

Paid_____
Permit # _____
For Office Use Only

MECHANICAL PERMIT APPLICATION

City of Adrian
Community Development
Construction Code
135 East Maumee Street Street
Adrian, MI 49221
Ph. 517-264-4814 Fax 517-264-8016

I JOB LOCATION

Name of Owner or Agent	Has building permit been obtained for this project ___ Yes ___ No ___ Not required
Street address & job location	Owners Telephone Number Home () Office ()

II CONTRACTOR/ HOMEOWNER INFORMATION

___ Contractor Name	State License Number	Expiration Date
___ Homeowner		
Address (Street No. and Name)		
City	State	Zip Code
Telephone Number	Social Security Number	Federal ID Number (or reason for exemption)

Workers Compensation Insurance Carrier (ore reason for exemption) MESC Employer Number (or RFE)

III TYPE OF JOB

___ Single Family	___ New	___ Service Only	___ Premanufactured Home setup
___ Other	___ Alteration	___ Special Inspection	___ Manufactured Home setup

IV PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted when for one and two-family dwellings when the input rating of the heating/cooling system exceeds 375,000 Btu's
 What is the input rating of the heating system in the building?_____

What is the building size in square feet?_____

Have plans been submitted? ___ Yes ___ No ___ Not required

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One and Two-family dwellings when the total building heating/cooling system is 375,000 Btu's or less
2. Alterations and repair work determined by the mechanical official to be of a minor nature
3. Business, mercantile and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED

V APPLICANT

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI Homeowners Affidavit)

VI HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and **shall not be enclosed, covered up,** or put into operation until it has been **inspected** and **approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

VII FEE CLARIFICATIONS

Item # 2, Residential Heating System: This item is used for the installation of a heating system in a new residential structure . Items # 11 Gas Piping and # 24 Duct SHOULD NOT BE charged. Replacement systems should be itemized.
Items # 15 and # 17, Tanks: A homeowner must own tank to install. If homeowner does not own tank, a licensed Mechanical Contractor must install tank.
When setting a HUD mobile home in a park, a permit application must include the application fee and Item # 11, Fuel piping.

COMPLETE APPLICATION ON BACKSIDE

PROVIDE DETAILED WORK DESCRIPTION / LOCATION OF WORK

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VIII. Fee Chart – Enter the number of items being installed, multiply by the unit price for total fee.

Application Fee includes one inspection	Fee	# Items	Total		Fee	# Items	Total
1. Application Fee (non-refundable)	\$75.00	1	\$75.00	<u>Air Handlers/Heat Wheels</u> 26. Under 10,000 CFM	\$20.00		
2. Residential Heating System (includes duct & pipe) New Building Only*	\$50.00			27. Over 10,000 CFM	\$60.00		
				28. Commercial Hoods/Exhausters	\$15.00		
3. Gas/Oil Burning Equipment (furnace, roof top units, generators)	\$30.00			29. Heat Recovery Units	\$10.00		
4. Boiler	\$30.00			30. V.A.V. Boxes	\$10.00		
5. Water Heater	\$5.00			31. Unit Ventilators/PTAC Units	\$10.00		
6. Damper	\$5.00			32. Unit Heaters (terminal units)	\$15.00		
7. Solid Fuel Equip. (includes chimney)	\$30.00			33. Fire Suppression/Protection (includes Piping) - minimum fee \$20.00	\$.75/head		
8. Gas Burning Fireplace	\$30.00			34. Coils (Heat/Cool)	\$30.00		
9. Chimney, factory built (installed separately)	\$25.00			35. Refrigeration (split system)	\$30.00		
10. Solar: set of 3 panels – fluid Transfer (includes piping)	\$20.00			36. Chiller	\$30.00		
11. Gas Piping: each opening – new Installation (residential)	\$5.00			37. Cooling Towers	\$30.00		
				38. Compressor/Condenser	\$30.00		
12. Air Conditioning (includes split Systems) RTU – Cooling Only	\$30.00			39. Inspections: \$50.00 each			
				Underground	\$75.00		
				Rough	\$75.00		
13. Heat Pumps (complete residential)	\$30.00			Final	\$75.00		
				40. Contractor Registration	\$15.00		
14. Dryer, Bath & Kitchen Exhaust	\$5.00			41. Starting Work Without A Permit	\$100.00		
<u>Tanks</u>				TOTAL FEE			
15. Aboveground***	\$20.00			(Must include the \$75.00 Non-refundable application fee)			
16. Aboveground Connection	\$20.00						
17. Underground***	\$25.00			Additional & Re-Inspection Fees will be billed at \$50.00 each	\$75.00 each		
18. Underground Connection	\$25.00						
19. Humidifiers/Air Cleaners	\$10.00						
<u>Piping (ALL piping-minimum fee \$25.00)</u>				Make checks payable to the City of Adrian			
20. Fuel Gas Piping	\$.05/ft						
21. Process Piping	\$.05/ft			* See VII. Fee Clarification Item #2 on Front			
22. Hydronic Piping	\$.05/ft			***See VII. Fee Clarification Items #15 and # 17 on front			
23. Refrigeration Piping	\$.05/ft			NOTE: Under special circumstances the City of Adrian will assess an hourly fee for inspection services at a rate of \$50.00 per hour.			
24. Duct – minimum fee \$25.00	\$.10/ft						
25. Heat Pumps: Commercial (pipe not Included)	\$20.00						

IX. Instructions for Completing Application

GENERAL: Mechanical work shall not be started until the application for permit has been filed with the City of Adrian and permit issued. All installation shall be in conformance with the State Mechanical Code. **No work shall be concealed until it has been inspected and approved.** When ready for inspection, call the City of Adrian Inspection Department at (517) 264-4814. When leaving a message, please provide the job address and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00**

OFFICE USE ONLY	APPROVED BY:
_____ Underground _____ Rough _____ Final	