



# PRE-MEETING AGENDA

**ADRIAN CITY COMMISSION  
AGENDA  
PRE-MEETING STUDY SESSION  
MONDAY  
August 15, 2011**

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There will be no Pre-Meeting Study Session on Monday, August 15, 2011. The Commission will meet for their regular session at 7:00 P.M. in the Chambers Building, 159 E. Maumee Street.



# COMMISSION AGENDA

**AGENDA  
ADRIAN CITY COMMISSION  
August 15, 2011  
7:00PM**

- I. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE TO THE FLAG
- II. ROLL CALL
- III. APPROVAL OF THE MINUTES OF THE AUGUST 1, 2011 REGULAR MEETING OF THE ADRIAN CITY COMMISSION
- IV. PRESENTATION OF ACCOUNTS
- V. COMMUNICATIONS
  - 1. **C-1. Finance Department.** City of Adrian FY2010-11 Year-End Unaudited Financial Report
  - 2. **C-2. Finance Department.** City of Adrian FY2011-12 Finance Calendar
- VI. PUBLIC COMMENT
- VII. CONSENT AGENDA
  - A. RESOLUTIONS
    - 1. **CR11-036. Parks & Recreation.** Resolution to reappoint Jack Georgal to the Stubnitz Environmental Education Center Partnership Advisory Board (SEEC-PAB) for a three-year term.
    - 2. **CR11-037. City Commission.** Resolution to change first City Commission meeting date in September to Tuesday, September 6, 2011, in observance of Labor Day.
    - 3. **CR11-038. Police Department.** Resolution to make a temporary traffic control order permanent by posting "No Parking" signs on the east side of Division Street between Logan and the Adrian Blissfield Railroad and on the west side of Division Street south of the Adrian Blissfield Railroad, post "No Parking" for a distance of 50' from the railroad.
- VIII. REGULAR AGENDA
  - A. ORDINANCES
    - 1. **Ord. 11-006. Planning Commission.** Introduction of an ordinance to amend Section 3.1 of the City of Adrian Zoning Ordinance and the Zoning Map by deleting 350 West Maple Avenue from the OS-1, Office Service District and including the same in the RM-1, Multiple Family Residential District.

B. SPECIAL ORDERS

1. **SO-1. Community Development.** Public hearing to hear and consider comments to establish a Commercial Rehabilitation District at the Adrian Mall, 1357 S Main Street. (CRD #2)

C. RESOLUTIONS

1. **R11-090. Community Development.** Resolution to approve the establishment of a Commercial Rehabilitation District at the Adrian Mall, 1357 South Main Street. (CRD #2)
2. **R11-091. Community Development.** Resolution for the City Commission's endorsement of the Student Town Initiative and the Ford School Report and for adoption of the recommendations as broadly as possible.
3. **R11-092. Dial-A-Ride.** Resolution authorizing an amendment to MDOT Agreement #2007-0156, Project Authorization #13/R1, to increase operating assistance funds for Dial-A-Ride by \$21,563 and authorizing the Mayor and City Clerk to execute said Project Authorization.
4. **R11-093. Dial-A-Ride.** Resolution to approve Project Authorization #Z14 with MDOT to provide \$10,000 in funds for the purchase of bus tires for Dial-A-Ride and authorizing the Mayor and City Clerk to execute said Project Authorization.
5. **R11-094. Utilities O & M & Public Works.** Resolution to award the annual pavement repair bid for 2011-12 to Belson Asphalt Paving of Reading, MI at a cost of \$4.00/sq.ft. with an estimated annual expense of \$40,000. under the terms and conditions as specified and as proposed in their sealed bid dated August 9, 2011

IX. MISCELLANEOUS

1. Departmental Report
2. Fire Department Report
3. Planning Commission Minutes
4. Zoning Board of Appeals Minutes

X. PUBLIC COMMENTS

XI. COMMISSION COMMENTS



# MINUTES

**MINUTES  
ADRIAN CITY COMMISSION  
AUGUST 1, 2011  
7:00 P.M.**

Prior to the opening of the regular meeting, the Commissioner Carrico moved to go into closed session to discuss labor negotiation strategies, seconded by Commissioner Warren, motion carried by a 6-0 vote. Commissioner Osborne was absent for the pre-meeting. The Commission came out of closed session at 7 p.m. and convened to the regularly scheduled meeting.

Official proceedings of the August 1, 2011 regular meeting of the City Commission, Adrian, Michigan.

The regular meeting was opened with a moment of silence and the Pledge of Allegiance to the Flag.

PRESENT: Mayor McDowell, Commissioners Steele, DuMars, Osborne, Carrico, Clegg Warren and Clegg

Mayor McDowell in the Chair.

Commissioner DuMars moved to approve the minutes of the July 18, 2011 regular meeting of the Adrian City Commission, seconded by Commissioner Clegg, motion carried by a unanimous vote.

**PRESENTATION OF ACCOUNTS**

Utility Department Receiving Fund Voucher #3494 through #3501	\$170,422.70
General Fund Vouchers #20569 through #20585	\$325,671.02
Clearing Account Vouchers amounting to	<u>\$448,013.79</u>
<b>TOTAL EXPENDITURES</b>	<u><b>\$944,107.51</b></u>

On motion by Commissioner Steele, seconded by Commissioner Clegg, this resolution was adopted by a unanimous vote.

**PUBLIC COMMENT**

1. Lavina Pratt, 1505 Inverness Dr., presented pictures of her property and gave reasons why she is requesting her property be rezoned to ERO.

**COMMUNICATIONS**

1. **C-1. Administration.** Communication from Comcast regarding changes to installation prices.

2. **C-2. Finance Dept.** Report from Finance Director regarding Michigan Municipal League's (MML) Liability & Property Pool Loss Control Services and their recommendations as a result of their recent visit to city facilities.

Commissioner Clegg requested that there be a pre-meeting follow-up on this.

3. **C-3. Finance Dept.** Communication from Finance Director regarding Downtown Development Authority's FY2010-11 Year-End Unaudited Financial Reports.

## **CONSENT AGENDA**

### **RESOLUTION CR11-034**

**RE: ENGINEERING DEPT. - Annual Bid for Cold Patch Materials**

WHEREAS, sealed bids were received July 21, 2011 for the City's annual cold patch requirements; and

WHEREAS, only one bid was received from Unique Paving Materials of Cleveland, Ohio, and recommendations have been received from the City Engineer and the City Administrator; and

WHEREAS, said bids have been considered by the Adrian City Commission.

NOW, THEREFORE, BE IT RESOLVED that the annual bid for cold patch requirements be awarded to Unique Paving Materials of Cleveland, OH for the items and prices listed in the bid recommendations and under the terms and conditions as specified and as proposed in their sealed bid dated July 21, 2011.

### **RESOLUTION CR11-035**

**RE: COMMUNITY DEVELOPMENT - Establish Commercial Rehabilitation District #2 at 1357 S. Main Street (Adrian Mall)**

WHEREAS, the State of Michigan has adopted the Commercial Rehabilitation Act, Public Act 210 of 2005, as amended; and

WHEREAS, Act 210, as amended, provides for creation of Commercial Rehabilitation Districts and for review and approval of exemption request certificates; and

WHEREAS, the City of Adrian has certain properties that could utilize the economic development tools in PA210 to spur investment and development of projects; and

WHEREAS, city staff has identified the Adrian Mall as a likely development site; and

WHEREAS, the legal description of this property is as follows:

COM W 1/4 SEC 11 T7S R3E TH S 1°47' E 916.8 FT TH N 88°18' E 258 FT FOR POB TH N 88°18' E 954.57 FT TH S 1°47' E 1627.67 FT TH S 88°17' W 792.70 FT TH N 1°47' W 300.06 FT TH S 88°14' W 66.92 FT TH S 43°15' W 59.74 FT TH N 68°55' W 272.03 FT TH N 1°47' W 181.75 FT TH N 88°22' E 200 FT TH N 01°47' W 771.13 FT TH S 88°22' W 187 FT TH S 13 FT TH W 13 FT TH N 01°47' W 204.34 FT TH N 88°18' E 198 FT TH N 1°47' W

121.7 FT TO POB & COM W 1/4 SEC T7S R3E TH S 1°47' E 916.80 FT TH N 88°18' E 1212.57 FT FOR POB TH N 88°18' E 267.62 FT TH S 1°47' E 1627.59 FT TH S 88° 17' W 267.62 FT TH N 1°47' W 1627.67 FT TO POB EX BEG 916.8 FT S & 1314.68 FT E OF W 1/4 COR SEC 11 T7S R3E TH E 66 FT TH ALG ARC OF 467 FT RAD CURVE LEFT 238.89 FT TH ALG ARC OF 542.90 FT RAD CURVE RT 91 FT TH S 1316.41 FT TH W 33 FT TH N 1129.96 FT TH ALG ARC OF 476.90 FT RAD CURVE LEFT 247.07 FT TH ALG ARC OF 533 RAD CURVE RIGHT 273.19 FT TO POB EX BEG 1447.19 FT E & 243.96 FT N OF SW COR SEC 11 T7S R3E TH W 225 FT TH N 200 FT TH E 225 FT TH S 200 FT TO POB & EX BEG 60 FT E & 2181.66 FT S FR W 1/4 POST SEC 11 T7S R3E TH S 68°55' E 271.96 FT TH N 43°23' E 59.65 FT TH E 66.77 FT TH N 31°47'W 166.7 FT TH N 26°54' W 33.05 FT TH ALG 50.97 FT RAD CURVE LEFT 57.79 FT TH W 191.75 FT TH ALG 51.51 FT RAD CURVE LEFT 26.93 FT TH S 129.08 FT TO POB ALSO EX LD BEG 916.8 FT S 1 DEG 47'10"E ALG W LI SEC 11 & 258 FT N 88 DEG 18'10"E FROM W 1/4 COR SEC 11 RUNN TH N 88 DEG 18'10"E 195.37 FT TH S 1 DEG 47'10"E 281.24 FT TH S 88 DEG 6'50"W 257.18 FT TH N 86 DEG 10'2"W 108.71 FT TH S 88 DEG 6'50"W 28 FT TH N 1 DEG 47'10"W 150 FT ALG E LI OF HWY M-52 TH N 88 DEG 18'10"E 198 FT TH N 1 DEG 47'10"W 121.70 FT TO POB SEC 11. ALSO LAND DESCRIBED AS BEG 916.80 FT S 01°47'10" E ALG THE W LINE OF SECTION 11 AND 258.00 FT N 88°18'10" E FROM THE W 1/4 COR OF SECTION 11; TH N 88°18'10" E 195.37 FT; TH S 01°47'10" E 281.24 FT; TH S 88°06'50" W 134.74 FT; TH N 01°47'10" W 159.98 FT; TH S 88°18'10" W 60.63FT; TH N 01°47'10" W 121.70 FT TO THE POB. ; and

WHEREAS, Act 210 requires the legislative body to give written notice by certified mail to the county in which the property is located, and to the owners of real property within the proposed rehabilitation district and to afford an opportunity for a hearing on the establishment of the commercial rehabilitation district at which any of those owners or any other resident or taxpayer of the qualified local governmental unit may appear and be heard.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission hereby authorizes the scheduling of a public hearing on Monday, August 15, 2011 at 7:00p.m. in the City Chambers Building, 159 E. Maumee Street, Adrian, MI to receive comments on this matter, and directs the City Clerk to provide notice to the appropriate real property owners, to Lenawee County and the public as required by Act 210, as amended.

On motion by Commissioner Steele, seconded by Commissioner Warren, Consent Resolutions CR11-034 and CR11-035 were adopted by a unanimous vote.

## **REGULAR AGENDA**

### **ORDINANCE**

1. **Ord. 11-005. Zoning.** Second reading and adoption of an Ordinance to amend the Zoning/Development Regulations by deleting 1505 Inverness Drive from the R-3 Single Family Residential District and including the same in the ERO Education, Research and Office District. Eff. Date: 8-16-11

On motion by Commissioner Steele, seconded by Commissioner Warren, this Ordinance was adopted by a unanimous vote.

### **SPECIAL ORDER**

1. **SO-1. Community Development.** – Public Hearing to hear and consider comments to establishment of a Commercial Rehabilitation District (#1) for 240 N. Main, 114 E. Front St. and 124 E. Front St.

Duane Doyle asked for an explanation of what a Commercial Rehabilitation District is. Administrator Nelson gave an explanation.

#### **RESOLUTION R11-084**

**RE: COMMUNITY DEVELOPMENT – Create Commercial Rehabilitation District #1 – 240 N. Main St., 114 E. Front St., and 124 E. Front St.**

WHEREAS, a Public Hearing has been held to hear and consider objections to the establishment of Commercial Rehabilitation District #1 within the City of Adrian, pursuant to the provisions of Act 210 of the Public Acts of Michigan, 2005; and

WHEREAS, PA 81 and PA82 of 2011 have amended PA 210 of 2005 so as to allow its use in downtown areas; and

WHEREAS, it appears that the establishment of such a district is consistent with the objective of encouraging commercial redevelopment and economic expansion leading to increased employment opportunities for the citizens of Adrian; and

WHEREAS, the Adrian City Clerk, pursuant to PA 210 of 2005 did provide the county of Lenawee and the owners of all real property within the proposed Commercial Rehabilitation District written notice by certified mail, and on behalf of the City Commission did provide public notice of a hearing on the establishment of the Commercial Rehabilitation District, and that the establishment of a Commercial Rehabilitation District would be considered at a meeting of the Adrian City Commission on Monday, August 1, 2011; and

WHEREAS, the City of Adrian held a Public Hearing at which those owners and other residents or taxpayers had the right to appear and be heard regarding the establishment of a Commercial Rehabilitation District encompassing the property located at 240 N. Main St., 114 E. Front St. and 124 E. Front St.; and

WHEREAS, objections to the establishment of said District have been heard and duly considered.

NOW, THEREFORE, BE IT RESOLVED that the City Commission hereby declares established Commercial Rehabilitation District #1 pursuant to said Act 210 of the Public Acts of Michigan, 2005, which District shall consist of that portion of the land hereinafter described which lies within the corporate limits of the City of Adrian:

240 N Main St:

N 102 FT LOT 98 & W 1/2 LOT 99 ORIGINAL PLAT

114 E Front St:

E 1/2 LOT 99 ORIGINAL PLAT

124 E Front St:

LOT 100 EX S 69.5 FT AND LOT 101 EX S 69.5 FT OF W 1/2 & EX S 21 FT OF E 1/2 AND LOT 102 EX S 21 FT AND LOT 103 & W 47.5 FT LOT 104 ORIGINAL PLAT. ALSO THE W 24FT OF LOT 107 ORIGINAL PLAT.

On motion by Commissioner DuMars, seconded by Commissioner Steele, this resolution was adopted by a unanimous vote.

#### **RESOLUTION R11-085**

**RE: ENGINEERING DEPT. – Change Order to Contract with PK Contracting for Additional Pavement Marking**

WHEREAS, the Adrian City Commission, by Resolution #R11-043 dated April 18, 2011, authorized the acceptance of the low bidder, P.K. Contracting, Inc., Troy, Michigan for the citywide pavement marking program at an estimated cost of \$55,395.18; and

WHEREAS, during the work of P.K. Contracting, Inc., it was determined that City staff had not included some edge line markings along Beecher Street and Oakwood Avenue; and

WHEREAS, the City Engineer requests approval of a contract change order in the amount of \$4,791.78; and

WHEREAS, the Finance Director indicates that sufficient funds are available for this purpose in the Major Street Fund Undesignated Fund Balance account (202-000.00-390.000).

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby approves a contract change order with P.K. Contracting, Inc. of Troy, Michigan in the amount of \$4,791.78 for additional pavement marking work performed.

On motion by Commissioner Carrico, seconded by Commissioner Warren, this resolution was adopted by a 7-0 vote.

#### **RESOLUTION R11-086**

**RE: PUBLIC WORKS – Purchase of Single-Axle Dump Truck**

WHEREAS, the FY2011-2017 Capital Improvement Program, approved by the Commission on February 7, 2011 (Resolution #R11-009), and the FY2011-2012 Motor Vehicle Pool Budget provides for the replacement of a single-axle dump truck at an estimated cost of \$114,480.00; and

WHEREAS, it has been determined that through the State of Michigan contract through MIDEAL, the City can purchase a single-axle dump truck that meets City specifications for a cost of \$111,000.00 if purchased prior to September, 2011; and

WHEREAS, the City Engineer and City Administrator recommend that the City's bid process be waived and that the City Commission approve the purchase of a single-axle dump truck through the MIDEAL program for \$111,000.00; and

WHEREAS, funds for this purchase are available in the 2011-2012 motor vehicle fund.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby approves the purchase of a single-axle dump truck through MIDEAL at a cost of \$111,000.00.

BE IT, FURTHER, RESOLVED that the City's bid process be waived as provided by Chapter Twelve of the Adrian City Charter.

On motion by Commissioner Steele, seconded by Commissioner DuMars, this resolution was adopted by a 6-1-0 vote.

AYES: Mayor McDowell and Commissioners Warren, Steele, Carrico, Clegg and DuMars

NAYS: Commissioner Osborne

ABSTAINED: None

Prior to voting, Mayor McDowell mentioned a website that listed used vehicles from various municipalities, in particular, Genesee County Road Commission, that showed an identical used vehicle to the one we are buying for much less money. After speaking with the City Engineer, the Mayor was satisfied to follow her recommendations.

#### **RESOLUTION R11-087**

**RE: DIAL-A-RIDE – Master Agreement and Project Authorizations for Transportation Related Services**

WHEREAS, the City of Adrian has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for passenger transportation related services; and

WHEREAS, the City of Adrian does hereby approve Master Agreement No. 2012-0027.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Clerk of the City of Adrian be authorized and directed to execute said agreement for and on behalf of the City of Adrian; and

BE IT, FURTHER, RESOLVED that this resolution shall also approve execution of Project Authorizations for any programs designed by the City of Adrian and/or Project Authorizations for any amount determined by the City of Adrian with the Michigan Department of Transportation which are issued under Master Agreement No. 2012-0027; and

BE IT, FURTHER, RESOLVED that the Mayor and the City Clerk of the City of Adrian are authorized to enter into and execute, on behalf of the City of Adrian, all such Project Authorizations with the Michigan Department of Transportation for passenger transportation related services for the Agreement period.

On motion by Commissioner Steele, seconded by Commissioner Warren, this resolution was adopted by a unanimous vote.

## **RESOLUTION R11-088**

### **RE: PARKS & RECREATION – Renewal of Lease Agreement with Department on Aging for Use of Piotter Center**

WHEREAS, the City of Adrian and County of Lenawee have an existing lease agreement for the use of the Piotter Center; and

WHEREAS, the City of Adrian and County of Lenawee wish to enter into a 3-year renewal of this agreement; and

WHEREAS, the new agreement, which is attached, addresses changes in room usage from the Daybreak Adult Services program moving into rooms formerly occupied by the Boys and Girls Club; and

WHEREAS, the Parks & Recreation Director recommends that the agreement be approved effective July 1, 2011 through June 30, 2014; and

WHEREAS, the agreement has been reviewed and approved by City Attorney Sarah Osburn and Tom MacNaughton, the Director of the Department on Aging;

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission, by this resolution, hereby approves the 3-year renewal of the lease agreement between the City of Adrian and the County of Lenawee for the use of the Piotter Center.

On motion by Commissioner DuMars, seconded by Commissioner Carrico, this resolution was adopted by a unanimous vote.

## **RESOLUTION R11-089**

### **RE: DOWNTOWN DEVELOPMENT – Placement of Tents and Outdoor Sale of Alcohol for Winter Street Rally on August 26 – 27, 2011**

WHEREAS, the City of Adrian has adopted the Blueprint for Michigan Downtowns Plan for downtown Adrian; and

WHEREAS, among the recommendations are the support and encouragement of public events that attract residents and visitors to downtown; and

WHEREAS, the organizers of the Winter Street Rally have planned the return of the event to downtown after an absence of several years; and

WHEREAS, the event features a variety of musical entertainment, special motorcycle events, food and adult beverage tents; and

WHEREAS, the owners of Mandy's (111 S. Main) and El Chapulin (116 S. Winter) have requested permission to erect tents on city property where alcoholic beverages will be sold.

NOW, THEREFORE, BE IT RESOLVED that the City Commission hereby approves the placement of the tents and the sale of alcohol in the tents, subject to the approval of the Police Chief, Fire Chief and City Engineer on August 26 and August 27, 2011.

On motion by Commissioner Clegg, seconded by Commissioner Carrico, this resolution was adopted by a unanimous vote.

### **MEDICAL MARIJUANA MORATORIUM**

Commissioner DuMars motioned to extend the moratorium on medical marijuana for an additional 90 days (Oct. 30, 2011), seconded by Commissioner Clegg, motion adopted by a unanimous vote.

### **MISCELLANEOUS**

1. Planning Commission Minutes (July 12, 2011)

### **PUBLIC COMMENTS**

1. Allen Kern, 1249 Vine St., asked when construction will start at the old City Hall and asked how much land in Adrian is non-taxable.
2. Darryl Kidd, 811 S. Mais St., raised his concern that the reduction on the tax bill is not enough to compensate for the refuse bill.
3. Tom Faulhaber, 419 Budlong St., expressed his concern about the many streetlights in the City that are not working properly. It was recommended that he let the Engineering Department know about it.
4. Duane Doyle, 633 Tabor St., asked how he could get the information that is on the agenda before the meetings. He was told it is available on the City website the weekend before the meeting.

### **COMMISSION COMMENTS**

1. Commissioner Carrico thanked the Mayor for sharing the information he found on the web (regarding used vehicles/equipment), as it is a possible avenue for future purchases.

The next regular meeting of the Adrian City Commission will be held on Monday, August 15, 2011 at 7:00 p.m. in the City Chambers Building, 159 E. Maumee St., Adrian, MI 49221.

Gary E. McDowell  
Mayor

Pat Baker  
City Clerk



# CHECK REGISTER

August 15, 2011

I have examined the attached vouchers and recommend approval of them for payment.



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Dane C Nelson  
City Administrator

DCN/pmb

RESOLVED, that disbursements be and they are hereby authorized for warrants directed to be drawn on the City Treasurer for the following:

Utility Department Vouchers	
Vouchers #3502 through #3508 .....	\$ 77,088.60
General Fund	
Vouchers #20586 through #20599 .....	\$260,972.43
Clearing Account Vouchers	
Amounting to .....	<u>\$553,204.13</u>
TOTAL EXPENDITURES .....	<u>\$891,265.16</u>

On motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was \_\_\_\_\_  
by a \_\_\_\_\_ vote.

August 15, 2011

UTILITY DEPARTMENT VOUCHERS

<u>Check Number</u>	<u>To</u>	<u>Description</u>	<u>Amount</u>
3502	Emma Cheshier	Security Dep Refund	\$ 150.00
3503	City of Adrian: Clearing Acct	Aug 1 CK Register	\$ 232,787.52
3504	Frontier	Wastewater Phone	\$ 37.51
3505	City of Adrian: Payroll	Payroll for Aug 5	\$ 62,528.67
3506	City of Adrian: Utilities	J Crossman Water Bill	\$ 90.81
3507	James Crossman	Security Dep Refund	\$ 59.19
3508	Consumers Energy	Water Plant Electric	\$ 14,222.42

**Total** \$ **309,876.12**

Less: CK#3503 \$ **232,787.52**

**TOTAL** \$ **77,088.60**

WW = \$ 234,278.55

WAT= \$ 75,597.57

15-Aug-11

GENERAL FUND  
CHECK REGISTER

CHECK#	AMOUNT	PAYEE	DESCRIPTION
20586		City of Adrian: Utilities	Transfer State MI Funds
20587		City of Adrian: Utilities	Transfer State MI Funds
20588		City of Adrian: Stormwater	Transfer State MI Funds
20589 \$	38.00	John Croad	Recreation Refund
20590 \$	200.00	Dave Bruce	Recreation Refund
20591 \$	142,058.45	City of Adrian: Clearing Acct	Aug 1 Check Register
20592 \$	98.56	City of Adrian: Utilities	Envelopes for Tax Bills
20593		City of Adrian: Major St	Transfer State MI Funds
20594 \$	3,640.39	Quick Service Transportation	Payroll W/E July 30
20595 \$	553.12	Citizens Gas Fuel Co	Various Heat Bills
20596 \$	296.35	Frontier	Various Phone Bills
20597 \$	234,491.13	City of Adrian: Payroll	Payroll for Aug 5
20598 \$	17,918.92	First Federal Bank	Soc Security for Aug 5
20599 \$	3,735.96	Quick Service Transportation	Payroll W/E Aug 6

\$	403,030.88	
\$	(142,058.45)	Less: CK#20591
\$	260,972.43	

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
1. ABSOPURE WATER COMPANY	68.00		
2. TOM ADAMS	110.00		
3. ADRIAN AREA CHAMBER OF COMME	15.00		
4. CITY OF ADRIAN	25,654.13		
5. ADRIAN COMMUNICATIONS	686.00		
6. ADRIAN DESIGN GROUP LLC	550.00		
7. ADRIAN LOCKSMITH & CYCLERY	175.00		
8. ADRIAN MECHANICAL SERVICES C	276.74		
9. ADRIAN PAINTERS SUPPLY & EQU	39.60		
10. ADRIAN WATER CONDITIONING IN	19.50		
11. ADVANCE AUTO PARTS COMMERCIA	7.99		
12. AIRGAS GREAT LAKES	97.90		
13. ALL AROUND CONSTRUCTION	1,405.84		
14. ALL METALS INC.	74.20		
15. ALLIED WASTE SERVICES #259	1,279.31		
16. AMERICAN ASPHALT INC	252,780.21		
17. AMERICAN OFFICE SOLUTIONS, I	45.50		
18. AMERICAN RED CROSS	260.00		
19. APPLE MAT RENTAL	284.60		
20. ARCHBOLD EQUIPMENT CO	84.95		
21. ASSOCIATED ENGINEERS & SURVE	2,946.00		
22. AUTO ZONE COMMERCIAL	366.04		
23. BAKER & TAYLOR BOOKS	768.58		
24. BANK OF NEW YORK MELLON	2,560.00		
25. VIRGINIA BARRETT	110.00		
26. TIM BARTENSLAGER	308.00		
27. BATTERY WHOLESALE	100.94		
28. KRISTIN BAUER	20.00		
29. BEAUBIEN INC.	2,245.50		
30. ROBERT BISHOP	236.88		
31. BLACK SWAMP EQUIPMENT	238.72		
32. BLISSFIELD PARTS, INC.	11.58		
33. BRAKES-N-MORE	1,035.97		
34. BRONNER'S COMMERCIAL DISPLAY	706.77		
35. BS&A SOFTWARE	4,810.00		
36. BUCK & KNOBBY EQUIP CO INC	4,089.05		
37. BWI	313.02		
38. CALIFORNIA CONTRACTORS SUPPL	372.20		
39. JEANNE CARIS	150.00		
40. CHALLENGER SPORTS	135.00		
41. CHAMBERS CONTROL COMPANY	1,374.00		
42. CLEAN CARE INC	4,429.00		
43. CLIFT BUICK-GMC	55.71		
44. COAST TO COAST DELI	53.36		
45. COMCAST	89.23		
46. CONTINENTAL CARBONIC PRODUCT	630.00		
47. CONTINENTAL SERVICE	217.41		
48. CUTLER DICKERSON CO	418.57		
49. D&P COMMUNICATIONS, INC.	1,885.54		
50. THE DAILY TELEGRAM	2,343.29		
51. JERRY DAVIS	20.00		
52. DETROIT ELEVATOR COMPANY	140.00		
53. ERIN DEWALT	23.51		
54. JACK DOHENY SUPPLIES	7,866.62		
55. STEVE EBERLE	20.00		
56. ENGLEWOOD ELECTRICAL SUPPLY	3,542.42		
57. ANDREA EVERINGHAM	110.00		
58. EXECUTONE COMMUNICATIONS LLC	263.00		
59. FASTENAL COMPANY	367.67		
60. FIFTH THIRD BANK	13.00		
61. CAROLYN FISHER	150.00		
62. FISHER SCIENTIFIC COMPANY LL	303.46		
63. FLOYD'S RIGGING & MACHINERY	628.00		
64. FRANKENMUTH WICKSON DISTRICT	7.95		
65. GALL'S INC	394.66		
66. J.O. GALLOUP COMPANY	67.17		
67. GEMPLER'S INC.	302.85		
68. GENERAL CHEMICAL PRODUCTS LL	5,027.80		
69. MARK GIGAX	20.00		
70. ANN GOODACRE	110.00		
71. GORDON FOOD SERVICE	1,149.90		
72. GOVERNMENTAL BUSINESS SYSTEM	3,494.04		
73. GRAPHICS UNLIMITED	625.00		
74. DENISE GRITZMAKER	20.00		
75. HAFELI STARAN HALLAHAN	2,329.68		

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
76. HARRIS INFOSOURCE	329.50		
77. JOAN HENNING	150.00		
78. SUE HENRY	110.00		
79. BARBARA HERD	110.00		
80. MICHAEL C HILL	110.00		
81. HILLSDALE COLLEGE	33.00		
82. HOBBY LOBBY	217.06		
83. SHANE HORN	20.00		
84. HOWELL CONFERENCE & NATURE C	175.00		
85. HUBBARD'S AUTO CENTER INC	478.56		
86. I C M A VANTAGE POINT	5,556.20		
87. I. T. RIGHT	33.75		
88. ICMA RETIREMENT CORPORATION	158.68		
89. ICT TRAINING LLC	480.00		
90. INFOGROUP	5,933.00		
91. INGRAM LIBRARY SERVICES	98.61		
92. INSITUFORM TECHNOLOGIES USA	29,628.90		
93. INTOXIMETERS, INC	86.95		
94. JOHN DEERE LANDSCAPES	600.00		
95. KIMBALL MIDWEST	125.13		
96. RUTH KNAUSS	110.00		
97. KONICA MINOLTA BUSINESS SOLU	196.46		
98. BRENT KUBALEK	84.93		
99. LANSING SANITARY SUPPLY INC	685.72		
100. LENAWEE COUNTY COMMUNITY	30.00		
101. LENAWEE COUNTY PRINTER	1,510.64		
102. LENAWEE TIRE & SUPPLY CO, IN	242.80		
103. LEXIS NEXIS RM INC	150.00		
104. LISCOMB DISTRIBUTING	108.35		
105. LLOYD'S REPAIR SERVICE	35.95		
106. LOWE'S CREDIT SERVICES	2,115.77		
107. JEAN MACNAUGHTON	110.00		
108. MANPOWER OF LANSING MI INC.	1,579.50		
109. GARY MCDOWELL	20.00		
110. SUSAN MCELDFRESH	110.00		
111. MARLENE MCKIMMY	110.00		
112. RONALD MCKIMMY	110.00		
113. MENIAL TASKS LLC	460.00		
114. MICHIGAN ASSESSOR'S ASSN	500.00		
115. STATE OF MICHIGAN	987.72		
116. MICHIGAN STATE POLICE	1,126.35		
117. MICHIGAN TBA DISTRIBUTORS IN	15.98		
118. MICHIGAN WATER ENVIROMENT AS	610.00		
119. MIDWEST TAPE	129.30		
120. ELEANOR MITCHELL	110.00		
121. MUNICIPAL EMPLOYEES' RETIRE	75,366.52		
122. MUNICIPAL WEB SERVICES	670.00		
123. NEXTEL COMMUNICATIONS	268.87		
124. SUE NORTH	110.00		
125. NORTHERN TOOL & EQUIPMENT	167.58		
126. NORTHWEST POOLS, INC.	95.55		
127. BARB NOWLAND	150.00		
128. OLIVER OF ADRIAN, INC.	105.00		
129. LYDIA OPRSA	110.00		
130. MIKE OSBORN	20.00		
131. PARAGON LABORATORIES INC	1,790.00		
132. RONALD PARKER	110.00		
133. DAVID PATE	20.00		
134. PEERLESS SUPPLY INC	436.97		
135. PINNACLE IRRIGATION INC.	1,391.50		
136. PITNEY BOWES INC	93.96		
137. HENRY PRATT CO	2,464.81		
138. GLENN PRESTON	20.00		
139. PRO-SEAL SERVICE GROUP	5,125.00		
140. KATHLEEN PRYOR	110.00		
141. QUICK SERVICE TRANSPORTATION	921.38		
142. QUILL CORPORATION	1,473.13		
143. RAUHORN ELECTRIC INC	8,875.00		
144. RC DIRECTIONAL DRILLING	14.75		
145. RED PAINT PRINTING LLC	231.00		
146. TIM RITCHIE	20.00		
147. ROWE PROFESSIONAL SERVICES C	10,131.79		
148. SANCHIN SYSTEMS INC	386.25		
149. DOROTHY A SCHMIDT	100.00		
150. SCHUG CONCRETE CONSTRUCTION	10,633.60		

CLAIMANT	AMOUNT CLAIMED	AMOUNT ALLOWED	AMOUNT REJECTED
151. SHERWIN-WILLIAMS CO	1,518.20		
152. SLUSARSKI EXCAVATING & PAVIN	6,999.00		
153. JANE SMITH	150.00		
154. PEGGY SNEAD	110.00		
155. ANN-MARIE SNYDER	125.00		
156. SPARTAN DISTRIBUTOR INC	270.34		
157. SPRINT NEXTEL	30.00		
158. STAPLES CREDIT PLAN	34.44		
159. STEVENS DISPOSAL	862.00		
160. STEVENSON LUMBER, INC.	299.49		
161. T & L RENTALS	120.00		
162. TETRA TECH INC	5,655.00		
163. TIME EMERGENCY EQUIPMENT INC	500.70		
164. CARLOS TORRES	150.00		
165. IRMA TORRES	100.00		
166. TRACTOR SUPPLY COMPANY	356.43		
167. PAUL TRINKA	20.00		
168. TTB CLEANING LLC	3,640.00		
169. UTILITIES INSTRUMENTATION SE	472.50		
170. VALENTINE BROTHERS DEVELOPME	40.00		
171. VALUE LINE PUBLISHING, INC.	898.00		
172. VAN BRUNT TRANSPORT INC	1,964.30		
173. GREG WALSH	717.27		
174. WARREN HOLDING CO LLC	1,370.00		
175. WATER ENVIRONMENT FED.	105.00		
176. WEST GROUP PAYMENT CENTER	49.00		
177. WESTERN LIME CORPORATION	5,040.00		
178. WHITCHER PLUMBING & HEATING	5.00		
179. RYAN WHITE	20.00		
180. WRIGHT SIGNS INC.	514.93		
181. YAHOO! CUSTODIAN OF RECORDS	39.50		
<b>**TOTAL ALL CLAIMS**</b>	<b>553,204.13</b>		



# COMMUNICATIONS



## MEMO

135 E. Maumee St., Adrian, Michigan 49221

**DATE:** August 12, 2011

**TO:** Hon. Gary McDowell, Mayor  
City Commission  
Dane C. Nelson, City Administrator

**FROM:** Jeffrey C. Pardee, C.P.F.O.  
Finance Director

A handwritten signature in black ink that reads 'Jeffrey C. Pardee'.

**SUBJECT:** City of Adrian FY2010-11 Year-End Unaudited Financial Report

Please find attached the Year-End Unaudited Financial Report for the City of Adrian for Fiscal Year 2010-11. As of June 30, 2011, actual General Fund expenditures - \$11,001,502 - exceeded revenue - \$10,873,317 by (\$128,185).

In accordance with the Uniform Budgeting Act (Public Act 621 of 1978) for Local Units of Government, variances from budget are identified and explained in the attached FY2010-11 Year-End Unaudited Financial Report. A reconciliation of all budget amendments, including General Fund Contingency, is presented on Page 11 of the Financial Forecast.

The single most significant factor affecting FY2010-11 financial operations was shortfalls in both Real and Personal Property Tax collections. Successful Michigan Tax Tribunal (MTT) appeals adversely impacted Real Property Tax collections and implementation of the new depreciation rate schedules decreased tax liabilities for Consumers Energy and Citizens Gas Fuel Company. These shortfalls were partially offset by unanticipated revenue from oil leases negotiated by the City Administrator.

The auditors have completed their review of FY2010-11 financial records and have submitted recommended adjustments. Once the resulting journal entries have been processed, year-end audited reports will be produced and an updated General Fund-Fund Balance Report shall be provided.

In addition to the General Fund, all other Governmental (Special Revenue, Debt Service, and Capital Projects Funds) and Proprietary (Enterprise Funds, e.g., Water and Sewer Funds and Internal Service Funds, e.g., Information Technology and Motor Pool Funds) have been included in the Financial Report. With certain exceptions, these funds are consistent with the budget as amended. A brief explanation of selected funds with anticipated variances follows:

**Municipal Street Fund (204):**

Expenditures exceed revenue by \$3,951 due to the aforementioned tax appeals and utility modifications, as well as reduced Investment Income resulting from declining market rates. Sufficient fund balance is available to cover the shortfall.

