



PRE-MEETING AGENDA

ADRIAN CITY COMMISSION
AGENDA
PRE-MEETING STUDY SESSION
AUGUST 16, 2010
5:30 P.M.

The City Commission will meet for a pre-meeting study session on Monday, August 16, 2010, at 5:30 p.m. at the City Chambers Building, 159 E. Maumee St., to discuss the following:

- I. Solid Waste Discussion
- II. Other Items as Time Permits



COMMISSION AGENDA

**AGENDA
ADRIAN CITY COMMISSION
AUGUST 16, 2010
7:00 P.M.**

- I. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE TO THE FLAG
- II. ROLL CALL
- III. APPROVAL OF MINUTES OF THE AUGUST 2, 2010 REGULAR MEETING OF THE ADRIAN CITY COMMISSION
- IV. PRESENTATION OF ACCOUNTS
- V. COMMUNICATIONS
 - 1. **C-1. Finance Department.** FY2009-10 Year-End Unaudited Financial Report
- VI. PUBLIC COMMENTS
- VII. CONSENT AGENDA
 - A. RESOLUTIONS
 - 1. **CR10-049. Historic District Commission.** Resolution to approve the reappointment of Dr. John Weeks to the Historic District Commission for a 3-year term.
 - 2. **CR10-050. City Commission.** Resolution to change first meeting date in September to Tuesday, September 7, 2010, in observance of Labor Day.
 - 3. **CR10-051. Utilities O & M & Public Works.** Resolution to award bid for asphalt pavement repairs. Approximately 8,000 sq. ft. of patching will be completed in areas where pavement was damaged due to repairs for utilities, sanitary and storm sewer systems.
- VIII. REGULAR AGENDA
 - A. ORDINANCES
 - 1. **Ord. 10-008. Zoning/Development Regulations**
Introduction of an Ordinance to amend Section 3.1 of Article III of the Zoning/Development Regulations, and the Zoning Map, by deleting the following property from the R-4 Single Family Residential District, and including the same in the ERO – Education, Research and Office District. More commonly known as 1040 Elm Street. Approval will combine this parcel with the Siena Heights University Campus.

B. SPECIAL ORDER

1. **SO-1. Community Development.** Public hearing to hear and consider comments to approval of an application for an Industrial Facilities Tax (IFT) Exemption Certificate for Adrian Precision Machining, 605 Industrial Drive, for a twelve-year period. The IFT Exemption would allow for the purchase of additional machinery and retention of 9 jobs.

C. RESOLUTIONS

1. **R10-102. Community Development.** Resolution to (approve) (deny) an Industrial Facilities Tax (IFT) Exemption Certificate for Adrian Precision Machining, 605 Industrial Drive, for a twelve-year period.
2. **R10-103. Public Works.** Resolution to approve the purchase of a dump truck with underbody plow for use by Public Works staff.
3. **R10-104. Water Treatment Plant.** Resolution to approve the renewal of a contract with Pohlkat, Inc. for the removal of lime residuals from the Water Treatment Plant. Pohlkat proposes to remove 15,000 yd³ lime residual from Lagoon #1 along Bent Oak at the 2008 contract price.
4. **R10-105-A. Engineering.** Resolution to award the bid for refuse and recycling collection services to Stevens Disposal & Recycling Services, Inc; or
R10-105-B. Engineering. Resolution to award the bid for refuse and recycling collection services to Republic Services, Inc.
5. **R10-106. Finance Department.** Resolution to adopt an amendment to the City of Adrian Investment Policy (Revision No. 2), that the City Clerk be authorized to sign financial institution corporate resolutions authorizing City appointees to sign for individual investment transactions on behalf of the City of Adrian, that a copy of the revised Investment Policy be provided to all financial intermediaries, brokers or dealers doing business with the City of Adrian, and that certain provisions of the 1998 Investment Policy shall remain in force.

I X. MISCELLANEOUS

1. Departmental Report
2. Fire Department Report
3. Planning Commission Minutes (08/03/10)
4. D.A.R.T. Passenger Ridership Report

X. PUBLIC COMMENTS

X I. COMMISSION COMMENTS



MINUTES

**MINUTES
ADRIAN CITY COMMISSION
AUGUST 2, 2010
7:00 P.M.**

Official proceedings of the August 2, 2010 regular meeting of the City Commission, Adrian, Michigan.

The regular meeting was opened with a moment of silence and the Pledge of Allegiance to the Flag.

PRESENT: Mayor McDowell, Commissioners DuMars, Warren, Carrico and Osborne and Steele

ABSENT: Commissioner Clegg

Mayor McDowell in the Chair.

Commissioner DuMars moved to excuse Commissioner Clegg, seconded by Commissioner Carrico, motion carried by a unanimous vote.

Commissioner DuMars moved to approve the minutes of the July 19, 2010 regular meeting of the Adrian City Commission, seconded by Commissioner Warren, motion carried by a unanimous vote.

PRESENTATION OF ACCOUNTS

Utility Department Receiving Fund Voucher #3296 through #3303	\$155,849.17
General Fund Vouchers #19978 through #20007	\$393,097.91
Clearing Account Vouchers amounting to	<u>\$318,057.06</u>
TOTAL EXPENDITURES	<u>\$867,004.74</u>

On motion by Commissioner Steele, seconded by Commissioner DuMars, motion carried by a unanimous vote.

COMMUNICATIONS

1. **C-1 - Finance Department.** Communication regarding the Dodd-Frank Wall Street Reform and Consumer Protection Act which permanently raises the current standard maximum deposit insurance (FDIC) at banks and savings associations to \$250,000.
2. **C-2 - Finance Department.** Report from Finance Director regarding Municipal Employees Retirement System's (MERS) Annual Actuarial Valuation Reports and Investment Income Analysis based on historical data over the past 24 years.

3. **C-3. Finance Department.** Correspondence from the Municipal Employee Retirement System regarding new rules on rehiring of retirees from the same municipality, which will take effect on January 1, 2011.

PUBLIC COMMENTS

1. Harold Frederick, 1340 Oregon Rd., addressed the Commission about the need for brush pickup to continue. Also felt there were too many workers at the drop off site.

CONSENT AGENDA

RESOLUTION CR10-044

RE: ADMINISTRATION – Appointment of Delegates to the Annual Municipal Employees Retirement System (MERS) Meeting

WHEREAS, the Michigan Municipal Employees Retirement System (MERS) is having its annual meeting of participating municipalities; and

WHEREAS, it is necessary that one officer and one employee of the City of Adrian be designated by each municipality, with respective alternates; and

WHEREAS, there has been an election held by employees of the City of Adrian.

NOW, THEREFORE, BE IT RESOLVED, that Joshua North be designated as the employee representative and Cindy Prue as the alternate employee delegate; and be it

FURTHER, RESOLVED that Jeff Pardee be designated as the City officer delegate and that Pat Baker be designated as the alternate officer delegate to attend the meeting at the Radisson Plaza Hotel in Kalamazoo, MI on September 15 -17, 2010 in accordance with the provisions of the Municipal Employees Retirement Act No. 135, Public Act of 1945, as amended.

RESOLUTION CR10-045

RE: CITY COMMISSION - RECOGNIZING LENAWEE COUNCIL FOR THE VISUAL ARTS (LCVA) AS A NONPROFIT FOR THE PURPOSE OF CONDUCTING A RAFFLE FOR ART-A-LICIOUS EVENT

WHEREAS, the request from the Lenawee Council for the Visual Arts (LCVA) of Adrian, County of Lenawee, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining a charitable gaming license be considered for approval.

RESOLUTION CR10-046

RE: HISTORIC DISTRICT COMMISSION – Reappointment to Board

WHEREAS, the term of office of Dr. Peter Barr on the Historic District Commission will expire in August, which will create a vacancy; and

WHEREAS, this vacancy must be filled in accordance with the Adrian City Charter; and

WHEREAS, Dr. Barr has expressed a willingness to continue serving on the Historic District Commission, if reappointed; and

WHEREAS, the Adrian City Commission has given careful consideration to the reappointment of Dr. Peter Barr.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission does hereby approve the reappointment of Dr. Peter Barr to the Historic District Commission for a three year term that will expire in 2013.

RESOLUTION CR10-047

RE: ADRIAN PRECISION MACHINING - ACT 198 INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE APPLICATION ESTABLISHMENT OF PUBLIC HEARING

WHEREAS, the State of Michigan has adopted the Plant Rehabilitation and Industrial Facilities Development Districts Act, Public Act 198 of 1974, as amended (Act 198); and

WHEREAS, Act 198 provides for creation of Industrial Development and Rehabilitation Districts, and for review and approval of exemption certificate requests; and

WHEREAS, the City of Adrian has received an Industrial Facilities Exemption Certificate request from Adrian Precision Machining for an investment of personal property within Adrian Industrial Development District #15; and

WHEREAS, Act 198 requires notification of the City Assessor and the legislative body of each taxing unit which levies ad valorem taxes on property within said Adrian Industrial Development District #15, and provision of an opportunity to be heard on this matter prior to consideration of action of the Industrial Facilities Exemption Certificate request.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission hereby acknowledges receipt of said Industrial Facilities Exemption Certificate from Adrian Precision Machining, authorizes the scheduling of a public hearing for Monday, August 16, 2010, 7:00 p.m. in the City Chambers Building to receive comments on this matter, and directs the City Clerk to provide notice to the appropriate taxing units and the public as required by Act 198.

RESOLUTION CR10-048

RE: CLERKS OFFICE – Reappointments to Election Commission

WHEREAS, the terms of office of Waneta Raloff, Jane Castle and Margaret Noe on the Election Commission have expired, which has created vacancies on this board; and

WHEREAS, these vacancies must be filled in accordance with the Adrian City Charter; and

WHEREAS, Waneta Raloff, Jane Castle and Margaret Noe have expressed a willingness to continue serving on the Election Commission, if reappointed; and

WHEREAS, the Adrian City Commission has given careful consideration to the reappointment of the above-named individuals to the Election Commission.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission does hereby approve the reappointment of Waneta Raloff, Jane Castle and Margaret Noe to the Election Commission for one year terms that will expire in 2011.

On motion by Commissioner DuMars, seconded by Commissioner Steele, Consent Resolutions CR10-044 through CR10-048 were adopted by a unanimous vote.

REGULAR AGENDA

ORDINANCES

1. **Ord. 10-006.** Second reading and adoption of an Ordinance to amend Article IV, Section 4.42 (B) of the Zoning/Development Regulations. Changes distance from street for vision obstructions at the intersections of two streets and driveway/street intersections.

On motion by Commissioner Steele, seconded by Commissioner Warren, this Ordinance was adopted by a unanimous vote.

2. **Ord. 10-007.** Second reading and adoption of an Ordinance to amend Section 3.1 of Article III of the Zoning/Development Regulations, and the Zoning Map, by deleting the Christian Family Centre, more commonly known as 1800 W. US-223, from the R-1 Single Family Residential District, and including the same in the ERO Education, Research and Office District.

On motion by Commissioner DuMars, seconded by Commissioner Steele, this Ordinance was adopted by a unanimous vote.

SPECIAL ORDERS

1. **SO-1. Engineering Department.** Public hearing to hear and consider comments to establishment of a Special Assessment District (SAD #381) for curb and gutter replacement and other appurtenances on Logan Street from Center to Division.

2. **SO-2. Engineering Department.** Public hearing to hear and consider comments to establishment of a Special Assessment District (SAD #382) for curb and gutter replacement and other appurtenances on W. Hunt St. from Main to Trestle, including the section of N. Winter from W. Hunt to the City stormwater retention basin.
 - Mr. Paul Frey, 110 W. Hunt, asked for an explanation of what this entails as he is a new homeowner. Kristin Bauer, City Engineer, responded to his question.
3. **SO-3. Police Department.** Public hearing to hear and consider comments to submitting an application for funding through the Justice Assistance Program (JAG) for the purchase of forensic software and upgrades, as well as training.

RESOLUTION

RESOLUTION R10-094

RE: ENGINEERING DEPARTMENT – Establish Special Assessment District (SAD #381) for Improvements on Logan Street from Center to Division Streets

WHEREAS, the Adrian City Commission, by Resolution CR10-041, duly adopted at its July 19, 2010 regular meeting, deemed it necessary and declared its intention to construct improvements, including curb and gutter and other appurtenances, on Logan Street from Center to Division, and did provide a notice of public hearing as provided by Chapter 70, Section 70-6, of the Adrian City Code; and

WHEREAS, said notice has been given and a hearing held.

NOW, THEREFORE, BE IT RESOLVED:

1. That said public improvements be made and the City Administrator be directed to proceed with the same.
2. That the plans, specifications and detailed estimates relating to said improvements, as filed with the City Clerk, be and are hereby approved and adopted and the City Administrator is directed to take action necessary to accomplish the said improvements.
3. That the estimated total cost of said improvements is determined to be \$265,172.
4. That \$75,912 of the said estimated cost shall be defrayed by special assessment and \$189,260 shall be paid by local street funds.
5. That the said special assessment may be paid in ten installments. The first installment shall be due and payable on or before sixty days from the date said special assessment is confirmed, and one installment shall be due annually thereafter. Interest shall be charged at the rate of six (6%) percent per annum on all unpaid installments.

6. That the premises upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #381, and described as follows:

Special Assessment Properties
Logan Street from Center to Division Streets

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

On motion by Commissioner Steele, seconded by Commissioner DuMars, this resolution was adopted by a unanimous vote.

RESOLUTION R10-095

RE: ENGINEERING DEPARTMENT – Establish Special Assessment District (SAD #382) for Improvements on W. Hunt St. from Main to Trestle Park, including the Section of N. Winter St. from W. Hunt to the City Stormwater Retention Basin

WHEREAS, the Adrian City Commission, by Resolution CR10-042, duly adopted at its July 19, 2010 regular meeting, deemed it necessary and declared its intention to construct improvements, including curb and gutter and other appurtenances, on W. Hunt St. from Main to Trestle Park, including the section of N. Winter St. from W. Hunt to the City stormwater retention basin, and did provide a notice of public hearing as provided by Chapter 70, Section 70-6, of the Adrian City Code; and

WHEREAS, said notice has been given and a hearing held.

NOW, THEREFORE, BE IT RESOLVED:

1. That said public improvements be made and the City Administrator be directed to proceed with the same.
2. That the plans, specifications and detailed estimates relating to said improvements, as filed with the City Clerk, be and are hereby approved and adopted and the City Administrator is directed to take action necessary to accomplish the said improvements.
3. That the estimated total cost of said improvements is determined to be \$76,708.
4. That \$15,783 of the said estimated cost shall be defrayed by special assessment and \$60,925 shall be paid by local street funds.
5. That the said special assessment may be paid in ten installments. The first installment shall be due and payable on or before sixty days from the date said special assessment is confirmed, and one installment shall be due annually thereafter. Interest shall be charged at the rate of six (6%) percent per annum on all unpaid installments.

6. That the premises upon which special assessments shall be levied, and which shall be hereafter known and designated as Special Assessment District #382, and described as follows:

Special Assessment Properties

W. Hunt Street from Main St. to Trestle Park (including section of N. Winter St. from W. Hunt to the City stormwater retention basin)

7. That the City Assessor is directed to prepare a Special Assessment Roll in accordance with this resolution.

On motion by Commissioner DuMars, seconded by Commissioner Carrico, this resolution was adopted by a unanimous vote.

RESOLUTION R10-096

RE: DEPARTMENT OF FINANCE – Personal Property Tax Collection Policy and Procedures

WHEREAS, decisions by elected and appointed officials should be based on valid and useful financial policies and practices; and

WHEREAS, public confidence in government and voter's approval of its actions requires accountability and equitable application of state statutes to ensure the fairness of the local property tax system while simultaneously providing long-term sustainability of municipal financial health and ability to provide quality public services; and

WHEREAS, the City Commission, on November 1, 2004, adopted Financial Policies, including a Treasury Management and Tax Collection Policy, which met the foregoing objectives; and

WHEREAS, the City Finance Director is proposing revisions to the Treasury Management and Tax Collection Policy that would emphasize the administration of Personal Property Tax Collection Policy and Procedures in such a fashion as to comply with the Michigan State Constitution and related statutes as regulated by the State Department of Treasury and State Tax Commission; and

WHEREAS, the authorization for collection of Personal Property Taxes can be found in the General Property Tax Law of 1893, as amended (MCL 211.44) which applies to all business owned property of a personal, tangible and movable nature; e.g., furniture, equipment, tools or vehicles, not otherwise specifically exempted; and

WHEREAS, the City Administrator recommends adoption of the proposed Personal Property Tax Collection Policy and Procedures and incorporation into the City's Financial Policies Manual as a guide for future administrative and legislative decision-making.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, adopts the Personal Property Tax Collection Policy and Procedures recommended by the City Administrator, incorporation into the City's Financial Policy

Manual and authorizes the Finance Department to have responsibility for their implementation.

On motion by Commissioner DuMars, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

RESOLUTION R10-097

RE: DEPARTMENT OF PUBLIC WORKS – Design/Survey Services – Bent Oak Avenue

WHEREAS, the City of Adrian Purchasing Office, in conjunction with the City Engineer, solicited and received bids for design/survey engineering services on Bent Oak Avenue; and

WHEREAS, seven (7) bids were submitted on July 22, 2010, which are summarized as follows:

BIDDER	AMOUNT	
Associated Engineers Adrian MI 49221	\$ 17,750.00	
Wilcox Professional Services Farmington Hills MI	\$ 25,340.00	
Rowe Professional Services Flint MI	\$27,067.00	Construct Observer \$83 per hr Contract Admin \$88.00 per hr
C2ae Lansing MI	\$27,500.00	Pavement Coring & Traffic control \$2,500.00
Mannik & Smith Group Monroe MI	\$38,871.00	
Beckett & Raeder Ann Arbor, MI	\$32,815.00	
Fleis & Vandenbrink Kalamazoo, MI	\$33,700.00	

WHEREAS, the City Engineer and City Administrator recommend acceptance of low bidder, Associated Engineers, Adrian, MI for engagement in the City's Standard Professional services Contract at a cost not to exceed \$17,750.00 to perform design/survey engineering services for the Bent Oak Avenue Major Street Project in compliance with Michigan Department of Transportation (MDOT) requirements; and

WHEREAS, the Finance Director indicates that sufficient funds are available for this purpose in the FY2010-11 Major Street Fund (202) Budget (Account #202-451.00-801.000).

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance low bidder, Associated Engineers, Adrian, MI for engagement in the City's Standard Professional services Contract at a cost not to exceed \$17,750.00 to perform design/survey engineering services for the Bent Oak Avenue Major Street Project in compliance with Michigan Department of Transportation (MDOT) requirements.

On motion by Commissioner DuMars, seconded by Commissioner Osborne, this resolution was adopted by a unanimous vote.

RESOLUTION R10-098

RE: DEPARTMENT OF PUBLIC WORKS – Concrete Work – City Hall Parking Lot

WHEREAS, the City of Adrian Purchasing Office, in conjunction with the City Engineer, solicited and received bids for concrete work, including sidewalk and curbs, in the south Toledo Street parking lot; and

WHEREAS five (5) bids were submitted on July 27, 2010, which are summarized as follows:

ITEM	Smith Paving Norwalk, OH	Andrews Construction Manchester MI	Eastlund Concrete Holt, MI	Schug Construction Adrian, MI	Doan Construction Ypsilanti, MI
MDOT C-4 Curb 670 LF	\$ 8,040.00	\$ 11,390.00	\$ 13,400.00	\$ 18,036.40	\$ 15,410.00
4-inch Concrete (sidewalk) 1,700 SF	\$ 6,800.00	\$ 5,950.00	\$ 6,800.00	\$ 7,684.00	\$ 15,555.00
4-inch concrete (ramps) 200 SF	\$950.00	\$1,200.00	\$ 4,000.00	\$ 1,990.00	\$ 1,830.00
TOTAL	\$ 15,790.00	\$18,540.00	\$24,200.00	\$27,710.40	\$32,795.00

WHEREAS, the City Engineer and City Administrator recommend acceptance of the low bidder, Smith Paving, Norwalk, OH for engagement in the City’s Standard Professional Services Contract at a bid price of \$15,790.00 for concrete work, including sidewalk and curbs, in the south Toledo Street parking lot; and

WHEREAS, the Finance Director indicates that sufficient funds are available from the remaining funds appropriated for the Downtown Government Complex Project for this purpose included in the FY2010-11 General Fund (101) Budget (Account #101-836.00-801.000).

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance of the low bidder, Smith Paving, Norwalk, OH for engagement in the City’s Standard Professional Services Contract at a bid price of \$15,790.00 for concrete work, including sidewalk and curbs, in the south Toledo Street parking lot.

On motion by Commissioner DuMars, seconded by Commissioner Steele, this resolution was adopted by a unanimous vote.

RESOLUTION R10-099

RE: DEPARTMENT OF PUBLIC WORKS –City Hall Parking Lot Paving Project

WHEREAS, the City of Adrian Purchasing Office, in conjunction with the City Engineer, solicited and received bids for paving work for the Toledo Street parking lot, including:

Base Bid: South Toledo Street Parking Lot,
Alternative 1: South Toledo Street Parking Lot - Southwest Annex, and
Alternative 2 North Toledo Street Parking Lot; and

WHEREAS, seven (7) bids were submitted on July 27, 2010, which are summarized as follows:

<u>Vendor</u>	<u>Base Bid</u>	<u>Alt 1</u>	<u>Alt 2</u>	<u>Total</u>
Belson Asphalt Reading, MI	\$40,711.00	\$21,209.00	\$48,983.00	\$110,903.00
Gerken Paving Adrian, MI	\$44,980.00	\$23,656.75	\$51,620.35	\$120,257.10
Slusarski Excavating Adrian, MI	\$45,975.40	\$26,235.00	\$60,862.95	\$133,073.35
Quality Asphalt Homer, MI	\$46,932.00	\$22,978.00	\$56,381.00	\$126,291.00
Geddis Paving Toledo, OH	\$48,745.00	\$25,572.50	\$57,163.75	\$131,481.25
Gradel, LLC Toledo, OH	\$54,932.00	\$31,753.00	\$72,547.20	\$159,232.20
Michigan Paving Jackson, MI	\$58,248.00	\$35,130.75	\$75,333.40	\$168,712.15

WHEREAS, due to a pending grant application to construct a Farmers' Market facility on the North Toledo Street Parking Lot, Alternative 2 is being postponed until financing is clarified; and

WHEREAS, the City Engineer and City Administrator recommend acceptance of the low bidder, Belson Asphalt, Reading, MI, for engagement in the City's Standard Professional Services Contract at a total cost of \$61,920.00 for asphalt paving of the South Toledo Street Parking Lot, including the Base Bid of \$40,711 and Alternative 1 of \$21,209 for the Southwest Annex; and

WHEREAS the Finance Director indicates that sufficient funds are available from the remaining funds appropriated for the Downtown Government Complex

Project for this purpose included in the FY2010-11 General Fund (101) Budget (Account #101-836.00-801.000).

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance low bidder, Belson Asphalt, Reading, MI for engagement in the City's Standard Professional services Contract at a total cost of \$61,920.00 for asphalt paving of the South Toledo Street Parking Lot, including the Base Bid of \$40,711 and Alternative 1 of \$21,209 for the Southwest Annex.

On motion by Commissioner DuMars, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

RESOLUTION R10-100

RE: DEPARTMENT OF PARKS & RECREATION – OAKWOOD CEMETERY – Authorization to Purchase Kubota Utility Vehicle

WHEREAS, the Department of Parks & Recreation, in conjunction with the City of Adrian Purchasing Office, solicited and received bids on Tuesday, July 27, 2010 for the purchase of a Kubota utility vehicle to replace the John Deere Gator currently being used at Oakwood Cemetery; and

WHEREAS, six (6) vendors were invited to bid and two (2) responded with the following results:

<u>Vendor</u>	<u>Amount</u>	<u>Model</u>
Dan's Turf & Contractor Equip. Adrian, MI	\$16,675.00	Kubota RTV 100
Dakin's Yard-n-Garden Jackson, MI	\$17,200.00	Kubota RTV 1100

WHEREAS, the Parks & Recreation Director and City Administrator recommend acceptance of the low bid, Dan's Turf & Contractor Equip., Adrian, MI and authorization to purchase the Kubota utility vehicle at a cost not to exceed \$16,675; and

WHEREAS, the Finance Director indicates that sufficient funds (\$17,500) are available in the FY2010-11 Motor Vehicle Pool (MVP) Capital Budget for this purpose; however, due to revised criteria for determining MVP equipment ownership (i.e., all licensed vehicles plus motorized equipment with a value greater than \$25,000), the revised source of funding requires an amendment to the budget.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission by this resolution hereby accepts the low bid and authorizes the Parks & Recreation Department – Cemetery Division to purchase a Kubota utility vehicle at a cost not to exceed \$16,675.

BE IT, FURTHER, RESOLVED that \$16,675 be appropriated from General Fund Unassigned Fund Balance and that the FY2010-11 Budget be amended as follows:

Motor Vehicle Pool Fund (662)

Expenditures:		
(662-276.00-977.000)	MVP Cemetery Capital Outlay	\$(17,500)
(662-990.00-990.000)	MVP Contingency	<u>17,500</u>
	Total	<u>\$ -0-</u>

General Fund (101)

Revenue:		
(101-990.00-697.000)	Prior Years' Revenue	\$16,675

Expenditures:		
(101-276.00-977.000)	Cemetery Capital Outlay	<u>16,675</u>
	Total	<u>\$ -0-</u>

On motion by Commissioner DuMars, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

RESOLUTION R10-101

RE: POLICE DEPARTMENT – JUSTICE ASSISTANCE GRANT APPLICATION

WHEREAS, the City of Adrian Police Department is requesting authorization to apply for funding under the Justice Assistance (JAG) Program; and

WHEREAS, grant funding is available in the amount of \$14,024 for the Adrian Police Department for the period from September 1, 2010 through August 31, 2011, to purchase equipment, training and software for law enforcement purposes in the City of Adrian to include the following:

- 1 Forensic Software and Upgrades with Training \$14,024.00

WHEREAS, it is expected that any costs over \$14,024.00 for the Adrian Police Department will be paid by the City of Adrian, an appropriate budget amendment will be prepared at the time of the grant award is being considered for acceptance; and

WHEREAS, a Justice Department prerequisite to grant acceptance is holding a public hearing to provide for public input, which has been scheduled for August 2nd, 2010 at 7:00 p.m. in the Adrian City Hall Commission Chambers; and

WHEREAS, the Chief of Police and City Administrator recommend authorizing submission of the Justice Assistance Grant (JAG) application (2010-H9068-MI-DJ).

