



**CITY COMMISSION
MEETING
November 19, 2012**



COMMISSION AGENDA

**AGENDA
ADRIAN CITY COMMISSION
NOVEMBER 19, 2012
7:00PM**

- I. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE TO THE FLAG
- II. ROLL CALL
- III. APPROVAL OF THE MINUTES OF THE NOVEMBER 5, 2012 REGULAR MEETING OF THE ADRIAN CITY COMMISSION
- IV. PRESENTATION OF ACCOUNTS
- V. PUBLIC COMMENT ON AGENDA ITEMS
- VI. COMMUNICATIONS
 1. **C-1. Finance.** State Revenue Sharing – Update.
- VII. REGULAR AGENDA
 - A. SPECIAL ORDERS
 1. **SO-1.** Public hearing to provide project information for cleanup activities to be completed at 410 E. Beecher Street, and to hear comments and answer questions from the public.
 2. **SO-2.** Public hearing to hear and consider comments to the special assessment roll for SAD # 384 – Seeley Street from Locust to Comstock.
 - B. RESOLUTIONS.
 1. **R12-127. Assessing.** Resolution to confirm the special assessment roll for SAD # 384-Seeley Street from Locust to Comstock.
 2. **R12-128. Fire Department.** Resolution to award a bid for the purchase of a replacement rescue vehicle.
 3. **R12-129. City Commission.** Resolution to reappoint Dane C. Nelson to the Adrian Building Authority.
 4. **R12-130. City Commission.** Resolution to appoint Cindy Prue to the Adrian Building Authority.
 5. **R12-131. Police Department.** Resolution to make a temporary traffic control order permanent by installing a new Handicap Parking Space in parking Lot # 3, directly behind Sauce Restaurant.
- VIII. MISCELLANEOUS
 1. Adrian Fire Department Report.

2. Departmental Report.
3. D.A.R.T. Passenger Ridership Report.
4. Skate and Bike Park 5 Year Attendance and Revenue/Expense Report.

IX. PUBLIC COMMENT

X. COMMISSIONERS COMMENTS



MINUTES

**MINUTES
ADRIAN CITY COMMISSION
NOVEMBER 5, 2012
7:00 P.M.**

Official proceedings of the November 5, 2012 regular meeting of the City Commission, Adrian, Michigan.

The regular meeting was opened with a moment of silence and the Pledge of Allegiance to the Flag.

PRESENT: Mayor DuMars and Commissioners Gallatin, Warren, Jacobson, Faulhaber, Carrico and Berryman Adams.

Mayor DuMars in the Chair.

Commissioner Faulhaber requested that a correction be made in the minutes regarding his comment on the problem with street lights in the 200 block of E Maumee Street. It should have read the 200 block of W Maumee Street. The correction was noted.

Commissioner Carrico motioned to approve the minutes from the October 15, 2012 Commission meeting, with the above mentioned correction; seconded by Commissioner Warren, and the motion was carried by a unanimous vote.

PRESENTATION OF ACCOUNTS

Utility Department Receiving Fund Voucher # 3698 through # 3705	\$156,099.21
General Fund Vouchers # 21180 through # 21119	\$366,416.58
Clearing Account Vouchers amounting to	<u>\$869,257.30</u>
TOTAL EXPENDITURES	<u>\$1,391,773.09</u>

On motion by Commissioner Warren, seconded by Commissioner Jacobson, this resolution was adopted by a unanimous vote.

PUBLIC COMMENT

No public comment

COMMUNICATIONS

1. **C-1. Finance.** City of Adrian FY2012-13 First Quarter Financial Forecast.
2. **C-2. Finance.** Donation of Watercolor Painting by Dorothy Stubnitz.

The Mayor also read a letter from Dave Thomas, Culvers, thanking the City and the Commission for their support for the 1st Annual Blues-n-Brews Festival last month.

CONSENT AGENDA

CR12-065

RE: DEPARTMENT OF PARKS & RECREATION – Island Park Baseball Dugouts

WHEREAS, the Department of Parks & Recreation, in conjunction with the City of Adrian Purchasing Office, solicited and received bids on Tuesday, October 30, 2012 for the construction of baseball dugouts at Island Park; and

WHEREAS, eight (8) vendors were invited to bid and six (6) responded with the following results:

BIDDER	AMOUNT
Michigan Building Specialties Adrian, MI	\$ 10,300.00
ACP of Lenawee Clayton, MI	\$11,990.00
All Around Construction Adrian, MI	\$12,512.00
AB Construction Adrian, MI	\$12,537.00
Slusarski Excavating Adrian, MI	\$20,950.00
Sieler Construction Blissfield, MI	\$28,962.00

; and

WHEREAS, the Parks & Recreation Director recommends that two (2) dugouts be built at a total cost of \$10,300, and

WHEREAS, the Finance Director indicates that sufficient funds are available for this purpose in the following account of the Parks & Recreation Capital Budget for FY2012-13:

(101-691.00-975.000) Recreation Capital Improvements \$10,300; and

WHEREAS, the Parks & Recreation Director and City Administrator recommend acceptance of the low bid and engagement of Michigan Building Specialties, Adrian, MI in the City's Standard Professional Services Contract to construct two (2) dugouts at Island Park at a cost not to exceed \$10,300.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission by this resolution hereby accepts the low bid and authorizes engagement of Michigan Building Specialties, Adrian, MI in the City's Standard Professional Services Contract to construct two (2) dugouts at Island Park at a cost not to exceed \$10,300.

CR12-066

RE: ADMINISTRATION – Sale of vacant lot owned by the City in the area of Spring Street and Allis Street.

WHEREAS, the City Commission has asked City staff to identify parcels of land that appear to be owned or controlled by the City, and which have no current or future use to the City for governmental purposes; and

WHEREAS, the City of Adrian owns a vacant parcel of land consisting of approximately .082 acres, legal description being as follows:

All of Lots 4 and 5 of Block 5, Assessor's Plat No. 9, excepting the Eastern 25 feet of said Lots, and also an easement across Lot 1, James S. Alvord's Addition to the City of Adrian, according to the Plat thereof as recorded in Liber 41 of Deeds, Page 800, Lenawee County Records, for the purpose of ingress and egress to the aforesaid Lots 4 and 5, Block 5, Assessor's Plat No. 9, for maintenance purposes, with said easement to run with the land until such time as the City obtains other suitable access to such property for maintenance purposes.

; and

WHEREAS, the City sent letters to the owners of property adjacent to the above mentioned parcel, advising them of the opportunity to bid on the parcel; and

WHEREAS, sealed bids were received until 2:00pm, Tuesday October 30, 2012 with the following results:

Patrick Maloney	\$1,450.00
Ingrid & Andre Poissant	\$ 700.00
Melvin & Sheila Kendrick	\$ 600.00

and;

WHEREAS, the Assistant Finance Director and the City Administrator recommend acceptance of the high bid of Patrick Maloney, in the amount of \$1,450.00.

NOW, THEREFORE, BE IT RESOLVED that the City Commission authorizes acceptance of the high bid of Patrick Maloney in the amount of \$1,450.00 and approves the sale of the above mentioned parcel of land.