**OMNI Fund (267):**

Expenditures exceed revenue by \$3,414. Sufficient fund balance is available to cover the shortfall.

**Community Development Fund (275)**

Expenditures exceed revenue by \$3,414 due to termination of administrative fees previously associated with the contract to administer the Lenawee County Community Development Grant Program. Sufficient fund balance is available to cover the shortfall.

**Downtown Development Authority – Tax Increment Finance Authority Fund (281):** Expenditures exceed revenue by \$6,979 due to the aforementioned tax appeals and utility modifications and expenditures for the DDA Façade Program. Sufficient fund balance is available to cover the shortfall.

**LDFA-GAIDC Fund (282):** The Local Development Finance Authority was the recipient of about \$340,000 (\$307,000 in FY2007-08 and \$33,000 in FY2008-09) from the disposition of assets due to the dissolution of the Greater Adrian Industrial Development Corporation. These funds are being drawn upon to fund the City's Economic Development efforts, which amounted to \$27,410 in FY2010-11.

**Vibrant Small Cities Grant Fund (283):** This Fund covers a multi-year program effort to provide two-way streets downtown, blight reduction and façade improvements. Expenditures exceeded revenue by \$31,118 in FY2010-11, however, there is sufficient fund balance available to cover the shortfall.

**Auto Parking Fund (585):** This fund was established to record revenue and expenses associated with maintenance and operation of downtown parking lots. Revenue exceeded expenses by \$2,977 in FY2010-11, there is sufficient fund balance available to cover the shortfall.

**Transportation System Fund (588):** This fund was established to record revenue and expenses associated with maintenance and operation of the City's Dial-A-Ride System. Revenue exceeded expenses by \$21,887 in FY2010-11, however, the General Fund subsidy is forthcoming to cover the shortfall, which is traditionally recorded by an audit adjustment.

**Information Technology Fund (661):** This Internal Service Fund was established in FY2005-06 to provide a mechanism to depreciate and replace IT equipment on a rational basis. A planned draw down on fund balance was contemplated in the FY2010-11 fiscal year; user rates were reduced in the FY2009-10 Budget to help offset property tax revenue constraints and have been continued at the reduced level into the current fiscal year. Although the original budget planned on a \$240,000 draw, actual draw down amounted to \$63,065.

If you have any questions or need for further information, please contact my office.

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>Fund 101 - GENERAL FUND</b>							
<b>Revenues</b>							
<b>Dept 101.00: CITY COMMISSION</b>							
489.000 MISC. CITY PROMOTIONS	\$200	\$200	\$0	\$0	(\$200)	-100.0%	
<b>Total - Dept 101.00</b>	<b>\$200</b>	<b>\$200</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$200)</b>	<b>-100.0%</b>	
<b>Dept 172.00: CITY ADMINISTRATOR</b>							
532.000 ADMINISTRATION INCOME	\$0	\$0	\$0	\$40	\$40		
672.000 OIL LEASE PROCEEDS	0	102,600	102,600	102,600	0	0.0%	
695.000 OTHER	0	0	0	120	120		
<b>Total - Dept 172.00</b>	<b>\$0</b>	<b>\$102,600</b>	<b>\$102,600</b>	<b>\$102,760</b>	<b>\$160</b>	<b>0.2%</b>	
<b>Dept 201.00: FINANCE DEPARTMENT</b>							
445.000 PENALTIES & INTEREST ON TAXES	\$60,000	\$60,000	\$0	\$76,045	\$16,045	26.7%	
480.000 DOG LICENSES	2,000	2,000	0	1,341	(659)	-33.0%	
607.000 TAX COLLECTION FEES	220,000	220,000	0	211,966	(8,034)	-3.7%	
664.000 INVESTMENT EARNINGS	150,000	100,000	(50,000)	68,113	(31,887)	-31.9%	Market Rates
665.000 CHANGE IN FAIR MARKET VALUE	0	0	0	(22,923)	(22,923)		Market Performance
683.000 SALE OF PROPERTY	0	0	0	438	438		
685.000 SALE OF EQUIPMENT	3,000	3,000	0	0	(3,000)	-100.0%	
695.000 OTHER	0	0	0	328	328		
696.000 CASH OVER/SHORT	0	0	0	228	228		
<b>Total - Dept 201.00</b>	<b>\$435,000</b>	<b>\$385,000</b>	<b>(\$50,000)</b>	<b>\$335,535</b>	<b>(\$49,465)</b>	<b>-12.8%</b>	
<b>Dept 209.00: CITY ASSESSOR</b>							
444.000 PRINCIPLE RESIDENCE DENIAL PENALTY	\$1,000	\$2,000	\$1,000	\$4,925	\$2,925	146.3%	Assessor Enforcement
488.000 CONTRACT SERVICES REVENUE	100	100	0	0	(100)	-100.0%	
583.000 COBRA REIMBURSEMENT	1,505	1,505	0	1,365	(140)	-9.3%	
<b>Total - Dept 209.00</b>	<b>\$2,605</b>	<b>\$3,605</b>	<b>\$1,000</b>	<b>\$6,291</b>	<b>\$2,686</b>	<b>74.5%</b>	
<b>Dept 210.00: CITY ATTORNEY</b>							
488.000 CONTRACT SERVICES REVENUE	\$11,000	\$11,000	\$0	\$11,004	\$4	0.0%	
490.000 LEGAL SERVICES	500	500	0	0	(500)	-100.0%	
<b>Total - Dept 210.00</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$0</b>	<b>\$11,004</b>	<b>(\$496)</b>	<b>-4.3%</b>	
<b>Dept 215.00: CITY CLERK</b>							
458.000 VENDORS-HAULERS & PEDDLERS	\$100	\$100	\$0	\$310	\$210	210.0%	
459.000 AMUSEMENTS	3,000	3,000	0	2,735	(265)	-8.8%	
460.000 BOWLING & BILLIARD	0	0	0	120	120		
608.000 SCHOOL ELECTION FEES	0	0	0	0	0		
644.000 PRINTED MATERIALS	9,000	9,000	0	6,870	(2,130)	-23.7%	
695.000 OTHER	400	400	0	1,280	880	220.0%	
<b>Total - Dept 215.00</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$11,315</b>	<b>(\$1,185)</b>	<b>-9.5%</b>	

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>Dept 226.00: HUMAN RESOURCES</b>							
691.000 VENDING PROCEEDS-WELLNESS	\$100	\$100	\$0	\$27	(\$73)	-73.0%	
693.000 WELLNESS PROCEEDS	200	200	0	231	31	15.5%	
<b>Total - Dept 226.00</b>	<b>\$300</b>	<b>\$300</b>	<b>\$0</b>	<b>\$258</b>	<b>(\$42)</b>	<b>-14.0%</b>	
<b>Dept 276.00: CEMETERY</b>							
625.000 ENGRAVING	\$1,000	\$1,000	\$0	\$275	(\$725)	-72.5%	
628.000 FOUNDATIONS - CEMETERY	10,000	10,000	0	8,856	(1,144)	-11.4%	
629.000 GRAVE OPENINGS	40,000	40,000	0	35,318	(4,682)	-11.7%	
630.000 UPKEEP OF CEM LOTS (NOT PC)	8,000	8,000	0	9,522	1,522	19.0%	
642.000 PET CEMETERY	1,000	1,000	0	0	(1,000)	-100.0%	
643.000 CEMETERY LOTS	2,000	2,000	0	2,430	430	21.5%	
<b>Total - Dept 276.00</b>	<b>\$62,000</b>	<b>\$62,000</b>	<b>\$0</b>	<b>\$56,402</b>	<b>(\$5,598)</b>	<b>-9.0%</b>	
<b>Dept 301.00: POLICE DEPARTMENT</b>							
455.000 PARKING	\$500	\$500	\$0	\$533	\$33	6.5%	
456.000 TAXI	250	250	0	0	(250)	-100.0%	
508.000 TRAFFIC GRANT	2,000	2,000	0	0	(2,000)	-100.0%	
513.000 BULLET RESISTANT VEST GRANT	500	500	0	0	(500)	-100.0%	
514.000 SCHOOL POLICING OFFICER GRANT	0	32,667	32,667	42,000	9,333	28.6%	
515.000 OHSP TRAFFIC GRANT	7,000	7,000	0	24	(6,976)	-99.7%	
534.000 NARCOTIC ENFORCEMENT GRANT	4,000	72,000	68,000	114,553	42,553	59.1%	
540.000 POLICE JAG GRANT-EQUIPMENT & TRAINING	20,000	6,024	(13,976)	17,125	11,101	184.3%	
543.000 POLICE TRAINING GRANT	7,000	7,000	0	6,208	(792)	-11.3%	
576.000 LIQUOR LICENSES	13,000	13,000	0	13,337	337	2.6%	
624.000 LIVESCAN APPLICANT FINGERPRINTING	12,000	20,000	8,000	20,696	696	3.5%	
627.000 DUPLICATING & PHOTOSTATS	4,500	4,500	0	4,123	(377)	-8.4%	
656.000 PARKING FINES	17,000	17,000	0	18,856	1,856	10.9%	
659.000 ORDINANCE FINES & COSTS	75,000	75,000	0	83,987	8,987	12.0%	
660.000 TOW & IMPOUND FEES	12,000	12,000	0	16,285	4,285	35.7%	
675.001 DONATIONS-POLICE RESERVES	0	5,342	5,342	5,542	200	3.7%	
676.701 TRANSFER -TRUST FUND	31,643	5,858	(25,785)	2,215	(3,643)	-62.2%	
684.000 SAFETY CITY	2,000	2,000	0	7,473	5,473	273.7%	
685.000 SALE OF EQUIPMENT	5,000	5,000	0	0	(5,000)	-100.0%	
689.000 MOTORCYCLE SPONSORSHIP	2,000	1,000	(1,000)	0	(1,000)	-100.0%	
694.000 SEX OFFENDER REGISTRATION	900	900	0	245	(655)	-72.8%	
695.000 OTHER	3,000	3,000	0	3,769	769	25.6%	
<b>Total - Dept 301.00</b>	<b>\$219,293</b>	<b>\$292,541</b>	<b>\$73,248</b>	<b>\$356,969</b>	<b>\$64,428</b>	<b>22.0%</b>	
<b>Dept 336.00: FIRE DEPARTMENT</b>							
500.000 FIREFIGHTS ASSIST ACT GRANT	\$22,500	\$0	(\$22,500)	\$0	\$0		
544.000 FIRE PROTECTION PAYMENT	17,000	24,100	7,100	24,108	8	0.0%	
<b>Total - Dept 336.00</b>	<b>\$39,500</b>	<b>\$24,100</b>	<b>(\$15,400)</b>	<b>\$24,108</b>	<b>\$8</b>	<b>0.0%</b>	

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>Dept 371.00: INSPECTION DEPARTMENT</b>							
454.000 JUNK DEALERS & SCAVENGERS	\$100	\$100	\$0	\$80	(\$20)	-20.0%	
458.000 VENDORS-HAULERS & PEDDLERS	800	800	0	365	(435)	-54.4%	
460.000 BOWLING & BILLIARD	100	100	0	0	(100)	-100.0%	
463.000 PERMITS-SIGNS & HANGERS	1,200	1,200	0	1,029	(171)	-14.3%	
477.000 BUILDING	100,000	75,000	(25,000)	74,959	(41)	-0.1%	
478.000 ELECTRICAL	30,000	30,000	0	30,439	439	1.5%	
479.000 HEATING	24,000	24,000	0	26,164	2,164	9.0%	
482.000 PLUMBING	10,000	10,000	0	10,373	373	3.7%	
483.000 SEWER TAPPING	100	100	0	(2,500)	(2,600)	-2600.0%	
485.000 ZONING PERMITS & FEES	4,000	3,000	(1,000)	3,300	300	10.0%	
486.000 MISCELLANEOUS	400	400	0	450	50	12.5%	
487.000 RENTAL HOUSING REGISTRATION	50,000	65,000	15,000	53,715	(11,285)	-17.4%	
673.106 WEED MOWING	0	0	0	3,840	3,840		
<b>Total - Dept 371.00</b>	<b>\$220,700</b>	<b>\$209,700</b>	<b>(\$11,000)</b>	<b>\$202,213</b>	<b>(\$7,487)</b>	<b>-3.6%</b>	
<b>Dept 441.00: DEPARTMENT OF PUBLIC WORKS</b>							
481.000 SIDEWALK-CURB & EXCAVATING	\$1,000	\$2,000	\$1,000	\$2,869	\$869	43.5%	
631.000 REFUSE COLLECTION	200	200	0	(157)	(357)	-178.4%	
690.000 SALE OF COMPOST	100	100	0	0	(100)	-100.0%	
695.004 SALE OF SIGNS	0	0	0	265	265		
<b>Total - Dept 441.00</b>	<b>\$1,300</b>	<b>\$2,300</b>	<b>\$1,000</b>	<b>\$2,977</b>	<b>\$677</b>	<b>29.4%</b>	
<b>Dept 449.00: ENGINEERING DEPARTMENT</b>							
483.000 STORM SEWER TAPPING	\$0	\$1,000	\$1,000	\$0	(\$1,000)	-100.0%	
583.000 COBRA REIMBURSEMENT	0	1,000	1,000	1,081	81	8.1%	
671.000 RENTS	30,000	30,000	0	19,835	(10,165)	-33.9%	
671.588 RENT-LTC	4,000	4,000	0	0	(4,000)	-100.0%	
<b>Total - Dept 449.00</b>	<b>\$34,000</b>	<b>\$36,000</b>	<b>\$2,000</b>	<b>\$20,916</b>	<b>(\$15,084)</b>	<b>-41.9%</b>	
<b>Dept 528.00: REFUSE COLLECTION &amp; DISPOSAL</b>							
649.000 CURB SIDE RECYCLING CHARGE	\$0	\$12,000	\$12,000	\$34,550	\$22,550	187.9%	Subscriptions
<b>Total - Dept 528.00</b>	<b>\$0</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$34,550</b>	<b>\$22,550</b>	<b>187.9%</b>	

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11	FY2010-11	AMENDED	YEAR-TO-DATE	VARIANCE		EXPLANATION
	ADOPTED	AMENDED	over/(under)		ACTUAL	ACTUAL TO AMENDED	
	BUDGET	BUDGET	ADOPTED		AMOUNT	PERCENT	
<b>Dept 691.00: RECREATION DEPARTMENT</b>							
566.000 DEPT ON AGING GRANT	\$0	\$0	\$0	\$0	\$0		
651.053 USE/ADM FEES-REC-CONCESSIONS	26,000	26,000	0	23,283	(2,717)	-10.4%	
651.054 USE/ADM FEES-REC-YOUTH SPORTS	10,000	10,000	0	16,579	6,579	65.8%	
651.055 USE/ADM FEES-REC-ADULT SPORTS	100,865	80,865	(20,000)	88,497	7,632	9.4%	
651.056 USE/ADM FEES-REC-YOUTH PROGRAM	16,500	16,500	0	20,120	3,620	21.9%	
651.057 USE/ADM FEES-REC-NON-RESIDENT	0	0	0	22	22		
651.058 USE/ADM FEES-REC-SPECIAL EVENT	23,000	23,000	0	18,169	(4,831)	-21.0%	
651.059 USE/ADM FEES-REC-PIOTTER CENTE	38,500	38,500	0	37,199	(1,301)	-3.4%	
651.060 USE/ADM FEES-REC-SKATE PARK	5,500	5,500	0	4,446	(1,054)	-19.2%	
651.061 USE/ADM FEES-REC-AQUATICS	89,779	89,779	0	70,829	(18,950)	-21.1%	
651.062 USE/ADM FEES-REC-ADULT CLASSES	22,260	22,260	0	15,152	(7,108)	-31.9%	
651.070 USE/ADM FEES-REC-AMUSE TCKS	3,100	5,100	2,000	5,973	873	17.1%	
651.072 USE/ADM FEES-REC-SHELTER USE	6,920	6,920	0	7,058	138	2.0%	
675.000 DONATIONS-PRIVATE	5,000	17,500	12,500	12,500	(5,000)	-28.6%	
<b>Total - Dept 691.00</b>	<b>\$347,424</b>	<b>\$341,924</b>	<b>(\$5,500)</b>	<b>\$319,825</b>	<b>(\$22,099)</b>	<b>-6.5%</b>	
<b>Dept 691.01: ADRIAN AREA LITTLE LEAGUE</b>							
651.040 USE/ADM FEE-REC-TOURNAMENTS	\$200	\$200	\$0	\$400	\$200	100.0%	
651.041 USE/ADM FEES-REC-TBALL	4,500	4,500	0	4,918	418	9.3%	
651.042 USE/ADM FEES-REC-MACHINE PITCH	6,030	6,030	0	6,465	435	7.2%	
651.043 USE/ADM FEES-REC-MINORS	5,700	5,700	0	7,753	2,053	36.0%	
651.044 USE/ADM FEES-REC-MAJORS	3,900	3,900	0	4,830	930	23.8%	
651.045 USE/ADM FEES-REC-JUNIORS	4,980	4,980	0	2,411	(2,569)	-51.6%	
675.000 DONATIONS-PRIVATE	6,150	6,150	0	4,850	(1,300)	-21.1%	
<b>Total - Dept 691.01</b>	<b>\$31,460</b>	<b>\$31,460</b>	<b>\$0</b>	<b>\$31,627</b>	<b>\$167</b>	<b>0.5%</b>	
<b>Dept 697.00: PARKS &amp; FORESTRY DEPARTMENT</b>							
673.106 WEED MOWING	\$24,000	\$24,000	\$0	\$38,982	\$14,982	62.4%	
<b>Total - Dept 697.00</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$0</b>	<b>\$38,982</b>	<b>\$14,982</b>	<b>62.4%</b>	
<b>Dept 738.00: ADRIAN PUBLIC LIBRARY</b>							
567.000 LIBRARY STATE AID	\$8,000	\$6,000	(\$2,000)	\$5,396	(\$604)	-10.1%	
627.000 DUPLICATING & PHOTOSTATS	2,000	3,000	1,000	5,258	2,258	75.3%	
651.000 APPLICATION FEE	4,100	3,000	(1,100)	2,865	(135)	-4.5%	
655.000 SALES & CONCESSIONS	100	100	0	762	662	662.2%	
657.000 LIBRARY BOOK FINES	10,000	8,000	(2,000)	9,595	1,595	19.9%	
658.000 PENAL FINES	110,000	99,000	(11,000)	98,702	(298)	-0.3%	
671.000 RENTS	6,600	6,600	0	3,764	(2,836)	-43.0%	
675.073 DONATIONS-PRIVATE-LIBRARIES	8,000	25,335	17,335	28,879	3,544	14.0%	
676.702 TRANSFER-ENDOWMENT TRUST FUND	10,000	10,000	0	10,000	0	0.0%	
<b>Total - Dept 738.00</b>	<b>\$158,800</b>	<b>\$161,035</b>	<b>\$2,235</b>	<b>\$165,221</b>	<b>\$4,186</b>	<b>2.6%</b>	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>Dept 990.00: NON-DEPARTMENTAL</b>							
404.000	CURRENT REAL PROPERTY TAX	\$5,139,151	\$5,139,151	\$0	\$4,924,924	(\$214,227)	-4.2% MTT Appeals
405.000	CURRENT PERS PROP TAX	873,627	908,627	35,000	830,780	(77,847)	-8.6% Utility Depreciation
406.000	DELQ PERS PROP TAX	100	9,100	9,000	8,783	(317)	-3.5% Schedule Modified
407.000	CURRENT REFUSE MILLAGE	441,167	441,167	0	433,646	(7,521)	-1.7%
425.000	PAYMENT IN LIEU OF TAXES	40,000	40,000	0	40,541	541	1.4%
457.000	TRAILER	4,600	4,600	0	4,334	(266)	-5.8%
575.000	SALES & USE TAX	2,131,531	2,002,931	(128,600)	1,960,837	(42,094)	-2.1% Executive Order
644.000	PRINTED MATERIALS	100	100	0	0	(100)	-100.0%
661.000	CIVIL INFRACTIONS	1,000	1,000	0	375	(625)	-62.5%
671.000	RENTS	3,000	3,000	0	0	(3,000)	-100.0%
675.000	DONATIONS-PRIVATE	100	100	0	0	(100)	-100.0%
675.059	DONATIONS PRIVATE-SENIOR CENTER	100	100	0	0	(100)	-100.0%
675.073	DONATIONS-PRIVATE-LIBRARIES	0	0	0	0	0	
675.077	DONATIONS-PRIVATE-TV CABLE	190,000	190,000	0	225,263	35,263	18.6%
675.080	DONATIONS-CITY WIDE CITY PRIDE	100	100	0	0	(100)	-100.0%
675.275	CONTRIBUTION-COMM DEVEL	0	0	0	0	0	
676.275	TRANSFER-COM DEVEL FUND	3,000	3,000	0	3,000	0	0.0%
676.276	TRANSFER-ECON DEVEL FUND	110,000	110,000	0	110,000	0	0.0%
676.662	TRANSFER - MOTOR VEHICLE FUND	438,052	438,052	0	438,052	0	0.0%
676.702	TRANSFER - ENDOWMENT TRUST FUND	100	100	0	29	(71)	-70.6%
676.711	TRANSFER - PERPETUAL CARE FUND	40,000	40,000	0	40,092	92	0.2%
695.000	OTHER	160,000	173,790	13,790	131,707	(42,083)	-24.2%
697.000	PRIOR YEARS REVENUE	0	1,482,949	1,482,949	0	(1,482,949)	-100.0%
698.000	SALE OF BONDS/NOTES	0	0	0	0	0	
<b>Total - Dept 990.00</b>		<b>\$9,575,728</b>	<b>\$10,987,867</b>	<b>\$1,412,139</b>	<b>\$9,152,363</b>	<b>(\$1,835,504)</b>	<b>-16.7%</b>
<b>Total Revenues</b>		<b>\$11,176,310</b>	<b>\$12,700,632</b>	<b>\$1,524,322</b>	<b>\$10,873,317</b>	<b>(\$1,827,315)</b>	<b>-14.4%</b>

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					ACTUAL TO AMOUNT	AMENDED BUDGET PERCENT	
<b>GENERAL FUND EXPENDITURES (101):</b>							
<b>101.00 CITY COMMISSION</b>							
SALARIES & FRINGE BENEFITS	\$32,365	\$32,365	\$0	\$32,295	\$70	0.2%	
OPERATING	79,578	85,855	6,277	65,114	20,741	24.2%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$111,943	\$118,220	\$6,277	\$97,409	\$20,811	17.6%	
<b>172.00 CITY ADMINISTRATOR</b>							
SALARIES & FRINGE BENEFITS	\$219,338	\$215,416	(\$3,922)	\$220,670	(\$5,254)	-2.4%	
OPERATING	6,341	9,341	3,000	8,649	692	7.4%	
CAPITAL OUTLAY	10,000	14,500	4,500	5,286	9,214	63.5%	
TOTAL	\$235,679	\$239,257	\$3,578	\$234,605	\$4,652	1.9%	
<b>191.00 ELECTION DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$10,500	\$10,500	\$0	\$10,158	\$342	3.3%	
OPERATING	13,000	13,000	0	8,286	4,714	36.3%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$23,500	\$23,500	\$0	\$18,444	\$5,056	21.5%	
<b>201.00 FINANCE DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$447,122	\$444,320	(\$2,802)	\$460,058	(\$15,738)	-3.5%	
OPERATING	(70,638)	(23,963)	46,675	(49,884)	25,921	-108.2%	
CAPITAL OUTLAY	0	10,884	10,884	9,031	1,853		
TOTAL	\$376,484	\$431,241	\$54,757	\$419,205	\$12,036	2.8%	
<b>209.00 CITY ASSESSOR</b>							
SALARIES & FRINGE BENEFITS	\$68,688	\$68,268	(\$420)	\$61,947	\$6,321	9.3%	
OPERATING	65,225	78,975	13,750	72,099	6,876	8.7%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$133,913	\$147,243	\$13,330	\$134,046	\$13,197	9.0%	
<b>210.00 CITY ATTORNEY</b>							
SALARIES & FRINGE BENEFITS	\$153,691	\$150,795	(\$2,896)	\$152,814	(\$2,019)	-1.3%	
OPERATING	17,173	17,173	0	9,664	7,509	43.7%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$170,864	\$167,968	(\$2,896)	\$162,478	\$5,490	3.3%	

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					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>215.00 CITY CLERK</b>							
SALARIES & FRINGE BENEFITS	\$80,646	\$79,071	(\$1,575)	\$81,904	(\$2,833)	-3.6%	
OPERATING	15,573	15,573	0	13,526	2,047	13.1%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$96,219	\$94,644	(\$1,575)	\$95,430	(\$786)	-0.8%	
<b>226.00 HUMAN RESOURCES DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$94,676	\$93,725	(\$951)	\$93,496	\$229	0.2%	
OPERATING	82,268	81,768	(500)	47,484	34,284	41.9%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$176,944	\$175,493	(\$1,451)	\$140,980	\$34,513	19.7%	
<b>265.00 CITY HALL</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	93,500	81,500	(12,000)	86,833	(5,333)	-6.5%	
CAPITAL OUTLAY	<u>0</u>	<u>1,533</u>	<u>1,533</u>	<u>0</u>	<u>1,533</u>		
TOTAL	\$93,500	\$83,033	(\$10,467)	\$86,833	(\$3,800)	-4.6%	
<b>266.00 CITY CHAMBERS</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	27,000	27,000	0	10,581	16,419	60.8%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$27,000	\$27,000	\$0	\$10,581	\$16,419	60.8%	
<b>267.00 POLICE FACILITY</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	54,400	49,400	(5,000)	42,943	6,457	13.1%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$54,400	\$49,400	(\$5,000)	\$42,943	\$6,457	13.1%	
<b>276.00 CEMETERY</b>							
SALARIES & FRINGE BENEFITS	\$316,877	\$315,993	(\$884)	\$310,617	\$5,376	1.7%	
OPERATING	64,311	64,372	61	62,351	2,021	3.1%	
CAPITAL OUTLAY	<u>11,200</u>	<u>41,665</u>	<u>30,465</u>	<u>45,120</u>	<u>(3,455)</u>	-8.3%	
TOTAL	\$392,388	\$422,030	\$29,642	\$418,088	\$3,942	0.9%	
<b>301.00 POLICE DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$2,558,048	\$2,562,548	\$4,500	\$2,620,007	(\$57,459)	-2.2%	
OPERATING	313,180	318,615	5,435	402,305	(83,690)	-26.3%	
CAPITAL OUTLAY	<u>45,000</u>	<u>418,006</u>	<u>373,006</u>	<u>33,745</u>	<u>384,261</u>	91.9%	
TOTAL	\$2,916,228	\$3,299,169	\$382,941	\$3,056,057	\$243,112	7.4%	
<b>336.00 FIRE DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$1,492,760	\$3,577,826	\$2,085,066	\$1,515,775	\$2,062,051	57.6%	
OPERATING	200,759	(1,785,793)	(1,986,552)	181,651	(1,967,444)	110.2%	
CAPITAL OUTLAY	<u>6,000</u>	<u>6,000</u>	<u>0</u>	<u>0</u>	<u>6,000</u>	100.0%	
TOTAL	\$1,699,519	\$1,798,033	\$98,514	\$1,697,426	\$100,607	5.6%	
<b>371.00 INSPECTION DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$261,910	\$259,736	(\$2,174)	\$288,222	(\$28,486)	-11.0%	
OPERATING	61,775	81,775	20,000	45,683	36,092	44.1%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$323,685	\$341,511	\$17,826	\$333,905	\$7,606	2.2%	

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					AMOUNT	PERCENT	
<b>441.00 DEPARTMENT OF PUBLIC WORKS</b>							
SALARIES & FRINGE BENEFITS	\$592,709	\$604,202	\$11,493	\$297,118	\$307,084	50.8%	
OPERATING	(115,780)	(115,296)	484	(36,553)	(78,743)	68.3%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$476,929	\$488,906	\$11,977	\$260,565	\$228,341	46.7%	
<b>442.00 CENTRAL STORES SUPPLY</b>							
SALARIES & FRINGE BENEFITS	\$5,200	\$5,200	\$0	\$4,165	\$1,035	19.9%	
OPERATING	(5,200)	(5,200)	0	(2,908)	(2,292)	44.1%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$0	\$0	\$0	\$1,257	(\$1,257)		
<b>449.00 ENGINEERING DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$215,048	\$214,894	(\$154)	\$197,224	\$17,670	8.2%	
OPERATING	(87,798)	(75,798)	12,000	(94,994)	19,196	-25.3%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$127,250	\$139,096	\$11,846	\$102,230	\$36,866	26.5%	
<b>450.00 STREET LIGHTING</b>							
SALARIES & FRINGE BENEFITS	\$4,000	\$4,000	\$0	\$3,576	\$424	10.6%	
OPERATING	144,500	144,500	0	172,546	(28,046)	-19.4%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$148,500	\$148,500	\$0	\$176,122	(\$27,622)	-18.6%	
<b>528.00 WASTE COLLECTION &amp; DISPOSAL</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$25	(\$25)		
OPERATING	601,500	504,500	(97,000)	514,978	(10,478)	-2.1%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$601,500	\$504,500	(\$97,000)	\$515,003	(\$10,503)	-2.1%	
<b>550.00 FIXED EXPENSES</b>							
BOND DEBT OBLIGATIONS	<u>\$449,492</u>	<u>\$249,492</u>	<u>(\$200,000)</u>	<u>\$242,164</u>	<u>\$7,328</u>	2.9%	
TOTAL	\$449,492	\$249,492	(\$200,000)	\$242,164	\$7,328	2.9%	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>691.00 RECREATION DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$633,617	\$635,912	\$2,295	\$601,368	\$34,544	5.4%	
OPERATING	280,188	307,350	27,162	244,732	62,618	20.4%	
CAPITAL OUTLAY	18,500	34,226	15,726	10,465	23,761	69.4%	
TOTAL	\$932,305	\$977,488	\$45,183	\$856,565	\$120,923	12.4%	
<b>691.01 ADRIAN AREA LITTLE LEAGUE</b>							
SALARIES & FRINGE BENEFITS	\$6,680	\$6,680	\$0	\$7,362	(\$682)		
OPERATING	23,314	23,314	0	20,256	3,058	13.1%	
CAPITAL OUTLAY	0	5,554	5,554	0	5,554		
TOTAL	\$29,994	\$35,548	\$5,554	\$27,618	\$7,930	22.3%	
<b>696.00 PARKS &amp; FORESTRY GARAGE</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	16,000	16,589	589	14,944	1,645	9.9%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$16,000	\$16,589	\$589	\$14,944	\$1,645	9.9%	
<b>697.00 PARKS &amp; FORESTRY DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$314,604	\$314,411	(\$193)	\$289,177	\$25,234	8.0%	
OPERATING	166,004	166,457	453	114,053	52,404	31.5%	
CAPITAL OUTLAY	53,000	69,033	16,033	36,986	32,047	46.4%	
TOTAL	\$533,608	\$549,901	\$16,293	\$440,216	\$109,685	19.9%	
<b>698.00 PARKS &amp; FORESTRY - HERITAGE PARK</b>							
SALARIES & FRINGE BENEFITS	\$100,228	\$100,577	\$349	\$85,506	\$15,071	15.0%	
OPERATING	47,615	47,615	0	46,133	1,482	3.1%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$147,843	\$148,192	\$349	\$131,639	\$16,553	11.2%	
<b>700.00 ADRIAN FENCE PROPERTY</b>							
SALARIES & FRINGE BENEFITS	\$100	\$100	\$0	\$0	\$100	100.0%	
OPERATING	4,700	4,700	0	2,573	2,127	45.3%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$4,800	\$4,800	\$0	\$2,573	\$2,227	46.4%	

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					AMOUNT	PERCENT	
<b>738.00 ADRIAN PUBLIC LIBRARY</b>							
SALARIES & FRINGE BENEFITS	\$436,486	\$434,378	(\$2,108)	\$454,999	(\$20,621)	-4.7%	
OPERATING	293,224	308,596	15,372	318,027	(9,431)	-3.1%	
CAPITAL OUTLAY	12,500	227,037	214,537	61,149	165,888	73.1%	
TOTAL	\$742,210	\$970,011	\$227,801	\$834,175	\$135,836	14.0%	
<b>801.00 PLANNING COMMISSION</b>							
OPERATING	\$12,000	\$12,000	\$0	\$8,401	\$3,599	30.0%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$12,000	\$12,000	\$0	\$8,401	\$3,599	30.0%	
<b>836.00 OTHER PROJECTS</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	0	714,036	714,036	426,104	287,932	40.3%	
CAPITAL OUTLAY	0	49,300	49,300	7,496	41,804	84.8%	
TOTAL	\$0	\$763,336	\$763,336	\$433,600	\$329,736	43.2%	
<b>965.00 TRANSFERS OUT</b>							
CONTRIBUTION - AUTO PARKING	\$6,000	\$6,000	\$0	\$6,000	\$0	0.0%	
CONTRIBUTION - DIAL-A-RIDE	100,000	100,000	0	0	100,000	100.0%	
TOTAL	\$106,000	\$106,000	\$0	\$6,000	\$100,000	94.3%	
<b>990.00 NON-DEPARTMENTAL</b>							
CONTINGENCY	\$15,613	\$168,531	\$152,918	\$0	\$168,531	100.0%	
TOTAL	\$15,613	\$168,531	\$152,918	\$0	\$168,531	100.0%	
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$11,176,310</b>	<b>\$12,700,632</b>	<b>\$1,524,322</b>	<b>\$11,001,502</b>	<b>\$1,699,130</b>	<b>13.4%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$128,185)</b>	<b>(\$3,526,445)</b>		

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FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL GENERAL FUND CONTINGENCY ACCOUNT	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>RECONCILIATION BETWEEN ADOPTED AND AMENDED BUDGET</b>							
ADOPTED BUDGET			\$11,176,310				
AMENDED BUDGET			\$12,700,632				
INCREASE/(DECREASE)			<u>\$1,524,322</u>				
Contingency - Beginning Balance				\$15,613			
Encumbrances & Carry Forwards			\$1,464,997				
Oil Lease Proceeds			102,600				
Second Quarter Budget Amendments			(83,600)	\$142,089			
Third Quarter Budget Amendments			(52,491)	\$11,442			
Library Donation-Carpeting			17,335				
Cemetery Kubota Acquisition			16,675				
New Inspection Fee Schedule			15,000	15,000			
Police Jag Grant			14,024				
Cemetery-John Deere Gator			13,790				
Swigert Funds for Plotter Day Break Project			12,500				
Drug Forfeiture Funds for K-9 Vehicle Brakes			1,615				
Mayor's Youth Council			1,277				
Drug Forfeiture Funds for Remote Operation of K-9 Unit Doors			600				
Total			<u>\$1,524,322</u>				
Contingency - Ending Balance				<u>\$168,531</u>			

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FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>MAJOR STREET FUND REVENUE (202):</b>							
546.000 GAS & WEIGHT TAX	\$900,000	\$800,000	(\$100,000)	\$945,993	\$145,993	18.2%	
547.000 STATE TRUNKLINE MAINTENANCE	60,000	60,000	0	51,648	(8,352)	-13.9%	
INTERGOVERNMENTAL REVENUE	\$960,000	\$860,000	(\$100,000)	\$997,641	\$137,641	16.0%	
664.000 INVESTMENT INCOME	5,000	5,000	0	70	(\$4,930)	-98.6%	
695.000 OTHER	0	0	0	432	432		
676.599 CONTRB.-CAPITAL PROJECT FUND	30,000	30,000	0	0	(30,000)	-100.0%	Special Assessments
697.000 PRIOR YEARS' REVENUE	0	212,785	212,785	0	(212,785)	-100.0%	
<b>TOTAL MAJOR STREET FUND REVENUE</b>	<b>\$995,000</b>	<b>\$1,107,785</b>	<b>\$112,785</b>	<b>\$998,143</b>	<b>(\$109,642)</b>	<b>-9.9%</b>	

**MAJOR STREET FUND EXPENDITURES (202):**

**STREET CONSTRUCTION**

SALARIES & FRINGES	\$0	\$0	\$0	\$47,714	(\$47,714)		
OPERATING	285,172	253,576	(31,596)	251,261	2,315	0.9%	
SUBTOTAL	\$285,172	\$253,576	(\$31,596)	\$298,975	(45,399)	-17.9%	

**ROUTINE ROAD MAINTENANCE**

SALARIES & FRINGES	\$51,800	\$51,800	\$0	\$53,296	(\$1,496)	-2.9%	
OPERATING	177,250	177,250	0	126,486	50,764	28.6%	
CAPITAL EQUIPMENT	0	0	0	0	0		
SUBTOTAL	\$229,050	\$229,050	\$0	\$179,782	\$49,268	21.5%	