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, authorizes submission of the JAG application.

On motion by Commissioner Steele, seconded by Commissioner DuMars, this resolution was adopted by a unanimous vote.

MISCELLANEOUS

- 1. Planning Commission Minutes

PUBLIC COMMENTS

1. Harold Frederick, 1340 Oregon Rd., mentioned that he felt there were too many employees at the recycling site. Wondered why we are paying so many employees when they are not needed.
2. Stephanie Glisson, Allied Waste Representative, stated reasons why the City should stay with Allied Waste for their trash needs.
3. Mark Gasche introduced Justin Combs, our new Parks & Forestry Supervisor, and invited the Commission to take part in the Community Celebration on Saturday, August 7th.
4. Allen Kern, 1249 Vine St., asked for clarification of the Bent Oak Avenue Project. Also, would still like to see a stop light at the 4 corners downtown.
5. Paul Frey, 110 W. Hunt St., asked for clarification from Kristin Bauer on how drive approaches are figured in the expense of road reconstruction.

COMMISSION COMMENTS

1. Mayor McDowell asked the Commission how they wished to proceed with the trash discussion from the pre-meeting. The Commission continued weighing the information that they had and felt that there may be a benefit approaching the public, either by going door-to-door or by having a public town hall meeting. Several residents in the audience requested to speak and felt that neither option would give the Commission the feedback that they were looking for. Resident John Kuschell felt that the Commission had all the information that they needed to make a decision, now they simply had to do it.

The next regular meeting of the Adrian City Commission will be held on Monday, August 16, 2010, at 7:00 p.m. in the Commission Chambers Building located at 159 E. Maumee St., Adrian, MI 49221.

Gary E. McDowell
Mayor

Pat Baker
City Clerk



CHECK REGISTER

August 16, 2010

I have examined the attached vouchers and recommend approval of them for payment.



Dane C. Nelson
City Administrator

DCN:bjw

RESOLVED, that disbursements be and they are hereby authorized for warrants directed to be drawn on the City Treasurer for the following:

Utility Department Vouchers	
Vouchers #3304 through #3312.....	\$ 81,997.16
General Fund	
Vouchers #20008 through #20031	\$337,473.92
Clearing Account Vouchers	
amounting to.....	<u>\$373,764.81</u>
TOTAL EXPENDITURES	<u>\$793,235.89</u>

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was
_____ by a _____ vote.

August 16, 2010

UTILITY DEPARTMENT VOUCHERS

<u>Check Number</u>	<u>To</u>	<u>Description</u>	<u>Amount</u>
<u>Receiving</u>			
3304	City of Adrian: Payroll	Payroll for July 30	\$ 14,615.91
3305	Consumers Energy	Water Plant Electric	\$ 16,398.74
3306	Frontier	Wastewater Phone	\$ 39.99
3307	City of Adrian: Clearing Acct	Aug 2 Check Register	\$ 64,314.39
3308	City of Adrian: Payroll	Payroll for Aug 6	\$ 50,412.48
3309	Citizens as Fuel Co	Various Heat Bills	\$ 145.44
3310	City of Adrian: Utilities	Various Water Bills	\$ 147.60
3311	Consumers Energy	Various Electric Bills	\$ 197.07
3312	Frontier	WW Phone Bill	\$ 39.93
Total			\$ 146,311.55
Less: CK #3307			\$ 64,314.39
TOTAL			\$ 81,997.16

WW= \$ 63,487.25

WAT= \$ 82,824.30

16-Aug-10

GENERAL FUND
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
20008	\$ 13,948.95	City of Adrian: Payroll	Payroll for July 30
20009	\$ 2,362.50	First Federal Bank	Soc Security for July 30
20010	\$ 27,872.70	Lenawee Fuels Inc	Cemetery & Motor Pool Fuel
20011	\$ 1,173.92	Conmsumers Energy	Various Electric Bills
20012	\$ 234.37	Frontier	Police & Fire Phone Bills
20013	\$ 84,207.40	City of Adrian: Clearing Acct	Aug 2 Check Register
20014	\$ 4,523.01	Quick Service Transportation	Payroll W/E July 31
20015	\$ 15.00	Len Cty Register of Deeds	Jeopardy Assessment
20016	\$ 15.00	Len Cty Register of Deeds	Jeopardy Assessment
20017	\$ 577.91	Citizens Gas Fuel Co	Various Heat Bills
20018	\$ 6,000.00	City of Adrian: Storm Util	Transfer Funds
20019	\$ 1,190.99	City of Adrian: Trust Fund	Safety City Transfer
20020	\$ 241,587.54	City of Adrian: Payroll	Payroll for Aug 6
20021	\$ 15,592.21	First Federal Bank	Soc Security for Aug 6
20022	\$ 105.75	Frontier	Dart Phone Bill
20023	\$ 200.00	Christy Hartford	Recreation Refund
20024	\$ 23.00	Brandy Mirelez	Recreation Refund
20025	\$ 60.00	Joe Williams	Recreation Refund
20026		City of Adrian: Utilities	Transfer State MI Funds
20027	\$ 4,203.68	Quick Service Transportation	Payroll W/E Aug 7
20028		City of Adrian: Storm Util	Transfer State MI Funds
20029	\$ 307.90	Frontier	Various Phone Bills
20030	\$ 2,355.21	City of Adrian: Utilities	Various Water Bills
20031	\$ 15,124.28	Consumers Energy	Various Electric Bills

\$ 421,681.32
\$ (84,207.40) Less: CK# 20013
\$ 337,473.92

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
1. TOM ADAMS	15.00		
2. ADRIAN CHARTER TOWNSHIP	3,000.00		
3. CITY OF ADRIAN	22,202.47		
4. ADRIAN COMMUNICATIONS	325.00		
5. ADRIAN LOCKSMITH & CYCLERY	126.22		
6. ADRIAN MECHANICAL SERVICES C	286.00		
7. ADRIAN PAINTERS SUPPLY & EQU	32.10		
8. ADRIAN WATER CONDITIONING IN	19.50		
9. AIRGAS GREAT LAKES	162.12		
10. ALLIED WASTE SERVICES	47,864.52		
11. ALLIED WASTE SERVICES #259	4,913.15		
12. AMERICAN ARBITRATION ASSOC	200.00		
13. AMERICANFLAGSTORE.COM INC	555.00		
14. APPLE MAT RENTAL	70.85		
15. AQUATIC TECHNOLOGY INC	2,423.20		
16. SHARLENE ARMSTRONG	150.00		
17. ELIZABETH ARNOLD	38.52		
18. ASSOCIATED ENGINEERS	2,765.00		
19. BADER & SONS CO	195.75		
20. BAKER & TAYLOR BOOKS	981.01		
21. BANK OF NEW YORK	5,120.00		
22. VIRGINIA BARRETT	125.00		
23. BARRETT'S GARDEN CENTER	40.00		
24. BATTERY WHOLESALE	67.04		
25. KRISTIN BAUER	20.00		
26. BEAUBIEN INC.	1,300.00		
27. GREG BELL CHEVROLET, INC	565.07		
28. BEST AIRE LLC	3,200.18		
29. ROBERT BISHOP	233.15		
30. BLACK SWAMP EQUIPMENT	84.46		
31. BLISSFIELD PARTS CO INC	37.56		
32. JOANNE BOLDT	110.00		
33. BOOK OF THE MONTH CLUB	39.47		
34. BRAKES-N-MORE	1,232.11		
35. TODD BROWN	20.00		
36. BS&A SOFTWARE	4,745.00		
37. BUCK & KNOBBY EQUIP CO INC	519.58		
38. C-N CONSTRUCTION SUPPLIES IN	112.42		
39. CALIFORNIA CONTRACTORS SUPPL	886.64		
40. JEANNE CARIS	165.00		
41. CARUS CHEMICAL CORPORATION	6,231.62		
42. CHRISTIAN FAMILY FOUNDATION	51.00		
43. CLEAN CARE INC	4,179.00		
44. CLIFT BUICK-PONTIAC-GMC	852.07		
45. COAST TO COAST DELI	68.18		
46. COCA-COLA BTLG CO OF MICHIGA	328.00		
47. COIN-OP SPECIALISTS INC.	86.40		
48. COMCAST	84.69		
49. COMFORT ENTERPRISES INC.	1,607.55		
50. CONSTANT CONTACT	348.00		
51. CONSTRUCTION EQUIPMENT & SUP	545.00		
52. CONTINENTAL SERVICE	948.10		
53. CUTLER DICKERSON CO	623.94		
54. D&P COMMUNICATIONS, INC.	4,209.17		
55. THE DAILY TELEGRAM	1,788.62		
56. DAN'S FARM SUPPLY INC	26.70		
57. DEERFIELD TOWNSHIP	500.00		
58. DOAN CONSTRUCTION CO	2,056.13		
59. E & B SALVAGE LLC	3.80		
60. EAST JORDAN IRON WORKS INC	4,718.06		
61. STEVE EBERLE	20.00		
62. VINCENT EMRICK	79.49		
63. ENGLEWOOD ELECTRICAL SUPPLY	265.83		
64. ANDREA EVERINGHAM	15.00		
65. EXECUTONE COMMUNICATIONS LLC	206.00		
66. EXTREME GLOW	235.00		
67. FASTENAL COMPANY	150.99		
68. CAROLYN FISHER	125.00		
69. FLORIDA MICRO LLC	4,803.75		
70. GALL'S INC	244.47		
71. GALLANT & SON	50.00		
72. GAYLORD BROS INC	186.72		
73. GENERAL CHEMICAL PRODUCTS LL	3,875.85		
74. GERKEN MATERIALS INC.	2,290.64		
75. MARK GIGAX	20.00		

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
76. ANN GOODACRE	110.00		
77. GORDON FOOD SERVICE	910.82		
78. GOVT FINANCE OFFICERS ASSOC	225.00		
79. DENISE GRITZMAKER	20.00		
80. JONATHAN D HACKETT	90.00		
81. HADDEN TIRE COMPANY	460.00		
82. HARKE, EUGENE & HILDA	4.93		
83. HARRIS INFOSOURCE	329.50		
84. REBECCA HARRIS	20.00		
85. HASTINGS AIR ENERGY CONTROL,	278.14		
86. JOAN HENNING	125.00		
87. SUE HENRY	110.00		
88. BARBARA HERD	125.00		
89. MICHAEL C HILL	110.00		
90. HOBBY LOBBY	2.99		
91. SHANE HORN	20.00		
92. HUBBARD AUTO CENTER	624.56		
93. HUDSON TOWNSHIP	500.00		
94. I C M A VANTAGE POINT	6,045.74		
95. I.T. RIGHT	401.50		
96. ICMA RETIREMENT CORPORATION	155.76		
97. ICT TRAINING LLC	1,380.00		
98. IMAGE GALLERY	36.96		
99. IN-DEPTH EDITIONS	24.23		
100. J.E. JOHNSON DEVELOPMENT GRO	341.20		
101. DOROTHY JENKINS	15.00		
102. JOHNSON'S SPORTING GOODS	101.92		
103. DOROTHY JUSTICE	15.00		
104. KELLOGG COMMUNITY COLLEGE	475.00		
105. DAVE KNAPP FORD	19.45		
106. RUTH KNAUSS	110.00		
107. KONICA MINOLTA BUSINESS SOLU	316.80		
108. BRENT KUBALEK	109.50		
109. THELMA LABERDEE	15.00		
110. LEGACY PRINTING	98.56		
111. LENAWEE COUNTY EQUALIZATION	3,500.00		
112. LENAWEE COUNTY PRINTER	1,595.26		
113. LENAWEE COUNTY TREASURER	312.39		
114. LENAWEE TIRE & SUPPLY CO	507.03		
115. LEXIS NEXIS RM INC	150.00		
116. LIBRARY DESIGN ASSOCIATES IN	132.28		
117. LOWE'S CREDIT SERVICES	809.63		
118. JEAN MACNAUGHTON	125.00		
119. MANPOWER OF LANSING MI INC.	1,828.28		
120. MASSON'S ELECTRIC, INC	166.89		
121. GARY MCDOWELL	20.00		
122. SUSAN MCELDFRESH	110.00		
123. MCGOWAN ELECTRIC SUPPLY INC	25.67		
124. MARLENE MCKIMMY	110.00		
125. RONALD MCKIMMY	110.00		
126. MGFOA	75.00		
127. MICHIGAN AMATEUR SOFTBALL	531.00		
128. MICHIGAN ASSOCIATION CHIEFS	210.00		
129. MICHIGAN PIPE & VALVE INC	968.40		
130. MICHIGAN POLICE EQUIP. CO	32.00		
131. MICHIGAN REC & PARK ASSOC	40.00		
132. STATE OF MICHIGAN	3,451.51		
133. MICHIGAN STATE POLICE	1,117.70		
134. MICHIGAN TASER DISTRIBUTING	615.80		
135. MICHIGAN WATER ENVIROMENT AS	264.00		
136. MIDWEST COLLABORATIVE FOR	1,422.00		
137. MIDWEST TAPE	118.45		
138. ELEANOR MITCHELL	125.00		
139. MOBILE MONUMENT SERVICES	65.00		
140. MARJORIE A MOORE	15.00		
141. MOORE MEDICAL LLC	67.33		
142. MUGS N' MORE IMAGING	2,199.98		
143. MUNICIPAL EMPLOYEES' RETIRE	74,965.88		
144. EILEEN NEGUS	115.00		
145. NEXTEL COMMUNICATIONS	187.65		
146. NORTH EASTERN UNIFORMS & EQU	1,581.83		
147. SUE NORTH	125.00		
148. NORTHWEST POOLS, INC.	442.87		
149. BARB NOWLAND	165.00		
150. OCE IMAGISTICS INC	8,884.00		

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
151. OMNIGRAPHICS INC.	163.70		
152. LYDIA OPRSA	125.00		
153. MARY ANN OPRSA	125.00		
154. MIKE OSBORN	20.00		
155. PARACLETE PRESS INC	55.34		
156. PARAGON LABORATORIES INC	1,600.00		
157. PEERLESS SUPPLY INC	16.64		
158. POLARIS LIBRARY SYSTEMS, INC	7,277.04		
159. PRECAST CONCRETE PRODUCTS	129.60		
160. GLENN PRESTON	20.00		
161. PRO-MED UNIFORM	440.30		
162. PROMEDICA PHYSICIANS GROUP	180.00		
163. KATHLEEN PRYOR	110.00		
164. QUICK SERVICE TRANSPORTATION	6,731.35		
165. QUILL CORPORATION	604.45		
166. R.S. TECHNICAL SERVICES INC	204.93		
167. RACO INDUSTRIES	90.36		
168. RAY PRINTING CO. INC	1,308.46		
169. RECORDED BOOKS LLC.	762.34		
170. RICK MOHR	500.00		
171. CAROL RIES	125.00		
172. RIO SUPPLY MICHIGAN METER, I	5,544.69		
173. TIM RITCHIE	20.00		
174. ROBERT'S FLOORS LLC	1,310.00		
175. SAFETY SERVICES INC.	61.35		
176. SANCHIN SYSTEMS INC	472.50		
177. DOROTHY A SCHMIDT	15.00		
178. SCHUG CONCRETE CONSTRUCTION	16,176.45		
179. SIGNAL 88 SECURITY	2,605.10		
180. SLUSARSKI EXCAVATING & PAVIN	34,775.00		
181. JANE SMITH	165.00		
182. LARRY SMITH	15.00		
183. SPARTAN DISTRIBUTOR INC	182.58		
184. SPEX CERTIPREP INC	281.52		
185. STAPLES CREDIT PLAN	179.99		
186. STATE CHEMICAL MFG CO.	248.49		
187. STEPHENSON, WALTER	8.09		
188. STEVENSON LUMBER, INC.	25.13		
189. JEFFREY A. STICKNEY, DO,PC	1,006.16		
190. SUPERIOR SERVICES R.S.H. INC	400.00		
191. TDS SECURITY	430.50		
192. TECUMSEH HARLEY-DAVIDSON SHO	39.00		
193. THEFIRESTORE.COM	341.44		
194. THOMAS SCIENTIFIC	339.92		
195. THOMPSON PUMP MIDWEST	1,898.00		
196. THOMSON WEST	366.72		
197. TIME EMERGENCY EQUIPMENT INC	369.04		
198. CARLOS TORRES	150.00		
199. IRMA TORRES	125.00		
200. TRACTOR SUPPLY COMPANY	538.84		
201. TRAIL SUPPLY LLC	30.88		
202. PAUL TRINKA	20.00		
203. TTB CLEANING LLC	3,240.00		
204. TURFGRASS INC.	1,713.60		
205. U S POSTMASTER	1,800.00		
206. USA BLUEBOOK	1,575.80		
207. VICTORY LANE QUICK OIL CHG	19.99		
208. VISION PERFORMANCE GROUP	100.00		
209. PATTY WALWORTH	75.00		
210. WATER ENVIRONMENT FED.	98.00		
211. WEISKOPF INDUSTRIES CORP	128.98		
212. WESTERN LIME CORPORATION	4,923.69		
213. WRIGHT SIGNS INC.	325.00		
214. WRIGHT TREE SERVICE	3,245.60		
TOTAL ALL CLAIMS	373,764.81		



COMMUNICATIONS



MEMO

100 E. Church St . Adrian, Michigan 49221-2773

DATE: August 5, 2010

TO: Hon. Gary McDowell, Mayor
City Commission
Dane C. Nelson, City Administrator

FROM: Jeffrey C. Pardee, C.P.F.O.
Finance Director *Jeffrey C. Pardee*

SUBJECT: City of Adrian FY2009-10 Year-End Unaudited Financial Report

Please find attached the Year-End Unaudited Financial Report for the City of Adrian for Fiscal Year 2009-10. As of June 30, 2010, actual General Fund expenditures - \$19,714,212 - exceeded revenue - \$18,476,934 by (\$1,237,278). It should be noted that Based on the 3rd Quarter Report, estimated General Fund expenditures were expected to exceed forecasted revenues by (\$1,669,959).

In accordance with the Uniform Budgeting Act (Public Act 621 of 1978) for Local Units of Government, variances from budget are identified and explained in the attached FY2009-10 Year-End Unaudited Financial Report. A reconciliation of all budget amendments, including General Fund Contingency, is presented on Page 11 of the Financial Forecast.

The single most significant factor affecting FY2009-10 financial operations was incorporation of the \$7.1 million bond issue to underwrite the cost of the Downtown Government Complex, including acquisition and renovation of a new City Hall and Commissioner Chambers, renovation of the Adrian Public Library and construction of a new Police Facility. The FY2009-10 Budget contemplated a planned draw of \$2,250,000 on General Fund-Fund Balance to provide an infusion of pay-as-you-go financing in order to reduce the need for additional debt financing. Approximately \$680,000 remains unspent as of June 30 and will be carried forward into the FY2010-11 Budget to complete the project, including demolition of the old City Hall, reconstruction of the South Toledo Street Parking Lot and installation of a new roof on the new City Hall.

In addition to funding the Downtown Government Complex, bond proceeds were utilized to retire all outstanding General Obligation debt, including:

<u>Description</u>	<u>Amount</u>
Parks & Forestry Facility	\$1,543,239
City Hall Land Contract	1,333,161
Police Department – Land and Bldgs.	503,378
Marvin Farm	542,790
Taxi Cab Building	<u>112,872</u>
Total	<u>\$4,035,440</u>

At a new net interest rate of 3.71%, afforded by the U.S. Treasury rebate program under the authority of the American Reinvestment and Recovery Act of 2009, the total savings that will accrue to City of Adrian taxpayers over the 25-year life of the bond issue will amount to over \$6 million.

Another noteworthy change with the adoption and execution of the FY2009-10 Budget was the expansion of the Motor Vehicle Pool to encompass not only Fire Department Vehicles, but DPW, Police, Parks & Forestry, Inspection and Cemetery vehicles as well; only Utility Department vehicles are excluded because they are already financed and depreciated in an Enterprise Fund. The intent of the expanded Motor Vehicle Pool is to provide a financing mechanism to provide for the operation, maintenance and ultimate replacement of all fleet vehicles. The City Commission earmarked \$700,000 of General Fund Designated Fund Balance as Prior Year Revenue in the FY2009-10 Budget for purposes of providing working capital funds for the expanded Motor Vehicle Pool. Because the new Fund was able to operate throughout the year within current revenues, almost all of those monies (\$691,200) were returned to the General Fund and are now available to provide working capital for the proposed Office Space Rental Program, which will be included in the FY2011-12 Budget Recommendation. This Program will provide on-going financing of all building maintenance and operations, as well as replacement of all or parts of City facilities over time.

As a part of this memo, an analysis of the year-to-year changes in General Fund Unreserved Fund Balance is provided. Fund Balance stood at \$4,098,275 at the close of FY2008-09. Based on FY2009-10 actual revenue and expenditures, as well as increased reserves for encumbrances, inventories and pre-payments, Unreserved Fund Balance decreased by \$1,869,634 to \$2,228,641, equivalent to 19.9% of the FY2010-11 General Fund Adopted Budget of \$1,176,310. This is consistent with the City Policy of maintaining Unreserved Fund Balance of between 15-20%.

In addition to the General Fund, all other Governmental (Special Revenue, Debt Service, and Capital Projects Funds) and Proprietary (Enterprise Funds, e.g., Water and Sewer Funds and Internal Service Funds, e.g., Information Technology and Motor Pool Funds) have been included in the Financial Report. With certain exceptions, these funds are consistent with the budget as amended. A brief explanation of selected funds with anticipated variances follows:

Downtown Development Authority – Tax Increment Finance Authority Fund (281): Expenditures exceed revenue by \$89,825 due to a two-year distribution of excess taxes collected over and above debt retirement requirements.

LDFA-GAIDC Fund (282): The Local Development Finance Authority was the recipient of about \$340,000 (\$307,000 in FY2007-08 and \$33,000 in FY2008-09) from the disposition of assets due to the dissolution of the Greater Adrian Industrial Development Corporation. These funds are being drawn upon to fund the City's Economic Development efforts, which amounted to \$7,003 in FY2009-10.

Vibrant Small Cities Grant Fund (283): This Fund covers a multi-year program effort to provide two-way streets downtown, blight reduction and façade improvements. Expenditures exceeded revenue by \$793,582 in FY2009-10, however, there is sufficient fund balance available to cover the shortfall.

Auto Parking Fund (585): This fund was established to record revenue and expenses associated with maintenance and operation of downtown parking lots. Although revenues exceeded expenses by \$15,929 in FY2009-10, insufficient resources are generated to provide for necessary infrastructure maintenance and improvements. A proposal has been submitted by the City Administrator that will restructure this budget for FY2009-10, including increased financial support is expected from the General Fund (\$60,000), the DDA-TIF (\$60,000), as well as increased Special Assessment (from \$30,000 to \$60,000) to downtown business owners for purposes of performing a complete renovation of all downtown parking facilities.

Transportation System Fund (588): This fund was established to record revenue and expenses associated with maintenance and operation of the City's Dial-A-Ride System. A new Transportation Facility, funded by several federal grants, has just completed construction and has been occupied. The operating budget still requires a \$119,758 subsidy from the General Fund.

Sewer Fund (590): Expenses (\$3,883,920) exceeded revenue (\$3,845,847) by \$38,073. Although this is significantly less than planned for in the Amended Budget, the fund balance is falling critically short of available cash due to reduced income from operations and investment revenue. An accelerated rate adjustment for FY2009-10 was approved by the City Commission earlier this year, in order to ensure debt service payment obligations in October.

Water Fund (591): Expenses (\$3,547,331) exceeded revenue (\$3,278,890) by \$268,441. The Amended Budget contemplates a draw down on Fund Balance in the amount of \$831,332, but did not anticipate the exercising of the \$455,686 purchase option for the Williams property, acquired for the construction of the ground-water project. Sufficient funds are temporarily available for this purpose in the fund balance account. The house and acreage not needed for the well-system has been offered for sale at a price of \$250,000.

Information Technology Fund (661): This Internal Service Fund was established in FY2005-06 to provide a mechanism to depreciate and replace IT equipment on a rational basis. A planned draw down on fund balance was contemplated in the FY2009-10 fiscal year; user rates were reduced in the FY2009-10 Budget to help offset property tax revenue constraints. Although the original budget planned on a \$280,000 draw, actual draw down amounted to \$144,687.