BE IT FURTHER RESOLVED that the City Commission authorizes the Mayor and the City Clerk to sign a quit claim deed to Patrick Maloney for this parcel.

CR12-067

RE: ENGINEERING DEPT. – Set Public Hearing Date for Special Assessment Roll – Seeley Street from Locust to Comstock – SAD # 384

WHEREAS, the City Assessor has completed the Special Assessment Roll for improvements on Seeley Street from Locust to Comstock Streets and has reported the same to the City Commission, together with certification that the Assessment Roll conforms to the direction of the City Commission and the provisions of the Adrian City Code.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Special Assessment Roll for SAD # 384 for improvements on Seeley from Locust to Comstock Streets be filed forthwith in the office of the City Clerk for public examination.
2. That the City Commission will meet in the Commission Chambers, 159 E. Maumee Street, Adrian, MI at 7:00 p.m. on Monday, November 19, 2012, for the purpose of reviewing the said roll and hearing and considering any objections thereto.
3. That the City Clerk is hereby directed to give notice that the said Special Assessment Roll is on file for public examination and to give notice of said meeting and hearing set forth above pursuant to the provisions of Title I, Chapter 8, Section 1.213 of the Adrian City Code.

CR12-068

RE: ENGINEERING DEPARTMENT – Certifying Costs and Preparing Special Assessment Roll for Improvements on Seeley Street from Locust to Comstock Streets – SAD # 384

WHEREAS, the City Clerk has certified to the City Administrator the total cost of improvements on Seeley Street from Locust to Comstock Streets, said project being known and designated as Special Assessment District # 384; and

WHEREAS, the City Administrator has forwarded said report to the City Commission and recommends that it be approved.

NOW, THEREFORE, BE IT RESOLVED:

1. That the total cost of said improvements mentioned above in the amount of Ninety Seven Thousand Eight Hundred Twenty Nine Dollars and Ninety Seven cents (\$97,829.97) is hereby approved.
2. That the City Assessor is directed to apportion the said total cost as follows:
 - a. Twenty Two Thousand Six Hundred Sixty Nine Dollars and Twenty Cents (\$22,669.20) shall be spread upon the Special Assessment Roll according to the frontage against the portion of land especially benefitted which lies within the corporate limits of the City of Adrian, which shall be known and designated as Special Assessment District # 384, and which is described as follows:

Seeley Street from Locust to Comstock Streets

- b. Seventy Five Thousand One Hundred Sixty Dollars and Seventy Seven Cents (\$75,160.77) shall be the City's portion of said project.

CR12-069

RE: ADMINISTRATION – Public Hearing Regarding 410 E. Beecher Street Cleanup Project (Buckeye Site)

WHEREAS, the County of Lenawee, through an application filed by the City of Adrian, has been awarded a Brownfield Cleanup Grant from the Environmental Protection Agency (EPA) for the cleanup of the former Buckeye Products Site located at 410 East Beecher Street, Adrian, Michigan; and

WHEREAS, the City Administrator has accepted responsibility for the technical completion of the project work; and

WHEREAS, the City has retained TSP Environmental to proceed with the cleanup of the site; and

WHEREAS, it is desirable to hold a public hearing to provide the public property owners near the site with information about the cleanup project and the activities that will be taking place.

NOW, THEREFORE, BE IT HEREBY RESOLVED that on Monday, November 17, 2012, at 7:00pm at the Adrian City Chambers at 159 East Maumee Street, Adrian, Michigan, the Adrian City Commission will hold a public hearing to provide project information for cleanup activities to be completed at 410 East Beecher Street, Adrian, Michigan, and to hear comments and answer questions from the public.

On motion by Commissioner Carrico, seconded by Commissioner Berryman Adams, Consent Agenda resolutions CR12-065 thru CR12-069 were adopted by a unanimous vote.

REGULAR AGENDA

SPECIAL ORDERS

SO-1. Public hearing to hear and consider comments regarding the creation of an Industrial Development District # 41 for W2Fuel, of 1571 W Beecher Rd, Adrian, Michigan.

Chris Miller, DDA Director, gave an explanation as to why the IDD was requested by W2Fuel and what their future plans are

When the Mayor call for final objections; there were no further objections, and he declared the hearing closed.

RESOLUTION R12-123

RE: COMMUNITY DEVELOPMENT – Create Industrial Development District # 41 – W2FUEL, 1571 W. Beecher Rd., Adrian, MI

WHEREAS, a Public Hearing has been held to hear and consider objections to the establishment of an Industrial Development District within the City of Adrian, pursuant to the provisions of Act 198 of the Public Acts of Michigan, 1974; and

WHEREAS, it appears that the establishment of such a district is consistent with the objective of encouraging industrial development and economic expansion leading to increased employment opportunities for the citizens of Adrian; and

WHEREAS, an application has been filed by W2FUEL. for the establishment of an Industrial Development District for the facility located at 1571 W. Beecher Rd., and was received by the City Clerk on the 10th day of October 2012; and

WHEREAS, the Adrian City Clerk, pursuant to 1974 PA 198, Section 4 (4) did notify the Adrian City Assessor and gave written notice by certified mail to the owners of all real property within the proposed Industrial Development District and held a public hearing on the establishment of the Industrial Development District at which those owners and other residents or taxpayers of the local governmental unit had the right to appear and be heard for the property located at 1571 W. Beecher and that the application for an Industrial Development District # 41 would be considered at a meeting of the Adrian City Commission on Monday, November 5, 2012; and

WHEREAS, objections to the establishment of said District have been heard and duly considered.

NOW, THEREFORE, BE IT RESOLVED that the City Commission hereby declares established Industrial Development District # 41 pursuant to said Act 198 of the Public Acts of Michigan, 1974, which District shall consist of that portion of the land hereinafter described which lies within the corporate limits of the City of Adrian:

ALL THAT PART OF NW 1/4 SEC 9 T7S R3E BEG AT N 1/4 COR SEC 9 RUNN TH S 0 DEG 39'55"W 1183.56 FT TH S 81 DEG 31'53"W 881.73 FT ALG N'LY LI OF RR RW TH N 0 DEG 39'55"E 1318.32 FT TH S 89 DEG 40'39"E 870.56 FT TO POB SPLIT ON 02/27/2007 FROM XA0-109-1150-00; Commonly known as 1571 West Beecher Street, Adrian, MI 49221.

On motion by Commissioner Warren, seconded by Commissioner Jacobson, this resolution was adopted by a unanimous vote.

RESOLUTION R12-124

RE: ASSESSOR – Confirmation of the Special Assessment Roll for the maintenance and improvements of the downtown parking lots

WHEREAS, the City Assessor has reported the Special Assessment Roll to the City Commission for maintenance and improvements to the downtown parking lots; and

WHEREAS, the said Roll has been filed with the City Clerk for Public examination; and

WHEREAS, said notice has been given and hearing held for the purpose of reviewing the said Roll and hearing and considering any objections thereto; and

WHEREAS, all objections to the said Roll have been duly considered.

NOW, THEREFORE, BE IT RESOLVED, that the said special assessment project cost in the amount of \$60,000 for said maintenance and improvements of the downtown parking lots is hereby confirmed.

