



## **A7. ATTACHMENTS**

Notices of Intent to Plan

Transmittals of Draft Plan

Public Hearing Notices and Minutes

Resolutions of Adoption

Transmittals of Adopted Plan

April 29, 2004

Lenawee County Planning Commission  
c/o Tim Anderson, Senior Planner  
Region II Planning Commission  
Jackson County Tower Building  
120 W. Michigan Ave.—16<sup>th</sup> Floor  
Jackson, MI 49201

**RE: City of Adrian Comprehensive Plan Preparation Notice**

Dear Mr. Anderson,

Pursuant to the requirements of Section 125.7a(2) of the Municipal Planning Act as amended, this notification is to inform you of the City of Adrian's intent to update its Comprehensive Plan. A copy of the draft plan will be distributed to you for your review and comment in advance of the City's public hearing on the plan as specified in this act. The plan's scope is as follows:

1. Existing Conditions Analysis including demographic, existing land use, regional setting, and community facilities updates; existing transportation conditions; and natural features inventory
2. Public Input component including a Community Vision Program and the development of a Vision Statement
3. Development of Goals, Objectives, and Strategies
4. Land Use Plan including Commercial, Industrial, Brownfields, Economic Development, and Natural Features subelements
5. Thoroughfare Plan
6. Housing Plan
7. Downtown Adrian Plan

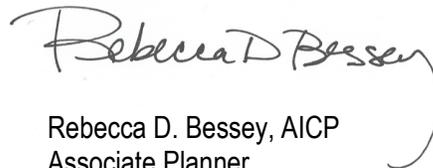
We welcome you to follow the progress of the plan. Updates and drafts will be posted at <http://www.birchlerarroyo.com/adrian.htm>. If you would like to receive any future notices regarding the City of Adrian Comprehensive Plan process electronically, please e-mail your request along with your e-mail address to [rbessey@birchlerarroyo.com](mailto:rbessey@birchlerarroyo.com) or send your request to Carol Konieczki, Community Development Director, 100 E. Church St., Adrian, MI 49221.

Please feel free to contact us if you have any questions. We look forward to your input as we prepare this update to the City's Comprehensive Plan.

Sincerely,  
BIRCHLER ARROYO ASSOCIATES, INC.



Rodney L. Arroyo, AICP  
Vice-President



Rebecca D. Bessey, AICP  
Associate Planner

cc: George Brown, City Administrator  
Carol Konieczki, Community Development Director  
Mike Jacobitz, Planning Commission Chair

April 29, 2004

Region II Planning Commission  
c/o Charles Reisdorf, Executive Director  
Jackson County Tower Building  
120 Michigan Ave.—16<sup>th</sup> Floor  
Jackson, MI 49201

**RE: City of Adrian Comprehensive Plan Preparation Notice**

Dear Mr. Reisdorf,

Pursuant to the requirements of Section 125.7a(2) of the Municipal Planning Act as amended, this notification is to inform you of the City of Adrian's intent to update its Comprehensive Plan. A copy of the draft plan will be distributed to you for your review and comment in advance of the City's public hearing on the plan as specified in this act. The plan's scope is as follows:

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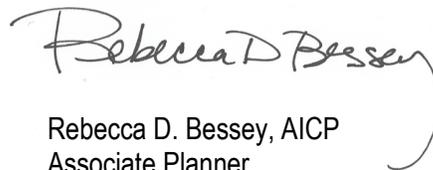
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Rodney L. Arroyo, AICP  
Vice-President



Rebecca D. Bessey, AICP  
Associate Planner

cc: George Brown, City Administrator  
Carol Konieczki, Community Development Director  
Mike Jacobitz, Planning Commission Chair

April 29, 2004

Adrian Charter Township Planning Commission  
2907 Tipton Highway  
Adrian, MI 49221

**RE: City of Adrian Comprehensive Plan Preparation Notice**

To Whom It May Concern:

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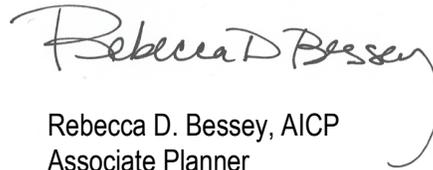
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BIRCHLER ARROYO ASSOCIATES, INC.