Cash Deposits and Investments:

In today's uncertain credit market, there is a legitimate concern regarding the custodial risk associated with over-concentration of cash balances and investments in a few financial institutions. To mitigate the custodial risk, the City's funds are held by a diverse group of financial institutions. The following is a summary of the City's \$8.7 million portfolio as of March 31, 2009 and the market value of the investment in each bank or investment pool:

<u>Institution</u>	<u>Amount</u>
Huntington Bank	\$ 2,926,971
United Bank & Trust	635,012
Key Bank	464,849
First Federal Bank	799,218
Multi-Bank Securities	1,197,076
MBIA-Class Pool	636,157
Total	<u>\$ 6,659,283</u>

Effective October 3, 2008, the Federal Deposit Insurance Corporation (FDIC) increased the insured balances in each financial institution from \$100,000 to \$250,000. Although originally set to expire on December 31, 2010, Congress passed and the President has signed the Dodd-Frank Wall Street Reform and Consumer Protection Act, which permanently raises the FDIC protection to \$250,000. In addition, each of the investments in Multi-Bank Securities is held by a separately insured banking institution. Finally, United Bank & Trust has allocated a portion of the City's investments to their Washtenaw operation, which will double the insured portion of that deposit. In other words, the total insured portion of the aforementioned amount is \$2,447,076, equivalent to 37% percent. In addition, all bank deposits that are considered demand deposits, which are not earning interest, are fully insured by the FDIC.

If you have any questions or need for further information, please contact my office.

**CITY OF ADRIAN
FY2009-10 YEAR-END REPORT (Unaudited)**

**GENERAL FUND
Unreserved Fund Balance**

Fund Balance as of June 30, 2009		\$4,613,395
Less Reserves for:		
Inventories and Prepayments	\$173,761	
Encumbrances	341,359	
Total Reserved Fund Balance as of June 30, 2009		515,120
Unreserved Fund Balance as of June 30, 2009		\$4,098,275
FY2009-10 Revenue and Other Sources	\$18,476,934	
FY2009-10 Expenditures	19,714,212	
Revenue Over/(Under) Expenditures		(1,237,278)
FY2009-10 Reserve for Inventories and Prepayments	\$181,966	(8,205)
FY2009-10 Reserve for Encumbrances	965,510	(624,151)
Total Reserved Fund Balance as of June 30, 2010		(632,356)
Unreserved Fund Balance as of June 30, 2010		\$2,228,641
Proposed Assignments of Unreserved Fund Balance (Acct. #393.000):		
1 Office Space Rental Program	\$545,000	
2 Property Acquisitions, Demolitions and Options	50,000	
3 Bohn Pool Analysis	26,000	
4 Local Grant Match	25,000	
Total Proposed Designations		646,000
FY2009-10 Estimated Unassigned Fund Balance		<u>\$1,582,641</u>
FY2010-11 Adopted General Fund Operating Budget		\$11,176,310
Est. Unreserved Fund Balance as a Percent of FY2009-10 Adopted Budget		19.9%

CITY OF ADRIAN
FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
 June 30, 2010

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT EXPLANATION	
GENERAL FUND REVENUE (101):							
Revenues							
Dept 101.00: CITY COMMISSION	\$200	\$200	\$0	\$0	\$0	\$0	
489,000 Misc. City Promotions	\$200	\$200	\$0	\$0	\$0	\$0	
Total - Dept 101.00							
Dept 201.00: FINANCE DEPARTMENT							
445,000 PENALTIES & INTEREST ON TAXES	\$60,000	\$52,000	(\$8,000)	\$78,661	\$26,661	\$26,661	51.3% Economic Conditions
480,000 DOG LICENSES	2,000	2,000	0	1,638	(362)	(362)	-18.1%
607,000 TAX COLLECTION FEES	230,000	230,000	0	222,896	(7,104)	(7,104)	-3.1%
664,000 INVESTMENT INCOME	200,000	120,000	(80,000)	137,168	17,168	17,168	14.3% Market Rates
685,000 SALE OF EQUIPMENT	3,000	11,000	8,000	10,510	(490)	(490)	-4.5% Sale of Vehicles
696,000 CASH OVER/SHORT	0	0	0	40	40	40	
Total - Dept 201.00	\$495,000	\$415,000	(\$80,000)	\$450,913	\$35,913	\$35,913	8.7%
Dept 209.00: CITY ASSESSOR							
444,000 PRINCIPLE RES. DENIAL PENALTY	\$1,000	\$1,000	\$0	\$1,129	\$129	\$129	12.9%
488,000 CONTRACT SERVICES REVENUE	100	100	0	50	(50)	(50)	-50.0%
Total - Dept 209.00	\$1,100	\$1,100	\$0	\$1,179	\$79	\$79	7.2%
Dept 210.00: CITY ATTORNEY							
488,000 CONTRACT SERVICES	\$11,000	\$11,000	\$0	\$11,004	\$4	\$4	0.0%
Total - Dept 210.00	\$11,000	\$11,000	\$0	\$11,004	\$4	\$4	0.0%
Dept 215.00: CITY CLERK							
459,000 AMUSEMENTS	\$3,000	\$3,000	\$0	\$2,375	(\$625)	(\$625)	-20.8%
608,000 SCHOOL ELECTION FEES	9,000	9,000	0	4,575	(4,425)	(4,425)	-49.2% Fewer Elections
695,000 OTHER	0	0	0	350	350	350	
Total - Dept 215.00	\$12,000	\$12,000	\$0	\$7,300	(\$4,700)	(\$4,700)	-39.2%
Dept 226.00: HUMAN RESOURCES							
691,000 VENDING PROCEEDS-WELLNESS	\$100	\$100	\$0	\$42	(\$58)	(\$58)	-58.0%
693,000 WELLNESS PROCEEDS	200	200	0	60	(140)	(140)	-70.0%
Total - Dept 226.00	\$300	\$300	\$0	\$102	(\$198)	(\$198)	-66.0%

CITY OF ADRIAN
 FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
 June 30, 2010

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	ACTUAL AMOUNT	VARIANCE TO AMENDED BUDGET PERCENT	EXPLANATION
Dept 276.00: CEMETERY							
625.000 ENGRAVING	\$900	\$900	\$0	\$1,110	\$210	23.3%	
628.000 FOUNDATIONS - CEMETERY	10,000	10,000	0	11,461	1,461	14.6%	
629.000 GRAVE OPENINGS	37,000	37,000	0	44,040	7,040	19.0%	
630.000 UPKEEP OF CEM LOTS (NOT PC)	8,000	8,000	0	10,585	2,585	32.3%	
642.000 PET CEMETERY	1,000	1,000	0	0	(1,000)	-100.0%	
643.000 CEMETERY LOTS	2,000	2,000	0	2,359	359	18.0%	
Total - Dept 276.00	\$58,900	\$58,900	\$0	\$69,555	\$10,655	18.1%	
Dept 301.00: POLICE DEPARTMENT							
455.000 PARKING	\$500	\$500	\$0	\$75	(\$425)	-85.0%	
456.000 TAXI	250	250	0	0	(250)	-100.0%	
513.000 BULLET PROOF VEST GRANT	4,000	4,000	0	0	(4,000)	-100.0%	
515.000 OHSP TRAFFIC GRANT	4,800	9,011	4,211	9,044	33	0.4%	
534.000 NARCOTIC ENFORCEMENT GRANT	0	2,216	2,216	2,216	0	0.0%	
540.000 POLICE JAG GRANT	0	80,219	80,219	80,219	0	0.0%	
543.000 POLICE TRAINING GRANT	7,500	7,500	0	6,507	(993)	-13.2%	
576.000 LIQUOR LICENSES	13,000	13,000	0	13,032	32	0.2%	
624.000 LIVESCAN APPLICANT FINGERPRINTING	10,000	15,000	5,000	25,950	10,950	73.0%	
627.000 DUPLICATING & PHOTOSTATS	5,000	5,000	0	3,825	(1,175)	-23.5%	
656.000 PARKING FINES	17,000	17,000	0	18,807	1,807	10.6%	
659.000 ORDINANCE FINES & COSTS	75,000	65,000	(10,000)	75,737	10,737	16.5%	
660.000 TOW & IMPOUND FEES	10,500	10,500	0	12,360	1,860	17.7%	
676.701 CONTRIB - TRUST FUND	0	5,000	5,000	5,000	0	0.0%	
684.000 SAFETY CITY	2,000	2,000	0	2,108	108	5.4%	
685.000 SALE OF EQUIPMENT	5,000	5,000	0	600	(4,400)	-88.0%	
689.000 MOTORCYCLE SPONSORSHIP	0	1,200	1,200	1,200	0	0.0%	
694.000 SEX OFFENDER REGISTRATION	300	300	0	1,005	705	235.0%	Reserve Donations
695.000 OTHER	200	200	0	5,959	5,759	2879.5%	
Total - Dept 301.00	\$155,050	\$242,896	\$87,846	\$263,644	\$20,748	8.5%	
DEPT 336.00: FIRE DEPARTMENT							
544.000 FIRE PROTECTION PAYMENT	0	17,000	17,000	16,914	(86)	-0.5%	
Total - Dept 336.00	\$0	\$17,000	\$17,000	\$16,914	(\$86)	-0.5%	

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Dept 371.00: INSPECTION DEPARTMENT							
454.000 JUNK DEALERS & SCAVENGERS	\$100	\$100	\$0	\$270	\$170	170.0%	
458.000 VENDORS-HAULERS & PEDDLERS	1,000	1,000	0	1,245	245	-100.0%	
460.000 BOWLING & BILLIARD	100	100	0	0	(100)	-37.7%	
463.000 PERMITS-SIGNS & HANGERS	1,500	1,500	0	934	(566)	18.1%	Market Conditions
477.000 BUILDING	140,000	56,000	(84,000)	66,153	10,153	0.2%	Market Conditions
478.000 ELECTRICAL	35,000	20,000	(15,000)	20,045	45	-3.7%	
479.000 HEATING	28,000	24,000	(4,000)	23,106	(894)	33.0%	Market Conditions
482.000 PLUMBING	15,000	7,000	(8,000)	9,310	2,310	-35.0%	
483.000 SEWER TAPPING	0	0	0	(845)	(845)	380.0%	
485.000 ZONING PERMITS & FEES	4,000	4,000	0	2,600	(1,400)	-9.7%	
486.000 MISCELLANEOUS	100	100	0	480	380	6.9%	
487.000 RENTAL HOUSING REGISTRATION	10,000	10,000	0	9,035	(965)		
Total - Dept 371.00	\$234,800	\$123,800	(\$111,000)	\$132,333	\$8,533		
Dept 441.00: DEPARTMENT OF PUBLIC WORKS							
481.000 SIDEWALK-CURB & EXCAVATING	\$1,000	\$1,000	\$0	\$2,033	\$1,033	103.3%	
631.000 REFUSE COLLECTION	200	200	0	180	(20)	-10.0%	
690.000 SALE OF COMPOST	0	0	0	100	100	92.8%	
Total - Dept 441.00	\$1,200	\$1,200	\$0	\$2,313	\$1,113		
Dept 443.00: MOTOR VEHICLE POOL							
685.000 SALE OF EQUIPMENT	\$2,000	\$0	(\$2,000)	\$0	0		New Internal Service Fund Established
Total - Dept 443.00	\$2,000	\$0	(\$2,000)	\$0	\$0		
Dept 449.00: ENGINEERING DEPARTMENT							
483.000 STORM SEWER TAPPING	\$200	\$200	\$0	\$0	(\$200)	-100.0%	
671.000 RENTS	30,000	30,000	0	23,935	(6,065)	-20.2%	Farm Land Properties
671.588 RENT - LTC	4,056	4,056	0	4,056	0	0.0%	Lenawee Transportation
Total - Dept 449.00	\$34,256	\$34,256	\$0	\$27,991	(\$6,265)	-18.3%	

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE AMOUNT	PERCENT EXPLANATION
Dept 691.00: RECREATION DEPARTMENT						
566.000 DEPT. ON AGING GRANT	\$0	\$27,013	\$27,013	\$27,500	\$487	1.8% Plotter Kitchen
651.053 USE/ADM FEES-REC-CONCESSIONS	25,575	25,575	0	21,899	(3,676)	-14.4%
651.054 USE/ADM FEES-REC-YOUTH SPORTS	10,504	10,504	0	11,620	1,116	10.6%
651.055 USE/ADM FEES-REC-ADULT SPORTS	71,575	71,575	0	67,221	(4,354)	-6.1%
651.056 USE/ADM FEES-REC-YOUTH PROGRAM	13,975	13,975	0	15,460	1,485	10.6%
651.058 USE/ADM FEES-REC-SPECIAL EVENT	27,000	27,000	0	21,564	(5,436)	-20.1%
651.059 USE/ADM FEES-REC-PILOTTER CENTE	37,900	37,900	0	42,546	4,646	12.3%
651.060 USE/ADM FEES-REC-SKATE PARK	5,351	5,351	0	5,694	343	6.4%
651.061 USE/ADM FEES-REC-AQUATICS	87,838	87,838	0	81,704	(6,134)	-7.0%
651.062 USE/ADM FEES-REC-ADULT CLASSES	13,308	13,308	0	10,336	(2,972)	-22.3%
651.070 USE/ADM FEES-REC-AMUSE TCKS	6,100	6,100	0	4,415	(1,685)	-27.6%
651.072 USE/ADM FEES-REC-SHELTER USE	6,920	6,920	0	7,466	546	7.9%
675.000 DONATIONS-PRIVATE	0	62,730	62,730	62,680	(50)	-0.1% Swigert Estate - Plotter Kitchen
Total - Dept 691.00	\$306,046	\$395,789	\$89,743	\$380,105	(\$15,684)	-4.0%
Dept 691.01: ADRIAN AREA LITTLE LEAGUE						
651.040 USE/ADM FEES-REC-TOURNAMENTS	\$0	\$0	\$0	\$200	\$200	4.8%
651.041 USE/ADM FEES-REC-TBALL	4,515	4,515	0	4,733	218	4.8%
651.042 USE/ADM FEES-REC-MACHINE PITCH	5,630	5,630	0	6,638	1,008	17.9%
651.043 USE/ADM FEES-REC-MINORS	5,650	5,650	0	6,529	879	15.6%
651.044 USE/ADM FEES-REC-MAJORS	5,055	5,055	0	5,980	925	18.3%
651.045 USE/ADM FEES-REC-JUNIORS	3,635	3,635	0	5,481	1,826	50.2%
675.000 DONATIONS - PRIVATE	9,500	9,500	0	10,064	564	5.9%
Total - Dept 691.01	\$33,985	\$33,985	\$0	\$39,605	\$5,620	16.5%
Dept 697.00: PARKS & FORESTRY DEPARTMENT						
673.106 WEED MOWING	\$24,000	\$24,000	\$0	\$34,850	10,850	45.2%
Total - Dept 697.00	\$24,000	\$24,000	\$0	\$34,850	\$10,850	45.2%

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT EXPLANATION	
Dept 738.00: ADRIAN PUBLIC LIBRARY							
567,000 LIBRARY STATE AID	\$8,000	\$8,000	\$0	\$6,717	(\$1,283)	-16.0%	
627,000 DUPLICATING & PHOTOSTATS	2,000	2,000	0	3,086	1,086	54.3%	
651,000 APPLICATION FEE	4,400	4,400	0	3,205	(1,195)	-27.2%	
655,000 SALES & CONCESSIONS	500	500	0	868	368	73.6%	
657,000 LIBRARY BOOK FINES	14,000	8,500	(5,500)	9,848	1,348	15.9%	
658,000 PENAL FINES	128,000	103,000	(25,000)	103,025	25	0.0%	
671,000 RENTS	500	4,460	3,960	3,912	(548)	-12.3%	
Total - Dept 738.00	\$157,400	\$130,860	(\$26,540)	\$130,661	(\$199)	-0.2%	
Dept 990.00: NON-DEPARTMENTAL							
404,000 CURRENT REAL PROPERTY TAX	\$5,216,373	\$5,216,373	\$0	\$5,217,377	\$1,004	0.0%	
405,000 CURRENT PERS PROP TAX	1,009,904	999,904	(10,000)	991,146	(8,758)	-0.9%	
406,000 DELQ PERS PROP TAX	0	5,000	5,000	4,105	(895)	0.7%	
407,000 CURRENT REFUSE MILLAGE	453,254	461,254	8,000	464,640	3,386	0.7%	
425,000 PAYMENT IN LIEU OF TAXES	40,000	40,000	0	78,493	38,493	96.2%	
457,000 TRAILER	4,600	4,600	0	4,096	(504)	-11.0%	
575,000 SALES & USE TAX	2,341,174	1,951,531	(389,643)	1,994,094	42,563	2.2%	
644,000 PRINTED MATERIALS	100	100	0	0	(100)	-100.0%	
661,000 CIVIL INFRACTIONS	2,000	2,000	0	700	(1,300)	-65.0%	
671,000 RENTS	3,000	3,000	0	0	(3,000)	-100.0%	
675,000 DONATIONS-PRIVATE	100	100	0	310	210	210.0%	
675,059 DONATIONS-PRIVATE-SENIOR CENTER	100	100	0	0	(100)	-100.0%	
675,073 DONATIONS-PRIVATE-LIBRARIES	8,000	63,111	55,111	48,770	(14,341)	-22.7%	
675,077 DONATIONS-PRIVATE-TV CABLE	190,000	200,000	10,000	207,587	7,587	3.8%	
675,080 DONATIONS-CITY WIDE CITY PRIDE	100	100	0	0	(100)	-100.0%	
675,275 CONTRIBUTION-COMM DEVEL	0	2,000	2,000	3,000	1,000	50.0%	Deputy Clerk Position
675,276 CONTRIBUTION-ECON DEVEL	39,000	39,000	0	39,000	0	0.0%	Clerical Support
676,590 CONTRIB-WASTEWATER	20,000	0	(20,000)	0	0	0.0%	
676,591 CONTRIB-WATER	20,000	0	(20,000)	0	0	0.0%	
676,662 CONTRIB-DDA-MOTOR VEHICLE FUND	291,200	581,200	290,000	691,200	110,000	18.9%	
676,701 CONTRIB-TRUST FUND	100	100	0	0	(100)	-100.0%	
676,702 CONTRIB-ENDOWMENT TRUST FUND	100	100	0	19	(81)	-81.0%	
676,711 CONTRIB-PERPETUAL CARE FUND	30,000	30,000	0	30,016	16	0.1%	
695,000 OTHER	200,000	208,437	8,437	128,533	(79,904)	-38.3%	
697,000 PRIOR YEARS REVENUE	600,000	3,258,109	2,658,109	0	(3,258,109)	-100.0%	Planned Use of Fund
697,001 DESIGNATED FUND BALANCE-MVP	700,000	700,000	0	0	(700,000)	-100.0%	Balance
698,000 SALE OF BONDS/NOTES	7,115,957	7,005,957	(110,000)	7,005,379	(578)	0.0%	
Total - Dept 990.00	\$18,285,062	\$20,772,076	\$2,487,014	\$16,908,465	(\$3,863,611)	-18.6%	
Total Revenues	\$19,812,299	\$22,274,362	\$2,462,063	\$18,476,934	(\$3,797,228)	-17.0%	

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FUND/DEPARTMENT GENERAL FUND EXPENDITURES (101):	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT EXPLANATION	
101.00 CITY COMMISSION							
SALARIES & FRINGE BENEFITS	\$32,365	\$32,365	\$0	\$30,641	\$1,724	5.3%	
OPERATING	123,259	98,537	(24,722)	75,708	22,829	23.2%	Transportation, Liability Ins.
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$155,624	\$130,902	(\$24,722)	\$106,349	\$24,553	18.8%	
172.00 CITY ADMINISTRATOR							
SALARIES & FRINGE BENEFITS	\$221,159	\$217,805	(\$3,354)	\$222,223	(\$4,418)	-2.0%	
OPERATING	12,911	13,911	1,000	8,728	5,183	37.3%	
CAPITAL OUTLAY	2,442,805	1,338,161	(1,104,644)	1,749,325	(411,164)	-30.7%	Mortgage Pay-off
TOTAL	\$2,676,875	\$1,569,877	(\$1,106,998)	\$1,980,276	(\$410,399)	-26.1%	First Federal Bank
191.00 ELECTION DEPARTMENT							
SALARIES & FRINGE BENEFITS	\$9,700	\$9,700	\$0	\$5,810	\$3,890	40.1%	
OPERATING	13,500	13,500	0	7,609	5,891	43.6%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$23,200	\$23,200	\$0	\$13,419	\$9,781	42.2%	
201.00 FINANCE DEPARTMENT							
SALARIES & FRINGE BENEFITS	\$444,718	\$439,182	(\$5,536)	\$452,107	(\$12,925)	-2.9%	
OPERATING	(73,822)	127,453	201,275	121,413	6,040	4.7%	Bond Issuance Expenses
CAPITAL OUTLAY	15,000	15,000	0	250	14,750		Insurance/Advisors
TOTAL	\$385,896	\$581,635	\$195,739	\$573,770	\$7,865	1.4%	
209.00 CITY ASSESSOR							
SALARIES & FRINGE BENEFITS	\$63,446	\$62,767	(\$679)	\$71,192	(\$8,425)	-13.4%	
OPERATING	72,925	106,675	33,750	62,824	43,851	41.1%	Legal/Consulting Fees
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$136,371	\$169,442	\$33,071	\$134,016	\$35,426	20.9%	
210.00 CITY ATTORNEY							
SALARIES & FRINGE BENEFITS	\$148,931	\$148,361	(\$570)	\$151,211	(\$2,850)	-1.9%	
OPERATING	21,808	21,808	0	14,487	7,321	33.6%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$170,739	\$170,169	(\$570)	\$165,698	\$4,471	2.6%	

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE		VARIANCE	
				ACTUAL	ACTUAL	AMOUNT	PERCENT
				ACTUAL	AMENDED BUDGET		EXPLANATION
215.00 CITY CLERK							
SALARIES & FRINGE BENEFITS	\$76,056	\$75,791	(\$265)	\$78,372	(\$2,581)	-3.4%	
OPERATING	14,873	14,195	0	14,195	678	4.6%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$90,929	\$90,664	(\$265)	\$92,567	(\$1,903)	-2.1%	
226.00 HUMAN RESOURCES DEPARTMENT							
SALARIES & FRINGE BENEFITS	\$90,946	\$90,267	(\$679)	\$89,983	\$284	0.3%	
OPERATING	95,703	107,134	11,431	41,635	65,499	61.1%	Legal Fees - Union
CAPITAL OUTLAY	0	0	0	0	0		Negotiations
TOTAL	\$186,649	\$197,401	\$10,752	\$131,618	\$65,783	33.3%	
265.00 CITY HALL							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	180,500	180,500	0	188,931	(8,431)	-4.7%	
CAPITAL OUTLAY	2,000	2,000	0	0	2,000		
TOTAL	\$182,500	\$182,500	\$0	\$188,931	(\$6,431)	-3.5%	
276.00 CEMETERY							
SALARIES & FRINGE BENEFITS	\$325,918	\$321,682	(\$4,236)	\$308,265	\$13,417	4.2%	
OPERATING	60,268	80,397	20,129	76,288	4,109	5.1%	
CAPITAL OUTLAY	21,500	21,500	0	20,966	534	2.5%	
TOTAL	\$407,686	\$423,579	\$15,893	\$405,519	\$18,060	4.3%	
301.00 POLICE DEPARTMENT							
SALARIES & FRINGE BENEFITS	\$2,716,946	\$2,622,581	(\$94,365)	\$2,579,616	\$42,965	1.6%	
OPERATING	301,203	316,494	15,291	411,611	(95,117)	-30.1%	Motor Vehicle Pool Chrgs
CAPITAL OUTLAY	2,838,075	2,894,370	56,295	2,568,069	326,301	11.3%	Police Facility Constr.
TOTAL	\$5,856,224	\$5,833,445	(\$22,779)	\$5,559,296	\$274,149	4.7%	
336.00 FIRE DEPARTMENT							
SALARIES & FRINGE BENEFITS	\$1,505,137	\$1,496,360	(\$8,777)	\$1,536,086	(\$39,726)	-2.7%	MERS correction for last
OPERATING	215,824	224,273	8,449	173,002	51,271	22.9%	negotiated benefit increase
CAPITAL OUTLAY	6,000	3,500	(2,500)	3,770	(270)	-7.7%	
TOTAL	\$1,726,961	\$1,724,133	(\$2,828)	\$1,712,858	\$11,275	0.7%	
371.00 INSPECTION DEPARTMENT							
SALARIES & FRINGE BENEFITS	\$353,304	\$348,992	(\$4,312)	\$353,944	(\$4,952)	-1.4%	
OPERATING	37,827	60,827	23,000	61,376	(549)	-0.9%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$391,131	\$409,819	\$18,688	\$415,320	(\$5,501)	-1.3%	

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE		VARIANCE		EXPLANATION
				ACTUAL	ACTUAL	AMOUNT	PERCENT	
441.00 DEPARTMENT OF PUBLIC WORKS								
SALARIES & FRINGE BENEFITS	\$356,866	\$334,276	(\$22,590)	\$297,556	\$36,720	11.0%		
OPERATING	1,572	2,050	478	(67,003)	69,053	3368.4%	Motor Vehicle Pool Chrgs	
CAPITAL OUTLAY	110,000	10,000	(100,000)	0	10,000	100.0%		
TOTAL	\$468,438	\$346,326	(\$122,112)	\$230,553	\$115,773	33.4%		
442.00 CENTRAL STORES SUPPLY								
SALARIES & FRINGE BENEFITS	\$5,200	\$5,200	\$0	\$8,053	(\$2,853)	-54.9%		
OPERATING	(5,200)	(5,200)	0	(20,892)	15,692	-301.8%	Inventory Distribution	
CAPITAL OUTLAY	0	0	0	0	0			
TOTAL	\$0	\$0	\$0	(\$12,839)	\$12,839			
443.00 MOTOR VEHICLE POOL								
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0			
OPERATING	0	33	33	(22)	55	166.7%	New Internal Service	
CAPITAL OUTLAY	0	15,350	15,350	15,347	3	0.0%	Fund Established	
TOTAL	\$0	\$15,383	\$15,383	\$15,325	\$58	0.4%	Gas Pump Installation	
449.00 ENGINEERING DEPARTMENT								
SALARIES & FRINGE BENEFITS	\$214,029	\$209,956	(\$4,073)	\$209,150	\$806	0.4%		
OPERATING	(112,707)	(72,707)	40,000	(99,443)	26,736	-36.8%	Distrib. Engineering Svcs	
CAPITAL OUTLAY	0	0	0	0	0			
TOTAL	\$101,322	\$137,249	\$35,927	\$109,707	\$27,542	20.1%		
450.00 STREET LIGHTING								
SALARIES & FRINGE BENEFITS	\$6,000	\$6,000	\$0	\$4,871	\$1,129	18.8%		
OPERATING	147,000	147,000	0	166,700	(19,700)	-13.4%		
CAPITAL OUTLAY	0	0	0	0	0			
TOTAL	\$153,000	\$153,000	\$0	\$171,571	(\$18,571)	-12.1%		
528.00 WASTE COLLECTION & DISPOSAL								
SALARIES & FRINGE BENEFITS	\$36,000	\$36,000	\$0	\$21,848	\$14,152	39.3%		
OPERATING	684,500	684,500	0	649,824	34,676	5.1%		
CAPITAL OUTLAY	0	0	0	0	0			
TOTAL	\$720,500	\$720,500	\$0	\$671,672	\$48,828	6.8%	Debt Retirement -	
550.00 FIXED EXPENSES								
BOND DEBT SERVICE	\$500,000	\$111,257	(\$388,743)	\$111,957	(\$700)	-0.6%	Downtown Government	
TOTAL	\$500,000	\$111,257	(\$388,743)	\$111,957	(\$700)	-0.6%	Complex - Principal and Interest	