BE IT FURTHER RESOLVED that said Special Assessment Roll in the amount of \$60,000, said project being known and designated as the Downtown Parking Project, be and the same is hereby confirmed.

On motion by Commissioner Faulhaber, seconded by Commissioner Carrico, this resolution was adopted by a unanimous vote.

RESOLUTION R12-125

RE: DEPARTMENT OF FINANCE –FY2012-13 FIRST QUARTER BUDGET AMENDMENTS

WHEREAS Public Act 621 of 1978, the Uniform Budgeting and Accounting act for Local Units of Government, provides for adjustments to the Adopted Budget; and

WHEREAS the Financial Forecast, prepared by the City of Adrian's Finance Department, has identified several variances between current projections and Estimated Revenues and Appropriations included in the Adopted and Amended FY2012-13 Budget, and recommends appropriate budget amendments; and

WHEREAS the Adrian City Commission, by Resolution # R11-139 dated November 21, 2011, authorized the designation of \$400,000 General Fund Unreserved-Assigned Fund Balance (101-000.00-393.003) for the purpose of establishing a Building Space Cost Allocation Program and providing sufficient working capital to fund initiation of the program in FY2012-13; and

WHEREAS the FY2012-13 First Quarter Budget Amendments include the \$400,000 appropriation and transfers to the Building Space Cost Allocation Fund (663); and

WHEREAS the recommended budget amendments comply with the Uniform Budgeting and Accounting Act requirement that no appropriations measure may be submitted to the City Commission that would allow total expenditures/expenses, including an accrued deficit, to exceed total estimated revenues, including an available surplus; and

WHEREAS the City Administrator has reviewed the Financial Forecast and proposed budget amendments and recommends their adoption.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission authorizes the Department of Finance to amend the FY2012-13 Budget in accordance with the attached schedule entitled City of Adrian FY2012-13 First Quarter Recommended Budget Amendments, including appropriation of the \$400,000 General Fund Unreserved-Assigned Fund Balance (101-000.00-393.003) for the purpose of establishing a Building Space Cost Allocation Program and providing sufficient working capital to fund initiation of the program in FY2012-13.

BE IT FURTHER RESOLVED that the resulting Amended Budget shall comply with the Uniform Budgeting and Accounting Act (Public Act 621 of 1978) for Local Units of Government, which requires that no appropriations measure may be adopted in which total expenditures/expenses, including an accrued deficit, exceed total estimated revenues, including an available surplus.

On motion by Commissioner Berryman Adams, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

RESOLUTION R12-126

RE: DEPARTMENT OF PARKS & RECREATION – Parks & Forestry Division - Approval of Forestry Services Agreement with Consumers Energy Company

Whereas, in order to prepare for the possible need for emergency and/or additional forestry services, the Parks and Recreation Department recommends entering into a two year non-exclusive renewable agreement with Consumers Energy Company to provide such services in the case of a storm emergency or at other times when additional help is needed; and

WHEREAS, the proposed fees for this agreement include all labor, equipment and small tools necessary to perform the services required; and

WHEREAS, costs associated with the agreement are contingent upon time and material specifically requested at the following hourly rates: \$49.25 per man-hour for regular time and \$73.35 per man-hour for premium time; and

WHEREAS, the Finance Director indicates that funding for this expense is available in the FY2012-13 Parks and Recreation Department budget (Fund 101), as well as the Fee Estate budget (Fund 205) in the Contractual Services accounts; and

WHEREAS, the Parks & Recreation Director and City Administrator recommend approval of this resolution authorizing the City Administrator to sign the proposed agreement with the Consumers Energy Company to provide emergency and/or additional forestry services as needed and requested, and that the bid process be waived.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby waives the bid process and authorizes the City Administrator to sign the proposed agreement with the Consumers Energy Company to provide emergency and/or additional forestry services as needed and requested by the Parks & Forestry Superintendent at a cost not to exceed \$49.25 per man-hour for regular time and \$73.35 per man-hour for premium time.

On motion by Commissioner Gallatin, seconded by Commissioner Jacobson, this resolution was adopted by a unanimous vote.

PUBLIC COMMENTS

No public comment

COMMISSIONER COMMENTS

1. The Mayor and several Commissioners encouraged everyone to get out and vote on Election Day.

The next regular meeting of the Adrian City Commission will be held on Monday, November 19, 2012 at 7:00 p.m. in the City Chambers Building, 159 E. Maumee St, Adrian, MI 49221.

Greg DuMars
Mayor

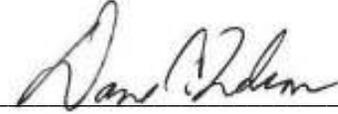
Pat Baker
City Clerk



CHECK REGISTER

November 19, 2012

I have examined the attached vouchers and recommend approval of them for payment.



Dane C. Nelson
City Administrator

DCN:mlD

RESOLVED, that disbursements be and they are hereby authorized for warrants directed to be drawn on the City Treasurer for the following:

Utility Department Vouchers	
Vouchers # 3706 through # 3712	\$114,603.07
General Fund	
Vouchers # 21200 through # 21216	\$264,698.86
Clearing Account Vouchers	
amounting to.....	<u>\$266,296.56</u>
TOTAL EXPENDITURES	<u>\$645,598.49</u>

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was _____
by a _____ vote.

Nov. 19, 2012

UTILITIES FUND
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
3706	\$311,476.19	City of Adrian Clearing	Nov. 5 Check Register
3707	\$140.00	City of Adrian Receiving Fund	Oct NSF charges
3708	\$61,693.55	City of Adrian Payroll	Payroll 11/09
3709	\$51,261.11	Consumers Energy	Various Electric bills
3710	\$1,228.32	Citizens Gas Fuel	Various Heat bills
3711	\$103.55	Frontier Communications	Telephone bills
3712	\$176.54	City of Adrian Utilities	Various Water bills
	\$426,079.26		
	-\$311,476.19	CK 3706	
	\$114,603.07	TOTAL	

NOVEMBER 19, 2012

NOV. 19, 2012

GENERAL FUND
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
21200	\$ 3,770.91	Quick Service Transportation	Payroll w/e 10/27
21201	\$ 40.00	Jim Criste	Recreation Refund
21202	\$ 344,735.73	City of Adrian Clearing	Check Register 11/05
21203	\$ 4,163.54	Quick Service Transportation	Payroll w/e 11/03
21204	\$ 1,093.73	Citizens Gas Fuel	Various Heat Bills
21205	\$ 194,444.05	City of Adrian Payroll	Payroll 11/09
21206	\$ 14,305.55	First Federal Bank	Soc. Sec. 11/09
21207	\$ 8,004.00	City of Adrian Trust Fund	To correct transfer
21208	\$ 1,448.70	Lenawee Fuels	Gaoline purchase
21209	\$ 284.31	City of Adrian Petty Cash	Replenish petty cash
21210	\$ 2.40	Roger Rutters	Refund garbage late fee
21211	\$ 26,891.17	Consumers Energy	Various Electric Bills
21212	\$ 147.81	City of Adrian Special Assess	XA0-210-7022-00
21213	\$ 861.39	Citizens Gas Fuel	Various Heat Bills
21214	\$ 634.41	Frontier Communications	Various telephone bills
21215	\$ 4,411.19	City of Adrian Utilities	Various water bills
21216	\$ 4,195.70	Quick Service Transportation	Payroll w/e 11/10