Rodney L. Arroyo, AICP  
Vice-President



Rebecca D. Bessey, AICP  
Associate Planner

cc: George Brown, City Administrator  
Carol Konieczki, Community Development Director  
Mike Jacobitz, Planning Commission Chair

April 29, 2004

Madison Charter Township Planning Commission  
4008 S. Adrian Hwy  
Adrian, MI 49221

**RE: City of Adrian Comprehensive Plan Preparation Notice**

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Pursuant to the requirements of Section 125.7a(2) of the Municipal Planning Act as amended, this notification is to inform you of the City of Adrian's intent to update its Comprehensive Plan. A copy of the draft plan will be distributed to you for your review and comment in advance of the City's public hearing on the plan as specified in this act. The plan's scope is as follows:

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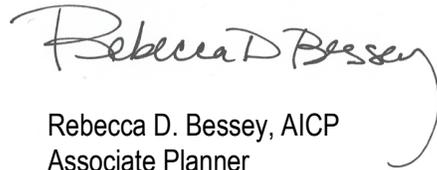
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Rodney L. Arroyo, AICP  
Vice-President



Rebecca D. Bessey, AICP  
Associate Planner

cc: George Brown, City Administrator  
Carol Konieczki, Community Development Director  
Mike Jacobitz, Planning Commission Chair



100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839

Inspection 517-264-4861

Fax: 517-265-8798

September 20, 2005

Lenawee County Planning Commission  
c/o Mr. Tim Anderson, Senior Planner  
Region II Planning Commission  
Jackson County Tower Building  
120 West Michigan Avenue — 16<sup>TH</sup> Floor  
Jackson, MI 49201

Dear Mr. Anderson:

On behalf of the City of Adrian Planning Commission and as required by Section 125.37b of the Municipal Planning Act as amended, please find enclosed a copy of the draft City of Adrian Comprehensive Plan. Pursuant to the requirements of this legislation, we are requesting your review and comments on this proposed new comprehensive plan prior to its public hearing and adoption.

As required by Section 125.37b, copies of the draft plan have also been distributed to the following:

- Adrian Charter Township Planning Commission
- Madison Charter Township Planning Commission

We have attached copies of the letters mailed to the above communities for your records. Please submit comments to **City of Adrian Planning Commission (c/o Carol Konieczki, Community Development Director, 100 E. Church St., Adrian, MI 49221)** no later than 95 days after you receive this notice. Thank you in advance for your cooperation and timely response in reviewing this draft plan. Comments offered during this review process will be taken into account in adjusting and refining the plan.

In the event that you have any questions about the enclosed plan, please feel free to contact **Carol Konieczki, City of Adrian Community Development Director, at (517) 264-4857.**

Sincerely,

Michael Jacobitz, Chairman  
Adrian City Planning Commission

CK/ddc



*City of Adrian is an Equal Opportunity Lender*



Attachment

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100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839

September 20, 2005

Inspection 517-264-4861

Fax: 517-265-8798

Madison Charter Township Planning Commission  
Madison Township Hall  
4008 South Adrian Highway  
Adrian, MI 49221

Dear Planning Commissioners:

On behalf of the City of Adrian Planning Commission and as required by Section 125.37b of the Municipal Planning Act as amended, please find enclosed a copy of the draft City of Adrian Comprehensive Plan. Pursuant to the requirements of this legislation, we are requesting your review and comments on this proposed new comprehensive plan prior to its public hearing and adoption.

The amended Planning Act provides surrounding communities and other respondents with 65 days to provide comments. The Act further directs respondents to concurrently submit copies of their comments to the Lenawee County Planning Commission, which shares a statutory responsibility to coordinate the review of local plans.

