

TEMPORARY BUILDING/USE APPLICATION

**City of Adrian
135 East Maumee Street
Adrian, MI 49221
(517) 264-4861
Fax: (517) 264-8016**

Address of Proposed Location: _____

Applicant Name: _____

Applicant Address: _____

Applicant Telephone Number and Fax: _____

Owner of Property: _____

Owner Address: _____

Proposed Use: _____

Size of Proposed Building: _____

Type of Building Construction: _____

Are Utilities Needed for Proposed Use: (electric, water, gas) _____

If Yes, How Will Utilities be Provided: _____

Length of Time Requested: _____

Hours of Operation: _____

Does Location Provide Sufficient Off-Street Parking: _____

Does Location Provide Exterior Lighting: _____

Signature of Applicant: _____

Application Fee: \$150 (nonrefundable). Fee is due upon receipt of application. Applicant shall submit signed letter of agreement from owner and a site plan showing location of buildings, distances from property lines and area for parking. Section 4.8 – City of Adrian Zoning Ordinance

City of Adrian – Zoning/Development Regulations
Article IV – General Provisions

4.8 **PERMITS FOR TEMPORARY BUILDINGS, STRUCTURES AND USES**

Permits for temporary buildings, structures, and uses may be authorized by the Zoning Board of Appeals for periods not to exceed twenty-four (24) consecutive months in undeveloped areas of the City and twelve (12) consecutive months in developed areas of the City. The Zoning Board of Appeals shall be the sole arbiter in decisions relating to which areas are undeveloped and which areas are developed. In emergency situations, the City Administrator shall be authorized to issue a temporary permit for a building, structure, or use until such time as a request is brought before the Zoning Board of Appeals for decision.

When a permit for a temporary building, structure, or use has been granted and the same building, structure, or use is requested for a second time, the Zoning Board of Appeals may grant the permit for up to five (5) consecutive years as long as the conditions of the permit do not change.

When evaluating the application for a temporary permit, the Zoning Board of Appeals shall consider the following criteria.

- 4.81 The granting of the temporary permit shall in no way constitute a change in the basic uses permitted in the district.
- 4.82 The granting of the temporary permit shall be granted in writing, stipulating all conditions as to time, nature of development permitted, and arrangements for removing the use at the termination of the permit.
- 4.83 All decisions regarding setback, land coverage, off-street parking, lighting and other requirements to be considered necessary in protecting the health, safety, and welfare of the public and adjacent land use shall be made at the discretion of the Zoning Board of Appeals.
- 4.84 The use shall be in harmony with the character of the Zoning District and immediate area.
- 4.85 No temporary permit shall be granted without holding a public hearing on the application, notification of which shall be sent to adjacent property owners and occupants, stating the time, date and place of the hearing. In addition, the Zoning Board of Appeals may seek a recommendation from the Planning Commission before taking any action on the application.