\$ 609,434.59

\$ (344,735.73)

Less: CK# 21202

\$ 264,698.86

NOVEMBER 19, 2012

EXP CHECK RUN DATES 11/19/2012 - 11/19/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ABLES, ANN	33.21		
2. ACORN FARMS	10,160.00		
3. THOMAS ADAMS	110.00		
4. ADRIAN AREA CHAMBER OF COMMERCE	36.00		
5. CITY OF ADRIAN	4,538.40		
6. ADRIAN LOCKSMITH & CYCLERY	14.42		
7. ADRIAN MECHANICAL SERVICES CO	1,052.28		
8. ADRIAN PUBLIC SCHOOLS	50.00		
9. ALLIED WASTE SERVICES #259	1,333.92		
10. ALLIED WASTE SERVICES	58.50		
11. KATHRYN ALLINGHAM	110.00		
12. AMAZON CREDIT PLAN	399.96		
13. MARK ANDERSON	134.60		
14. APPLE MAT RENTAL	264.95		
15. APPLIED BUSINESS SOFTWARE	399.60		
16. APPLIED SPECIALTIES INC	4,432.00		
17. ARCHBOLD EQUIPMENT CO	328.78		
18. AUTO ZONE COMMERCIAL	116.36		
19. BADER & SONS CO	5.68		
20. BAKER & TAYLOR BOOKS	522.13		
21. PATRICIA BAKER	222.22		
22. VIVIAN BALLARD	130.00		
23. VIRGINIA BARRETT	110.00		
24. BATTERY WHOLESALE	120.06		
25. KRISTIN BAUER	20.00		
26. MICHELLE BEDDINGFIELD	20.00		
27. BERGGREN'S SHOE REPAIR	60.00		
28. BIRCHLER ARROYO ASSOC INC	1,700.00		
29. BISCUIT BABES	71.51		
30. ROBERT BISHOP	240.67		
31. BLACK SWAMP EQUIPMENT	58.18		
32. BLISSFIELD PARTS, INC.	50.64		
33. BOOK OF THE MONTH CLUB	80.68		
34. BRAKES-N-MORE	1,921.75		
35. KATHLEEN BREVOORT	75.00		
36. BS&A SOFTWARE	3,545.00		
37. BUCK & KNOBBY EQUIP CO INC	353.04		
38. NEIL BUEHRER	162.13		
39. BETH BURTLESS	130.00		
40. BWI	28.05		
41. JEANNE CARIS	150.00		
42. CHASE, DOUGLAS	31.67		
43. CHIEF SUPPLY	153.44		
44. CLEAN CARE INC	4,429.00		
45. CLEGG ELECTRIC INC.	236.30		
46. CLIFT BUICK-GMC	225.00		
47. COAST TO COAST DELI	65.83		
48. DEENA COVEY	300.00		
49. CUNNINGHAM, ALLEN & KIM	60.92		

EXP CHECK RUN DATES 11/19/2012 - 11/19/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. CUTLER DICKERSON CO	502.81		
51. D&P COMMUNICATIONS, INC.	1,662.76		
52. THE DAILY TELEGRAM	2,678.99		
53. THE DAILY TELEGRAM	375.00		
54. VICKIE DANIELS	105.00		
55. JERRY DAVIS	20.00		
56. DETROIT ELEVATOR COMPANY	144.00		
57. DEXTER'S INC.	18.48		
58. DAVE DICKERSON	110.00		
59. MARGARET DICKERSON	125.00		
60. D-P EQUIPMENT CO, INC.	792.33		
61. E & B SALVAGE LLC	60.50		
62. STEVE EBERLE	20.00		
63. PAT ETTER	100.00		
64. LINDA FARLEY	125.00		
65. FASTENAL COMPANY	280.76		
66. TOM FAULHABER	57.75		
67. RANDY FIELDER	115.00		
68. CAROLYN FISHER	150.00		
69. FISHER SCIENTIFIC COMPANY LLC	386.25		
70. FLOYD'S RIGGING & MACHINERY & MOVER	4,650.00		
71. FUN EXPRESS	376.96		
72. GALE	210.51		
73. GALL'S INC	479.28		
74. GEN POWER PRODUCTS INC.	504.75		
75. GENCO BOOT SHOP	264.60		
76. MARK GIGAX	20.00		
77. LISA MARIE GILLIN	110.00		
78. RICK GOLDBERG	100.00		
79. DARRIN GRIEWAHN	40.00		
80. DENISE GRITZMAKER	20.00		
81. GEORGE HAMDEN	105.00		
82. SYLVIA HAMDEN	105.00		
83. JOAN HENNING	180.00		
84. SUE HENRY	110.00		
85. BARBARA HERD	110.00		
86. MR. SAMUEL HERNANDEZ SR	475.00		
87. HEWLETT PACKARD	13,551.49		
88. MICHAEL C HILL	125.00		
89. SHANE HORN	20.00		
90. HUBBARD'S AUTO CENTER INC	318.14		
91. I.T. RIGHT	742.50		
92. IDEXX LABORATORIES, INC.	1,902.03		
93. INTERNATIONAL MUNICIPAL	560.00		
94. JACKSON TRUCK SERVICE INC.	839.61		
95. KELLER THOMA, P.C.	95.60		
96. ERIC KELLY	20.00		
97. RUTH KNAUSS	110.00		