To facilitate this review process, we have prepared a sample response form for your comments. You may use this form, if convenient, or submit your comments in letter form, if desired. Please submit comments to **City of Adrian Planning Commission (c/o Carol Konieczki, Community Development Director, 100 E. Church St., Adrian, MI 49221)** no later than 65 days after you receive this notice. In addition, please submit a copy of your comments to the **Lenawee County Planning Commission (c/o Tim Anderson, Region II Planning Commission, Jackson County Tower Building, 120 W. Michigan Ave.—16<sup>th</sup> Floor, Jackson, MI 49201)**.

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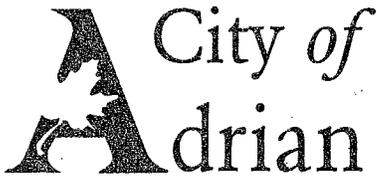
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100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839

Inspection 517-264-4861

Fax: 517-265-8798

September 20, 2005

Adrian Charter Township Planning Commission  
Adrian Township Hall  
2907 Tipton Highway  
Adrian, MI 49221

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Sincerely,

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Adrian City Planning Commission

Attachment



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100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839

Inspection 517-264-4861

Fax: 517-265-8798

September 20, 2005

Raisin Charter Township Planning Commission  
c/o Mr. Carl Wagner, Supervisor  
Raisin Township Hall  
5525 Occidental Highway  
Tecumseh, MI 49286

Dear Planning Commissioners:

On behalf of the City of Adrian Planning Commission and as required by Section 125.37b of the Municipal Planning Act as amended, please find enclosed a copy of the draft City of Adrian Comprehensive Plan. Pursuant to the requirements of this legislation, we are requesting your review and comments on this proposed new comprehensive plan prior to its public hearing and adoption.

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Sincerely,

Michael Jacobitz, Chairman  
Adrian City Planning Commission

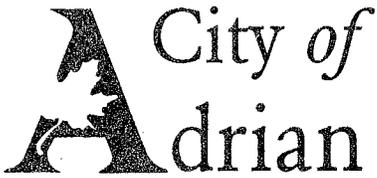
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100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839

Inspection 517-264-4861

Fax: 517-265-8798

September 20, 2005

Palmyra Township Planning Commission  
c/o Palmyra Township Clerk  
6081 East US-223  
Palmyra, MI 49268

Dear Planning Commissioners:

On behalf of the City of Adrian Planning Commission and as required by Section 125.37b of the Municipal Planning Act as amended, please find enclosed a copy of the draft City of Adrian Comprehensive Plan. Pursuant to the requirements of this legislation, we are requesting your review and comments on this proposed new comprehensive plan prior to its public hearing and adoption.

The amended Planning Act provides surrounding communities and other respondents with 65 days to provide comments. The Act further directs respondents to concurrently submit copies of their comments to the Lenawee County Planning Commission, which shares a statutory responsibility to coordinate the review of local plans.

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In the event that you have any questions about the enclosed plan, please feel free to contact **Carol Konieczki, City of Adrian Community Development Director, at (517) 264-4857**.

Sincerely,

Michael Jacobitz, Chairman  
Adrian City Planning Commission

Attachment



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**NOTICE OF PUBLIC HEARING  
CITY OF ADRIAN PLANNING COMMISSION**

Notice is hereby given that the City of Adrian Planning Commission will hold a public hearing on Tuesday, March 7, 2006 at 7:00 p.m., at City Hall, 100 E. Church Street, Adrian, MI 49221. The purpose of the hearing is to receive public comments on a proposal by the Planning Commission to adopt an updated Comprehensive Plan for the City of Adrian.