**CITY OF ADRIAN
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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE	
					ACTUAL AMOUNT	ACTUAL TO AMENDED BUDGET PERCENT EXPLANATION
691.00 RECREATION DEPARTMENT						
SALARIES & FRINGE BENEFITS	\$648,406	\$638,094	(\$10,312)	\$630,030	\$8,064	1.3%
OPERATING	259,865	289,782	29,917	233,748	56,034	19.3% Parks Master Plan
CAPITAL OUTLAY	133,200	215,110	81,910	178,763	36,347	16.9%
TOTAL	\$1,041,471	\$1,142,986	\$101,515	\$1,042,541	\$100,445	8.8%
691.01 ADRIAN AREA LITTLE LEAGUE						
SALARIES & FRINGE BENEFITS	\$7,000	\$7,000	\$0	\$6,540	\$460	7.2%
OPERATING	26,300	26,300	0	24,396	1,904	7.2%
CAPITAL OUTLAY	0	0	0	0	0	
TOTAL	\$33,300	\$33,300	\$0	\$30,936	\$2,364	7.1%
696.00 PARKS & FORESTRY GARAGE						
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	
OPERATING	19,340	20,202	862	17,044	3,158	15.6%
CAPITAL OUTLAY	0	0	0	0	0	
TOTAL	\$19,340	\$20,202	\$862	\$17,044	\$3,158	15.6%
697.00 PARKS & FORESTRY DEPARTMENT						
SALARIES & FRINGE BENEFITS	\$365,105	\$363,069	(\$2,036)	\$277,413	\$85,656	23.6% Parks & Forestry Maint.
OPERATING	121,812	124,669	2,857	126,460	(1,791)	-1.4% Facility
CAPITAL OUTLAY	1,193,882	1,884,455	690,573	1,622,425	262,030	13.9% Loan Pay-off \$1,517,043
TOTAL	\$1,680,799	\$2,372,193	\$691,394	\$2,026,298	\$345,895	14.6%
698.00 PARKS & FORESTRY - HERITAGE PARK						
SALARIES & FRINGE BENEFITS	\$97,377	\$95,301	(\$2,076)	\$91,067	\$4,234	4.4%
OPERATING	42,025	45,452	3,427	56,396	(10,944)	-24.1%
CAPITAL OUTLAY	0	0	0	0	0	
TOTAL	\$139,402	\$140,753	\$1,351	\$147,463	(\$6,710)	-4.8%
700.00 ADRIAN FENCE PROPERTY						
SALARIES & FRINGE BENEFITS	\$100	\$100	\$0	\$0	\$100	100.0%
OPERATING	8,450	8,450	0	2,035	6,415	75.9%
CAPITAL OUTLAY	0	0	0	0	0	
TOTAL	\$8,550	\$8,550	\$0	\$2,035	\$6,515	76.2%

CITY OF ADRIAN
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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT EXPLANATION	
738.00 ADRIAN PUBLIC LIBRARY							
SALARIES & FRINGE BENEFITS	\$493,944	\$487,675	(\$6,269)	\$488,434	(\$759)	-0.2%	
OPERATING	289,024	333,443	44,419	323,347	10,096	3.0%	Books and Janitorial Svcs
CAPITAL OUTLAY	811,970	834,285	22,315	637,045	197,240	23.6%	Building Renovation
TOTAL	\$1,594,938	\$1,655,403	\$60,465	\$1,448,826	\$206,577	12.5%	
801.00 PLANNING COMMISSION							
OPERATING	\$78,500	\$13,775	(\$64,725)	\$10,540	\$3,235	23.5%	Consultant Fees
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$78,500	\$13,775	(\$64,725)	\$10,540	\$3,235	23.5%	
836.00 OTHER PROJECTS							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$560	(\$560)		Downtown Gov't Complex
OPERATING	50,000	1,253,596	1,203,596	82,211	1,171,385	93.4%	Local Match
CAPITAL OUTLAY	0	1,350,000	1,350,000	1,291,650	58,350	4.3%	Marvin Farm/Taxi Payoff
TOTAL	\$50,000	\$2,603,596	\$2,553,596	\$1,374,421	\$1,229,175	47.2%	
965.00 TRANSFERS OUT							
CONTRIBUTION - AUTO PARKING	\$6,000	\$6,000	\$0	\$6,000	\$0	0.0%	
CONTRIBUTION - DIAL-A-RIDE	98,398	114,454	16,056	110,525	3,929	3.4%	
CONTRIBUTION - MVP	700,000	700,000	0	700,000	0	0.0%	
CONTRIBUTION - LENAWEE COUNTY	0	20,474	20,474	20,000	474	2.3%	Police JAG Grant
TOTAL	\$804,398	\$840,928	\$36,530	\$836,525	\$4,403	0.5%	
990.00 NON-DEPARTMENTAL CONTINGENCY							
CONTRIBUTION	\$27,556	\$452,195	\$424,639	\$0	\$452,195	100.0%	
TOTAL	\$27,556	\$452,195	\$424,639	\$0	\$452,195	100.0%	
TOTAL GENERAL FUND EXPENDITURES	\$19,812,299	\$22,274,362	\$2,462,063	\$19,714,212	\$2,560,150	11.5%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$1,237,278)	(\$1,237,078)		

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	VARIANCE	
				YEAR-TO-DATE ACTUAL GENERAL FUND CONTINGENCY ACCOUNT	ACTUAL TO AMENDED BUDGET AMOUNT PERCENT EXPLANATION
RECONCILIATION BETWEEN ADOPTED AND AMENDED BUDGET					
ADOPTED BUDGET			\$19,812,299		
AMENDED BUDGET			\$22,274,362		
INCREASE/(DECREASE)			<u>\$2,462,063</u>		
Contingency - Beginning Balance				\$27,556	
Downtown Gov't Complex Financing - Local Match on Debt Financing			\$2,250,000		
Encumbrances & Carry Forwards			341,359		
Motor Vehicle Pool Revised Revenue Estimate - 2nd Qtr Budget Amendments			290,000		
3rd Qtr Budget Amendments			(\$267,222)	(1,278)	
Revenue Sharing (Executive Order 2009-22)			(209,643)	(209,643)	
Actual Bond Proceeds - 2nd Qtr Budget Amendments			(110,000)		
Police JAG Grant			80,219		
Inspection Fee Income - 2nd Qtr Budget Amendments			(59,000)		
Swigert Donation - Plotter Kitchen Addition			52,930		
Investment Earnings - 2nd Qtr Budget Amendments			(50,000)		
Library Capital Impr. Donations			55,863		
Aggressive Del Property Tax Collection			40,000	40,000	
Contribution-Utilities - 2nd Qtr Budget Amendments			(40,000)		
Dept on Aging Grant - Plotter Kitchen Addition			27,013		
Library Penal Fines - 2nd Qtr Budget Amendments			(25,000)		
State Fire Protection Payment			17,000		
Park Master Plan			13,750		
Library Furniture Donations			10,685		
Private Donations - Cable TV			10,000		
Refuse Millage Tax Receipts - 2nd Qtr Budget Amendments			8,000		
Contribution-Drug Forfeiture Fund			5,000		
Non-Drug Enforcement Forfeitures - Truck Axle Scales			5,000		
Office of Highway Safety Program - Traffic Grant			4,211		
Swigert Donation to Resurface Shuffle Boards at Plotter Center			3,800		
Library Café Lease			3,960	3,960	
Narcotic Enforceemt Grant			2,216		
Community Development Contribution - Clerical Support			2,000		
2nd Qtr Budget Amendments			(\$1,278)	334,959	
Private Donations - Motorcycle Sponsorship			1,200		
Total			<u>\$2,462,063</u>		
Revenue Sharing Budget Adjustment				121,615	
Eliminate DPW Siding & Windows (July, 2009)				100,000	
Health Insurance Changes (July, 2009)				57,814	
Eliminate Maple City Focus				26,000	
Personal Property Tax Discovery Program				(25,313)	
Income Tax Consultant				(20,500)	
Malone Trust for Library Books				10,000	
Indirect Cost Allocation Contract				(9,875)	
Police Janitorial Service				(2,400)	
Bank of NY-Mellon - Calculation Agreement (Series B&C Bonds)				(700)	
Contingency - Ending Balance				<u>\$452,195</u>	

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE	
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT EXPLANATION
MAJOR STREET FUND REVENUE (202):						
510.202 ARRA GRANT-HIGHWAYS & STREETS	\$0	\$250,000	\$250,000	\$0	(\$250,000)	-100.0%
546.000 GAS & WEIGHT TAX	950,000	900,000	(50,000)	914,783	14,783	1.6% Reduced State
547.000 STATE TRUNKLINE MAINTENANCE	50,000	0	0	35,526	(24,474)	-40.8% Collections
INTERGOVERNMENTAL REVENUE	\$1,010,000	\$1,210,000	\$200,000	\$950,309	(\$259,691)	-21.5%
664.000 INVESTMENT INCOME	10,000	5,000	(5,000)	132	(\$4,868)	-97.4%
676.283 CONTRB.-VIBRANT CITY GRANT FUND	1,383,125	0	(1,383,125)	0	0	
676.599 CONTRB.-CAPITAL PROJECT FUND	63,750	63,750	0	34,785	(28,965)	-45.4%
697.000 PRIOR YEARS' REVENUE	0	120,398	120,398	0	(120,398)	-100.0% Planned Use of Fund
TOTAL MAJOR STREET FUND REVENUE	\$2,466,875	\$1,399,148	(\$1,067,727)	\$985,226	(\$413,922)	-29.6% Balance

MAJOR STREET FUND EXPENDITURES (202):

STREET CONSTRUCTION						
SALARIES & FRINGES	\$0	\$0	\$0	\$5,803	(\$5,803)	
OPERATING	1,408,350	311,861	(1,096,489)	50,233	261,628	83.9%
SUBTOTAL	\$1,408,350	\$311,861	(\$1,096,489)	\$56,036	255,825	82.0%
ROUTINE ROAD MAINTENANCE						
SALARIES & FRINGES	\$51,800	\$51,800	\$0	\$36,979	\$14,821	28.6%
OPERATING	153,250	153,250	0	103,969	49,281	32.2%
CAPITAL EQUIPMENT	0	0	0	0	0	
SUBTOTAL	\$205,050	\$205,050	\$0	\$140,948	\$64,102	31.3%
ROUTINE BRIDGE MAINTENANCE						
SALARIES & FRINGES	\$1,000	\$1,000	\$0	\$0	\$1,000	100.0%
OPERATING	12,500	12,500	0	7,073	5,427	43.4%
SUBTOTAL	\$13,500	\$13,500	\$0	\$7,073	\$6,427	47.6%
TRAFFIC SERVICE MAINTENANCE						
SALARIES & FRINGES	\$50,400	\$50,400	\$0	\$20,334	\$30,066	59.7%
OPERATING	85,100	85,497	397	42,452	43,045	50.3%
CAPITAL EQUIPMENT	0	0	0	0	0	
SUBTOTAL	\$135,500	\$135,897	\$397	\$62,786	\$73,111	53.8%

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE		VARIANCE	
				ACTUAL	ACTUAL	AMOUNT	PERCENT
				ACTUAL	AMENDED BUDGET	ACTUAL TO AMENDED BUDGET	EXPLANATION
WINTER MAINTENANCE							
SALARIES & FRINGES	\$17,000	\$17,000	\$0	\$14,226	\$2,774	16.3%	
OPERATING	59,000	59,000	0	73,574	(14,574)	-24.7%	
SUBTOTAL	\$76,000	\$76,000	\$0	\$87,800	(\$11,800)	-15.5%	
NON-MOTORIZED TRANSPORTATION							
SALARIES & FRINGES	\$17,300	\$17,300	\$0	\$8,269	\$9,031	52.2%	Sidewalks
OPERATING	41,500	41,500	0	10,943	30,557	73.6%	
CAPITAL IMPROVEMENTS	0	0	0	0	0		
SUBTOTAL	\$58,800	\$58,800	\$0	\$19,212	\$39,588	67.3%	
STATE TRUNKLINE MAINTENANCE (US223)							
SALARIES & FRINGES	\$1,400	\$1,400	\$0	\$1,729	(\$329)	-23.5%	
OPERATING	12,500	12,500	0	10,702	1,798	14.4%	
SUBTOTAL	\$13,900	\$13,900	\$0	\$12,431	\$1,469	10.6%	
STATE TRUNKLINE MAINTENANCE (M-52)							
SALARIES & FRINGES	\$6,900	\$6,900	\$0	\$3,487	\$3,413	49.5%	
OPERATING	25,278	25,278	0	12,344	12,934	51.2%	
SUBTOTAL	\$32,178	\$32,178	\$0	\$15,831	\$16,347	50.8%	
STATE TRUNKLINE MAINTENANCE (M-34)							
SALARIES & FRINGES	\$1,200	\$1,200	\$0	\$972	\$228	19.0%	
OPERATING	8,700	8,700	0	6,292	2,408	27.7%	
SUBTOTAL	9,900	9,900	\$0	7,264	\$2,636	26.6%	
ADMIN & RECORD KEEPING							
CONTRIBUTION - LOCAL STREET FUND	35,860	35,860	0	34,860	\$1,000	2.8%	
CONTRIBUTION - VIBRANT CITY FUND	250,000	250,000	0	150,000	100,000	100.0%	
	0	120,000	120,000	120,000	0	95.6%	
990.00 NON-DEPARTMENTAL							
GRANT MATCH-KIWANIS TRAIL	\$80,000	\$80,000	\$0	\$6,014	\$73,986		
CONTINGENCY	147,837	56,202	(91,635)	0	56,202	100.0%	
TOTAL	\$227,837	\$136,202	(\$91,635)	\$6,014	\$130,188	95.6%	
TOTAL MAJOR STREET FUND EXP. (202)	\$2,466,875	\$1,399,148	(\$1,067,727)	\$720,255	\$678,893	48.5%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$264,971	\$264,971		

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FUND/DEPARTMENT	FY2009-10	AMENDED	VARIANCE	
	ADOPTED BUDGET	over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	ACTUAL TO AMENDED BUDGET
			AMOUNT	PERCENT
				EXPLANATION
LOCAL STREET FUND REVENUE (203):				
546,000 GAS & WEIGHT TAX	\$320,000	(\$60,000)	\$300,913	15.7% Reduced State
577,000 METRO ACT	60,000	0	62,482	4.1% Collections
664,000 INVESTMENT EARNINGS	2,000	0	(2,000)	-100.0%
676,202 CONTRIBUTION - MAJOR STREET FUND	250,000	0	150,000	-40.0%
676,599 CONTRIBUTION - CAPITAL PROJ. REV. FUND	113,998	0	40,275	-64.7% (73,723)
697,000 PRIOR YEARS' REVENUE	44,909	192,707	0	-100.0% Planned Use of Fund
699,204 TRANSFER IN - MUNICIPAL STREET FUND	464,608	0	460,000	-1.0% Balance
TOTAL LOCAL STREET FUND REVENUE	\$1,255,515	\$132,707	\$1,013,670	(\$374,552)
LOCAL STREET FUND EXPENDITURES (203):				
SIDEWALKS				
SALARIES & FRINGES	\$6,500	\$0	\$2,527	\$3,973
OPERATING	38,000	0	5,731	32,269
SUBTOTAL	\$44,500	\$0	\$8,258	\$36,242
STREET CONSTRUCTION				
SALARIES & FRINGES	\$471,496	\$35,520	\$42,237	\$429,259
OPERATING	245,469	96,789	394,990	(52,732)
SUBTOTAL	\$681,445	\$132,309	\$437,227	\$376,527
ROUTINE ROAD MAINTENANCE				
SALARIES & FRINGES	\$107,250	\$0	\$43,345	\$63,905
OPERATING	283,450	(8,822)	127,118	147,510
CAPITAL OUTLAY	0	8,822	0	8,822
SUBTOTAL	\$390,700	\$0	\$170,463	\$220,237
ROUTINE BRIDGE MAINTENANCE				
SALARIES & FRINGES	\$100	\$0	\$0	\$100
OPERATING	900	0	0	900
SUBTOTAL	\$1,000	\$0	\$0	\$1,000
TRAFFIC SERVICE MAINTENANCE				
SALARIES & FRINGES	\$17,200	\$0	\$10,840	\$6,360
OPERATING	20,300	398	11,797	8,901
SUBTOTAL	\$37,500	\$398	\$22,637	\$15,261
WINTER MAINTENANCE				
SALARIES & FRINGES	\$13,000	\$0	\$9,569	\$3,411
OPERATING	47,510	0	48,561	(1,051)
SUBTOTAL	\$60,510	\$0	\$58,150	\$2,360
ADMIN & RECORD KEEPING				
DISTRB. - IT SERVICES	\$35,000	\$0	\$35,000	\$0
	4,860	0	4,860	0
TOTAL LOCAL STREET FUND EXP (203)	\$1,388,222	\$132,707	\$736,595	\$651,627
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$277,075	\$277,075

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FUND/DEPARTMENT	FY2009-10	FY2009-10	AMENDED	YEAR-TO-DATE	VARIANCE
	ADOPTED BUDGET	AMENDED BUDGET	over/(under) ADOPTED	ACTUAL	AMOUNT
					PERCENT
					EXPLANATION
MUNICIPAL STREET FUND REVENUE (204):					
402,000 PROPERTY TAXES - SPECIAL VOTED	\$459,608	\$459,608	\$0	\$460,929	\$1,321 0.3%
664,000 INVESTMENT INCOME	5,000	5,000	0	1,860	(3,140) -62.8%
695,000 OTHER	0	0	0	0	0 -0.4%
TOTAL MUNICIPAL STREET FUND REVENUE	\$464,608	\$464,608	\$0	\$462,789	(\$1,819)
MUNICIPAL STREET FUND EXPENDITURES:					
CONTRIBUTION - LOCAL STREETS	\$464,608	\$464,608	\$0	\$460,000	\$4,608 1.0%
TOTAL MUNICIPAL ST. FUND EXP.(204)	\$464,608	\$464,608	\$0	\$460,000	\$4,608 1.0%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$2,789	\$2,789
FEE ESTATE (205):					
664,000 INVESTMENT INCOME	\$50	\$50	\$0	\$0	(\$50) -100.0%
675,076 DONATIONS-PRIVATE-FEE ESTATE	700,000	700,000	0	679,871	(20,129) -2.9%
695,000 OTHER	8	8	0	2,833	2,825 35312.5%
697,000 PRIOR YEARS REVENUE	0	6,525	6,525	0	(6,525) -100.0%
TOTAL FEE ESTATE FUND REVENUE	\$700,058	\$706,583	\$6,525	\$682,704	(\$23,879) -3.4%
696.00 PARKS & FORESTRY GARAGE					
SALARIES & FRINGES	\$0	\$0	\$0	\$0	\$0
OPERATING	19,340	20,203	863	13,205	6,998 34.6%
SUBTOTAL	\$19,340	\$20,203	\$863	\$13,205	\$6,998 34.6%
699.00 FEE ESTATE MAINTENANCE					
SALARIES & FRINGES	\$426,048	\$349,983	(\$76,065)	\$408,768	(\$58,785) -16.8%
OPERATING	181,737	226,244	44,507	238,572	(12,328) -5.4%
CAPITAL OUTLAY	72,933	73,588	655	18,655	54,933 74.6%
SUBTOTAL	\$680,718	\$649,815	(\$30,903)	\$665,995	(\$16,180) -2.5%
990.00 NON-DEPARTMENTAL					
CONTINGENCY	\$0	\$36,565	\$36,565	\$0	\$36,565 100.0%
TOTAL	\$0	\$36,565	\$36,565	\$0	\$36,565 100.0%
TOTAL FEE ESTATE FUND	\$700,058	\$706,583	\$6,525	\$679,200	\$27,383 3.9%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$3,504	\$3,504

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE	
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT EXPLANATION
OMNI FUND REVENUE (267):						
663.000 OMNI FORFEITURES	\$80,800	\$80,800	\$0	\$151,017	\$70,217	86.9% Incr. Forfeitures
664.000 INVESTMENT INCOME	2,000	2,000	0	727	(1,273)	-63.7%
671.000 RENTS	4,000	4,000	0	3,500	(500)	-12.5%
695.000 OTHER	100	100	0	500	400	400.0%
TOTAL OMNI FUND REVENUE	\$86,900	\$86,900	\$0	\$155,744	\$68,844	79.2%
OMNI FUND EXPENDITURES (267):						
SALARIES & FRINGE BENEFITS	\$26,000	\$26,000	\$0	\$25,407	\$593	2.3%
OPERATING	60,900	60,900	0	122,944	(62,044)	-101.9% Forfeiture Sharing
CAPITAL OUTLAY	0	0	0	0	0	
TOTAL OMNI FUND EXPENDITURES (267)	\$86,900	\$86,900	\$0	\$148,351	(\$61,451)	-70.7%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$7,393	\$7,393	

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FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE	
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT EXPLANATION
COMMUNITY DEVELOPMENT FUND REV (275):						
520.000 COMMUNITY DEVELOP BLOCK GRANT	\$0	\$0	\$0	\$0	\$0	
632.000 ADMINISTRATIVE FEES	84,000	84,000	0	48,008	(35,992)	-42.8%
651.000 APPLICATION FEE	100	100	0	2	(98)	-98.0%
664.000 INVESTMENT INCOME	1,500	1,500	0	16,331	14,831	988.7%
676.281 CONTRIB-DDA-TIF FUND	2,000	2,000	0	2,000	0	0.0%
676.282 CONTRIB-LDFA FUND	0	31,000	31,000	31,000	0	0.0%
683.000 SALE OF PROPERTY	20,000	20,000	0	650	(19,350)	-96.8% HUD Foreclosure Sales
TOTAL COMMUNITY DEVELOPMENT FUND REV	\$107,600	\$138,600	\$31,000	\$97,991	(\$40,609)	-29.3%
COMMUNITY DEVELOPMENT FUND EXP (275):						
ADM CD BLOCK GRANT						
SALARIES & FRINGE BENEFITS	\$63,696	\$63,017	(\$679)	\$67,976	(\$4,959)	-7.9%
OPERATING	24,819	24,819	0	20,459	4,360	17.6%
CAPITAL OUTLAY	0	0	0	0	0	
TOTAL CDBG GRANT	\$88,515	\$87,836	(\$679)	\$88,435	(\$599)	-0.7%
PROPERTY ACQUISITION EXPENSES						
CONTINGENCY	100	100	0	9,351	(9,251)	-9251.0%
	18,985	50,664	31,679	0	50,664	100.0%
TOTAL COMM DEVLP FUND EXP (275)	\$107,600	\$138,600	\$31,000	\$97,786	\$40,814	29.4%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$205	\$205	