**ROUTINE BRIDGE MAINTENANCE**

SALARIES & FRINGES	\$1,000	\$1,000	\$0	\$0	\$1,000	100.0%	
OPERATING	17,500	17,500	0	5,200	12,300	70.3%	
SUBTOTAL	\$18,500	\$18,500	\$0	\$5,200	\$13,300	71.9%	

**TRAFFIC SERVICE MAINTENANCE**

SALARIES & FRINGES	\$56,400	\$36,400	(\$20,000)	\$20,216	\$16,184	44.5%	
OPERATING	89,600	134,996	45,396	49,611	85,385	63.3%	
CAPITAL EQUIPMENT	0	0	0	0	0		
SUBTOTAL	\$146,000	\$171,396	\$25,396	\$69,827	\$101,569	59.3%	

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					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>WINTER MAINTENANCE</b>							
SALARIES & FRINGES	\$17,000	\$17,000	\$0	\$19,434	(\$2,434)	-14.3%	
OPERATING	<u>59,000</u>	<u>89,000</u>	<u>30,000</u>	<u>80,140</u>	<u>8,860</u>	10.0%	
SUBTOTAL	\$76,000	\$106,000	\$30,000	\$99,574	\$6,426	6.1%	
<b>NON-MOTORIZED TRANSPORTATION</b>							
SALARIES & FRINGES	\$17,300	\$17,300	\$0	\$6,054	\$11,246	65.0%	Sidewalks
OPERATING	25,500	40,500	15,000	4,509	35,991	88.9%	
CAPITAL IMPROVEMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
SUBTOTAL	\$42,800	\$57,800	\$15,000	\$10,563	\$47,237	81.7%	
<b>STATE TRUNKLINE MAINTENANCE (US223)</b>							
SALARIES & FRINGES	\$1,400	\$1,400	\$0	\$1,777	(\$377)	-26.9%	
OPERATING	<u>12,500</u>	<u>12,500</u>	<u>0</u>	<u>11,053</u>	<u>1,447</u>	11.6%	
SUBTOTAL	\$13,900	\$13,900	\$0	\$12,830	\$1,070	7.7%	
<b>STATE TRUNKLINE MAINTENANCE (M-52)</b>							
SALARIES & FRINGES	\$6,900	\$6,900	\$0	\$5,754	\$1,146	16.6%	
OPERATING	<u>25,278</u>	<u>25,278</u>	<u>0</u>	<u>22,972</u>	<u>2,306</u>	9.1%	
SUBTOTAL	\$32,178	\$32,178	\$0	\$28,726	\$3,452	10.7%	
<b>STATE TRUNKLINE MAINTENANCE (M-34)</b>							
SALARIES & FRINGES	\$1,200	\$1,200	\$0	\$1,812	(\$612)	-51.0%	
OPERATING	<u>8,700</u>	<u>8,700</u>	<u>0</u>	<u>8,280</u>	<u>420</u>	4.8%	
SUBTOTAL	9,900	9,900	\$0	10,092	(\$192)	-1.9%	
<b>ADMIN &amp; RECORD KEEPING</b>							
CONTRIBUTION - LOCAL STREET FUND	32,288	32,288	0	34,919	(\$2,631)	-8.1%	
	100,000	100,000	0	100,000	0		
<b>990.00 NON-DEPARTMENTAL</b>							
GRANT MATCH-KIWANIS TRAIL	\$0	\$73,985	\$73,985	\$11,190	\$62,795		
CONTINGENCY	<u>9,212</u>	<u>9,212</u>	<u>0</u>	<u>0</u>	<u>9,212</u>	100.0%	
TOTAL	\$9,212	\$83,197	\$73,985	\$11,190	\$72,007	86.5%	
<b>TOTAL MAJOR STREET FUND EXP. (202)</b>	<b>\$995,000</b>	<b>\$1,107,785</b>	<b>\$112,785</b>	<b>\$861,678</b>	<b>\$246,107</b>	22.2%	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$136,465</b>	<b>\$136,465</b>		

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FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>LOCAL STREET FUND REVENUE (203):</b>							
546.000 GAS & WEIGHT TAX	\$300,000	\$260,000	(\$40,000)	\$305,594	\$45,594	17.5%	
577.000 METRO ACT	60,000	60,000	0	58,233	(1,767)	-2.9%	
641.000 SIDEWALKS	0	13,500	13,500	13,673	173	1.3%	
664.000 INVESTMENT EARNINGS	1,000	1,000	0	0	(1,000)	-100.0%	
676.202 CONTRIBUTION - MAJOR STREET FUND	100,000	100,000	0	100,000	0	0.0%	
676.599 CONTRIBUTION - CAPITAL PROJ. REV. FUND	100,000	60,000	(40,000)	55,894	(4,106)	-6.8%	
697.000 PRIOR YEARS' REVENUE	0	417,793	417,793	0	(417,793)	-100.0%	Planned Use of Fund
699.204 TRANSFER IN - MUNICIPAL STREET FUND	431,856	431,856	0	431,856	0	0.0%	Balance
<b>TOTAL LOCAL STREET FUND REVENUE</b>	<b>\$992,856</b>	<b>\$1,344,149</b>	<b>\$351,293</b>	<b>\$965,250</b>	<b>(\$378,899)</b>	<b>-28.2%</b>	
<b>LOCAL STREET FUND EXPENDITURES (203):</b>							
<b>SIDEWALKS</b>							
SALARIES & FRINGES	\$6,500	\$6,500	\$0	\$6,164	\$336		
OPERATING	<u>38,000</u>	<u>63,000</u>	<u>25,000</u>	<u>43,212</u>	<u>19,788</u>	31.4%	
SUBTOTAL	\$44,500	\$69,500	\$25,000	\$49,376	\$20,124	29.0%	
<b>STREET CONSTRUCTION</b>							
SALARIES & FRINGES	\$50,000	\$85,000	\$35,000	\$33,215	\$51,785		
OPERATING	<u>287,496</u>	<u>645,289</u>	<u>357,793</u>	<u>431,255</u>	<u>214,034</u>	33.2%	
SUBTOTAL	\$337,496	\$730,289	\$392,793	\$464,470	\$265,819	36.4%	
<b>ROUTINE ROAD MAINTENANCE</b>							
SALARIES & FRINGES	\$107,250	\$107,250	\$0	\$46,109	\$61,141	57.0%	
OPERATING	300,450	252,950	(47,500)	125,536	127,414	50.4%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
SUBTOTAL	\$407,700	\$360,200	(\$47,500)	\$171,645	\$188,555	52.3%	
<b>ROUTINE BRIDGE MAINTENANCE</b>							
SALARIES & FRINGES	\$100	\$100	\$0	\$0	\$100		
OPERATING	<u>1,300</u>	<u>1,300</u>	<u>0</u>	<u>0</u>	<u>1,300</u>	100.0%	
SUBTOTAL	\$1,400	\$1,400	\$0	\$0	\$1,400	100.0%	
<b>TRAFFIC SERVICE MAINTENANCE</b>							
SALARIES & FRINGES	\$23,200	\$23,200	\$0	\$9,457	\$13,743	59.2%	
OPERATING	<u>31,700</u>	<u>31,700</u>	<u>0</u>	<u>9,099</u>	<u>22,601</u>	71.3%	
SUBTOTAL	\$54,900	\$54,900	\$0	\$18,556	\$36,344	66.2%	
<b>WINTER MAINTENANCE</b>							
SALARIES & FRINGES	\$13,000	\$16,000	\$3,000	\$14,892	\$1,108	6.9%	
OPERATING	<u>47,510</u>	<u>65,510</u>	<u>18,000</u>	<u>59,471</u>	<u>6,039</u>	9.2%	
SUBTOTAL	\$60,510	\$81,510	\$21,000	\$74,363	\$7,147	8.8%	
<b>ADMIN &amp; RECORD KEEPING</b>							
SALARIES & FRINGES	\$35,000	\$35,000	\$0	\$25,016	\$9,984	28.5%	
DISTRB. - IT SERVICES	1,288	1,288	0	1,288	0	0.0%	
CONTINGENCY	<u>50,062</u>	<u>10,062</u>	<u>(40,000)</u>	<u>0</u>	<u>10,062</u>	100.0%	
<b>TOTAL LOCAL STREET FUND EXP (203)</b>	<b>\$992,856</b>	<b>\$1,344,149</b>	<b>\$351,293</b>	<b>\$804,714</b>	<b>\$539,435</b>	<b>40.1%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$160,536</b>	<b>\$160,536</b>		

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					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>MUNICIPAL STREET FUND REVENUE (204):</b>							
402.000 PROPERTY TAXES - SPECIAL VOTED	\$429,856	\$429,856	\$0	\$427,036	(\$2,820)	-0.7%	
664.000 INVESTMENT INCOME	2,000	2,000	0	869	(1,131)	-56.6%	
695.000 OTHER	0	0	0	0	0		
<b>TOTAL MUNICIPAL STREET FUND REVENUE</b>	<b>\$431,856</b>	<b>\$431,856</b>	<b>\$0</b>	<b>\$427,905</b>	<b>(\$3,951)</b>	<b>-0.9%</b>	
<b>MUNICIPAL STREET FUND EXPENDITURES:</b>							
CONTRIBUTION - LOCAL STREETS	\$431,856	\$431,856	\$0	\$431,856	\$0	0.0%	
<b>TOTAL MUNICIPAL ST. FUND EXP.(204)</b>	<b>\$431,856</b>	<b>\$431,856</b>	<b>\$0</b>	<b>\$431,856</b>	<b>\$0</b>	<b>0.0%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$3,951)</b>	<b>(\$3,951)</b>		
<b>FEE ESTATE (205):</b>							
664.000 INVESTMENT INCOME	\$200	\$200	\$0	\$0	(\$200)	-100.0%	
675.076 DONATIONS-PRIVATE-FEE ESTATE	800,758	820,508	19,750	662,669	(157,839)	-19.2%	
695.000 OTHER	100	100	0	3,000	2,900	2900.0%	
697.000 PRIOR YEARS REVENUE	0	67,190	67,190	0	(67,190)	-100.0%	
<b>TOTAL FEE ESTATE FUND REVENUE</b>	<b>\$801,058</b>	<b>\$887,998</b>	<b>\$86,940</b>	<b>\$665,669</b>	<b>(\$222,329)</b>	<b>-25.0%</b>	
<b>696.00 PARKS &amp; FORESTRY GARAGE</b>							
SALARIES & FRINGES	\$0	\$0	\$0	\$0	\$0		
OPERATING	16,000	16,590	590	14,538	2,052	12.4%	
SUBTOTAL	\$16,000	\$16,590	\$590	\$14,538	\$2,052	12.4%	
<b>699.00 FEE ESTATE MAINTENANCE</b>							
SALARIES & FRINGES	\$348,496	\$349,983	\$1,487	\$336,135	\$13,848	4.0%	
OPERATING	288,287	301,400	13,113	302,158	(758)	-0.3%	
CAPITAL OUTLAY	86,000	157,750	71,750	1,857	155,893	98.8%	
SUBTOTAL	\$722,783	\$809,133	\$86,350	\$640,150	\$168,983	20.9%	
<b>990.00 NON-DEPARTMENTAL</b>							
TRANSFER-STORM WATER	\$0	\$6,000	\$6,000	\$6,000	\$0	0.0%	
CONTINGENCY	62,275	56,275	(6,000)	0	56,275	100.0%	
TOTAL	\$62,275	\$62,275	\$0	\$6,000	\$56,275	90.4%	
<b>TOTAL FEE ESTATE FUND</b>	<b>\$801,058</b>	<b>\$887,998</b>	<b>\$86,940</b>	<b>\$660,688</b>	<b>\$227,310</b>	<b>25.6%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,981</b>	<b>\$4,981</b>		

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					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>OMNI FUND REVENUE (267):</b>							
663.000 OMNI FORFEITURES	\$80,800	\$80,800	\$0	\$77,547	(\$3,253)	-4.0%	
664.000 INVESTMENT INCOME	2,000	2,000	0	480	(1,520)	-76.0%	
671.000 RENTS	4,000	4,000	0	0	(4,000)	-100.0%	
695.000 OTHER	100	100	0	0	(100)	-100.0%	
<b>TOTAL OMNI FUND REVENUE</b>	<b>\$86,900</b>	<b>\$86,900</b>	<b>\$0</b>	<b>\$78,027</b>	<b>(\$8,873)</b>	<b>-10.2%</b>	
<b>OMNI FUND EXPENDITURES (267):</b>							
SALARIES & FRINGE BENEFITS	\$26,000	\$26,000	\$0	\$26,641	(\$641)	-2.5%	
OPERATING	60,900	60,900	0	68,779	(7,879)	-12.9%	Forfeiture Sharing
CAPITAL OUTLAY	0	0	0	0	0		
<b>TOTAL OMNI FUND EXPENDITURES (267)</b>	<b>\$86,900</b>	<b>\$86,900</b>	<b>\$0</b>	<b>\$95,420</b>	<b>(\$8,520)</b>	<b>-9.8%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$17,393)</b>	<b>(\$17,393)</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>COMMUNITY DEVELOPMNT FUND REV (275):</b>							
520.000 COMMUNITY DEVELOP BLOCK GRANT	\$0	\$130,968	\$130,968	\$104,095	(\$26,873)		
528.000 NEIGHBORHOOD PRESERVATION	0	24,000	24,000	24,000	0	0.0%	
529.000 COMMUNITY DEVELOP GRANT ADMIN	0	5,000	5,000	0	(5,000)	-100.0%	
530.000 DOWNTOWN RENTAL REHAB	0	2,000	2,000	2,000	0	0.0%	
531.000 PROPERTY IMPROVEMENT PRG	0	24,000	24,000	26,000	2,000	8.3%	
583.000 COBRA REIMBURSEMENT	0	1,046	1,046	1,046	0	0.0%	
632.000 ADMINISTRATIVE FEES	89,000	89,000	0	600	(88,400)	-99.3%	
651.000 APPLICATION FEE	100	100	0	19	(81)	-81.0%	
664.000 INVESTMENT INCOME	1,000	1,500	500	1,960	460	30.7%	
676.281 CONTRIB-DDA-TIF FUND	2,000	2,000	0	2,000	0	0.0%	
676.282 CONTRIB-LDFA FUND	0	0	0	11,037	11,037		
683.000 SALE OF PROPERTY	20,000	55,000	35,000	54,575	(425)	-0.8%	HUD Foreclosure Sales
<b>TOTAL COMMUNITY DEVELOPMNT FUND REV</b>	<b>\$112,100</b>	<b>\$334,614</b>	<b>\$222,514</b>	<b>\$227,332</b>	<b>(\$107,282)</b>		<b>-32.1%</b>
<b>COMMUNITY DEVELOPMNT FUND EXP (275):</b>							
<b>ADM CD BLOCK GRANT</b>							
SALARIES & FRINGE BENEFITS	\$69,268	\$69,268	\$0	\$65,593	\$3,675	5.3%	
OPERATING	23,787	39,571	15,784	33,233	6,338	16.0%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>TOTAL CDBG GRANT</b>	<b>\$93,055</b>	<b>\$108,839</b>	<b>\$15,784</b>	<b>\$98,826</b>	<b>\$10,013</b>	<b>9.2%</b>	
<b>FAÇADE PROGRAM</b>	<b>\$0</b>	<b>\$130,968</b>	<b>\$130,968</b>	<b>\$104,299</b>	<b>\$26,669</b>	<b>20.4%</b>	
PROPERTY IMPROVEMENT PRG	0	0	0	25,400	(25,400)		
PROPERTY ACQUISITION EXPENSES	100	100	0	221	(121)	-121.0%	
DOWNTOWN RENTAL REHAB	0	2,000	2,000	2,000	0	0.0%	
CONTINGENCY	18,945	92,707	73,762	0	92,707	100.0%	
<b>TOTAL COMM DEVLP FUND EXP (275)</b>	<b>\$112,100</b>	<b>\$334,614</b>	<b>\$89,546</b>	<b>\$230,746</b>	<b>\$103,868</b>	<b>31.0%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$3,414)</b>	<b>(\$3,414)</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>ECONOMIC DEVELOPMENT FUND REV (276)</b>							
664.000 INVESTMENT INCOME	\$1,500	\$1,500	\$0	\$638	(\$862)	-57.5%	
675.075 DONATIONS - PRIVATE	225,000	225,000	0	281,250	56,250	25.0%	
695.000 OTHER	100	100	0	0	(100)	-100.0%	
<b>TOTAL ECONOMIC DEVELOPMENT FUND REV</b>	<b>\$226,600</b>	<b>\$226,600</b>	<b>\$0</b>	<b>\$281,888</b>	<b>\$55,288</b>	<b>24.4%</b>	
<b>ECONOMIC DEVELOPMENT FUND EXP (276):</b>							
CONTRIBUTION - GENERAL FUND	\$ 110,000	\$ 110,000	\$0	\$ 110,000	\$ -	0.0%	
ECONOMIC DEVELOPMENT	111,950	111,950	0	88,613	23,337	20.8%	
CONTINGENCY	4,650	4,650	0	0	4,650	100.0%	
<b>TOTAL ECONOMIC DEVELOPMENT FUND EXP (276)</b>	<b>\$ 226,600</b>	<b>\$ 226,600</b>	<b>\$0</b>	<b>\$ 198,613</b>	<b>\$ 27,987</b>	<b>12.4%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$83,275</b>	<b>\$83,275</b>		
<b>BROWNFIELD REDEVELOPMENT AUTHORITY (279):</b>							
404.000 CURRENT PROPERTY TAX	\$9,674	\$21,674	\$12,000	\$34,728	\$13,054	60.2%	
533.000 USEPA ASSESSMENT GRANT	\$200,000	\$0	(\$200,000)	0	0		
664.000 INVESTMENT EARNINGS	200	400	200	466	66	16.5%	
ADMINISTRATION	0	3,000	3,000	14,761	11,761	392.0%	
<b>TOTAL REVENUE</b>	<b>\$209,874</b>	<b>\$25,074</b>	<b>(\$184,800)</b>	<b>\$49,955</b>	<b>\$24,881</b>	<b>99.2%</b>	
<b>BROWNFIELD REDEVELOPMENT AUTHORITY (279):</b>							
ADMINISTRATION	\$209,874	\$25,074	(\$184,800)	\$27,764	(\$2,690)	-10.7%	
<b>TOTAL EXPENDITURES</b>	<b>\$209,874</b>	<b>\$25,074</b>	<b>(\$184,800)</b>	<b>\$27,764</b>	<b>(\$2,690)</b>	<b>-10.7%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,191</b>	<b>\$22,191</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>DOWNTOWN DEVLPMNT AUTH REV (280):</b>							
404.000 CURRENT REAL PROPERTY TAX	\$31,589	\$31,589	\$0	\$32,071	\$482	1.5%	
664.000 INVESTMENT EARNINGS	300	300	0	256	(44)	-14.7%	
695.000 OTHER	100	100	0	202	102	102.0%	
697.000 PRIOR YEAR'S REVENUE	3,411	5,711	2,300	0	(5,711)	-100.0%	Planned Use of Fund
699.281 TRANSFER IN TIFA	2,000	6,000	4,000	6,000	0	0.0%	Balance
<b>TOTAL DOWNTOWN DEV AUTH. REV.</b>	<b>\$37,400</b>	<b>\$43,700</b>	<b>\$6,300</b>	<b>\$38,529</b>	<b>(\$5,171)</b>	<b>-11.8%</b>	
<b>DOWNTOWN DEVLPMNT AUTH. EXP. (280):</b>							
SALARIES & FRINGE BENEFITS	\$7,600	\$7,600	\$0	\$1,456	\$6,144	80.8%	
OPERATING	19,800	23,800	4,000	12,943	10,857	45.6%	
CONTRIBUTION - AUTO PARKING	5,000	5,000	0	5,000	0	0.0%	
CAPITAL OUTLAY	5,000	7,300	2,300	0	7,300	100.0%	
<b>TOTAL DOWNTOWN DEVLPMNT AUTH EXP</b>	<b>\$37,400</b>	<b>\$43,700</b>	<b>\$6,300</b>	<b>\$19,399</b>	<b>\$24,301</b>	<b>55.6%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,130</b>	<b>\$19,130</b>		

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					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>DDA - TIF FUND REVENUE (281):</b>							
404.000 CURRENT REAL PROPERTY TAX	\$391,942	\$391,942	\$0	\$230,765	(\$161,177)	-41.1%	
631.000 REFUSE COLLECTION	15,000	15,000	0	18,078	3,078	20.5%	
664.000 INVESTMENT EARNINGS	5,000	5,000	0	3,217	(1,783)	-35.7%	
697.000 PRIOR YEAR'S REVENUE	0	3,400	3,400	0	(3,400)	-100.0%	Planned Use of Fund Bl
699.279 CONTRIB - BROWNFLD REDEVELPMNT FUNC	4,245	4,245	0	4,245	0	0.0%	
<b>TOTAL DOWNTOWN DEV AUTH. REV.</b>	<b>\$416,187</b>	<b>\$419,587</b>	<b>\$3,400</b>	<b>\$256,305</b>	<b>(\$163,282)</b>	<b>-38.9%</b>	
<b>DDA-TIF FUND EXP. (281):</b>							
<b>290.00 ADMINISTRATION</b>							
SALARIES & FRINGE BENEFITS	\$31,415	\$31,415	\$0	\$30,760	\$655	2.1%	
OPERATING	65,192	45,192	(20,000)	46,453	(1,261)	-2.8%	
CAPITAL OUTLAY	40,000	63,400	23,400	82,506	(19,106)	-30.1%	
SUBTOTAL	\$136,607	\$140,007	\$3,400	\$159,719	(\$19,712)	-14.1%	
<b>965.00 TRANSFERS OUT</b>							
CONTRIBUTION-COMMUNITY DEVELOP	2,000	2,000	0	2,000	\$0	0.0%	
CONTRIBUTION-DDA	6,000	6,000	0	6,000	0	0.0%	
TRANSFER OUT - DEBT	90,565	90,565	0	90,565	0	0.0%	
TRANSFER OUT - AUTO PARKING	0	5,000	5,000	5,000	0	0.0%	
TRANSFER OUT - SCHOOLS	155,032	155,032	0	0	155,032	100.0%	
SUBTOTAL	\$253,597	\$258,597	\$5,000	\$103,565	\$155,032	60.0%	
<b>990.00 NON-DEPARTMENTAL</b>							
CONTINGENCY	\$25,983	\$20,983	(\$5,000)	\$0	20,983		
TOTAL	\$25,983	\$20,983	(\$5,000)	\$0	\$20,983		
<b>TOTAL DDA-TIF FUND EXP</b>	<b>\$416,187</b>	<b>\$419,587</b>	<b>\$3,400</b>	<b>\$263,284</b>	<b>\$156,303</b>	<b>37.3%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$6,979)</b>	<b>(\$6,979)</b>		

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					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>LDFA-GAIDC FUND REVENUE (282):</b>							
404.000 CURRENT REAL PROPERTY TAX	\$44,678	\$44,678	\$0	\$52,904	\$8,226	18.4%	
664.000 INVESTMENT INCOME	2,000	500	(1,500)	252	(248)	-49.6%	
671.000 RENTS	4,000	4,000	0	4,637	637	15.9%	
697.000 PRIOR YEARS' REVENUE	13,322	47,822	34,500	0	(47,822)	-100.0%	Planned Use of Fund
<b>TOTAL LDFA FUND REVENUE</b>	<b>\$64,000</b>	<b>\$97,000</b>	<b>\$33,000</b>	<b>\$57,793</b>	<b>(\$39,207)</b>	<b>-40.4%</b>	<b>Balance</b>
<b>LDFA-GAIDC FUND - EXPENDITURES (282):</b>							
<b>290.00 ADMINISTRATION</b>							
SALARIES & FRINGE BENEFITS	\$45,091	\$70,091	\$25,000	\$64,199	\$5,892	8.4%	
OPERATING	7,872	15,872	8,000	9,967	5,905	37.2%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$52,963	\$85,963	\$33,000	\$74,166	\$11,797	13.7%	
<b>965.00 TRANSFERS OUT</b>							
969.275 CONTRIBUTION-COMMUNITY DEVELOP	\$11,037	\$11,037	\$0	\$11,037	\$0	0.0%	
SUBTOTAL	\$11,037	\$11,037	\$0	\$11,037	\$0	0.0%	
<b>TOTAL LDFA FUND EXP (282)</b>	<b>\$64,000</b>	<b>\$97,000</b>	<b>\$33,000</b>	<b>\$85,203</b>	<b>\$11,797</b>	<b>12.2%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$27,410)</b>	<b>(\$27,410)</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>VIBRANT SMALL CITIES GRANT FUND REVENUE (283)</b>							
519.001 VIBRANT SMALL CITY GRANT-CDBG	\$0	\$26,945	\$26,945	\$26,945	\$0	0.0%	
519.013 VSCG-DWNTWN FAÇADE GRNT-CDBG	0	0	0	800	800		
697.000 PRIOR YEARS' REVENUE	0	26,945	26,945	0	(26,945)	-100.0%	
<b>TOTAL VSCI GRANT FUND REVENUE (283)</b>	<b>\$0</b>	<b>\$53,890</b>	<b>\$53,890</b>	<b>\$27,745</b>	<b>(\$26,145)</b>	<b>-48.5%</b>	
<b>VIBRANT SMALL CITIES GRANT FUND EXPENDITURES (283)</b>							
TWO-WAY TRAFFIC	\$0	\$0	\$0	\$2,000	(\$2,000)		
NON-MOTORIZED TRANSPORTATION	0	0	0	467	(467)		
FAÇADE IMPROVEMENTS	0	0	0	800	(800)		
BLIGHT REDUCTION	0	53,890	53,890	55,596	(1,706)	-3.2%	
<b>TOTAL VSCI GRANT FUND EXPENDITURES (283)</b>	<b>\$0</b>	<b>\$53,890</b>	<b>\$53,890</b>	<b>\$58,863</b>	<b>(\$4,973)</b>	<b>-9.2%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$31,118)</b>	<b>(\$31,118)</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>DDA DEBT FUND REVENUE (394):</b>							
664.000 INTEREST EARNINGS	\$100	\$100	\$0	\$368	\$268		
699.000 APPROP TRANSFER IN	90,565	90,565	0	90,565	0	0.0%	
<b>TOTAL DDA DEBT FUND REVENUE</b>	<b>\$90,665</b>	<b>\$90,665</b>	<b>\$0</b>	<b>\$90,933</b>	<b>\$268</b>	0.3%	
<b>DDA DEBT FUND EXPENDITURES (394):</b>							
BOND INTEREST EXPENSE	\$10,240	\$10,240	\$0	\$10,240	\$0	0.0%	
PAYING AGENT FEES	425	425	0	425	0	0.0%	
CONTINGENCY	80,000	80,000	0	0	80,000	100.0%	
<b>TOTAL DDA DEBT FUND EXP (394)</b>	<b>\$90,665</b>	<b>\$90,665</b>	<b>\$0</b>	<b>\$10,665</b>	<b>\$80,000</b>	88.2%	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,268</b>	<b>\$80,268</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>WATER-CAPITAL PROJECTS FUND REVENUE (496)</b>							
676.591 CONTRIBUTION- WATER FUND	\$190,000	\$190,000	\$0	\$106,043	(\$83,957)	-44.2%	
697.000 PRIOR YEAR'S REVENUE	0	70,000	70,000	0	(70,000)	-100.0%	Planned Use of Fund
<b>TOTAL DDA DEBT FUND REVENUE</b>	<b>\$190,000</b>	<b>\$260,000</b>	<b>\$70,000</b>	<b>\$106,043</b>	<b>(\$153,957)</b>	<b>-59.2%</b>	<b>Balance</b>
<b>WATER-CAPITAL PROJECTS FUND EXPENDITURES (496)</b>							
METER READING & MAINT.	\$35,000	\$85,000	\$50,000	\$59,174	\$25,826	30.4%	
OAKWOOD FACILITY	10,000	10,000	0	0	10,000	100.0%	
WATER PLANT CAPITAL EQUIP	26,000	39,500	13,500	33,179	6,321	16.0%	
WATER PLANT CAPITAL IMPRVMT	35,000	31,500	(3,500)	13,690	17,810	56.5%	
WATER DISTRB CAPITAL EQUIP	9,000	19,000	10,000	0	19,000	100.0%	
WATER DISTRB CAPITAL IMPRVMT	75,000	75,000	0	0	75,000	100.0%	
<b>TOTAL EXPENDITURES</b>	<b>\$190,000</b>	<b>\$260,000</b>	<b>\$70,000</b>	<b>\$106,043</b>	<b>\$153,957</b>	<b>59.2%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>SEWER-CAPITAL PROJECTS FUND REVENUE (497)</b>							
676.590 CONTRIBUTION- WASTEWATER FUND	\$168,000	\$1,056,521	\$888,521	\$381,681	(\$674,840)	-63.9%	
697.000 PRIOR YEAR'S REVENUE	0	234,331	234,331	0	(234,331)	-100.0%	Planned Use of Fund
<b>TOTAL SEWER-CAPITAL PROJECTS FUND REVENUE</b>	<b>\$168,000</b>	<b>\$1,290,852</b>	<b>\$1,122,852</b>	<b>\$381,681</b>	<b>(\$909,171)</b>	<b>-70.4%</b>	<b>Balance</b>
<b>SEWER-CAPITAL PROJECTS FUND EXPENDITURES (497)</b>							
WWTP CAPITAL IMPROVEMENTS	\$58,000	\$68,500	\$10,500	\$34,190	\$34,310	50.1%	
WWTP CAPITAL EQUIPMENT	55,000	55,000	0	43,172	11,828	21.5%	
SEWER COLLECTION SYSTEM	55,000	1,167,352	1,112,352	304,319	863,033	73.9%	
<b>TOTAL EXPENDITURES</b>	<b>\$168,000</b>	<b>\$1,290,852</b>	<b>\$1,122,852</b>	<b>\$381,681</b>	<b>\$909,171</b>	<b>70.4%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

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	ADOPTED	AMENDED	over/(under)		ACTUAL	AMOUNT	
	BUDGET	BUDGET	ADOPTED	ACTUAL	AMOUNT	PERCENT	
<b>AUTO PARKING FUND REVENUE (585):</b>							
652.000 PARKING FEES	\$24,000	\$6,000	\$0	\$4,698	(\$1,302)	-21.7%	
656.000 PARKING FINES	5,000	5,000	0	4,280	(720)	-14.4%	Enforcement
664.000 INVESTMENT EARNINGS	100	100	0	135	35	35.0%	
697.000 PRIOR YEARS' REVENUE	0	16,000	0	0	(16,000)	-100.0%	
698.000 SALE OF BONDS/NOTES	2,735,000	0	(2,735,000)	0	0		Lot Renovations Postponed
699.101 CONTRIBUTION - GENERAL FUND	6,000	6,000	0	6,000	0	0.0%	
699.280 TRANSFER IN - DDA	10,000	5,000	(5,000)	5,000	0	0.0%	
699.281 TRANSFER IN - TIFA	0	5,000	5,000	5,000	0	0.0%	
699.599 SPECIAL ASESMENT	30,000	60,000	30,000	46,420	(13,580)	-22.6%	
<b>TOTAL AUTO PARKING FUND REVENUE</b>	<b>\$2,810,100</b>	<b>\$103,100</b>	<b>(\$2,705,000)</b>	<b>\$71,533</b>	<b>(\$31,567)</b>	<b>-30.6%</b>	
<b>AUTO PARKING FUND EXPENDITURES (585):</b>							
SALARIES & FRINGE BENEFITS	\$38,061	\$31,061	(\$7,000)	\$29,704	\$1,357	4.4%	
OPERATING	101,039	72,039	(29,000)	44,806	27,233	37.8%	
CAPITAL OUTLAY	2,671,000	0	(2,671,000)	0	0		Lot Renovations Postponed
<b>TOTAL AUTO PARKING FUND EXP (585)</b>	<b>\$2,810,100</b>	<b>\$103,100</b>	<b>(\$2,707,000)</b>	<b>\$74,510</b>	<b>28,590</b>	<b>27.7%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$2,977)</b>	<b>(\$2,977)</b>		
<b>TRANSPORTATION SYSTEM FUND REV (588):</b>							
511.000 FEDERAL GRANTS	\$67,081	\$67,081	\$0	\$119,127	\$52,046	77.6%	
571.000 STATE CAPITAL GRANT	284,190	284,190	0	301,916	17,726	6.2%	
572.000 STATE ACT 51 OPERATING	147,118	147,118	0	154,994	7,876	5.4%	
633.000 PASSENGER FARES	101,004	101,004	0	89,326	(11,678)	-11.6%	
671.000 RENTS	4,056	4,056	0	4,056	0	0.0%	
675.000 DONATIONS-PRIVATE	0	23,000	23,000	21,400	(1,600)	-7.0%	
676.101 CONTRIBUTION - GENERAL FUND	100,000	100,000	0	0	(100,000)	-100.0%	
685.000 SALE OF EQUIPMENT	0	0	0	3,400	3,400		
695.000 OTHER	0	0	0	1,500	1,500		
695.005 ADVERTISING REVENUE	0	0	0	393	393		
697.000 PRIOR YEARS' REVENUE	0	1,396	1,396	0	(1,396)	-100.0%	
<b>TOTAL TRANSPRTN SYSTEM FUND REV</b>	<b>\$703,449</b>	<b>\$727,845</b>	<b>\$24,396</b>	<b>\$696,112</b>	<b>(\$31,733)</b>	<b>-4.4%</b>	
<b>TRANSPORTATION FUND EXPENDITURES:</b>							
SALARIES & FRINGE BENEFITS	\$300,075	\$322,397	\$22,322	\$298,995	\$23,402	7.3%	
OPERATING	119,184	121,258	2,074	120,518	740	0.6%	
CAPITAL OUTLAY	284,190	284,190	0	298,486	(14,296)	-5.0%	
<b>TOTAL TRANSPORTATION FUND EXP (588)</b>	<b>\$703,449</b>	<b>\$727,845</b>	<b>\$24,396</b>	<b>\$717,999</b>	<b>\$9,846</b>	<b>1.4%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$21,887)</b>	<b>(\$21,887)</b>		