The updated Comprehensive Plan includes text, charts, tables, graphs, illustrations and maps that describe the Planning Commission's proposal for the long-range future development of the community. The updated Comprehensive Plan has been prepared under the authority vested in the Planning Commission by the Municipal Planning Act, Michigan Public Act 285 of 1931, as amended. As a part of the Comprehensive Plan process a Community Open House and Future Visioning meeting with City residents was held to obtain comments regarding the future development of the City.

A Comprehensive Plan is a long-range policy plan for land use that helps guide city officials when making development decisions. The Comprehensive Plan is not a zoning map and does not change the zoning of individual properties.

A complete draft of the proposed Comprehensive Plan may be inspected prior to the hearing at the City Hall, Community Development Department, 100 E. Church Street. The draft Plan can also be viewed online at <http://www.birchlarroyo.com/Clients/adrian.htm>. Written comments may be sent to the Planning Commission at 100 E. Church Street, Adrian, MI 49221 prior to the hearing. Oral comments will be taken during the public hearing.

This notice is published pursuant to the requirements of Michigan Public Act Act 285 of 1931, as amended.

**Publish once – no later than February 20, 2006**



100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839  
Inspection 517-264-4861  
Fax: 517-265-8798

LENAWEE COUNTY PLANNING COMMISSION  
C/O TIM ANDERSON, SENIOR PLANNER  
REGION II PLANNING COMMISSION  
JACKSON COUNTY TOWER BUILDING  
120 W. MICHIGAN AVE.—16<sup>TH</sup> FLOOR  
JACKSON, MI 49201

February 7, 2006

Dear Mr. Anderson:

On behalf of the City of Adrian Planning Commission and as required by Section 125.38 of the Municipal Planning Act as amended, please be advised that the City of Adrian Planning Commission will hold a public hearing on Tuesday, March 7, 2006 at 7:00 p.m., at City Hall, 100 E. Church Street, Adrian, MI 49221. The purpose of the hearing is to receive public comments on a proposal by the Planning Commission to adopt an updated Comprehensive Plan for the City of Adrian.

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A complete draft of the proposed Comprehensive Plan may be inspected prior to the hearing at the City Hall, Community Development Department, 100 E. Church Street. The draft Plan can also be viewed online at <http://www.birchleraroyo.com/Clients/adrian.htm>. Written comments may be sent to the Planning Commission at 100 E. Church Street, Adrian, MI 49221 prior to the hearing. Oral comments will be taken during the public hearing.

In the event that you have any questions about the enclosed plan, please feel free to contact the City of Adrian Community Development Department, at (517) 264-4857.

Sincerely,

CITY OF ADRIAN PLANNING COMMISSION

Secretary



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100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839

Inspection 517-264-4861

Fax: 517-265-8798

February 14, 2006

ADRIAN CHARTER TOWNSHIP PLANNING COMMISSION  
2907 TIPTON HIGHWAY  
ADRIAN, MI 49221

Dear Planning Commissioner:

On behalf of the City of Adrian Planning Commission and as required by Section 125.38 of the Municipal Planning Act as amended, please be advised that the City of Adrian Planning Commission will hold a public hearing on Tuesday, March 7, 2006 at 7:00 p.m., at City Hall, 100 E. Church Street, Adrian, MI 49221. The purpose of the hearing is to receive public comments on a proposal by the Planning Commission to adopt an updated Comprehensive Plan for the City of Adrian.

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CITY OF ADRIAN PLANNING COMMISSION

Secretary



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100 East Church St. • Adrian, Michigan 49221-2773

Community Development  
February 7, 2006

Housing 517-264-4839  
Inspection 517-264-4861  
Fax: 517-265-8798

MADISON CHARTER TOWNSHIP PLANNING COMMISSION  
4008 S. ADRIAN HWY  
ADRIAN, MI 49221

Dear Planning Commissioners:

On behalf of the City of Adrian Planning Commission and as required by Section 125.38 of the Municipal Planning Act as amended, please be advised that the City of Adrian Planning Commission will hold a public hearing on Tuesday, March 7, 2006 at 7:00 p.m., at City Hall, 100 E. Church Street, Adrian, MI 49221. The purpose of the hearing is to receive public comments on a proposal by the Planning Commission to adopt an updated Comprehensive Plan for the City of Adrian.