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FUND/DEPARTMENT	FY2009-10	FY2009-10	AMENDED	YEAR-TO-DATE		VARIANCE
	ADOPTED BUDGET	AMENDED BUDGET	over/(under) ADOPTED	ACTUAL	ACTUAL	AMOUNT PERCENT EXPLANATION
ECONOMIC DEVELOPMENT FUND REV (276)						
533.000 USEPA ASSESSMENT GRANT	\$79,268	\$79,268	\$0	\$44,124	(\$35,144)	825.8%
535.000 MDEQ SITE ASSESSMENT GRANT	10,552	10,552	0	97,693	87,141	-48.6%
664.000 INVESTMENT INCOME	1,500	1,500	0	771	(729)	-5.0%
675.075 DONATIONS - PRIVATE	150,000	164,552	14,552	156,250	(8,302)	-100.0%
695.000 OTHER	100	100	0	0	(100)	16.7% Balance
TOTAL ECONOMIC DEVELOPMENT FUND REV	\$241,420	\$255,972	\$14,552	\$298,838	\$42,866	
ECONOMIC DEVELOPMENT FUND EXP (276):						
CONTRIBUTION - GENERAL FUND	\$ 39,000	\$ 39,000	\$0	\$ 39,000	\$ -	0.0%
PROGRAM ADMINISTRATION	0	0	0	125	(125)	
HAZARDOUS SUBSTANCE SITE ASSESSMENT	0	0	0	34,037	(34,037)	
PETROLEUM SITE ASSESSMENT	79,268	79,268	0	101,718	(22,450)	-28.3%
WATERFRONT SITE ASSESSMENT	20,000	20,000	0	0	20,000	100.0%
ECONOMIC DEVELOPMENT	103,152	116,799	13,647	96,754	20,045	17.2%
CONTINGENCY	0	905	905	0	905	100.0%
TOTAL ECONOMIC DEVELOPMENT FUND EXP (276)	\$ 241,420	\$ 255,972	\$14,552	\$ 271,634	\$ (15,662)	-6.1%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$27,204	\$27,204	
BROWNFIELD REDEVELOPMENT AUTHORITY (279):						
404.000 CURRENT PROPERTY TAX	\$10,172	\$10,172	\$0	\$18,575	\$8,403	82.6%
664.000 INVESTMENT EARNINGS	100	100	0	216	116	116.0%
697.000 PRIOR YEARS REVENUE	509	509	0	0	(509)	-100.0%
TOTAL REVENUE	\$10,781	\$10,781	\$0	\$18,791	\$8,010	74.3%
BROWNFIELD REDEVELOPMENT AUTHORITY (279):						
ADMINISTRATION	\$10,781	\$10,781	\$0	\$10,781	\$0	0.0%
TOTAL EXPENDITURES	\$10,781	\$10,781	\$0	\$10,781	\$0	0.0%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$8,010	\$8,010	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT EXPLANATION	
DOWNTOWN DEVLPMNT AUTH REV (280):							
404.000 CURRENT REAL PROPERTY TAX	\$31,757	\$31,757	\$0	\$32,473	\$716	2.3%	
664.000 INVESTMENT EARNINGS	300	300	0	38	(262)	-87.3%	
695.000 OTHER	100	100	0	8,080	7,980	7980.0%	
695.002 WINTER FEST	0	0	0	725	725		
697.000 PRIOR YEAR'S REVENUE	8,243	8,243	0	0	(8,243)	-100.0%	Planned Use of Fund
699.281 TRANSFER IN TIFA	2,000	2,000	0	6,000	4,000	200.0%	Balance
TOTAL DOWNTOWN DEV AUTH. REV.	\$42,400	\$42,400	\$0	\$47,316	\$4,916	11.6%	
DOWNTOWN DEVLPMNT AUTH. EXP. (280):							
SALARIES & FRINGE BENEFITS	\$6,600	\$6,600	\$0	\$6,702	(\$102)	-1.5%	
OPERATING	20,800	20,800	0	19,321	1,479	7.1%	
CONTRIBUTION - AUTO PARKING	10,000	10,000	0	10,000	0	0.0%	
CAPITAL OUTLAY	5,000	5,000	0	2,688	2,312	46.2%	
TOTAL DOWNTOWN DEVLPMNT AUTH EXP	\$42,400	\$42,400	\$0	\$38,711	\$3,689	8.7%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$8,605	\$8,605		

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	ADOPTED BUDGET	AMENDED BUDGET	over/(under) ADOPTED	ACTUAL	ACTUAL	AMOUNT	PERCENT
DDA - TIF FUND REVENUE (281):							
404.000 CURRENT REAL PROPERTY TAX	\$409,618	\$256,618	(\$153,000)	\$406,101	\$149,483		58.3%
488.000 CONTRACT SERVICES REVENUE	0	0	0	0	0		
631.000 REFUSE COLLECTION	15,000	15,000	0	16,350	1,350		9.0%
664.000 INVESTMENT EARNINGS	8,000	4,000	(4,000)	2,874	(1,126)		-28.2%
697.000 PRIOR YEAR'S REVENUE	0	73,761	73,761	0	(73,761)		-100.0%
698.000 SALE OF BONDS/NOTES	250,000	0	(250,000)	0	0		
699.279 CONTRIB - BROWNFLD REDEVELOPMT FUNC	10,781	10,781	0	10,781	0		0.0%
TOTAL DOWNTOWN DEV AUTH. REV.	\$693,399	\$360,160	(\$333,239)	\$436,106	\$75,946		21.1%
DDA-TIF FUND EXP. (281):							
290.00 ADMINISTRATION							
SALARIES & FRINGE BENEFITS	\$36,467	\$16,328	(\$20,139)	\$21,901	(\$5,573)		-34.1%
OPERATING	73,115	79,115	6,000	70,873	8,242		10.4%
CAPITAL OUTLAY	315,000	22,900	(292,100)	19,478	3,422		14.9%
SUBTOTAL	\$424,582	\$118,343	(\$306,239)	\$112,252	\$6,091		5.1%
965.00 TRANSFERS OUT							
CONTRIBUTION-COMMUNITY DEVELOP	2,000	2,000	0	2,000	\$0		0.0%
CONTRIBUTION-DDA	6,000	6,000	0	6,000	0		0.0%
TRANSFER OUT - DEBT	95,785	95,785	0	95,785	0		0.0%
TRANSFER OUT - SCHOOLS	155,032	138,032	(17,000)	309,894	(171,862)		-124.5%
SUBTOTAL	\$258,817	\$241,817	(\$17,000)	\$413,679	(\$171,862)		-71.1%
990.00 NON-DEPARTMENTAL							
CONTINGENCY	\$10,000	\$0	(\$10,000)	\$0	0		
TOTAL	\$10,000	\$0	(\$10,000)	\$0	\$0		
TOTAL DDA-TIF FUND EXP	\$693,399	\$360,160	(\$333,239)	\$525,931	(\$165,771)		-46.0%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$89,825)	(\$89,825)		

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					ACTUAL TO AMENDED	BUDGET		
LDFA-GAIDC FUND REVENUE (282):								
404.000 CURRENT REAL PROPERTY TAX	\$40,654	\$40,654	\$0	\$60,748	\$20,094		49.4%	
664.000 INVESTMENT INCOME	5,000	5,000	0	407	(4,593)		-91.9%	
671.000 RENTS	4,000	4,000	0	3,975	(25)		-0.6%	
676.000 CONTRIBUTION-PRIVATE (SALE OF PROPER	0	0	0	45,600	45,600			
697.000 PRIOR YEARS' REVENUE	17,146	48,146	31,000	0	(48,146)		-100.0%	Planned Use of Fund
TOTAL LDFA FUND REVENUE	\$66,800	\$97,800	\$31,000	\$110,730	\$12,930		13.2%	Balance
LDFA-GAIDC FUND - EXPENDITURES (282):								
290.00 ADMINISTRATION								
SALARIES & FRINGE BENEFITS	\$60,928	\$51,947	(\$8,981)	\$76,370	(\$24,423)		-47.0%	
OPERATING	5,872	5,872	0	10,363	(4,491)		-76.5%	
CAPITAL OUTLAY	0	0	0	0	0			
SUBTOTAL	\$66,800	\$57,819	(\$8,981)	\$86,733	(\$28,914)		-50.0%	
965.00 TRANSFERS OUT								
969.275 CONTRIBUTION-COMMUNITY DEVELOP	\$0	\$31,000	\$31,000	\$31,000	\$0		0.0%	
990.000 CONTINGENCY	0	8,981	8,981	0	8,981		100.0%	
SUBTOTAL	\$0	\$39,981	\$39,981	\$31,000	\$8,981		22.5%	
TOTAL LDFA FUND EXP (282)	\$66,800	\$97,800	\$31,000	\$117,733	(\$19,933)		-20.4%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$7,003)	(\$7,003)			

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					ACTUAL AMOUNT	TO AMENDED BUDGET PERCENT EXPLANATION
VIBRANT SMALL CITIES GRANT FUND REVENUE (283)						
519.004 VSCG-2 WAY TRFC GRNT-LOCAL	\$879,000	\$879,000	\$0	\$0	(\$879,000)	-100.0%
519.005 VSCG-2 WAY TRFC GRNT-SIGNALS	315,000	315,000	0	360,628	45,628	14.5%
519.006 VSCG-2 WAY TRFC GRNT-ADA IMPRVMENTS	175,000	175,000	0	129,372	(45,628)	-26.1%
519.007 VSCG-2 WAY TRFC GRNT-ADMIN	20,000	20,000	0	10,000	(10,000)	-50.0%
519.008 VSCG-LAND ASSEMBLY GRNT-LOCAL	95,875	95,875	0	0	(95,875)	-100.0%
519.009 VSCG-LAND ASSEMBLY GRNT-ACQSTN	144,375	144,375	0	0	(144,375)	-100.0%
519.010 VSCG-LAND ASSEMBLY GRNT-DEMO	42,750	42,750	0	11,950	(30,800)	-72.0%
519.011 VSCG-LAND ASSEMBLY GRNT-ADMIN	10,000	10,000	0	5,000	(5,000)	-50.0%
519.012 VSCG-DWNTWN FACADE GRNT-PVT	221,945	221,945	0	149,902	(72,043)	-32.5%
519.013 VSCG-DWNTWN FACADE GRNT-CDBG	307,875	307,875	0	160,172	(147,703)	-48.0%
519.014 VSCG-DWNTWN FACADE GRNT-LOCAL	5,000	5,000	0	9,863	4,863	97.3%
519.015 VSCG-OTHER GRNT-LOCAL	20,125	20,125	0	0	(20,125)	-100.0%
664.000 INVESTMENT EARNINGS	5,000	5,000	0	718	(4,282)	-85.6%
676.202 CONTRIB-MAJOR STREET FUND	0	120,000	120,000	120,000	0	0.0%
TOTAL VSCI GRANT FUND REVENUE (283)	\$2,241,945	\$2,361,945	\$120,000	\$957,605	(\$1,404,340)	-59.5%
VIBRANT SMALL CITIES GRANT FUND EXPENDITURES (283)						
TWO-WAY TRAFFIC	\$1,403,125	\$1,499,191	\$96,066	\$1,343,740	\$155,451	10.4%
NON-MOTORIZED TRANSPORTATION	0	23,934	23,934	36,929	(12,995)	-54.3%
FACADE IMPROVEMENTS	534,820	534,820	0	338,628	196,192	36.7%
BLIGHT REDUCTION	288,000	288,000	0	31,890	256,110	88.9%
CONTINGENCY	16,000	16,000	0	0	16,000	100.0%
TOTAL VSCI GRANT FUND EXPENDITURES (283)	\$2,241,945	\$2,361,945	\$120,000	\$1,751,167	\$610,758	25.9%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$793,582)	(\$793,582)	

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						PERCENT	EXPLANATION
DDA DEBT FUND REVENUE (394):							
664,000 INTEREST EARNINGS	\$0	\$0	\$0	\$235	\$235		0.0%
699,000 APPROP TRANSFER IN	95,785	95,785	0	95,785	0		0.2%
TOTAL DDA DEBT FUND REVENUE	\$95,785	\$95,785	\$0	\$96,020	\$235		
DDA DEBT FUND EXPENDITURES (394):							
BOND INTEREST EXPENSE	\$15,360	\$15,360	\$0	\$16,213	(\$853)		-5.6%
PAYING AGENT FEES	425	425	0	425	0		0.0%
CONTINGENCY	80,000	80,000	0	0	80,000		100.0%
TOTAL DDA DEBT FUND EXP (394)	\$95,785	\$95,785	\$0	\$16,638	\$79,147		82.6%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$79,382	\$79,382		

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FUND/DEPARTMENT WATER-CAPITAL PROJECTS FUND REVENUE (496)	FY2009-10	FY2009-10	AMENDED	YEAR-TO-DATE	VARIANCE	
	ADOPTED BUDGET	AMENDED BUDGET	over/(under) ADOPTED	ACTUAL	AMOUNT ACTUAL TO AMENDED BUDGET	
					PERCENT EXPLANATION	
676.591 CONTRIBUTION- WATER FUND	\$299,000	\$299,000	\$0	\$68,831	(\$230,169)	-77.0%
697.000 PRIOR YEAR'S REVENUE	0	8,956	8,956	0	(8,956)	-100.0% Planned Use of Fund
TOTAL DDA DEBT FUND REVENUE	\$299,000	\$307,956	\$8,956	\$68,831	(\$239,125)	-77.6% Balance
WATER-CAPITAL PROJECTS FUND EXPENDITURES (496)						
ADMINISTRATION	\$3,000	\$3,000	\$0	\$0	\$3,000	100.0%
METER READING & MAINT.	55,000	55,000	0	0	55,000	100.0%
OAKWOOD FACILITY	5,000	5,000	0	0	5,000	100.0%
WATER PLANT CAPITAL EQUIP	36,000	39,956	3,956	4,125	35,831	89.7%
WATER PLANT CAPITAL IMPRVMT	90,000	95,000	5,000	64,706	30,294	31.9%
WATER DISTRB CAPITAL EQUIP	25,000	25,000	0	0	25,000	100.0%
WATER DISTRB CAPITAL IMPRVMT	85,000	85,000	0	0	85,000	100.0%
TOTAL EXPENDITURES	\$299,000	\$307,956	\$8,956	\$68,831	\$239,125	77.6%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$0	\$0	
SEWER-CAPITAL PROJECTS FUND REVENUE (497)						
676.590 CONTRIBUTION- WASTEWATER FUND	\$179,000	\$333,065	\$154,065	\$68,753	(\$264,312)	-79.4%
697.000 PRIOR YEAR'S REVENUE	0	323,100	323,100	0	(323,100)	-100.0% Planned Use of Fund
TOTAL SEWER-CAPITAL PROJECTS FUND REVENUE	\$179,000	\$656,165	\$477,165	\$68,753	(\$587,412)	-89.5% Balance
SEWER-CAPITAL PROJECTS FUND EXPENDITURES (497)						
WWTP CAPITAL IMPROVEMENTS	\$75,000	\$75,000	\$0	\$0	\$75,000	100.0%
WWTP CAPITAL EQUIPMENT	50,000	174,065	124,065	26,488	147,577	84.8%
SEWER COLLECTION SYSTEM	54,000	407,100	353,100	42,265	364,835	89.6%
TOTAL EXPENDITURES	\$179,000	\$656,165	\$477,165	\$68,753	\$587,412	89.5%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$0	\$0	

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AUTO PARKING FUND REVENUE (585):							
652,000 PARKING FEES	\$38,000	\$38,000	\$0	\$22,022	(\$15,978)	-42.0%	
656,000 PARKING FINES	30,000	30,000	0	8,174	(21,826)	-72.8%	Enforcement
664,000 INVESTMENT EARNINGS	100	100	0	175	75	75.0%	
698,000 SALE OF BONDS/NOTES	2,635,000	0	(2,635,000)	0	0	0.0%	Lot Renovations Postponed
699,101 CONTRIBUTION - GENERAL FUND	6,000	6,000	0	6,000	0	0.0%	
699,280 TRANSFER IN - DDA	10,000	10,000	0	10,000	0	0.0%	
699,598 SPECIAL ASSESSMENT	30,000	30,000	0	37,357	7,357	24.5%	
TOTAL AUTO PARKING FUND REVENUE	\$2,749,100	\$114,100	(\$2,635,000)	\$83,728	(\$30,372)	-26.6%	
AUTO PARKING FUND EXPENDITURES (585):							
SALARIES & FRINGE BENEFITS	\$43,709	\$43,709	\$0	\$29,704	\$14,005	32.0%	
OPERATING	70,391	70,391	0	38,095	32,296	45.9%	
CAPITAL OUTLAY	2,635,000	0	(2,635,000)	0	0	0.0%	Lot Renovations Postponed
TOTAL AUTO PARKING FUND EXP (585)	\$2,749,100	\$114,100	(\$2,635,000)	\$67,799	46,301	40.6%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$15,929	\$15,929		
TRANSPORTATION SYSTEM FUND REV (588):							
511,000 FEDERAL GRANTS	\$68,656	\$112,156	\$43,500	\$51,474	(\$60,682)	-54.1%	
571,000 STATE CAPITAL GRANT	305,560	305,560	0	0	(305,560)	-100.0%	
572,000 STATE ACT 51 OPERATING	152,847	152,847	0	183,500	30,653	20.1%	
633,000 PASSENGER FARES	105,147	105,147	0	85,783	(19,364)	-18.4%	
671,000 RENTS	4,056	4,056	0	0	(4,056)	-100.0%	
676,101 CONTRIBUTION - GENERAL FUND	98,398	98,398	0	110,525	12,127	12.3%	
695,000 OTHER	0	0	0	3,000	3,000		
TOTAL TRANSPRTN SYSTEM FUND REV	\$734,664	\$778,164	\$43,500	\$434,282	(\$343,882)	-44.2%	
TRANSPORTATION FUND EXPENDITURES:							
SALARIES & FRINGE BENEFITS	\$293,081	\$293,081	\$0	\$305,697	(\$12,616)	-4.3%	
OPERATING	136,023	46,023	(90,000)	128,585	(82,562)	-179.4%	
CAPITAL OUTLAY	305,560	439,060	133,500	0	439,060	100.0%	
TOTAL TRANSPORTATION FUND EXP (588)	\$734,664	\$778,164	\$43,500	\$434,282	\$343,882	44.2%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$0	\$0		

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					ACTUAL	PERCENT
				AMOUNT	EXPLANATION	
SEWER FUND REVENUE (590):						
584,000 DELEG GRANT	\$0	\$99,065	\$99,065	\$0	(\$99,065)	-100.0%
647,000 CHARGES FOR SERVICES	4,059,000	4,059,000	0	4,038,254	(20,746)	-0.5%
663,000 PENALTIES	75,000	75,000	0	79,014	4,014	5.4%
664,000 I.P.P. FINES & FEES	100	100	0	0	(100)	-100.0%
684,000 INVESTMENT EARNINGS	1,000	1,000	0	29,460	28,460	2846.0%
681,000 TAPS & SERVICE	40,000	40,000	0	(1,650)	(41,650)	-104.1%
695,000 OTHER	9,955	9,955	0	66,686	56,731	569.9%
697,000 PRIOR YEARS' REVENUE	0	93,588	93,588	0	(93,588)	-100.0%
TOTAL SEWER FUND REVENUE	\$4,185,055	\$4,377,708	\$192,653	\$4,211,764	(\$165,944)	-3.8%
						Planned Use of Fund Balance
SEWER FUND EXPENDITURES (590):						
WASTE WATER TREATMENT PLANT						
SALARIES & FRINGE BENEFITS	\$627,242	\$627,242	\$0	\$606,347	\$20,895	3.3%
OPERATING	879,600	887,266	7,666	715,397	171,869	19.4%
CAPITAL OUTLAY	0	0	0	0	0	
SUBTOTAL	\$1,506,842	\$1,514,508	\$7,666	\$1,321,744	\$192,764	12.7%
ADMINISTRATION & OVERHEAD						
SALARIES & FRINGE BENEFITS	\$365,452	\$356,822	(\$8,630)	\$323,626	\$33,196	9.3%
OPERATING	344,627	371,127	26,500	345,833	25,294	6.8%
CAPITAL OUTLAY	0	0	0	0	0	
SUBTOTAL	\$710,079	\$727,949	\$17,870	\$669,459	\$58,490	8.0%
SANITARY SEWERS						
SALARIES & FRINGE BENEFITS	\$157,000	\$157,000	\$0	\$121,140	\$35,860	22.8%
OPERATING	129,750	129,750	0	44,517	85,233	65.7%
CAPITAL OUTLAY	0	0	0	0	0	
SUBTOTAL	\$286,750	\$286,750	\$0	\$165,657	\$121,093	42.2%
BROAD STREET LIFT STATION						
SALARIES & FRINGE BENEFITS	\$10,000	\$10,000	\$0	\$10,241	(\$241)	-2.4%
OPERATING	36,500	40,922	4,422	34,450	6,472	15.8%
CAPITAL OUTLAY	0	0	0	0	0	
SUBTOTAL	\$46,500	\$50,922	\$4,422	\$44,691	\$6,231	12.2%
LIFT STATIONS						
SALARIES & FRINGE BENEFITS	\$12,000	\$12,000	\$0	\$9,498	\$2,502	20.9%
OPERATING	30,000	30,000	0	22,710	7,290	24.3%
CAPITAL OUTLAY	0	0	0	0	0	
SUBTOTAL	\$42,000	\$42,000	\$0	\$32,208	\$9,792	23.3%

CITY OF ADRIAN
 FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
 June 30, 2010

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE ACTUAL TO AMENDED BUDGET	
					AMOUNT	PERCENT EXPLANATION
RETENTION BASIN						
SALARIES & FRINGE BENEFITS	\$3,000	\$3,000	\$0	\$1,939	\$1,061	35.4%
OPERATING	14,000	14,000	0	12,999	1,001	7.2%
SUBTOTAL	\$17,000	\$17,000	\$0	\$14,938	\$2,062	12.1%
DEPRECIATION EXPENSE	\$1,000,000	\$1,000,000	\$0	\$543,376	\$456,624	45.7%
BOND INTEREST EXPENSE	91,884	91,884	0	300,383	(208,499)	
INSTALLMENT PURCHASE DEBT SVC	305,000	305,000	0	41,398	263,602	
CONTRIBUTION - CAPITAL PROJECTS	179,000	333,065	154,065	0	\$333,065	
FIXED EXPENSES	\$1,575,884	\$1,729,949	\$154,065	\$885,157	\$844,792	48.8%
990.00 NON-DEPARTMENTAL CONTINGENCY	\$0	\$8,630	\$8,630	\$0	\$8,630	
TOTAL	\$0	\$8,630	\$8,630	\$0	\$8,630	
TOTAL SEWER FUND EXPENDITURES (590)	\$4,185,055	\$4,377,708	\$192,653	\$3,133,854	\$1,243,854	28.4%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$1,077,910	\$1,077,910	

**CITY OF ADRIAN
FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
June 30, 2010**

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE		VARIANCE	
				ACTUAL	ACTUAL	AMOUNT	PERCENT
WATER FUND REVENUE (591):							
634,000 NEW ACCOUNT CHARGES	\$15,000	\$15,430	\$0	\$15,430	\$430	2.9%	
646,000 CHARGES FOR SERVICES - SALES	3,418,000	3,373,074	0	3,373,074	(44,926)	-1.3%	
653,000 PENALTIES	75,000	75,000	0	70,529	(4,471)	-6.0%	
664,000 INVESTMENT EARNINGS	20,000	20,000	0	10,673	(9,327)	-46.6%	
667,000 HYDRANT RENTAL	45,000	45,000	0	47,761	2,761	6.1%	
680,000 MERCHANDISE	1,000	1,000	0	623	(377)	-37.7%	
681,000 TAPS & SERVICE	50,000	50,000	0	9,215	(40,785)	-81.6%	Williams' Property
683,000 SALE OF PROPERTY	0	298,632	298,632	298,632	0	-15.0%	
695,000 OTHER	20,000	20,000	0	17,000	(3,000)	-15.0%	
697,000 PRIOR YEARS' REVENUE	0	3,498	3,498	0	(3,498)	-100.0%	Planned Use of Fund
TOTAL WATER FUND REVENUE	\$3,644,000	\$3,946,130	\$302,130	\$3,842,937	(\$103,193)	-2.6%	Balance
WATER FUND EXPENDITURES (591):							
MERCHANDISE							
\$50,000	\$50,000	\$0	\$0	\$19,341	\$30,659	61.3%	
TAPS & SERVICE							
\$5,000	\$5,000	\$0	\$0	\$0	\$5,000	100.0%	
3,000	3,000	0	0	0	3,000	100.0%	
0	0	0	0	0	0	0	
\$8,000	\$8,000	\$0	\$0	\$0	\$8,000	100.0%	
PURIFICATION & PUMPING							
\$434,387	\$434,387	\$0	\$0	\$416,616	\$17,771	4.1%	
807,100	810,238	3,138	3,138	719,611	90,627	11.2%	
0	0	0	0	0	0	0	
\$1,241,487	\$1,244,625	\$3,138	\$3,138	\$1,136,227	\$108,398	8.7%	
TRANSMISSION & DISTRIBUTION							
\$360,600	\$333,641	(\$26,959)	(\$26,959)	\$338,717	(\$5,076)	-1.5%	
198,000	198,309	309	309	156,290	42,019	21.2%	
0	0	0	0	0	0	0	
\$558,600	\$531,950	(\$26,650)	(\$26,650)	\$495,007	\$36,943	6.9%	
CUSTOMER SERVICE & OVERHEAD							
\$659,567	\$619,211	(\$40,356)	(\$40,356)	\$681,092	(\$61,881)	-10.0%	
(81,704)	(52,735)	28,969	28,969	(104,739)	52,004	-98.6%	
0	0	0	0	0	0	0	
\$577,863	\$566,476	(\$11,387)	(\$11,387)	\$576,353	(\$9,877)	-1.7%	

CITY OF ADRIAN
 FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
 June 30, 2010

FUND/DEPARTMENT	FY2009-10	FY2009-10	AMENDED	YEAR-TO-DATE	VARIANCE
	ADOPTED BUDGET	AMENDED BUDGET	over/(under) ADOPTED	ACTUAL	ACTUAL TO AMENDED BUDGET AMOUNT PERCENT EXPLANATION
DEPRECIATION EXPENSE	\$478,799	\$478,799	\$0	\$629,844	(\$151,045) -31.5%
BOND INTEREST EXPENSE	254,969	254,969	0	258,663	(3,694) -1.4%
CONTRIBUTION - CAPITAL PROJECTS	299,000	299,000	0	0	299,000 100.0%
CONTINGENCY	175,282	512,311	337,029	0	512,311
TOTAL WATER FUND EXPENSES (591)	\$3,644,000	\$3,946,130	\$302,130	\$3,115,435	\$830,695 21.1%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$727,502	\$727,502