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					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>SEWER FUND REVENUE (590):</b>							
520.000 COMM DEV BLOCK GRANT	\$0	\$470,916	\$470,916	\$122,042	(\$348,874)	-74.1%	
647.000 CHARGES FOR SERVICES	4,212,000	4,194,000	(18,000)	4,043,099	(150,901)	-3.6%	
653.000 PENALTIES	80,000	80,000	0	80,470	470	0.6%	
654.000 I.P.P. FINES & FEES	0	0	0	3,500	3,500	#DIV/0!	
664.000 INVESTMENT EARNINGS	2,000	20,000	18,000	25,643	5,643	28.2%	
665.000 CHANGE IN FAIR MARKET VALUE	0	0	0	(4,864)	(4,864)	#DIV/0!	
681.000 TAPS & SERVICE	25,000	25,000	0	8,025	(16,975)	-67.9%	
695.000 OTHER	20,000	20,000	0	773	(19,227)	-96.1%	
697.000 PRIOR YEARS' REVENUE	0	482,734	482,734	0	(482,734)	-100.0%	Planned Use of Fund
<b>TOTAL SEWER FUND REVENUE</b>	<b>\$4,339,000</b>	<b>\$5,292,650</b>	<b>\$953,650</b>	<b>\$4,278,688</b>	<b>(\$1,013,962)</b>	<b>-19.2%</b>	<b>Balance</b>
<b>SEWER FUND EXPENDITURES (590):</b>							
<b>WASTE WATER TREATMENT PLANT</b>							
SALARIES & FRINGE BENEFITS	\$623,859	\$623,859	\$0	\$611,422	\$12,437	2.0%	
OPERATING	896,800	908,303	11,503	726,196	182,107	20.0%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$1,520,659	\$1,532,162	\$11,503	\$1,337,618	\$194,544	12.7%	
<b>ADMINISTRATION &amp; OVERHEAD</b>							
SALARIES & FRINGE BENEFITS	\$280,854	\$280,854	\$0	\$330,999	(\$50,145)	-17.9%	
OPERATING	362,832	362,832	0	347,740	15,092	4.2%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$643,686	\$643,686	\$0	\$678,739	(\$35,053)	-5.4%	
<b>SANITARY SEWERS</b>							
SALARIES & FRINGE BENEFITS	\$146,000	\$146,000	\$0	\$106,445	\$39,555	27.1%	
OPERATING	129,050	182,676	53,626	71,540	111,136	60.8%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$275,050	\$328,676	\$53,626	\$177,985	\$150,691	45.8%	
<b>BROAD STREET LIFT STATION</b>							
SALARIES & FRINGE BENEFITS	\$11,000	\$11,000	\$0	\$4,330	\$6,670	60.6%	
OPERATING	38,500	38,500	0	34,964	3,536	9.2%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$49,500	\$49,500	\$0	\$39,294	\$10,206	20.6%	
<b>LIFT STATIONS</b>							
SALARIES & FRINGE BENEFITS	\$12,000	\$12,000	\$0	\$6,641	\$5,359	44.7%	
OPERATING	29,500	29,500	0	20,351	9,149	31.0%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$41,500	\$41,500	\$0	\$26,992	\$14,508	35.0%	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>RETENTION BASIN</b>							
SALARIES & FRINGE BENEFITS	\$3,000	\$3,000	\$0	\$1,155	\$1,845	61.5%	
OPERATING	<u>14,500</u>	<u>14,500</u>	<u>0</u>	<u>3,410</u>	<u>11,090</u>	76.5%	
SUBTOTAL	\$17,500	\$17,500	\$0	\$4,565	\$12,935	73.9%	
<b>DEPRECIATION EXPENSE</b>	\$1,200,000	\$1,200,000	\$0	\$1,338,000	(\$138,000)	-11.5%	
<b>BOND INTEREST EXPENSE</b>	287,794	287,794	0	283,774	4,020		
<b>INSTALLMENT PURCHASE DEBT SVC</b>	117,884	117,884	0	30,695	87,189		
<b>CONTRIBUTION - CAPITAL PROJECTS</b>	<u>168,000</u>	<u>1,056,521</u>	888,521	<u>0</u>	<u>\$1,056,521</u>		
<b>FIXED EXPENSES</b>	\$1,773,678	\$2,662,199	\$888,521	\$1,652,469	\$1,009,730	37.9%	
<b>990.00 NON-DEPARTMENTAL</b>							
CONTINGENCY	\$17,427	\$17,427	\$0	\$0	\$17,427		
TOTAL	\$17,427	\$17,427	\$0	\$0	\$17,427		
<b>TOTAL SEWER FUND EXPENDITURES (590)</b>	<b>\$4,339,000</b>	<b>\$5,292,650</b>	<b>\$953,650</b>	<b>\$3,917,662</b>	<b>\$1,374,988</b>	26.0%	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$361,026</b>	<b>\$361,026</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>WATER FUND REVENUE (591):</b>							
634.000 NEW ACCOUNT CHARGES	\$15,000	\$15,000	\$0	\$14,941	(\$59)	-0.4%	
646.000 CHARGES FOR SERVICES - SALES	3,542,000	3,517,000	(25,000)	3,317,247	(199,753)	-5.7%	
653.000 PENALTIES	75,000	75,000	0	68,390	(6,610)	-8.8%	
664.000 INVESTMENT EARNINGS	20,000	20,000	0	15,267	(4,733)	-23.7%	
665.000 CHANGE IN FAIR MARKET VALUE	0	0	0	(332)	(332)		
667.000 HYDRANT RENTAL	50,000	50,000	0	49,246	(754)	-1.5%	
680.000 MERCHANDISE	1,000	1,000	0	359	(641)	-64.1%	
681.000 TAPS & SERVICE	25,000	50,000	25,000	18,571	(31,429)	-62.9%	
695.000 OTHER	20,000	20,000	0	20,517	517	2.6%	
697.000 PRIOR YEARS' REVENUE	0	5,532	5,532	0	(5,532)	-100.0%	Planned Use of Fund
<b>TOTAL WATER FUND REVENUE</b>	<b>\$3,748,000</b>	<b>\$3,753,532</b>	<b>\$5,532</b>	<b>\$3,504,206</b>	<b>(\$249,326)</b>	<b>-6.6%</b>	<b>Balance</b>
<b>WATER FUND EXPENDITURES (591):</b>							
<b>MERCHANDISE</b>	\$40,000	\$40,000	\$0	\$44,384	(\$4,384)	-11.0%	
<b>TAPS &amp; SERVICE</b>							
SALARIES & FRINGE BENEFITS	\$5,000	\$5,000	\$0	\$0	\$5,000	100.0%	
OPERATING	3,000	3,000	0	0	3,000	100.0%	
CAPITAL OUTLAY	0	0	0	1,000	(1,000)		
<b>SUBTOTAL</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$7,000</b>	<b>87.5%</b>	
<b>PURIFICATION &amp; PUMPING</b>							
SALARIES & FRINGE BENEFITS	\$426,415	\$426,415	\$0	\$421,236	\$5,179	1.2%	
OPERATING	811,500	816,525	5,025	679,980	136,545	16.7%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>\$1,237,915</b>	<b>\$1,242,940</b>	<b>\$5,025</b>	<b>\$1,101,216</b>	<b>\$141,724</b>	<b>11.4%</b>	
<b>TRANSMISSION &amp; DISTRIBUTION</b>							
SALARIES & FRINGE BENEFITS	\$343,500	\$343,500	\$0	\$351,148	(\$7,648)	-2.2%	
OPERATING	208,300	208,753	453	144,998	63,755	30.5%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>\$551,800</b>	<b>\$552,253</b>	<b>\$453</b>	<b>\$496,146</b>	<b>\$56,107</b>	<b>10.2%</b>	
<b>CUSTOMER SERVICE &amp; OVERHEAD</b>							
SALARIES & FRINGE BENEFITS	\$637,832	\$618,420	(\$19,412)	\$709,384	(\$90,964)	-14.7%	
OPERATING	(101,804)	(101,750)	54	(132,155)	30,405	-29.9%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>\$536,028</b>	<b>\$516,670</b>	<b>(\$19,358)</b>	<b>\$577,229</b>	<b>(\$60,559)</b>	<b>-11.7%</b>	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
DEPRECIATION EXPENSE	\$780,879	\$780,879	\$0	\$582,395	\$198,484	25.4%	
BOND INTEREST EXPENSE	246,988	246,988	0	247,546	(558)	-0.2%	
CONTRIBUTION - CAPITAL PROJECTS	190,000	190,000	0	0	190,000	100.0%	
CONTINGENCY	156,390	175,802	19,412	0	175,802		
<b>TOTAL WATER FUND EXPENSES (591)</b>	<b>\$3,748,000</b>	<b>\$3,753,532</b>	<b>\$5,532</b>	<b>\$3,049,916</b>	<b>\$703,616</b>	<b>18.7%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$454,290</b>	<b>\$454,290</b>		

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					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>STORM WATER UTILITY FUND REV (598):</b>							
522.000 ILLICIT CONNECTION GRANT	\$100	\$100	\$0	\$0	(\$100)	-100.0%	
545.000 URBAN TREE CANOPY GRANT	\$0	\$11,200	11,200	0	(11,200)	-100.0%	
648.000 STORM SEWER CHARGES	260,000	260,000	0	273,719	13,719	5.3%	
664.000 INVESTMENT EARNINGS	100	100	0	572	472	472.0%	
676.205 TRANSFER IN-FEE ESTATE	0	6,000	6,000	6,000	0	0.0%	
695.000 OTHER	0	0	0	2,180	2,180		
697.000 PRIOR YEARS' REVENUE	0	5,200	5,200	0	(5,200)	-100.0%	
<b>TOTAL STORM WATER UTILITY FUND REV.</b>	<b>\$260,200</b>	<b>\$282,600</b>	<b>\$22,400</b>	<b>\$282,471</b>	<b>(\$129)</b>	<b>0.0%</b>	
<b>STORM WATER UTLTY FUND EXP. (598):</b>							
<b>DRAINS - PUBLIC BENEFIT</b>							
SALARIES & FRINGE BENEFITS	\$53,900	\$53,900	\$0	\$29,022	\$24,878	46.2%	
OPERATING	185,700	185,700	0	47,483	138,217	74.4%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$239,600	\$239,600	\$0	\$76,505	\$163,095	68.1%	
<b>ENGINEERING</b>							
SALARIES & FRINGE BENEFITS	\$4,000	\$4,000	\$0	\$12,127	(\$8,127)	-203.2%	
OPERATING	600	600	0	3,344	(2,744)	-457.3%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$4,600	\$4,600	\$0	\$15,471	(\$10,871)	-236.3%	
<b>ADMIN. &amp; RECORD KEEPING</b>	\$16,000	\$16,000	\$0	\$7,841	\$8,159	51.0%	
URBAN TREE CANOPY GRANT	0	22,400	22,400	11,200	11,200	50.0%	
<b>TOTAL STORM WATER UTILITY FUND EXP</b>	<b>\$260,200</b>	<b>\$282,600</b>	<b>\$22,400</b>	<b>\$111,017</b>	<b>\$171,583</b>	<b>60.7%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$171,454</b>	<b>\$171,454</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>CAPITAL PROJECTS REVOLVING FUND REVENUE (599)</b>							
408.203 SPECIAL ASSESSMENTS	\$130,000	\$130,000	\$0	\$55,445	(\$74,555)	-57.4%	
664.000 INVESTMENT EARNINGS	30,000	30,000	0	28,848	(1,152)	-3.8%	
<b>TOTAL REVENUE</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$84,293</b>	<b>(\$75,707)</b>	<b>-47.3%</b>	
<b>CAPITAL PROJECTS REVOLVING FUND EXPENDITURES (599)</b>							
<b>TRANSFERS OUT</b>							
CONTRIB - MAJOR STREET	\$30,000	\$30,000	\$0	\$0	\$30,000		
CONTRIB - LOCAL STREET	100,000	100,000	0	55,445	44,555	44.6%	
<b>SUBTOTAL</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$55,445</b>	<b>\$74,555</b>	<b>57.4%</b>	
<b>NON-DEPARTMENTAL</b>							
CONTINGENCY	\$30,000	\$30,000	\$0	\$0	\$30,000		
<b>TOTAL EXPENDITURES</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$55,445</b>	<b>\$104,555</b>	<b>65.3%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,848</b>	<b>\$28,848</b>		

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	ADOPTED	AMENDED	over/(under)		ACTUAL	AMOUNT	
	BUDGET	BUDGET	ADOPTED	ACTUAL			
<b>INFORMATION TECHNOLOGY FUND REVENUE (661)</b>							
636.000 INFO TECH SERVICES	\$119,075	\$119,075	\$0	\$125,224	\$6,149	5.2%	
637.000 GIS/CAD SERVICES	25,767	25,767	0	23,903	(1,864)	-7.2%	
676.662 TRANSFER IN-MOTOR VEHICLE POOL	0	0	0	2,203	2,203		
695.000 OTHER	0	0	0	1,167	1,167		
697.000 PRIOR YEARS' REVENUE	241,944	312,332	70,388	0	(312,332)	-100.0%	Planned Use of Fund
<b>TOTAL REVENUE</b>	<b>\$386,786</b>	<b>\$457,174</b>	<b>\$70,388</b>	<b>\$152,497</b>	<b>(\$304,677)</b>	<b>-66.6%</b>	<b>Balance</b>
<b>INFORMATION TECHNOLOGY FUND EXPENDITURES (661)</b>							
<b>GIS SERVICES</b>							
SALARIES & FRINGE BENEFITS	\$22,545	\$22,545	\$0	\$17,114	\$5,431	24.1%	
OPERATING	44,300	49,300	5,000	2,809	46,491	94.3%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$66,845	\$71,845	\$5,000	\$19,923	\$51,922	72.3%	
<b>TELECOMMUNICATIONS</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	14,000	14,203	203	8,838	5,365	37.8%	
CAPITAL OUTLAY	0	595	595	3,749	(3,154)	-530.1%	
SUBTOTAL	\$14,000	\$14,798	\$798	\$12,587	\$2,211	14.9%	
<b>ADMINISTRATION</b>							
SALARIES & FRINGE BENEFITS	\$70,502	\$68,467	(\$2,035)	\$71,088	(\$2,621)	-3.8%	
OPERATING	175,439	239,315	63,876	95,522	143,793	60.1%	
CAPITAL OUTLAY	60,000	60,714	714	16,442	44,272	72.9%	
SUBTOTAL	\$305,941	\$368,496	\$62,555	\$183,052	\$185,444	50.3%	
CONTINGENCY	0	2,035	2,035	0	2,035	100.0%	
<b>TOTAL EXPENDITURES</b>	<b>\$386,786</b>	<b>\$457,174</b>	<b>\$70,388</b>	<b>\$215,562</b>	<b>\$241,612</b>	<b>52.8%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$63,065)</b>	<b>(\$63,065)</b>		

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					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>MOTOR VEHICLE POOL FUND REVENUE (662)</b>							
635.000 VEHICLE RENT	\$629,561	\$624,871	(\$4,690)	\$540,371	(\$84,500)	-13.5%	
638.000 EQUIPMENT RENT	24,690	24,690	0	0	(24,690)	-100.0%	
675.101 CONTRIBUTION - GENERAL FUND	12,300	12,300	0	0	(12,300)	-100.0%	
676.001 CONTRIBUTION - ADRIAN SCHOOLS	84,000	84,000	0	119,915	35,915	42.8%	
676.002 CONTRIBUTION - LISD	4,000	4,000	0	5,230	1,230	30.8%	
676.003 CONTRIBUTION - LENAWEE TRANSPORTATI	60,000	60,000	0	65,120	5,120	8.5%	
676.202 CONTRIBUTION - MAJOR STREET FUND	132,600	132,600	0	116,971	(15,629)	-11.8%	
676.203 CONTRIBUTION - LOCAL STREET FUND	153,100	153,100	0	96,413	(56,687)	-37.0%	
676.205 CONTRIBUTION - FEE ESTATE	0	20,000	20,000	55,812	35,812	179.1%	
676.267 CONTRIBUTION - OMNI	300	300	0	680	380	126.7%	
676.283 CONTRIBUTION - VIBRANT CITY GRANT	0	300	300	252	(48)	-16.0%	
676.585 CONTRIBUTION - AUTO PARKING	6,000	6,000	0	13,990	7,990	133.2%	
676.588 CONTRIBUTION - TRANSPORTATION FUND	41,000	41,000	0	53,028	12,028	29.3%	
676.590 CONTRIBUTION - WASTEWATER FUND	22,000	22,000	0	21,179	(821)	-3.7%	
676.591 CONTRIBUTION - WATER FUND	23,500	23,500	0	21,906	(1,594)	-6.8%	
676.598 CONTRIBUTION - STORM WATER UTILITY FU	0	5,000	5,000	10,227	5,227	104.5%	
685.000 SALE OF EQUIPMENT	0	7,000	7,000	20,315	13,315	190.2%	
695.000 OTHER	0	0	0	175	175		
<b>TOTAL FIRE DEPARTMENT - MOTOR POOL FUND RE</b>	<b>\$1,193,051</b>	<b>\$1,220,661</b>	<b>\$27,610</b>	<b>\$1,141,584</b>	<b>(\$79,077)</b>	<b>-6.5%</b>	
<b>FIRE DEPARTMENT - MOTOR POOL FUND EXPENES (662)</b>							
<b>ADMINISTRATION</b>							
SALARIES & FRINGE BENEFITS	\$114,345	\$114,071	(\$274)	\$115,388	(\$1,317)	-1.2%	
OPERATING	69,603	67,603	(2,000)	370,726	(303,123)	-448.4%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>SUB-TOTAL</b>	<b>\$183,948</b>	<b>\$181,674</b>	<b>(\$2,274)</b>	<b>\$486,114</b>	<b>(\$304,440)</b>	<b>-167.6%</b>	
<b>CEMETERY VEHICLES</b>	<b>16,318</b>	<b>16,318</b>	<b>0</b>	<b>5,557</b>	<b>10,761</b>	<b>65.9%</b>	
<b>POLICE DEPT VEHICLES</b>	<b>142,859</b>	<b>142,859</b>	<b>0</b>	<b>76,230</b>	<b>66,629</b>	<b>46.6%</b>	
<b>FIRE DEPT VEHICLES</b>	<b>101,593</b>	<b>101,593</b>	<b>0</b>	<b>20,819</b>	<b>80,774</b>	<b>79.5%</b>	
<b>INSPECTION DEPT VEHICLES</b>	<b>12,723</b>	<b>12,723</b>	<b>0</b>	<b>2,133</b>	<b>10,590</b>	<b>83.2%</b>	
<b>DPW VEHICLES</b>	<b>170,123</b>	<b>170,123</b>	<b>0</b>	<b>35,461</b>	<b>134,662</b>	<b>79.2%</b>	
<b>ENGINEERING DEPT VEHICLES</b>	<b>12,109</b>	<b>12,109</b>	<b>0</b>	<b>2,380</b>	<b>9,729</b>	<b>80.3%</b>	
<b>RECREATION DEPT VEHICLES</b>	<b>5,687</b>	<b>5,687</b>	<b>0</b>	<b>2,912</b>	<b>2,775</b>	<b>48.8%</b>	
<b>PARKS &amp; FORESTRY DIV VEHICLES</b>	<b>60,624</b>	<b>60,624</b>	<b>0</b>	<b>19,857</b>	<b>40,767</b>	<b>67.2%</b>	
<b>HERITAGE PARK VEHICLES</b>	<b>6,325</b>	<b>6,325</b>	<b>0</b>	<b>2,949</b>	<b>3,376</b>	<b>53.4%</b>	
<b>FEE ESTATE VEHICLES</b>	<b>42,690</b>	<b>42,690</b>	<b>0</b>	<b>10,450</b>	<b>32,240</b>	<b>75.5%</b>	
<b>CONTRIBUTION - GENERAL FUND</b>	<b>438,052</b>	<b>438,052</b>	<b>0</b>	<b>438,052</b>	<b>0</b>	<b>0.0%</b>	
<b>CONTINGENCY</b>	<b>0</b>	<b>29,884</b>	<b>29,884</b>	<b>0</b>	<b>29,884</b>	<b>100.0%</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$1,193,051</b>	<b>\$1,220,661</b>	<b>\$27,610</b>	<b>\$1,102,914</b>	<b>\$117,747</b>		
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$38,670</b>	<b>\$38,670</b>		

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>PERPETUAL CARE FUND REVENUE (711)</b>							
664.000 INVESTMENT EARNINGS	\$40,000	\$40,000	\$0	\$37,324	(\$2,676)	-6.7%	
665.000 CHANGE IN FAIR MARKET VALUE	0	0	0	(18,007)	(18,007)		
<b>TOTAL REVENUE</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$19,317</b>	<b>(\$20,683)</b>	<b>-51.7%</b>	
<b>PERPETUAL CARE FUND EXPENDITURES (711)</b>							
CONTRIBUTION - GENERAL FUND	\$40,000	\$40,000	\$0	\$40,000	\$0	0.0%	
<b>TOTAL EXPENDITURES</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>0.0%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$20,683)</b>	<b>(\$20,683)</b>		
<b>TOTAL REVENUES - ALL FUNDS</b>	<b>\$29,639,392</b>	<b>\$31,438,864</b>	<b>\$1,801,472</b>	<b>\$25,757,216</b>	<b>(\$5,681,648)</b>	<b>-18.1%</b>	
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>29,639,392</b>	<b>31,438,864</b>	<b>1,666,504</b>	<b>24,523,144</b>	<b>6,915,720</b>	<b>22.0%</b>	
<b>NET OF REVENUE AND EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>1,234,072</b>	<b>1,234,072</b>		

C-2



**MEMO**

Date: August 12, 2011

To: Dane C. Nelson, City Administrator  
Hon. Gary McDowell, Mayor  
City Commission

From: Jeffrey C. Pardee, Finance Director

A handwritten signature in black ink, appearing to read 'Jeffrey C. Pardee', is written over the printed name.

**Re: FY2011-12 Finance Calendar**

The following is the finance events for FY2011-12:

- |                   |  |
|-------------------|--|
| July 1, 2011      | Beginning of FY2011-12 Fiscal Year<br>Issue Summer Tax Statements  |
| August 15, 2011   | Present Unaudited FY2010-11 Financial Report   |
| August 31, 2011   | Summer Taxes Due and Payable   |
| October 3, 2011   | Presentation of FY2011-12 First Quarter Financial Forecast   |
| October 17, 2011  | Approval of FY2011-12 First Quarter Budget Amendments  |
| October 31, 2011  | Michigan Department of Transportation Deadline for Submission<br>of Act 51 Street Financial Report for Cities and Villages                 |
| November 1, 2011  | Issue FY2012-18 Capital Improvement Program Instructions to<br>Department Heads  |
| November 7, 2011  | Present Audited FY2010-11 Comprehensive Annual Financial<br>Report   |
| December 1, 2011  | Issue Winter Tax Statements  |
| December 10, 2011 | City Commission and Planning Commission Joint Work Session to<br>Review Departmental Requests for FY2012-18 Capital<br>Improvement Program |

December 31, 2009	State Department of Treasury Deadline for Submitting F-65 Local Government Financial Report
December 31, 2009	Government Finance Officers Association of the United States and Canada Deadline for Submission of Audited FY2011-12 Comprehensive Annual Financial Report and Popular Annual Financial Report
January 17, 2012	Presentation of FY2011-12 Second Quarter Financial Forecast
January 23, 2012	Issue FY2012-14 Biennial Budget Instructions to Departments
February 2, 2012	Planning Commission Adoption of FY2012-18 Capital Improvement Program and FY2012-13 Capital Budget Recommendation
February 6, 2012	Approval of FY2011-12 Second Quarter Budget Amendments and Presentation of FY2012-14 Preliminary Revenue Estimates
February 15, 2012	Winter Taxes Due and Payable
February 20, 2012	City Commission Approval of FY2012-18 Capital Improvement Program and FY2012-13 Capital Budget Recommendation
February 27, 2012	Deadline for submission of Departmental Budget Requests to Finance Department for FY2012-14 Biennial Budget
March 1, 2012	Delinquent Taxes Transmitted to Lenawee County
March 5, 2012 through March 16, 2012	Departmental Budget Presentations to City Administration
April 2, 2012	Presentation of Recommended Budget to Mayor and City Commission
April 14, 2012 (Tentative)	Budget Review and Work-Session for the Mayor and City Commission
April 16, 2012	City Commission Finalization of Proposed Balanced Budget and Authorization of Notice of Public Hearing and presentation of FY2011-12 Third Quarter Financial Forecast
April 23, 2012	Publication of Proposed Budget Summary and Notice of Public Hearing for Budget Adoption and 2012 Tax Levy

May 7, 2012	City Commission Holds Public Hearing and Adopts Budget and 2012 Tax Levy
May 7, 2012	Approval of FY2011-12 Third Quarter Budget Amendments
June 30, 2009	End of FY2011-12 Fiscal Year



# COMMUNICATIONS



## MEMO

135 E. Maumee St., Adrian, Michigan 49221

**DATE:** August 12, 2011

**TO:** Hon. Gary McDowell, Mayor  
City Commission  
Dane C. Nelson, City Administrator

**FROM:** Jeffrey C. Pardee, C.P.F.O.  
Finance Director

A handwritten signature in black ink that reads 'Jeffrey C. Pardee'.

**SUBJECT:** City of Adrian FY2010-11 Year-End Unaudited Financial Report

Please find attached the Year-End Unaudited Financial Report for the City of Adrian for Fiscal Year 2010-11. As of June 30, 2011, actual General Fund expenditures - \$11,001,502 - exceeded revenue - \$10,873,317 by (\$128,185).

In accordance with the Uniform Budgeting Act (Public Act 621 of 1978) for Local Units of Government, variances from budget are identified and explained in the attached FY2010-11 Year-End Unaudited Financial Report. A reconciliation of all budget amendments, including General Fund Contingency, is presented on Page 11 of the Financial Forecast.

The single most significant factor affecting FY2010-11 financial operations was shortfalls in both Real and Personal Property Tax collections. Successful Michigan Tax Tribunal (MTT) appeals adversely impacted Real Property Tax collections and implementation of the new depreciation rate schedules decreased tax liabilities for Consumers Energy and Citizens Gas Fuel Company. These shortfalls were partially offset by unanticipated revenue from oil leases negotiated by the City Administrator.

The auditors have completed their review of FY2010-11 financial records and have submitted recommended adjustments. Once the resulting journal entries have been processed, year-end audited reports will be produced and an updated General Fund-Fund Balance Report shall be provided.

In addition to the General Fund, all other Governmental (Special Revenue, Debt Service, and Capital Projects Funds) and Proprietary (Enterprise Funds, e.g., Water and Sewer Funds and Internal Service Funds, e.g., Information Technology and Motor Pool Funds) have been included in the Financial Report. With certain exceptions, these funds are consistent with the budget as amended. A brief explanation of selected funds with anticipated variances follows:

**Municipal Street Fund (204):**

Expenditures exceed revenue by \$3,951 due to the aforementioned tax appeals and utility modifications, as well as reduced Investment Income resulting from declining market rates. Sufficient fund balance is available to cover the shortfall.

**OMNI Fund (267):**

Expenditures exceed revenue by \$3,414. Sufficient fund balance is available to cover the shortfall.

**Community Development Fund (275)**

Expenditures exceed revenue by \$3,414 due to termination of administrative fees previously associated with the contract to administer the Lenawee County Community Development Grant Program. Sufficient fund balance is available to cover the shortfall.

**Downtown Development Authority – Tax Increment Finance Authority Fund (281):** Expenditures exceed revenue by \$6,979 due to the aforementioned tax appeals and utility modifications and expenditures for the DDA Façade Program. Sufficient fund balance is available to cover the shortfall.

**LDFA-GAIDC Fund (282):** The Local Development Finance Authority was the recipient of about \$340,000 (\$307,000 in FY2007-08 and \$33,000 in FY2008-09) from the disposition of assets due to the dissolution of the Greater Adrian Industrial Development Corporation. These funds are being drawn upon to fund the City's Economic Development efforts, which amounted to \$27,410 in FY2010-11.

**Vibrant Small Cities Grant Fund (283):** This Fund covers a multi-year program effort to provide two-way streets downtown, blight reduction and façade improvements. Expenditures exceeded revenue by \$31,118 in FY2010-11, however, there is sufficient fund balance available to cover the shortfall.

**Auto Parking Fund (585):** This fund was established to record revenue and expenses associated with maintenance and operation of downtown parking lots. Revenue exceeded expenses by \$2,977 in FY2010-11, there is sufficient fund balance available to cover the shortfall.

**Transportation System Fund (588):** This fund was established to record revenue and expenses associated with maintenance and operation of the City's Dial-A-Ride System. Revenue exceeded expenses by \$21,887 in FY2010-11, however, the General Fund subsidy is forthcoming to cover the shortfall, which is traditionally recorded by an audit adjustment.

**Information Technology Fund (661):** This Internal Service Fund was established in FY2005-06 to provide a mechanism to depreciate and replace IT equipment on a rational basis. A planned draw down on fund balance was contemplated in the FY2010-11 fiscal year; user rates were reduced in the FY2009-10 Budget to help offset property tax revenue constraints and have been continued at the reduced level into the current fiscal year. Although the original budget planned on a \$240,000 draw, actual draw down amounted to \$63,065.

If you have any questions or need for further information, please contact my office.

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>Fund 101 - GENERAL FUND</b>							
<b>Revenues</b>							
<b>Dept 101.00: CITY COMMISSION</b>							
489.000 MISC. CITY PROMOTIONS	\$200	\$200	\$0	\$0	(\$200)	-100.0%	
<b>Total - Dept 101.00</b>	<b>\$200</b>	<b>\$200</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$200)</b>	<b>-100.0%</b>	
<b>Dept 172.00: CITY ADMINISTRATOR</b>							
532.000 ADMINISTRATION INCOME	\$0	\$0	\$0	\$40	\$40		
672.000 OIL LEASE PROCEEDS	0	102,600	102,600	102,600	0	0.0%	
695.000 OTHER	0	0	0	120	120		
<b>Total - Dept 172.00</b>	<b>\$0</b>	<b>\$102,600</b>	<b>\$102,600</b>	<b>\$102,760</b>	<b>\$160</b>	<b>0.2%</b>	
<b>Dept 201.00: FINANCE DEPARTMENT</b>							
445.000 PENALTIES & INTEREST ON TAXES	\$60,000	\$60,000	\$0	\$76,045	\$16,045	26.7%	
480.000 DOG LICENSES	2,000	2,000	0	1,341	(659)	-33.0%	
607.000 TAX COLLECTION FEES	220,000	220,000	0	211,966	(8,034)	-3.7%	
664.000 INVESTMENT EARNINGS	150,000	100,000	(50,000)	68,113	(31,887)	-31.9%	Market Rates
665.000 CHANGE IN FAIR MARKET VALUE	0	0	0	(22,923)	(22,923)		Market Performance
683.000 SALE OF PROPERTY	0	0	0	438	438		
685.000 SALE OF EQUIPMENT	3,000	3,000	0	0	(3,000)	-100.0%	
695.000 OTHER	0	0	0	328	328		
696.000 CASH OVER/SHORT	0	0	0	228	228		
<b>Total - Dept 201.00</b>	<b>\$435,000</b>	<b>\$385,000</b>	<b>(\$50,000)</b>	<b>\$335,535</b>	<b>(\$49,465)</b>	<b>-12.8%</b>	
<b>Dept 209.00: CITY ASSESSOR</b>							
444.000 PRINCIPLE RESIDENCE DENIAL PENALTY	\$1,000	\$2,000	\$1,000	\$4,925	\$2,925	146.3%	Assessor Enforcement
488.000 CONTRACT SERVICES REVENUE	100	100	0	0	(100)	-100.0%	
583.000 COBRA REIMBURSEMENT	1,505	1,505	0	1,365	(140)	-9.3%	
<b>Total - Dept 209.00</b>	<b>\$2,605</b>	<b>\$3,605</b>	<b>\$1,000</b>	<b>\$6,291</b>	<b>\$2,686</b>	<b>74.5%</b>	
<b>Dept 210.00: CITY ATTORNEY</b>							
488.000 CONTRACT SERVICES REVENUE	\$11,000	\$11,000	\$0	\$11,004	\$4	0.0%	
490.000 LEGAL SERVICES	500	500	0	0	(500)	-100.0%	
<b>Total - Dept 210.00</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$0</b>	<b>\$11,004</b>	<b>(\$496)</b>	<b>-4.3%</b>	
<b>Dept 215.00: CITY CLERK</b>							
458.000 VENDORS-HAULERS & PEDDLERS	\$100	\$100	\$0	\$310	\$210	210.0%	
459.000 AMUSEMENTS	3,000	3,000	0	2,735	(265)	-8.8%	
460.000 BOWLING & BILLIARD	0	0	0	120	120		
608.000 SCHOOL ELECTION FEES	0	0	0	0	0		
644.000 PRINTED MATERIALS	9,000	9,000	0	6,870	(2,130)	-23.7%	
695.000 OTHER	400	400	0	1,280	880	220.0%	
<b>Total - Dept 215.00</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>\$0</b>	<b>\$11,315</b>	<b>(\$1,185)</b>	<b>-9.5%</b>	

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>Dept 226.00: HUMAN RESOURCES</b>							
691.000 VENDING PROCEEDS-WELLNESS	\$100	\$100	\$0	\$27	(\$73)	-73.0%	
693.000 WELLNESS PROCEEDS	200	200	0	231	31	15.5%	
<b>Total - Dept 226.00</b>	<b>\$300</b>	<b>\$300</b>	<b>\$0</b>	<b>\$258</b>	<b>(\$42)</b>	<b>-14.0%</b>	
<b>Dept 276.00: CEMETERY</b>							
625.000 ENGRAVING	\$1,000	\$1,000	\$0	\$275	(\$725)	-72.5%	
628.000 FOUNDATIONS - CEMETERY	10,000	10,000	0	8,856	(1,144)	-11.4%	
629.000 GRAVE OPENINGS	40,000	40,000	0	35,318	(4,682)	-11.7%	
630.000 UPKEEP OF CEM LOTS (NOT PC)	8,000	8,000	0	9,522	1,522	19.0%	
642.000 PET CEMETERY	1,000	1,000	0	0	(1,000)	-100.0%	
643.000 CEMETERY LOTS	2,000	2,000	0	2,430	430	21.5%	
<b>Total - Dept 276.00</b>	<b>\$62,000</b>	<b>\$62,000</b>	<b>\$0</b>	<b>\$56,402</b>	<b>(\$5,598)</b>	<b>-9.0%</b>	
<b>Dept 301.00: POLICE DEPARTMENT</b>							
455.000 PARKING	\$500	\$500	\$0	\$533	\$33	6.5%	
456.000 TAXI	250	250	0	0	(250)	-100.0%	
508.000 TRAFFIC GRANT	2,000	2,000	0	0	(2,000)	-100.0%	
513.000 BULLET RESISTANT VEST GRANT	500	500	0	0	(500)	-100.0%	
514.000 SCHOOL POLICING OFFICER GRANT	0	32,667	32,667	42,000	9,333	28.6%	
515.000 OHSP TRAFFIC GRANT	7,000	7,000	0	24	(6,976)	-99.7%	
534.000 NARCOTIC ENFORCEMENT GRANT	4,000	72,000	68,000	114,553	42,553	59.1%	
540.000 POLICE JAG GRANT-EQUIPMENT & TRAINING	20,000	6,024	(13,976)	17,125	11,101	184.3%	
543.000 POLICE TRAINING GRANT	7,000	7,000	0	6,208	(792)	-11.3%	
576.000 LIQUOR LICENSES	13,000	13,000	0	13,337	337	2.6%	
624.000 LIVESCAN APPLICANT FINGERPRINTING	12,000	20,000	8,000	20,696	696	3.5%	
627.000 DUPLICATING & PHOTOSTATS	4,500	4,500	0	4,123	(377)	-8.4%	
656.000 PARKING FINES	17,000	17,000	0	18,856	1,856	10.9%	
659.000 ORDINANCE FINES & COSTS	75,000	75,000	0	83,987	8,987	12.0%	
660.000 TOW & IMPOUND FEES	12,000	12,000	0	16,285	4,285	35.7%	
675.001 DONATIONS-POLICE RESERVES	0	5,342	5,342	5,542	200	3.7%	
676.701 TRANSFER -TRUST FUND	31,643	5,858	(25,785)	2,215	(3,643)	-62.2%	
684.000 SAFETY CITY	2,000	2,000	0	7,473	5,473	273.7%	
685.000 SALE OF EQUIPMENT	5,000	5,000	0	0	(5,000)	-100.0%	
689.000 MOTORCYCLE SPONSORSHIP	2,000	1,000	(1,000)	0	(1,000)	-100.0%	
694.000 SEX OFFENDER REGISTRATION	900	900	0	245	(655)	-72.8%	
695.000 OTHER	3,000	3,000	0	3,769	769	25.6%	
<b>Total - Dept 301.00</b>	<b>\$219,293</b>	<b>\$292,541</b>	<b>\$73,248</b>	<b>\$356,969</b>	<b>\$64,428</b>	<b>22.0%</b>	
<b>Dept 336.00: FIRE DEPARTMENT</b>							
500.000 FIREFIGHTS ASSIST ACT GRANT	\$22,500	\$0	(\$22,500)	\$0	\$0		
544.000 FIRE PROTECTION PAYMENT	17,000	24,100	7,100	24,108	8	0.0%	
<b>Total - Dept 336.00</b>	<b>\$39,500</b>	<b>\$24,100</b>	<b>(\$15,400)</b>	<b>\$24,108</b>	<b>\$8</b>	<b>0.0%</b>	

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>Dept 371.00: INSPECTION DEPARTMENT</b>							
454.000 JUNK DEALERS & SCAVENGERS	\$100	\$100	\$0	\$80	(\$20)	-20.0%	
458.000 VENDORS-HAULERS & PEDDLERS	800	800	0	365	(435)	-54.4%	
460.000 BOWLING & BILLIARD	100	100	0	0	(100)	-100.0%	
463.000 PERMITS-SIGNS & HANGERS	1,200	1,200	0	1,029	(171)	-14.3%	
477.000 BUILDING	100,000	75,000	(25,000)	74,959	(41)	-0.1%	
478.000 ELECTRICAL	30,000	30,000	0	30,439	439	1.5%	
479.000 HEATING	24,000	24,000	0	26,164	2,164	9.0%	
482.000 PLUMBING	10,000	10,000	0	10,373	373	3.7%	
483.000 SEWER TAPPING	100	100	0	(2,500)	(2,600)	-2600.0%	
485.000 ZONING PERMITS & FEES	4,000	3,000	(1,000)	3,300	300	10.0%	
486.000 MISCELLANEOUS	400	400	0	450	50	12.5%	
487.000 RENTAL HOUSING REGISTRATION	50,000	65,000	15,000	53,715	(11,285)	-17.4%	
673.106 WEED MOWING	0	0	0	3,840	3,840		
<b>Total - Dept 371.00</b>	<b>\$220,700</b>	<b>\$209,700</b>	<b>(\$11,000)</b>	<b>\$202,213</b>	<b>(\$7,487)</b>	<b>-3.6%</b>	
<b>Dept 441.00: DEPARTMENT OF PUBLIC WORKS</b>							
481.000 SIDEWALK-CURB & EXCAVATING	\$1,000	\$2,000	\$1,000	\$2,869	\$869	43.5%	
631.000 REFUSE COLLECTION	200	200	0	(157)	(357)	-178.4%	
690.000 SALE OF COMPOST	100	100	0	0	(100)	-100.0%	
695.004 SALE OF SIGNS	0	0	0	265	265		
<b>Total - Dept 441.00</b>	<b>\$1,300</b>	<b>\$2,300</b>	<b>\$1,000</b>	<b>\$2,977</b>	<b>\$677</b>	<b>29.4%</b>	
<b>Dept 449.00: ENGINEERING DEPARTMENT</b>							
483.000 STORM SEWER TAPPING	\$0	\$1,000	\$1,000	\$0	(\$1,000)	-100.0%	
583.000 COBRA REIMBURSEMENT	0	1,000	1,000	1,081	81	8.1%	
671.000 RENTS	30,000	30,000	0	19,835	(10,165)	-33.9%	
671.588 RENT-LTC	4,000	4,000	0	0	(4,000)	-100.0%	
<b>Total - Dept 449.00</b>	<b>\$34,000</b>	<b>\$36,000</b>	<b>\$2,000</b>	<b>\$20,916</b>	<b>(\$15,084)</b>	<b>-41.9%</b>	
<b>Dept 528.00: REFUSE COLLECTION &amp; DISPOSAL</b>							
649.000 CURB SIDE RECYCLING CHARGE	\$0	\$12,000	\$12,000	\$34,550	\$22,550	187.9%	Subscriptions
<b>Total - Dept 528.00</b>	<b>\$0</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$34,550</b>	<b>\$22,550</b>	<b>187.9%</b>	