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Sincerely,

CITY OF ADRIAN PLANNING COMMISSION

Secretary



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Action Item Summary a couple times a year. There were no questions or comments from the Commission. Commissioner Johnson moved that the Planning Commission approve this Comprehensive Plan and forward it to the City Commission for their approval. Commissioner Dersham supported. Motion carried unanimously.

**RESOLUTION OF ADOPTION**  
**City of Adrian Comprehensive Plan**  
**By City of Adrian Planning Commission**

**WHEREAS**, the City of Adrian Planning Commission has the responsibility and is empowered by the Municipal Planning Act No. 285 of 1931, as amended, to make and adopt a Comprehensive Plan for the physical development of the City and to amend the Plan as needed from time-to-time, and

**WHEREAS**, the Adrian City Commission created the Planning Commission for the purposes stated in the Municipal Planning Act No. 285 of 1931, as amended, and

**WHEREAS**, the City of Adrian has retained a professional planning consultant to assist the Planning Commission with the technical studies necessary to make a new Comprehensive Plan for the City of Adrian, and

**WHEREAS**, the City of Adrian Planning Commission has held a public hearing on its proposed new Comprehensive Plan for the City on March 7, 2006 at the Adrian City Hall, and

**WHEREAS**, the Planning Commission finds that the new Comprehensive Plan is necessary for the continued development and the appropriate redevelopment of the physical areas of the City,

**NOW THEREFORE BE IT RESOLVED** that the City of Adrian Planning Commission hereby adopts this Comprehensive Plan for the City of Adrian, along with the text, maps, charts, graphs, and other descriptive materials contained in the Plan, and

**BE IT FURTHER ORDERED**, that an attested copy of the Comprehensive Plan shall be certified to the Adrian City Commission and the Lenawee County Planning Commission.

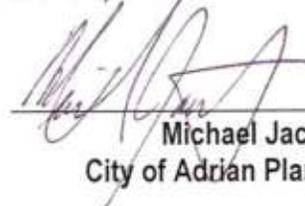
Motion by Johnson. Supported by Dersham.

**AYES:** Jacobitz, Dye, Valentine, Dersham, Barr, Johnson, Schebil

**NAYS:** None

**ABSENT:** McDowell, Al-Omari

**RESOLUTION DECLARED ADOPTED THIS 7th DAY OF MARCH, 2006.**



\_\_\_\_\_  
Michael Jacobitz, Chairperson  
City of Adrian Planning Commission

**RESOLUTION OF ADOPTION**  
**City of Adrian Comprehensive Plan**  
**By Adrian City Commission**

**WHEREAS**, the Adrian City Commission may adopt a Comprehensive Plan for the physical development of the City as empowered by the Municipal Planning Act No. 285 of 1931, as amended, and

**WHEREAS**, the Adrian City Commission created the Planning Commission for the purposes stated in the Municipal Planning Act No. 285 of 1931, as amended, and

**WHEREAS**, the City of Adrian has retained a professional planning consultant to assist the Planning Commission with the technical studies necessary to make a new Comprehensive Plan for the City of Adrian, and

**WHEREAS**, the City of Adrian Planning Commission has held a public hearing on its proposed new Comprehensive Plan for the City on March 7, 2006 at the Adrian City Hall, and

**WHEREAS**, the Planning Commission adopted the new Comprehensive Plan for the City on March 7, 2006 and transmitted the Plan to the City Commission for their adoption,

**NOW THEREFORE BE IT RESOLVED** that the Adrian City Commission hereby adopts this Comprehensive Plan for the City of Adrian, along with the text, maps, charts, graphs, and other descriptive materials contained in the Plan.

Motion by Mitzel. Supported by DuMars.