**CITY OF ADRIAN
FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
June 30, 2010**

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE	
					ACTUAL AMOUNT	ACTUAL TO AMENDED BUDGET PERCENT EXPLANATION
STORM WATER UTILITY FUND REV (598):						
522.000 ILLICIT CONNECTION GRANT	\$100	\$100	\$0	\$0	(\$100)	-100.0%
648.000 STORM SEWER CHARGES	260,000	260,000	0	241,543	(18,457)	-7.1%
664.000 INVESTMENT EARNINGS	100	100	0	235	135	135.0%
695.000 OTHER	0	0	0	2,784	2,784	
TOTAL STORM WATER UTILITY FUND REV.	\$260,200	\$260,200	\$0	\$244,562	(\$15,638)	-6.0%
STORM WATER UTILITY FUND EXP. (598):						
DRAINS - PUBLIC BENEFIT						
SALARIES & FRINGE BENEFITS	\$55,600	\$55,600	\$0	\$44,492	\$11,108	20.0%
OPERATING	144,800	144,800	0	130,452	14,348	9.9%
CAPITAL OUTLAY	0	0	0	0	0	
SUBTOTAL	\$200,400	\$200,400	\$0	\$174,944	\$25,456	12.7%
ENGINEERING						
SALARIES & FRINGE BENEFITS	\$4,000	\$4,000	\$0	\$14,116	(\$10,116)	-252.9%
OPERATING	600	600	0	2,510	(1,910)	-318.3%
CAPITAL OUTLAY	0	0	0	0	0	
SUBTOTAL	\$4,600	\$4,600	\$0	\$16,626	(\$12,026)	-261.4%
CONTINGENCY						
ADMIN. & RECORD KEEPING	\$39,200	\$39,200	\$0	\$0	\$39,200	100.0%
	16,000	16,000	0	18,386	(2,386)	-14.9%
TOTAL STORM WATER UTILITY FUND EXP	\$260,200	\$260,200	\$0	\$209,956	\$50,244	19.3%
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$34,606	\$34,606	

CITY OF ADRIAN
 FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
 June 30, 2010

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		PERCENT	EXPLANATION
					ACTUAL	AMOUNT		
CAPITAL PROJECTS REVOLVING FUND REVENUE (599)								
408.203 SPECIAL ASSESSMENTS	\$177,748	\$177,748	\$0	\$0	(\$177,748)		-100.0%	
664.000 INVESTMENT EARNINGS	5,000	5,000	0	32,225	27,225		544.5%	
TOTAL REVENUE	\$182,748	\$182,748	\$0	\$32,225	(\$150,523)		-82.4%	
CAPITAL PROJECTS REVOLVING FUND EXPENDITURES (599)								
TRANSFERS OUT								
CONTRIB - MAJOR STREET	\$63,750	\$63,750	\$0	\$0	\$63,750		100.0%	
CONTRIB - LOCAL STREET	113,998	113,998	0	0	113,998		100.0%	
SUBTOTAL	\$177,748	\$177,748	\$0	\$0	\$177,748			
NON-DEPARTMENTAL								
CONTINGENCY	\$5,000	\$5,000	\$0	\$0	\$5,000		100.0%	
TOTAL EXPENDITURES	\$182,748	\$182,748	\$0	\$0	\$182,748			
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$32,225	\$32,225			

CITY OF ADRIAN
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 June 30, 2010

FUND/DEPARTMENT	FY2009-10 ADOPTED BUDGET	FY2009-10 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		PERCENT	EXPLANATION
					ACTUAL	AMOUNT		
INFORMATION TECHNOLOGY FUND REVENUE (661)								
636,000 INFO TECH SERVICES	\$25,767	\$25,767	\$0	\$136,866	\$111,099	\$111,099	431.2%	
637,000 GIS/CAD SERVICES	119,075	119,075	0	41,686	(77,389)	(77,389)	-65.0%	
695,000 OTHER	0	0	0	18	18	18		
697,000 PRIOR YEARS' REVENUE	240,000	452,842	212,842	0	(452,842)	(452,842)	-100.0%	Planned Use of Fund
TOTAL REVENUE	\$384,842	\$597,684	\$212,842	\$178,570	(\$419,114)	(\$419,114)	-70.1%	Balance
INFORMATION TECHNOLOGY FUND EXPENDITURES (661)								
GIS SERVICES								
SALARIES & FRINGE BENEFITS	\$21,482	\$21,482	\$0	\$21,400	\$82	\$82	0.4%	
OPERATING	44,300	51,612	7,312	16,571	35,041	35,041	67.9%	
CAPITAL OUTLAY	0	34,700	34,700	0	34,700	34,700	100.0%	
SUBTOTAL	\$65,782	\$107,794	\$42,012	\$37,971	\$69,823	\$69,823	64.8%	
TELECOMMUNICATIONS								
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0	\$0		
OPERATING	14,000	14,000	0	4,354	9,646	9,646	68.9%	
CAPITAL OUTLAY	0	46,036	46,036	47,943	(1,907)	(1,907)	-4.1%	
SUBTOTAL	\$14,000	\$60,036	\$46,036	\$52,297	\$7,739	\$7,739	12.9%	
ADMINISTRATION								
SALARIES & FRINGE BENEFITS	\$69,621	\$69,621	\$0	\$67,739	\$1,882	\$1,882	2.7%	
OPERATING	175,439	257,069	81,630	117,762	139,307	139,307	54.2%	
CAPITAL OUTLAY	60,000	103,164	43,164	47,488	55,676	55,676	54.0%	
SUBTOTAL	\$305,060	\$429,854	\$124,794	\$232,989	\$196,865	\$196,865	45.8%	
TOTAL EXPENDITURES	\$384,842	\$597,684	\$166,806	\$323,257	\$274,427	\$274,427	45.9%	
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	(\$144,687)	(\$144,687)	(\$144,687)		

CITY OF ADRIAN
 FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
 June 30, 2010

FUND/DEPARTMENT	FY2009-10	FY2009-10	AMENDED	YEAR-TO-DATE		VARIANCE	
	ADOPTED BUDGET	AMENDED BUDGET	over/(under) ADOPTED	ACTUAL	AMOUNT	PERCENT	EXPLANATION
MOTOR VEHICLE POOL FUND REVENUE (662)							
635.000 VEHICLE RENT	\$440,248	\$440,248	\$0	\$610,734	\$170,486	38.7%	
638.000 EQUIPMENT RENT	33,750	33,750	0	0	(33,750)	-100.0%	
675.101 CONTRIBUTION - GENERAL FUND	700,000	700,000	0	700,000	0	0.0%	
676.001 CONTRIBUTION - ADRIAN SCHOOLS	120,000	124,500	4,500	81,932	(42,568)	-34.2%	
676.002 CONTRIBUTION - LISD	4,200	4,350	150	3,813	(537)	-12.3%	
676.003 CONTRIBUTION - LENAWEE TRANSPORTATIC	77,000	78,500	1,500	58,222	(20,278)	-25.8%	
676.202 CONTRIBUTION - MAJOR STREET FUND	0	0	0	103,603	103,603		
676.203 CONTRIBUTION - LOCAL STREET FUND	0	0	0	114,975	114,975		
676.205 CONTRIBUTION - FEE ESTATE	0	0	0	9,882	9,882		
676.267 CONTRIBUTION - OMNI	0	0	0	499	499		
676.585 CONTRIBUTION - AUTO PARKING	0	0	0	7,970	7,970		
676.588 CONTRIBUTION - TRANSPORTATION FUND	50,000	50,000	0	13,188	(36,812)	-73.6%	
676.590 CONTRIBUTION - WASTEWATER FUND	22,000	22,000	0	5,181	(16,819)	-76.5%	
676.591 CONTRIBUTION - WATER FUND	18,000	18,000	0	5,448	(12,552)	-69.7%	
676.598 CONTRIBUTION - STORM WATER UTILITY FUI	0	0	0	22,959	22,959		
685.000 SALE OF EQUIPMENT	0	0	0	11,726	11,726		
697.000 PRIOR YEARS' REVENUE	0	46,712	46,712	0	(46,712)	-100.0%	Planned Use of Fund
TOTAL FIRE DEPARTMENT - MOTOR POOL FUND REV	\$1,465,198	\$1,518,060	\$52,862	\$1,750,132	\$232,072	15.3%	Balance
FIRE DEPARTMENT - MOTOR POOL FUND EXPENSES (662)							
ADMINISTRATION							
SALARIES & FRINGE BENEFITS	\$118,214	\$118,214	\$0	\$114,014	\$4,200	3.6%	
OPERATING	73,603	73,603	0	206,199	(132,596)	-180.2%	
CAPITAL OUTLAY	0	0	0	0	0		
SUB-TOTAL	\$191,817	\$191,817	\$0	\$320,213	(\$128,396)	-66.9%	
CEMETERY VEHICLES	8,175	8,175	0	6,306	1,869	22.9%	
POLICE DEPT VEHICLES	196,350	243,020	46,670	203,303	39,717	16.3%	
FIRE DEPT VEHICLES	99,498	99,498	0	87,937	11,561	11.6%	
INSPECTION DEPT VEHICLES	17,125	17,125	0	11,611	5,514	32.2%	
DPW VEHICLES	349,775	349,775	0	307,207	42,568	12.2%	
MOTOR VEHICLE POOL	0	42	42	75	(33)	-78.6%	
ENGINEERING DEPT VEHICLES	13,600	13,600	0	6,254	7,346	54.0%	
RECREATION DEPT VEHICLES	21,300	21,300	0	25,446	(4,146)	-19.5%	
PARKS & FORESTRY DIV VEHICLES	177,900	32,900	(145,000)	25,254	7,646	23.2%	
HERITAGE PARK VEHICLES	2,925	2,925	0	1,671	1,254	42.9%	
FEE ESTATE VEHICLES	34,600	34,600	0	12,813	21,787	63.0%	
CONTRIBUTION - GENERAL FUND	291,200	291,200	0	691,200	(400,000)	-137.4%	
CONTINGENCY	60,933	212,083	151,150	0	212,083	100.0%	
TOTAL EXPENDITURES	\$1,465,198	\$1,518,060	\$52,862	\$1,699,290	(\$181,230)		
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$50,842	\$50,842		

CITY OF ADRIAN
 FY2009-10 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)
 June 30, 2010

FUND/DEPARTMENT	FY2009-10		AMENDED over/(under) ADOPTED	YEAR-TO-DATE		VARIANCE	
	ADOPTED BUDGET	AMENDED BUDGET		ACTUAL	ACTUAL TO AMENDED BUDGET	AMOUNT	PERCENT EXPLANATION
PERPETUAL CARE FUND REVENUE (711)	\$30,000	\$30,000	\$0	\$35,890	\$5,890	19.6%	
664.000 INVESTMENT EARNINGS	\$30,000	\$30,000	\$0	\$35,890	\$5,890	19.6%	
TOTAL REVENUE							
PERPETUAL CARE FUND EXPENDITURES (711)	\$30,000	\$30,000	\$0	\$30,000	\$0	0.0%	
CONTRIBUTION - GENERAL FUND	\$30,000	\$30,000	\$0	\$30,000	\$0	0.0%	
TOTAL EXPENDITURES							
REVENUE OVER/(UNDER) EXP.	\$0	\$0	\$0	\$5,890	\$5,890		
TOTAL REVENUES - ALL FUNDS	\$42,400,192	\$42,452,181	\$51,989	\$34,792,138	(\$7,659,843)	-18.0%	
TOTAL EXPENDITURES - ALL FUNDS	42,400,192	42,452,181	5,953	34,440,471	8,011,710	18.9%	
NET OF REVENUE AND EXPENDITURES	0	0	\$0	351,667	351,867		



CONSENT AGENDA

CR-1

CR10-049

August 16, 2010

RE: HISTORIC DISTRICT COMMISSION – Reappointment to Board

RESOLUTION

WHEREAS, the term of office of Dr. John Weeks on the Historic District Commission has expired, which has created a vacancy; and

WHEREAS, this vacancy must be filled in accordance with the Adrian City Charter; and

WHEREAS, Dr. Weeks has expressed a willingness to continue serving on the Historic District Commission, if reappointed; and

WHEREAS, the Adrian City Commission has given careful consideration to the reappointment of Dr. Weeks.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission does hereby approve the reappointment of Dr. John Weeks to the Historic District Commission for a three year term that will expire in 2013.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____
by a _____ vote.

CR-2

CR10-050

August 16, 2010

RE: CITY COMMISSION – Change in Meeting Date Due to Labor Day Holiday

RESOLUTION

WHEREAS, the Charter of the City of Adrian requires that regular meeting times be established by City Commission resolution; and

WHEREAS, the regular meeting scheduled for Monday, September 6, 2010, occurs on the Labor Day holiday.

NOW, THEREFORE BE IT RESOLVED that said regular meeting will be held on Tuesday, September 7, 2010 at 7:00 p.m. in the Chambers Building located at 159 E. Maumee Street, Adrian, MI 49221.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was
_____ by a _____ vote.

CR-3

SUBJECT: Pavement Repair Services

August 10, 2010

TO: Dane C. Nelson

City Administrator

FROM: Cindy L Prue

Assistant Finance Director

I concur with the recommendation of the Asst. Finance Director to award the annual bid for pavement repair services to K & B Asphalt of Clayton, MI, in the amount of \$2.95 sq. ft. Approximately 8,000 square feet of pavement repairs will be completed for Water O & M and Public Works.

Four firms responded to the offer to bid. There are sufficient funds in the respective departmental budgets for this annual expense.

Dane C. Nelson
City Administrator

Sealed bids were received until Thursday, July 8, 2010, at the Purchasing Office, City Hall, for the city's annual Pavement Repair Services. The following bids were received:

BIDDER	AMOUNT	
K & B Asphalt Sealcoating Clayton, MI	\$ 2.95 SF	
Quality Asphalt Paving Homer, MI	\$ 3.24 SF	
Belson Asphalt Paving Reading MI	\$ 4.00 SF	
Slusarski Excavating Adrian MI	\$ 4.10 SF	

I am recommending the bid be awarded to the low bidder, K&B Asphalt Sealcoating. We have used this company in the past for sealcoating services but not for pavement patching. The Utilities Department is the principal user of this service so Steve Eberle, Utilities O&M Superintendent, contacted the bidder and inspected patching they have done for others. He was satisfied with their quality of work.

Therefore, I recommend the bid be awarded to K & B Asphalt Sealcoating for the price listed above.

Respectfully submitted,

Cindy L Prue
Assistant Finance Director

RE: DEPARTMENT OF PUBLIC WORKS AND DEPARTMENT OF UTILITIES- ASPHALT PAVEMENT REPAIR PROGRAM FOR 2010

RESOLUTION

WHEREAS, annually, on behalf of the Department of Public Works and the Department of Utilities, the City of Adrian Purchasing Office solicits bids for approximately 8,000 sq. ft. of asphalt paving related to the Operation and Maintenance of the Water Distribution System, the Sanitary Sewer System and the Storm Water Sewer System; and

WHEREAS, the intent of this program is to minimize degradation of the roadways by installing a permanent patch at the earliest convenience by notifying the successful bidder of the locations when ready for permanent patching; and

WHEREAS, four (4) bids for the Asphalt Pavement Repair Program were received on Thursday, July 8, 2010, with the following results:

<u>Vendor</u>	<u>Amount /Sq. Ft.</u>	<u>Approx. Total Amount</u>
K&B Asphalt Seal Coating Clayton, MI	\$2.95 /Sq. Ft	\$23,600
Quality Asphalt Paving Homer, MI	\$3.24 /Sq. Ft.	\$25,920
Belson Asphalt Paving Reading, MI	\$4.00 /Sq. Ft	\$32,000
Slusarski Excavating Adrian, MI	\$4.10 /Sq. Ft	\$32,800

WHEREAS, the Finance Director indicates that sufficient funds are available for this purpose in the FY2010-11 Operating Budgets for the Department of Public Works and the Utilities Department; and

WHEREAS, the City Engineer and City Administrator recommend acceptance of low bidder, K&B Asphalt, Clayton, MI and engagement in the City's Standard Professional services Contract to perform the City's Asphalt Pavement Repair Program for FY2010-11.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acceptance low bidder, K&B Asphalt, Clayton, MI and engagement in the City's Standard Professional services Contract to perform the City's Asphalt Pavement Repair Program for FY2010-11.

On motion by Commissioner _____, seconded by Commissioner _____, this resolution was adopted by a _____ vote.



REGULAR AGENDA

0-1

ORDINANCE 10-008

AN ORDINANCE TO AMEND THE CITY OF ADRIAN ZONING/DEVELOPMENT REGULATIONS.

The City of Adrian Ordains:

1. That Section 3.1 of Article III of the City of Adrian Zoning/Development Regulations, and the Zoning Map to which reference is therein made, is amended to the extent of deleting the following property hereinafter described from the R-4 Single Family Residential District and including the same in the ERO, ERO Education, Research and Office District.

2. Parcel described as follows:

 LD BEG 495 FT N FROM THE SE COR OF SW 1/4 SEC 36 RUNN TH N 88 DEG 37'40"W 260.70 FT TO THE E LI OF ELM ST TH N 0 DEG 1'45"E ALG ELM ST 388.76 FT TO CTR OF OAKWOOD RD TH ALG SD CTR LI 344.35 FT TO E LI OF SW 1/4 SEC 36 TH S 0 DEG 3'29"W ALG SD LI 609.38 FT TO POB SEC 36

3. More commonly known as: 1040 Elm Street

INTRODUCTIONAugust 16, 2010

SUMMARY PUBLISHED

ADOPTION

COMPLETED PUBLICATION.....

EFFECTIVE DATE

On motion by Commissioner _____,

seconded by Commissioner _____,

this Ordinance was adopted by a _____ vote.

August 9, 2010

Honorable Mayor
and City Commission:

At the August 3, 2010, meeting the Adrian City Planning Commission voted unanimously to adopt the following resolution to recommend to the City Commission the approval, with contingency, of rezoning 1040 Elm Street from R-4 Single Family Residential to ERO Education, Research and Office.

RESOLUTION

WHEREAS, Siena Heights University has submitted a request for rezoning of a single parcel identified in the Case File 10-017; and

WHEREAS, the existing use of the parcel is residential; and

WHEREAS, the City of Adrian Comprehensive Plan Future Land Use Map calls for designation of such parcel as Quasi-Public/College or University; and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the Zoning/Development Regulations, Section 28 pertaining to Official Zoning Map Amendments;

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for Official Zoning Map Amendments; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approve the application for rezoning Parcel XA0-100-0054-05; and

BE IT FURTHER RESOLVED that the following contingency be placed on this approval:

1. That this parcel be combined with the Siena Heights University Campus (Parcel No. XA0-850-0144-00)

BE IT FURTHER RESOLVED that the Adrian City Planning Commission recommends that the Adrian City Commission prepare and approve an ordinance to amend the City of Adrian Official Zoning Map in accordance with said findings.

The Planning Commission only received one public comment concerning this rezoning. Mr. Nick Creger, who resides at 926 East Maumee, also owns 805 East Siena Heights, which is on the corner of Elm Street. He is concerned about the possibility of future street improvements (i.e. curb and gutter, sidewalks, and drive approaches) along Elm Street. If there is an increase in vehicle or foot traffic in this area, the City may warrant the need for these improvements. He wants the City to be aware that he is not financially able to afford these improvements and since any increase in traffic would be the result of the University, he feels they should help him financially with this. No telephone calls or written communication were received.

Commission then discussed the Findings of Fact in Section 28.06 of the Zoning/Development Regulations:

1. What identifiable conditions related to the application have changed which justify the proposed amendment?

This is the former Jehovah's Witness Church property, which Siena Heights University acquired in 2006. According to the site plan review for the Siena Performance Stadium, this property will serve a specific purpose for this project. The former church building will be demolished and the area will be developed for track and field throwing events, a new entry drive from Oakwood Avenue and a parking lot for the proposed Performance Stadium and new University Center.

2. What are the precedents and the possible effects of such precedent which might result from the approval or denial of the petition?

No precedents are known or anticipated as a result of favorable action on this request. Approval of the petition would be consistent with the City of Adrian Comprehensive Plan.

3. What is the impact on the ability of the City and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed amendment is adopted?

No known impact on municipal public services or facilities would result from favorable action on this request.

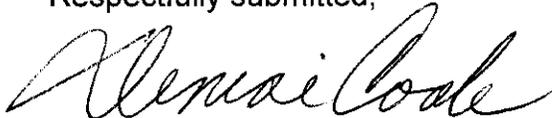
4. Does the petitioned district change adversely affect environmental conditions or the value of the surrounding properties?

There are no known environmental conditions which may be affected by the request. No known negative impact on values of the subject parcels or surrounding parcels would result from the proposed action. The proposed change will be harmonious with the surrounding properties and land uses.

5. What is the ability of the property in question to be put to a reasonable economic use in the zoning district in which it is presently located?

The use of the parcel under current zoning designations is economically feasible. However, the proposed activities are uses that are not permitted in the R-4 District.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Denise Cook". The signature is written in a cursive, flowing style.

Denise Cook, Secretary



STAFF ANALYSIS
ADRIAN CITY PLANNING COMMISSION

DATE: July 27, 2010

CASE: 10-017

APPLICANT: Mr. Keith Russeau, AIA, LEED AP
Architect, Associate
The Collaborative, Inc.
500 Madison Avenue
Toledo, OH 43604

REQUEST: Rezoning of Subject Parcel from R-4 to ERO

SUBJECT PARCEL(S): XA0-100-0054-05
1040 Elm Street
Adrian, MI 49221

DESCRIPTION OF REQUEST

Applicant requests rezoning of the subject parcel of approximately 3.08 acres from R-4 Single Family Residential to ERO Education Research and Office. This property will be a part of the proposed Siena Performance Stadium project.

EXISTING LAND USE/ZONING:

The last known land use of the subject parcel is a church building with parking lot.

Existing zoning for the subject property is R-4 Single Family Residential. The zoning designations for the surrounding properties are as follows:

North: Oakwood Cemetery; R-4 Single Family Residential
South: Siena Heights University campus and south of that that are two single-family residences;
Zoned ERO Education Research and Office and R-4 Single-Family Residential
West: Single-family and multi-family residences; Zoned R-4 Single-Family Residential and RM-1
Multiple Family Residential
East: Siena Heights University; ERO District

FUTURE LAND USE/ZONING

According to the City of Adrian Comprehensive Plan, future land use designation for the subject parcels is Quasi-Public/College or University.

ERO District - Section 18.0 Intent: The Education-Research-Office District is designed to accommodate various types of office uses performing administrative, professional and technical services along with college campuses and related facilities. These are typically large buildings which can serve as a transitional use between major thoroughfares, more intensive uses of land and/or commercial districts and less intensive uses of land such as multiple family or single family residential.

These districts are specifically intended to prohibit commercial establishments of a retail nature or other activities which require constant short-term parking and traffic from the general public but are intended to permit those businesses and educational facilities which are required to serve the normal daily needs of the occupants and students.

DEPARTMENT REVIEWS

The standards for rezoning requests as found in Section 28.06 of the City of Adrian Zoning Regulations and listed below for reference:

1. What identifiable conditions related to the application have changed which justify the proposed amendment?

This is the former Jehovah's Witness Church property, which Siena Heights University acquired in 2006. According to the site plan review for the Siena Performance Stadium, this property will serve a specific purpose for this project. The former church building will be demolished and the area will be developed for track and field throwing events, a new entry drive from Oakwood Avenue and a parking lot for the proposed Performance Stadium and new University Center.

2. What are the precedents and the possible effects of such precedent which might result from the approval or denial of the petition?

No precedents are known or anticipated as a result of favorable action on this request. Approval of the petition would be consistent with the City of Adrian Comprehensive Plan.

3. What is the impact on the ability of the City and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed amendment is adopted?

No known impact on municipal public services or facilities would result from favorable action on this request.

4. Does the petitioned district change adversely affect environmental conditions or the value of the surrounding properties?

There are no known environmental conditions which may be affected by the request. Community Development finds that no negative impact on values of the subject parcels or surrounding parcels would result from the proposed action. The proposed change will be harmonious with the surrounding properties and land uses.

5. What is the ability of the property in question to be put to a reasonable economic use in the zoning district in which it is presently located?

The use of the parcel under current zoning designations is economically feasible. However, the proposed activities are uses that are not permitted in the R-4 District.

RESOLUTION

WHEREAS, Siena Heights University has submitted a request for rezoning of a single parcel identified in the Case File 10-017; and

WHEREAS, the existing use of the parcel is residential; and

WHEREAS, the City of Adrian Comprehensive Plan Future Land Use Map calls for designation of such parcel as Quasi-Public/College or University; and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the Zoning/Development Regulations, Section 28 pertaining to Official Zoning Map Amendments;

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for Official Zoning Map Amendments; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approve the application for rezoning Parcel XA0-100-0054-05; and

BE IT FURTHER RESOLVED that the following contingency be placed on this approval:

1. That this parcel be combined with the Siena Heights University Campus (Parcel No. XA0-850-0144-00)

BE IT FURTHER RESOLVED that the Adrian City Planning Commission recommends that the Adrian City Commission prepare and approve an ordinance to amend the City of Adrian Official Zoning Map in accordance with said findings.

On motion by Planning Commission Member _____, seconded by

Planning Commission Member _____, this resolution was adopted

by a _____ vote.



Christopher M. Atkin
Community Development Director

50-11 R-1

August 16, 2010

SPECIAL ORDER

The Mayor called for the hearing and consideration of comments to approval of an application for an Industrial Facilities Tax (IFT) Exemption Certificate for Adrian Precision Machining, 605 Industrial Drive, for a twelve-year period.

Discussion

When the Mayor called for final objections _____

_____ and he declared the hearing closed.



MEMO

135 E. Maumee St. Adrian, Michigan 49221

DATE: August 10, 2010

TO: Hon. Gary McDowell, Mayor
City Commission
Dane Nelson, City Administrator

FROM: Chris Atkin
Director of Community Development

SUBJECT: IFT Exemption Certificate for Adrian Precision Machining.

Adrian Precision Machining has submitted an application for an Industrial Facilities Tax Exemption Certificate for two new pieces of machinery and equipment with a total value of \$184,000. The requested exemption is for a period of twelve (12) years. The acquisition of the personal property will help retain 9 existing jobs.