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11	FY2010-11	AMENDED	YEAR-TO-DATE	VARIANCE		EXPLANATION
	ADOPTED	AMENDED	over/(under)		ACTUAL	ACTUAL TO AMENDED	
	BUDGET	BUDGET	ADOPTED		AMOUNT	PERCENT	
<b>Dept 691.00: RECREATION DEPARTMENT</b>							
566.000 DEPT ON AGING GRANT	\$0	\$0	\$0	\$0	\$0		
651.053 USE/ADM FEES-REC-CONCESSIONS	26,000	26,000	0	23,283	(2,717)	-10.4%	
651.054 USE/ADM FEES-REC-YOUTH SPORTS	10,000	10,000	0	16,579	6,579	65.8%	
651.055 USE/ADM FEES-REC-ADULT SPORTS	100,865	80,865	(20,000)	88,497	7,632	9.4%	
651.056 USE/ADM FEES-REC-YOUTH PROGRAM	16,500	16,500	0	20,120	3,620	21.9%	
651.057 USE/ADM FEES-REC-NON-RESIDENT	0	0	0	22	22		
651.058 USE/ADM FEES-REC-SPECIAL EVENT	23,000	23,000	0	18,169	(4,831)	-21.0%	
651.059 USE/ADM FEES-REC-PIOTTER CENTE	38,500	38,500	0	37,199	(1,301)	-3.4%	
651.060 USE/ADM FEES-REC-SKATE PARK	5,500	5,500	0	4,446	(1,054)	-19.2%	
651.061 USE/ADM FEES-REC-AQUATICS	89,779	89,779	0	70,829	(18,950)	-21.1%	
651.062 USE/ADM FEES-REC-ADULT CLASSES	22,260	22,260	0	15,152	(7,108)	-31.9%	
651.070 USE/ADM FEES-REC-AMUSE TCKS	3,100	5,100	2,000	5,973	873	17.1%	
651.072 USE/ADM FEES-REC-SHELTER USE	6,920	6,920	0	7,058	138	2.0%	
675.000 DONATIONS-PRIVATE	5,000	17,500	12,500	12,500	(5,000)	-28.6%	
<b>Total - Dept 691.00</b>	<b>\$347,424</b>	<b>\$341,924</b>	<b>(\$5,500)</b>	<b>\$319,825</b>	<b>(\$22,099)</b>	<b>-6.5%</b>	
<b>Dept 691.01: ADRIAN AREA LITTLE LEAGUE</b>							
651.040 USE/ADM FEE-REC-TOURNAMENTS	\$200	\$200	\$0	\$400	\$200	100.0%	
651.041 USE/ADM FEES-REC-TBALL	4,500	4,500	0	4,918	418	9.3%	
651.042 USE/ADM FEES-REC-MACHINE PITCH	6,030	6,030	0	6,465	435	7.2%	
651.043 USE/ADM FEES-REC-MINORS	5,700	5,700	0	7,753	2,053	36.0%	
651.044 USE/ADM FEES-REC-MAJORS	3,900	3,900	0	4,830	930	23.8%	
651.045 USE/ADM FEES-REC-JUNIORS	4,980	4,980	0	2,411	(2,569)	-51.6%	
675.000 DONATIONS-PRIVATE	6,150	6,150	0	4,850	(1,300)	-21.1%	
<b>Total - Dept 691.01</b>	<b>\$31,460</b>	<b>\$31,460</b>	<b>\$0</b>	<b>\$31,627</b>	<b>\$167</b>	<b>0.5%</b>	
<b>Dept 697.00: PARKS &amp; FORESTRY DEPARTMENT</b>							
673.106 WEED MOWING	\$24,000	\$24,000	\$0	\$38,982	\$14,982	62.4%	
<b>Total - Dept 697.00</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$0</b>	<b>\$38,982</b>	<b>\$14,982</b>	<b>62.4%</b>	
<b>Dept 738.00: ADRIAN PUBLIC LIBRARY</b>							
567.000 LIBRARY STATE AID	\$8,000	\$6,000	(\$2,000)	\$5,396	(\$604)	-10.1%	
627.000 DUPLICATING & PHOTOSTATS	2,000	3,000	1,000	5,258	2,258	75.3%	
651.000 APPLICATION FEE	4,100	3,000	(1,100)	2,865	(135)	-4.5%	
655.000 SALES & CONCESSIONS	100	100	0	762	662	662.2%	
657.000 LIBRARY BOOK FINES	10,000	8,000	(2,000)	9,595	1,595	19.9%	
658.000 PENAL FINES	110,000	99,000	(11,000)	98,702	(298)	-0.3%	
671.000 RENTS	6,600	6,600	0	3,764	(2,836)	-43.0%	
675.073 DONATIONS-PRIVATE-LIBRARIES	8,000	25,335	17,335	28,879	3,544	14.0%	
676.702 TRANSFER-ENDOWMENT TRUST FUND	10,000	10,000	0	10,000	0	0.0%	
<b>Total - Dept 738.00</b>	<b>\$158,800</b>	<b>\$161,035</b>	<b>\$2,235</b>	<b>\$165,221</b>	<b>\$4,186</b>	<b>2.6%</b>	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>Dept 990.00: NON-DEPARTMENTAL</b>							
404.000 CURRENT REAL PROPERTY TAX	\$5,139,151	\$5,139,151	\$0	\$4,924,924	(\$214,227)	-4.2%	MTT Appeals
405.000 CURRENT PERS PROP TAX	873,627	908,627	35,000	830,780	(77,847)	-8.6%	Utility Depreciation
406.000 DELQ PERS PROP TAX	100	9,100	9,000	8,783	(317)	-3.5%	Schedule Modified
407.000 CURRENT REFUSE MILLAGE	441,167	441,167	0	433,646	(7,521)	-1.7%	
425.000 PAYMENT IN LIEU OF TAXES	40,000	40,000	0	40,541	541	1.4%	
457.000 TRAILER	4,600	4,600	0	4,334	(266)	-5.8%	
575.000 SALES & USE TAX	2,131,531	2,002,931	(128,600)	1,960,837	(42,094)	-2.1%	Executive Order
644.000 PRINTED MATERIALS	100	100	0	0	(100)	-100.0%	
661.000 CIVIL INFRACTIONS	1,000	1,000	0	375	(625)	-62.5%	
671.000 RENTS	3,000	3,000	0	0	(3,000)	-100.0%	
675.000 DONATIONS-PRIVATE	100	100	0	0	(100)	-100.0%	
675.059 DONATIONS PRIVATE-SENIOR CENTER	100	100	0	0	(100)	-100.0%	
675.073 DONATIONS-PRIVATE-LIBRARIES	0	0	0	0	0		
675.077 DONATIONS-PRIVATE-TV CABLE	190,000	190,000	0	225,263	35,263	18.6%	
675.080 DONATIONS-CITY WIDE CITY PRIDE	100	100	0	0	(100)	-100.0%	
675.275 CONTRIBUTION-COMM DEVEL	0	0	0	0	0		
676.275 TRANSFER-COM DEVEL FUND	3,000	3,000	0	3,000	0	0.0%	
676.276 TRANSFER-ECON DEVEL FUND	110,000	110,000	0	110,000	0	0.0%	
676.662 TRANSFER - MOTOR VEHICLE FUND	438,052	438,052	0	438,052	0	0.0%	
676.702 TRANSFER - ENDOWMENT TRUST FUND	100	100	0	29	(71)	-70.6%	
676.711 TRANSFER - PERPETUAL CARE FUND	40,000	40,000	0	40,092	92	0.2%	
695.000 OTHER	160,000	173,790	13,790	131,707	(42,083)	-24.2%	
697.000 PRIOR YEARS REVENUE	0	1,482,949	1,482,949	0	(1,482,949)	-100.0%	
698.000 SALE OF BONDS/NOTES	0	0	0	0	0		
<b>Total - Dept 990.00</b>	<b>\$9,575,728</b>	<b>\$10,987,867</b>	<b>\$1,412,139</b>	<b>\$9,152,363</b>	<b>(\$1,835,504)</b>	<b>-16.7%</b>	
<b>Total Revenues</b>	<b>\$11,176,310</b>	<b>\$12,700,632</b>	<b>\$1,524,322</b>	<b>\$10,873,317</b>	<b>(\$1,827,315)</b>	<b>-14.4%</b>	

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					ACTUAL TO AMOUNT	AMENDED BUDGET PERCENT	
<b>GENERAL FUND EXPENDITURES (101):</b>							
<b>101.00 CITY COMMISSION</b>							
SALARIES & FRINGE BENEFITS	\$32,365	\$32,365	\$0	\$32,295	\$70	0.2%	
OPERATING	79,578	85,855	6,277	65,114	20,741	24.2%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$111,943	\$118,220	\$6,277	\$97,409	\$20,811	17.6%	
<b>172.00 CITY ADMINISTRATOR</b>							
SALARIES & FRINGE BENEFITS	\$219,338	\$215,416	(\$3,922)	\$220,670	(\$5,254)	-2.4%	
OPERATING	6,341	9,341	3,000	8,649	692	7.4%	
CAPITAL OUTLAY	10,000	14,500	4,500	5,286	9,214	63.5%	
TOTAL	\$235,679	\$239,257	\$3,578	\$234,605	\$4,652	1.9%	
<b>191.00 ELECTION DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$10,500	\$10,500	\$0	\$10,158	\$342	3.3%	
OPERATING	13,000	13,000	0	8,286	4,714	36.3%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$23,500	\$23,500	\$0	\$18,444	\$5,056	21.5%	
<b>201.00 FINANCE DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$447,122	\$444,320	(\$2,802)	\$460,058	(\$15,738)	-3.5%	
OPERATING	(70,638)	(23,963)	46,675	(49,884)	25,921	-108.2%	
CAPITAL OUTLAY	0	10,884	10,884	9,031	1,853		
TOTAL	\$376,484	\$431,241	\$54,757	\$419,205	\$12,036	2.8%	
<b>209.00 CITY ASSESSOR</b>							
SALARIES & FRINGE BENEFITS	\$68,688	\$68,268	(\$420)	\$61,947	\$6,321	9.3%	
OPERATING	65,225	78,975	13,750	72,099	6,876	8.7%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$133,913	\$147,243	\$13,330	\$134,046	\$13,197	9.0%	
<b>210.00 CITY ATTORNEY</b>							
SALARIES & FRINGE BENEFITS	\$153,691	\$150,795	(\$2,896)	\$152,814	(\$2,019)	-1.3%	
OPERATING	17,173	17,173	0	9,664	7,509	43.7%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$170,864	\$167,968	(\$2,896)	\$162,478	\$5,490	3.3%	

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					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>215.00 CITY CLERK</b>							
SALARIES & FRINGE BENEFITS	\$80,646	\$79,071	(\$1,575)	\$81,904	(\$2,833)	-3.6%	
OPERATING	15,573	15,573	0	13,526	2,047	13.1%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$96,219	\$94,644	(\$1,575)	\$95,430	(\$786)	-0.8%	
<b>226.00 HUMAN RESOURCES DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$94,676	\$93,725	(\$951)	\$93,496	\$229	0.2%	
OPERATING	82,268	81,768	(500)	47,484	34,284	41.9%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$176,944	\$175,493	(\$1,451)	\$140,980	\$34,513	19.7%	
<b>265.00 CITY HALL</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	93,500	81,500	(12,000)	86,833	(5,333)	-6.5%	
CAPITAL OUTLAY	0	1,533	1,533	0	1,533		
TOTAL	\$93,500	\$83,033	(\$10,467)	\$86,833	(\$3,800)	-4.6%	
<b>266.00 CITY CHAMBERS</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	27,000	27,000	0	10,581	16,419	60.8%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$27,000	\$27,000	\$0	\$10,581	\$16,419	60.8%	
<b>267.00 POLICE FACILITY</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	54,400	49,400	(5,000)	42,943	6,457	13.1%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$54,400	\$49,400	(\$5,000)	\$42,943	\$6,457	13.1%	
<b>276.00 CEMETERY</b>							
SALARIES & FRINGE BENEFITS	\$316,877	\$315,993	(\$884)	\$310,617	\$5,376	1.7%	
OPERATING	64,311	64,372	61	62,351	2,021	3.1%	
CAPITAL OUTLAY	11,200	41,665	30,465	45,120	(3,455)	-8.3%	
TOTAL	\$392,388	\$422,030	\$29,642	\$418,088	\$3,942	0.9%	
<b>301.00 POLICE DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$2,558,048	\$2,562,548	\$4,500	\$2,620,007	(\$57,459)	-2.2%	
OPERATING	313,180	318,615	5,435	402,305	(83,690)	-26.3%	
CAPITAL OUTLAY	45,000	418,006	373,006	33,745	384,261	91.9%	
TOTAL	\$2,916,228	\$3,299,169	\$382,941	\$3,056,057	\$243,112	7.4%	
<b>336.00 FIRE DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$1,492,760	\$3,577,826	\$2,085,066	\$1,515,775	\$2,062,051	57.6%	
OPERATING	200,759	(1,785,793)	(1,986,552)	181,651	(1,967,444)	110.2%	
CAPITAL OUTLAY	6,000	6,000	0	0	6,000	100.0%	
TOTAL	\$1,699,519	\$1,798,033	\$98,514	\$1,697,426	\$100,607	5.6%	
<b>371.00 INSPECTION DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$261,910	\$259,736	(\$2,174)	\$288,222	(\$28,486)	-11.0%	
OPERATING	61,775	81,775	20,000	45,683	36,092	44.1%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$323,685	\$341,511	\$17,826	\$333,905	\$7,606	2.2%	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>441.00 DEPARTMENT OF PUBLIC WORKS</b>							
SALARIES & FRINGE BENEFITS	\$592,709	\$604,202	\$11,493	\$297,118	\$307,084	50.8%	
OPERATING	(115,780)	(115,296)	484	(36,553)	(78,743)	68.3%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$476,929	\$488,906	\$11,977	\$260,565	\$228,341	46.7%	
<b>442.00 CENTRAL STORES SUPPLY</b>							
SALARIES & FRINGE BENEFITS	\$5,200	\$5,200	\$0	\$4,165	\$1,035	19.9%	
OPERATING	(5,200)	(5,200)	0	(2,908)	(2,292)	44.1%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$0	\$0	\$0	\$1,257	(\$1,257)		
<b>449.00 ENGINEERING DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$215,048	\$214,894	(\$154)	\$197,224	\$17,670	8.2%	
OPERATING	(87,798)	(75,798)	12,000	(94,994)	19,196	-25.3%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$127,250	\$139,096	\$11,846	\$102,230	\$36,866	26.5%	
<b>450.00 STREET LIGHTING</b>							
SALARIES & FRINGE BENEFITS	\$4,000	\$4,000	\$0	\$3,576	\$424	10.6%	
OPERATING	144,500	144,500	0	172,546	(28,046)	-19.4%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$148,500	\$148,500	\$0	\$176,122	(\$27,622)	-18.6%	
<b>528.00 WASTE COLLECTION &amp; DISPOSAL</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$25	(\$25)		
OPERATING	601,500	504,500	(97,000)	514,978	(10,478)	-2.1%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
TOTAL	\$601,500	\$504,500	(\$97,000)	\$515,003	(\$10,503)	-2.1%	
<b>550.00 FIXED EXPENSES</b>							
BOND DEBT OBLIGATIONS	<u>\$449,492</u>	<u>\$249,492</u>	<u>(\$200,000)</u>	<u>\$242,164</u>	<u>\$7,328</u>	2.9%	
TOTAL	\$449,492	\$249,492	(\$200,000)	\$242,164	\$7,328	2.9%	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>691.00 RECREATION DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$633,617	\$635,912	\$2,295	\$601,368	\$34,544	5.4%	
OPERATING	280,188	307,350	27,162	244,732	62,618	20.4%	
CAPITAL OUTLAY	18,500	34,226	15,726	10,465	23,761	69.4%	
TOTAL	\$932,305	\$977,488	\$45,183	\$856,565	\$120,923	12.4%	
<b>691.01 ADRIAN AREA LITTLE LEAGUE</b>							
SALARIES & FRINGE BENEFITS	\$6,680	\$6,680	\$0	\$7,362	(\$682)		
OPERATING	23,314	23,314	0	20,256	3,058	13.1%	
CAPITAL OUTLAY	0	5,554	5,554	0	5,554		
TOTAL	\$29,994	\$35,548	\$5,554	\$27,618	\$7,930	22.3%	
<b>696.00 PARKS &amp; FORESTRY GARAGE</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	16,000	16,589	589	14,944	1,645	9.9%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$16,000	\$16,589	\$589	\$14,944	\$1,645	9.9%	
<b>697.00 PARKS &amp; FORESTRY DEPARTMENT</b>							
SALARIES & FRINGE BENEFITS	\$314,604	\$314,411	(\$193)	\$289,177	\$25,234	8.0%	
OPERATING	166,004	166,457	453	114,053	52,404	31.5%	
CAPITAL OUTLAY	53,000	69,033	16,033	36,986	32,047	46.4%	
TOTAL	\$533,608	\$549,901	\$16,293	\$440,216	\$109,685	19.9%	
<b>698.00 PARKS &amp; FORESTRY - HERITAGE PARK</b>							
SALARIES & FRINGE BENEFITS	\$100,228	\$100,577	\$349	\$85,506	\$15,071	15.0%	
OPERATING	47,615	47,615	0	46,133	1,482	3.1%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$147,843	\$148,192	\$349	\$131,639	\$16,553	11.2%	
<b>700.00 ADRIAN FENCE PROPERTY</b>							
SALARIES & FRINGE BENEFITS	\$100	\$100	\$0	\$0	\$100	100.0%	
OPERATING	4,700	4,700	0	2,573	2,127	45.3%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$4,800	\$4,800	\$0	\$2,573	\$2,227	46.4%	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>738.00 ADRIAN PUBLIC LIBRARY</b>							
SALARIES & FRINGE BENEFITS	\$436,486	\$434,378	(\$2,108)	\$454,999	(\$20,621)	-4.7%	
OPERATING	293,224	308,596	15,372	318,027	(9,431)	-3.1%	
CAPITAL OUTLAY	12,500	227,037	214,537	61,149	165,888	73.1%	
TOTAL	\$742,210	\$970,011	\$227,801	\$834,175	\$135,836	14.0%	
<b>801.00 PLANNING COMMISSION</b>							
OPERATING	\$12,000	\$12,000	\$0	\$8,401	\$3,599	30.0%	
CAPITAL OUTLAY	0	0	0	0	0		
TOTAL	\$12,000	\$12,000	\$0	\$8,401	\$3,599	30.0%	
<b>836.00 OTHER PROJECTS</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	0	714,036	714,036	426,104	287,932	40.3%	
CAPITAL OUTLAY	0	49,300	49,300	7,496	41,804	84.8%	
TOTAL	\$0	\$763,336	\$763,336	\$433,600	\$329,736	43.2%	
<b>965.00 TRANSFERS OUT</b>							
CONTRIBUTION - AUTO PARKING	\$6,000	\$6,000	\$0	\$6,000	\$0	0.0%	
CONTRIBUTION - DIAL-A-RIDE	100,000	100,000	0	0	100,000	100.0%	
TOTAL	\$106,000	\$106,000	\$0	\$6,000	\$100,000	94.3%	
<b>990.00 NON-DEPARTMENTAL</b>							
CONTINGENCY	\$15,613	\$168,531	\$152,918	\$0	\$168,531	100.0%	
TOTAL	\$15,613	\$168,531	\$152,918	\$0	\$168,531	100.0%	
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$11,176,310</b>	<b>\$12,700,632</b>	<b>\$1,524,322</b>	<b>\$11,001,502</b>	<b>\$1,699,130</b>	<b>13.4%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$128,185)</b>	<b>(\$3,526,445)</b>		

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FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL GENERAL FUND CONTINGENCY ACCOUNT	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>RECONCILIATION BETWEEN ADOPTED AND AMENDED BUDGET</b>							
ADOPTED BUDGET			\$11,176,310				
AMENDED BUDGET			\$12,700,632				
INCREASE/(DECREASE)			<u>\$1,524,322</u>				
Contingency - Beginning Balance				\$15,613			
Encumbrances & Carry Forwards			\$1,464,997				
Oil Lease Proceeds			102,600				
Second Quarter Budget Amendments			(83,600)	\$142,089			
Third Quarter Budget Amendments			(52,491)	\$11,442			
Library Donation-Carpeting			17,335				
Cemetery Kubota Acquisition			16,675				
New Inspection Fee Schedule			15,000	15,000			
Police Jag Grant			14,024				
Cemetery-John Deere Gator			13,790				
Swigert Funds for Plotter Day Break Project			12,500				
Drug Forfeiture Funds for K-9 Vehicle Brakes			1,615				
Mayor's Youth Council			1,277				
Drug Forfeiture Funds for Remote Operation of K-9 Unit Doors			600				
Total			<u>\$1,524,322</u>				
Contingency - Ending Balance				<u>\$168,531</u>			

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FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>MAJOR STREET FUND REVENUE (202):</b>							
546.000 GAS & WEIGHT TAX	\$900,000	\$800,000	(\$100,000)	\$945,993	\$145,993	18.2%	
547.000 STATE TRUNKLINE MAINTENANCE	60,000	60,000	0	51,648	(8,352)	-13.9%	
INTERGOVERNMENTAL REVENUE	\$960,000	\$860,000	(\$100,000)	\$997,641	\$137,641	16.0%	
664.000 INVESTMENT INCOME	5,000	5,000	0	70	(\$4,930)	-98.6%	
695.000 OTHER	0	0	0	432	432		
676.599 CONTRB.-CAPITAL PROJECT FUND	30,000	30,000	0	0	(30,000)	-100.0%	Special Assessments
697.000 PRIOR YEARS' REVENUE	0	212,785	212,785	0	(212,785)	-100.0%	
<b>TOTAL MAJOR STREET FUND REVENUE</b>	<b>\$995,000</b>	<b>\$1,107,785</b>	<b>\$112,785</b>	<b>\$998,143</b>	<b>(\$109,642)</b>	<b>-9.9%</b>	

**MAJOR STREET FUND EXPENDITURES (202):**

**STREET CONSTRUCTION**

SALARIES & FRINGES	\$0	\$0	\$0	\$47,714	(\$47,714)		
OPERATING	285,172	253,576	(31,596)	251,261	2,315	0.9%	
SUBTOTAL	\$285,172	\$253,576	(\$31,596)	\$298,975	(45,399)	-17.9%	

**ROUTINE ROAD MAINTENANCE**

SALARIES & FRINGES	\$51,800	\$51,800	\$0	\$53,296	(\$1,496)	-2.9%	
OPERATING	177,250	177,250	0	126,486	50,764	28.6%	
CAPITAL EQUIPMENT	0	0	0	0	0		
SUBTOTAL	\$229,050	\$229,050	\$0	\$179,782	\$49,268	21.5%	

**ROUTINE BRIDGE MAINTENANCE**

SALARIES & FRINGES	\$1,000	\$1,000	\$0	\$0	\$1,000	100.0%	
OPERATING	17,500	17,500	0	5,200	12,300	70.3%	
SUBTOTAL	\$18,500	\$18,500	\$0	\$5,200	\$13,300	71.9%	

**TRAFFIC SERVICE MAINTENANCE**

SALARIES & FRINGES	\$56,400	\$36,400	(\$20,000)	\$20,216	\$16,184	44.5%	
OPERATING	89,600	134,996	45,396	49,611	85,385	63.3%	
CAPITAL EQUIPMENT	0	0	0	0	0		
SUBTOTAL	\$146,000	\$171,396	\$25,396	\$69,827	\$101,569	59.3%	

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					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>WINTER MAINTENANCE</b>							
SALARIES & FRINGES	\$17,000	\$17,000	\$0	\$19,434	(\$2,434)	-14.3%	
OPERATING	<u>59,000</u>	<u>89,000</u>	<u>30,000</u>	<u>80,140</u>	<u>8,860</u>	10.0%	
SUBTOTAL	\$76,000	\$106,000	\$30,000	\$99,574	\$6,426	6.1%	
<b>NON-MOTORIZED TRANSPORTATION</b>							
SALARIES & FRINGES	\$17,300	\$17,300	\$0	\$6,054	\$11,246	65.0%	Sidewalks
OPERATING	25,500	40,500	15,000	4,509	35,991	88.9%	
CAPITAL IMPROVEMENTS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		
SUBTOTAL	\$42,800	\$57,800	\$15,000	\$10,563	\$47,237	81.7%	
<b>STATE TRUNKLINE MAINTENANCE (US223)</b>							
SALARIES & FRINGES	\$1,400	\$1,400	\$0	\$1,777	(\$377)	-26.9%	
OPERATING	<u>12,500</u>	<u>12,500</u>	<u>0</u>	<u>11,053</u>	<u>1,447</u>	11.6%	
SUBTOTAL	\$13,900	\$13,900	\$0	\$12,830	\$1,070	7.7%	
<b>STATE TRUNKLINE MAINTENANCE (M-52)</b>							
SALARIES & FRINGES	\$6,900	\$6,900	\$0	\$5,754	\$1,146	16.6%	
OPERATING	<u>25,278</u>	<u>25,278</u>	<u>0</u>	<u>22,972</u>	<u>2,306</u>	9.1%	
SUBTOTAL	\$32,178	\$32,178	\$0	\$28,726	\$3,452	10.7%	
<b>STATE TRUNKLINE MAINTENANCE (M-34)</b>							
SALARIES & FRINGES	\$1,200	\$1,200	\$0	\$1,812	(\$612)	-51.0%	
OPERATING	<u>8,700</u>	<u>8,700</u>	<u>0</u>	<u>8,280</u>	<u>420</u>	4.8%	
SUBTOTAL	9,900	9,900	\$0	10,092	(\$192)	-1.9%	
<b>ADMIN &amp; RECORD KEEPING</b>							
CONTRIBUTION - LOCAL STREET FUND	32,288	32,288	0	34,919	(\$2,631)	-8.1%	
<b>990.00 NON-DEPARTMENTAL</b>							
GRANT MATCH-KIWANIS TRAIL	\$0	\$73,985	\$73,985	\$11,190	\$62,795		
CONTINGENCY	<u>9,212</u>	<u>9,212</u>	<u>0</u>	<u>0</u>	<u>9,212</u>	100.0%	
TOTAL	\$9,212	\$83,197	\$73,985	\$11,190	\$72,007	86.5%	
<b>TOTAL MAJOR STREET FUND EXP. (202)</b>	<b>\$995,000</b>	<b>\$1,107,785</b>	<b>\$112,785</b>	<b>\$861,678</b>	<b>\$246,107</b>	<b>22.2%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$136,465</b>	<b>\$136,465</b>		

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FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>LOCAL STREET FUND REVENUE (203):</b>							
546.000 GAS & WEIGHT TAX	\$300,000	\$260,000	(\$40,000)	\$305,594	\$45,594	17.5%	
577.000 METRO ACT	60,000	60,000	0	58,233	(1,767)	-2.9%	
641.000 SIDEWALKS	0	13,500	13,500	13,673	173	1.3%	
664.000 INVESTMENT EARNINGS	1,000	1,000	0	0	(1,000)	-100.0%	
676.202 CONTRIBUTION - MAJOR STREET FUND	100,000	100,000	0	100,000	0	0.0%	
676.599 CONTRIBUTION - CAPITAL PROJ. REV. FUND	100,000	60,000	(40,000)	55,894	(4,106)	-6.8%	
697.000 PRIOR YEARS' REVENUE	0	417,793	417,793	0	(417,793)	-100.0%	Planned Use of Fund
699.204 TRANSFER IN - MUNICIPAL STREET FUND	431,856	431,856	0	431,856	0	0.0%	Balance
<b>TOTAL LOCAL STREET FUND REVENUE</b>	<b>\$992,856</b>	<b>\$1,344,149</b>	<b>\$351,293</b>	<b>\$965,250</b>	<b>(\$378,899)</b>	<b>-28.2%</b>	
<b>LOCAL STREET FUND EXPENDITURES (203):</b>							
<b>SIDEWALKS</b>							
SALARIES & FRINGES	\$6,500	\$6,500	\$0	\$6,164	\$336		
OPERATING	<u>38,000</u>	<u>63,000</u>	<u>25,000</u>	<u>43,212</u>	<u>19,788</u>	31.4%	
SUBTOTAL	\$44,500	\$69,500	\$25,000	\$49,376	\$20,124	29.0%	
<b>STREET CONSTRUCTION</b>							
SALARIES & FRINGES	\$50,000	\$85,000	\$35,000	\$33,215	\$51,785		
OPERATING	<u>287,496</u>	<u>645,289</u>	<u>357,793</u>	<u>431,255</u>	<u>214,034</u>	33.2%	
SUBTOTAL	\$337,496	\$730,289	\$392,793	\$464,470	\$265,819	36.4%	
<b>ROUTINE ROAD MAINTENANCE</b>							
SALARIES & FRINGES	\$107,250	\$107,250	\$0	\$46,109	\$61,141	57.0%	
OPERATING	300,450	252,950	(47,500)	125,536	127,414	50.4%	
CAPITAL OUTLAY	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	#DIV/0!	
SUBTOTAL	\$407,700	\$360,200	(\$47,500)	\$171,645	\$188,555	52.3%	
<b>ROUTINE BRIDGE MAINTENANCE</b>							
SALARIES & FRINGES	\$100	\$100	\$0	\$0	\$100		
OPERATING	<u>1,300</u>	<u>1,300</u>	<u>0</u>	<u>0</u>	<u>1,300</u>	100.0%	
SUBTOTAL	\$1,400	\$1,400	\$0	\$0	\$1,400	100.0%	
<b>TRAFFIC SERVICE MAINTENANCE</b>							
SALARIES & FRINGES	\$23,200	\$23,200	\$0	\$9,457	\$13,743	59.2%	
OPERATING	<u>31,700</u>	<u>31,700</u>	<u>0</u>	<u>9,099</u>	<u>22,601</u>	71.3%	
SUBTOTAL	\$54,900	\$54,900	\$0	\$18,556	\$36,344	66.2%	
<b>WINTER MAINTENANCE</b>							
SALARIES & FRINGES	\$13,000	\$16,000	\$3,000	\$14,892	\$1,108	6.9%	
OPERATING	<u>47,510</u>	<u>65,510</u>	<u>18,000</u>	<u>59,471</u>	<u>6,039</u>	9.2%	
SUBTOTAL	\$60,510	\$81,510	\$21,000	\$74,363	\$7,147	8.8%	
<b>ADMIN &amp; RECORD KEEPING</b>							
SALARIES & FRINGES	\$35,000	\$35,000	\$0	\$25,016	\$9,984	28.5%	
DISTRB. - IT SERVICES	1,288	1,288	0	1,288	0	0.0%	
CONTINGENCY	<u>50,062</u>	<u>10,062</u>	<u>(40,000)</u>	<u>0</u>	<u>10,062</u>	100.0%	
<b>TOTAL LOCAL STREET FUND EXP (203)</b>	<b>\$992,856</b>	<b>\$1,344,149</b>	<b>\$351,293</b>	<b>\$804,714</b>	<b>\$539,435</b>	<b>40.1%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$160,536</b>	<b>\$160,536</b>		