EXP CHECK RUN DATES 11/19/2012 - 11/19/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
98. KONICA MINOLTA BUSINESS SOLUTIONS	166.06		
99. KRAMER, DEBORAH	13.55		
100. BRENT KUBALEK	21.48		
101. JOHN KUSCHELL	110.00		
102. WALTER GREG LANFORD	6.88		
103. LAUFFER, REBECCA	130.40		
104. LEGACY PRINTING	197.14		
105. LENAWEE COUNTY PRINTER	438.30		
106. LENAWEE COUNTY SHERIFF'S OFFICE	235.00		
107. LENAWEE COUNTY TREASURER	1,910.48		
108. LENAWEE ECONOMIC DEVELOPMENT CORP.	3,750.00		
109. LENAWEE TIRE & SUPPLY CO, INC.	1,248.82		
110. LENCO PAINTING, INC.	3,238.00		
111. LEWIS AUTO TRIM	225.00		
112. LEXIS NEXIS RM INC	150.00		
113. LISTCLEANUP.COM	35.00		
114. LJ CONSTRUCTION, INC.	73,160.00		
115. LOWE'S CREDIT SERVICES	1,605.58		
116. LYDEN OIL COMPANY	305.45		
117. JEAN MACNAUGHTON	125.00		
118. MANPOWER OF LANSING MI INC.	4,204.35		
119. MAPLE CITY SWINGERS	185.00		
120. SUSAN MCELFRISH	110.00		
121. MCGOWAN ELECTRIC SUPPLY INC	12,228.81		
122. MARLENE MCKIMMY	125.00		
123. RONALD MCKIMMY	125.00		
124. MCMAHON, TONYA	115.52		
125. MD SOLUTIONS, INC	975.00		
126. CARL MEDDICK	130.00		
127. MENIAL TASKS LLC	290.00		
128. MESSERVY, GLORIA	18.30		
129. MICH PUBLIC PURCHASING OFFICERS	75.00		
130. MICHIGAN BUILDING SPECIALTIES	7,750.00		
131. MICHIGAN CHAPTER I.A.E.I.	215.00		
132. MICHIGAN ECONOMIC DEVELOPERS ASSOC	400.00		
133. MICHIGAN METER TECHNOLOGY GROUP INC	5,122.00		
134. MICHIGAN MUNICIPAL LEAGUE	1,540.00		
135. MICHIGAN MUNICIPAL WORKER'S	37,633.00		
136. MICHIGAN PIPE & VALVE INC	904.90		
137. STATE OF MICHIGAN	7,439.68		
138. MICHIGAN TBA DISTRIBUTORS INC	41.94		
139. MICROMARKETING LLC	869.07		
140. MIDWEST TAPE	276.42		
141. ELEANOR MITCHELL	110.00		
142. H T MORIARTY CO INC	105.57		
143. MARCIE MORTON	110.00		
144. MUGS N' MORE IMAGING	117.00		
145. NATIONAL FIRE PROTECTION ASSOC	855.00		
146. NATIONAL REC & PARKS ASSOCIATION	473.00		

EXP CHECK RUN DATES 11/19/2012 - 11/19/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
147. EILEEN NEGUS	100.00		
148. NOLLENBERGER TRUCK CENTER INC	497.10		
149. NORON INC	393.00		
150. NORTH EASTERN UNIFORMS & EQUIPMENT	985.87		
151. SUE NORTH	110.00		
152. BARB NOWLAND	150.00		
153. OMNI III	1,112.37		
154. LYDIA OPRAL	125.00		
155. MIKE OSBORN	20.00		
156. PARAGON LABORATORIES INC	275.00		
157. RONALD PARKER	110.00		
158. SUZANNE PARKER	110.00		
159. DAVID PATE	20.00		
160. PATRON PROFILES	129.00		
161. PEERLESS SUPPLY INC	525.63		
162. PITT AUTO ELECTRIC COMPANY	139.94		
163. PREMIER AERIAL & FLEET INSPECTIONS	614.50		
164. GLENN PRESTON	20.00		
165. PRO-MED UNIFORM	87.99		
166. KATHLEEN PRYOR	110.00		
167. QUICK SERVICE TRANSPORTATION	477.36		
168. QUILL CORPORATION	1,333.98		
169. R & R COLLISION CENTER INC	945.31		
170. SUSAN RAPER	122.10		
171. RECORDED BOOKS LLC.	420.80		
172. RED PAINT PRINTING LLC	157.25		
173. REIMAN PUBLICATIONS	31.98		
174. CAROL RIES	165.00		
175. TIM RITCHIE	20.00		
176. RUNNING WITH E'S INC.	104.40		
177. DOROTHY A SCHMIDT	100.00		
178. SHIVELY-BOUMA INC	539.00		
179. JANE SMITH	180.00		
180. LARRY SMITH	125.00		
181. PEGGY SNEAD	125.00		
182. SPENCER MANUFACTURING INC.	16.00		
183. STATE INDUSTRIAL PRODUCTS	262.37		
184. STEVENS DISPOSAL	996.50		
185. STEVENSON LUMBER, INC.	76.65		
186. DALE STEWART	115.00		
187. JEFFREY A. STICKNEY, DO,PC	95.00		
188. STITCH WIZARD EMBROIDERY INC	170.00		
189. SUPERIOR UNIFORM SALES INC.	73.08		
190. T & L RENTALS	450.00		
191. TANNER SUPPLY COMPANY	24.00		
192. TDS SECURITY, INC	829.50		
193. TRACTOR SUPPLY COMPANY	79.94		
194. TRAFFIC SIGNAL COMPANY	544.00		

EXP CHECK RUN DATES 11/19/2012 - 11/19/2012
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Claimant	Amount Claimed	Amount Owed	Amount Rejected
195. PAUL TRINKA	20.00		
196. TRUCK & TRAILER SPECIALITIES, INC	83.30		
197. U S POSTMASTER	1,800.00		
198. ULINE	80.19		
199. USA BLUEBOOK	68.91		
200. UTILITIES REDUCTION SPECIALISTS INC	693.15		
201. VERIZON WIRELESS	966.85		
202. NANCY WEATHERBY	350.00		
203. WEISKOPF INDUSTRIES CORP	273.22		
204. WESTERN LIME CORPORATION	5,282.64		
205. RYAN WHITE	20.00		
TOTAL ALL CLAIMS	266,296.56		



COMMUNICATIONS



MEMO

Date: November 13, 2012

To: Dane C. Nelson, City Administrator
Hon. Greg DuMars, Mayor
City Commission

From: Cindy L Prue, Assistant Finance Director

Re: State Revenue Sharing – Update

The State of Michigan Department of Treasury has issued its first Revenue Sharing payments in the State's FY2012-13 Fiscal Year. There are two components to the payments:

- I. Constitutional Revenue Sharing, which is a continuation of six (6) installments received at the end of October, December, February, April, June and August. The amount of the payments is dependent upon the amount of Sales Tax collected and distributed proportionately to municipalities based on population.

- II. Economic Vitality Incentive Program (EVIP) – formerly Statutory Revenue Sharing which was reduced by one-third (33%) and reconstituted as EVIP, which also is distributed in six (6) installments based on population. However, the EVIP Program has certain prerequisites to determine eligibility, including the following:
 - A. Accountability and Transparency (Required by October 1, 2012) – using dashboards and citizen's guides as specified by the State Department of Treasury, including public reporting of long-term liabilities for pension and other post-employment benefits (health care);
 - B. Creating a cooperation, collaboration, and consolidation plan (Required by February 1, 2013) – Collaborative efforts must be new initiatives.
 - C. Developing a compensation plan that the municipality intends to implement with any new, modified, or extended contract (Required by June 1, 2013). The compensation plan would be required to indicate intent to:
 1. Limit retirement plan costs to 10% (or 16.2% if not eligible for social security); of wages and salaries of employees in the plan.
 2. Require that any pensions be paid based on a final average compensation calculated using at least 3 consecutive years of salary.

3. Limit the amount of paid leave time, vacation time, and overtime hours used to calculated final average compensation to no more than 240 hours.
4. Limit retirement plan multipliers for defined benefit plans for employees eligible for social security to 1.5% (or 2.25% if no retirement health care is provided). Limits the multiple for employees not eligible for social security to 2.25% (or 3.0% if no retiree health care is provided).
5. Effective January 1, 2013, if a health care plan is offered, state intent that employees pay at least 20% of the cost or adhere to a maximum employer cost of \$5,692.50 for a single employee, \$11,385 for a two-person contract, and \$15,525 for a family plan, or municipalities may opt out of this requirement with a two-thirds vote of the legislative body.