After careful review and consideration of Adrian Precision longevity and commitment to and with the City of Adrian, Community Development Staff respectfully requests recommendation to the City of Adrian Commission that the above IFT Exemption Certificate be approved for a total of twelve (12) years, subject to execution of a City-Applicant IFT Letter of Understanding.

Christopher M. Atkin
Community Development Director

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Pat Baker</i>	Date received by Local Unit 7-20-2010
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Adrian Precision Machining		▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3544	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 605 Industrial Drive, Adrian, MI 49221		▶ 1d. City/Township/Village (indicate which) City of Adrian	▶ 1e. County Lenawee
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		▶ 3a. School District where facility is located Adrian	▶ 3b. School Code 46010
		▶ 4. Amount of years requested for exemption (1-12 Years) 12	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Company manufactures speciality machine components for the automotive and medical device industries. This expansion involves the purchase of \$184,000 of new machining equipment.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	▶ \$0.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	▶ \$184,000.00 Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	▶ \$184,000.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>		
Real Property Improvements	▶ _____	▶ _____	▶ <input type="checkbox"/> Owned	<input type="checkbox"/> Leased
Personal Property Improvements	▶ 7/16/10	▶ 7/16/12	▶ <input checked="" type="checkbox"/> Owned	<input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 9 ▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 0

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

▶ 12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit)
MARCH 04, 1985

▶ 12c. Is this application for a speculative building (Sec. 3(8))?
 Yes No

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Karen Lee	13b. Telephone Number (517) 265-5141	13c. Fax Number (517) 263-6065	13d. E-mail Address karen@onelenawee.org
14a. Name of Contact Person Brenda Spreeman	14b. Telephone Number (517) 263-4564	14c. Fax Number (517) 264-2252	14d. E-mail Address adrianprecision@verizonnet.co
▶ 15a. Name of Company Officer (No Authorized Agents) Brenda Spreeman			
15b. Signature of Company Officer (No Authorized Agents) <i>Brenda Spreeman</i>		15c. Fax Number (517) 264-2252	15d. Date 7-16-10
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 605 Industrial Drive, Adrian, MI 49221		15f. Telephone Number (517) 263-4564	15g. E-mail Address adrianprecision@verizonnet.co

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code 46201	16d. School Code 46010
17. Name of Local Government Body CITY OF ADRIAN, MI	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk <i>Pat Baker</i>	19b. Name of Clerk PAT BAKER	19c. E-mail Address pbaker@ci.adrian.mi.us
19d. Clerk's Mailing Address (Street, City, State, ZIP Code) 135 E. MAUMEE ST. ADRIAN, MI 49221		
19e. Telephone Number 517-264-4866	19f. Fax Number 517-264-8016	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

INFORMATION FOR TAX ABATEMENT FOR		
Adrian Precision Machining		
Cost of New Machinery and Equipment		
<u>Equipment</u>	<u>Cost</u>	<u>In-Service Date</u>
Citizen Cincom A20 Type VII	\$161,500	8/1/10
Mazak QT-8 CNC turning center	\$22,500	8/1/10
Total for New Machinery & Equipment	\$184,000	

City of Adrian, Michigan
Plant Rehabilitation and Industrial Development District Certificate
Letter of Agreement

This Agreement, made this 16th day of August, 2010, by and between Adrian Precision Machining ("Company") and the CITY OF ADRIAN, a Michigan municipal corporation, of 135 E. Maumee St. Adrian, Michigan 49221 ("City") for the purposes of fulfilling the requirements of Act. No. 198 of the Public Acts of 1974, as amended; and to set forth the rights, duties and obligations of the respective parties.

1. Company acknowledges that as a prerequisite to obtaining an Industrial Facilities Exemption Certificate ("tax abatement") that Company has made certain material representations to the City in its application for an Industrial Facilities Exemption Certificate dated July 20, 2010, upon which the City has justifiably relied, and upon which the City will continue to rely, and based upon which the Company will receive certain monetary benefits, tax abatements, to which it otherwise would not be entitled.
2. Company further acknowledges that the receipt of an Industrial Facilities Exemption Certificate is also based upon the material representations made by the Company in its application for an Industrial Facilities Exemption Certificate. Further, that all representations made therein are true and correct to the best of the company's information, knowledge and belief and that the representations include the past history of the Company, the present status of the Company and the future duties and obligations to be performed by the Company.
3. In consideration of the receipt of an Industrial Facilities Exemption Certificate, it is expressly agreed by the Company that should any of the material representations of Company be erroneous or should Company fail to substantially perform any future promises, duties or obligations, the same shall be deemed to constitute a breach of this Agreement and the City may petition the State Tax Commission to revoke the Industrial Facilities Exemption Certificate. Furthermore, Company agrees to repay an amount up to and including the total amount of taxes abated by the Industrial Facilities Exemption Certificate if they choose to leave the City without permission of the City Commission during the term of the abatement.
4. Company agrees to comply with all relevant local rules, regulations, codes and ordinances within the City of Adrian during the entire period for which the Industrial Facilities Exemption was granted. Under this provision the Company agrees to comply at all its facilities in the City of Adrian with all construction, building and zoning codes in effect during the entire period for which the Industrial Facilities Exemption Certificate was granted. Failure to comply shall constitute grounds for revocation of the Industrial Facilities Exemption Certificate.
5. Company shall submit to the **City Assessor**, for the term of the Industrial Facilities Exemption Certificate, an annual status report recapping activity for the abated project as of **November 1**, of each year. **The report will be due no later than November 1** of each subsequent year. It will indicate actual monies expended as of each annual report date, total project actual costs by year of completion and actual number of jobs created or retained as of December 31, of each year of the project. If, as of any annual report date during the life of the project, there is a variation of more than ten percent (10%) in the estimated employment levels or expended moneys from what was set forth in the application, the Company must include an explanation for this variation in the annual status report.
6. Company further agrees that it shall pay all taxes and assessments on the regular ad valorem tax roll, real and personal, hereupon levied on said premises or any equipment or personal

property thereon before any penalty for non-payment attaches thereto, beginning with the next tax billing and continuing throughout the term of the Industrial Facilities Exemption Certificate. Failure to pay all such taxes as provided above shall be deemed to constitute a breach of this Agreement and City may petition the State Tax Commission to revoke the Industrial Facilities Exemption Certificate and/or may otherwise proceed in accordance with the remedies provided by statute. If, at any time during the effective term of the exemption certificate, a participant in the program appeals to the Michigan Tax Tribunal disputing the "taxable value" of the property subject to the tax abatement, the City of Adrian may petition the State Tax Commission to revoke the Industrial Facilities Exemption Certificate.

7. Company represents that it intends to remain within the City of Adrian during the entire period of time for which the Industrial Facilities Exemption Certificate has been approved. Under this provision the Company agrees to maintain buildings, equipment and employment related to the new project as represented by the Company in its application for an Industrial Facilities Exemption Certificate. Company also represents that it intends to maintain overall building, equipment and employment at the level as represented by the Company in its application for an Industrial Facilities Exemption Certificate. Failure to remain within the limits of the City of Adrian or failure to implement and maintain buildings, equipment and employment related to the new project shall be deemed to constitute a breach of this Agreement and City may petition the State Tax Commission to revoke the Industrial Facilities Exemption Certificate. Company acknowledges that failure to remain within the City of Adrian during the entire period for which the Industrial Facilities Exemption Certificate was granted shall constitute grounds for immediate revocation of Industrial Facilities Exemption Certificate and the denial of the City's consent to the granting of an Industrial Facilities Exemption Certificate in a governmental unit to which the Company has relocated or employment has been transferred from the City. Furthermore, Company agrees to repay an amount up to and including the total amount of taxes abated by the Industrial Facilities Exemption Certificate if they choose to leave the City without permission of the City Commission during the term of the abatement. Company may present to the City Commission those compelling circumstances, which could allow the City Commission, in its sole discretion, to approve such transfer.
8. Company does not agree to maintain any specified level of overall plant employment, for any particular period of time, except as specifically set forth in its Application for an Industrial Facilities Exemption Certificate. The City's sole remedy and the Company's sole obligation in the event of an employment shortfall are set forth herein.
9. City acknowledges that in some instances, economic conditions, technology, or conditions beyond the control of the Company may prevent the Company from fulfilling the terms of the Application for an Industrial Facilities Exemption Certificate and complying fully with this Agreement. City agrees that it shall give the Company an opportunity to explain to the City Commission the reasons for any variations from the representations as contained in the Application for an Industrial Facilities Exemption Certificate and the City Commission, in its sole discretion, will evaluate the Company's situation prior to taking any action authorized by this Agreement.
10. This Agreement shall become effective upon the issuance of a Certificate in compliance with the Application for an Industrial Facilities Exemption Certificate by the Michigan State Tax Commission and shall be null and void and of no force or effect whatsoever, if the Michigan State Tax Commission fails to issue such a Certificate. This Agreement shall be null and void upon expiration of the Industrial Facilities Exemption Certificate.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first written above.

WITNESSES:

COMPANY:

Notary Public: _____

County: _____

My Commission Expires: _____

WITNESSES:

CITY OF ADRIAN:

Notary Public: _____

County: _____

My Commission Expires: _____

When recorded return to:
City of Adrian
City Clerk's Office
135 E. Maumee St.
Adrian, MI 49221

Document Drafted By:
City of Adrian, Michigan
135 E. Maumee St.
Adrian, MI 49221

Names of witnesses, notary public, and persons executing this instrument must be printed, typewritten, or stamped immediately beneath signature of such person.

RE: ADRIAN PRECISION MACHINING - ACT 198 INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE

RESOLUTION

WHEREAS, pursuant to 1974 PA 198, MCLA Sec. 207.551 et. Seq., after a duly notice Public Hearing held on the 04th day of March, 1985, this Commission, by resolution, established Adrian Industrial Development District No. 15; and

WHEREAS, an application has been filed by Adrian Precision Machine for an Industrial Facilities Exemption Certificate for the facility located in the Adrian Industrial Development District #15, and was received by the Adrian City Clerk on the 20th day of July, 2010; and

WHEREAS, the Adrian City Clerk, pursuant to 1974 PA 198, Section 5 (2), did notify the Adrian City Assessor and the legislative body of each taxing unit which levies ad valorem taxes on the property located within said Adrian Industrial Development District #15 that the application for an Industrial Facilities Exemption Certificate by Adrian Precision Machine would be considered at a meeting of the Adrian City Commission on Monday, August 16, 2010 and that an opportunity to be heard would be provided to the Assessor and to a representative of each of the bodies so notified.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Adrian City Commission finds:
 - (a) That the purchase and installation of the equipment had not occurred earlier than twelve (12) months before July 20, 2010 the date of acceptance of the application of the Industrial Facilities Exemption Certificate;
 - (b) That the application relates to a purchase and equipment installation program which, when completed, will be situated within Adrian Industrial Development District #15, established March 04, 1985 by resolution of the Adrian City Commission.
 - (c) That completion of the equipment installation is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to create and retain employment in the City of Adrian.
 - (d) That the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Adrian, after granting this certificate, will not exceed five (5) percent of an amount equal to the sum of SEV of the City plus the SEV of personal real property thus exempted. The Adrian City Commission specifically finds that the granting of the exemption applied for will not substantially impede the operation of or impair the financial soundness of any local government.
2. That the application of Adrian Precision Machine for an Industrial Facilities Exemption Certificate with regard to the facility located in Adrian Industrial Development District No. 15, be and is hereby approved for a period of twelve (12) years.

On motion by Commissioner _____, seconded by Commissioner _____, this resolution was adopted by a _____ vote.

R-2

MEMO _____



DATE: August 11, 2010
TO: Honorable Mayor and City Commission
FROM: Dane C. Nelson, City Administrator
SUBJECT: Purchase of Single Axle Dump Truck with Underbody Scraper

Bids were received on July 27, 2010 for a single axle dump truck with underbody scraper. Four firms submitted bids; however, bids from Wolverine Freightliner, D & K Truck Co., Freightliner of Toledo and one bid from Tri-County International Trucks were disregarded as they did not meet specifications.

The City Engineer has recommended that the bid from Tri County International Trucks of Jackson, MI in the amount of \$106,578.27 be approved, and I concur. I urge your favorable consideration authorizing this purchase.



Dane C. Nelson
City Administrator

DCN:bjw

August 6, 2009

MEMORANDUM

TO: Dane Nelson, City Administrator

FROM: Kristin Bauer, City Engineer

CC: Mark Bishop, Superintendent DPW

SUBJECT: Single Axle Dump Truck



We received bids on July 27, 2010 for a New Single Axle Dump Truck w/ underbody scraper.

BIDDER	AMOUNT	DELIVERY
Wolverine Freightliner Westside Ypsilanti, MI	\$102,249.00 Truck & Trailer	135-150 days
Wolverine Freightliner Westside Ypsilanti MI	\$101,360.00 Cannon Truck Equip	120-135 days
Wolverine Freightliner Westside Ypsilanti MI	\$104,144.00 Kalida Truck Equip	120-135 days
D&K Truck Company Lansing MI	\$ 102,611.00 Truck & Trailer	120-250 days
D&K Truck Company Lansing MI	\$ 104,506.00 Kalida Truck Equip	100-250 days
Freightliner of Toledo Toledo OH	\$ 105,587.00 Kalida Truck Equip	As soon as possible
Tri County Intl Trucks Jackson MI	\$ 105,689.27 Cannon Truck Equip	90-120 days
Tri County Intl Trucks Jackson MI	\$ 106,578.27 Truck & Trailer	90-135 days
Tri County Intl Trucks Jackson MI	\$ 106,669.27 NBC Truck Equip	105-150 days
Tri County Intl Trucks Jackson MI	\$ 108,256.27 Knapheide Truck	120-180 days
Tri County Intl Trucks Jackson MI	\$ 108,473.27 Kalida Truck Equip	90-135 days

This bid specifically requested a price for an International Single Axle Dump Truck with underbody plow. Several bids, including the low bidder, were received for trucks not specified and thus have been disregarded. The lowest bid, for an International truck, from Tri-County Intl. Trucks did not meet the required specifications for fittings and hoses on the vehicle and has also been disregarded.

It is our recommendation that this bid be awarded to Tri-County International Truck of Jackson, MI in the amount of \$106,578.27, as the lowest bidder meeting all specifications for this vehicle.

Funds for this purchase are available in the 2010-11 Fiscal Year budget: 662-441.62-977.000 Motor Vehicle Fund, as planned during our capitol budget process.

RE: DEPARTMENT OF PUBLIC WORKS – MOTOR VEHICLE POOL – DUMP TRUCK PURCHASE

RESOLUTION

WHEREAS, the Adrian City Commission included \$115,000 in the FY2010-11 Motor Vehicle Pool Adopted Budget for the Department of Public Works to acquire a new single-axle dump truck with underbody plow; and

WHEREAS, the Department of Public Works, in conjunction with the Office of Purchasing, has solicited and received quotations on July 27, 2010 from various vendors with the following results:

BIDDER	AMOUNT	DELIVERY
Wolverine Freightliner Westside Ypsilanti, MI	\$102,249.00 Truck & Trailer	135-150 days
Wolverine Freightliner Westside Ypsilanti MI	\$101,360.00 Cannon Truck Equip	120-135 days
Wolverine Freightliner Westside Ypsilanti MI	\$104,144.00 Kalida Truck Equip	120-135 days
D&K Truck Company Lansing MI	\$ 102,611.00 Truck & Trailer	120-250 days
D&K Truck Company Lansing MI	\$ 104,506.00 Kalida Truck Equip	100-250 days
Freightliner of Toledo Toledo OH	\$ 105,587.00 Kalida Truck Equip	As soon as possible
Tri County Intl Trucks Jackson MI	\$ 105,689.27 Cannon Truck Equip	90-120 days
Tri County Intl Trucks Jackson MI	\$ 106,578.27 Truck & Trailer	90-135 days
Tri County Intl Trucks Jackson MI	\$ 106,669.27 NBC Truck Equip	105-150 days
Tri County Intl Trucks Jackson MI	\$ 108,256.27 Knapheide Truck	120-180 days
Tri County Intl Trucks Jackson MI	\$ 108,473.27 Kalida Truck Equip	90-135 days

WHEREAS, the bid specifically requested a price for an International single axle dump truck with underbody plow, which were disregarded by several bidders; and

WHEREAS, in addition, the lowest bid for an International truck from Tri-County Intl. Trucks did not meet the required specifications for fittings and hoses on the vehicle; and

WHEREAS, the City Engineer and City Administrator recommend selection of the lowest qualified bidder meeting bid specifications, Tri-County International

Trucks, Jackson, MI, and acquisition of a single axle dump truck with underbody plow at a cost not to exceed \$106,578.27; and

WHEREAS, the Finance Director indicates that sufficient funds for this purpose are available in the FY2010-11 Motor Vehicle Pool Budget (662-441.62-977.000).

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes selection of the lowest qualified bidder meeting bid specifications, Tri-County International Trucks, Jackson, MI, and acquisition of a single axle dump truck with underbody plow at a cost not to exceed \$106,578.27.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was adopted
by a _____ vote.

R-3

City of
Adrian

MEMORANDUM – UTILITIES DEPARTMENT

DATE: August 10, 2010
TO: Dane C. Nelson, City Administrator
FROM: Shane A. Horn, Utilities Director 
SUBJECT: Lime Residual Removal at Water Treatment Plant

In 2008, the City Commission awarded a bid to Pohlkat, Inc. of Sydney, OH for removal of lime residual at Lagoon #1 across from the Water Treatment Plant. The contract allowed for annual renewals, and the Utilities Director has recommended that the contract with Pohlkat, Inc. be extended for an additional year. This firm has agreed to honor their contract price from 2008 at a cost of \$154,000.

There currently is \$175,000 budgeted for this expense. I urge your favorable recommendation to extend the contract with Pohlkat, Inc. for one year at a cost of \$154,000.


Dane C. Nelson
City Administrator

In September 2008 we received sealed bids for the removal of lime residuals from our Water Treatment Plant. Pohlkat Inc. of Sidney, OH was awarded the bid and removed approximately 15,000 yd³ from lagoon #1 along Bent Oak in 2008 and approximately 16,000 yd³ from the lagoon East of the trestle in 2009. The contract has provisions for annual renewals. Pohlkat has agreed to hold their original contract price from 2008. Pohlkat Inc. has performed exceptionally well and we have received positive comments from the local farmers who received our material. Based upon our positive experience over the last two years, I respectfully recommend that we continue to utilize the services of Pohlkat Inc. for the current fiscal year. Pohlkat proposes to remove 15,000 yd³ of lime residuals from lagoon #1 along Bent Oak at the original contract price of \$154,000. We currently have \$175,000 budgeted in the Water Plant operating budget for this annual expense (591-536.00-801.503).

cc: Jeff Pardee, Finance Director
Tim Ritchie, Water Plant Superintendent

CITY OF ADRIAN, MICHIGAN
LIME REMOVAL
DUE DATE: SEPTEMBER 18, 2008

BIDDER	BASE AMOUNT	ALTERNATE
Midwest Compost Clyde, OH	\$ 148,960.00	\$ 268,950.00
ProLime Services Washington, MI	\$ 113,375.00	\$ 178,600.00
Slusarski Excavating Adrian, MI	\$ 140,800.00	\$ 264,000.00
Pohlcar Inc Sidney, OH	\$ 94,400.00	\$ 154,000.00
Synagro Baltimore, MD	\$ 158,800.00	\$ 297,750.00

1190

10.26

R10-104

August 16, 2010

RE: UTILITIES DEPARTMENT – Lime Residual Removal at the Water Treatment Plant – Contract Renewal

RESOLUTION

WHEREAS, the Adrian City Commission, by Resolution #R10-057 dated May 3, 2010, approved the FY2010-11 Budget and General Appropriations Act, which included \$175,000 in the Water Fund Purification Pumping Contract Services account (591-536.00-801.503) for the removal of residual lime at the Water Treatment Plant; and

WHEREAS the Adrian City Commission, by Resolution #CR08-078 dated October 6, 2008, through the competitive bid process, authorized the engagement of Pohlcat, Inc., Sidney, OH, in the City's Standard Professional Services Contract for the removal of residual lime at the Water Treatment Plant at a cost not to exceed \$154,000; and

WHEREAS, the Adrian City Commission, by Resolution #R09-175 dated October 19, 2009, authorized the renewal of said contract for one year at a cost of \$154,000; and

WHEREAS, based on successful execution of the contract over the past two years, the Utilities Director recommends renewal of the contract at the same cost of \$154,000 for one final year - FY2010-11, before subjecting it to the competitive bid process; and

WHEREAS, the Finance Director indicates that sufficient funds for this purpose are available in the Water Fund Purification Pumping Contract Services account (591-536.00-801.503); and

WHEREAS, the City Administrator recommends approval of this resolution and engagement of Pohlcat, Inc., Sidney, OH, in the City's Standard Professional Services Contract for the removal of residual lime at the Water Treatment Plant lagoon East of the Trestle at a cost not to exceed \$154,000.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the engagement of Pohlcat, Inc., Sidney, OH in the City's Standard Professional Services Contract for one additional year for the removal of residual lime at the Water Treatment Plant lagoon East of the Trestle at a cost not to exceed \$154,000.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____ by a
_____ vote.

RESOLUTION

WHEREAS, proposals have been received for refuse and recycling collection services for a term from January 1, 2011 through June 30, 2015; and

WHEREAS, proposals have been carefully reviewed by staff and members of the City Commission.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

- 1. That the base proposal for weekly collection of refuse is hereby awarded to Stevens Disposal and Recycling Service, Inc. for
 - a. ___ unlimited weekly curbside trash pickup in bags; or
 - b. ___ weekly curbside trash pickup - maximum of 6 bags
 as set forth in its proposal dated July 19, 2010.

- 2. That the proposal for recycling is hereby awarded to Stevens Disposal and Recycling Service, Inc. for
 - a. ___ bi-weekly curbside single-stream recycling for all city residential customers in 95 gallon containers; or
 - b. ___ weekly curbside single-stream recycling for all city residential customers in 18 gallon bins; or
 - c. ___ a manned recycling center for Saturday drop-offs
 as set forth in its proposal dated July 19, 2010.

- 3. That the proposal for unlimited bulk item curbside collection to be paid for by residents is hereby awarded to Stevens Disposal and Recycling Service, Inc. at the rate of \$5.00 per item as set forth in its proposal dated July 19, 2010.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was
_____ by a _____ vote.

R-4

R10-105-B

August 16, 2010

RESOLUTION

WHEREAS, proposals have been received for refuse and recycling collection services for a term from January 1, 2011 through June 30, 2015; and

WHEREAS, proposals have been carefully reviewed by staff and members of the City Commission.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

- 1. That the base proposal for weekly collection of refuse is hereby awarded to Republic Services, Inc. for weekly curbside trash collection in either 65 gallon containers or 95 gallon containers as set forth in its proposal dated July 20, 2010.
- 2. That the proposal for recycling is hereby awarded to Republic Services, Inc. for
 - a. ___ bi-weekly curbside single-stream recycling for all city residential customers in 95 gallon containers; or
 - b. ___ a manned recycling center for Saturday drop-off
 as set forth in its proposal dated July 20, 2010.
- 3. That the proposal for unlimited bulk item curbside collection to be paid for by residents is awarded to Republic Services, Inc. at the rate of \$10.00 per item as set forth in its proposal dated July 20, 2010.

On motion by Commissioner _____, seconded by
 Commissioner _____, this resolution was
 _____ by a _____ vote.

R-5
MEMO

August 12, 2010

To: Dane C. Nelson, City Administrator

From: Jeffrey C. Pardee, Finance Director

Re: **City of Adrian Investment Policy – Revision No. 2**

In accordance with Public Act 20 of 1943, as amended by Public Act 196 of 1997, the Adrian City Commission adopted an Investment Policy on November 16, 1998 (effective January 1, 1999), stipulating that the Finance Director is delegated the authority and responsibility for administering the City's Investment Program. The Adrian City Commission, by resolution dated September 2, 2003, adopted City of Adrian Investment Policy – Revision No. 1, incorporating several changes recommended by the newly appointed Finance Director.

One of the provisions of the investment policy is to specifically identify the financial institutions authorized to conduct investment transactions on behalf of the City. Since adoption of Revision No.1 in 2003, several of the authorized financial institutions have been acquired by other banking institutions, i.e., Huntington Bank acquired Sky Bank; Bank of Lenawee was acquired by First Federal Bank; and Standard Federal Bank was acquired by LaSalle Bank, which, in turn, was acquired by Bank of America.

I respectfully recommend that the Investment Policy be revised to specifically include the following list of current financial institutions authorized to conduct investment transactions on behalf of the City:

Huntington Bank	First Federal Bank
United Bank & Trust	Bank of America
American Express Brokerage	Key Bank
Michigan Class Pool	Multi-Bank Securities
The Bank of New York Mellon	UMB Corporate Trust Services
IDS Life Insurance Company	Smith Barney (Citigroup)
Key Capital Markets – McDonald Investments; and	

In addition, from time to time, the City Clerk is requested and should be authorized to sign financial institution corporate resolutions authorizing City appointees, such as the Finance Director, Assistant Finance Director and City Treasurer, to sign for individual investment transactions on behalf of the City.

I further recommend that all financial intermediaries, brokers or dealers doing business with the City of Adrian be provided with a copy of the revised Investment Policy, once adopted, and required to acknowledge receipt of the revised Policy and agree to comply with the terms of the Policy regarding buying or selling of securities by signing an appropriate form.

If you have any questions or need for further information, please contact my office.

CITY OF ADRIAN, MICHIGAN
INVESTMENT POLICY
TO COMPLY WITH PUBLIC ACT 20 OF 1943, AS AMENDED

Adopted November 16, 1998
Revision No. 1 – September 2, 2003
Revision No. 2 – August 16, 2010

PURPOSE

It is the policy of the City of Adrian to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the City of Adrian and comply with all state statutes governing the investment of public funds.

