosing of structure by an material~~

Porches, patios and decks shall not be enclosed by any material, including paneling, windows, siding, Visqueen® or other plastic sheeting material. Such structures may be partially or fully enclosed with window screening material made of aluminum, fiberglass, brass or bronze, provided that such material is no finer than 18 x18 (wires per inch) mesh and installed and maintained in a neat and professional manner.

Sub-Sections B through U are unchanged.

Commissioner Schebil supported. A roll call vote was made.

In Favor of Motion: Schebil, Taylor, Jacobitz, Blanton, Weatherby, Johnson, Watson, Jacobson

Against Motion: none

Motion carried unanimously.

PRESENTATION BY MR. DON BAUMGARTNER
FOR A NEW PROPOSED PROJECT AT
1421 SOUTH MAIN STREET

Presentation was made by Mr. Don Baumgartner and Mr. Doug Baumgartner. They are the owners of this property, which was formerly a Long John Silver's restaurant. The building has recently been demolished. Mr. Baumgartner showed the Commission a sketch of a proposed development on the property, with two tenant spaces and parking around the front and sides of the building. The Commission had no comments or objections to the proposed development and looked forward to the final site plan review. No action taken by the Commission.

DISCUSSION ON TEMPORARY/SEASONAL USE PERMITS

The language for temporary uses does not differentiate between what are temporary uses and what are considered seasonal uses, and the amount of time such uses should be allowed. The City Attorney has rendered an opinion that a temporary use cannot exist past six years. After some discussion, Commissioner Weatherby moved that the Planning Commission set a public hearing at their next scheduled meeting to hear and consider comments to a text amendment pertaining to temporary and seasonal use permits. Commissioner Taylor supported. Motion carried unanimously.

DISCUSSION ON ZONING FOR ARTISTS STUDIOS

This type of use is not mentioned as an allowed use in the Zoning/Development Regulations. There was discussion on what zoning districts to allow such uses and if allowed in the downtown should they be mandated to the second floor, with the first floor remaining for retail use. Mr. Miller mentioned that the market dictates this and the less regulation the better. After discussion, the Planning Commission will get an opinion from the Downtown Development Authority (DDA) and discuss this issue again at the February meeting.

COMMUNICATION ITEMS

Capital Budget Recommendation: Mr. Dane Nelson, City Administrator, was present and explained several points in the submitted report. The Planning Commission will consider a recommendation of this report at their February meeting.

Sign Committee: A first draft will be available for comment at an informal open house on Tuesday, January 29, 2013, at the City Chambers between 5:30 and 7:30 p.m. Anyone interested in this is invited to attend.

There being no further discussion the meeting adjourned at 8:55 p.m.

Respectfully submitted,

Denise Cook, Secretary

17-3

ZONING BOARD OF APPEALS
JANUARY 8, 2013
REGULAR MEETING
MINUTES

The regular meeting of the Zoning Board of Appeals was called to order by Vice Chair Bily at 6:30 p.m. in the City Chambers at 159 East Maumee Street.

Present: Cindy Bily Vice Chair
 Greg DuMars Mayor
 Mike Jacobitz
 Maralee Koleski

Also Present: Gerry Burg Alternate
 Michael McGrath Alternate
 Dave Pate Building Official

Absent: Mike Berthold Chair

APPROVAL OF MINUTES OF THE
OCTOBER 2, 2012, REGULAR MEETING

There were no corrections or additions to the minutes. Board Member Burg moved that the Minutes of the October 2, 2012, regular meeting be approved as presented. Board Member Koleski supported. Motion carried unanimously.

CASE NO. 12-026
REQUEST FOR APPEAL CONCERNING
EXTENSION OF TIME FOR TEMPORARY BUILDINGS

Appellants Mr. Ralph Tillotson and Mr. Mark Tillotson were present for this meeting. Also present was their legal counsel Mr. Fred Lucas. Last year the City Attorney gave an opinion that the maximum time that a temporary use may exist is 6 years. Appellants operate a fruit and vegetable stands at the Adrian Mall, 1357 South Main Street and also at 1165 North Main. The Zoning Board of Appeals has given both locations five year extensions several times. Mr. Mark Tillotson addressed the Board on their request. Mr. Lucas had talked to the City Attorney concerning the possibility of a zoning exception permit that would allow them to continue operating. Board Member Jacobitz mentioned the Planning Commission will consider a possible text amendment to the Zoning/Development Regulations that would give a better definition between temporary and seasonal uses. Presently the ordinance does not distinguish between the two uses. After some discussion, the appellants withdrew their petition at this time and asked that the petition be withdrawn with the opportunity to reapply at a later date if need be.

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Board Member Jacobitz moved that the Zoning Board of Appeals recognizes the Tillotson's concerns and while this is in the process of a change of ordinance the Board recognizes their right to an appeal. Board Member DuMars supported. A roll call vote was made.

In Favor of Motion: Dumars, Koleski, Jacobitz, Burg, Bily

Against Motion: none

Motion carried unanimously.

There being no further business the meeting adjourned at 6:49 p.m.

Respectfully submitted,

Denise Cook, Secretary