EVIP Program:

The City of Adrian has qualified for the first category of EVIP requirements, that being the Accountability and Transparency that was due October 1, 2012. We have received the first half of those monies, \$72,823.00, on October 27, 2012. The second half should be received December 28, 2012.

Constitutional Revenue Sharing:

The second Revenue Sharing payment for FY2012-13 (October) was received and recorded. The following schedule compares state Department of Treasury estimated payments for both Constitutional and Statutory Revenue Sharing with actual payments:

<u>Payment Date</u>	<u>FY2011-12</u>	<u>FY2012-13</u>		<u>Variance</u>	
	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>	<u>Amount</u>	<u>Percent</u>
August	\$416,283	\$ 237,342	\$ 250,043	\$12,701	5.35%
October	261,937	270,222	\$ 273,402	\$ 3,180	1.18%
December	256,871	256,418			
February	231,927	259,446			
April	241,770	242,657			
June	<u>267,530</u>	<u>246,948</u>			
Total	<u>\$1,676,318</u>	<u>\$1,513,033</u>			

The August, 2011 payment reflects the 2010 census, with a population of 21,029 (which excludes an estimated 104 prisoners incarcerated in the Lenawee County jail). It also included the last Statutory Revenue Sharing payment of \$158,198.

If you have any questions or need for further information, please contact my office.



State Budget Office

Department of Technology, Management & Budget



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Fri Nov 2, 2012



View Payment Details

Review your payment details for the deposit date indicated.

Payee

Payee number: 2386004654
Payee name: CITY OF ADRIAN
Financial Institution: FIRST FED BANK OF THE MIDWEST
Payment Details Delivery Method: Web

*posted SAT 10/27
cash rept
101-990.00-575.000
done 11/2/12*

Transaction type	Amount	Date	EFT event key	Reason
Deposit	\$346,225.00	10/31/12	V 030 003716292 0001	

Invoice / Adjustment details

Payment Key : 000 061620278
Address : 100 E CHURCH ST ADRIAN MI 492210000 USA
Mail Code: 28F



Seq #/Invoice No.	Date	Amount	Agency	Description
1/01		\$273,402.00	271 REVENUE SHARING (TREASURY) (517)373-2864 TREASREVENUESHARING@MICHIGAN.GOV	CONSTITUTIONAL SALES TAX Ref #: 271 VZLRR299 001 2013

STATE REVENUE SHARING DISTRIBUTION OF CONSTITUTIONAL SALES TAX
CITY OF ADRIAN YOUR LOCAL UNIT CODE IS 46-2010

CONSTITUTIONAL:
POPULATION X DISTRIBUTION RATE = PMT AMT
21,029 X \$13.0012 =

CREDIT YOUR ACCOUNT 101-000-574

FOR ADDITIONAL INFORMATION CALL 517/373-2697
For estimates and actual payments, visit our web site at:
<https://treas-secure.state.mi.us/apps/findrevshareinfo.asp>
This payment reflects sales tax receipts for the months of July and August 2012.

*\$273,402 posted SAT
cash rept 10/27
101-990.00 575.001
done 11/2/2012*

2/16		\$72,823.00	271 REVENUE SHARING (TREASURY) (517)373-2864 TREASREVENUESHARING@MICHIGAN.GOV	ACCOUNTABILITY & TRANSPARENCY Ref #: 271 VZLRR299 001 2013
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ECONOMIC VITALITY INCENTIVE PROGRAM - COMBINED EVIP DISTRIBUTION
CITY OF ADRIAN YOUR LOCAL UNIT CODE IS 46-2010

ACCOUNTABILITY AND TRANSPARENCY = \$72,823

CREDIT YOUR ACCOUNT 101-000-574

FOR ADDITIONAL INFORMATION CALL 517/373-2697



REGULAR AGENDA

SPECIAL ORDER

The Mayor called for the hearing and consideration of comments regarding cleanup activities to be completed at 410 E. Beecher Street.

Discussion

When the Mayor call for final objections _____
_____ and he declared the hearing closed.

SPECIAL ORDER

The Mayor called for the hearing and consideration of comments to the special assessment roll for SAD # 384 – Seeley Street from Locust to Comstock.

Discussion

When the Mayor call for final objections _____
_____ and he declared the hearing closed.

R12-127

RE: ENGINEERING – Confirm Special Assessment Roll for SAD # 384 – Seeley Street from Comstock to Locust

RESOLUTION

WHEREAS, the City Assessor has reported the Special Assessment Roll to the City commission for improvements on Seeley Street from Comstock to Locust, together with the certificate relating thereto; and

WHEREAS, the said Roll has been filed with the city Clerk for public examination; and

WHEREAS, said notice has been given and a hearing held for the purpose of reviewing the said Roll and considering any objections thereto; and

WHEREAS, all objections to the said Roll have been duly considered.

NOW, THEREFORE, BE IT RESOLVED, that the said special assessment project cost in the amount of Ninety Seven Thousand Eight Hundred Twenty Nine Dollars and Ninety Seven cents (\$97,829.97) for said improvements on Seeley Street from Comstock to Locust is hereby confirmed; and

BE IT FURTHER RESOLVED that said Special Assessment Roll in the amount of Twenty Two Thousand Six Hundred Sixty Nine Dollars and Twenty Cents (\$22,669.20) for improvements on Seeley Street from Comstock to Locust, said project being known and designated as SAD # 384, be and the same is hereby confirmed.

On motion by Commissioner _____, seconded by
Commissioner _____, this resolution was adopted by a
_____ vote.

MEMO



DATE: November 15, 2012

TO: Hon. Mayor DuMars and City Commission

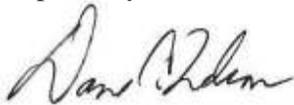
FROM: Dane C. Nelson, City Administrator

SUBJECT: Replacement Rescue Vehicle

The purchase of a new rescue vehicle is scheduled for this year in the capital budget. The Chief's recommendation is attached, which spells out that the low bidder did not meet specifications due to the length of the warranty. Please note that a cot for the vehicle has been excluded from the purchase. Chief Trinkka believes that he can obtain this item at a less expensive cost at a later time before the vehicle is delivered.

You should also be aware that this vehicle will be equipped to transport individuals to the hospital for treatment. This is an expanded service of our Fire Department, which service was requested by the City Commission when this issue was discussed several months ago. Obviously, a rescue vehicle without the ability to transport patients would be less expensive than the one proposed for purchase at this time.