**AYES:** McDowell, Clegg, Mitzel, DuMars, Steele, Valentine, Osborne

**NAYS:** None

**ABSENT:** None

**RESOLUTION DECLARED ADOPTED THIS 20th DAY OF MARCH, 2006.**

  
Gary McDowell, Mayor  
City of Adrian



100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839  
Inspection 517-264-4861  
Fax: 517-265-8798

April 4, 2006

LENAWEE COUNTY PLANNING COMMISSION  
C/O TIM ANDERSON, SENIOR PLANNER  
REGION II PLANNING COMMISSION  
JACKSON COUNTY TOWER BUILDING  
120 W. MICHIGAN AVE.—16<sup>TH</sup> FLOOR  
JACKSON, MI 49201

Dear Mr. Anderson:

As you may recall, your review and comments on the proposed City of Adrian Comprehensive Plan were requested in September of 2005 as required by Section 125.37b of the Municipal Planning Act as amended. After the mandatory review period expired, the Planning Commission held a public hearing on the proposed plan. Subsequently, the Comprehensive Plan was approved by the City of Adrian Planning Commission on March 7, 2006, and the City Commission on March 20, 2006.

In accordance with Section 125.38 of the Municipal Planning Act, enclosed is a copy of the City of Adrian Comprehensive Plan, as adopted.

In the event that you have any questions about the enclosed plan, please feel free to contact the City of Adrian Community Development Department, at (517) 264-4861.

Sincerely,

CITY OF ADRIAN PLANNING COMMISSION

A handwritten signature in black ink, appearing to read 'Michael Jacobitz', is written over the typed name.

Michael Jacobitz, Chairman  
Adrian City Planning Commission



City of Adrian is an Equal Opportunity Lender



*"respect for the individual voice, service for the common good"*



100 East Church St. • Adrian, Michigan 49221-2773

Community Development

Housing 517-264-4839  
Inspection 517-264-4861  
Fax: 517-265-8798

April 4, 2006

ADRIAN CHARTER TOWNSHIP PLANNING COMMISSION  
2907 TIPTON HIGHWAY  
ADRIAN, MI 49221

Dear Planning Commissioners:

As you may recall, your review and comments on the proposed City of Adrian Comprehensive Plan were requested in September of 2005 as required by Section 125.37b of the Municipal Planning Act as amended. After the mandatory review period expired, the Planning Commission held a public hearing on the proposed plan. Subsequently, the Comprehensive Plan was approved by the City of Adrian Planning Commission on March 7, 2006, and the City Commission on March 20, 2006.

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In the event that you have any questions about the enclosed plan, please feel free to contact the City of Adrian Community Development Department, at (517) 264-4861.

Sincerely,

CITY OF ADRIAN PLANNING COMMISSION



Michael Jacobitz, Chairman  
Adrian City Planning Commission



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Community Development

Housing 517-264-4839  
Inspection 517-264-4861  
Fax: 517-265-8798

April 4, 2006

MADISON CHARTER TOWNSHIP PLANNING COMMISSION  
4008 S. ADRIAN HWY  
ADRIAN, MI 49221

Dear Planning Commissioners:

As you may recall, your review and comments on the proposed City of Adrian Comprehensive Plan were requested in September of 2005 as required by Section 125.37b of the Municipal Planning Act as amended. After the mandatory review period expired, the Planning Commission held a public hearing on the proposed plan. Subsequently, the Comprehensive Plan was approved by the City of Adrian Planning Commission on March 7, 2006, and the City Commission on March 20, 2006.

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In the event that you have any questions about the enclosed plan, please feel free to contact the City of Adrian Community Development Department, at (517) 264-4861.

Sincerely,

CITY OF ADRIAN PLANNING COMMISSION

A handwritten signature in black ink, appearing to read 'Michael Jacobitz', is written over the typed name below.

Michael Jacobitz, Chairman  
Adrian City Planning Commission



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