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					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>MUNICIPAL STREET FUND REVENUE (204):</b>							
402.000 PROPERTY TAXES - SPECIAL VOTED	\$429,856	\$429,856	\$0	\$427,036	(\$2,820)	-0.7%	
664.000 INVESTMENT INCOME	2,000	2,000	0	869	(1,131)	-56.6%	
695.000 OTHER	0	0	0	0	0		
<b>TOTAL MUNICIPAL STREET FUND REVENUE</b>	<b>\$431,856</b>	<b>\$431,856</b>	<b>\$0</b>	<b>\$427,905</b>	<b>(\$3,951)</b>	<b>-0.9%</b>	
<b>MUNICIPAL STREET FUND EXPENDITURES:</b>							
CONTRIBUTION - LOCAL STREETS	\$431,856	\$431,856	\$0	\$431,856	\$0	0.0%	
<b>TOTAL MUNICIPAL ST. FUND EXP.(204)</b>	<b>\$431,856</b>	<b>\$431,856</b>	<b>\$0</b>	<b>\$431,856</b>	<b>\$0</b>	<b>0.0%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$3,951)</b>	<b>(\$3,951)</b>		
<b>FEE ESTATE (205):</b>							
664.000 INVESTMENT INCOME	\$200	\$200	\$0	\$0	(\$200)	-100.0%	
675.076 DONATIONS-PRIVATE-FEE ESTATE	800,758	820,508	19,750	662,669	(157,839)	-19.2%	
695.000 OTHER	100	100	0	3,000	2,900	2900.0%	
697.000 PRIOR YEARS REVENUE	0	67,190	67,190	0	(67,190)	-100.0%	
<b>TOTAL FEE ESTATE FUND REVENUE</b>	<b>\$801,058</b>	<b>\$887,998</b>	<b>\$86,940</b>	<b>\$665,669</b>	<b>(\$222,329)</b>	<b>-25.0%</b>	
<b>696.00 PARKS &amp; FORESTRY GARAGE</b>							
SALARIES & FRINGES	\$0	\$0	\$0	\$0	\$0		
OPERATING	16,000	16,590	590	14,538	2,052	12.4%	
SUBTOTAL	\$16,000	\$16,590	\$590	\$14,538	\$2,052	12.4%	
<b>699.00 FEE ESTATE MAINTENANCE</b>							
SALARIES & FRINGES	\$348,496	\$349,983	\$1,487	\$336,135	\$13,848	4.0%	
OPERATING	288,287	301,400	13,113	302,158	(758)	-0.3%	
CAPITAL OUTLAY	86,000	157,750	71,750	1,857	155,893	98.8%	
SUBTOTAL	\$722,783	\$809,133	\$86,350	\$640,150	\$168,983	20.9%	
<b>990.00 NON-DEPARTMENTAL</b>							
TRANSFER-STORM WATER	\$0	\$6,000	\$6,000	\$6,000	\$0	0.0%	
CONTINGENCY	62,275	56,275	(6,000)	0	56,275	100.0%	
TOTAL	\$62,275	\$62,275	\$0	\$6,000	\$56,275	90.4%	
<b>TOTAL FEE ESTATE FUND</b>	<b>\$801,058</b>	<b>\$887,998</b>	<b>\$86,940</b>	<b>\$660,688</b>	<b>\$227,310</b>	<b>25.6%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,981</b>	<b>\$4,981</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>OMNI FUND REVENUE (267):</b>							
663.000 OMNI FORFEITURES	\$80,800	\$80,800	\$0	\$77,547	(\$3,253)	-4.0%	
664.000 INVESTMENT INCOME	2,000	2,000	0	480	(1,520)	-76.0%	
671.000 RENTS	4,000	4,000	0	0	(4,000)	-100.0%	
695.000 OTHER	100	100	0	0	(100)	-100.0%	
<b>TOTAL OMNI FUND REVENUE</b>	<b>\$86,900</b>	<b>\$86,900</b>	<b>\$0</b>	<b>\$78,027</b>	<b>(\$8,873)</b>	<b>-10.2%</b>	
<b>OMNI FUND EXPENDITURES (267):</b>							
SALARIES & FRINGE BENEFITS	\$26,000	\$26,000	\$0	\$26,641	(\$641)	-2.5%	
OPERATING	60,900	60,900	0	68,779	(7,879)	-12.9%	Forfeiture Sharing
CAPITAL OUTLAY	0	0	0	0	0		
<b>TOTAL OMNI FUND EXPENDITURES (267)</b>	<b>\$86,900</b>	<b>\$86,900</b>	<b>\$0</b>	<b>\$95,420</b>	<b>(\$8,520)</b>	<b>-9.8%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$17,393)</b>	<b>(\$17,393)</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>COMMUNITY DEVELOPMNT FUND REV (275):</b>							
520.000 COMMUNITY DEVELOP BLOCK GRANT	\$0	\$130,968	\$130,968	\$104,095	(\$26,873)		
528.000 NEIGHBORHOOD PRESERVATION	0	24,000	24,000	24,000	0	0.0%	
529.000 COMMUNITY DEVELOP GRANT ADMIN	0	5,000	5,000	0	(5,000)	-100.0%	
530.000 DOWNTOWN RENTAL REHAB	0	2,000	2,000	2,000	0	0.0%	
531.000 PROPERTY IMPROVEMENT PRG	0	24,000	24,000	26,000	2,000	8.3%	
583.000 COBRA REIMBURSEMENT	0	1,046	1,046	1,046	0	0.0%	
632.000 ADMINISTRATIVE FEES	89,000	89,000	0	600	(88,400)	-99.3%	
651.000 APPLICATION FEE	100	100	0	19	(81)	-81.0%	
664.000 INVESTMENT INCOME	1,000	1,500	500	1,960	460	30.7%	
676.281 CONTRIB-DDA-TIF FUND	2,000	2,000	0	2,000	0	0.0%	
676.282 CONTRIB-LDFA FUND	0	0	0	11,037	11,037		
683.000 SALE OF PROPERTY	20,000	55,000	35,000	54,575	(425)	-0.8%	HUD Foreclosure Sales
<b>TOTAL COMMUNITY DEVELOPMNT FUND REV</b>	<b>\$112,100</b>	<b>\$334,614</b>	<b>\$222,514</b>	<b>\$227,332</b>	<b>(\$107,282)</b>		<b>-32.1%</b>
<b>COMMUNITY DEVELOPMNT FUND EXP (275):</b>							
<b>ADM CD BLOCK GRANT</b>							
SALARIES & FRINGE BENEFITS	\$69,268	\$69,268	\$0	\$65,593	\$3,675	5.3%	
OPERATING	23,787	39,571	15,784	33,233	6,338	16.0%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>TOTAL CDBG GRANT</b>	<b>\$93,055</b>	<b>\$108,839</b>	<b>\$15,784</b>	<b>\$98,826</b>	<b>\$10,013</b>	<b>9.2%</b>	
<b>FAÇADE PROGRAM</b>	<b>\$0</b>	<b>\$130,968</b>	<b>\$130,968</b>	<b>\$104,299</b>	<b>\$26,669</b>	<b>20.4%</b>	
PROPERTY IMPROVEMENT PRG	0	0	0	25,400	(25,400)		
PROPERTY ACQUISITION EXPENSES	100	100	0	221	(121)	-121.0%	
DOWNTOWN RENTAL REHAB	0	2,000	2,000	2,000	0	0.0%	
CONTINGENCY	18,945	92,707	73,762	0	92,707	100.0%	
<b>TOTAL COMM DEVLP FUND EXP (275)</b>	<b>\$112,100</b>	<b>\$334,614</b>	<b>\$89,546</b>	<b>\$230,746</b>	<b>\$103,868</b>	<b>31.0%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$3,414)</b>	<b>(\$3,414)</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>ECONOMIC DEVELOPMENT FUND REV (276)</b>							
664.000 INVESTMENT INCOME	\$1,500	\$1,500	\$0	\$638	(\$862)	-57.5%	
675.075 DONATIONS - PRIVATE	225,000	225,000	0	281,250	56,250	25.0%	
695.000 OTHER	100	100	0	0	(100)	-100.0%	
<b>TOTAL ECONOMIC DEVELOPMENT FUND REV</b>	<b>\$226,600</b>	<b>\$226,600</b>	<b>\$0</b>	<b>\$281,888</b>	<b>\$55,288</b>	<b>24.4%</b>	
<b>ECONOMIC DEVELOPMENT FUND EXP (276):</b>							
CONTRIBUTION - GENERAL FUND	\$ 110,000	\$ 110,000	\$0	\$ 110,000	\$ -	0.0%	
ECONOMIC DEVELOPMENT	111,950	111,950	0	88,613	23,337	20.8%	
CONTINGENCY	4,650	4,650	0	0	4,650	100.0%	
<b>TOTAL ECONOMIC DEVELOPMENT FUND EXP (276)</b>	<b>\$ 226,600</b>	<b>\$ 226,600</b>	<b>\$0</b>	<b>\$ 198,613</b>	<b>\$ 27,987</b>	<b>12.4%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$83,275</b>	<b>\$83,275</b>		
<b>BROWNFIELD REDEVELOPMENT AUTHORITY (279):</b>							
404.000 CURRENT PROPERTY TAX	\$9,674	\$21,674	\$12,000	\$34,728	\$13,054	60.2%	
533.000 USEPA ASSESSMENT GRANT	\$200,000	\$0	(\$200,000)	0	0		
664.000 INVESTMENT EARNINGS	200	400	200	466	66	16.5%	
ADMINISTRATION	0	3,000	3,000	14,761	11,761	392.0%	
<b>TOTAL REVENUE</b>	<b>\$209,874</b>	<b>\$25,074</b>	<b>(\$184,800)</b>	<b>\$49,955</b>	<b>\$24,881</b>	<b>99.2%</b>	
<b>BROWNFIELD REDEVELOPMENT AUTHORITY (279):</b>							
ADMINISTRATION	\$209,874	\$25,074	(\$184,800)	\$27,764	(\$2,690)	-10.7%	
<b>TOTAL EXPENDITURES</b>	<b>\$209,874</b>	<b>\$25,074</b>	<b>(\$184,800)</b>	<b>\$27,764</b>	<b>(\$2,690)</b>	<b>-10.7%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$22,191</b>	<b>\$22,191</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>DOWNTOWN DEVLPMNT AUTH REV (280):</b>							
404.000 CURRENT REAL PROPERTY TAX	\$31,589	\$31,589	\$0	\$32,071	\$482	1.5%	
664.000 INVESTMENT EARNINGS	300	300	0	256	(44)	-14.7%	
695.000 OTHER	100	100	0	202	102	102.0%	
697.000 PRIOR YEAR'S REVENUE	3,411	5,711	2,300	0	(5,711)	-100.0%	Planned Use of Fund
699.281 TRANSFER IN TIFA	2,000	6,000	4,000	6,000	0	0.0%	Balance
<b>TOTAL DOWNTOWN DEV AUTH. REV.</b>	<b>\$37,400</b>	<b>\$43,700</b>	<b>\$6,300</b>	<b>\$38,529</b>	<b>(\$5,171)</b>	<b>-11.8%</b>	
<b>DOWNTOWN DEVLPMNT AUTH. EXP. (280):</b>							
SALARIES & FRINGE BENEFITS	\$7,600	\$7,600	\$0	\$1,456	\$6,144	80.8%	
OPERATING	19,800	23,800	4,000	12,943	10,857	45.6%	
CONTRIBUTION - AUTO PARKING	5,000	5,000	0	5,000	0	0.0%	
CAPITAL OUTLAY	5,000	7,300	2,300	0	7,300	100.0%	
<b>TOTAL DOWNTOWN DEVLPMNT AUTH EXP</b>	<b>\$37,400</b>	<b>\$43,700</b>	<b>\$6,300</b>	<b>\$19,399</b>	<b>\$24,301</b>	<b>55.6%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,130</b>	<b>\$19,130</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>DDA - TIF FUND REVENUE (281):</b>							
404.000 CURRENT REAL PROPERTY TAX	\$391,942	\$391,942	\$0	\$230,765	(\$161,177)	-41.1%	
631.000 REFUSE COLLECTION	15,000	15,000	0	18,078	3,078	20.5%	
664.000 INVESTMENT EARNINGS	5,000	5,000	0	3,217	(1,783)	-35.7%	
697.000 PRIOR YEAR'S REVENUE	0	3,400	3,400	0	(3,400)	-100.0%	Planned Use of Fund Bl
699.279 CONTRIB - BROWNFLD REDEVELPMNT FUNC	4,245	4,245	0	4,245	0	0.0%	
<b>TOTAL DOWNTOWN DEV AUTH. REV.</b>	<b>\$416,187</b>	<b>\$419,587</b>	<b>\$3,400</b>	<b>\$256,305</b>	<b>(\$163,282)</b>	<b>-38.9%</b>	
<b>DDA-TIF FUND EXP. (281):</b>							
<b>290.00 ADMINISTRATION</b>							
SALARIES & FRINGE BENEFITS	\$31,415	\$31,415	\$0	\$30,760	\$655	2.1%	
OPERATING	65,192	45,192	(20,000)	46,453	(1,261)	-2.8%	
CAPITAL OUTLAY	40,000	63,400	23,400	82,506	(19,106)	-30.1%	
SUBTOTAL	\$136,607	\$140,007	\$3,400	\$159,719	(\$19,712)	-14.1%	
<b>965.00 TRANSFERS OUT</b>							
CONTRIBUTION-COMMUNITY DEVELOP	2,000	2,000	0	2,000	\$0	0.0%	
CONTRIBUTION-DDA	6,000	6,000	0	6,000	0	0.0%	
TRANSFER OUT - DEBT	90,565	90,565	0	90,565	0	0.0%	
TRANSFER OUT - AUTO PARKING	0	5,000	5,000	5,000	0	0.0%	
TRANSFER OUT - SCHOOLS	155,032	155,032	0	0	155,032	100.0%	
SUBTOTAL	\$253,597	\$258,597	\$5,000	\$103,565	\$155,032	60.0%	
<b>990.00 NON-DEPARTMENTAL</b>							
CONTINGENCY	\$25,983	\$20,983	(\$5,000)	\$0	20,983		
TOTAL	\$25,983	\$20,983	(\$5,000)	\$0	\$20,983		
<b>TOTAL DDA-TIF FUND EXP</b>	<b>\$416,187</b>	<b>\$419,587</b>	<b>\$3,400</b>	<b>\$263,284</b>	<b>\$156,303</b>	<b>37.3%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$6,979)</b>	<b>(\$6,979)</b>		

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					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>LDFA-GAIDC FUND REVENUE (282):</b>							
404.000 CURRENT REAL PROPERTY TAX	\$44,678	\$44,678	\$0	\$52,904	\$8,226	18.4%	
664.000 INVESTMENT INCOME	2,000	500	(1,500)	252	(248)	-49.6%	
671.000 RENTS	4,000	4,000	0	4,637	637	15.9%	
697.000 PRIOR YEARS' REVENUE	13,322	47,822	34,500	0	(47,822)	-100.0%	Planned Use of Fund
<b>TOTAL LDFA FUND REVENUE</b>	<b>\$64,000</b>	<b>\$97,000</b>	<b>\$33,000</b>	<b>\$57,793</b>	<b>(\$39,207)</b>	<b>-40.4%</b>	<b>Balance</b>
<b>LDFA-GAIDC FUND - EXPENDITURES (282):</b>							
<b>290.00 ADMINISTRATION</b>							
SALARIES & FRINGE BENEFITS	\$45,091	\$70,091	\$25,000	\$64,199	\$5,892	8.4%	
OPERATING	7,872	15,872	8,000	9,967	5,905	37.2%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$52,963	\$85,963	\$33,000	\$74,166	\$11,797	13.7%	
<b>965.00 TRANSFERS OUT</b>							
969.275 CONTRIBUTION-COMMUNITY DEVELOP	\$11,037	\$11,037	\$0	\$11,037	\$0	0.0%	
SUBTOTAL	\$11,037	\$11,037	\$0	\$11,037	\$0	0.0%	
<b>TOTAL LDFA FUND EXP (282)</b>	<b>\$64,000</b>	<b>\$97,000</b>	<b>\$33,000</b>	<b>\$85,203</b>	<b>\$11,797</b>	<b>12.2%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$27,410)</b>	<b>(\$27,410)</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>VIBRANT SMALL CITIES GRANT FUND REVENUE (283)</b>							
519.001 VIBRANT SMALL CITY GRANT-CDBG	\$0	\$26,945	\$26,945	\$26,945	\$0	0.0%	
519.013 VSCG-DWNTWN FAÇADE GRNT-CDBG	0	0	0	800	800		
697.000 PRIOR YEARS' REVENUE	0	26,945	26,945	0	(26,945)	-100.0%	
<b>TOTAL VSCI GRANT FUND REVENUE (283)</b>	<b>\$0</b>	<b>\$53,890</b>	<b>\$53,890</b>	<b>\$27,745</b>	<b>(\$26,145)</b>	<b>-48.5%</b>	
<b>VIBRANT SMALL CITIES GRANT FUND EXPENDITURES (283)</b>							
TWO-WAY TRAFFIC	\$0	\$0	\$0	\$2,000	(\$2,000)		
NON-MOTORIZED TRANSPORTATION	0	0	0	467	(467)		
FAÇADE IMPROVEMENTS	0	0	0	800	(800)		
BLIGHT REDUCTION	0	53,890	53,890	55,596	(1,706)	-3.2%	
<b>TOTAL VSCI GRANT FUND EXPENDITURES (283)</b>	<b>\$0</b>	<b>\$53,890</b>	<b>\$53,890</b>	<b>\$58,863</b>	<b>(\$4,973)</b>	<b>-9.2%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$31,118)</b>	<b>(\$31,118)</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>DDA DEBT FUND REVENUE (394):</b>							
664.000 INTEREST EARNINGS	\$100	\$100	\$0	\$368	\$268		
699.000 APPROP TRANSFER IN	90,565	90,565	0	90,565	0	0.0%	
<b>TOTAL DDA DEBT FUND REVENUE</b>	<b>\$90,665</b>	<b>\$90,665</b>	<b>\$0</b>	<b>\$90,933</b>	<b>\$268</b>	0.3%	
<b>DDA DEBT FUND EXPENDITURES (394):</b>							
BOND INTEREST EXPENSE	\$10,240	\$10,240	\$0	\$10,240	\$0	0.0%	
PAYING AGENT FEES	425	425	0	425	0	0.0%	
CONTINGENCY	80,000	80,000	0	0	80,000	100.0%	
<b>TOTAL DDA DEBT FUND EXP (394)</b>	<b>\$90,665</b>	<b>\$90,665</b>	<b>\$0</b>	<b>\$10,665</b>	<b>\$80,000</b>	88.2%	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,268</b>	<b>\$80,268</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>WATER-CAPITAL PROJECTS FUND REVENUE (496)</b>							
676.591 CONTRIBUTION- WATER FUND	\$190,000	\$190,000	\$0	\$106,043	(\$83,957)	-44.2%	
697.000 PRIOR YEAR'S REVENUE	0	70,000	70,000	0	(70,000)	-100.0%	Planned Use of Fund
<b>TOTAL DDA DEBT FUND REVENUE</b>	<b>\$190,000</b>	<b>\$260,000</b>	<b>\$70,000</b>	<b>\$106,043</b>	<b>(\$153,957)</b>	<b>-59.2%</b>	<b>Balance</b>
<b>WATER-CAPITAL PROJECTS FUND EXPENDITURES (496)</b>							
METER READING & MAINT.	\$35,000	\$85,000	\$50,000	\$59,174	\$25,826	30.4%	
OAKWOOD FACILITY	10,000	10,000	0	0	10,000	100.0%	
WATER PLANT CAPITAL EQUIP	26,000	39,500	13,500	33,179	6,321	16.0%	
WATER PLANT CAPITAL IMPRVMT	35,000	31,500	(3,500)	13,690	17,810	56.5%	
WATER DISTRB CAPITAL EQUIP	9,000	19,000	10,000	0	19,000	100.0%	
WATER DISTRB CAPITAL IMPRVMT	75,000	75,000	0	0	75,000	100.0%	
<b>TOTAL EXPENDITURES</b>	<b>\$190,000</b>	<b>\$260,000</b>	<b>\$70,000</b>	<b>\$106,043</b>	<b>\$153,957</b>	<b>59.2%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
<b>SEWER-CAPITAL PROJECTS FUND REVENUE (497)</b>							
676.590 CONTRIBUTION- WASTEWATER FUND	\$168,000	\$1,056,521	\$888,521	\$381,681	(\$674,840)	-63.9%	
697.000 PRIOR YEAR'S REVENUE	0	234,331	234,331	0	(234,331)	-100.0%	Planned Use of Fund
<b>TOTAL SEWER-CAPITAL PROJECTS FUND REVENUE</b>	<b>\$168,000</b>	<b>\$1,290,852</b>	<b>\$1,122,852</b>	<b>\$381,681</b>	<b>(\$909,171)</b>	<b>-70.4%</b>	<b>Balance</b>
<b>SEWER-CAPITAL PROJECTS FUND EXPENDITURES (497)</b>							
WWTP CAPITAL IMPROVEMENTS	\$58,000	\$68,500	\$10,500	\$34,190	\$34,310	50.1%	
WWTP CAPITAL EQUIPMENT	55,000	55,000	0	43,172	11,828	21.5%	
SEWER COLLECTION SYSTEM	55,000	1,167,352	1,112,352	304,319	863,033	73.9%	
<b>TOTAL EXPENDITURES</b>	<b>\$168,000</b>	<b>\$1,290,852</b>	<b>\$1,122,852</b>	<b>\$381,681</b>	<b>\$909,171</b>	<b>70.4%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

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	ADOPTED	AMENDED	over/(under)		ACTUAL	AMOUNT	
	BUDGET	BUDGET	ADOPTED	ACTUAL	AMOUNT	PERCENT	
<b>AUTO PARKING FUND REVENUE (585):</b>							
652.000 PARKING FEES	\$24,000	\$6,000	\$0	\$4,698	(\$1,302)	-21.7%	
656.000 PARKING FINES	5,000	5,000	0	4,280	(720)	-14.4%	Enforcement
664.000 INVESTMENT EARNINGS	100	100	0	135	35	35.0%	
697.000 PRIOR YEARS' REVENUE	0	16,000	0	0	(16,000)	-100.0%	
698.000 SALE OF BONDS/NOTES	2,735,000	0	(2,735,000)	0	0		Lot Renovations Postponed
699.101 CONTRIBUTION - GENERAL FUND	6,000	6,000	0	6,000	0	0.0%	
699.280 TRANSFER IN - DDA	10,000	5,000	(5,000)	5,000	0	0.0%	
699.281 TRANSFER IN - TIFA	0	5,000	5,000	5,000	0	0.0%	
699.599 SPECIAL ASESMENT	30,000	60,000	30,000	46,420	(13,580)	-22.6%	
<b>TOTAL AUTO PARKING FUND REVENUE</b>	<b>\$2,810,100</b>	<b>\$103,100</b>	<b>(\$2,705,000)</b>	<b>\$71,533</b>	<b>(\$31,567)</b>	<b>-30.6%</b>	
<b>AUTO PARKING FUND EXPENDITURES (585):</b>							
SALARIES & FRINGE BENEFITS	\$38,061	\$31,061	(\$7,000)	\$29,704	\$1,357	4.4%	
OPERATING	101,039	72,039	(29,000)	44,806	27,233	37.8%	
CAPITAL OUTLAY	2,671,000	0	(2,671,000)	0	0		Lot Renovations Postponed
<b>TOTAL AUTO PARKING FUND EXP (585)</b>	<b>\$2,810,100</b>	<b>\$103,100</b>	<b>(\$2,707,000)</b>	<b>\$74,510</b>	<b>28,590</b>	<b>27.7%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$2,977)</b>	<b>(\$2,977)</b>		
<b>TRANSPORTATION SYSTEM FUND REV (588):</b>							
511.000 FEDERAL GRANTS	\$67,081	\$67,081	\$0	\$119,127	\$52,046	77.6%	
571.000 STATE CAPITAL GRANT	284,190	284,190	0	301,916	17,726	6.2%	
572.000 STATE ACT 51 OPERATING	147,118	147,118	0	154,994	7,876	5.4%	
633.000 PASSENGER FARES	101,004	101,004	0	89,326	(11,678)	-11.6%	
671.000 RENTS	4,056	4,056	0	4,056	0	0.0%	
675.000 DONATIONS-PRIVATE	0	23,000	23,000	21,400	(1,600)	-7.0%	
676.101 CONTRIBUTION - GENERAL FUND	100,000	100,000	0	0	(100,000)	-100.0%	
685.000 SALE OF EQUIPMENT	0	0	0	3,400	3,400		
695.000 OTHER	0	0	0	1,500	1,500		
695.005 ADVERTISING REVENUE	0	0	0	393	393		
697.000 PRIOR YEARS' REVENUE	0	1,396	1,396	0	(1,396)	-100.0%	
<b>TOTAL TRANSPRTN SYSTEM FUND REV</b>	<b>\$703,449</b>	<b>\$727,845</b>	<b>\$24,396</b>	<b>\$696,112</b>	<b>(\$31,733)</b>	<b>-4.4%</b>	
<b>TRANSPORTATION FUND EXPENDITURES:</b>							
SALARIES & FRINGE BENEFITS	\$300,075	\$322,397	\$22,322	\$298,995	\$23,402	7.3%	
OPERATING	119,184	121,258	2,074	120,518	740	0.6%	
CAPITAL OUTLAY	284,190	284,190	0	298,486	(14,296)	-5.0%	
<b>TOTAL TRANSPORTATION FUND EXP (588)</b>	<b>\$703,449</b>	<b>\$727,845</b>	<b>\$24,396</b>	<b>\$717,999</b>	<b>\$9,846</b>	<b>1.4%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$21,887)</b>	<b>(\$21,887)</b>		

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					ACTUAL TO AMENDED AMOUNT	BUDGET PERCENT	
<b>SEWER FUND REVENUE (590):</b>							
520.000 COMM DEV BLOCK GRANT	\$0	\$470,916	\$470,916	\$122,042	(\$348,874)	-74.1%	
647.000 CHARGES FOR SERVICES	4,212,000	4,194,000	(18,000)	4,043,099	(150,901)	-3.6%	
653.000 PENALTIES	80,000	80,000	0	80,470	470	0.6%	
654.000 I.P.P. FINES & FEES	0	0	0	3,500	3,500	#DIV/0!	
664.000 INVESTMENT EARNINGS	2,000	20,000	18,000	25,643	5,643	28.2%	
665.000 CHANGE IN FAIR MARKET VALUE	0	0	0	(4,864)	(4,864)	#DIV/0!	
681.000 TAPS & SERVICE	25,000	25,000	0	8,025	(16,975)	-67.9%	
695.000 OTHER	20,000	20,000	0	773	(19,227)	-96.1%	
697.000 PRIOR YEARS' REVENUE	0	482,734	482,734	0	(482,734)	-100.0%	Planned Use of Fund
<b>TOTAL SEWER FUND REVENUE</b>	<b>\$4,339,000</b>	<b>\$5,292,650</b>	<b>\$953,650</b>	<b>\$4,278,688</b>	<b>(\$1,013,962)</b>	<b>-19.2%</b>	<b>Balance</b>
<b>SEWER FUND EXPENDITURES (590):</b>							
<b>WASTE WATER TREATMENT PLANT</b>							
SALARIES & FRINGE BENEFITS	\$623,859	\$623,859	\$0	\$611,422	\$12,437	2.0%	
OPERATING	896,800	908,303	11,503	726,196	182,107	20.0%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$1,520,659	\$1,532,162	\$11,503	\$1,337,618	\$194,544	12.7%	
<b>ADMINISTRATION &amp; OVERHEAD</b>							
SALARIES & FRINGE BENEFITS	\$280,854	\$280,854	\$0	\$330,999	(\$50,145)	-17.9%	
OPERATING	362,832	362,832	0	347,740	15,092	4.2%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$643,686	\$643,686	\$0	\$678,739	(\$35,053)	-5.4%	
<b>SANITARY SEWERS</b>							
SALARIES & FRINGE BENEFITS	\$146,000	\$146,000	\$0	\$106,445	\$39,555	27.1%	
OPERATING	129,050	182,676	53,626	71,540	111,136	60.8%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$275,050	\$328,676	\$53,626	\$177,985	\$150,691	45.8%	
<b>BROAD STREET LIFT STATION</b>							
SALARIES & FRINGE BENEFITS	\$11,000	\$11,000	\$0	\$4,330	\$6,670	60.6%	
OPERATING	38,500	38,500	0	34,964	3,536	9.2%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$49,500	\$49,500	\$0	\$39,294	\$10,206	20.6%	
<b>LIFT STATIONS</b>							
SALARIES & FRINGE BENEFITS	\$12,000	\$12,000	\$0	\$6,641	\$5,359	44.7%	
OPERATING	29,500	29,500	0	20,351	9,149	31.0%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$41,500	\$41,500	\$0	\$26,992	\$14,508	35.0%	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>RETENTION BASIN</b>							
SALARIES & FRINGE BENEFITS	\$3,000	\$3,000	\$0	\$1,155	\$1,845	61.5%	
OPERATING	<u>14,500</u>	<u>14,500</u>	<u>0</u>	<u>3,410</u>	<u>11,090</u>	76.5%	
SUBTOTAL	\$17,500	\$17,500	\$0	\$4,565	\$12,935	73.9%	
<b>DEPRECIATION EXPENSE</b>	\$1,200,000	\$1,200,000	\$0	\$1,338,000	(\$138,000)	-11.5%	
<b>BOND INTEREST EXPENSE</b>	287,794	287,794	0	283,774	4,020		
<b>INSTALLMENT PURCHASE DEBT SVC</b>	117,884	117,884	0	30,695	87,189		
<b>CONTRIBUTION - CAPITAL PROJECTS</b>	<u>168,000</u>	<u>1,056,521</u>	888,521	<u>0</u>	<u>\$1,056,521</u>		
<b>FIXED EXPENSES</b>	\$1,773,678	\$2,662,199	\$888,521	\$1,652,469	\$1,009,730	37.9%	
<b>990.00 NON-DEPARTMENTAL</b>							
CONTINGENCY	\$17,427	\$17,427	\$0	\$0	\$17,427		
TOTAL	\$17,427	\$17,427	\$0	\$0	\$17,427		
<b>TOTAL SEWER FUND EXPENDITURES (590)</b>	<b>\$4,339,000</b>	<b>\$5,292,650</b>	<b>\$953,650</b>	<b>\$3,917,662</b>	<b>\$1,374,988</b>	26.0%	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$361,026</b>	<b>\$361,026</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>WATER FUND REVENUE (591):</b>							
634.000 NEW ACCOUNT CHARGES	\$15,000	\$15,000	\$0	\$14,941	(\$59)	-0.4%	
646.000 CHARGES FOR SERVICES - SALES	3,542,000	3,517,000	(25,000)	3,317,247	(199,753)	-5.7%	
653.000 PENALTIES	75,000	75,000	0	68,390	(6,610)	-8.8%	
664.000 INVESTMENT EARNINGS	20,000	20,000	0	15,267	(4,733)	-23.7%	
665.000 CHANGE IN FAIR MARKET VALUE	0	0	0	(332)	(332)		
667.000 HYDRANT RENTAL	50,000	50,000	0	49,246	(754)	-1.5%	
680.000 MERCHANDISE	1,000	1,000	0	359	(641)	-64.1%	
681.000 TAPS & SERVICE	25,000	50,000	25,000	18,571	(31,429)	-62.9%	
695.000 OTHER	20,000	20,000	0	20,517	517	2.6%	
697.000 PRIOR YEARS' REVENUE	0	5,532	5,532	0	(5,532)	-100.0%	Planned Use of Fund
<b>TOTAL WATER FUND REVENUE</b>	<b>\$3,748,000</b>	<b>\$3,753,532</b>	<b>\$5,532</b>	<b>\$3,504,206</b>	<b>(\$249,326)</b>	<b>-6.6%</b>	<b>Balance</b>
<b>WATER FUND EXPENDITURES (591):</b>							
<b>MERCHANDISE</b>	\$40,000	\$40,000	\$0	\$44,384	(\$4,384)	-11.0%	
<b>TAPS &amp; SERVICE</b>							
SALARIES & FRINGE BENEFITS	\$5,000	\$5,000	\$0	\$0	\$5,000	100.0%	
OPERATING	3,000	3,000	0	0	3,000	100.0%	
CAPITAL OUTLAY	0	0	0	1,000	(1,000)		
<b>SUBTOTAL</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$7,000</b>	<b>87.5%</b>	
<b>PURIFICATION &amp; PUMPING</b>							
SALARIES & FRINGE BENEFITS	\$426,415	\$426,415	\$0	\$421,236	\$5,179	1.2%	
OPERATING	811,500	816,525	5,025	679,980	136,545	16.7%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>\$1,237,915</b>	<b>\$1,242,940</b>	<b>\$5,025</b>	<b>\$1,101,216</b>	<b>\$141,724</b>	<b>11.4%</b>	
<b>TRANSMISSION &amp; DISTRIBUTION</b>							
SALARIES & FRINGE BENEFITS	\$343,500	\$343,500	\$0	\$351,148	(\$7,648)	-2.2%	
OPERATING	208,300	208,753	453	144,998	63,755	30.5%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>\$551,800</b>	<b>\$552,253</b>	<b>\$453</b>	<b>\$496,146</b>	<b>\$56,107</b>	<b>10.2%</b>	
<b>CUSTOMER SERVICE &amp; OVERHEAD</b>							
SALARIES & FRINGE BENEFITS	\$637,832	\$618,420	(\$19,412)	\$709,384	(\$90,964)	-14.7%	
OPERATING	(101,804)	(101,750)	54	(132,155)	30,405	-29.9%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>SUBTOTAL</b>	<b>\$536,028</b>	<b>\$516,670</b>	<b>(\$19,358)</b>	<b>\$577,229</b>	<b>(\$60,559)</b>	<b>-11.7%</b>	

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
DEPRECIATION EXPENSE	\$780,879	\$780,879	\$0	\$582,395	\$198,484	25.4%	
BOND INTEREST EXPENSE	246,988	246,988	0	247,546	(558)	-0.2%	
CONTRIBUTION - CAPITAL PROJECTS	190,000	190,000	0	0	190,000	100.0%	
CONTINGENCY	156,390	175,802	19,412	0	175,802		
<b>TOTAL WATER FUND EXPENSES (591)</b>	<b>\$3,748,000</b>	<b>\$3,753,532</b>	<b>\$5,532</b>	<b>\$3,049,916</b>	<b>\$703,616</b>	<b>18.7%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$454,290</b>	<b>\$454,290</b>		

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					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>STORM WATER UTILITY FUND REV (598):</b>							
522.000 ILLICIT CONNECTION GRANT	\$100	\$100	\$0	\$0	(\$100)	-100.0%	
545.000 URBAN TREE CANOPY GRANT	\$0	\$11,200	11,200	0	(11,200)	-100.0%	
648.000 STORM SEWER CHARGES	260,000	260,000	0	273,719	13,719	5.3%	
664.000 INVESTMENT EARNINGS	100	100	0	572	472	472.0%	
676.205 TRANSFER IN-FEE ESTATE	0	6,000	6,000	6,000	0	0.0%	
695.000 OTHER	0	0	0	2,180	2,180		
697.000 PRIOR YEARS' REVENUE	0	5,200	5,200	0	(5,200)	-100.0%	
<b>TOTAL STORM WATER UTILITY FUND REV.</b>	<b>\$260,200</b>	<b>\$282,600</b>	<b>\$22,400</b>	<b>\$282,471</b>	<b>(\$129)</b>	<b>0.0%</b>	
<b>STORM WATER UTLTY FUND EXP. (598):</b>							
<b>DRAINS - PUBLIC BENEFIT</b>							
SALARIES & FRINGE BENEFITS	\$53,900	\$53,900	\$0	\$29,022	\$24,878	46.2%	
OPERATING	185,700	185,700	0	47,483	138,217	74.4%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$239,600	\$239,600	\$0	\$76,505	\$163,095	68.1%	
<b>ENGINEERING</b>							
SALARIES & FRINGE BENEFITS	\$4,000	\$4,000	\$0	\$12,127	(\$8,127)	-203.2%	
OPERATING	600	600	0	3,344	(2,744)	-457.3%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$4,600	\$4,600	\$0	\$15,471	(\$10,871)	-236.3%	
<b>ADMIN. &amp; RECORD KEEPING</b>	\$16,000	\$16,000	\$0	\$7,841	\$8,159	51.0%	
<b>URBAN TREE CANOPY GRANT</b>	0	22,400	22,400	11,200	11,200	50.0%	
<b>TOTAL STORM WATER UTILITY FUND EXP</b>	<b>\$260,200</b>	<b>\$282,600</b>	<b>\$22,400</b>	<b>\$111,017</b>	<b>\$171,583</b>	<b>60.7%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$171,454</b>	<b>\$171,454</b>		

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					ACTUAL TO AMENDED BUDGET AMOUNT	PERCENT	
<b>CAPITAL PROJECTS REVOLVING FUND REVENUE (599)</b>							
408.203 SPECIAL ASSESSMENTS	\$130,000	\$130,000	\$0	\$55,445	(\$74,555)	-57.4%	
664.000 INVESTMENT EARNINGS	30,000	30,000	0	28,848	(1,152)	-3.8%	
<b>TOTAL REVENUE</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$84,293</b>	<b>(\$75,707)</b>	<b>-47.3%</b>	
<b>CAPITAL PROJECTS REVOLVING FUND EXPENDITURES (599)</b>							
<b>TRANSFERS OUT</b>							
CONTRIB - MAJOR STREET	\$30,000	\$30,000	\$0	\$0	\$30,000		
CONTRIB - LOCAL STREET	100,000	100,000	0	55,445	44,555	44.6%	
<b>SUBTOTAL</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$55,445</b>	<b>\$74,555</b>	<b>57.4%</b>	
<b>NON-DEPARTMENTAL</b>							
CONTINGENCY	\$30,000	\$30,000	\$0	\$0	\$30,000		
<b>TOTAL EXPENDITURES</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$55,445</b>	<b>\$104,555</b>	<b>65.3%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,848</b>	<b>\$28,848</b>		

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	ADOPTED	AMENDED	over/(under)		ACTUAL	ACTUAL TO AMENDED BUDGET	
	BUDGET	BUDGET	ADOPTED		AMOUNT	PERCENT	
<b>INFORMATION TECHNOLOGY FUND REVENUE (661)</b>							
636.000 INFO TECH SERVICES	\$119,075	\$119,075	\$0	\$125,224	\$6,149	5.2%	
637.000 GIS/CAD SERVICES	25,767	25,767	0	23,903	(1,864)	-7.2%	
676.662 TRANSFER IN-MOTOR VEHICLE POOL	0	0	0	2,203	2,203		
695.000 OTHER	0	0	0	1,167	1,167		
697.000 PRIOR YEARS' REVENUE	241,944	312,332	70,388	0	(312,332)	-100.0%	Planned Use of Fund
<b>TOTAL REVENUE</b>	<b>\$386,786</b>	<b>\$457,174</b>	<b>\$70,388</b>	<b>\$152,497</b>	<b>(\$304,677)</b>	<b>-66.6%</b>	<b>Balance</b>
<b>INFORMATION TECHNOLOGY FUND EXPENDITURES (661)</b>							
<b>GIS SERVICES</b>							
SALARIES & FRINGE BENEFITS	\$22,545	\$22,545	\$0	\$17,114	\$5,431	24.1%	
OPERATING	44,300	49,300	5,000	2,809	46,491	94.3%	
CAPITAL OUTLAY	0	0	0	0	0		
SUBTOTAL	\$66,845	\$71,845	\$5,000	\$19,923	\$51,922	72.3%	
<b>TELECOMMUNICATIONS</b>							
SALARIES & FRINGE BENEFITS	\$0	\$0	\$0	\$0	\$0		
OPERATING	14,000	14,203	203	8,838	5,365	37.8%	
CAPITAL OUTLAY	0	595	595	3,749	(3,154)	-530.1%	
SUBTOTAL	\$14,000	\$14,798	\$798	\$12,587	\$2,211	14.9%	
<b>ADMINISTRATION</b>							
SALARIES & FRINGE BENEFITS	\$70,502	\$68,467	(\$2,035)	\$71,088	(\$2,621)	-3.8%	
OPERATING	175,439	239,315	63,876	95,522	143,793	60.1%	
CAPITAL OUTLAY	60,000	60,714	714	16,442	44,272	72.9%	
SUBTOTAL	\$305,941	\$368,496	\$62,555	\$183,052	\$185,444	50.3%	
CONTINGENCY	0	2,035	2,035	0	2,035	100.0%	
<b>TOTAL EXPENDITURES</b>	<b>\$386,786</b>	<b>\$457,174</b>	<b>\$70,388</b>	<b>\$215,562</b>	<b>\$241,612</b>	<b>52.8%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$63,065)</b>	<b>(\$63,065)</b>		