Respectfully Submitted,



Dane C. Nelson

RE: FIRE DEPARTMENT – Acquisition of Replacement Rescue Vehicle

RESOLUTION

WHEREAS, the Adrian City Commission, by Resolution #R12-045 dated May 7, 2012, adopted the FY 2012- 2013 Budget and General Appropriations Act, including a \$150,000 appropriation for acquiring a replacement vehicle for Rescue #1; and

WHEREAS, the Purchasing Office, in collaboration with the Fire Department and Motor Vehicle Pool, solicited bids for the subject vehicle with the following results:

<u>Manufacturer</u>	<u>Location</u>	<u>Amount</u>
Mercy Sales, Inc./Osage (less Stryker cot)	Saginaw, Michigan	\$166,495 \$153,595
Mercy Sales, Inc./Marque (less Stryker cot)	Saginaw, Michigan	\$166,495 \$153,595
Emergency Vehicles Plus/Wheeled Coach	Milan, Michigan	\$160,710 Does not meet specifications

; and

WHEREAS, the low bid does not meet specification of a chassis warranty with full terms from the manufacturer; and

WHEREAS, the Assistant Finance Director indicates that sufficient funds are available in the FY 2012 – 2013 Motor Pool Fund for this purpose (account 662.336.62-977.000); and

WHEREAS, the Fire Chief, City Engineer and City Administrator recommend selection and bid of the Marque, Inc. rescue vehicle from Mercy Sales, Inc. from Saginaw, Michigan at a cost not to exceed \$153,595.00.

NOW THEREFORE BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby authorizes the acquisition of the Marque rescue vehicle from Mercy Sales, Inc., of Saginaw, Michigan as specified by the fire department at a cost not to exceed \$153,595.00.

On motion by Commissioner _____,
Seconded by Commissioner _____, this
resolution was adopted by a _____ vote.

MEMO



DATE: November 15, 2012

TO: Hon. Mayor DuMars and City Commission

FROM: Dane C. Nelson, City Administrator

SUBJECT: Adrian Building Authority

The Adrian Building Authority was created in 1970 for the purpose of borrowing funds through a bond issue to build a new City Hall structure at 100 East Church Street. In so doing, the City Commission conveyed a portion of this property by deed to the Adrian Building Authority. The bonds were fully paid in 1984, but the Building Authority continued to exist for reasons that I am not certain of, other than just as an oversight. I was alerted this week that one of the parcels of real estate conveyed by the City to D&P Communications had never been transferred back to from the Building Authority to the City of Adrian. As such, to clean up this real estate title issue, we need to reappoint two members to the board of the Adrian Building Authority in order to have this board meet and vote to transfer the title out of the name of the Building Authority. Once this is completed, I will then prepare a resolution to terminate the existence of the Adrian Building Authority. It appears that Jeff Pardee is still on the board, so I have prepared a resolution to reappoint me to the board and also to appoint Cindy Prue as a third member of the board.

Respectfully Submitted,



Dane C. Nelson

R12-129

November 19, 2012

RE: CITY COMMISSION – Resolution to reappoint member to the Adrian Building Authority.

RESOLUTION

WHEREAS, the term of Dane C. Nelson on the Adrian Building Authority has expired; and

WHEREAS, he has agreed to be reappointed for a new term; and

WHEREAS, the Adrian City Commission has given careful consideration to the appointment of Mr. Nelson.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission does hereby approve the appointment of Dane C. Nelson to the Adrian Building Authority for a term to expire in 2018.

On motion by Commissioner _____,
seconded by Commission _____, this resolution was
_____ by a _____ vote.

R12-130

November 19, 2012

RE: **CITY COMMISSION – Resolution to appoint member to the Adrian Building Authority.**

RESOLUTION

WHEREAS, there is a vacancy on the Adrian Building Authority; and

WHEREAS, this vacancy must be filled in accordance with the Adrian City Charter; and

WHEREAS, Cindy Prue, Assistant Finance Director for the City of Adrian, has expressed a willingness to serve on said board if appointed; and

WHEREAS, the Adrian City Commission has given careful consideration to the appointment of Ms. Prue.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission does hereby approve the appointment of Cindy Prue to the Adrian Building Authority for a term to expire in 2018.

On motion by Commissioner _____,
seconded by Commission _____, this resolution was
_____ by a _____ vote.

RESOLUTION**12-5**

WHEREAS, the City Administrator has approved certain temporary control orders, and after review has now made recommendation that they be made permanent, therefore so be it,

RESOLVED, that the permanent traffic control orders, adopted October 6, 1958, be amended to include or change the following:

A new Handicap Parking Space in parking lot #3, be installed directly behind Sauce Restaurant.

Respectfully,



VINCENT P. EMRICK,
Chief of Police

VPE/skj

DATED: 11-14-12



MISCELLANEOUS

Adrian Fire Department
October 2012

Fire	Total	Property Loss	Content Loss
Building fire	1	\$500	\$1,500
Passenger vehicle fire	1	\$1,000	\$300
Off-road vehicle or heavy equipment fire	1	\$5,000	
Cultivated trees or nursery stock fire	1	\$100	\$100
	4	\$6,600	\$1,900
Rescue			
Rescue, EMS incident, other	41		
Medical assist, assist EMS crew	9		
Emergency medical service, other	26		
EMS call, excluding vehicle accident with injury	136		
EMS call, PDA	2		
EMS call, refused treatment/transport	6		
Motor vehicle accident with injuries	1		
Motor Vehicle Accident with no injuries	1		
Rescue or EMS standby	1		
	223		
Hazardous Conditions			
Hazardous condition, Other	1		
Combustible/flammable gas/liquid condition, other	1		
Gas leak (natural gas or LPG)	4		
Electrical wiring/equipment problem, Other	2		
Power line down	7		
Arcing, shorted electrical equipment	3		
	18		
Service Call			
Smoke or odor removal	1		
Smoke Investigation, No action taken	4		
Assist police or other governmental agency	2		
Public service	1		
Assist invalid	5		
Unauthorized burning	11		
Cover assignment, standby, moveup	1		
	25		
Good Intent			
Good intent call, Other	1		
Dispatched & cancelled en route	4		
	5		
False Alarm			
False alarm or false call, Other	3		
Smoke detector activation due to malfunction	2		
Alarm system sounded due to malfunction	1		
Detector activation, no fire - unintentional	2		
Alarm system activation, no fire - unintentional	3		
	11		
Total	286	\$6,600	\$1,900
Year to Date	1938	\$355,900	\$44,500
2011 Year to Date	2239	\$2,126,470	\$886,200