SCOPE

The investment policy applies to all financial assets of the City of Adrian. These assets are accounted for in the various funds of the City of Adrian and include all Governmental Funds (i.e., the general fund, special revenue funds, capital project funds, and debt service funds) Proprietary Funds (i.e. enterprise funds and internal service funds), and Fiduciary Funds (i.e., trust & agency funds and the Perpetual Care-Cemetery Fund), and any new fund established by the City of Adrian.

OBJECTIVES

The primary objectives, in priority order, of the City of Adrian's investment activities shall be:

Safety – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Diversification – The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment – The portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

DELEGATION OF AUTHORITY TO MAKE INVESTMENTS

Authority to manage the investment program is derived from the following: Section 8.6 of Chapter 8 of the Adrian City Charter requires the Adrian City Commission to designate depositories for City funds. The Adrian City Commission has selected the following entities as depositories by resolution to-wit:

Huntington Bank	First Federal Bank
United Bank & Trust	Bank of America
American Express Brokerage	Key Bank
Michigan Class Pool	Multi-Bank Securities
The Bank of New York Mellon	UMB Corporate Trust Services
IDS Life Insurance Company	Smith Barney (Citigroup)
Key Capital Markets – McDonald Investments	

Management responsibility for the investment program is hereby delegated to the Finance Director (Chief Fiscal Officer) of the City of Adrian, who shall establish written procedures and internal control for the operation of the investment program consistent with investment policy. Procedures shall include references to: safekeeping, delivery vs. payment, investment accounting, repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of control to regulate the activities of subordinate officials. In the Finance Director's absence, the Assistant Finance Director shall assume authority and responsibility for the investment program.

AUTHORIZED INVESTMENTS

The City of Adrian is limited to investments authorized by Public Act 20 of 1943, as amended, and may invest in the following:

1. Bonds, securities and other obligations of the United States or an agency or instrumentality of the United States.
2. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the institution complies with subsection (2).

3. Commercial paper rated at the time of purchase within the two (2) highest classifications established by not less than two (2) standard rating services (e.g., Standard & Poors A1 and A2; Moody's Investor Services P1 and P2) and that matures not more than 270 days after the date of purchase.
4. Repurchase agreements consisting of instruments listed in subdivision (a).
5. Banker's acceptance of United States banks.
6. Mutual funds registered under the Investment Company Act of 1940, Title I of Chapter 685.54, Stat. 789, 15 U.U.C. 80a-1 to 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.
7. Obligations described in subdivision (1) through (5) if purchased through an inter-local agreement under the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.

SAFEKEEPING AND CUSTODY

All security transactions, including collateral for repurchase agreements and financial institution deposits, entered into by the City of Adrian, MI, shall be on a cash basis. Securities may be held by a third party custodian designated by the Finance Director and evidenced by safekeeping receipts as determined by the Finance Director.

PRUDENCE

Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.



I. IDENTIFICATION OF QUALIFIED INTERMEDIARY / WITHHOLDING ENTITY

LEGAL NAME OF ORGANIZATION: City of Adrian, Michigan

TYPE OF ORGANIZATION: Municipal Government

ACCOUNT NUMBER: RMB010513

Be it resolved that each of the following has been duly elected or appointed and is now legally holding the title set opposite his/her name.

<u>Jeffrey C Pardee</u> <small>(Name of Authorized Person)</small>	<u>Finance Director</u> <small>(Title)</small>
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<u>Cindy L Prue</u> <small>(Name of Authorized Person)</small>	<u>Asst Finance Director</u> <small>(Title)</small>
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<u>Donna M Stewart</u> <small>(Name of Authorized Person)</small>	<u>City Treasurer</u> <small>(Title)</small>
--	---

II. CERTIFICATION

I, Pat Baker, City Clerk of
(Name and Title of Officer or Partner signing this Non-Corporate Resolution)

City of Adrian, Michigan hereby certify that said organization is duly and legally
(Name of Organization)

organized and existing and that a quorum of the City Commission
(Name of Governing Body of Organization)

of said Organization attended a meeting duly held on the 16th day of August, 2010

at which the following resolutions were duly adopted, and that such resolutions are in full force and effect on this date and do not conflict with the city charter/codified ordinances of said organization.
(Name of Governing Rules)

I further certify that I have the authority to execute this Non-Corporate Resolution on behalf of said Organization, and that the City Commission of the Organization which took the action called for by the resolutions annexed hereto has the power to take such action.
(Name of Governing Body of Organization)

*SIGNATURE: _____ DATE: August 17, 2010

TITLE: City Clerk

*The signer should be someone other than one of the authorized person(s) named above. However, if signed by an authorized person named above, the Fed Wire Letter of Authorization and/or ACH Authorization Agreement must be signed by an authorized person other than the signer of this document.

III. RESOLUTIONS

Certified Copy Of Certain Resolutions by the Governing Body of Said Organization Whereby the Establishment and Maintenance of Accounts Have Been Authorized.

RESOLVED –

Jeffrey C Pardee, Finance Director

FIRST: That the named Authorized Persons of this organization or **Cindy L Prue, Asst Finance Director**

Donna M Stewart, City Treasurer hereby are, and each of them is, authorized and empowered, for and on behalf of this organization (herein called the “Organization”), to establish and maintain one or more accounts with Multi-Bank Securities, Inc. (herein called the “Brokers”) and Pershing LLC, its successors or assigns, and for the purpose of purchasing, investing in, or otherwise acquiring, selling, possessing, transferring, exchanging, pledging, or otherwise disposing of or realizing upon, and generally dealing in and with;

(a) THIS PARAGRAPH PERMITS CASH TRANSACTIONS IN SECURITIES

any and all forms of securities including, but not by way of limitation, shares, stocks, options, stock options, stock index options, foreign currency options and debt instrument options, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, warrants, certificates of deposit, mortgages, choses in action, evidence of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise;

(b) THIS PARAGRAPH PERMITS CASH AND MARGIN TRANSACTIONS IN SECURITIES

any and all forms of securities including, but not by way of limitation, shares, stocks, options, stock options, stock index options, foreign currency options and debt instrument options, bonds, debentures, notes, scrip, participation certificates, rights to subscribe, warrants, certificates of deposit, mortgages, choses in action, evidence of indebtedness, commercial paper, certificates of indebtedness and certificates of interest of any and every kind and nature whatsoever, secured or unsecured, whether represented by trust, participating and/or other certificates or otherwise; and margin transactions, including short sales;

The fullest authority at all times with respect to any such commitment or with respect to any transaction deemed by any of the said Authorized Persons and/or agents to be proper in connection therewith is hereby conferred, including authority (without limiting the generality of the foregoing) to give written or oral instructions to the Brokers with respect to said transactions; to bind and obligate the Organization to and for the carrying out of any contract, arrangement, or transaction, which shall be entered into by any such Authorized Persons and/or drafts drawn upon the funds of the Organization such sums as may be necessary in connection with any of the said accounts to deposit funds with the Brokers; to deliver securities and/or contracts to the Brokers; to order the transfer or delivery thereof to any other person whatsoever, and/or to order the transfer record of any securities, or contracts, or titles, to any name selected by any of the said Authorized Persons or agents; to affix the Organization’s seal to any documents or agreements, or otherwise; to endorse any securities and/or contracts in order to pass title thereto; to direct the sale or exercise of any rights with respect to any securities; to sign for the Organization all releases, powers of attorney and/or other documents in connection with any such account, and to agree to any terms or conditions to control any such account; to direct the Brokers to surrender any securities to the proper agent or party for the purpose of effecting any exchange or conversion, or for the purpose of deposit with any protective or similar committee, or otherwise; to accept delivery of any securities, to borrow money and securities, if applicable, and to secure repayment thereof with the property of the Organization; to appoint any other person or persons to do any and all things which any and all things which any of the said Authorized Persons and/or agents is hereby empowered to do, and generally to do and take all action necessary in connection with the account, or considered desirable by such Authorized Persons and/or agents with respect thereto.

SECOND: That the Brokers may deal with any and all of the persons directly or indirectly by the foregoing resolution empowered, as though they were dealing with the Organization directly.

THIRD: That the person signing this Non-corporate Resolution on behalf of the Organization be and hereby is authorized, empowered and directed to certify to the Brokers:

- (a) a true copy of these resolutions;
- (b) specimen signatures of each and every person by these resolutions empowered;
- (c) a certificate (which, if required by brokers, shall be supported by an opinion of the general counsel of the Organization, or other counsel satisfactory to the Brokers) that the Organization is duly organized and existing, that its governing rules empower it to transact the business by these resolutions defined, and that no limitation has been imposed upon such powers by the governing rules of the Organization or otherwise.

FOURTH: That the Brokers may rely upon the certified copy of the resolutions, specimen signatures, and certificate, as continuing fully effective unless and until the Brokers shall receive due written notice of change or rescission, and the dispatch or receipt of any other form of notice shall not constitute a waiver of this provision. nor shall the fact that any person hereby empowered ceases to be an Authorized Person of the Organization or becomes an Authorized Person under some title, in any way affect the powers hereby conferred, but the failure to supply any specimen signature shall not invalidate any transaction where the party authorizing the same has been actually empowered thereto by or in conformity with these resolutions.

FIFTH: That in the event of any change in the office of powers of persons hereby empowered, an Authorized Person shall certify such changes to the Brokers in writing in the manner herein above provided, which notification, when received, shall be adequate both to terminate the powers of the persons therefore authorized, and to empower the persons thereby substituted.

SIXTH: That the Authorized Persons of the Organization be, and hereby is, authorized and empowered to countersign items as aforesaid.

SEVENTH: That the foregoing resolutions and the certificates actually furnished to the Brokers by the Authorized Person of pursuant thereto, be and they hereby are made irrevocable until written notice of the revocation thereof shall have been received by the Brokers.

RE: FINANCE DEPARTMENT – City of Adrian Investment Policy – Revision No. 2

RESOLUTION

WHEREAS, in accordance with Public Act 20 of 1943, as amended by Public Act 196 of 1997, the Adrian City Commission adopted an Investment Policy on November 16, 1998 (effective January 1, 1999), stipulating that the Finance Director is delegated the authority and responsibility for administering the City’s Investment Program; and

WHEREAS, the Adrian City Commission, by resolution dated September 2, 2003, adopted City of Adrian Investment Policy – Revision No. 1, incorporating several changes recommended by the newly appointed Finance Director; and

WHEREAS, one of the provisions of the investment policy is to specifically identify the financial institutions authorized to conduct investment transactions on behalf of the City; and

WHEREAS, since adoption of Revision No.1 in 2003, several of the authorized financial institutions have been acquired by other banking institutions, i.e., Huntington Bank acquired Sky Bank; Bank of Lenawee was acquired by First Federal Bank; and Standard Federal Bank was acquired by LaSalle Bank, which, in turn, was acquired by Bank of America; and

WHEREAS, the Finance Director recommends that the Investment Policy be revised to specifically include the following list of current financial institutions authorized to conduct investment transactions on behalf of the City:

- | | |
|---|------------------------------|
| Huntington Bank | First Federal Bank |
| United Bank & Trust | Bank of America |
| American Express Brokerage | Key Bank |
| Michigan Class Pool | Multi-Bank Securities |
| The Bank of New York Mellon | UMB Corporate Trust Services |
| IDS Life Insurance Company | Smith Barney (Citigroup) |
| Key Capital Markets – McDonald Investments; and | |

WHEREAS, from time to time, the City Clerk is requested and should be authorized to sign financial institution corporate resolutions authorizing City appointees, such as the Finance Director, Assistant Finance Director and City Treasurer, to sign for individual investment transactions on behalf of the City; and

WHEREAS, the City Administrator recommends approval of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby adopts the City of Adrian Investment Policy – Revision No. 2.

BE IT, FURTHER, RESOLVED that the City Clerk is authorized to sign financial institution corporate resolutions authorizing City appointees, such as the Finance

Director, Assistant Finance Director and City Treasurer, to sign for individual investment transactions on behalf of the City.

BE IT, FURTHER, RESOLVED that all financial intermediaries, brokers or dealers doing business with the City of Adrian shall be provided with a copy of the revised Investment Policy and shall acknowledge receipt of the revised Policy and agree to comply with the terms of the Policy regarding buying or selling of securities by signing an appropriate form.

BE IT FURTHER RESOLVED that the following provisions of the 1998 Investment Policy shall continue to remain in force:

- The Finance Director shall continue to provide a written annual report to the City of Adrian concerning the investment of funds.
- The Finance Director is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the City of Adrian.
- This resolution supersedes all previous resolutions, parts of resolutions, and City of Adrian policy inconsistent with this resolution or with State law.
- This resolution shall take effect immediately.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was adopted
by a _____ vote.



MISCELLANEOUS

M-1

DEPARTMENTAL REPORT

AUGUST 16, 2010

	JULY 2010	JUNE 2010	JULY 2009	YEAR-TO-DATE 2010	YEAR TO DATE 2009
POLICE DEPARTMENT					
Complaints Answered	974	934	946	5,713	5,861
VIOLATIONS					
Moving Citations	146	163	103	1,030	579
3-6 am Parking Tickets	64	105	63	1,230	1,221
Non-Moving Citations	35	16	36	193	275
Downtown Parking Tickets	4	53	266	303	993
TOTAL VIOLATIONS	249	337	468	2,756	3,068
ARRESTS	134	123	113	842	815
FIRE DEPARTMENT (See M-4)					
INSPECTION DEPARTMENT					
Building Permits	37	35	40	158	188
Electrical Permits	28	25	22	115	123
Mechanical Permits	16	24	15	125	112
Plumbing Permits	7	13	6	42	34
Sidewalk Permits	0	2	3	4	11
Sign Permits	3	2	8	35	30
TOTAL PERMITS	91	101	94	479	498
Estimated Bldg. Costs	\$373,561	\$909,821	\$513,694	\$3,056,158	\$2,305,908
PARKING SYSTEM					
Meters in Operation					
Parking Assessment	\$0	\$0	\$0	\$21,939	\$13,548
Lot Revenue	\$118	\$199	\$0	\$1,262	\$1,335
Street Revenue	\$0	\$0	\$0	\$0	\$0
Misc. Revenue	\$15	\$15	\$15	\$115	\$95
Permits	\$800	\$625	\$260	\$16,963	\$16,189
Fines	\$205	\$275	\$1,025	\$1,924	\$4,496
Collection Fees	\$175	\$425	\$0	\$2,330	\$0
Token Sales	\$0	\$0	\$0	\$0	\$0
Contribut-GenFund	<u>\$0</u>	<u>\$6,000</u>	<u>\$0</u>	<u>\$6,000</u>	<u>\$16,000</u>
TOTAL REVENUE	\$1,313	\$7,539	\$1,300	\$50,533	\$51,663
WASTE WATER DEPARTMENT					
M. G. Pumped	142,230	141,984	128,715	1,052,512	1,217,728
Cost of Plant Operation *		*	\$89,440	\$1,411,499	\$2,255,659
WATER DEPARTMENT					
M. G. Pumped	88	83	97	553	617
Number of Customers	6,280	6,293	6,287		
	Industrial	Commercial	Residential	Other	TOTAL
M. G. Sold Revenue	\$38,528	\$80,920	\$124,394	\$55,444	69,394
					\$299,286

*Figure not available

M-2

Adrian Fire Department
Monthly Report
July 2010

Fire	Property Loss	Content Loss
Building fire	1 \$ 20,000	\$ 10,000
Cooking fire, confined to container	1	
Dumpster or other outside trash receptacle fire	1	
Special outside fire, Other	1	
	<hr/>	
	4	
EMS		
Rescue, EMS incident, other	43	
Medical assist, assist EMS crew	11	
EMS call, excluding vehicle accident with injury	119	
EMS call, PDA	3	
EMS call, refused treatment/transport	6	
Motor vehicle accident with injuries	4	
Vehicle accident with injuries, refused treatment	1	
Motor vehicle/pedestrian accident (MV Ped)	3	
Rescue or EMS standby	1	
	<hr/>	
	191	
Hazardous Condition		
Hazardous condition, Other	2	
Heat from short circuit (wiring), defective/worn	1	
Power line down	3	
Arcing, shorted electrical equipment	2	
	<hr/>	
	8	
Service Call		
Service Call, other	4	
Person in distress, Other	1	
Smoke Investigation, No action taken	1	
Police matter	1	
Assist invalid	7	
Unauthorized burning	4	
	<hr/>	
	18	
Good Intent Call		
Good intent call, Other	3	
Dispatched & cancelled en route	5	
No incident found on arrival at dispatch address	1	
Smoke scare, odor of smoke	2	
	<hr/>	
	11	
False Alarm		
False alarm or false call, Other	1	
Local alarm system, malicious false alarm	1	
System malfunction, Other	3	
Alarm system sounded due to malfunction	2	
Unintentional transmission of alarm, Other	1	
Smoke detector activation, no fire - unintentional	1	
Alarm system activation, no fire - unintentional	3	
	<hr/>	
	12	
Severe Weather		
Severe weather or natural disaster, Other	23	
Wind storm, tornado/hurricane assessment	1	
	<hr/>	
	24	
Specia Incident		
Citizen complaint	1	
	<hr/>	
	1	
July Totals	269 \$ 20,000	\$ 10,000

MC-3

ADRIAN CITY PLANNING COMMISSION
AUGUST 3, 2010
REGULAR MEETING
MINUTES

The regular meeting of the Adrian City Planning Commission was called to order by Chair Jacobitz at 7:00 p.m. in the City Chambers at 159 East Maumee Street.

Present: Mike Jacobitz Chair
Marilyn Schebil Vice Chair
James Caldwell
Mel Dye
Chad Johnson
Carl Phipps
Brian Watson
Ken Tokarz

Also Present: Chris Atkin Community Development Director

Absent: Mike Clegg City Commissioner

APPROVAL OF MINUTES OF THE
JULY 6, 2010, REGULAR MEETING

There was one correction to the minutes. The date on the first page of the minutes should be changed to July 6, 2010. Commissioner Dye moved that the Minutes of the May 4, 2010, regular meeting be approved as corrected. Commissioner Schebil supported. Motion carried unanimously.

CASE NO. 10-017
PUBLIC HEARING TO HEAR AND CONSIDER COMMENTS TO
REZONING 1040 ELM STREET FROM
R-4 SINGLE FAMILY RESIDENTIAL TO
ERO EDUCATION, RESEARCH AND OFFICE

Mr. Keith Russeau, The Collaborative, was present to represent this request for Siena Heights University. Applicant requests rezoning of the subject parcel of approximately 3.08 acres from R-4 Single Family Residential to ERO Education Research and Office, which the rest of their campus is already zoned. This property will be an integral part of the proposed Siena Performance Stadium project. The public hearing was opened. There were no questions or comments from the audience. No telephone calls or written communication were received. Public hearing closed. Chair Jacobitz explained the procedure the Planning Commission follows in rezoning requests. The Commission was in receipt of staff comments, which were in support of this rezoning. The

Commission then discussed the Findings of Fact in Section 28.06 of the Zoning/Development Regulations:

1. What identifiable conditions related to the application have changed which justify the proposed amendment?

This is the former Jehovah's Witness Church property, which Siena Heights University acquired in 2006. According to the site plan review for the Siena Performance Stadium, this property will serve a specific purpose for this project. The former church building will be demolished and the area will be developed for track and field throwing events, a new entry drive from Oakwood Avenue and a parking lot for the proposed Performance Stadium and new University Center.

2. What are the precedents and the possible effects of such precedent which might result from the approval or denial of the petition?

No precedents are known or anticipated as a result of favorable action on this request. Approval of the petition would be consistent with the City of Adrian Comprehensive Plan.

3. What is the impact on the ability of the City and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed amendment is adopted?

No known impact on municipal public services or facilities would result from favorable action on this request.

4. Does the petitioned district change adversely affect environmental conditions or the value of the surrounding properties?

There are no known environmental conditions which may be affected by the request. No known negative impact on values of the subject parcels or surrounding parcels would result from the proposed action. The proposed change will be harmonious with the surrounding properties and land uses.

5. What is the ability of the property in question to be put to a reasonable economic use in the zoning district in which it is presently located?

The use of the parcel under current zoning designations is economically feasible. However, the proposed activities are uses that are not permitted in the R-4 District.

This zoning change would be consistent with the Adrian Comprehensive Plan; the future land use designation for the subject parcel is Quasi-Public/College or University. A gentleman from the audience asked to speak. Nick Creger, 926 East Maumee, who also owns 805 East Siena Heights, which is on the corner of Elm Street. He is concerned about the possibility of future street improvements, such as curb and gutter, sidewalks, and drive approaches, along Elm Street. If there is an increase in vehicle or

foot traffic in this area, the City may warrant the need for these improvements. He wants the City to be aware that he is not financially able to afford these improvements and since any increase in traffic would be the result of the University, he feels they should help him financially with this. There were no further questions or discussion from the Commission. Commissioner Caldwell moved that the Planning Commission adopt the following resolution, with contingency, in support of this rezoning request:

RESOLUTION

WHEREAS, Siena Heights University has submitted a request for rezoning of a single parcel identified in the Case File 10-017; and

WHEREAS, the existing use of the parcel is residential; and

WHEREAS, the City of Adrian Comprehensive Plan Future Land Use Map calls for designation of such parcel as Quasi-Public/College or University; and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the Zoning/Development Regulations, Section 28 pertaining to Official Zoning Map Amendments;

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for Official Zoning Map Amendments; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approve the application for rezoning Parcel XA0-100-0054-05; and

BE IT FURTHER RESOLVED that the following contingency be placed on this approval:

1. That this parcel be combined with the Siena Heights University Campus (Parcel No. XA0-850-0144-00)

BE IT FURTHER RESOLVED that the Adrian City Planning Commission recommends that the Adrian City Commission prepare and approve an ordinance to amend the City of Adrian Official Zoning Map in accordance with said findings.

Commissioner Dye supported.

In Favor of Motion: Phipps, Watson, Tokarz, Schebil, Dye, Jacobitz, Caldwell, Johnson.
Against Motion: none

Motion carried unanimously.

CASE NO. 10-018
SITE PLAN REVIEW FOR
LITTLE CAESAR'S AT 1540 WEST MAUMEE STREET

Mr. David Siler was present for this meeting to represent the Associated Engineers and the owner, Mr. Dale Cook. On March 3, 2009, the Planning Commission reviewed a site plan for Little Caesar's and approved it contingent on approval from MDOT for two curb cuts on West Maumee Street. MDOT did not approve the two curb cuts and, therefore, the plan was revised which the Planning Commission approved on April 7, 2009. A problem with financing prevented the project from continuing. Since that time, the owner has purchased the corner piece of property to the west. The building will be essentially the same as before with only minor additions: a cooler at the rear of the building and a canopy over the drive-up window. This will not be a dine-in restaurant, just a carry-out. Discussion followed regarding signage, location of closest fire hydrant and fire flow as required by the Adrian Fire Department. There were no comments from the audience. Commissioner Phipps moved that the Planning Commission adopt the following resolution to approve the site plan for Little Caesar's at 1540 West Maumee Street with one contingency:

RESOLUTION

WHEREAS, the Dave Siler & Associated Engineer's & Surveyors has submitted a request for Site Plan Review and Approval to construct a single story carry-out restaurant at 1540 W. Maumee St., parcel XA0-133-4300-00; and

WHEREAS, the existing parcel is vacant; and

WHEREAS, the zoning district is designated as B-1, Local Business; and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the City of Adrian Zoning/Development Regulations, Section 4.6, pertaining to site plan review and approval.

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in general compliance with the standards for Site Plan Review and Approval with the contingency that applicable requirements are met upon review by the Adrian Fire Department; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approves the submitted Site Plan, with aforementioned contingencies, under Case #10-0018 for Parcel XA0-133-4300-00.

Commissioner Johnson supported.

In Favor of Motion: Tokarz, Schebil, Dye, Jacobitz, Caldwell, Johnson, Watson, Phipps

Against Motion: none

Motion carried unanimously.

There being no further discussion the meeting adjourned at 7:25 p.m.

Respectfully submitted,

Denise Cook, Secretary

M-4

TO: DANE C NELSON, CITY ADMINISTRATOR
 FROM: MARCIA M. BOHANNON, TRANSPORTATION COORDINATOR

ADRIAN D.A.R.T. PASSENGER RIDERSHIP REPORT FOR JULY 2010

WEEK END:	JUL 2	JUL 9	JUL 16	JUL 23	JUL 30	TOTAL
MONDAY	0	0	301	274	240	815
TUESDAY	0	314	263	275	237	1089
WEDNESDAY	0	295	286	285	314	1180
THURSDAY	257	280	239	246	235	1257
FRIDAY	346	256	234	268	302	1406
		1145	1323	1348	1328	5747

SERVICE DAYS	JUL 2010	JUL 2009	+/-	JUN 2010
	(21)	(22)		(22)
SENIORS	634	813	-179	732
HDCP SENIORS	867	1046	-179	773
HANDICAPPED	2630	2559	71	2740
WHEELCHAIRS **	377	451	-74	341
GENERAL	1616	1680	-64	1394
	5747	6098	-351	5639

AUGUST	2008	6213	2009	5711	-8%
SEPTEMBER	2008	6640	2009	5788	-13%
OCTOBER	2008	7278	2009	6440	-12%
NOVEMBER	2008	6050	2009	5594	-8%
DECEMBER	2008	6734	2009	6419	-5%
JANUARY	2009	7368	2010	6532	-11%
FEBRUARY	2009	7417	2010	6267	-16%
MARCH	2009	7540	2010	7288	-3%
APRIL	2009	6915	2010	6388	-8%
MAY	2009	6119	2010	5598	-9%
JUNE	2009	6453	2010	5639	-13%
JUNE	2009	6098	2010	5747	-6%
		80825		73411	-9%

** WHEELCHAIR TOTALS ARE INCLUDED IN HANDICAPPED PASSENGER TOTALS