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					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>MOTOR VEHICLE POOL FUND REVENUE (662)</b>							
635.000 VEHICLE RENT	\$629,561	\$624,871	(\$4,690)	\$540,371	(\$84,500)	-13.5%	
638.000 EQUIPMENT RENT	24,690	24,690	0	0	(24,690)	-100.0%	
675.101 CONTRIBUTION - GENERAL FUND	12,300	12,300	0	0	(12,300)	-100.0%	
676.001 CONTRIBUTION - ADRIAN SCHOOLS	84,000	84,000	0	119,915	35,915	42.8%	
676.002 CONTRIBUTION - LISD	4,000	4,000	0	5,230	1,230	30.8%	
676.003 CONTRIBUTION - LENAWEE TRANSPORTATI	60,000	60,000	0	65,120	5,120	8.5%	
676.202 CONTRIBUTION - MAJOR STREET FUND	132,600	132,600	0	116,971	(15,629)	-11.8%	
676.203 CONTRIBUTION - LOCAL STREET FUND	153,100	153,100	0	96,413	(56,687)	-37.0%	
676.205 CONTRIBUTION - FEE ESTATE	0	20,000	20,000	55,812	35,812	179.1%	
676.267 CONTRIBUTION - OMNI	300	300	0	680	380	126.7%	
676.283 CONTRIBUTION - VIBRANT CITY GRANT	0	300	300	252	(48)	-16.0%	
676.585 CONTRIBUTION - AUTO PARKING	6,000	6,000	0	13,990	7,990	133.2%	
676.588 CONTRIBUTION - TRANSPORTATION FUND	41,000	41,000	0	53,028	12,028	29.3%	
676.590 CONTRIBUTION - WASTEWATER FUND	22,000	22,000	0	21,179	(821)	-3.7%	
676.591 CONTRIBUTION - WATER FUND	23,500	23,500	0	21,906	(1,594)	-6.8%	
676.598 CONTRIBUTION - STORM WATER UTILITY FU	0	5,000	5,000	10,227	5,227	104.5%	
685.000 SALE OF EQUIPMENT	0	7,000	7,000	20,315	13,315	190.2%	
695.000 OTHER	0	0	0	175	175		
<b>TOTAL FIRE DEPARTMENT - MOTOR POOL FUND RE</b>	<b>\$1,193,051</b>	<b>\$1,220,661</b>	<b>\$27,610</b>	<b>\$1,141,584</b>	<b>(\$79,077)</b>	<b>-6.5%</b>	
<b>FIRE DEPARTMENT - MOTOR POOL FUND EXPENES (662)</b>							
<b>ADMINISTRATION</b>							
SALARIES & FRINGE BENEFITS	\$114,345	\$114,071	(\$274)	\$115,388	(\$1,317)	-1.2%	
OPERATING	69,603	67,603	(2,000)	370,726	(303,123)	-448.4%	
CAPITAL OUTLAY	0	0	0	0	0		
<b>SUB-TOTAL</b>	<b>\$183,948</b>	<b>\$181,674</b>	<b>(\$2,274)</b>	<b>\$486,114</b>	<b>(\$304,440)</b>	<b>-167.6%</b>	
<b>CEMETERY VEHICLES</b>	<b>16,318</b>	<b>16,318</b>	<b>0</b>	<b>5,557</b>	<b>10,761</b>	<b>65.9%</b>	
<b>POLICE DEPT VEHICLES</b>	<b>142,859</b>	<b>142,859</b>	<b>0</b>	<b>76,230</b>	<b>66,629</b>	<b>46.6%</b>	
<b>FIRE DEPT VEHICLES</b>	<b>101,593</b>	<b>101,593</b>	<b>0</b>	<b>20,819</b>	<b>80,774</b>	<b>79.5%</b>	
<b>INSPECTION DEPT VEHICLES</b>	<b>12,723</b>	<b>12,723</b>	<b>0</b>	<b>2,133</b>	<b>10,590</b>	<b>83.2%</b>	
<b>DPW VEHICLES</b>	<b>170,123</b>	<b>170,123</b>	<b>0</b>	<b>35,461</b>	<b>134,662</b>	<b>79.2%</b>	
<b>ENGINEERING DEPT VEHICLES</b>	<b>12,109</b>	<b>12,109</b>	<b>0</b>	<b>2,380</b>	<b>9,729</b>	<b>80.3%</b>	
<b>RECREATION DEPT VEHICLES</b>	<b>5,687</b>	<b>5,687</b>	<b>0</b>	<b>2,912</b>	<b>2,775</b>	<b>48.8%</b>	
<b>PARKS &amp; FORESTRY DIV VEHICLES</b>	<b>60,624</b>	<b>60,624</b>	<b>0</b>	<b>19,857</b>	<b>40,767</b>	<b>67.2%</b>	
<b>HERITAGE PARK VEHICLES</b>	<b>6,325</b>	<b>6,325</b>	<b>0</b>	<b>2,949</b>	<b>3,376</b>	<b>53.4%</b>	
<b>FEE ESTATE VEHICLES</b>	<b>42,690</b>	<b>42,690</b>	<b>0</b>	<b>10,450</b>	<b>32,240</b>	<b>75.5%</b>	
<b>CONTRIBUTION - GENERAL FUND</b>	<b>438,052</b>	<b>438,052</b>	<b>0</b>	<b>438,052</b>	<b>0</b>	<b>0.0%</b>	
<b>CONTINGENCY</b>	<b>0</b>	<b>29,884</b>	<b>29,884</b>	<b>0</b>	<b>29,884</b>	<b>100.0%</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$1,193,051</b>	<b>\$1,220,661</b>	<b>\$27,610</b>	<b>\$1,102,914</b>	<b>\$117,747</b>		
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$38,670</b>	<b>\$38,670</b>		

CITY OF ADRIAN  
 FY2010-11 SUMMARY YEAR-END FINANCIAL REPORT (Unaudited)  
 June 30, 2011

FUND/DEPARTMENT	FY2010-11 ADOPTED BUDGET	FY2010-11 AMENDED BUDGET	AMENDED over/(under) ADOPTED	YEAR-TO-DATE ACTUAL	VARIANCE		EXPLANATION
					ACTUAL TO AMENDED AMOUNT	PERCENT	
<b>PERPETUAL CARE FUND REVENUE (711)</b>							
664.000 INVESTMENT EARNINGS	\$40,000	\$40,000	\$0	\$37,324	(\$2,676)	-6.7%	
665.000 CHANGE IN FAIR MARKET VALUE	0	0	0	(18,007)	(18,007)		
<b>TOTAL REVENUE</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$19,317</b>	<b>(\$20,683)</b>	<b>-51.7%</b>	
<b>PERPETUAL CARE FUND EXPENDITURES (711)</b>							
CONTRIBUTION - GENERAL FUND	\$40,000	\$40,000	\$0	\$40,000	\$0	0.0%	
<b>TOTAL EXPENDITURES</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$0</b>	<b>0.0%</b>	
<b>REVENUE OVER/(UNDER) EXP.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$20,683)</b>	<b>(\$20,683)</b>		
<b>TOTAL REVENUES - ALL FUNDS</b>	<b>\$29,639,392</b>	<b>\$31,438,864</b>	<b>\$1,801,472</b>	<b>\$25,757,216</b>	<b>(\$5,681,648)</b>	<b>-18.1%</b>	
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>29,639,392</b>	<b>31,438,864</b>	<b>1,666,504</b>	<b>24,523,144</b>	<b>6,915,720</b>	<b>22.0%</b>	
<b>NET OF REVENUE AND EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>1,234,072</b>	<b>1,234,072</b>		

C-2



**MEMO**

Date: August 12, 2011

To: Dane C. Nelson, City Administrator  
Hon. Gary McDowell, Mayor  
City Commission

From: Jeffrey C. Pardee, Finance Director

A handwritten signature in black ink, which appears to read 'Jeffrey C. Pardee'. The signature is written in a cursive style.

Re: **FY2011-12 Finance Calendar**

The following is the finance events for FY2011-12:

- |                   |  |
|-------------------|--|
| July 1, 2011      | Beginning of FY2011-12 Fiscal Year<br>Issue Summer Tax Statements  |
| August 15, 2011   | Present Unaudited FY2010-11 Financial Report   |
| August 31, 2011   | Summer Taxes Due and Payable   |
| October 3, 2011   | Presentation of FY2011-12 First Quarter Financial Forecast   |
| October 17, 2011  | Approval of FY2011-12 First Quarter Budget Amendments  |
| October 31, 2011  | Michigan Department of Transportation Deadline for Submission of Act 51 Street Financial Report for Cities and Villages              |
| November 1, 2011  | Issue FY2012-18 Capital Improvement Program Instructions to Department Heads   |
| November 7, 2011  | Present Audited FY2010-11 Comprehensive Annual Financial Report  |
| December 1, 2011  | Issue Winter Tax Statements  |
| December 10, 2011 | City Commission and Planning Commission Joint Work Session to Review Departmental Requests for FY2012-18 Capital Improvement Program |

December 31, 2009	State Department of Treasury Deadline for Submitting F-65 Local Government Financial Report
December 31, 2009	Government Finance Officers Association of the United States and Canada Deadline for Submission of Audited FY2011-12 Comprehensive Annual Financial Report and Popular Annual Financial Report
January 17, 2012	Presentation of FY2011-12 Second Quarter Financial Forecast
January 23, 2012	Issue FY2012-14 Biennial Budget Instructions to Departments
February 2, 2012	Planning Commission Adoption of FY2012-18 Capital Improvement Program and FY2012-13 Capital Budget Recommendation
February 6, 2012	Approval of FY2011-12 Second Quarter Budget Amendments and Presentation of FY2012-14 Preliminary Revenue Estimates
February 15, 2012	Winter Taxes Due and Payable
February 20, 2012	City Commission Approval of FY2012-18 Capital Improvement Program and FY2012-13 Capital Budget Recommendation
February 27, 2012	Deadline for submission of Departmental Budget Requests to Finance Department for FY2012-14 Biennial Budget
March 1, 2012	Delinquent Taxes Transmitted to Lenawee County
March 5, 2012 through March 16, 2012	Departmental Budget Presentations to City Administration
April 2, 2012	Presentation of Recommended Budget to Mayor and City Commission
April 14, 2012 (Tentative)	Budget Review and Work-Session for the Mayor and City Commission
April 16, 2012	City Commission Finalization of Proposed Balanced Budget and Authorization of Notice of Public Hearing and presentation of FY2011-12 Third Quarter Financial Forecast
April 23, 2012	Publication of Proposed Budget Summary and Notice of Public Hearing for Budget Adoption and 2012 Tax Levy

May 7, 2012	City Commission Holds Public Hearing and Adopts Budget and 2012 Tax Levy
May 7, 2012	Approval of FY2011-12 Third Quarter Budget Amendments
June 30, 2009	End of FY2011-12 Fiscal Year



# CONSENT AGENDA

CR-1

**CR11-036**

August 15, 2011

**RE: STUBNITZ ENVIRONMENTAL EDUCATION CENTER PARTNERSHIP  
ADVISORY BOARD – Reappointment to Board**

**RESOLUTION**

WHEREAS, the term of office of Jack Georgal on the Stubnitz Environmental Education Center Partnership Advisory Board (SEECPAB) have expired, which has created a vacancy; and

WHEREAS, this vacancy must be filled in accordance with the Adrian City Charter; and

WHEREAS, Mr. Georgal has expressed his willingness to serve again, if reappointed; and

WHEREAS, the Adrian City Commission has given careful consideration to the reappointment of Mr. Georgal.

NOW, THEREFORE, BE IT RESOLVED, that the Adrian City Commission does hereby approve the reappointment of Jack Georgal to SEECPAB for a 3 year term expiring in 2014.

On motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was  
\_\_\_\_\_ by a \_\_\_\_\_ vote.

CR-2

**CR11-037**

August 15, 2011

**RE: CITY COMMISSION – Change in Meeting Date Due to Labor Day Holiday**

**RESOLUTION**

WHEREAS, the Charter of the City of Adrian requires that regular meeting times be established by City Commission resolution; and

WHEREAS, the regular meeting scheduled for Monday, September 5, 2011, occurs on the Labor Day holiday.

NOW, THEREFORE BE IT RESOLVED that said regular meeting will be held on Tuesday, September 6, 2011 at 7:00 p.m. in the Chambers Building located at 159 E Maumee Street, Adrian, MI 49221.

On motion by Commission \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was  
\_\_\_\_\_ by a \_\_\_\_\_ vote.

CR-3

CR11-038

August 15, 2011

**RESOLUTION**

**11-1**

WHEREAS, the City Administrator has approved certain temporary control orders, and after review has now made recommendation that they be made permanent, therefore so be it,

RESOLVED, that the permanent traffic control orders, adopted October 6, 1958, be amended to include or change the following:

Post "No Parking" sign on the east side of Division Street between Logan and the Adrian Blissfield Railroad.

On the west side of Division south of the Adrian Blissfield Railroad, post "No Parking" for a distance of 50' from the railroad.

Respectfully,



TERRENCE B. COLLINS,  
Chief of Police

TBC/skj

DATED: 8/8/2011

On motion by Commissioner \_\_\_\_\_; seconded by  
Commissioner \_\_\_\_\_. This resolution is  
\_\_\_\_\_ by a \_\_\_\_\_ vote.



# REGULAR AGENDA

**ORDINANCE 11-006**

**AN ORDINANCE TO AMEND THE CITY OF ADRIAN ZONING/DEVELOPMENT REGULATIONS.**

The City of Adrian Ordains:

- 1. That Section 3.1 of Article III of the City of Adrian Zoning/Development Regulations, and the Zoning Map to which reference is therein made, is amended to the extent of deleting the following property hereinafter described from the OS-1 Office Service District and including the same in the RM-1 Multiple Family Residential District.
- 2. Parcel described as follows:  
  
COM INT E LN SPRINGBROOK & N LN W MAPLE TH N ON  
SPRINGBROOK 100 FT TH E AT RT ANG SPRINGBROOK 75 FT TH  
S PAR SPRINGBROOK TO MAPLE TH WLY TO POB
- 3. More commonly known as: 350 West Maple Avenue

INTRODUCTION .....August 15, 2011

SUMMARY PUBLISHED.....

ADOPTION.....

COMPLETED PUBLICATION.....

EFFECTIVE DATE.....

On motion by Commissioner \_\_\_\_\_,

seconded by Commissioner \_\_\_\_\_,

this Ordinance was adopted by a \_\_\_\_\_ vote.

August 8, 2011

Honorable Mayor  
and City Commission:

At the August 2, 2011, meeting the Adrian City Planning Commission voted unanimously to recommend to the City Commission the approval of rezoning 350 West Maple Avenue from OS-1 Office Service to RM-1 Multiple Family Residential and adopted the following resolution in support of this rezoning.

### **RESOLUTION**

WHEREAS, Dale and Gayle Smith and Nancy A. Smith have submitted a request for rezoning of 350 West Maple Avenue, a single parcel identified in the Case File 11-017, from OS-1 Office Service to RM-1 Multiple Family Residential; and

WHEREAS, the former use of the parcel was multi-family residential; and

WHEREAS, the City of Adrian Comprehensive Plan Future Land Use Map calls for designation of such parcel as Live Work (Office/Residential); and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the Zoning/Development Regulations, Article XXVIII - Amendments pertaining to Official Zoning Map Amendments;

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department to recommend approval of this request; and

BE IT FURTHER RESOLVED that this request would be in compliance with the City of Adrian Comprehensive Plan Future Land Use Map, as the subject parcel's proposed use would be considered appropriate for this area; and

BE IT FURTHER RESOLVED that this rezoning would not have a negative impact on the surrounding residential neighborhood; and

BE IT FURTHER RESOLVED that this rezoning would remove a small isolated OS-1 District; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for Official Zoning Map Amendments; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approve the application for rezoning Parcel XA0-100-0111-00; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission recommends that the Adrian City Commission approve an ordinance to amend the City of Adrian Official Zoning Map in accordance with said findings.

There were no comments from the audience during the public hearing, nor were any telephone calls or written communications received concerning this rezoning application. The Planning Commission reviewed the criteria as mentioned in Section 28.06 and found them in the affirmative.

Respectfully submitted,

A handwritten signature in cursive script that reads "Denise Cook". The signature is written in black ink and is positioned above the printed name.

Denise Cook, Secretary



---

**STAFF ANALYSIS**  
**ADRIAN CITY PLANNING COMMISSION**

DATE: July 20, 2011

CASE: 11-017

APPLICANT: Dale and Gayle Smith                      Nancy A. Smith  
11595 Lakeview Drive                      541 Grand Street  
Brooklyn, MI 49230                      Adrian, MI 49221

REQUEST: Rezone Subject Parcel from OS-1 Office Service to RM-1 Multiple Family Residential

SUBJECT PARCEL: XA0-100-0111-00  
350 West Maple Avenue

---

DESCRIPTION OF REQUEST

Applicants request the rezoning of their property from OS-1 Office Service to RM-1 Multiple Family Residential. The reason for the rezoning is to have a 3 unit apartment building. The property is located on the northeast corner of West Maple Avenue and Springbrook Avenue. The lot size is irregular and the average is 75' x 121' equaling 9,075 square feet.

EXISTING LAND USE/ZONING:

The last known land use of the subject parcel was offices on the first floor with an upstairs apartment. This parcel was rezoned from RM-1 to OS-1 in April 1996. Prior to that, the property was been zoned RM-1 since the late 1960's.

Existing zoning for the subject parcel is OS-1 Office Service. The zoning designations for the surrounding properties are as follows:

- North: RM-1 Multiple Family Residential
- South: I-1 Light Industrial – east side of Springbrook Avenue  
RM-1 Multiple Family Residential – west side of Springbrook Avenue
- West: R-4 Single Family Residential
- East: I-1 Light Industrial

FUTURE LAND USE/ZONING

According to the City of Adrian Comprehensive Plan, future land use designation for the subject parcel is Live Work (Office/Residential).

---

DEPARTMENT REVIEWS

The standards for rezoning requests as found in Section 28.06 of the City of Adrian Zoning Regulations and listed below for reference:

1. What identifiable conditions related to the application have changed which justify the proposed amendment?

**The owner wishes to convert the former offices on the first floor for residential use. Feels there is a glut of office space available.**

2. What are the precedents and the possible effects of such precedent which might result from the approval or denial of the petition?

**No precedents or possible effects of such precedent will result from the approval of this petition. The subject parcel abuts RM-1 zoned property to the north and the property is well suited for multi-family zoning. There appears to be sufficient off-street parking, the location of which creates a buffer for the apartments to the north. Single use buildings (either office or residential) may also be appropriate in Live Work areas if mixed use buildings are determined to be infeasible or impractical (page 7-6 – Comprehensive Plan)**

3. What is the impact on the ability of the City and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed amendment is adopted?

**No known impact on municipal public services or facilities would result from favorable action on this request.**

4. Does the petitioned district change adversely affect environmental conditions or the value of the surrounding properties?

**The proposed change would not adversely affect environmental conditions or the value of surrounding properties. There are apartments immediately to the north. The industrial land to the east is vacant and is at a lower grade than the subject parcel, which should not cause a negative effect. This intersection is already heavily traveled and any traffic from this parcel would not cause much of an impact. Nor should there be any impact on the residential zoning across Springbrook Avenue to the west.**

5. What is the ability of the property in question to be put to a reasonable economic use in the zoning district in which it is presently located?

**The use of the parcel under the current zoning designation is economically feasible. However, rezoning this property back to RM-1 would remove it from a small isolated OS-1 District.**

**RESOLUTION**

WHEREAS, Dale and Gayle Smith and Nancy A. Smith have submitted a request for rezoning of 350 West Maple Avenue, a single parcel identified in the Case File 11-017, from OS-1 Office Service to RM-1 Multiple Family Residential; and

WHEREAS, the former use of the parcel was multi-family residential; and

WHEREAS, the City of Adrian Comprehensive Plan Future Land Use Map calls for designation of such parcel as Live Work (Office/Residential); and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the Zoning/Development Regulations, Article XXVIII - Amendments pertaining to Official Zoning Map Amendments;

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department to recommend approval of this request; and

BE IT FURTHER RESOLVED that this request would be in compliance with the City of Adrian Comprehensive Plan Future Land Use Map, as the subject parcel's proposed use would be considered appropriate for this area; and

BE IT FURTHER RESOLVED that this rezoning would not have a negative impact on the surrounding residential neighborhood; and

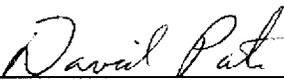
BE IT FURTHER RESOLVED that this rezoning would remove a small isolated OS-1 District; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for Official Zoning Map Amendments; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approve the application for rezoning Parcel XA0-100-0111-00; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission recommends that the Adrian City Commission approve an ordinance to amend the City of Adrian Official Zoning Map in accordance with said findings.

On motion by Planning Commission Member \_\_\_\_\_, seconded by  
Planning Commission Member \_\_\_\_\_, this resolution was adopted  
by a \_\_\_\_\_ vote.

  
\_\_\_\_\_  
Dave Pate, Building Official

APPLICATION FOR REZONING

I (We), the undersigned, do hereby respectfully make application and petition to the Adrian City Planning Commission to amend the Zoning/Development Regulations and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

1. It is desired and requested that the foregoing described property be rezoned from 0/S-1 to RM-1

2. It is proposed that the property will be put to the following use: 3 Apartments for residential use

3. It is proposed that the following building(s) will be constructed: NONE

4. The property sought to be rezoned is located at 350 W. Maple Ave between Maumee Main Street and Springbrook Street on the North side of the street. It has a frontage of 75' feet, and a depth of 142' feet.

5. The legal description of the property is as follows: (may attach a separate sheet) see attached

6. The property sought to be rezoned is owned by: Dale + Gayle Smith, Nancy A Smith  
Name  
11595 Lakeview Dr, 541 Grand St  
Address Brooklyn MI 49230, Adrian MI 49221

7. We attach a statement hereto indicating why, in our opinion; the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, nor the property of other persons located in the vicinity.

8. Attached hereto are 12 prints of a plot plan showing the lot or parcel in question, and the intended layout. These prints are made a part of this petition and are drawn to scale.

\*\*\*\*\*

NOTICE TO PETITIONER: Petitioner or their representative must be present for the public hearing before the Planning Commission, and also for the City Commission, or it will not be considered.

Dale + Nancy Smith  
Signature of Applicant

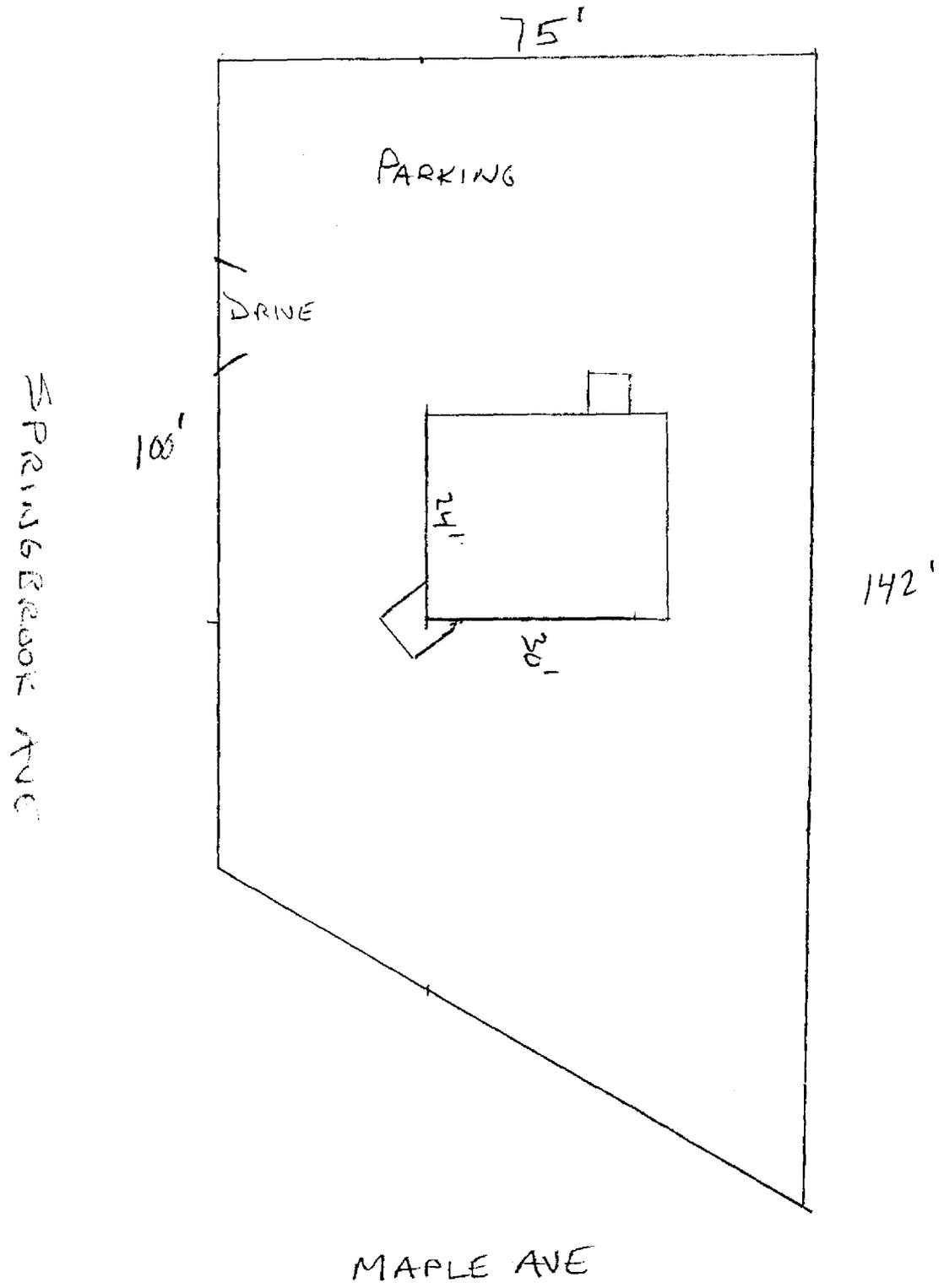
11595 Lakeview Dr. Brooklyn 49230 dale.smith@law.yahoo.com  
Address and Phone Number and E-Mail Address - May also include fax number

Dale + Nancy Smith  
Signature of Owner

517-264-6915  
Owner's Telephone Number and E-Mail Address



7. This property was previously zoned RM-1 and part of the building was converted to office space when re-zoned to OS-1. The remaining part of the building continued to be used as apartments. At this time, there is a glut of office space in Adrian. The re-zoning to multiple family will not be detrimental to the public welfare, nor the property of other persons located in the vicinity as the adjacent property is also zoned multiple family.



$$\frac{1}{2}'' = 10'$$

10-05-02

CITY OF ADRIAN

RESIDENTIAL PROPERTY 07-05-02

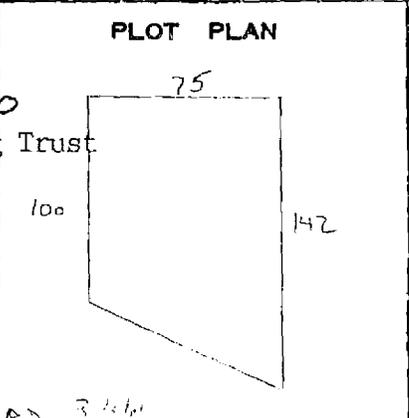
100-0111 ~~Francis A. Travis & Wife~~  
 A 350 W. Maple Ave.  
 4190 Adrian, Mi 49221

Com int E ln Springbrook & N ln W Maple th N  
 on Springbrook 100 ft th E at rt ang Spring-  
 brook 75 ft th S par Springbrook to Maple th  
 Wly to FOB

REF	MAP
MEMORANDA	
1984-18,000	
1.5-10,500	1985 16,700
92-24400	1987 16,900
	1988 17,200
5/1/85-Base Pa #95-235	1989 18,100
Recess	1990 19,400
	1991 21,000
	1993 25,800
	1994 28,900
	1/25/96-Base Pa #96-329
	Recess
	21500
	33700

SUMMARY	
LAND	3180
BLDGS.	30230
TOTAL	33410
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	
LAND	6520
BLDGS.	36400
TOTAL	42920
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	
LAND	
BLDGS.	
TOTAL	

DATE	RECORD OF OWNERSHIP
9-11-85	William D. Daitz 26,000
4/6/95	Richard J. Abraham 60,000
1/22/99	Richard J. Abraham Living Trust



1991 21,000
1993 25,800
1994 28,900
1/25/96-Base Pa #96-329
Recess
21500
33700

LAND RECORD	
NO UTILITIES	LOW
NO SEWER	HIGH
NO WATER	ACREASE
NO GAS	PLATTED
NO ELECTRICITY	IMPROVED
	VACANT
NO STREET	
DIRTY STREET	DISTRICT TREND
SEMI-IMPR. ST.	IMPROVING
NO SIDEWALK	STABLE
	DECLINING

LAND VALUE COMPUTATIONS										
FRONTAGE FIGURED	AVERAGE DEPTH	UNIT PRICE	UNIT PERCENT	FRONT FT. PRICE	COR. INFL.	TOTAL	\$ DEPR.	VALUE		
75	121	40	96	38.40		2880		2880		
								3613	3000	
									3180	
									6523	

Summer 2003 Winter 2003  
 \$1,440.54 \$812.36

2003  
 sev \$5,200  
 Taxable \$43,440

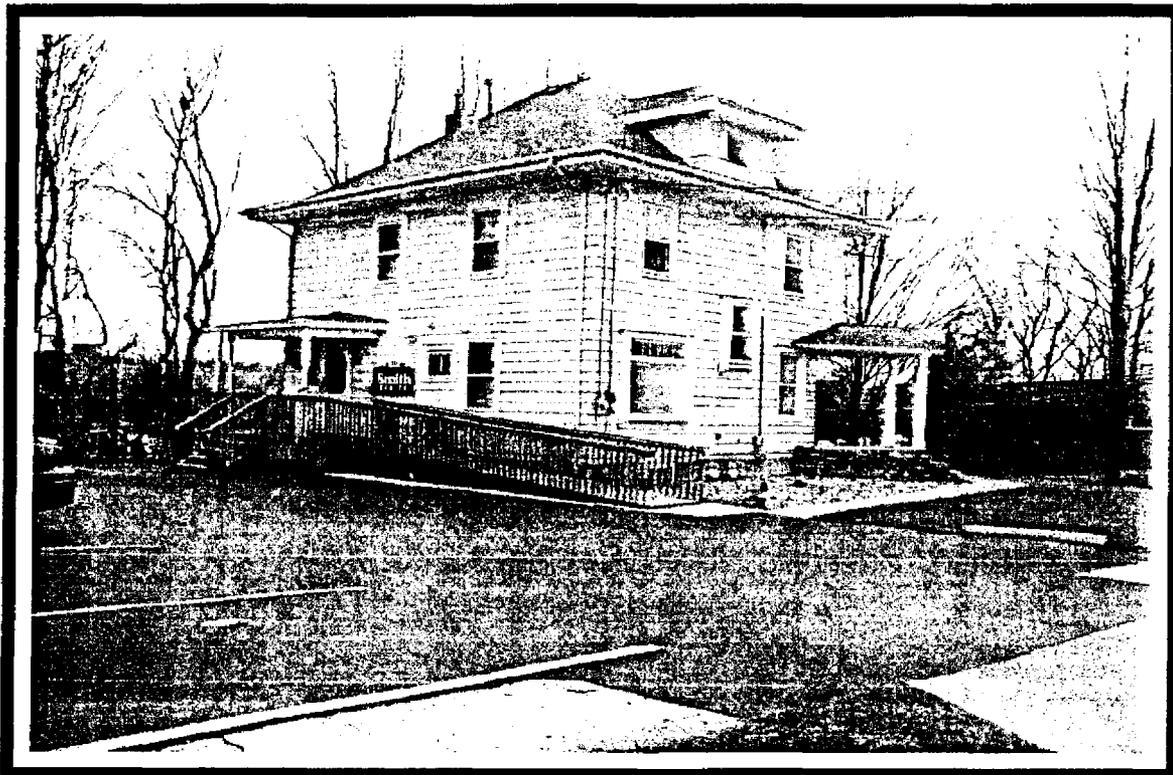
0% Homestead



PHOTOGRAPHS



Exterior View of Subject facing East



Exterior View of Subject facing Southeast

PHOTOGRAPHS



Exterior View of Subject facing Southwest

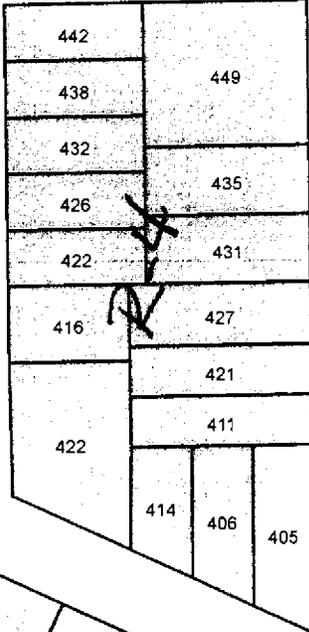


Interior View of Lobby

R - 4

R - 4

Swanson Ct



Springbrook Ave

R.M. - 1

W Maple Ave

Cherry St

River St

Race St

568

578

572

520

518

500

458

454

440

420

350

240

17

11

25

4

127

2

205

205

227

223

239

305

320

316

310

306

311

305

412

319

405

415

419

336

505

333

304

308

312

318

330

127

333

505



449

438

432

435

426

431

422

440

416

427

421

411

422

420

414

406

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415

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319

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311

316

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305

310

306

SO-1, R-1

August 15, 2011

**SPECIAL ORDER**

The Mayor called for the hearing and consideration of comments to establishment of a Commercial Rehabilitation District (CRD #2) at the Adrian Mall, 1357 S. Main Street.

Discussion

When the Mayor call for final objections \_\_\_\_\_

---

and he declared the hearing closed.



**MEMO**

135 E. Maumee, Adrian, MI 49221-2703

---

DATE: July 22, 2011

TO: Hon. Gary McDowell, Mayor  
City Commission  
Dane Nelson, City Administrator

FROM: Chris Miller  
DDA & Economic Development Coordinator

SUBJECT: Set Public Hearing for establishment of Commercial Rehabilitation  
District #2

---

PA 210 of 2005 and subsequent amendments provide local units of government the opportunity to define areas in the community as Commercial Rehabilitation Districts. This designation can allow the use of property tax reduction as an incentive for certain projects that meet specific criteria, notably maintenance or increase in employment.

I respectfully request a public hearing be set at the August 15, 2011 Adrian City Commission meeting for establishment of Commercial Rehabilitation District #2, property occupied by the Adrian Mall.

---

Chris Miller  
DDA & Economic Development Coordinator

**RE: COMMUNITY DEVELOPMENT - Establish Commercial Rehabilitation  
District #2 at Adrian Mall**

**RESOLUTION**

WHEREAS, the State of Michigan has adopted the Commercial Rehabilitation Act, Public Act 210 of 2005, as amended; and

WHEREAS, Act 210 as amended provides for creation of Commercial Rehabilitation Districts, and for review and approval of exemption request certificates; and

WHEREAS, the City of Adrian has certain properties that could utilize the economic development tools in PA210 to spur investment and development of projects; and

WHEREAS, city staff has identified the Adrian Mall as a likely development site; and

WHEREAS, the legal description of this property is as follows:

COM W 1/4 SEC 11 T7S R3E TH S 1^47' E 916.8 FT TH N 88^18' E 258 FT FOR POB TH N 88^18' E 954.57 FT TH S 1^ 47' E 1627.67 FT TH S 88^17' W 792.70 FT TH N 1^47' W 300.06 FT TH S 88^14' W 66.92 FT TH S 43^15' W 59.74 FT TH N 68^55' W 272.03 FT TH N 1^47' W 181.75 FT TH N 88^ 22' E 200 FT TH N 01^47' W 771.13 FT TH S 88^22' W 187 FT TH S 13 FT TH W 13 FT TH N 01^47' W 204.34 FT TH N 88^18' E 198 FT TH N 1^47' W 121.7 FT TO POB & COM W 1/4 SEC T7S R3E TH S 1^47' E 916.80 FT TH N 88^18' E 1212.57 FT FOR POB TH N 88^18' E 267.62 FT TH S 1^47' E 1627.59 FT TH S 88^ 17' W 267.62 FT TH N 1^47' W 1627.67 FT TO POB EX BEG 916.8 FT S & 1314.68 FT E OF W 1/4 COR SEC 11 T7S R3E TH E 66 FT TH ALG ARC OF 467 FT RAD CURVE LEFT 238.89 FT TH ALG ARC OF 542.90 FT RAD CURVE RT 91 FT TH S 1316.41 FT TH W 33 FT TH N 1129.96 FT TH ALG ARC OF 476.90 FT RAD CURVE LEFT 247.07 FT TH ALG ARC OF 533 RAD CURVE RIGHT 273.19 FT TO POB EX BEG 1447.19 FT E & 243.96 FT N OF SW COR SEC 11 T7S R3E TH W 225 FT TH N 200 FT TH E 225 FT TH S 200 FT TO POB & EX BEG 60 FT E & 2181.66 FT S FR W 1/4 POST SEC 11 T7S R3E TH S 68^55' E 271.96 FT TH N 43^23' E 59.65 FT TH E 66.77 FT TH N 31^47'W 166.7 FT TH N 26^54' W 33.05 FT TH ALG 50.97 FT RAD CURVE LEFT 57.79 FT TH W 191.75 FT TH ALG 51.51 FT RAD CURVE LEFT 26.93 FT TH S 129.08 FT TO POB ALSO EX LD BEG 916.8 FT S 1 DEG 47'10"E ALG W LI SEC 11 & 258 FT N 88 DEG 18'10"E FROM W 1/4 COR SEC 11 RUNN TH N 88 DEG 18'10"E 195.37 FT TH S 1 DEG 47'10"E 281.24 FT TH S 88 DEG 6'50"W 257.18 FT TH N 86 DEG 10'2"W 108.71 FT TH S 88 DEG 6'50"W 28 FT TH N 1 DEG 47'10"W 150 FT ALG E LI OF HWY M-52 TH N 88 DEG 18'10"E 198 FT TH N 1 DEG 47'10"W 121.70 FT TO POB SEC 11. ALSO LAND DESCRIBED AS BEG 916.80 FT S 01^47'10" E ALG THE W LINE OF SECTION 11 AND 258.00 FT N 88^18'10" E FROM THE W 1/4 COR OF SECTION 11; TH N 88^18'10" E 195.37 FT; TH S 01^47'10" E 281.24 FT; TH S 88^06'50" W 134.74 FT; TH N 01^47'10" W 159.98 FT; TH S 88^18'10" W 60.63FT; TH N 01^47'10" W 121.70 FT TO THE POB. ; and

WHEREAS, Act 210 requires the legislative body shall give written notice by certified mail to the county in which the property is located, and to the owners of real property within the proposed rehabilitation district and shall afford an opportunity for a hearing on the establishment of the commercial rehabilitation district at which any of those owners or any other resident or taxpayer of the qualified local governmental unit may appear and be heard.