DEPARTMENTAL REPORT

NOVEMBER 19, 2012

	OCTOBER 2012	SEPTEMBER 2012	OCTOBER 2011	YEAR-TO-DATE 2012	YEAR-TO-DATE 2011
POLICE DEPARTMENT					
Complaints Answered	767	856	797	9,631	8,397
VIOLATIONS					
Moving Citations	110	134	64	1,229	1,132
3-6 am Parking Tickets	169	260	173	1,934	1,548
Non-Moving Citations	18	10	8	206	162
Downtown Parking Tickets	0	0	0	0	0
TOTAL VIOLATIONS	297	404	245	3,369	2,815
ARRESTS	132	149	88	1,245	995
FIRE DEPARTMENT (See M-4)					
INSPECTION DEPARTMENT					
Building Permits	24	30	48	267	291
Electrical Permits	18	17	43	253	278
Mechanical Permits	21	15	30	225	234
Plumbing Permits	13	4	10	98	95
Sidewalk Permits	0	2	0	7	7
Sign Permits	7	6	10	62	65
TOTAL PERMITS	83	74	141	912	970
Estimated Bldg. Costs	\$0	\$0	\$497,091	\$4,411,251	\$3,619,490
PARKING SYSTEM					
Parking Assessment	(\$39)	\$20,065	\$0	\$52,652	\$46,317
Lot Revenue	\$0	\$0	\$0	\$0	\$187
Street Revenue	\$0	\$0	\$0	\$0	\$0
Misc. Revenue	\$0	\$7	\$8	\$176	\$104
Permits	\$25	\$184	\$0	\$792	\$525
Fines	\$0	\$0	\$0	\$0	\$650
Collection Fees	\$0	\$0	\$0	\$0	\$0
Token Sales	\$0	\$0	\$0	\$0	\$0
Contribut-GenFund	<u>\$10,000</u>	<u>\$30,000</u>	<u>\$0</u>	<u>\$130,000</u>	<u>\$16,900</u>
Farmers Market Grant	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$280,900</u>	<u>\$0</u>
TOTAL REVENUE	\$9,986	\$50,256	\$8	\$464,520	\$64,683
WASTE WATER DEPARTMENT					
M. G. Pumped	128,759	125,435	139,872	1,487,762	1,632,062
Cost of Plant Operation	\$254,785	\$59,691	\$56,399	\$1,136,573	\$1,017,491
WATER DEPARTMENT					
M. G. Pumped	82	83	81	843	850
Number of Customers	6,235	6,220	6,286		
	Industrial	Commercial	Residential	Other	TOTAL
M. G. Sold Revenue	\$25,523	\$77,632	\$115,426	\$59,593	\$278,174

*Figures not available

ADRIAN DIAL-A-RIDE

TO: DANE C NELSON, CITY ADMINISTRATOR
 FROM: MARCIA M. BOHANNON, TRANSPORTATION COORDINATOR

ADRIAN D.A.R.T. PASSENGER RIDERSHIP REPORT FOR OCTOBER 2012

WEEK END:	OCT 5	OCT 12	OCT 19	OCT 26	OCT 31	TOTAL
MONDAY	346	303	328	294	286	1557
TUESDAY	306	324	329	303	260	1522
WEDNESDAY	356	296	289	268	325	1534
THURSDAY	309	276	301	302	0	1188
FRIDAY	329	301	329	275	0	1234
	1646	1500	1576	1442	871	7035

SERVICE DAYS	OCT 2012 (23)	OCT 2011 (21)	+/-	SEP 2012 (19)
SENIORS	1090	1026	64	914
HDCP SENIORS	1060	814	246	884
HANDICAPPED	3099	2476	623	2505
WHEELCHAIRS **	401	335	66	329
GENERAL	1786	2014	-228	1339
	7035	6330	705	5642

NOVEMBER	2010	5917	2011	6472	9%
DECEMBER	2010	6195	2011	6243	1%
JANUARY	2011	6594	2012	6855	4%
FEBRUARY	2011	5861	2012	6761	15%
MARCH	2011	7638	2012	6959	-9%
APRIL	2011	6153	2012	6207	1%
MAY	2011	6039	2012	6467	7%
JUNE	2011	5767	2012	5777	0%
JULY	2011	5625	2012	5998	7%
AUGUST	2011	6175	2012	6417	4%
SEPTEMBER	2011	6322	2012	5642	-11%
OCTOBER	2011	6330	2012	7035	11%
		74616		76833	3%

** WHEELCHAIR TOTALS ARE INCLUDED IN HANDICAPPED PASSENGER TOTALS

Adrian Parks And Recreation
SKATE AND BIKE PARK
5 Year Attendance and Revenue/Expense Comparison

	2008	2009	2010	2011	2012
OPEN SESSIONS					
Skateboard	733	696	459	323	174
Bike	506	517	453	935	1176
Inline Skates	6	34	8	12	8
Admissions Revenue	\$2,509.00	\$2,551.00	\$1,863.00	\$2,724.00	\$2,929.00
Total Regular Admissions	1245	1247	920	1270	1358
Helmet Rentals	632	538	437	486	319
Helmet Rental Revenue	\$632.00	\$538.00	\$437.00	\$486.00	\$319.00
Season Passes	1	1	1	0	4
Employee Season Passes	8	8	13	16	4
10 Punch Passes	0	0	1	3	7
Pass Revenue	\$96.00	\$80.00	\$94.00	\$64.00	\$424.00
Pass Admissions	35	31	64	70	359
# of Free Sessions	11	14	14	16	17
Sponsorship Revenue	\$500.00	\$550.00	\$650.00	\$750.00	\$800.00
Free Session Admissions	125	135	127	220	184
# Private Rentals		1	1	2	0
Private Rental Revenue		\$60.00	\$20.00	\$83.00	0
Private Rental Admissions		10	10	24	0
TOTAL ADMISSIONS	1405	1423	1121	1584	1901
SKATEBOARD LESSONS					
Participants	8	18	20	13	4
Revenue	\$132.00	\$348.00	\$358.00	\$257.00	\$121.00
Expenses	\$75.00	\$127.50	\$193.88	\$124.86	\$62.32
Net	\$57.00	\$220.50	\$164.12	\$132.14	\$58.68
SKATEBOARD CAMP					
Participants	13	17	15	13	(2)
Revenue	\$600.00	\$842.00	\$740.00	\$577.00	\$0.00
Expenses	\$381.36	\$481.50	\$406.00	\$439.00	\$0.00
Net	\$218.64	\$360.50	\$334.00	\$138.00	\$0.00
CONCESSIONS					
Revenue	\$669.75	\$768.75	\$671.50	\$1,074.25	\$1,749.45
Expenses	\$342.53	\$375.00	\$360.09	\$401.36	\$782.01
Net	\$327.22	\$393.75	\$311.41	\$672.89	\$967.44
*OVERALL					
Revenue	\$5,047.56	\$5,716.00	\$4,710.72	\$6,015.25	\$6,342.45
Expenses	\$10,444.28	\$10,254.80	\$10,321.63	\$10,834.42	\$11,284.49
Net	(\$5,396.72)	(\$4,538.80)	(\$5,610.91)	(\$4,819.17)	(\$4,942.04)

NOTE: The "Overall" Revenue & Expenses are the G.L. actuals as of 10/31/2012 with estimated values for the remainder of the year. (Revenue = \$6,237 + \$105.45estimate; Expenses = \$10,768.73 + \$515.76estimate)

***NOTE:** The detailed information was taken from RecTrac and the recreation Skate Park files. The "Overall" totals, however, were taken from the City's Financial General Ledger. Discrepancies between the two could be attributed to a number of things (i.e. delay from collection at park to posting on the G.L., revenue mistakenly deposited in the wrong city account, etc.)

NOTE: There were two reason for this year's jump in concessions revenue. 1) Increased Attendance and #2) Hot Weather/(thirsty kids!). The increase came in two main areas, 1) Pop/Water & 2) Candy. (Pop & Bottled Water Sold: 2010 = 108; 2011 = 597; 2012 = 875) (Candy Sold: 2010 = 230; 2011 = 189; 2012 = 526) Sales of other items (Sports Drinks & Chips) remained nearly constant.