NOW, THEREFORE, BE IT RESOLVED that the Adrian City Commission hereby authorizes the scheduling of a public hearing on Monday, August 15, 2011 at 7:00p.m. in the City Chambers Building, 159 E. Maumee Street, Adrian, MI to receive comments on this matter, and directs the City Clerk to provide notice to the appropriate real property owners and the public as required by Act 210.

On motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was  
by a \_\_\_\_\_ vote.



**MEMO**

135 E. Maumee, Adrian, MI 49221-2703

---

**DATE:** August 9, 2011

**TO:** Hon. Gary McDowell, Mayor  
City Commission  
Dane Nelson, City Administrator

**FROM:** Chris Miller  
DDA & Economic Development Coordinator

**SUBJECT:** Resolution to adopt Student Town Initiative and Ford School  
Recommendations

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Gentlemen,

As you are aware, a year ago this past Spring we launched the Student Town Initiative, with the intent to significantly increase engagement of students into the life of the community. The effort has both a community development and an economic development focus, and we believe it represents a critical path to long-term revitalization for our city.

This perspective is shared by the authors of the Blueprints for Downtown plan, by a University of Michigan Study conducted in 2005, and by the CEO of the Michigan Municipal League. Further, it is consistent with our own Strategic Plan.

In addition to the establishment of The Route bus service last year, Student Town enjoyed a number of successes including now three different videos highlighting downtown Adrian businesses and shown at the Adrian Cinemas, a variety of internships and work experiences, and continued progress on a ground-breaking restaurant that will engage students from the LISD, Jackson Community College, Adrian College, and Siena Heights University. Exciting progress has been made on this project just in the last several weeks.

The request today is to formally adopt the Student Town Initiative and the recommendations in the report generated by the Ford School students "as broadly as possible". It does not require a monetary commitment but does make a statement about why we understand that these students represent our future. The DDA board adopted a similar resolution at their July meeting.

Sincerely,

Chris Miller  
DDA & Economic Development Coordinator

**R11-091**

August 15, 2011

**RE: COMMUNITY DEVELOPMENT – Adopt Student Town Initiative and Ford School Recommendations**

**RESOLUTION**

WHEREAS the City of Adrian Commission recognizes the important role that area public and private schools, Jackson Community College, Adrian College, and Siena Heights University play in the community; and

WHEREAS the City of Adrian wishes to continue to expand educational and employment opportunities for students in the city, and wishes to continue to expand the engagement of students into the life of the community; and

WHEREAS increased engagement of students into the community is part of the City's Comprehensive Plan; and

WHEREAS the Blueprints for Downtown plan adopted by the City also recommends increased engagement of students into the community; and

WHEREAS the Student Town Initiative seeks to more comprehensively engage students with businesses, non-profit and government organizations to the benefit of all parties; and

WHEREAS the Ford School for Public Policy at the University of Michigan selected Adrian and the Student Town Initiative as a site for its Applied Public Policy class, and

WHEREAS students from the Ford School engaged students, school, business and community leaders in exploratory conversations designed to find ways to facilitate greater integration of students and the community; and

WHEREAS the Ford School students prepared a report and recommendations for moving this integration forward; now

THEREFORE, BE IT RESOLVED that the City Commission hereby endorses the Student Town Initiative and the recommendations of the Ford School report, and encourages the adoption of these recommendations as broadly as possible.

On motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was \_\_\_\_\_  
by a \_\_\_\_\_ vote.

R-3

**R11-092**

August 15, 2011

**RE: DIAL-A-RIDE – Authorize an amendment to MDOT Agreement #2007 0156, to increase operating assistance funds for Dial-A-Ride**

**RESOLUTION**

WHEREAS, the City of Adrian desires to continue provisions of Dial-A-Ride service and,

WHEREAS, a Project Authorization had been proposed and approved which provides FY 2011 Section 5311 Operating assistance for such service, (effective October 1, 2010 and expires September 30, 2011, based on 18.5% of the estimate eligible costs), which is \$58,302. The maximum amount to be paid will not exceed 18.5% of the audited costs and if funds are insufficient to reimburse at 18.5% of audited costs, a new reimbursement percentage will be calculated for all agencies, and,

WHEREAS, the purpose of Revision 1 is to increase the operating assistance funds by \$21,563, or \$79,866, and be it,

RESOLVED, that the City Commission of the City of Adrian does hereby approve the proposed revised Agreement No. 2007-0156, Authorization No:Z13/R1 for FY 2011 Section 5311 Operating Assistance, and be it,

FURTHER RESOLVED, that the monies from this grant be given to Adrian Dial-A-Ride in accordance with the terms of the Contract, and,

HEREBY, authorize the Mayor, Gary E McDowell and City Clerk, Pat Baker to execute Authorization #13/R1 for and on behalf of the City of Adrian.

On motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was \_\_\_\_\_ by a  
\_\_\_\_\_ vote.

## **RESOLUTION**

**WHEREAS**, the City of Adrian desires to continue provisions of Dial-A-Ride service, and,

**WHEREAS**, a Project Authorization had been proposed and approved which provides FY 2011 Section 5311 Operating assistance for such service, (effective October 1, 2010 and expires September 30, 2011, based on 18.5% of the estimated eligible costs), which is \$58,302. The maximum amount to be paid will not exceed 18.5% of the audited costs and if funds are insufficient to reimburse at 18.5% of audited costs, a new reimbursement percentage will be calculated for all agencies, and,

**WHEREAS**, The purpose of Revision 1 is to increase the operating assistance funds by \$21,563 , or \$79,866, and be it,

**RESOLVED**, that the City Commission of the City of Adrian does hereby approve the proposed revised Agreement No. 2007-0156, Authorization No:Z13/R1 for FY 2011 Section 5311 Operating Assistance, and be it,

**FURTHER RESOLVED**, that the monies from this grant be given to Adrian Dial-A-Ride in accordance with the terms of the Contract, and,

**HEREBY**, authorize the Mayor, Gary E McDowell and City Clerk, Pat Baker to execute Authorization #13/R1 for and on behalf of the City of Adrian.

Date: June 22, 2011  
Agreement No.: 2007-0156  
Authorization No.: Z13/R1  
Project No.: 112502  
Agenda: SAB

**REVISED PROJECT AUTHORIZATION  
CITY OF ADRIAN  
FY 2011 SECTION 5311 OPERATING**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2010  
Authorization Expiration Date: September 30, 2011  
Fiscal Year of Effective Contract Clauses: 2011

The Federal Grant associated with the PROJECT AUTHORIZATION is MI-18-X050.  
Grant Year: 2010 Federal Item Number: WK0050 Project is not R&D.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Other Than Urbanized Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal Appropriation. If additional funds become available, a grant amendment and PROJECT AUTHORIZATION will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 18.5% of the estimated eligible costs, which are \$79,866. The maximum amount to be paid will not exceed 18.5% of the AGENCY'S audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 18.5% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

In accordance with Section 7 of the Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to MDOT for approval. Please refer to Section 7 in the Master Agreement for competitive bidding requirements.

The AGENCY will be financially and legally responsible for the terms and conditions of the 5333(b) labor warranty as agreed to in your annual application.

The AGENCY agrees to prepare and furnish to MDOT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2010 through September 30, 2011). The manual is available on the web at [www.michigan.gov/mdotptd](http://www.michigan.gov/mdotptd).

**The purpose of Revision 1 is to increase operating assistance funds by \$21,564.**

**Funding source:**  
2011/7509 \$79,866 (F)

PRF Nos.: 2011-239  
2011-499

**CITY OF ADRIAN**



\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
Title: Department Director

R-4  
**R11-093**

August 15, 2011

**RE: DIAL-A-RIDE – Approve Project Authorization #Z14 with MDOT to provide funds for the purchase of bus tires for Dial-A-Ride.**

**RESOLUTION**

WHEREAS, the City of Adrian desires to continue provision of Dial-A-Ride service, and,

WHEREAS, a project authorization has been proposed which grants \$10,000 for the purchase of bus tires, and be it,

RESOLVED, that the City Commission of the City of Adrian does hereby approve Agreement 2007-0156, Authorization #Z14 in the amount of \$10,000 from the FY 2001 Section 5311 Capital/Small Cities (5,000 – 50,000) Program, and be it,

FURTHER RESOLVED, that the equipment and funds from the project authorization be granted to the Adrian Dial-A-Ride in accordance with the terms of the project authorization, and

HEREBY, authorizes the Mayor, Gary E McDowell and City Clerk, Pat Baker, to execute the project authorization #Z14 for and on behalf of the City of Adrian.

On motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was \_\_\_\_\_ by a  
\_\_\_\_\_ vote.

## RESOLUTION

**WHEREAS**, the City of Adrian desires to continue provision of Dial-A-Ride service, and,

**WHEREAS**, a project authorization has been proposed which grants \$10,000 for the purchase of bus tires, and be it,

**RESOLVED**, that the City Commission of the City of Adrian does hereby approve Agreement 2007-0156, Authorization #Z14 in the amount of \$10,000 from the FY 2011 Section 5311 Capital/Small Cities (5,000 - 50,000) Program, and be it,

**FURTHER RESOLVED**, that the equipment and funds from the project authorization be granted to the Adrian Dial-A-Ride in accordance with the terms of the project authorization, and

**HEREBY**, authorizes the Mayor, Gary E McDowell and City Clerk, Pat Baker, to execute the project authorization #Z14 for and on behalf of the City of Adrian.

Date: July 12, 2011  
Agreement No.: 2007-0156  
Authorization No.: Z14  
Project No.: 109055  
Agenda: DIR

**PROJECT AUTHORIZATION  
CITY OF ADRIAN  
FY 2011 SECTION 5311 CAPITAL/  
SMALL CITIES (5,000 - 50,000) PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date:

Authorization Expiration Date: Three years from the effective date of the authorization.

Fiscal Year of Effective Contract Clauses: 2011

The Federal Grant associated with the PROJECT AUTHORIZATION is MI-85-X005-01.  
Grant Year: 2010                      Federal Item Number: WK0053                      Project is not R&D.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Other Than Urbanized Areas Program is 20.509.

The Special Section 5333(b) Warranty for Section 5311 can be found at:  
[www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm](http://www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm).

The AGENCY agrees to prepare and furnish to the DEPARTMENT an annual milestone report for Section 5311. Reports are due 20 days after the end of the fiscal year.

**Timely Expenditure of Funds**

The funds included in this project authorization must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an executed project authorization. If funds have not been obligated within twelve months, the DEPARTMENT may cancel this project authorization and the AGENCY will no longer have access to the funds with the exception of new facility construction. The DEPARTMENT will not extend this project authorization beyond three years except for very unique circumstances as determined by the DEPARTMENT.

<u>Item</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
Bus tires (812)	\$8,000	\$2,000*	\$10,000

*\* FY 2010 bond proceeds must be spent (i.e., payment made to the third party) by your AGENCY by October 31, 2012, regardless of when you apply for your federal funds and regardless of the status of your federal grant. The DEPARTMENT is not able to extend the timeframe by which this source of match must be expended by your AGENCY. If bond proceeds are not obligated within twelve months, the DEPARTMENT may cancel this project authorization. The DEPARTMENT will not replace match lost because the obligation deadline or the October 31, 2012, expenditure deadline is not met.*

**Funding sources:**

PRF No.: 2011-608

2011/7509 \$8,000 (F)  
2010/9704 \$2,000\* (S)



**CITY OF ADRIAN**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

**MICHIGAN DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
Title: Department Director



# MEMO

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DATE: August 12, 2011  
TO: Honorable Mayor and City Commission  
FROM: Dane C Nelson, City of Adrian  
SUBJECT: Pavement Repair Patches 2011-12

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The City Engineer has recommended awarding the Annual Pavement Repair bid to Belson Asphalt Paving of Reading, MI. The low bid received was from K&B Asphalt Sealcoating of Clayton, MI. Last years contract for this work was awarded to K&B Asphalt and, due to issues with safety and workmanship, the City Engineer is recommending that we award the bid to Belson Asphalt Paving, who is the next lowest bidder. The contract is estimated at \$40,000. using the Belson bid.

I concur with the recommendation of the City Engineer to award the annual bid for pavement repair services to Belson Asphalt Paving of Reading, MI.

Respectfully submitted,

  
Dane C Nelson  
City Administrator

DCN/pmb

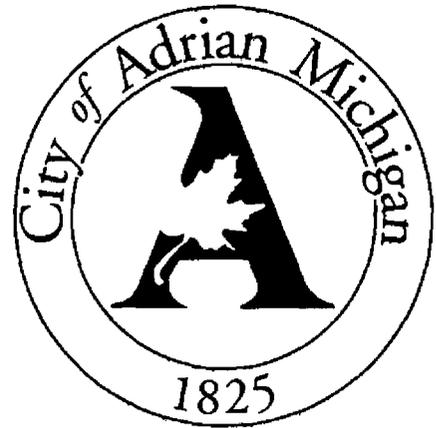
August 10, 2011

## MEMORANDUM

TO: Dane Nelson, City Administrator

FROM: Kristin Bauer, City Engineer

SUBJECT: Pavement Repair Patches 2011-12



We received bids on August 9, 2011 for our Annual Pavement Repair: Below are the tabulations for the bids received:

BIDDER	AMOUNT	
K&B Asphalt Sealcoating Clayton MI	\$ 3.50 SF	
Belson Asphalt Paving Reading, MI	\$ 4.00 SF	
Slusarski Excavating Adrian MI	\$ 4.25 SF	
Quality Asphalt Paving Homer, MI	\$ 8.00 SF	
Michigan Paving Jackson, MI	\$ 12.00 SF	

We recommend award of this contract to Belson Asphalt Paving of Reading, MI. Last years contract for this work was awarded to K&B Asphalt and we experienced some safety and workmanship issues with this contract. This spring they returned to complete more patches it appears they corrected their workmanship issues but had not corrected their safety issues. Some of these safety issues may have resulted in vehicle damage from holes left open in streets not properly barricaded. As a result of this we are recommending award to Belson Asphalt. We have worked with Belson in the past and had satisfactory results.

This contract is estimated at \$40,000 using Belson's bid, the threshold set forth in the City's local preference policy has not been met for award of this contract to Slusarski Excavating.

Funds for these patches are available in several funds and this contract is used by several departments within the City.

A-5

**R11-094**

August 15, 2011

**RE: DEPARTMENT OF PUBLIC WORKS AND DEPARTMENT OF UTILITIES - For Pavement Repair Patches for 2011-12**

**RESOLUTION**

WHEREAS, sealed bids were received August 9, 2011 for the annual pavement repair requirements for the City of Adrian; and

WHEREAS, said bids have been tabulated and recommendations made by the City Engineer and the City Administrator; and

WHEREAS, said bids have been considered by the Adrian City Commission.

NOW, THEREFORE, BE IT RESOLVED that the annual bid for pavement repair patches be awarded to Belson Asphalt Paving of Reading, MI at a cost of \$4.00/sq. ft. with an estimated annual expense of \$40,000 under the terms and conditions as specified and as proposed in their sealed bid dated August 9, 2011.

On motion by Commissioner \_\_\_\_\_, seconded by  
Commissioner \_\_\_\_\_, this resolution was \_\_\_\_\_  
by a \_\_\_\_\_ vote.



# MISCELLANEOUS

M-1

**DEPARTMENTAL REPORT**

**AUGUST 15, 2011**

	<b>JULY 2011</b>	<b>JUNE 2011</b>	<b>JULY 2010</b>	<b>YEAR-TO-DATE 2011</b>	<b>YEAR-TO-DATE 2010</b>
<b>POLICE DEPARTMENT</b>					
Complaints Answered	978	887	974	5,839	5,713
VIOLATIONS					
Moving Citations	45	63	146	955	1,030
3-6 am Parking Tickets	59	60	64	1,016	1,230
Non-Moving Citations	20	9	35	102	193
Downtown Parking Tickets	0	0	4	0	303
TOTAL VIOLATIONS	124	132	249	2,073	2,756
ARRESTS	73	73	134	741	842
<b>FIRE DEPARTMENT (See M-4)</b>					
<b>INSPECTION DEPARTMENT</b>					
Building Permits	27	44	37	173	158
Electrical Permits	24	26	28	183	115
Mechanical Permits	26	35	16	170	125
Plumbing Permits	5	8	7	57	42
Sidewalk Permits	0	0	0	4	4
Sign Permits	4	2	3	37	35
TOTAL PERMITS	86	115	91	624	479
Estimated Bldg. Costs			\$373,561		\$3,347,804
<b>PARKING SYSTEM</b>					
Parking Assessment	\$0	(\$655)	\$0	\$33,499	\$21,949
Lot Revenue	\$0	\$0	\$118	\$0	\$1,262
Street Revenue	\$9	\$0	\$0	\$0	\$0
Misc. Revenue	\$0	\$8	\$15	\$57	\$115
Permits	\$0	\$0	\$800	\$225	\$16,963
Fines	\$0	\$525	\$205	\$650	\$1,924
Collection Fees	\$0	\$0	\$175	\$0	\$628
Token Sales	\$0	\$0	\$0	\$0	\$0
Contribut-GenFund	\$0	\$6,000	\$0	\$16,000	\$6,000
TOTAL REVENUE	\$9	\$5,878	\$1,313	\$50,431	\$48,841
<b>WASTE WATER DEPARTMENT</b>					
M. G. Pumped	143,038	151,518	142,230	1,212,456	1,052,512
Cost of Plant Operation		\$173,410	\$111,165	\$1,082,777	\$2,327,793
<b>WATER DEPARTMENT</b>					
M. G. Pumped	109	99	88	626	547
Number of Customers	6,251	6,248	6,280		
	<b>Industrial</b>	<b>Commercial</b>	<b>Residential</b>	<b>Other</b>	<b>TOTAL</b>
M. G. Sold Revenue	\$41,123	\$89,760	\$140,309	\$62,872	\$334,064

\*Figure not available

M.2

Adrian Fire Department  
Monthly Report  
July 2011

Fire	Total	Property Loss	Content Loss
Fire, Other	1		\$5,000
Road freight or transport vehicle fire	1	\$40,000	
Natural vegetation fire, Other	1		
Brush or brush-and-grass mixture fire	4		
Grass fire	2		
Outside rubbish, trash or waste fire	5	\$31,000	\$7,500
Dumpster or other outside trash receptacle fire	6		
Special outside fire, Other	1	\$2,000	
	21	\$73,000	\$12,500
<b>Rescue</b>			
Rescue, EMS incident, other	14		
Medical assist, assist EMS crew	4		
EMS call, excluding vehicle accident with injury	88		
EMS call, PDA	1		
EMS call, refused treatment/transport	5		
Motor vehicle accident with injuries	2		
Motor vehicle/pedestrian accident (MV Ped)	1		
	115		
<b>Hazardous Condition</b>			
Hazardous condition, Other	2		
Gasoline or other flammable liquid spill	1		
Gas leak (natural gas or LPG)	2		
Overheated motor	1		
Power line down	3		
Arcing, shorted electrical equipment	2		
	11		
<b>Service Call</b>			
Service Call, other	3		
Person in distress, Other	1		
Smoke or odor removal	1		
Smoke Investigation, No action taken	2		
Assist police or other governmental agency	1		
Assist invalid	2		
Unauthorized burning	8		
	18		
<b>Good Intent Call</b>			
Good intent call, Other	3		
Dispatched & cancelled en route	2		
	5		
<b>False Alarm</b>			
False alarm or false call, Other	1		
System malfunction, Other	3		
Unintentional transmission of alarm, Other	1		
	5		
Total	175	\$73,000	\$12,500
Year to Date	1764	\$610,970	\$384,200
2010 Year to Date	1571	\$135,219	\$69,369

M-3

**ADRIAN CITY PLANNING COMMISSION  
AUGUST 2, 2011  
REGULAR MEETING  
MINUTES**

The regular meeting of the Adrian City Planning Commission was called to order by Chair Jacobitz at 7:00 p.m. in the City Chambers at 159 East Maumee Street.

Present:           Mike Jacobitz           Chair  
                  Marilyn Schebil       Vice Chair  
                  Mike Clegg            City Commissioner  
                  James Caldwell  
                  Mel Dye  
                  Chuck Jacobson  
                  Chad Johnson  
                  Brian Watson

Also Present:       Dave Pate            Building Official

**APPROVAL OF MINUTES OF THE  
JULY 12, 2011, REGULAR MEETING**

There were no corrections or additions to the minutes. Commissioner Watson moved that the Minutes of the July 12, 2011, regular meeting be approved as presented. Commissioner Johnson supported. Motion carried unanimously.

**CASE NO. 11-017  
PUBLIC HEARING TO HEAR AND CONSIDER COMMENTS  
TO REZONING 350 WEST MAPLE AVENUE  
FROM OS-1 OFFICE SERVICE TO  
RM-1 MULTIPLE FAMILY RESIDENTIAL**

Chair Jacobitz explained to the audience the procedures that are required for rezoning and the criteria the Commission must consider.

Mr. Dale Smith, one of the owners of the property was present. Mr. Smith requests the their property be rezoned from OS-1 Office Service to RM-1 Multiple Family Residential, for the purpose of converting it back into a 3 unit apartment building. The first floor was his office and his mother's real estate office for the last 15 to 16 years; they want to put back the 2 units on the first floor, haven't been able to rent it as office space There were no questions or comments from the Board. Public hearing was opened. There were no comments from the audience, nor were there any written communications or telephone calls received. Public hearing closed. The Commission was in receipt of the Staff Analysis in support of this rezoning. The last known land use of this parcel was

offices on the first floor with an upstairs apartment. This parcel was rezoned from RM-1 to OS-1 in April 1996. Prior to that, the property was been zoned RM-1 since the late 1960's. This request would be consistent with the City Comprehensive Plan, this is spot zoning now and rezoning it would be more in keeping with the zoning map, and it is adjacent to RM-1 zoned property to the north. Commissioner Watson moved that the Planning Commission adopt the following resolution in support of rezoning 350 West Maple Avenue to RM-1 Multiple Family Residential.

## RESOLUTION

WHEREAS, Dale and Gayle Smith and Nancy A. Smith have submitted a request for rezoning of 350 West Maple Avenue, a single parcel identified in the Case File 11-017, from OS-1 Office Service to RM-1 Multiple Family Residential; and

WHEREAS, the former use of the parcel was multi-family residential; and

WHEREAS, the City of Adrian Comprehensive Plan Future Land Use Map calls for designation of such parcel as Live Work (Office/Residential); and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the review standards found in the Zoning/Development Regulations, Article XXVIII - Amendments pertaining to Official Zoning Map Amendments;

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department to recommend approval of this request; and

BE IT FURTHER RESOLVED that this request would be in compliance with the City of Adrian Comprehensive Plan Future Land Use Map, as the subject parcel's proposed use would be considered appropriate for this area; and

BE IT FURTHER RESOLVED that this rezoning would not have a negative impact on the surrounding residential neighborhood; and

BE IT FURTHER RESOLVED that this rezoning would remove a small isolated OS-1 District; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for Official Zoning Map Amendments; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission approve the application for rezoning Parcel XA0-100-0111-00; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission recommends that the Adrian City Commission approve an ordinance to amend the City of Adrian Official Zoning Map in accordance with said findings.

Commissioner Clegg supported. The Commission then discussed the Findings of Fact in Section 28.06 (1) as follows:

1. What identifiable conditions related to the application have changed which justify the proposed amendment?

**There is a glut of office space available; this is an opportunity to rezone property to make it consistent with nearby zoning.**

2. What are the precedents and the possible effects of such precedent which might result from the approval or denial of the petition?

**No precedents or possible effects of such precedent will result from the approval of this petition. This action would remove the spot zoning.**

3. What is the impact on the ability of the City and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed amendment is adopted?

**No known impact on municipal public services or facilities would result from favorable action on this request.**

4. Does the petitioned district change adversely affect environmental conditions or the value of the surrounding properties?

**The proposed change would not adversely affect environmental conditions or the value of surrounding properties. There are apartments immediately to the north. The industrial land to the east is vacant and is at a lower grade than the subject parcel, which should not cause a negative effect. This intersection is already heavily traveled and any traffic from this parcel would not cause much of an impact. Nor should there be any impact on the residential zoning across Springbrook Avenue to the west.**

5. What is the ability of the property in question to be put to a reasonable economic use in the zoning district in which it is presently located?

**The use of the parcel under the current zoning designation is economically feasible. However, rezoning this property back to RM-1 would remove it from a small isolated OS-1 District.**

There was no further discussion from the Commission. The Findings have been found in the affirmative. Chair Jacobitz asked for a roll call vote.

In Favor of Motion: Jacobson, Schebil, Dye, Clegg, Jacobitz, Caldwell, Johnson, Watson

Against Motion: none

Motion carried unanimously.

CASE NO. 11-018  
PUBLIC HEARING TO HEAR AND CONSIDER COMMENTS  
TO A ZONING EXCEPTION PERMIT APPLICATION FOR  
440 EAST CHURCH STREET

Pastor Claude Bevier, Image of God Christian Center Church, was present. This is an opportunity for the church to own their own property; they are presently in a commercial area. This location is site to the now vacant St. John's Lutheran School. There were no comments or questions from the Commission. The public hearing was opened. Stan Masters representing the owners, St. John's Lutheran Church, stated they are in support of this request. There were no further comments from the audience. No written communications or telephone calls were received. Public hearing closed. This property is zoned R-O Residential Office, which allows churches through a Zoning Exception Permit and requirements listed in Section 25.07 of the Zoning/Development Regulations. The Commission then discussed the requirements of Section 25.07:

1. Minimum lot width shall be one hundred and fifty (150) feet.

**This requirement has been met.**

2. Minimum lot area shall be two (2) acres.

**The parcel is only 1.12 acres. Earlier this evening the Zoning Board of Appeals granted a variance for .88 acre.**

3. For every foot of height by which the building, exclusive of spire, exceeds the maximum height limitation for the district, an additional (to the minimum) foot of front, side or rear yard setback shall be provided.

**The applicant has not stated they would to erect a spire. This is not an issue.**

4. The lot location shall be such that at least one (1) property line abuts a collector street, secondary thoroughfare, or major thoroughfare. All ingress to the lot shall be directly onto said thoroughfare.

**Center and Church Streets are both considered major streets. There is an existing driveway off of East Church Street. This has been met.**

5. Off-street parking shall be prohibited within the required front yard setback area.

**There is no front yard setback issue.**

The Commission then discussed Section 25.01 General Requirements. Churches are allowed in the R-O district through Zoning Exception Permit, and the requirements of such permit have been met. The Planning Commission had considered Zoning Exception Permits for this property in the past and the Commission feels this is a much

more preferable use of the property. The Commission feels it will be a valuable addition to the neighborhood and it is great to see there is interest in occupying this building. Commissioner Watson moved that the Planning Commission adopt the following resolution in support of this Zoning Exception Permit for 440 East Church Street.

### **RESOLUTION**

WHEREAS, the Image of God Christian Center Church has submitted a Zoning Exception Permit request to locate a church at 440 East Church Street (Parcel XA0-515-0158-00); and

WHEREAS, the proposed use shall have a less intensive activity than the previous use of the parcel as a school; and

WHEREAS, the subject parcel's Zoning District designation is R-O, Residential Office District; which permits churches via a Zoning Exception Permit; and

WHEREAS, the City of Adrian Comprehensive Plan recommends future land use to Live Work (Office/Residential), but that this property is not near the downtown area and a church would be a good use of the property; and

WHEREAS, the Community Development Department has conducted a review of the applicant's request in accordance with the standards found in the City of Adrian Zoning/Development Regulations that pertain to process and approval requirements; and

WHEREAS, review of the proposed use finds that it meets requirements, is generally compatible with and will be complimentary to adjacent uses on adjacent parcels and within the R-O District.

NOW THEREFORE BE IT RESOLVED that the Adrian City Planning Commission accepts the review and analysis conducted by the Community Development Department; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission finds that the application is in compliance with the standards for a Zoning Exception Permit as found in the Zoning/Development Regulations; and

BE IT FURTHER RESOLVED that the Adrian City Planning Commission hereby approves the request for a Zoning Exception Permit for 440 East Church Street, Parcel XA0-515-0158-00, with the following contingencies:

1. Obtain variance to required lot area from Zoning Board of Appeals
2. Site plan approval through Adrian City Planning Commission

Commissioner Clegg supported.

In Favor of Motion: Caldwell, Johnson, Watson, Jacobson, Schebil, Dye, Clegg,  
Jacobitz

Against Motion: none

Motion carried unanimously.

#### CHANGE SEPTEMBER MEETING DATE

Due to the Labor Day holiday, Commissioner Johnson, supported by Commissioner Watson, moved that the Planning Commission reschedule their meeting date to Tuesday, September 13, 2011. Motion carried unanimously.

There being no further business the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Denise Cook, Secretary

M.4

**ZONING BOARD OF APPEALS  
AUGUST 2, 2011  
REGULAR MEETING  
MINUTES**

The regular meeting of the Zoning Board of Appeals was called to order by Chair Berthold at 6:30 p.m. in the City Chambers at 159 East Maumee Street.

Present:                   Mike Berthold                   Chair  
                              Cindy Bily                    Vice Chair  
                              Greg DuMars                 City Commissioner  
                              Mike Jacobitz  
                              Maralee Koleski

Also Present:           Gerry Burg  
                              Michael McGrath  
                              Dave Pate                   Building Official

**APPROVAL OF MINUTES OF THE  
JUNE 7, 2011, REGULAR MEETING**

There were no corrections or additions to the minutes. Board Member Bily moved that the Minutes of the June 7, 2011, regular meeting be approved as presented. Board Member Koleski supported. Motion carried unanimously.

**CASE NO. 11-019  
VARIANCE REQUEST FOR  
440 EAST CHURCH STREET**

Pastor Claude Bevier, Image of God Christian Center Church, along with church members, was present to represent this request. The request is to renovate the former St. John's Lutheran School into a church. The property is zoned R-O Residential Office which allows churches through zoning exception. One of the requirements is that the property shall be a minimum of 2 acres (Section 25.07 (2)). The size of this property is 1.12 acres. Pastor Bevier stated the temporary building would be removed. There were no comments from the audience. There were no written communications or telephone calls received. The Board had no questions or comments. The Board then discussed the findings of fact.

**SECTION 27.05 (3) – Findings of Fact:**

- a. That there are practical difficulties or unnecessary hardships which prevent carrying out the strict letter of this Ordinance. These hardships or difficulties shall not be deemed economic, but shall be evaluated in terms of the use of a particular parcel of land.

**The applicant would have to acquire the rest of the properties on this block in order to meet the minimum lot area, which seems unlikely.**

- b. That a genuine hardship exists because of unique circumstances or physical condition such as narrowness, shallowness, shape, or topography of the property involved, or to the intended use of the property, that do not generally apply to other property uses in the same zoning district, and shall not be recurrent in nature.

**The applicant is proposing to rehabilitate a former school building and property into a new use. The hardship is the existing building, which makes the parcel unique.**

- c. That the hardship or special conditions or circumstances do not result from actions of the applicant.

**The hardship or circumstances do not result from actions of the applicant. This property had been developed many years ago.**

- d. That the variance will be in harmony with the general purpose and intent of this Ordinance and will not cause a substantial adverse effect upon surrounding property, property values, and the use and enjoyment of property in the neighborhood or district.

**The use of the subject property will be in harmony with the general purpose and intent of this ordinance. The variance would not cause a substantial adverse effect upon surrounding properties, property values, or the use and enjoyment of property in the neighborhood. The proposed use would probably be a plus to the neighborhood by not having this building remain empty.**

- e. That granting the variance will not confer on the applicant any special privilege that is denied by this Ordinance to other lands, structures or buildings in the same district.

**No special privilege shall result because the applicant's request is based on a condition peculiar and unique to the subject parcel. Other parcels retain the right to request relief should a similar condition arise.**

- f. That the variance requested is the minimum amount necessary to overcome the inequality inherent in the particular property or mitigate the hardship.

**This is the minimum amount necessary.**

- g. That the variance shall not permit the establishment, within a district, of any use which is not permitted by right within the zoning district, or any use for which a special use permit or a temporary use permit is required.

**The proposed use of the property is a permitted use, through a Zoning Exception Permit, in the R-O District. This use would still need approval through the Planning Commission.**

There were no comments from the Board concerning the findings. The findings have been found in the affirmative. Based on the fact that this former school building and property will be rehabilitated into a church use, Board Member Koleski moved that Zoning Board of Appeals approve this variance as requested. Board Member Bily supported. After discussion on the amount of variance needed, Board Member Koleski amended her motion to say that the Zoning Board of Appeals approve a variance of .88 acres to the lot size requirements for 440 East Church Street as requested. Board Member Bily supported this amendment. A roll call vote was made.

In Favor of Motion: DuMars, Koleski, Jacobitz, Bily, Berthold

Against Motion: none

Motion carried unanimously.

#### SCHEDULE SEPTEMBER MEETING DATE

After discussion, the Board agreed to meet on Tuesday, September 13, 2011.

There being no further discussion the meeting adjourned at 6:51 p.m.

Respectfully submitted,

Denise Cook, Secretary

M.S

TO: DANE C NELSON, CITY ADMINISTRATOR  
 FROM: MARCIA M. BOHANNON, TRANSPORTATION COORDINATOR

ADRIAN D.A.R.T. PASSENGER RIDERSHIP REPORT FOR JULY 2011

WEEK END:	JUL 1	JUL 8	JUL 15	JUL 22	JUL 29	TOTAL
MONDAY	0	0	275	289	282	846
TUESDAY	0	317	285	296	262	1160
WEDNESDAY	0	240	308	298	292	1138
THURSDAY	0	271	264	254	316	1105
FRIDAY	311	231	273	291	270	1376
		1059	1405	1428	1422	5625

SERVICE DAYS	JUL 2011 (20)	JUL 2010 (21)	+/-	JUN 2011 (22)
SENIORS	830	634	196	889
HDSP SENIORS	636	867	-231	747
HANDICAPPED	2655	2630	25	2577
WHEELCHAIRS **	269	377	-108	285
GENERAL	1504	1616	-112	1554
	5625	5747	-122	5767

AUGUST	2009	5711	2010	5986	5%
SEPTEMBER	2009	5788	2010	5759	-1%
OCTOBER	2009	6440	2010	5722	-11%
NOVEMBER	2009	5594	2010	5917	6%
DECEMBER	2009	6419	2010	6195	-3%
JANUARY	2010	6532	2011	6594	1%
FEBRUARY	2010	6267	2011	5861	-6%
MARCH	2010	7288	2011	7638	5%
APRIL	2010	6388	2011	6153	-4%
MAY	2010	5598	2011	6039	8%
JUNE	2010	5639	2011	5767	2%
JULY	2010	5747	2011	5625	-2%
		73411		73256	0%

\*\* WHEELCHAIR TOTALS ARE INCLUDED IN HANDICAPPED PASSENGER TOTALS